



Our reference
F19/13/03-D21/26182

4 April 2023

Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Council will be held in the **Whangamomona Town Hall, Ohura Road, Whangamomona** on **Tuesday 11 April 2023** beginning at 3.30pm.

Timetable for 11 April 2023 as follows:

1.00pm	Travel to Whangamomona - Kingheim Walkways - Whangamomona Campgrounds
2.45pm	Afternoon tea for Councillors
3.30pm	Ordinary Meeting

Yours faithfully

Sven Hanne
Chief Executive

2023 - Ordinary - April

11 April 2023 03:30 PM



Agenda Topic	Page
Notice of Meeting	1
Agenda	3
1. Welcome	6
1.1 Opening Karakia	6
1.2 Health and Safety Message	7
2. Apologies	
3. Announcements	
4. Declarations of Members Interest	
5. Attendance Schedule	8
6. Confirmation of Minutes	9
6.1 Audit and Risk Committee - 14 March 2023	9
6.2 Ordinary Meeting of Council - 14 March 2023	15
6.2.1 Public Forum Notes - 14 March 2023	19
6.3 Farm and Aerodrome Committee - 21 March 2023	22
6.4 Policy and Services Committee - 28 March 2023	28
6.4.1 Updated Fees and Charges 2023/24	41
7. District Mayor's Report	57
8. Decision Report - Proposed Road Closure of Miranda Street for ANZAC Day Service	61
9. Questions	
10. Closing Karakia	67

AGENDA

Ordinary Meeting of Council



F22/55/05 – D23/12633.

Date: 11 April 2023 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

1. Welcome

1.1 **Opening Karakia**
D21/40748 Page 6

1.2 **Health and Safety Message**
D21/26210 Page 7

2. Apologies

3. Announcements

4. **Declarations of Members Interest**

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. **Attendance Schedule**
Page 8

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. Confirmation of Minutes

6.1 **Audit and Risk Committee – 14 March 2023**
D23/9922 Page 9

Recommendations

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 14 March 2023 be received.
2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 14 March 2023 be adopted.

/
Moved/Seconded

6.2 **Ordinary Meeting of Council – 14 March 2023**
D23/10319 Page 15

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 14 March 2023 be confirmed as a true and accurate record.

/
Moved/Seconded

6.2.1 **Public Forum Notes – 14 March 2023**
D23/9817 Page 19

6.3 Farm and Aerodrome Committee – 21 March 2023
D23/11709 Page 22

Recommendations

1. THAT the unconfirmed minutes of the Farm and Aerodrome Committee meeting held on Tuesday 21 March 2023 be received.
2. THAT the recommendations in the minutes of the Farm and Aerodrome Committee meeting held on Tuesday 21 March 2023 be adopted.

/
Moved/Seconded

6.4 Policy and Services Committee – 28 March 2023
D23/12257 Page 28

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 28 March 2023 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 28 March 2023 be adopted.
3. THAT the updated Animal Control fees and charges for Dog Registrations (as attached) be adopted.

/
Moved/Seconded

6.4.1 Fees and Charges
D23/1515 Page 41

The Fees and Charges Schedule is attached with the recommended amendments from the Policy and Services Committee. This includes the requested amendments to the Dog Registration fees and charges.

7. District Mayor's Report
D23/4126 Page 57

Recommendation

THAT the report be received.

/
Moved/Seconded

8. Decision Report – Proposed Road Closure of Miranda Street for ANZAC Day Service

D23/12665 Page 61

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, Stratford District Council approves the closure of the following roads on Tuesday 25 April 2023, between the hours stated in the recommendation below, for the purpose of the ANZAC Day Dawn Service
 - Miranda Street between Fenton Street and Regan Street – 5:30am to 8:00am
 - War Memorial Car park to be closed
 - Rolling closure of Fenton Street – Between SH3 Broadway and Portia St to the TET carpark – 5:30am to 6:00am

Recommended Reason

In order for the Stratford District Council to hold ANZAC Day commemorations, it is necessary to close the road listed above for the safety of the public gathering for the dawn service at the Cross of Sacrifice on Miranda Street. The proposed road closures require formal approval by a Council resolution

/
Moved/Seconded

9. Questions

10. Closing Karakia

D21/40748 Page 67



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.



Our reference
F19/13/03-D22/17082

Health and Safety Message

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2023 Ordinary and Extraordinary Council meetings.

Date	14/2/23	14/3/23	11/4/23	9/5/23	13/6/23	11/7/23	8/8/23	12/9/23	10/10/23	14/11/23	12/12/23
Meeting	O	O	O	O	O	O	O	O	O	O	O
Neil Volzke	✓	✓									
Steve Beck	✓	✓									
Grant Boyde	✓	✓									
Annette Dudley	✓	✓									
Jono Erwood	✓	✓									
Ellen Hall	✓	✓									
Amanda Harris	AV	✓									
Vaughan Jones	✓	✓									
Min McKay	✓	✓									
John Sandford	S	S									
Clive Tongaawhikau	✓	A									
Mathew Watt	✓	✓									

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES

Audit and Risk Committee



F22/55/05 – D23/9922

Date: Tuesday 14 March 2023 at 1.00pm
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

Mr P Jones (the Chair), the District Mayor N C Volzke, the Deputy Mayor M McKay, Councillors: G W Boyde, J M S Erwood and V R Jones

In attendance

Councillors: E E Hall, A K Harris, S J Beck

The Chief Executive – Mr Sven Hanne, the Director – Corporate Services – Mrs T Radich, the Acting Director – Community Services – Mr C Julie, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Health & Safety/Civil Defence Advisor – Mr M Bestall (*part meeting*), the Corporate Accountant – Mrs C Craig (*part meeting*), the Projects Manager/Engineer – Mr S Taylor (*part meeting*), the HR & Governance Administrator – Mrs C Reynolds (*part meeting*) and one member of the media (Stratford Press).

1. Welcome

The opening karakia was read.

The Chair welcomed the District Mayor, Councillors, staff and the media to the meeting.

The Chair reiterated the health and safety message and emergency procedures.

2. Apologies

Apologies were noted from Councillors W J Sandford, C M Tongaawhikau, A M C Dudley and S J Beck (lateness).

Recommendation

THAT the apologies be noted.

P JONES/BOYDE
Carried
A&R/23/1

3. Announcements

There were no announcements.

4. Declarations of Members Interest

The Chair requested councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

There were no declarations of interest relating to items on this agenda.

5. Attendance Schedule

The attendance schedule for Audit and Risk Committee meetings was attached.

6. Programme of Works
D21/42807 Page 10

Recommendation

THAT the Audit and Risk Committee's rolling programme of works up to the end of 2023 be received.

P JONES/McKAY
Carried
A&R/23/2

The Chairman requested that a Risk Maturity Workshop be scheduled for later in the year following the Annual Plan adoption. This would be open to all councillors to attend and participate in.

7. Confirmation of Minutes

7.1 Audit and Risk Committee – 6 December 2022
D22/47533 Page 11

Recommendation

THAT the minutes of the Audit and Risk Meeting of Council held on Tuesday 6 December 2022 be confirmed as a true and accurate record.

V JONES/McKAY
Carried
A&R/23/3

8. Matters Outstanding
D18/27474 Page 19

Recommendation

THAT the matters outstanding be received.

ERWOOD/P JONES
Carried
A&R/23/4

9. Information Report – Health and Safety
D23/7845 Page 20

Recommendation

THAT the report be received.

BOYDE/V JONES
Carried
A&R/23/5

Questions/Points of Clarification:

- It was clarified that the Health and Safety Advisor did not have a figure for the total cost for the Puniwhakau Bridge work and would be provided by the Roading Asset Manager. Officers would be unable to quantify the amount of time spent working with Worksafe and various vendors. Councillor Boyde noted that while council was trying to keep costs down and utilise resources better time has been dedicated to this work which was out of councils hands. It was noted that the request for an internal review was declined by Worksafe.

Councillor Beck joined the meeting at 1.07pm

- The Chairman thanked Mr Bestall for the inclusion of the summary of incidents and noted that the top five safety risks could form part of the discussion at the risk maturity workshop.
- It was clarified that the audits of contractors was referred to in item 6.1. Mr Bestall noted this was important to ensure contractors are doing what they say they will do. He confirmed if an audit raised concerns he would revisit.

10. Information Report – Internal Audit 2021/22 – Update

D23/7299 Page 24

Recommendation

THAT the report be received.

V JONES/McKAY
Carried
A&R/23/6

Recommended Reason

The Audit and Risk Committee is tasked with reviewing and monitoring the internal audit activities of Council on behalf of elected members.

The Corporate Accountant noted that since this report was written officers have begun a stocktake at the pool.

Questions/Points of Clarification:

- Councillor Erwood noted that it was good to see staff involved in the internal audit as it provided an opportunity to upskill and expose themselves to individual activities.
- Councillor Jones requested a report on council's top critical assets which are nearing the end of their life or are at a stage they are due for replacement for councillors to understand ahead of time what projects are coming up and how that will impact budgets. The Director – Corporate Services noted this could initially be brought to the committee as a standalone report with regular updates to follow. Mrs Radich noted that failure of critical assets was on council's risk register.
- It was clarified that officers were investigating procurement software before reviewing the policy. The IT Manager was currently looking at the software available as well as looking at New Plymouth and South Taranaki District Councils as the three councils have a lot of the same providers. Once there is an understanding of how the programme will work then officers will be able to review the procurement manual and policy. The Chairman noted he was currently working with South Taranaki District Council on their Procurement Strategy which would provide a high level objective before reviewing the policy and then the procurement manual. It was anticipated that the policy will be taken to the Policy and Services Committee between July and September 2023. It was important to ensure that the manual gives clear guidance and that templates are easily accessible through the manual. The Chairman suggested a review of the policy and manual after 12 months would be appropriate to ensure it addresses what is needed and that it is being followed.

The Health and Safety/Civil Defence Advisor left the meeting at 1.23pm

11. Information Report – Capital Works Programme – Key Projects Update – February 2023
D23/6964 Page 34

Recommendation

THAT the report be received.

McKAY/ERWOOD
Carried
A&R/23/7

Recommended Reason

To present an update on the progress of our key capital projects in the 2022/23 financial year.

Questions/Points of Clarification:

- Councillor Boyde noted that the external funding from the Better Off Funding and Transport Choices was great but questioned if there was enough resourcing to deliver these projects without staff burning out or impacting their day to day tasks. The Director – Assets noted that the Assets Department are assessing the ability to deliver these in-house but also have consultants working with them. Project teams have been created for some of these projects and the team will review after a month how they are tracking. It is important to keep as much in-house as possible to be able to spend as much as possible on infrastructure.
- The Chief Executive noted it was important to note that it was unlikely to reach a similar percentage of capital works completed as last year, especially as there will be significant amount of resource dedicated to work needed in Hawkes Bay. The Chairman noted that at this stage the amount of work required in the Hawkes Bay was still to be understood.
- The Chairman asked how many local roads in the Stratford District were at risk during a weather event. The Chief Executive noted that council saw on a regular basis the damage caused by forestry and that some roads were purely access roads with no ability to build resilience into them. Even if seal extension was completed on forestry road then there is further damage caused by the on-going use.
- It was clarified that the antitheft device at the children's bike park was to stop the removal of the street signs. It is a clamp on the back of the signs which can only be undone with the correct tool.

12. Information Report – Annual Plan Update
D23/7919 Page 43

Recommendation

THAT the report be received.

VOLZKE/BOYDE
Carried
A&R/23/8

Recommended Reason

This report provides the Committee with an update on the status of the draft Annual Plan 2023/24, and an opportunity to comment on associated risks.

The Director – Corporate Services noted the following points:

- This report gives the committee an update of where officers are at with the Annual Plan 2023/24.
- The figures presented as if council continued to operate at existing levels of service with the same requirement of funding.
- The current rate increase is 16.35%. The biggest increases are listed on page 48 of the agenda with one of the biggest activity increases being the pool. Officers are looking at different options to reduce this increase and are working towards 6% which is the cap in council's financial strategy.
- The pool is one of the biggest activity increases and officers are looking at different options

Questions/Points of Clarification:

- It was clarified that the Director – Assets was currently working on a spreadsheet for capital works projects to capitalise staff time. Mrs Araba could not give an indication of a total savings but emphasised that it would be worth the time to collate the data. This has also been raised with council's auditors who have provided a list of what needs to be done and what processes need to be put in place to capitalise staff time.
- It was clarified that the use of Financial Contributions reserve was stipulated in the District Plan and allows council to use those funds for recreational and amenities open spaces and other areas for public use and community enjoyment. This has been spoken about in previous annual plans but is being suggested now due to such a high increase.
- It was clarified that there are some areas within the three waters rate requirement as this has not been fully explored due to the three waters reform. There are definitely some areas within this activity that can be reduced.
- The Deputy Mayor noted she was really keen to see a big operation reduction at the pool and an increase in revenue. She noted that council needed to really review each activity line by line to be really comfortable with what it is committing too. The Chief Executive noted that option 6 (a full review of capital projects) would be a substantial change and trigger a full consultation process. Councillor Boyde supported a detailed review of all activities.
- It was noted that interest rates would need to be recalculated. Council is looking to borrow \$4 million over the next year and will now be borrowing at a higher rate. It was noted that Cyclone Gabrielle was likely to be inflationary locally due to the amount of funds required for insurance payouts and therefore will increase local costs.
- The District Mayor noted his support for all options presented.

13. Information Report – Section 17a Reviews

D22/45421 Page 49

Recommendation

THAT the report be received.

ERWOOD/P JONES
Carried
A&R/23/9

Recommended Reason

To give an update to the Committee on the status of the Service Delivery (Section 17a) Reviews.

The Corporate Accountant left the meeting at 1.51pm.

14. Information Report – Risk Management

D23/8365 Page 63

Recommendation

THAT the report be received.

P JONES/BODYE
Carried
A&R/23/10

Recommended Reason

To provide an update to the Audit and Risk Committee of any significant risks and any incidents or threats in relation to significant risks on Council's risk register from the previous quarter.

The Director – Corporate Services noted the following points:

- This report covers off the top ten council risks and includes the three water reforms and the submission made by council.
- It also updates the committee on the RMA reform and the submission by council.
- Cyclone Gabrielle did not have much of an impact on council property.
- A new addition to this report is a list of all decisions made by elected members which is Risk 72 on the register. This table of decisions will be included in all risk management reports going forward.

Questions/Points of Clarification:

- It was noted that installing cameras in the changing rooms at the swimming pool would be a serious invasion of privacy and would create lasting recordings of users undressing. In regard to the specific incident reported, had footage been requested from elsewhere then officers may have considered the request or offered to review footage ourselves. It was noted there had been a conflict of interest with the request that was received and this was not a good example to look at because of that conflict.
- It was clarified that the person hacking at the round-a-bouts during Americarna had not been identified. The person had been fully dressed in health and safety gear and brought hedge trimming equipment so it was likely to be a premeditated event.
- The Chairman noted the inclusion of the Global Risks Report which highlighted the cost of living increase. He questioned if any of the risks in this report would trigger a review of the top ten council risks. Mrs Radich noted that while these risks were relevant to us and our community the council risk register was internally developed with an internal perspective. Natural disasters were on the risk register as was rates increases which would relate to the cost of living crisis.
- It was clarified there were no changes to the risk register.

15. Correspondence

- 15.1 LGFA Half Yearly Report
- 15.2 LGFA Statement of Intent

16. General Business

17. Questions

18. Closing karakia

D21/40748 Page 220

The closing karakia was read.

The meeting closed at 2.04pm.

P Jones
Chairman

Confirmed this 16th day of May 2023.

N C Volzke
District Mayor

MINUTES

Ordinary



F22/55/05 – D23/10319

Date: Tuesday 14 March 2023 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor M McKay, Councillors S J Beck, G W Boyde, A M C Dudley, J M S Erwood, E E Hall, A K Harris, V R Jones, M J Watt

In attendance

The Chief Executive – Mr S Hanne, the Director – Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the Director – Community Services – Mr C Julie, the HR and Governance Administrator – Mrs Carissa Reynolds, and one member of the media (Stratford Press)

1. Welcome

The District Mayor welcomed Elected Members, staff and the media to the meeting.

1.1 Opening Karakia D21/40748 Page 5

The opening karakia was read.

1.2 Health and Safety Message D21/26210 Page 6

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

Apologies were received from Councillors W J Sandford and C M Tongaawhikau.

Recommendation

THAT the apologies be received.

HARRIS/BOYDE
Carried
CL/23/13

3. Announcements

There were no announcements.

4. Declarations of Members Interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The attendance schedule for Ordinary and Extraordinary Council meetings was attached.

It was requested that Councillor W J Sandford's apology be amended to *sick*.

6. Confirmation of Minutes

6.1 Ordinary Meeting of Council – 14 February 2023
D23/5978 Page 8

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 14 February 2023 be confirmed as a true and accurate record.

VOLZKE/HALL
Carried
CL/23/14

The HR and Governance Administrator undertook to make the following amendments:

- Page 12, last paragraph “however *for* other documents this is until 2027 which is inconsistent.

6.2 Policy and Services Committee – 28 February 2023
D23/7711 (PE) D23/8213 (Open) Page 14

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 28 February 2023 be received.

McKAY/JONES
Carried
CL/23/15

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting, including those in the public excluded section, held on Tuesday 28 February 2023 be adopted.

DUDLEY/McKAY
Carried
CL/23/16

The HR and Governance Administrator undertook to amend the date on the minutes to *28 February 2023*.

7. District Mayor's Report
D23/4126 Page 25

Recommendation

THAT the report be received.

VOLZKE/ERWOOD
Carried
CL/23/17

The District Mayor noted that submissions were made on the Water Services Bill, Council did not send a representative to speak at Parliament, however a representative for the Taranaki Mayoral Forum submission spoke to the submission from the forum.

8. Decision Report – Waste Management and Minimisation Plan (WMMP) review visions, goals and objectives

D23/5879 Page 38

<p>Recommendations</p> <p>1. <u>THAT</u> the report be received.</p> <p style="text-align: right;"><u>DUDLEY/HARRIS</u> Carried <u>CL/23/18</u></p> <p>2. <u>THAT</u> the committee approve the proposed vision, goals and objectives for the proposed Waste Management and Minimisation Plan 2023 as recommended in Option 3.</p> <p style="text-align: right;"><u>VOLZKE/BOYDE</u> Carried <u>CL/23/19</u></p> <p>Recommended Reason To set the high level direction for waste management and minimisation.</p>

The Director - Assets noted that in order for work to move forward on the Waste Management and Minimisation Plan the vision, goals and objectives needed to be adopted.

Questions/Points of Clarification:

- It was confirmed the recommendation presented only related to the vision, goals and objectives of the WMMP and nothing further.
- Councillor Hall sought clarification on the process from now until the WMMP is finalised. The Director – Assets noted that after adopting the proposed vision, goals and objectives, Council can go ahead and pull together the actions, plans and targets. Further discussion will be had with other Council's within Taranaki to collate a regional approach. A draft WMMP will then be presented to Council for consideration.
- It was noted that Council was not constricted with a tight timeline, as there is a year to complete the WMMP.

Points noted in discussion:

- The Deputy Mayor noted the updated vision felt better than the original.

9. Public Forum Response

Speaker: Judy Drummond – Stratford Croquet Club

Response:

- It was noted a decision needed to be made whether Council wanted to support the relocation of the Stratford Croquet club, providing there is no extra cost to Council. The District Mayor noted if there was support for the proposal of relocation, an investigation or report needed to be the starting point.
- Councillor Erwood expressed his mixed feelings towards support given the club numbers. He suggested a potential new location of beside the new pool, which would allow plenty of space and the possibility of extra marketing and exposure for the Croquet Club.
- The District Mayor noted the potential benefit to Council of future development if the Croquet Club vacated their current location. This would also benefit the Croquet Club in terms of the ability to expand.
- Councillor Hall supported the starting point of an investigation at this stage for two reasons being the aging population growth and the possible flow on benefits for Council as the Croquet Club is currently sitting in prime real estate.

- Councillor Boyde agreed with Councillor Halls support of an investigation, however believed there are a lot more questions in regards to numbers and usage needs to be answered in the investigation. Are they currently using the grounds a couple of days a week for a short amount of time, is the payoff worth it?
- Councillor Jones questioned if it is Council's job to investigate where the Croquet Club could relocate to, or is it the Croquet Clubs due diligence? Have they investigated the potential of using other clubs in the district e.g. the golf club, or have they just ruled it out without asking?
- The District Mayor noted with the Croquet Club coming to Council their preference is that Council supplies the land. He noted that a question to the Croquet Club should be, have you looked at and explored other options? As Council can only supply land we have and there may be better options for them elsewhere.
- The District Mayor questioned if anyone thought Council should not start an investigation option. No one opposed to beginning an investigation.
- It was noted that Council would write back to the Croquet Club that Council will undertake some preliminary investigation work, which is non-committal. This will be added to Matters Outstanding for the Policy and Services Committee.

Speaker: Dave Taylor, Charlotte Littlewood – Taranaki Trails Trust

Response:

- It was noted Kingheim Walking Track was mentioned during the presentation that the Council is not currently the controlling authority for the 20km mountain bike part of the trail, however there possibly has never been a conversation to do this.
- It was noted the cost for the Kingheim Walking Track is minimal, mostly signage as Kingheim Forest is in charge of maintenance. If the popularity of the Trail grew there is the possibility in the future that discussion may need to happen around carparking and bathroom facilities.
- It was noted the consensus in the room is to confirm to the Taranaki Trail Trust that their requests have been noted. This will be added to Matters Outstanding for the Policy and Services Committee.
- Councillor Boyde is supportive of an investigation into the Taranaki Trails Trust's requests.

10. Questions

- Councillor Harris noted that the presentation from Taranaki Trails Trust had pointed out that the Council's walkways were not made for cycling, is this going to be amended? It was noted when the bylaw was updated most tracks had been changed from no cycling to cycle friendly. However, some walkways were strictly walking trails which is a Department of Conservation requirement.

11. Closing Karakia

D21/40748 Page 155

The closing karakia was read.

The meeting closed at 3.55pm

N C Volzke
Chairman

Confirmed this 11th day of April 2023.

N C Volzke
District Mayor

PUBLIC FORUM

Notes



F22/55/05 – D23/9817

Date: Tuesday 14 March 2023 at 3.00 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor M McKay, Councillors S J Beck, G W Boyde A M C Dudley, J M S Erwood, E E Hall, A K Harris, V R Jones, C M Tongaawhikau, M J Watt

In attendance

The Chief Executive – Mr S Hanne, the Director – Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the Director – Community Services – Mr C Julie, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Projects Manager/Engineer – Mr S Taylor, the Parks and Reserves Officer – Mrs M McBain (*part meeting*), Mrs J Drummond and Mrs E Judd (Stratford Croquet Club *part meeting*), Mr D Taylor and Mrs C Littlewood (Taranaki Trails Trust) and 1 member of the media (Stratford Press)

1. Welcome

The District Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The District Mayor reiterated the health and safety message and emergency procedures.

2. Speakers

Speaker: Judy Drummond and Eileen Judd – Stratford Croquet Club

Points noted in discussion:

- Mrs Drummond introduced herself as the secretary of the Stratford Croquet Club and Mrs Judd as the President and Treasurer.
- Golf Croquet is a tactical game similar to snooker and is played on grass courts. It is a growing sport throughout New Zealand and with the senior population expanding in Stratford they are looking for activities to do, however without more space the club cannot welcome them.
- It was noted they are seeking approval to move the club to a new area with space for four courts and a pavilion and also for advice and support in this move.
- Club membership is increasing every year and with only two courts they can only accommodate 16 players at a time when often there are 20 wanting to play. The current courts are small and in need of repairs and there is no space to extend the building.
- Stratford Croquet is part of the South Taranaki Croquet Association along with Hawera and Inglewood but the current courts restrict the ability to host tournaments or competitions.
- A development as proposed would be an asset to the community and could become a regional hub for croquet.

Questions/Points of Clarification:

- It was clarified the club did not have a suggested location but would like to go somewhere where there is room for four courts and a pavilion, is close to the CBD, has parking available and where the community can view the games.
- It was noted the club would seek external funding from funders such as the Taranaki Electricity Trust and TOI Foundation for the establishment of the grounds and extra equipment. Last year quotes were around \$230,000 however it is expected that due to inflation and expenses this has increased to approximately \$400,000.
- The club currently has 32 members.
- There have not been any conversations regarding a regional hub, however with the addition of Inglewood to the South Taranaki Croquet Association it would create a central location for both Hawera and Inglewood clubs to attend. The Stratford Croquet Club has the personnel to be able to manage that.

- One court is 32 meters by 25.6 meters and can be adjacent to each other with no space in between.
- Club days are currently Tuesday and Saturdays with games also held on Thursdays. 16 players can play at a time, but only 8 singles.
- When asked if other sporting clubs had been approached to potentially house croquet as well? Mrs Drummond clarified that the bowling club was too small and the golf club is too far out and also play on Saturdays. Mrs Judd noted that since the fence was replaced with netting the community have really enjoyed watching the sport and increased the interest in joining – the golf course would be too far out to allow for this.
- It was noted that the courts can not be used for a secondary sport due to the hoops in the ground and the restriction of no sprigs. Gateball would be a potential secondary sport.
- The District Mayor noted the request would be considered during the Ordinary Meeting and a written response would be sent. He noted this may ask for additional information to be submitted.

Speaker: Dave Taylor and Charlotte Littlewood– Taranaki Trails Trust

Points noted in discussion:

- This is an opportunity to introduce the Taranaki Trails Trust to the new Councillors. The Trust was formed in 2019 to advocate trails in Taranaki. The key things were to focus on a website which provided one source of truth and marketing for trails in Taranaki.
- The Strategy was included in the slides and would be circulated to councillors to review.
- The website is taranakitrails.nz and has every trail and walkway in Taranaki on it. A video was unable to be loaded and would be circulated to councillors following the meeting.
- The Trust collated every trail and every idea and put these on a map to show existing tracks and the different ideas people have had to capture this on a regional level. This also helps feed into the Regional Land Transport Committee.
- Stratford opportunities
 - Kingheim Forest in Whangamomona. Stratford District Council is now the controlling authority for the walkway which is now in operation. The 20km mountain bike trail was shown on the map and trustees were involved in providing feedback on maintenance of this. At the moment the bike track is on private land so permission is needed before being ridden. The next step would be council becoming the controlling authority for this part and the Trust is happy to help with that journey and to help market it as well.
 - York Road Loop downward to Stratford. It is understood that landowners have been spoken to about this, and wanted to remind councillors that this concept is out there.
 - All current walking tracks in Stratford are currently listed as walking only (not allowed to cycle on). The Trust worked with Waitara to use opportunities on existing assets to create 8km of cycle tracks. Mr Taylor has been tasked with finding opportunities in Stratford and noted that cycling would add a reason to come to Stratford which would add to the economic benefits. Out of Taranaki there are a lot of cycle trails with an increase in users with bikes such as e-bikes. The Trust would be keen to work together and look at funding together for such projects.

Questions/Points of Clarification:

- It was noted that the Kingheim Walking Track was a specific walking trail.
- To become a controlling authority over the cycle trail is a similar process to what has just been completed which took two to three years.
- It was noted that the website does not track if visitors go to the areas they search but it does attract users from all over the world. Currently the highest accessed pages is the “where can I walk my dog” section. The website will continue to be improved and as a Trust it gets around \$1,000 a month of google advertising.
- The District Mayor wished the Trust good luck as the plan has huge potential with trails established elsewhere being hugely successful. Mrs Littlewood noted there has been a lot of work to get to the point they are now at.

The meeting closed at 3.27pm.

N C Volzke
Chairman

Confirmed this 11th day of April 2023.

N C Volzke
District Mayor

MINUTES

Farm and Aerodrome Committee



F22/55/05– D23/11703

Date: Tuesday 21 March 2023 at 12noon
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

Councillor G W Boyde (the Chairman), the District Mayor N C Volzke, Councillors S J Beck and V R Jones, and Committee Members: the Director Corporate Services – Mrs T Radich, and the Property Officer – Mrs S Flight.

In attendance

The Deputy Mayor M McKay (*arrived at 12.35pm*), Councillors A K Harris, A M C Dudley, E E Hall

The Chief Executive – Mr S Hanne, the Director – Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the HR & Governance Administrator – Mrs C Reynolds, Mrs F Riddick (sharemilker), Mr A Riddick (sharemilker), Mr J Buckley (consultant) and one member of the media (Stratford Press).

1. Welcome

The Chairman welcomed the Chief Executive, Councillors, staff, and the media.

1.1 Opening Karakia D21/40748 Page 6

The opening karakia was read.

1.2 Health and Safety Message D21/26210 Page 7

The Chairman reiterated the health and safety message and emergency procedures.

2. Apologies

An Apology was received from Councillor W J Sandford,

Recommendation

THAT the apologies be received.

BECK/BOYDE
Carried
F&A/23/1

3. Announcements

There were no announcements.

4. Declarations of Members Interest

The Chairman requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The attendance schedule for Farm & Aerodrome Committee meetings was attached.

6. Confirmation of Minutes

6.1 Farm and Aerodrome Committee Meeting – 6 December 2022
D22/47547 Page 9

Recommendation

THAT the confirmed minutes of the Farm and Aerodrome Committee Meeting held on Tuesday 6 December 2022 be received.

VOLZKE/JONES
Carried
F&A/23/2

7. Matters Outstanding

D20/11504 Page 15

Recommendation

THAT the matters outstanding be received.

BOYDE/BECK
Carried
F&A/23/3

The Chief Executive noted the following points:

- All three items are discussed in agenda items and could be removed from matters outstanding. There were no objections to closing all current matters outstanding.

8. Programme of Works

D20/28552 Page 16

Recommendation

THAT the Programme of Works be received.

BOYDE/VOLZKE
Carried
F&A/23/4

Questions/Points of Clarification:

- The Chairman questioned if under December 2023 - Draft Budget it needed to have *work with Sharemilker underneath*, or if Draft Budget was sufficient? It was noted Draft Budget was sufficient.

The HR and Governance Administrator undertook to make the following amendments:

- Draft Results in June 2023 amended from 21/22 to 22/23.

9. Decision Report – Revised 2022/2023 Annual Plan Budget for the Farm
D23/9371 Page 17

Recommendations	
1. <u>THAT</u> the report be received.	BECK/JONES Carried <u>F&A/23/5</u>
2. <u>THAT</u> the Committee approves the changes to the 2022/2023 annual plan budget for the farm.	
3. <u>THAT</u> the Committee recommends to Council to approve the new revised 2022/2023 annual plan budget for the Farm.	BOYDE/BECK Carried <u>F&A/23/6</u>
Recommended Reason To obtain approval for the revised budget	

Questions/Points of Clarification:

- The Chairman noted that the average milk price on the 2022/2023 revised budget is \$8.50 but the average milk price he worked out to be about \$9.12, as almost half of the production for this year has been fixed at \$9.75. It was noted that these figures will change into the positive.
- It was noted that Fonterra have announced a one off payment in October of 50c per share, which will bring approximately \$79,000 into Council in next year's budget.
- Councillor Jones questioned the difference in milk pay out in this budget compared to the \$7.50 in the Long Term Plan. It was noted that the LTP figure is a figure of the predicted average pay out and is estimated conservatively, whereas this budget shows the forecasted figure for this season.
- Councillor Jones sought clarification on what was covered under the expense of pasture management? It was noted anything related to the maintenance of the pasture is included e.g. grass seed.
- Councillor Jones requested clarification on why the sustenance cost has increased, if this is because of an increase of feed brought in, or because of an increase in cost of the feed? It was noted the new sharemilking contract signed this season now requires Council to pay for half of supplement feed which has now been included in the budget, also as the Sharemilkers are now grazing on farm, more feed for the calves had to be brought in.

Points noted in discussion:

- It was noted that as calves have not been sent out for grazing, the grazing cost is less.

10. Decision Report – Draft Budget for Annual Plan 2023/2024
D23/9428 Page 23

Recommendations	
1. <u>THAT</u> the report be received.	BECK/JONES Carried <u>F&A/23/7</u>
2. <u>THAT</u> the draft budget for both the Farm and Aerodrome be approved for inclusion in the Annual Plan 2023/24, as well as any recommended changes in the budget and any dividend coming out of resolution 3.	BECK/BOYDE Carried <u>F&A/23/8</u>
3. <u>THAT</u> the Committee approve the transfer from the Farm reserve balance of \$68,512 to be used for rates mitigation in 2023/24, as well as the predicted one-off dividend payment from Fonterra.	BOYDE/VOLZKE Carried <u>1 against</u> <u>F&A/23/9</u>
Recommended Reason To get approval of the financial budgets.	

The Director – Corporate Services noted the following points:

- Council is currently preparing to look at the Annual Plan, the figures decided here today will feed into the Annual Plan. This report is asking the Committee to approve full use of the farm reserve balance and the one off payment from Fonterra, which has not yet been included in the budget.

Questions/Points of Clarification:

- Councillor Jones sought clarification on why, in terms of rate mitigation and using the reserve, why it is being brought forward now, as he understood this is usually put through in June. It was noted the reserve is discussed twice yearly, six months ago it was brought to the committee to decide the amount put into the reserve, it is now put forward to decide how much to take out of the reserve.
- The District Mayor questioned why the budget for sustenance in the 2022/2023 budget has just been increased from \$75,000 to \$91,000, however the 23/24 proposed budget still shows as it \$75,000. It was noted that the Sharemilker's recommended budget has increased the sustenance budget to \$198,000.
- It was noted that feed pricing is currently at an equilibrium point where prices have come up in price with the pay out, however with the milk price coming down, costs such as freight and fertiliser prices are now also decreasing. Mr Buckley recommended the budget be increased slightly from \$75,000.
- The District Mayor noted his concern of the difference between the adopted \$91,000 and the sharemilkers recommendation of \$198,000.
- The Chairman noted he would like the 2023/2024 budget to show \$91,000. Mr Buckley agreed that this should be a workable budget.
- The District Mayor asked for clarification on why grazing has stayed the same in the 2023/2024 budget when spending in the 2022/2023 year has been nowhere near the budgeted cost. It was noted that the grazing is currently below budget as all 100 calves have been grazed on the farm, which has been detrimental to the feed on farm, rather than sending them out to grazing due to the high cost of grazing this year. It was also noted the Sharemilkers are still to receive two further grazing bills for the year.
- The Chairman questioned if a conversation between Council and the Sharemilkers needed to happen about continuing to keep animals on the farm for grazing, rather than sending them out, which would lead to a need to drop stock numbers. It was noted that off farm grazing was the cheapest grazing Council could get, as buying palm kernel is more expensive.

- Councillor Jones supported the sustenance and grazing budgets to remain as is, as if the cost of grazing is under budget, that could be fed into sustenance if needed or into profit.
- The District Mayor enquired what is depreciated at the aerodrome. It was noted Council depreciates drainage under the runway, IT equipment, waterlines and toilets.
- The Chairman noted that in the last two years \$215,000 has gone to rate mitigation from the farm reserve, however there is still \$1,900,000 worth of debt against the farm, which should be looked at being paid back in the future.
- The District Mayor agreed that there is a potential need to chip away at the debt. He enquired if the money borrowed recently for capital works had been paid back. It was noted it had been.

The Deputy Mayor M McKay arrived at 12.35pm

- Councillor Jones expressed he does not believe Council should use all of the farm reserve, and that some should be used as a buffer.
- It was explained that the recommended budget for fertiliser did not include any expenditure for capital fertiliser, thus will have to be increased at some point in time to allow for this.
- Councillor Beck and the District Mayor supported the fertiliser budget of \$75,000.
- Councillor Jones questioned that if the recommendations were carried that nothing was going towards paying the farm debt. It was clarified this is correct, however Council will still have to accept the recommendation, what is decided today is a recommendation from the Committee rather than an instruction.

Points noted in discussion:

- It was noted a new revised budget was put into the Resource Centre yesterday.

11. Information Report – Risk Review

D23/7529 Page 30

Recommendation

THAT the report be received.

BOYDE/VOLZKE
Carried
F&A/23/10

Recommended Reason

To update the Farm and Aerodrome Committee of changes to both the Farm and Aerodrome Risk Registers and advise the Committee of any incidents in relation to the identified risks.

12. Quarterly Report – Farm and Aerodrome Business and Financial Report

D23/8523 Page 38

Recommendation

THAT the report be received.

BECK/JONES
Carried
F&A/23/11

Recommended Reason

This report provides a quarterly business and financial update to the Farm and Aerodrome Committee. It highlights the milk production from the current season at the farm and reports on the key activities at the Aerodrome.

The Property Officer noted the following points:

- Attention was brought to item 4.2.1. Requesting the committee decides if any future development of the aerodrome is happening within the current aerodrome boundary or out into neighbouring farm land.
- It was advised the scope given to the consultant should not be too broad, and let them know exactly what Council is looking for e.g. stay within current aerodrome boundaries, and 10, 30, 60 year plan??

Questions/Points of Clarification:

- The Chairman questioned if the current stocking rate of the farm is fit for purposed. It was advised it depended on what model the Committee is comfortable running, and if the stocking number is to be decreased it will need to be completed in steps as a huge system change will not see results straight away, each cow will need to do higher production.

Points noted in discussion:

- The Deputy Mayor supported the view of initially looking at the existing aerodrome facilities and how Council can capitalise on what is already there, and look at more than a 10 year plan.
- Councillor Beck agreed and suggested the plan could always be revisited if the outcome of the report is not satisfactory, or if circumstances change. It was advised the report is a large expense, so the exact scope of what the Committee would like included needs to be given.
- The Chairman noted there is unlikely to be a massive amount of growth within the aerodrome, the last 10 years of growth could be looked at and applied to the next 10 years.

13. Quarterly Report – Health and Safety Update

D23/8499 Page 48

Recommendation

THAT the report be received.

BOYDE/BECK
Carried
F&A/23/12

14. Questions

Councillor Jones requested clarification on why there was additional capital expenditure above the current budget. It was noted urgent work to the hot water cylinder which needed to be completed.

15. Closing Karakia

D21/40748 Page 51

The closing karakia was read.

The meeting closed at 1.08pm

G W Boyde
Chairman

Confirmed this 20th day of June 2023.

N C Volzke
District Mayor

MINUTES

Policy and Services Committee



F22/55/05 – D23/12257

Date: Tuesday 28 March 2023 at 3.00PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The Deputy Mayor – M McKay (the Chairperson), the District Mayor N C Volzke, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris, E E Hall, V R Jones, M McKay, C M Tongaawhikau, M J Watt

In attendance

The Chief Executive – Mr S Hanne, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the Acting Director – Community Services – Mr C Julie, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Sustainability Advisor – Mrs V Dombroski (*part meeting*), the Community Development Officer – Mrs A Kingston (*part meeting*), the Customer and Leisure Services Manager – Mrs A Mathews (*part meeting*), the Aquatic Services Team Leader – Mr R Naicker (*part meeting*), the HR & Governance Advisor – Mrs C Reynolds (*part meeting*), the Services Asset Manager – Mr J Cooper (*part meeting*), the Roading Engineer – Mrs D Taplin, the Projects Manager/Engineer – Mr S Taylor (*part meeting*), the Parks and Reserves Officer – Mrs M McBain (*part meeting*), the Property Officer – Mrs S Flight, Mrs A Woodhead (Stratford Flyers Swim School, *part meeting*), Mr D Hancock (Stratford Flyers Swimming Club, *part meeting*) and one member of the media (Stratford Press).

Via audio visual link: Mr Kelvin Wright (Venture Taranaki, part meeting)

1. Welcome

The opening karakia was read.

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The Deputy Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An apology was received from Councillor W J Sandford

Recommendation

THAT the apologies be received.

ERWOOD/HALL
Carried
P&S/23/35

3. Announcements

The Chief Executive noted a re-print of the Swimming Pool Fees and Charges had been tabled. The notable change is the swim school lane hire and entry fees being separated to ensure the charges are clearer. The amended tabled will be considered with Item 10.

4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

6. Confirmation of Minutes

6.1 Policy & Services Committee – 28 February 2023 D23/7711 (PE) D23/8213 (Open) Page 11

Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 28 February 2023, including the public excluded section, be confirmed as a true and accurate record.

VOLZKE/BOYDE
Carried
P&S/23/36

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Page 14, item 11. Councillor Hall noted she had asked if it was possible to have an enforcement policy without the resources to enforce it, which the Chief Executive had confirmed it would be. Add to minutes.

The Property Officer, Parks and Reserve Officer and Project Engineer/Manager joined the meeting at 3.03pm.

7. Matters Outstanding D16/47 Page 22

Recommendation

THAT the Matters Outstanding be received.

BECK/HARRIS
Carried
P&S/23/37

The Chief Executive noted the following points:

- The Street Numbering project is yet to be brought back to elected members.
- The Future of the Page Street swimming pool complex conversation will be held once the Annual Plan discussions have concluded.
- The request for the LGOIMA requestor details to be shared have resulted in a change in process where the requestor will be informed their details will be published, however there will be the option for them to keep their details private. This has been implemented this month.
- Officers have added the croquet club request to their work programmes.
- A report on the Kingheim Mountain Bike tracks will be brought to elected members at a later date.

Questions/Points of Clarification

- The District Mayor noted he had written to the Stratford Croquet Club as requested by Council noting that officers would further investigate council owned sites and encouraging the club to explore non-council owned sites further. The club had replied stating there were no suitable sites and the Mayor had reiterated that council had requested they show they have explored other options and discussed this with other sporting codes.

8. Information Report – Economic Development Quarterly Report – Quarter Two
D23/9640 Page 23

<p>Recommendation</p> <p><u>THAT</u> the report be received.</p> <p>DUDLEY/HARRIS <u>Carried</u> <u>P&S/23/38</u></p>
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Mr Wright, Venture Taranaki, noted the question regarding the value added from investment to Venture Taranaki had been detailed in the report and showed over the last five years there had been a 208% return on the investment into the region.

Questions/Points of Clarification:

- It was clarified that Brook Sabin, Stuff, was taken on a full trip around the maunga and included a stop in Stratford.
- Mr Wright noted he was unsure if a Stratford business would be showcased in the third season of power up. He noted the final presentation in terms of what will be involved in this is currently being put together.
- Mr Wright noted the entire leadership team would be presenting to council on Venture Taranaki's focus for the upcoming year and the team would provide a more comprehensive overview for all council's questions.
- Mr Wright clarified that the branching out programme helped connect land owners with the intelligence and support they require to grow the new crops. This includes scientific data and environmental knowledge, the normal functions of the enterprise team and planning for post production including support in looking into creations of unique products. Venture Taranaki also looks at funding or vouchers for professional advice to help take the venture to the next level.

The Services Asset Manager and Roading Engineer joined the meeting at 3.11pm.

9. Information Report – Reserve Balances and Movements – 2021/22
D23/10029 Page 51

<p>Recommendation</p> <p><u>THAT</u> the report be received.</p> <p>TONGAAWHIKAU/BOYDE <u>Carried</u> <u>P&S/23/39</u></p> <p>Recommended Reason To inform the Policy and Services Committee of the current reserves balances and a summary of the movements from the previous year.</p>
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The Director – Corporate Services noted the following points:

- This report is brought to council every year after the annual report has been finalised and highlights movements in reserves for the previous financial year.
- There are a variety of reserves that are on council's balance sheets and these all have different purposes.

The Community Development Officer left the meeting at 3.13pm.

Questions/Points of Clarification:

- It was clarified that the three water reserves will be netted off against council's debt relating to three waters on takeover date which will leave these at a zero balance.
- The District Mayor noted that the cash balance was approximately \$8 million but the strategy was to have at least \$6 million in term deposits at all times, and questioned if the surplus should be used to reduce debt? Mrs Radich noted that at this particular date there was surplus cash, however this varies every month in terms of revenue received and expenditure going out and is also impacted on the quarterly rates payment. It requested that this limit be referred to the Audit and Risk committee for review.

10. Decision Report – Fees and Charges Schedule 2023/24

D23/10539

Page 57

Deputations were approved for Aimee Woodhead and Daniel Hancock to speak to council regarding this item.

Aimee Woodhead – Flyers Swim School

Points noted in presentation:

- This presentation is due to the recent discussions about the pool budget leading to the learn to swim school and club being discussed.
- She noted the options at the pool are to make positive choices and to make it a place that is engaging with interesting programmes that people can access at a reasonable price. It needs to get people through the door!
- She noted an increase to driving up lane hire fees will mean people cannot afford to attend the local swim school.
- Hawera learn to swim is \$95 a term for ten lessons and New Plymouth Aquatic Centre is \$110. Stratford Flyers charge \$132 which includes pool entry. She noted other private swim schools charged \$180 - \$230 a term. It was noted there are 600 learn to swim students in the New Plymouth Aquatic Centre and 300 in Hawera. There are approximately 600 learn to swim students with the Stratford Flyers at the moment with 175 squad swimmers who swim multiple times a week.
- Council run swim schools have a reputation for their level of service and provide no pathway to competitive squads.
- She noted she worked hard to ensure tamariki were in groups that suit them, the instructors are paid well and have a good work environment and she worked hard to be a good employer.
- It was noted there had been issues with the envibe system and the payment monthly as the invoicing has been far less than what should have been. She had been advised the contract was not a governance matter but noted she could not continue with the money not being collected correctly.
- She felt that if the swim school was lost due to price increases then the instructors will be lost who are the backbone of the community and are loyal to the flyers. A council run swim school will be nowhere near what is currently offered and the reputation and numbers will drop.
- An economical management system needs to be put in place to add value and would be a positive way forward. The pool needs to be marketed as a beautiful pool!
- There are 27 instructors involved with the Flyers Swim School and succession planning in place. This has grown from 60 students to 600 and continues to grow 10% a year. It is also established in Inglewood at the primary school there.
- It was noted that the Ako Wai Charitable Organisation had also been established for the wider community to get funding for lessons and then finds the students requiring this.
- There are more than 40 competitive swimmers in the squads at the moment, and other clubs are declining. Within this club there are multiple national title holders.
- Holiday programmes are currently being organised for the squads.
- She urged councillors to hear the plea to keep this affordable and hold onto awesome staff.

Questions/Points of Clarification:

- It was clarified that both Hawera and New Plymouth are council run services.
- It was noted that issue regarding the payment system was not able to be discussed as part of this deputation.
- The District Mayor questioned how the Flyers intended to deal with the \$20 per hour lane hire fee, if it was to be absorbed or passed onto the swimmer? It was clarified that this fee was to be applied to the swim school only and not the swimming club and would be on top of pool entry. Mrs Woodhead

questioned how this was fair as it was double dipping? She noted one of her values is providing affordable lessons and felt it would be letting the community down if she thought it was ok to pass that charge on as she was already charging higher fees than elsewhere. She noted that it could mean that running at a council facility is no longer appropriate.

- It was clarified that the current fee for learn to swim was \$132 and included entry fee. This is collected all together and split out.
- The Deputy Mayor asked if Mrs Woodhead disagreed with the fee or could propose another level of fee? Mrs Woodhead noted the fee didn't need to be increased but what was needed was to look at what could be approved and how people could be brought in. Stratford is growing and to make it more desirable they shouldn't be adding a lane fee. This sort of fee had been proposed in the past and what will result is annoyed people who can't access a service they have accessed in the past.
- The Deputy Mayor questioned if the facility should be offered at no charge and Mrs Woodhead noted she worked really hard to get numbers for the entry fee and felt it was sufficient charge. She noted the Flyers was a small business and it had been hard after two years of Covid-19.

Daniel Hancock – Stratford Flyers Swimming Club

Points noted in presentation:

- This presentation was to reinforce the points made previously but to offer a different perspective from the Stratford Flyers Swimming Club.
- He noted the newspaper article mentioned the swimming club being subsidised and proposed the swim school could be taken in-house.
- He noted that the price increase won't affect the club financially but would indirectly impact it.
- The swim school runs from aquatots right through to competitive swimming. Swimmers can see the progression, how it works and how they get to the next level and the end goal of competitive swimming.
- Instructors at the school work under the guidance of Aimee and they all have the same skill set to get those kids to where they need to be as a competitive swimmer.
- At present there are 730 kids going through the swim schools and swim squads. Of those, 50-60 are part of the swimming club with most of them doing two to six sessions a week depending on their level. There are also about 100 kids in the development and fitness section who do sessions twice a week. There are 580 kids accessing the pool about once a week. This equates to around 1,000 pool entries a week for about 48 weeks of the year.
- With about 1,300 kids in the district the swim school and club have got around 730 of those for learn to swim. It is great for them to learn to swim and to have them coming through having had proper instruction.
- About 10% of the swim school are coming through for competitive swimming which is really good compared to surrounding districts. Hawera who has a council run learn to swim set up have about 15 competitive swimming, New Plymouth has a lot of private learn to swim groups as well as the council run one and has an estimated 2,000 kids in learn to swim programmes but their competitive swimming club only has about 50-70 kids which is a very poor conversion rate compared to Stratford.
- The Flyers Swim School provides a pathway and he noted his concern that without this the swimming club will disappear.
- A charge such as the lane hire will need to be passed on and will limit the amount of people who can do the courses, lower numbers will result in a need for higher entry fee and less people mean revenue will go down.
- If council takes over the learn to swim school then a swim coach will need to be hired and that will cost swimmers which means competitive swimmers will probably go elsewhere.
- He noted Aimee was all about getting as many people swimming as possible hence keeping the fees as low as possible and that is what the club tries to achieve as well.
- He noted the previous pool manager had restricted swimmers from doing learn to swim and our swimmers had to go to a small school pool. As a result learn to swim died in Stratford which also crushed the numbers in competitive swimming.
- He understood the pressures and the need to keep rates down but noted an increase in fees is unwanted and to put the blame on the increases at the swimming pool on the club is incorrect as they do pay entry fees and without them the deficit will be a lot more.

Questions/Points of Clarification:

- Councillor Boyde noted that the swimming club had not been mentioned in the Stratford Press and questioned if it had been interpreted that way? Mr Hancock noted that there is huge confusion that the swim school and the swimming club is the same organisation, however he noted you need to be a member of a club to be a competitive swimmer and that swimmers transitioned from the swim school. The Stratford Swimming Club had combined with the Flyers Swimming Club and since then they get put in the same basket. He had answered comments regarding no sport getting looked after like swimming in Stratford that they do pay entry fees.
- The District Mayor requested clarification of the relationship between the swimming squad and who operates the advanced training and if the coaching role was a paid position? Mr Hancock noted that the coaching role was part of where the school and club run together. The coach is paid by the swimmers involved. He noted the Flyers had been set up when the Stratford pool had been first covered in an attempt to allow swimmers to go back to their respective clubs for their competitive swimming to ensure clubs in Taranaki survived. He noted if the coach was funded solely out of competitive swimming this would be a colossal amount to fund. Mrs Woodhead clarified as a coach to the swimming club she is an independent contractor and without this the club would be looking to bring in a coach at a cost of between \$50,000 to \$60,000. The swim school is a completely separate standalone business.
- It was reiterated that the swimmers pay for the coach. The swimming club is about having a club so that the swimmers can compete nationally and does not hire staff. He also reiterated that while the club was not directly impacted by the increases it would indirectly impact the club if costs were passed on.

Aimee Woodhead and Daniel Hancock left the meeting at 3.45pm.

Recommendations

1. THAT the report be received.

HALL/BODYE
Carried
P&S/23/40

2. ~~THAT~~ the fees and charges schedule 2023/24 be approved.

Recommended Reason

The Fees and Charges impact the Annual Plan 2023/24 financial budgets, which is currently being prepared.

The Director – Corporate Services noted the following points:

- The fees and charges will lead directly into the development of the revenue for the Annual Plan budget for 2023/24. It is anticipated that a draft Annual Plan will be brought to the Policy and Services Committee in April or May.
- Some of the more significant changes are the updates to building control to ensure there is a more accurate representation of costs incurred and a universal increase of \$10 on dog registration and license fees due to ongoing increases to the costs of delivery of animal control.
- An updated table of the swimming pool fees and charges was tabled as there were additional changes made following the agenda being produced.

Questions/Points of Clarification:

- It was clarified that the entry fee was a separate fee to the external swim school lane hire charge. This would be charged in addition. Councillor Boyde noted it was strange to set a lane hire fee and then charge entry on top of that.
- It was clarified that the private lane hire fee of \$25 included entry fee.
- It was clarified that the lane fee (including entry) for a private lane hire had no maximum for people to use that lane but that the hire was dependent on the availability at the time.
- It was clarified the external swim school fee of \$4 per entry was the same as the standard casual entry fee. The Chief Executive noted that historically swim school discounts for concession cards had not been available as no lane fees had been set. However if the set up went back to the scenario where council charges the entry fee separate to the operator then he would encourage not

setting the fees different for swim school or casual entry as there would be no visibility of who was entering for lessons or a casual swim.

- The District Mayor noted that a concession card would bring the entry fee for a child to \$3.50 an entry so at \$4 it would be dearer to go to swimming lessons.

Points noted in discussion:

Swimming Pool

- Councillor Boyde noted he did not support the spectator fee of \$2 per person. He felt spectators added another set of eyes to the pool and felt the facility would become another babysitting service if this fee was introduced.
- Councillor Dudley supported those concerns and noted she was a spectator who attended swimming lessons and felt the excuse that spectators may use the public toilets was unfair as there is no charge to use the toilet facilities at netball or rugby. She felt there should not be a charge if you are attending lessons to sit and watch but felt if the caregiver was to be there for over an hour with recreational swimming then it was ok.

The Property Officer left the meeting at 3.54pm.

- The Customer and Service Manager noted that a rough calculation had been done for the spectator fee revenue based on the number of children who have accessed the facility. Based on one spectator per every two kids it would be 1,500 bringing in \$3000 of revenue. This was calculated on the period the facility has been opened (since October), however the numbers were the same for the full year at the old facility. It was difficult to calculate as how the total numbers for the year would look was still unknown.
- Councillor Beck questioned whether without parents it would cost more for council staffing? It was noted there was the potential to have more first aid incidents if parents are not in the pool with the children but that most spectators are passively watching from the bench or are on their phones.

The Parks and Reserves Officer and Services Asset Manager left the meeting at 3.58pm.

- Councillor Harris supported no spectator fee full stop. She noted people needed to be encouraged to watch swimming as an extra pair of eyes. She felt a spectator fee would complicate matters and require increased staffing levels.
- It was clarified the 3,000 children who had accessed the pool since October were casual users and did not include the children with the swim school.
- The numbers of caregivers was recorded as they are recorded as a zero dollar mark upon entry was just over 3,500.
- Councillor Hall supported removing the spectator charge.
- Councillor Watt supported removing the spectator charge but also supported increasing the caregivers charge to the full adult entry fee.
- **It was agreed to remove the spectator fee.**
- Councillor Boyde noted his support for the caregiver charge as they were getting into the pool and using the facility. He felt \$2 was fair.
- Councillor Hall noted that a caregiver fee was required. She noted the premise of not having a fee encouraged parents to get in to the pool as it was less desirable to get wet and into togs at an older age but this was countered with the enjoyment of swimming with your children. She supported the fee but suggested an increase from \$2 to closer to the current \$5 adult entry fee.
- Councillor Jones agreed that the caregiver is using the pool, and acknowledged the comments regarding the adult charge but as the caregiver is looking after a child and not swimming on their own he did not support a full adult charge.
- Councillor Erwood supported the comments relating to the caregiver fee and noted his support at keeping this at \$2.
- Councillor Beck supported increasing the caregivers fee as he expected a person supervising the child to pay the same fee as if they were swimming.
- It was clarified that swim school instructors were not classified as caregivers.
- It was suggested that a change could be made to *50% of adult entry fee* which would be \$2.50.
- It was clarified that a caregiver was defined as supervising a child under 8 years old. If they are going in with a child older than that then they would be paying full price. No caregiver for a child under 8 means that child cannot swim.

- The Deputy Mayor agreed with Councillor Watt as the caregiver still had access to the full facility but noted they were not able to swim with their own freedom and therefore supported an increase to \$2.50.
- **The Caregiver entry fee will be amended to 50% of adult entry.**
- Lane Hire for External Swim School
 - Councillor Boyde recognised that the two speakers had highlighted a lot of stuff around costs and participation. He noted all sports had had massive increases over everything and a price increase was not just for the pool. He supported the introduction of the lane hire fee. He noted that he had heard today that the pool required \$500 per hour of operating costs which includes staff, power, heating and chemicals so supported the introduction of this fee as it was only \$2 per swimmer per lane for a lane of 10 swimmers over the hour. As the governance team it was important to make sure they do what is right for the pool and council needs to work hard to make some serious savings at the pool.
 - Councillor Jones noted that Mr Hancock had made the point that the Flyers Swim School was potentially undercharging as the cheapest privately run school in the district so there was the potential to increase the fee. The lane hire fee will be passed onto the users and he was unsure at what point would they stop coming.
 - Councillor Dudley noted her opposition to the lane hire fee. This is a small low socio economic town and it is important to teach kids to swim as national drowning rates are so high. The fee will go to the kids and they will miss out.
 - Councillor Erwood supported the fee. He noted that sadly there are increases everywhere, everyone has rates, insurance and costs increasing. It is a right that everyone has the right to learn to swim but the Flyers were taking it to the next step where they are an elite sport. Kids have the option to carry on with it and so do their parents.
 - Councillor Hall supported the lane hire fee. She acknowledged the ownership of the asset but also the passion and skill set base in the learn to swim for our district which was clear from the speakers today. She acknowledged that as a parent things do cost money, prices are increasing across the board with everything and there is a facility here that council needs to pay for. She noted this will still only be a contribution towards the costs to deliver and felt there would likely be a price increase for users as they are likely undercharging for the service.
 - Councillor Beck supported the lane hire fee and noted that Mrs Woodhead had said Stratford has one of the best facilities around and that isn't possible without a price attached to it.
 - Councillor Tongaawhikau supported the fee. He noted that councillors responsibility comes back to the community and if council cannot justify its worth then it will loose at the end of the day. He noted he sees an asset that we have and the amount that has cost to get to this point and how much it will cost to continue to stay the course. He acknowledged the passion and love from the two speakers and agreed with a lot of things they said, however for our tamariki and mokopuna in the community it is important that council has their best interests at heart and don't leave them with a debt. He noted each time the kids are taken to McDonalds it was a cost to use an external facility to cook and provide food.
 - The District Mayor noted that there was a small percentage of the population who use the pool with about 90% of the population not using it, however he acknowledged the group who do use it do use it a lot. Those users have a perception that it is expensive for them to use, however the other 90% who still pay for it don't use it at all! He did not begrudge that as his children and grandchildren use it but he felt that should be taken into account when considering who pays for the cost of this asset. There are pensioners and beneficiaries who pay rates and are really feeling financial strain at the moment. The flyers have a small group of advanced swimmers who can't afford to have a full coach of their own so they use the swim school to provide the same service. He felt there should be a lane fee but was unsure if \$20 per hour was the correct amount. He acknowledged the point that there was a potential detrimental effect and that people may not use the service and that is a risk factor that needs to be evaluated. He noted other private swim schools ranged in price from \$155 - \$230 and in comparison to those the flyers were not necessarily so expensive the the fees could not be increased. He noted that whatever was not received in way of revenue would impact the ratepayers.
- **Approved \$20 per hour Swim School Lane Hire Fee**
- **Approved Spousal Entry be amended to Partner**

The Customer and Leisure Service Manager and Aquatic Services Team Leader left the meeting at 4.22pm.

Animal Control

- Councillor Harris noted her opposition to a universal fee increase of \$10 across all dog registration fees. She noted that Good and Select Dog owners equate to about 17% increase but that the rural dogs were having a 28% increase. Around 58% of registered dogs were rural dogs and over the last three years only 21% of dogs impounded were from a rural area. She noted she would support an increase that was more in-alignment with the percentages.
- It was noted a \$10 universal increase was the result of a recommendation from the Section 17a reviews.
- The District Mayor noted his agreement that the increase should be apportioned across the different categories and felt it was the ones who don't meet the good owner categories who should bare the brunt of the increase.
- Councillor Harris clarified that with the percentages applied the select dog owners would be looking at a 17% increase and two or more rural dogs would look at about 5-7% increase.
- It was requested that the total amount proposed to be collected with the proposed universal \$10 increased be allocated out across the fees in proportion. This will not change the total amount collected but will be more accurately applied.
- It was noted that the 2022/23 Annual Report showed revenue was \$145,000 for Animal Control and the total cost was \$227,000. This amendment would bring in approximately \$20,000 additional revenue.
- It was noted that it was important to note that there is a public good component to this activity as it keeps non-dog owners safe from the dogs, including dogs that may not be registered in this area.

Cemetery

- Councillor Boyde noted he would like to see work done around the cemetery and charges as there seems to be a bit of difference between Stratford neighbouring areas and he wanted to ensure Stratford was in line with the neighbouring districts. Mrs Radich noted the South Taranaki District Council have not yet adopted their fees and charges but have indicated all fees and charges will be increased.
- The Deputy Mayor supported an increase in cemetery fees. Costs are going up and the cemetery is extending and this would provide an opportunity to recover costs. She suggested an increase for a plot to \$2,500 (compared to New Plymouth at \$2,649) and internment to \$2,000.

The Sustainability Advisor left the meeting at 4.33pm.

- Councillor Erwood supported an increase.
- Councillor Hall acknowledged that the times these fees are accessed is a hard time for anyone and any increase would be a challenge. However an increase is necessary.
- **It was approved to do a 10% increase on all cemetery fees excluding the infant and stillborn charges.**

Miscellaneous

- It was clarified that Victoria Park Sports Ground hire is more expensive as it is a premier field. All codes pay the same for the other fields.
- Councillor Dudley requested a 24 hour rate for the War Memorial Centre and Centennial Rest Rooms be included and suggested a discounted 24 hour rate.

Recommendations

2. THAT the fees and charges schedule 2023/24 be approved, including tabled amendments for the swimming pool, and with the following amendments:
 - Lane hire external swim school provider to be displayed under separate heading
 - Proposed spectator fee be deleted
 - Caregiver /supervisor for under 8 be set and displayed at 50% of adult entry fee
 - Decision for dog fees be suspended until adoption of Annual Plan
 - Cemetery fees be increased by 10% across board, except where they apply to infant and stillborn burials.

BOYDE/HALL
Carried
1 against
P&S/23/41

11. Decision Report – New fencing around the Wastewater Treatment Ponds
D23/5088 Page 78

Note this item was left to lie on the table at the Policy and Services Committee Meeting on 28 February 2023.

Recommendations	
<p>1. <u>THAT</u> the report be received.</p>	<p>HARRIS/DUDLEY <u>Carried</u> <u>P&S/23/42</u></p>
<p>2. <u>THAT</u> the Committee approves the erection of fencing around the wastewater pond</p>	
<p>3. <u>THAT</u> the committee approve the allocation of funding to erect the fencing in this financial year but with an expressed maximum of \$175,000 and a requirement for this matter to be re-presented to council with an updated quote if tenders exceeded this budget.</p>	<p>BOYDE/HALL <u>Division</u> <u>For 10</u> <u>Against 1</u> <u>P&S/23/43</u></p>
Recommended Reason	
To minimise the Council's exposure to risk of injury or death as a result of falling or drowning in the wastewater treatment ponds.	

Points noted in discussion:

- Councillor Boyde noted that he had been struggling with this decision purely because he felt the biggest need was around the lake at Victoria Park. But he noted he understood this was proposed to make all practical steps to make the wastewater ponds safe. The current fence is not fit for purpose. He noted that if council is going to do this then it needs to be done at minimal cost while taking all steps to ensure it complies. His biggest concern was the huge amount of money required to do this after no issues in the past 80 years. He questioned if council was still liable if something was to go wrong? The Chief Executive noted that potentially there would still be liability for council but this makes sure an effort has been made and the mitigating circumstances were taken into account for this situation.
- The District Mayor noted that health and safety legislation meant liability would never be removed; however, council can mitigate the circumstances to reduce or eliminate the risk. There is always an element of liability. He noted he had initially been opposed to this proposal as it is not the highest risk with council assets, however as an owner of a public facility council needs to be responsible for that and ask is it safe for people for whatever reason they are there for. He noted he now supported construction of a fence around the wastewater ponds and that due to the funding being sourced from underspent project funds there was no immediate impact on ratepayers. He requested officers take a minimalistic approach with basic construction as appearance is inconsequential. The fence needs to be function and a reasonable attempt to keep children and intruders out.
- Councillor Hall supported the building of the fence. She noted council had tragically been given an example of what could happen without a fence. Being a council owned asset it was important to ensure it is safe and secure from the public. She noted there were two factors to think about – the risk to the community and council liability. Where the lake is placed is quite a fair way away but little people can walk great distances when motivated to do so and these are a risk for our children. She felt council would be remiss if it didn't build a fence. She requested clarification on best practice for the components of the fence and requested that it be done properly but as cheaply as possible.
- Councillor Erwood noted he was sitting on the fence for this decision as it was a lot of money. He had researched the Gore incident and noted that while council can be mindful of parental responsibility kids can wander off. He supported the building of the fence but suggested fixing what is currently there and adding to the top of the existing fence which could reduce costs.

- Councillor Watt noted his opposing view. He felt this argument to build a fence could be used in other areas such as the Victoria Park lake. He felt this did not rank highly for the risk of liability or the risk of people drowning. All incidents are different and while council cannot predict what a court would decide he noted council could be spending \$175,000 to mitigate the risk of a \$100,000 penalty if a similar case occurred. He noted the same risk could apply for other areas including those council does not have responsibility for.
- Councillor Beck supported a 1.8-meter high fence, but not a security fence as the cost for that would be colossal. He thought deer fencing for that height could be completed for half the quoted price or that the work could be done in stages such as beginning at the walkway side. The Deputy Mayor noted that completing the work in stages would lose efficiencies.
- Councillor Harris supported the erection of a fence but with a minimalistic approach.
- It was clarified that this job would go out for tender as per the procurement policy. The quoted price was to get an idea of the cost for the decision to be brought to council. Councillor Harris requested that if the tenders exceed the quoted price of \$175,000 then this be brought back for further discussion.
- Councillor Jones noted that Health and Safety is about what is practical and what is reasonable. Anything is practical at a price but is it reasonable to ask ratepayers for the funding to build a fence above the maximum fine that may come out, he questioned if council was willing to foot that cost if it comes out. He noted practically council can do this, however he noted he was struggling with if he found it reasonable.
- Councillor Erwood questioned if there was an appetite for add to the existing fence, the Chief Executive noted that this was an operational decision and the tenderer may not agree this was the best option which would require the decision to be brought back to the Policy and Services Committee.
- Councillor Boyde noted the views of council had been expressed and he would leave the operational side up to management, however he noted council would not be happy if it was wrong.

12. Monthly Reports

12.1 Assets Report D23/9538 Page 87

Recommendation

THAT the report be received.

ERWOOD/DUDLEY
Carried
P&S/23/44

Questions/Points of Clarification:

- It was clarified that a lot of the performance measures that have not been achieved are due to timing such as surveys and road maintenance that has not yet been completed. However the Director – Assets noted that the waste water recommended target time had not been achieved due to contractor resourcing.
- It was clarified there had been no update from the MRF centre regarding the contamination rates due to their resourcing issues.
- It was noted that 2.3, *Mangaehu and Brewer Roads* should have read \$500 per km for the maintenance grading.
- It was clarified the new pool facility discharges into the wastewater system so a resource consent was not required.
- The District Mayor noted the photos of Mangaehu and Brewer Road give weight and credibility to the review of the forestry rate when it comes to setting the rates for the upcoming year.
- The District Mayor noted he had attended a workshop with Waka Kotahi last week where an update on the Speed Management Plan was discussed. He noted it was likely that the changes around schools and marae were to go ahead but the 80km speed limit for the open roads was unlikely to proceed with the exception of 1% of the highest risk areas.

12.2 Community Services Report
D23/9563 Page 108

Recommendation

THAT the report be received.

ERWOOD/BOYDE
Carried
P&S/23/45

Questions/Points of Clarification:

- Councillor Hall noted it was great to see a full muster of Youth Councillors. She asked if there had been any resistance or concern from requestors about publishing their details and LGOIMA request? The Communications Manager noted it had only begun this month with only a few requests having been received, one had requested their name not be published.

12.3 Environmental Services Report
D23/5923 Page 117

Recommendation

THAT the report be received.

HARRIS/TONGAAWHIKAU
Carried
P&S/23/46

The Director – Environmental Services noted he hoped the re-numbering and re-naming project would be brought to council soon as this project needed tidying up before the general election this year.

12.4 Corporate Services Report
D23/10346 Page 124

Recommendation

THAT the report be received.

ERWOOD/DUDLEY
Carried
P&S/23/47

Questions/Points of Clarification:

- It was clarified that the correct figure for liabilities maturing was \$3.5 million.
- It was clarified the interest rates for borrowing are 2.98% and around 4.9% for investments.
- It was noted that cash reserves have gone down in recent months but have now gone back up to \$6 million.
- It was clarified that the Waka Kotahi subsidy is done on a three year plan, therefore some of this can be spent earlier within the three year period.
- It was clarified the unspent funds for the Road to Zero funding was partly due to outstanding payments but also outstanding projects as this funding was for the entire road to zero plan not just the Swansea Road/Stratford High School work.

13. Questions

- Councillor Boyde questioned the impact on ratepayers with the work required to clean up vandalism. He noted the vandals did not realise they were costing every single ratepayer each time this needed to be rectified. The Director – Assets noted it cost council approximately \$5,000 a year for vandalism, although she noted some vandalism was absorbed into other budgets such as replacement of road signs.
- Councillor Jones questioned the design of the road islands on Swansea Road due to it appearing to be narrower on one side restricting accessibility for trucks. It was noted that this was intentionally narrow to reduce speed, however the centre the island would be clearer once the painting of the road was completed and then it would not appear to be narrower on just one side. It was also noted that the wider berth on the opposite side of the road was to allow for buses to turn. The full plan and design had been audited by Waka Kotahi for safety.

14. Closing Karakia

D21/40748

Page 142

The meeting closed at 5.29pm.

M McKay
Chairperson

Confirmed this 18th day of April 2023.

N C Volzke
District Mayor

Fees and Charges 2023/24

Note all prices include GST if any

ABANDONED VEHICLES

Towage	At Cost	
Inspection	\$230.00	Fixed fee, includes inspection and administration
Storage of vehicle	At Cost	

BUILDING CONTROL

Building fees and charges are charged under the Building Act 2004. Building infringements are determined by statute and can be found in the Building (Infringement Offences, Fees and Forms) Regulations 2007. The Building Research Association of New Zealand (BRANZ) levy is charge under the Building Research Levies Act 1969. The Ministry of Business, Innovation and Employment (MBIE) levy is charged under the Building Levy Order 2005

Government levies

Certain building consent applications must pay government levies in addition to Council's building consent fees below. We collect the levies and pay them to the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy is \$1.00 per \$1,000.00 for building work valued at \$20,000 including GST or more. The MBIE levy is \$1.75 per \$1,000.00 for building work valued at \$20,444.00 including GST or more.

Accreditation fee

All building consent applications must pay a Council accreditation fee, in addition to Council's building consent fees. To issue building consents, we have to meet certain standards set by the government (accreditation). This fee helps to cover the cost of meeting those requirements (Building Accreditation of Building Consent Authorities Regulations 2006)

Accreditation levy (applies to all Building Consents)

\$1.80 Per \$1,000.00 building work

Building Research levy (BRANZ)

\$1.00 per \$1,000 value or part thereof for project valued at \$20,000 or more

MBIE levy

\$1.75 per \$1,000 value or part thereof for project valued at \$20,444 or more

Electronic Lodgement Fee

This fee is an external cost from a third-party service provider for the full process of a consent application.

\$152.00

(This fee is included within the consent type fees below)

(There are two fee types)

Fixed fee

This fee covers projects where the costs are easily identified before application, or where an average rate is appropriate. The amount is fixed. No additional costs will be charged by Stratford District Council (SDC) in regards to the fee quoted.

Base fee

The base fee is based on the anticipated costs for the processing of the application. In some cases, actual costs of a project may exceed the estimated base fee due to external specialist input, amendments, additional information submitted, application complexity, inspection complexity or additional inspections undertaken.

A typical calculation for the fee to pay can be done using this formula:

- Base Fee for category + MBIE/BRANZ levies (if applicable) + Inspections + Accreditation levy
- SDC inspection list can be found at <https://www.stratford.govt.nz/our-services/building/building-inspections>

Project Information Memorandum (PIM) application

\$572.00 Base fee

(When applied separate from a Building Consent)

Fee for ALL manual/hardcopy applications

\$150.00 Fixed fee

(This fee will be charged on ALL Building applications not submitted via the [online portal](#))

Provision of a Record of Title

\$25.00 Fixed fee

Record of Schedule 1 exempt work

\$100.00 Fixed fee

Waiver/B2 Modification

\$300.00 Fixed fee + Cost of amendment

Private BCA Filing Fee

\$150.00 Fixed Fee

<u>Building Consent Data</u> (One year)	\$250.00	Fixed fee
<u>Section 71, Building Act 2004</u> - Building on land subject to natural hazards.	\$536.00	Fixed fee
<u>Section 75, Building Act 2004</u> - Construction of building on 2 or more allotments	\$536.00	Fixed fee
<u>Amendments</u>		At Cost
<u>Minor Variation Assessments</u>	\$80.00	Fixed Fee
<u>New residential dwelling</u> house/townhouse/multi-unit (First unit)	\$2,797.00	Base fee
<u>Residential Multi-units</u> (Subsequent units)	\$975.00	Base fee
<u>New Commercial buildings</u> -(commercial/Industrial)	\$5,307.00	Base Fee
<u>Commercial value fee</u>	\$200.00	Per \$100,000 over \$1 million
<u>Relocated/Repled buildings</u>	\$1,477.00	Base fee
<u>Minor Works (Residential)</u> (e.g Internal wall removal/Minor Kitchen/Bathroom alterations)	\$1,058.00	Base Fee
<u>Residential Alterations/Additions</u>	\$2,115.00	Base fee
<u>Commercial Alterations/Additions</u>	\$2,967.00	Base fee
<u>Proprietary Garages</u>		
- Standard	\$862.00	Base fee
- With fire wall, Sleepout, or Plumbing & Drainage <i>Fully self-contained use residential dwelling rates.</i>	\$1,057.00	Base fee
<u>Pole sheds</u> (Res/Com)		
- 1-6 Bays	\$862.00	Base fee
- > 6 Bays	\$1,057.00	Base fee
<u>Swimming pools</u>		
Swimming pool >1200mm above ground and fences	\$152.00	Fixed Fee
In-ground swimming pools	\$812.00	Base Fee
<u>Fireplaces:</u>		
Inbuilt or with plumbing	\$560.00	Fixed fee
Free-standing without plumbing	\$440.00	Fixed Fee
<u>Plumbing & Drainage</u>	\$617.00	Base fee
<u>Onsite Effluent System</u>	\$617.00	Base fee
<u>Wet Shower Installation</u>	\$812.00	Base fee
<u>Tents/marquees >100m2</u>	\$497.00	Fixed fee
<u>Amusement devices:</u> Application to operate an amusement devise		Prescribed by the Amusement Devices Regulations 1978
<u>Pool Inspections:</u>		
Registration and audit inspection	\$195.00	Per inspection
Re-inspection (if non-compliance identified)	\$120.00	Per re-inspection
<u>Building Consent Authority Fees</u>		
Inspections and re-inspections	\$195.00	Per inspection
Technical	\$195.00	Per Hour
Administration	\$150.00	Per hour
Late cancellation (Less than 24hrs)	\$80.00	Fixed fee
<u>Costs for engineering review or other professional services not available in-house</u>	Cost	plus 10%

<u>Certificate of Acceptance</u>	\$1.75 x	Base fee for relevant building consent, plus BRANZ/MBIE levies
<u>Notice to Fix - Dangerous/Insanitary Notification</u>	\$390.00	Base Fee +Inspection/Processing time
<u>Building Consent Extension of Time</u>	\$110.00	Fixed fee.
<u>Schedule 1, Clause 2 Exemptions</u>	\$497.00	Base fee
<u>Certificate of Public Use</u>	\$692.00	Base fee
<u>Sale of Alcohol Building Certificate</u>	\$390.00	Base fee
<u>E/Q Prone Buildings</u>	\$390.00	Base fee
<u>E/Q Prone (EPB) Notice</u>	\$150.00	Fixed Fee
<u>Change of Use Assessment (assessment and record of)</u>	\$390.00	Base fee
<u>Miscellaneous Notices</u>		Infringements
<u>Compliance Schedules</u>		
New Compliance schedules	\$390.00	Base fee. A \$75 fee per Specified system also applies.
Amendment to Compliance Schedule	\$390.00	Base fee. A \$75 fee per Specified system also applies.
<u>Building Warrant of Fitness (BWoF)</u>		
Site audit and findings report	\$390.00	Base Fee
BWoF annual renewal fee	\$130.00	Fixed fee
BWoF late reminder notice	\$235.00	Fixed fee
<u>Independently Qualified Persons (IQP) registration</u>		As per Central IQP register fee schedule
<u>Compliance Action</u>		At cost

BYLAWS

All licences and certificates as required under Council bylaw*	\$230.00	
Call Out Fee (in breach of bylaw, charged to offender)	\$300.00	
Release of Impounded Stereo	\$150.00	
Release of Impounded wheeled device, e.g. Skateboard or Cycle	\$50.00	
Permit for Stands and Stalls in a Public Place **	\$22.00	Per stand or stall per day with a minimum fee of \$66.00

* Excludes licences under:

- the Tattoo and Beauty Parlour Bylaw, see Health Licences;
- Solid Waste, see Refuse (Solid Waste);
- Trade Waste, see Trade Waste;
- Water Supply Bylaw, see Water Supply Bylaw Charges.

*Also excludes licenses under the Trade Waste

** Excludes not for profit organisations and community groups. See Licences section for Mobile or Travelling Shops Bylaw.

CEMETERY

Plot purchase

• Adult (16+ years)	\$2,200 <u>\$2,420.00</u>
• Child (2 – 15 years)	\$1,500.00 <u>1,650.00</u>
• Infant (under 2 years)	\$1,000.00
• Ashes plot	\$1,000.00
• RSA plot	no charge
• Memorial Wall	\$180.00 <u>\$198.00</u>

Interments (includes grave digging)

• Adult (16+ years)	\$1,500.00 <u>1,650.00</u>
• Child (2 - 15 years)	\$1,100.00 <u>1,210.00</u>
• Infant (under 2 years)	\$800.00
• Stillborn	\$550.00
• Ashes	\$450.00 <u>\$495.00</u>

Miscellaneous Charges

• Bond for damage (Private Users) as per clause 19.4 of Cemeteries Bylaw	\$300.00	Damage in excess of bond will be charged at cost
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Notes (Cemetery)

- Weekends/Public Holidays Fees are included in above charges.
- Administration and Permit Fees are included in above charges.
- Disinterment and Reinterment are the same as interment charges above.
- Extra Depth is included in above charges.
- Services Cemetery fees are the same as the adult interment charge above.
- Services Cemetery Purchase of Plot is free as per Stratford Borough Council decision at meeting on 16 July 1917.
- Memorial Wall Plaque - Permanite material, size 390mm x 190mm

DOG AND ANIMAL CONTROL

Registration Fees

	Discounted Fee if paid by the due date (Per dog)	Standard Fee if paid on or after the due date (Per dog)
Rural dog (for every dog up to and including first three dogs)	\$45.00 <u>51.30</u>	\$60.00 <u>\$68.40</u>
Rural dog (for every dog after first three dogs)	\$35.00 <u>\$39.90</u>	\$45.00 <u>\$51.30</u>
General Dog Owner	\$145.00 <u>\$165.30</u>	\$185.00 <u>\$210.90</u>
Good Dog Owner (refer Dog Control Policy)	\$115.00 <u>\$131.10</u>	\$150.00 <u>\$171.00</u>
Select Dog Owner (refer Dog Control Policy)	\$60.00 <u>\$68.40</u>	\$80.00 <u>\$91.20</u>

Urban Multiple Dog Licence

• Application	\$70.00
• Annual Renewal	\$40.00

Micro chipping

At cost

Replacement Tag

\$5.00

Bark Collar Hire (2 weeks)

\$54.00

Impounding Fees

Dogs:

• Registered dog, 1 st Impounding	\$150.00
• Registered dog, subsequent Impounding	\$250.00
• Unregistered dog	\$300.00
• Unregistered dog under 3 months	\$150.00
• After hours pound release fee	\$60.00

Plus registration
 Plus registration
 Requires payment of all applicable fees (impounding, sustenance & after-hours release) at the Library or Pool during opening hours prior to release

• Sustenance fee per dog	\$10.00	Per day
• Destruction	At cost	
• Re-housing fee	\$50.00	
Other animals:		
• Stock	\$100.00	
• Sustenance fee per animal (all stock)	\$10.00	Per day
• Advertising	At cost	
• Droving		As per staff charge out rates or cost if provided by contractor
• Call Out Fee		As per staff charge out rates
• Transporting of Stock	At cost	

Notes

- *The criteria for these categories are given within the Stratford District Council Dog Control Policy.*
- *Any application to be a Select Dog Owner must be made before 30 April 2023.*
- *Infringements may be issued for all outstanding registrations after 1 October 2023.*

HEALTH LICENCES

Health Act Registrations and Annual Renewals

- Hairdressers \$230.00 Annual fee
- Offensive Trade \$400.00 Annual fee
- Funeral Directors \$230.00 Annual fee
- Camping Ground \$230.00 Annual fee
- Complaint driven investigation \$170.00 Per hour
- Transfer of registration \$230.00

Food Act 2014

- Application for registration of a food control plan \$460.00 Fixed fee (includes up to 2 hours processing time)
- Renewal of registration of food control plan \$315.00 Annual fee
- Application for registration of a national programme \$315.00 Fixed fee (includes up to 1 hour processing time)
- Renewal registration of a national programme \$315.00 Annual fee
- Transfer of registration (Food control plan) \$400.00
- Transfer of registration (National Programme) \$315.00
- Initial verification visit \$400.00 Fixed fee (includes up to 2 hours processing time)
- Monitoring for food safety and suitability and subsequent verification investigation \$170.00 Per hour, plus disbursements at cost.
- Complaint driven investigation \$170.00 Per hour
- Application for review of improvement notice \$170.00 Per hour
- Application for second sites \$170.00 Per hour
- Significant amendment \$170.00 Fixed fee (includes up to 1 hour of processing time)
- New business assistance, or pr-opening visit \$170.00 Fee applied after the first hour.

Mobile and Travelling Shop Bylaw

- Licence for mobile and travelling shop as per the Mobile and Travelling Shop Bylaw \$60.00 Per day up to a maximum of \$500.00 per annum
- Complaint driven investigation \$170.00 Per hour

Tattoo and Beauty Therapy Bylaw

- Application for registration of a High Risk Activity \$375.00 Fixed fee (includes up to 1.5 hours processing time and annual inspection)
- Renewal of registration \$250.00 Fixed fee (includes up to 1 hour processing time and annual inspection)
- Transfer of registration \$375.00 Fixed fee
- Complaint driven investigation \$170.00 Per hour

HOUSING FOR THE ELDERLY *(Subject to 60 days notice period)*

Charges will be initially set as per the individual tenancy agreement, and reviewed every 12 months, in line with market rentals for similar properties.

LAND INFORMATION MEMORANDUM**Standard Application** *(Processed within 10 working days)*

- residential \$350.00
- commercial \$500.00

Urgent Application *(Processed within 5 working days)*

- residential \$600.00
- commercial \$800.00

Property File Information

- Electronic data (USB storage device) \$25.00 Per property file (plus \$4.00 postage fee if required)
- Property File by Email or OneDrive \$20.00 Per property file

When requesting Property information; the information included is based on a search of Council records only. There may be other information relating to the land which is unknown to the Council. Council records may not show illegal or unauthorised building works on the property. The applicant is solely responsible for ensuring that the land is suitable for a particular purpose.

LIBRARY**Fees**

- Inter-loaning a Book (between libraries in NZ) \$12.00 Per item
- DVD Rental \$3.00 Per week
- Membership Card Replacement Fee \$6.00 Per card

Overdue Fines

- DVDs \$0.50 Per day overdue

With a grace period of 3 days before fine for total overdue days is imposed

Replacement books, DVDs

At cost

Laminating:

- A4 \$2.00 Per page
- A3 \$4.00 Per page

Scanning:

- Self Service No charge
- Staff assisted \$1.00

Photocopying/Printouts/Facsimile

As per Photocopying, Printing & Facsimile charges

3D Printing

\$0.20 Per gram material, plus \$2.00 setup fee

Ready Made 3D Items

At Cost As advertised

Programmes & Events

As advertised

Wheelchair Use refundable bond (please book in advance)

\$50.00 Refundable (hireage free)

Kowhai Room Hire

\$5.00 Per hour

The Kowhai Room hire fee will be waived for non-profit community groups

MISCELLANEOUS**Debt Collection**

Referral to debt management agency

10% Of invoice outstanding

PARKING

Parking Infringement*

Exceeding restricted parking time limit:

- Up to 30 minutes \$12.00
- 30 minutes to 1 hour \$15.00
- 1 hour to 2 hours \$21.00
- 2 hours to 4 hours \$30.00
- Over 4 hours \$42.00

Parking Offences*

- Parked on or within 6m of an intersection \$60.00
- Parked on or near a pedestrian crossing \$60.00
- Parked on broken yellow lines \$60.00
- Double parking \$60.00
- Inconsiderate parking \$60.00
- Parked on a clear way \$60.00
- Parked on a bus only lane \$60.00
- All other Parking Offences \$40.00

Temporary “No Parking” Signs Application

- Fee \$15.00
- Refundable deposit \$20.00

**These penalties have been set by Council as being the maximum allowable, pursuant to Schedule 2 of the Land Transport Act 1998.*

PHOTOCOPYING, PRINTING & FACSIMILE

Photocopying & Printing

- A4 Black and White \$0.40 Per page
- A4 Black and White (double sided) \$0.60 Per page
- A4 Coloured \$1.00 Per page
- A4 Coloured (double sided) \$1.20 Per page
- A3 Black and White \$0.50 Per page
- A3 Black and White (double sided) \$1.00 Per page
- A3 Coloured \$1.50 Per page
- A3 Coloured (double sided) \$2.00 Per page

Facsimile

- National, first page \$2.50
- National, each subsequent page \$0.50
- International, first page \$5.00
- International, each subsequent page \$1.50
- Received Faxes \$1.00 Per page

PUBLICATIONS

- Annual Plan \$50.00
- Long Term Plan (LTP) \$50.00
- Annual Report \$50.00
- Bylaws \$20.00
- District Plan (excluding planning maps) \$100.00
- Planning Maps \$100.00

REFUSE (SOLID WASTE)

Bylaws

- Licensing - Application Fee for Commercial Waste Collectors and Waste Disposal Operators \$50.00
- Removal of Trade Refuse (Clause 13.4 of Solid Waste Management and Minimisation Bylaw) At cost
- Application Fee for Event Waste Management and Minimisation Plan (EWMMP) Approval \$100.00

Replacement Receptacles

- Recycling crate \$40.00 Per crate
- Wheelaway bin \$128.00 Per bin

Transfer Station

	Bag (50 ltr)	Car Boot	Car Other	Drum (200 ltr)	Small Trailer & Utes (no cage)	Tandem Trailer (no cage)	All Other (per m ³)
Green Waste	NA	\$5.00	\$8.00	\$8.00	\$10.00	\$38.00	\$18.00
Recyclables	Free	Free	Free	Free	Free	Free	Free
Scrap Metal	NA	\$15.00	\$20.00	\$20.00	\$25.00	\$50.00	\$50.00
General Refuse	\$5.00	\$24.00	\$32.00	\$32.00	\$39.00	\$133.00	\$78.00

Miscellaneous

- Whiteware \$10.00 Per unit
- TV \$20.00 Per unit
- Stereo, Computer \$10.00 Per unit

First Year Service Fee for refuse collection Pro rata amount of applicable targeted rate equivalent. *

*A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.

RESOURCE MANAGEMENT

Resource Consents

- Notified (full) \$4,000.00 Deposit with full cost recovery
- Notified (limited) \$1,200.00 Deposit with full cost recovery
- Non-notified \$1,200.00 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- Deemed Permitted/Boundary Activity \$500 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- Certificate of Compliance \$500 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- Bond agreement under S222 \$350.00 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- S224 Certificate As per staff charge out rates
- S 223 Certificate As per staff Charge out rates
- Consultation with District Land Registrar \$145.00 Fixed Fee

Miscellaneous

• Request for Plan Change	\$4,000.00	Deposit with full cost recovery
• Request for Designation or Heritage Order or removal/variation of Designation	\$1,000.00	Deposit with full cost recovery
• Planning Certificates	\$250.00	Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
• Monitoring of Resource Consent Conditions	At cost	As per staff charge out rates
• Attendance to Noise Complaints (Charged to Offender)	\$300.00	Per call out
• Joint Hearings with Other Authorities	At cost	As per staff charge out rates with deposits As required by either Taranaki Regional Council or Horizons Regional Council
• Seizure, impounding, transporting and storage pursuant to S.328 of the Resource Management Act	\$300.00	

The following activities are exempt from all consent application, processing and monitoring fees:

- *The alteration, but not demolition, of any heritage structure listed in Appendix 6 of the Stratford District Plan*
- *Work to maintain or enhance indigenous fauna or flora in protected areas listed in Appendix 9 of the Stratford District Plan*

Any costs incurred from third parties in relation to any of the above applications will be on-charged to the applicant at cost.

Bonds held by Council do not accrue interest.

Any activities not listed above will be charged in accordance with staff charge out rates.

Street Damage

Inspection	\$170.00	Per inspection
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Vehicle Crossing

Refundable Deposit:

New construction	\$2,500.00
Demolition/Relocation of existing building	\$3,000.00

Refundable bond – new development on an existing sector with an existing sub-standard crossing	\$1,000.00
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Street Damage

Damage to street furniture, footpath, kerb and channel	At cost
Costs to make good any damage to vehicle crossings as a result of building works	At cost
Cost to repair an unsafe vehicle crossing (trip hazard, dangerous condition to pedestrians)	At cost
Failure to comply with consent conditions to construct a new vehicle crossing	At cost

ROADING

Road Closure

• Application, including	\$520.00	
– Traffic Management Plan		
– Advertising (Up to \$200. Actual cost will be charged if it exceeds \$200)		
– Inspection		
• Additional Inspection	At cost	As per staff charge out rates
• Emergency Road Closure over 4 hours	At cost	

Fallen Trees

• Clearing of privately owned fallen trees on road reserve	At cost	Applies to costs greater than \$500.00
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Temporary Obstruction Permit

- Application, including
 - Traffic Management Plan
 - Inspection
- Additional Inspection

\$300.00

At cost As per staff charge out rates

Traffic Management Plan

- Generic Traffic Management Plan
- Site Specific Traffic Management Plan

\$500.00

\$200.00

Corridor Access Request (CAR)

CAR application for:

- Excavation >10m² in any CAR in carriageway
- Excavation <10m² in berm
- CAR additional inspection

\$400.00

\$80.00

\$170.00

Overweight Permit (set by statute, specified route)

- Single or multiple trip overweight permit
- Continuous overweight permit
- Renewal of a continuous overweight permit
- Over dimension permit
- HPMV permit
- Specialist vehicle permit

\$20.91

Plus disbursements

\$62.73

Plus disbursements

\$10.45

Plus disbursements

\$32.20

Plus disbursements

\$62.73

Plus disbursements

\$62.73

Plus disbursements

There is an additional fee of \$10.45 for overweight, HPMV or specialist vehicle permit applications if there are fewer than three working days available for processing.

Overweight Permits – District wide

- Generic Overweight Permit – valid for two years
 - Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.*
- Individual Overweight Permit – single trip only
 - Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.*
- Inspections (per hour)

\$180.00

\$120.00

\$200.00

Licence to Occupy (Berm or Unused legal road)

- Application fee
- Rental

\$260.00

5.75% Of land value per annum

Street Event

- Refundable bond for damages
- Damages

\$2,000.00

At cost

Other

- Damage to Street Furniture
- Application for Road Stopping (LGA, 2002)
- Application for Petrochemical pipeline in the road reserve
- Application for Stock Underpass

At cost

\$500.00

\$750.00

\$200.00

Vehicle Crossing

Vehicle Crossing Application fee \$205.00

Bonds held by Council do not accrue interest.

Street Damage

Inspection \$170.00 Per inspection

Vehicle Crossing

Refundable Deposit:
 New construction \$2,500.00
 Demolition/Relocation of existing building \$3,000.00

Refundable bond – new development on an existing section with an existing sub-standard crossing \$1,000.00

Street Damage

Damage to street furniture, footpath, kerb and channel At cost
 Costs to make good any damage to vehicle crossings as a result of building works At cost
 Cost to repair an unsafe vehicle crossing (trip hazard, dangerous condition to pedestrians) At cost
 Failure to comply with consent conditions to construct a new vehicle crossing At cost

SALE OF ALCOHOL

Fee must be confirmed with the Liquor Licensing Inspector prior to lodging an application

On, Off and Club Licences Application Fees and Annual Fees:

Total risk rating of premises	Fees Category	Application fee	Annual fee
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1,035.00
26 plus	Very high	\$1,207.50	\$1,437.50

Special licence fees

Class 1 \$575.00
 1 large event (400 people) or more than 3 medium events (100 to 400 people) or more than 12 small events (fewer than 100 people)

Class 2 \$207.00
 3 to 12 small events (fewer than 100 people) or 1 to 3 medium events (100 to 400 people)

Class 3 \$63.25
 1 or 2 small events (fewer than 100 people)

Manager's Certificates (new or renewal) \$316.25

Fee set by regulation in accordance with the Sale and Supply of Alcohol (Fees) Regulations 2013

Other Fees

- Temporary Authority \$296.70
- Temporary Licence \$296.70
- Extract from Register \$50.00
- Compliance Certificate (RMA/Building) \$50.00
- Website Advertising Fee \$50.00
- Refer to the Building Control fees for the requirement of a s.100(f) building certificate (new licence only)

Gambling Consent Fee

- Application Fee \$230.00

SPORTS GROUNDS/PARKS AND RESERVES

Sportsgrounds – seasonal use

• Cricket (per block)	\$420.00
• Rugby (per field Page Street)	\$420.00
• Rugby (per field Victoria Park no 1 and no 2)	\$770.00
• Football (per field)	\$420.00
• Croquet (Victoria Park greens)	\$420.00
• Netball (King Edward Park hard courts)	\$770.00
• Tennis (King Edward Park hard courts)	\$770.00
• Other codes (per field Victoria Park)	\$770.00
• Other codes (per field elsewhere)	\$420.00

Sportsgrounds – casual use

• Per field, per hour or part thereof (without lights)	\$10.00
• Per field, per hour or part thereof (with lights)	\$15.00

Sportsgrounds/Parks and Reserves – other events

• Major event (public event) per day or part thereof	\$155.00	
• Minor event (private event) per day or part thereof	\$78.00	
• Refundable bond for damage to grounds		Determined by Council Officer upon initial assessment of application.

Page Street sports amenities building

• Seasonal use	\$420.00
• Casual use per day or part thereof	\$26.00

STAFF CHARGE OUT RATES

Charge out rates are as follows:

• Management	\$210.00	Per hour or part thereof
• Technical	\$170.00	Per hour or part thereof
• Research (includes LGOIMA, Cemetery enquiries)	\$170.00	First 30 minutes free
• Administration	\$120.00	Per hour or part thereof
• Vehicle Charge (Mileage)		Per current IRD mileage rate

STORMWATER CONNECTION

• Application Fee	\$205.00	
• Connection Fee		Property owner to engage suitably qualified contractor

SWIMMING POOL COMPLEX

Pool Entry – Casual Use

Adult	\$5.00	Per entry
Child/Senior/Green Prescription	\$4.00	Per entry
Caregiver/Parent Supervising Child under 8 years of age	50%	of Adult Entry Fee
Family Pass (2x Adults, 2x Child over 8 years of age)	\$15.00	Per entry
Happy Hour	10%	discount on casual entry prices

Group Fitness/ Aquarobics/ Adult Lessons

Adult	\$8.50	Per session
Child/Senior/Green Prescription	\$7.00	Per session

Pool Entry – Concession (x10) Valid for 6 Months

Adult	\$45.00
Child/Senior/Green Prescription	\$36.00
Happy Hour Adult	\$40.00
Happy Hour Child/Senior/Green Prescription	\$32.00

Group Fitness/ Aquarobics/ Adult Lessons

Adult	\$76.50	
Child/Senior/Green Prescription	\$63.00	

Pool Entry – Short Term Membership

Adult	\$114.00	13 weeks
Child/Senior/Green Prescription	\$91.00	13 weeks
Pool entry for swim lessons provided by external providers	As advertised	

Partner Pool Entry

Adult (x2)	\$171.00	13 weeks
Senior/Green Prescription (x2)	\$136.50	13 weeks

Group Fitness/ Aquarobics/ Adult Lessons

Adult	\$194.00	13 weeks
Child/Senior/Green Prescription	\$160.00	13 weeks

Full Facility Entry – Pool and Group Fitness

Adult	\$242.50	13 weeks
Child/Senior/Green Prescription	\$182.75	13 weeks

Pool Entry – Long Term Membership

Adult	\$390.00	52 weeks
Child/Senior/Green Prescription	\$312.00	52 weeks

Partner Pool Entry

Adult (x2)	\$585.00	13 weeks
Senior/Green Prescription (x2)	\$468.00	13 weeks

Group Fitness/ Aquarobics/ Adult Lessons

Adult	\$663.00	52 weeks
Child/Senior/Green Prescription	\$546.00	52 weeks

Full Facility Entry – Pool and Group Fitness

Adult	\$760.50	52 weeks
Child/Senior/Green Prescription	\$715.00	52 weeks

Miscellaneous

School Groups	\$1.50	Per pupil
Instructor Hire – school group	\$40.00	Per hour
Big Inflatable	\$180.00	Per event (maximum 3 hours)
Instructor	\$85.00	Per hour
Use of Showers (only)	\$3.50	Per entry

Private Hire (includes entry fee)

Pool Complex – exclusive use, excludes multipurpose rooms. Maximum of 200 people.	\$600.00	Per hour
Additional charge per 50 extra people	\$60.00	Per hour

Private Hire (excludes entry fee)

Main Pool – Per lane	\$25.00	Per hour
Main Pool – Whole pool	\$175.00	Per hour
Learn To Swim Pool – Per lane	\$25.00	Per hour
Learn To Swim Pool –Whole pool	\$75.00	Per hour
Programme Pool – Per lane	\$30.00	Per hour
Programme Pool – Whole pool	\$90.00	Per hour
Small – Multi Purpose Room	\$28.00	Per hour
Big – Multi Purpose Room	\$30.00	Per hour

Programmes and Activities

Party Hire	As advertised
Private Lessons	As advertised
School Holiday Programme	As advertised
Other	As advertised
Learn to Swim	As advertised

External Swim School Provider Fees

Lane Hire <u>per lane</u>	\$20.00	Per hour <u>or part thereof</u>
Entry Fee for Students	\$4.00	Per lesson

TRADE WASTE

The compliance monitoring fee component is based on the number of sampling events specified in a discharger's trade waste consent multiplied by the charge specified.

Annual License for Conditional Activity Consents

Administration fee (includes up to 3 hours officer time)	\$302.40	First fee pro-rata during year
Inspection fee (includes up to 1.5 hours officer time)	\$194.40	
Total base fee* (administration and inspection)	\$496.80	As advertised
• Sampling event	\$239.40	Per event As advertised

Consent Application for Temporary Discharge Consents

Administration fee (includes up to 1.5 hours officer time)	\$151.20	As advertised
Inspection fee (includes up to 1 hour officer time)	\$144.00	As advertised
• Total base fee* (administration and inspection)	\$295.20	

Consent Application for Conditional Activity Consent

Administration fee (includes up to 5 hours officer time)	\$504.00	
Inspection fee (includes up to 5.5 hours officer time)	\$597.60	
• Total base fee* (administration and inspection)	\$1102.50	
• Renewal fee (includes up to 3 hours officer time)	\$302.40	
• Technical charge for officer time above base fee (includes technical officers and monitoring officers)		As per staff charge out rates
• Manager/external technical charge for officer time	\$134.10	

Non-compliance Re-inspection Fee

• Administration fee (includes up to 3 hours officer time)	\$302.40	
• Inspection fee (includes 1.5 hours officer time)	\$194.40	
Total base fee* (administration and inspection)	\$496.80	
Sampling event	\$239.40	Per event

Other Charges

• Volume	\$0.97	Per m ³
• Suspended solids (SS)	\$0.85	Per kg
• Biochemical Oxygen Demand (BOD)	\$2.22	Per kg
• Copper	\$210.43	Per kg
• Nickel	\$352.00	Per kg
• Zinc	\$70.02	Per kg

In addition to the base fees the discharger will be charged for the cost of treating their effluent (BOD, SS, volume and toxic pollutants) as per the scale of trade waste charges, and the cost of any laboratory expenses incurred in characterising the waste. If the discharge is made into the wet well at the wastewater treatment plant, a handling fee is also charged.

**Base fee: the base fee is non-refundable except in accordance with the refund criteria. It is set at a level to cover a straight forward application with no external inputs or other case-specific costs. This fee will cover the receipt and issue of the application and initial inspection, and includes the number of hours of technical input specified. In some cases, the base fee will be exceeded. Matters that could cause the base fee to be exceeded include external or specialist inputs, amendments or additional information or application complexity. Any additional costs over and above the base fee will be invoiced to the applicant.*

VENUE HIRE (OTHER)**Centennial Rest Rooms**

- | | | |
|--|------------|--------------------------|
| • Meeting Room without kitchen | \$18.00 | Per hour or part thereof |
| • Meeting Room with kitchen | \$22.00 | Per hour or part thereof |
| • Institute Room without kitchen | \$24.00 | Per hour or part thereof |
| • Institute Room with kitchen | \$28.00 | Per hour or part thereof |
| • Refundable bond (when food and/or alcohol is to be served) | \$300.00 | |
| • Stratford Women's Club hireage | \$5,000.00 | Per annum |

War Memorial Centre

- | | | |
|--|----------|--------------------------|
| • Stadium | \$30.00 | Per hour for 1-12 hours |
| | \$28.00 | Per hour for 12-24 hours |
| | \$26.00 | Per hour for 24+ hours |
| • Function Facility (with kitchen) | \$28.00 | Per hour for 1-12 hours |
| | \$26.00 | Per hour for 12-24 hours |
| | \$24.00 | Per hour for 24+ hours |
| • Function Facility (without kitchen) | \$24.00 | Per hour for 1-12 hours |
| | \$22.00 | Per hour for 12-24 hours |
| | \$20.00 | Per hour for 24+ hours |
| • TSB Chambers | \$20.00 | Per hour for 12-24 hours |
| | \$18.00 | Per hour for 1-24 hours |
| | \$16.00 | Per hour for 24+ hours |
| • Projector | \$25.00 | Per hire |
| • Piano | \$15.00 | Per hire |
| • Refundable bond (when food and/or alcohol is to be served) | \$300.00 | |

This includes hall-hirer insurance, if not already covered by insurance.

WASTEWATER**Bulk Discharge**

- | | | |
|---|----------|---|
| • Tanker Load less than 2m ³ | \$100.00 | Use of bulk discharge point requires prior Council approval in writing. |
| • Tanker Load between 2m ³ - 4m ³ | \$200.00 | |
| • Tanker Load between 4m ³ - 6m ³ | \$300.00 | |
| • Tanker Load over 6m ³ | \$400.00 | |
| • Dump Station Clean up Fee | At Cost | |

New Wastewater Connection

- | | | |
|--------------------------|----------|--|
| • Application fee | \$205.00 | Property owner to engage suitably qualified contractor |
| • Connection Fee | | |
| • First Year Service Fee | | Pro-rata amount of applicable targeted rate equivalent.* |
| • Reconnection Fee | At cost | |

WATER SUPPLY

Bulk Supply (Tanker Load)	\$5.00	Per cubic metre
---------------------------	--------	-----------------

New Water Connection

- | | | |
|--------------------------|----------|---|
| • Application fee | \$205.00 | Property owner to engage suitably qualified contractor |
| • Connection Fee | N/A | |
| • Reconnection Fee | At cost | Pro rata amount of applicable targeted rate equivalent. * |
| • First Year Service Fee | | |

**A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.*

Water Supply Bylaw Charges

- | | |
|--|---------|
| • Costs incurred in remedying breach of Water Bylaw | At cost |
| • Tampering/Interfering with Council equipment | At cost |
| • Unauthorised water abstraction from Council supply | At cost |
| • Correcting contamination of water supply | At cost |
| • Repair of private water assets | At cost |
| • Install backflow protection device | At cost |

MONTHLY REPORT

District Mayor



F22/55/04-D23/12939

To: Council
From: District Mayor
Date: 11 April 2023
Subject: District Mayor Monthly Report –March 2023

Recommendation

THAT the report be received.

/
Moved/Seconded

1. Collective Redress Deed Ceremony for Taranaki Maunga

As an invited guest to this very special event, I felt like we had just witnessed history being made. The powhiri and the speeches that followed, created an occasion that will remain forever in the memories of those present at the Aotearoa Marae in Okaiawa, South Taranaki on 31 March 2023. The settlement deal for the confiscation of Taranaki Maunga 158 years ago took a huge step forward with the initialling of a deed of redress by iwi and the Crown.

The Treaty of Waitangi settlement deal negotiated over six years between the Crown and Ngā Iwi o Taranaki was initialled before the deed of redress is put to members of the region's eight iwi to vote on as part of a formal ratification process.

The agreed deal includes a co-governance arrangement regarding Te Papakura O Taranaki, formerly known as Egmont National Park. Other name changes will also occur.

It will also see the peaks of Taranaki Maunga taken on legal personhood under the name Te Kāhui Tupua.

Other elements of the negotiated redress include: a historical account, a Crown apology, the introduction of Ngā Pou Whakatupua or maunga values; and official geographic name changes.

Once the ratification process has been completed, legislation will be passed to enshrine the agreed terms into law.

2. Minister Megan Woods and Taranaki Mayoral Forum meeting

Minister Megan Woods who holds multiple portfolios within cabinet and who has been a regular visitor to the Taranaki region over the last three years, visited again just recently. The Mayoral Forum met with her and we were grateful for the time and information she shared with us. The discussion was varied but did have some focus on the governments housing plans for the region. We were able to advocate for our respective communities and outline the progress on the work being done by Venture Taranaki on our regional housing strategy. The need for strategic partnerships, including iwi, was identified as a work on area as we develop the regional strategy further. Housing shortages, particularly social housing, are still acute across the country signalling that building houses remains an ongoing challenge for all.

3. Representatives of the Office of the Auditor General

Last week the Chief Executive and myself met with two representatives from the Office of the Auditor General. The purpose of the meeting was an opportunity to provide feedback on our audit experience and air any concerns that arisen during that process. As well as providing commentary on that, we raised our ongoing concerns over the rapidly escalating cost increases of the audit. We challenged the benefit and value that rate payers were receiving relative to the amount of money spent on the audit process, This was particularly so for small council like Stratford where the cost is overly high and disproportionate to the size of our organisation.

The functionality and need for an Audit and Risk committee was also discussed, including the value of having an independent chair. The OAG was supportive of our current set up. Overall, this was a very positive meeting and no matters discussed require intervention.

4. Citizenship Ceremony

After not hosting a Citizenship Ceremony during the disruptive Covid period, it was great to return to normal and host our first ceremony of the 2023 year. Twelve people were nominated to swear or affirm their allegiance to his majesty King Charles and become citizens of New Zealand. This was the first occasion for us that allegiance was to the new King. The ceremony was also notable for the diverse range of nations represented including South Africa, Sri Lanka, India, Cambodia, Philippines, Fiji, France and Switzerland; once again demonstrating Stratford is becoming increasingly more diverse.

5. Taranaki Regional Transport Committee Meeting

The committee held its first quarterly meeting of 2023. The meeting minutes are available on the Taranaki Regional Council website.

6. Taranaki Civil Defence Emergency Management Joint Meeting

The committee held its first quarterly meeting of 2023. The meeting minutes are available on the Taranaki Regional Council website.

7. St Joseph's Primary School 125th Jubilee

It was my pleasure to attend the 125th Jubilee celebration for St Joseph's primary school. The event included a very well attended school mass followed by kapa haka performance, formal speeches and a photo session. Cutting the cake was a popular component of the formalities. School tours and a BBQ lunch rounded out the day. St Joseph's primary school has a special place in our community and has been a well-supported focal point for the Catholic community of Stratford. The school roll remains very strong and the recent rebuild of the school has set up St Joseph's primary school for a bright future. Congratulations on your success.

8. Correspondence

- Stratford Volunteer Fire Brigade Call Outs – March 2023

9. Some Events Attended

- Attended – Taranaki Regional Transport Committee meeting
- Attended – Funeral Service for Chester Borrows (former Member of Parliament)
- Attended – Town Centre Development, project team meeting
- Attended – Stratford District Youth Council swearing in meeting
- Attended – Taranaki Civil Defence Emergency Management Joint committee meeting
- Attended – Minister Megan Woods and Taranaki Mayoral Forum meeting
- Attended – Hosted Citizenship Ceremony
- Attended – Taranaki Mayoral Forum meeting
- Attended – Local Government Workshop (by zoom x 2)
- Attended – St Joseph's School Jubilee as guest speaker
- Attended – Stratford Women's Club meeting as guest speaker

- Attended – Taranaki Regional Transport Committee Induction Workshop
- Attended – Powhiri for Gareth Green NPDC New Chief Executive
- Attended – Office of Auditor General training session in New Plymouth
- Attended – Stratford Positive Aging Forum
- Attended – Collective Redress Deed Ceremony for Taranaki Maunga
- Met – with representative of NZ Police
- Met – with representatives of Americarna
- Met – with representative of 800 Miranda Trust
- Met – with representatives of the Office of the Auditor General
- Radio Interview - Access Radio (x1)
- Newspaper - Stratford Press Interviews and Articles (multiple)
- Newspaper - Daily News - Interviews (multiple)
- Attended - Regional Mayors and Chairs weekly meeting (x3)
- Attended - Regional Mayors and Chairs meeting with Emergency Services (x1)
- Attended - Council Pre-Agenda meetings (x4)
- Attended - Council Public Forums (x1)
- Attended - Council Workshops (x4)
- Attended - Council Meetings (x4)



N C Volzke JP
District Mayor

Date: 4 April 2023

Stratford Volunteer Fire Brigade Call Outs March 2023

The Stratford Fire Brigade responded to 20 calls in March 2023

- 01-03-23 Reported motor vehicle accident SH 3 Midhurst stood down wrong location
- 01-03-23 Investigate gas leak Broadway False alarm good intent
- 04-03-23 Landing zone required for rescue helicopter and assist ambulance with medical call Kent Terrace Midhurst
- 05-03-23 Assist Police Kent Terrace
- 09-03-23 Assist ambulance with medical call Montjoy Street
- 10-03-23 Assist ambulance with medical call East Road
- 10-03-23 Assist ambulance with medical call Juliet Street
- 10-03-23 Alarm activation Stratford Primary School Regan Street
- 10-03-23 Motor vehicle accident car vs. power pole Beaconsfield Road
- 11-03-23 Tanker requires to assist other brigades hayshed fire Ngatimaru Road Tikorangi
- 11-03-23 Assist ambulance with medical call Stratford A/P Association Flint Road stood down before arrival
- 15-03-23 Motor vehicle accident truck vs. car Climie Road
- 16-03-23 Motor vehicle accident SH 3 / Beaconsfield Road Scene protection
- 27-03-23 Assist ambulance with medical call Surrey Street
- 29-03-23 Assist Police Achilles Street
- 29-03-23 Motor vehicle accident car vs. bank Pembroke Road
- 30-3-23 Alarm activation New Commercial Hotel Broadway South
- 30-03-23 Investigate rubbish fire Miranda Street False alarm good intent
- 30-03-23 Alarm activation Marire Home Page Street
- 30-03-23 Alarm activation Stratford High School Swansea Road

DECISION REPORT



F22/55/04-D23/12665

To: Council
From: Roothing Asset Manager
Date: 11 April 2023
Subject: Proposed Road Closure of Miranda Street for ANZAC Day Service

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, Stratford District Council approves the closure of the following roads on Tuesday 25 April 2023, between the hours stated in the recommendation below, for the purpose of the ANZAC Day Dawn Service
 - Miranda Street between Fenton Street and Regan Street – 5:30am to 8:00am
 - War Memorial Car park to be closed
 - Rolling closure of Fenton Street – Between SH3 Broadway and Portia St to the TET carpark – 5:30am to 6:00am

Recommended Reason

In order for the Stratford District Council to hold ANZAC Day commemorations, it is necessary to close the road listed above for the safety of the public gathering for the dawn service at the Cross of Sacrifice on Miranda Street. The proposed road closures require formal approval by a Council resolution

/
Moved/Seconded

1. Purpose of Report

For any street event that requires a road closure, Schedule 10 Clause 11(e) of the Local Government Act 1974 requires a Council resolution to approve the proposed road closure. This report seeks this approval for the purposes of allowing the Stratford District Council to close the road listed above on 25 April 2023 for the times specified in the recommendation.

2. Executive Summary

- 2.1 In order for the ANZAC Day commemorations to be held, for health and safety reasons the Stratford District Council have requested that Miranda Street between Fenton Street and Regan Street be closed for the purposes of the parade and the public gathering at the Cross of Sacrifice for the dawn service.
- 2.2 Included in **Appendix 1** of this report is the traffic management plan showing the road to be closed.

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:		Yes – To commemorate the lost soldiers during the First World War	
Social	Economic	Environmental	Cultural
✓			

The report is for the purposes of providing good regulatory function, as street events such as this, require a Council resolution to approve a proposed road closure.

4. Background

4.1 ANZAC Day occurs on 25 April. It commemorates all New Zealanders killed in war and also honours returned servicemen and women.

The date itself marks the anniversary of the landing of New Zealand and Australian soldiers – the ANZACs – on the Gallipoli Peninsula in 1915. The aim was to capture the Dardanelles, the gateway to the Bosphorus and the Black Sea. At the end of the campaign, Gallipoli was still held by its Turkish defenders.

Thousands lost their lives in the Gallipoli campaign: 87,000 Turks, 44,000 men from France and the British Empire, including 8500 Australians. To this day, Australia also marks the events of 25 April. Among the dead were 2779 New Zealanders, about a fifth of those who served on Gallipoli.

It may have led to a military defeat, but for many New Zealanders then and since, the Gallipoli landings meant the beginning of something else – a feeling that New Zealand had a role as a distinct nation, even as it fought on the other side of the world in the name of the British Empire.

ANZAC Day was first marked in 1916. The day has gone through many changes since then. The ceremonies that are held at war memorials up and down New Zealand, or in places overseas where New Zealanders gather, remain rich in tradition and ritual befitting a military funeral

4.2 Following the disbandment of the Stratford branch of the Returned Servicemen Association in 2016, the Stratford District Council has offered to host the annual ANZAC Day commemorations service.

The Commemorations include the following:

5.30am-8.00am Extended Dawn Service at the Cross of Sacrifice on Miranda Street

5. Consultative Process

5.1 Public Consultation - Section 82

The Stratford District Council is required to liaise with all residents and traders affected by the proposed road closure. A public notice was placed on the Stratford District Council website on 23 March and an advertisement was placed in Central Link in the Stratford Press newspaper on 29 March. To date no written objections have been received by the Stratford District Council.

Stratford District Council has contacted the Police, Fire Service, St John’s Ambulance and the Road Transport Authority seeking their approval for the proposed road closure. At the time of writing this report, no objections had been received

5.2 Māori Consultation - Section 81

There are no known effects that this event is likely to have on local iwi issues. This event also recognises the loss of Māori military personnel during the ANZAC Gallipoli assault on the Turkish army in 1915,

6. Risk Analysis

<p>Refer to the Council Risk Register - available on the Council website.</p> <ul style="list-style-type: none"> • Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating? • Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks. • Is there a legal opinion needed?
--

6.1 In order for the ANZAC Day Service and parade to be undertaken in a safe manner on public roads, it is essential that this road is closed for the times stated in the recommendation. This will safeguard the participants, invited guests and members of the public attending the event.

6.2 A full Health and Safety Management Plan and Traffic Management Plan have been prepared for this event. This element is captured by Risk 29 – Health, Safety and Wellbeing and is covered by the organisers with their appropriate plans.

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council’s strategic direction, Long Term Plan/District Plan?	Yes. This event brings the community together to commemorate the military personnel lost in war and those who have served
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	This report supports the performance of Council by providing a regulatory function in accordance with the Local Government Act 2002.

7.2 Data

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

Yes, the times of the proposed road closure are outlined in the recommendation above.

7.3 **Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?		
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	No	As a mark of respect for the military personnel lost in action, shops throughout New Zealand are closed on the morning of ANZAC Day.

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

7.4 **Options**

<p>An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.</p> <ol style="list-style-type: none"> 1. What options are available? 2. For each option: <ul style="list-style-type: none"> • explain what the costs and benefits of each option are in terms of the present and future needs of the district; • outline if there are any sustainability issues; and • explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions? 3. After completing these, consider which option you wish to recommend to Council, and explain: <ul style="list-style-type: none"> • how this option is the most cost effective option for households and businesses; • if there are any trade-offs; and • what interdependencies exist.

The options to be considered for this report are:

- Option 1** Do not approve the closing of Miranda Street and Fenton Street. If this is the option chosen, then the Stratford District Council will not be able to host the ANZAC Day commemorations. This will have a negative impact on this authority.
- Option 2** Approve the proposed road closures as outlined in recommendation 2 above to indicate our support for this event. This will have a positive impact for Stratford. **This is the recommended option.**

7.5 **Financial**

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

The cost of providing the traffic management will be met by the Stratford District Council's Community Services Team. Stratford District Council's officer time for approving the traffic management plan is met from current Roading budgets.

7.6 **Prioritisation & Trade-off**

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

The Stratford District Council has engaged the services of Traffic Management Solutions (TMS) to provide and monitor the traffic management for this event.

7.7 **Legal Issues**

- Is there a legal opinion needed?
- Are there legal issues?

Pursuant to Section 342(1) (b) Schedule 10, Clause 11(e) of the Local Government Act 1974, provides powers to Council to formally approve a recommendation to close a road for the purposes of a street event.

7.8 **Policy Issues - Section 80**

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

This report is consistent with the policy for Temporary Road Closures.

Attachments:

Appendix 1 – Traffic Management Plan



Stephen Bowden
Roading Asset Manager



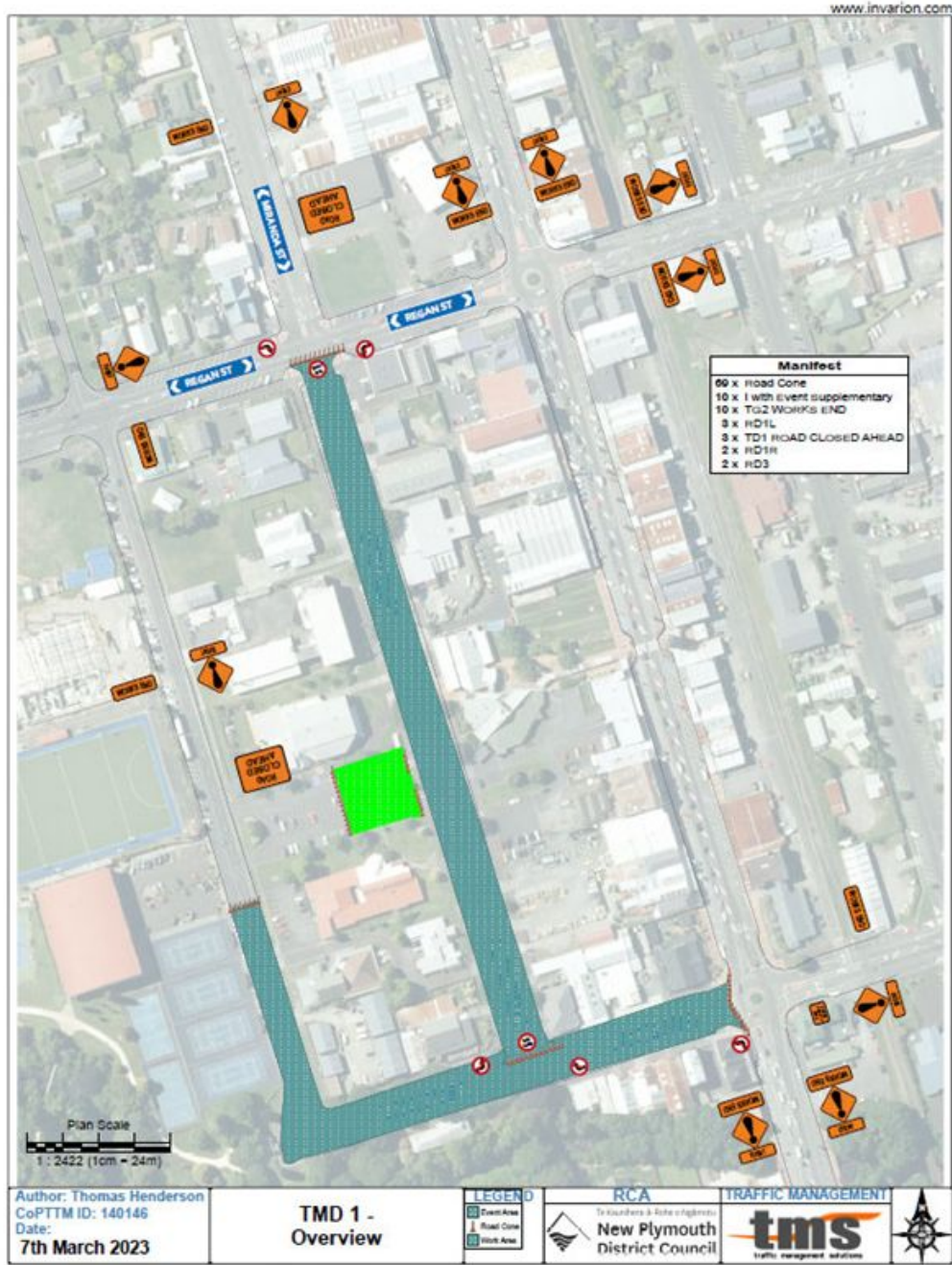
[Endorsed by]
Victoria Araba
Director - Assets



[Approved by]
Sven Hanne
Chief Executive

Date 4 April 2023

APPENDIX 1





TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI
STRATFORD
DISTRICT COUNCIL

Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.