



Our reference
F19/13/03-D21/26182

16 August 2022

Extraordinary Meeting of Council

Notice is hereby given that an Extraordinary Meeting of Council will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 23 August 2022** to follow the Policy and Services Committee meeting.

At this stage the meetings will be held in the Council Chambers, however should it be required due to the Covid Protection Framework, the meeting may be moved to an alternative venue or held virtually.

Timetable for 23 August 2022 as follows:

| | |
|------------------|--|
| 12.30pm | Lunch for Councillors |
| 1.00pm | Workshop for Councillors <ul style="list-style-type: none">- Waste Levy Contestable Fund Policy- Economic Development Strategy- Community Development Strategy- Town Centre Plans |
| 2.45pm | Afternoon Tea for Councillors |
| 3.00pm | Policy and Services Committee Meeting |
| 4.00pm (approx.) | Extraordinary Meeting of Council |

Yours faithfully

Sven Hanne
Chief Executive

2022 - Agenda - Extraordinary - August

23 August 2022 04:00 PM



| Agenda Topic | Page |
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AGENDA

Extraordinary



F19/13/05 – D22/30862

Date: Tuesday 23 August 2022 at 4.00 PM (approx.)

Venue: Council Chambers, 63 Miranda Street, Stratford

The meeting location may change, or will be held via Audio Visual Link, if required due to current COVID-19 Alert Levels or Government Guidelines.

1. Welcome

1.1 Opening Karakia
D21/40748 Page 4

1.2 Health and Safety Message
D21/26210 Page 5

2. Apologies

3. Announcements

4. Declarations of members interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. Attendance Schedule

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. Decision Report – Transport Choices Package Projects

D22/29960 Page 7

Recommendations

1. THAT the report be received.
2. THAT the committee approves for submission to the Central Government Transport Choices Package an application for \$7.8M covering six projects.
3. THAT the application seeks a funding assistance rate of 80% from central government.

Recommended Reason

The opportunity to have projects externally funded will reduce the rating impact for ratepayers.

/
Moved/Seconded

7. Questions

8. Closing Karakia

D21/40748 Page 15



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.



Our reference
F19/13/03-D22/17082

Health and Safety Message

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

Under the current Pandemic setting visitor access beyond the customer service centre is restricted. Mask wearing is mandatory in all public areas as well as any areas where social distancing cannot be consistently achieved, such as corridors, staff rooms and bathrooms.

We recommend mask wearing for the duration of meetings unless social distancing of a minimum of 1 metre can be consistently achieved.

5. Attendance schedule for 2022 Ordinary and Extraordinary Council meetings.

| Date | 08/02/22 | 08/03/22 | 12/04/22 | 10/05/22 | 14/06/22 | 28/06/22 | 12/07/22 | 09/08/22 | 23/08/22 | 13/09/22 | 4/10/22 |
|-----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|---------|
| Meeting | O | O | O | O | O | E | O | ✓ | E | O | E |
| Neil Volzke | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| Grant Boyde | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| Rick Coplestone | ✓ | AV | ✓ | ✓ | ✓ | ✓ | ✓ | AV | | | |
| Peter Dalziel | ✓ | AV | ✓ | AV | ✓ | AV | ✓ | ✓ | | | |
| Jono Erwood | ✓ | AV | ✓ | ✓ | AV | ✓ | ✓ | ✓ | | | |
| Amanda Harris | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| Alan Jamieson | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| Vaughan Jones | ✓ | AV | ✓ | ✓ | ✓ | A | ✓ | ✓ | | | |
| Min McKay | AV | AV | AV | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| John Sandford | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| Gloria Webby | ✓ | AV | ✓ | ✓ | ✓ | ✓ | ✓ | | | | |

| Key | |
|------|--|
| O | Ordinary Meeting |
| E | Extraordinary Meeting |
| EM | Emergency Meeting |
| ✓ | Attended |
| A | Apology/Leave of Absence |
| AB | Absent |
| S | Sick |
| (AV) | Meeting held, or attended by, by Audio Visual Link |

DECISION REPORT



F19/13/04 – D22/29960

To: Policy and Services Committee
From: Director - Assets
Date: 23 August 2022
Subject: Transport Choices Package Projects

Recommendations

1. THAT the report be received.
2. THAT the committee approves for submission to the Central Government Transport Choices Package an application for \$7.8M covering six projects.
3. THAT the application seeks a funding assistance rate of 80% from central government.

Recommended Reason

The opportunity to have projects externally funded will reduce the rating impact for ratepayers.

/
Moved/Seconded

1. Purpose of Report

The purpose of this report is to seek Elected Members' approval to present suitable projects to the Central Government Transport Choices Package Funding stream. The deadline for this application is 2nd September 2022.

2. Executive Summary

- 2.1 A workshop was held with Elected Members to discuss and consider suitable projects for the Transport Choices Package funding stream by central government. Given the urgency of this package fund, this workshop was held on 9 August 2022, 6 days after central government's announcement on 3 August 2022.
- 2.2 Projects identified were considered based on a combination of the central government funding criteria and Council's key priority areas. A further refinement of these projects occurred, following Officers' discussion with Waka Kotahi Investment Advisers on 10 August 2022.
- 2.3 A total of six projects are now proposed for this funding stream, which are walking and cycling projects centred mainly around schools in the district.
- 2.4 Following the approval and adoption of this report, an application will be completed and made to the central government to meet the application due date of 2 September.

3. Local Government Act 2002 – Section 10

| Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future” | | | |
|--|----------|---------------|----------|
| Does the recommended option meet the purpose of the Local Government 4 well-beings? And which: | | | Yes |
| Social | Economic | Environmental | Cultural |
| ✓ | ✓ | ✓ | ✓ |

These projects will support the promotion of these 4 well beings for the Stratford Community, both now and in the future. An application for external funding reduces the rating impact for residents.

4. Background

- 4.1 In May 2022, the Government released *Te hau marohi ki anamata*, its first **Emissions Reduction Plan** (ERP) calling for a 41% reduction from the transport sector by 2035. In response to this, Waka Kotahi is committed to working with Councils to meet the targets of the ERP which are:
 - Target 1 – Reduce total kilometres travelled by the light fleet by 20 per cent by 2035 through improved urban form and providing better travel options, particularly in our largest cities;
 - Target 2 – Increase zero-emissions vehicles to 30 per cent of the light fleet by 2035;
 - Target 3 – Reduce emissions from freight transport by 35 per cent by 2035; and
 - Target 4 – Reduce the emissions intensity of transport fuel by 10 per cent by 2035.
- 4.2 The Transport Choices Package Fund is a \$350 million support package for local authorities to support the achievement of the targets in the ERP.
- 4.3 The Council is proposing to put forward up to 6 projects to the funding stream, which are required to meet these four assessment criteria:
 - Criteria 1 – Delivering strategic cycling / micro mobility networks;
 - Criteria 2 – Creating walkable neighbourhoods;
 - Criteria 3 – Supporting safe green and healthy school travel; and
 - Criteria 4 – Making public transport more reliable and easier to use.
- 4.4 As the focus of this package is on quick-to-build, low-cost improvements, to achieve meaningful change quickly through partnerships between Waka Kotahi and Councils, only projects that can be completed by June 2024 are encourage for submission. The aim of this support package is to ‘*model things that work well, build public acceptance and reduce barriers to adoption*’.
- 4.5 According to the application terms and conditions, Waka Kotahi has indicated that large urban areas will be the centre of this first funding round. Nevertheless, Officers consider that small urban centres also can contribute to meeting the government’s ERP targets, hence this proposed application. Also, funding will not be available for initiatives that are already approved, or likely to be approved for funding under the National Land Transport Programme or other Crown-funded programmes.
- 4.6 As part of the application, confirmation is required, amongst others, that:
 - Council is prepared to act with urgency and commit to agreed delivery milestones prior to receipt of funding;
 - Senior leaders will commit to upholding the programme deliverables, especially with the risks involved;
 - Council can resource a multi-disciplinary team to successfully deliver the programme of interventions in the necessary timeframe;

- Council has suitable engagement and consultation processed and sufficient stakeholder and community support to successfully deliver the proposals with the necessary timeframe; and
- Council can establish contractual relationships and supply chain assurance that will enable successful delivery of the proposals within the timeframe.

4.7 A supporting statement from the Chief Executive will achieve these requirements.

4.8 A description of the proposed projects is provided in **Appendix 1**, and Table 1 below, in the order of decreasing priority to Council.

5. Consultative Process

5.1 Public Consultation - Section 82

No public consultation is required. All these projects have already gone through some form of public consultation, either as part of the Long-Term Plan 2021 – 31 or the Connecting our Communities Strategy.

5.2 Māori Consultation - Section 81

No consultation required with Māori.

Table 1: Stratford District Council Transport Choices Package Projects

| Transport Choice Package Project | | Estimated Project Cost |
|----------------------------------|--|------------------------|
| 1 | Pedestrian crossings on Broadway – State Highway 3 | \$1.3 M |
| 2 | Stratford Primary School Safety Project | \$1 M |
| 3 | St Joseph's Primary School Safety Project | \$1.2 M |
| 4 | Avon School Safety Project | \$0.3 M |
| 5 | Pembroke School Safety Intersection Project | \$3 M |
| 6 | Great Kids Early Childhood Centre walking and Cycling facility | \$1 M |
| | Total | \$7.8 million |

6. Risk Analysis

Refer to the Council Risk Register - available on the Council website.

- Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating?
- Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks.
- Is there a legal opinion needed?

6.1 This report supports the financial mitigation risks in the Council Risk register by providing rates relief to the community through external funding.

7. Decision Making Process – Section 79

7.1 Direction

| | Explain |
|--|--|
| Is there a strong link to Council's strategic direction, Long Term Plan/District Plan? | Yes, majority of these projects have been indicated in the LTP 2021-31 and where not so, will provide a solid base to enable growth in the Strafford District. |
| What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services? | Providing support to the community through externally funded projects. |

7.2 Data

- Do we have complete data, and relevant statistics, on the proposal(s)?
- Do we have reasonably reliable data on the proposals?
- What assumptions have had to be built in?

As per **Appendix 1**.

7.3 Significance

| | Yes/No | Explain |
|---|--------|---------|
| Is the proposal significant according to the Significance Policy in the Long-Term Plan? | No | |
| Is it: | no | |
| • considered a strategic asset; or | No | |
| • above the financial thresholds in the Significance Policy; or | No | |
| • impacting on a CCO stake holding; or | No | |
| • a change in level of service; or | No | |
| • creating a high level of controversy; or | No | |
| • possible that it could have a high impact on the community? | No | |

| In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance? | | |
|---|--------|-----|
| High | Medium | Low |
| | | ✓ |

7.4 Options

- An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.
1. What options are available?
 2. For each option:
 - explain what the costs and benefits of each option are in terms of the present and future needs of the district;
 - outline if there are any sustainability issues; and
 - explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions?
 3. After completing these, consider which option you wish to recommend to Council, and explain:
 - how this option is the most cost-effective option for households and businesses;
 - if there are any trade-offs; and
 - what interdependencies exist.

The Committee has the following options for consideration:

Option 1: Do Nothing – Decline to Approve the Recommendation - Ignore the package fund. This is not the preferred option

Pros:

- There are no positive outcomes for this option; and
- Debt levels remain the same.

Cons:

- Loss of potential external funding to accelerate walking and cycling initiatives in the district;
- Implementation timeframe of initiatives extended due to loss of potential funding; and
- Implication is the lack of walking and cycling facilities to support Stratford as a place to live, work and play.

Option 2: Approve the Recommendation - Approve the Projects for inclusion in the Transport Choices Package fund. This is the preferred Option as the projects represent Council Priorities and are well-aligned with the central government funding criteria.

Pros:

- Potential to attract external funding to accelerate walking and cycling initiatives in the district;
- Acceleration of implementation timeframes for the walking and cycling initiatives, indicated in our Walking and Cycling Strategy (draft); and
- Support community development through the provision of new and connected facilities for district residents;

Cons:

- Increase in debt level; and
- Increased pressure on staff to execute projects within the stipulated timeframe (June 2024)

7.5 Financial

- | |
|--|
| <ul style="list-style-type: none">• Is there an impact on funding and debt levels?• Will work be undertaken within the current budget?• What budget has expenditure come from?• How will the proposal be funded? e.g., rates, reserves, grants etc. |
|--|

At this stage, approval is just being sought to submit a funding application in relation to specific potential projects. Approval for the project timing and final budget will be sought separately, following successful award of grant funding, if that eventuates. However, some of these projects have already been considered in the development of the Long-Term Plan, and approved, with funding sources likely to be a combination of Waka Kotahi Subsidy and loan funding.

At that point, Council will need to consider the financial impact of these projects on debt and how other work will be reallocated, and any additional operating expenditure that may arise out of the capital investment, and ultimately have an impact on rates.

7.6 Prioritisation & Trade-off

- | |
|---|
| <p>Have you taken into consideration the:</p> <ul style="list-style-type: none">• Council's capacity to deliver;• contractor's capacity to deliver; and• consequence of deferral? |
|---|

There are no prioritisation or trade-off issues.

7.7 **Legal Issues**

- | |
|--|
| <ul style="list-style-type: none">• Is there a legal opinion needed?• Are there legal issues? |
|--|

There are no legal issues.

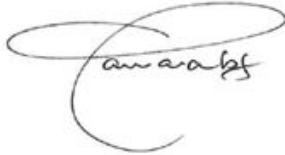
7.8 **Policy Issues - Section 80**

- | |
|---|
| <ul style="list-style-type: none">• Are there any policy issues?• Does your recommendation conflict with Council Policies? |
|---|

There are no policy issues.

Attachments:

- Appendix 1** Summary of Projects and criteria Assessment
Appendix 2 Images of St Joseph's School proposed streetscape



Victoria Araba
Director – Assets



Approved by:
Sven Hanne
Chief Executive

DATE: 16 August 2022

Appendix 1: Summary of Projects and Criteria Assessment

Project Criteria

- Criteria 1 – Delivering strategic cycling / micro mobility networks;
- Criteria 2 – Creating walkable neighbourhoods
- Criteria 3 – Supporting safe green and healthy school travel
- Criteria 4 – Making public transport more reliable and easier to use

| Item | Transport Choices Package Projects | Project Description | Project Value | Project Duration | Criteria Assessment | | | |
|------|---|--|---------------|------------------|---------------------|------------|------------|------------|
| | | | | | Criteria 1 | Criteria 2 | Criteria 3 | Criteria 4 |
| 1 | Pedestrian crossings on Broadway to provide safe crossing environment | <p>To provide safe walking and cycling facilities to provide safe connection for:</p> <ul style="list-style-type: none"> • The schools and residents, particularly vulnerable groups, travelling through town, via State Highway 3, which has severed the west and east of the Stratford Township; and • The 2 newly completed central government-funded projects, being the Aquatic Centre and Bike Park; <p>This connection will:</p> <ul style="list-style-type: none"> • Create and encourage safe walkable streets for pedestrians; • Reduce the negative impact of the SH3 severance on the Stratford Township; • Provide safe walking and cycling facilities between schools and residents of the town; • Contribute to the reduction in VKT; • Support the overall achievement of reduced emissions; • Support the goals of the CERF | \$1.3 M | 18 – 24 months | ✓ | ✓ | ✓ | |
| 2 | Stratford Primary School Safety Project | <p>To provide and improve cycling and walkable areas for school children in the vicinity of the schools, including the installation of traffic calming measures (kerb extensions, refuge islands, road narrowing etc.), to complement the speed reduction as per the Land Transport Rule 2021. This includes footpaths installation on roads in the vicinity of the schools, to connect the existing walking cycling facilities in the vicinity.</p> | \$1.0 M | 12 - 18 months | ✓ | ✓ | ✓ | |
| 3 | St Joseph's Primary School Safety Project | | \$1.2 M | 12 - 18 months | ✓ | ✓ | ✓ | |
| 4 | Avon School Safety Project | | \$0.3M | 12 - 18 months | ✓ | ✓ | ✓ | |
| 5 | Pembroke School Safety Intersection Project | <p>This project in the vicinity of the Pembroke Road school is for the safety improvements of the Pembroke Road / Monmouth Road / Cardiff Road intersection, to support the safe manoeuvring of the school students. This project will provide safer and more sustainable travel and access to the Pembroke Road School by controlling through traffic and traffic speeds at this HPMV route intersection, due to the high number of trucks on these roads.</p> | \$3 M | 18 – 24 months | ✓ | ✓ | ✓ | |
| 6 | Great Kids Early Childhood Centre walking and Cycling facility | <p>This project will provide an off-road footpath and cycleway connection within a commercial zone to connect the existing school to the adjoining residential areas. This walking and cycling facility is proposed along Orlando Street, from Romeo Street to Hills Road.</p> | \$1 M | 12 months | ✓ | ✓ | ✓ | |

Appendix 2: St Joseph's School – Potential Streetscape

Existing St Joseph's School Streetscape



Potential Streetscape.



Above is an image of Pendarves Street in New Plymouth adjacent to Central School. This is a potential streetscape idea that could be developed for Miranda Street along the St Joseph's School frontage.



TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI
STRATFORD
DISTRICT COUNCIL

Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.