



Selling Food at Fundraising & Community Events

APPLICANT DETAILS

Organisation/group	<input type="text"/>		
Contact person	<input type="text"/>		
Email	<input type="text"/>	Phone number	<input type="text"/>

EVENT DETAILS

Name of event	<input type="text"/>		
Date(s) of event	<input type="text"/>		
Note: If you sell food more than 20 times per year, contact the Environmental Health Officer.			
Location of event	<input type="text"/>		
Event organiser	<input type="text"/>	Phone number	<input type="text"/>

FOOD DETAILS

Type(s) of food	<input type="text"/>
Supplier of food e.g. supermarket, donated etc.	<input type="text"/>
Note: It is illegal to sell home kill meat.	

FOOD SAFETY

Under the Food Act 2014, all food sold to raise funds or for charity must be 'safe and suitable' to eat. Please answer the following:

Hand washing facilities

- Liquid soap
- Paper towels
- Hand wash basin
- Disposable gloves
- Hand sanitiser

Sickness

- No persons will handle food if they are sick with vomiting and diarrhoea
- First aid kit available

Personal hygiene

- Protective clothing (apron)
- Hair tied up
- Head covering (hat, hairnet)

How will you prevent contamination?

- Separate raw and cooked foods
- Food wrapped/covered
- Clean containers
- Tongs/utensils for handling food
- Other – please specify

Cleaning facilities/equipment

- Potable water
- Liquid detergent for washing of equipment
- Clean cloths
- Sanitiser
- Other – please specify

Cooking facilities

- Oven
- Gas BBQ
- Gas hot plate
- Deep fryer
- Other – please specify

Note: Hot food must be kept at 60°C or more.

Chilling facilities

- Fridge
- Freezer
- Display cabinet
- Chilly bin with ice packs
- Other – please specify

Note: Chilled food must be kept at 5°C or less.

Rubbish facilities

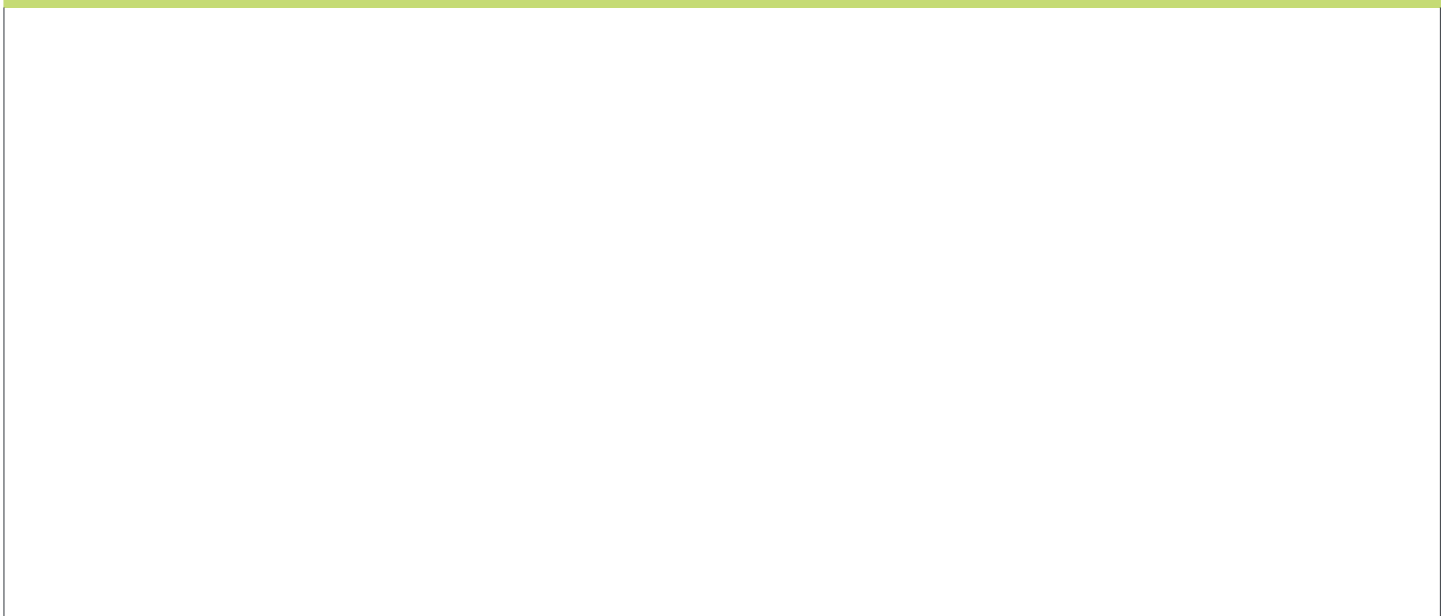
- Rubbish bin
- Plastic bags
- Other – please specify

How will food be covered

- Clean containers
- Wrapped
- Display cabinet
- Other – please specify

STALL PLAN

Please sketch a diagram of the stall set-up, including all facilities above.



APPLICANTS DECLARATION

I declare that all information supplied on this form is true and correct and there are necessary records and/or documents to support this notification.

Signature

Date

Name

IMPORTANT INFORMATION

Return the completed form to

Environmental Health Officer
Stratford District Council
61-63 Miranda Street
PO Box 320
Stratford 4352

For further information refer to

<https://www.mpi.govt.nz/food-safety/food-act-2014/fundraising-and-community-events/>
and
<http://www.stratford.govt.nz/council/services/environmental-health/food>

OFFICE USE ONLY

Approved by Environmental Health Officer

Yes

No

Signature

Date