MINUTES
Ordinary

TE KAUNIHERA Ā ROHE O WHAKAAHURANGI
STRATFORD DISTRICT COUNCIL

F22/55/05 – D25/33643

Date: 9 September 2025 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairperson), the Deputy Mayor M McKay, Councillors: G W Boyde, S J Beck, A M C Dudley, J M S Erwood, E E Hall (*part meeting)*, A K Harris, V R Jones, W J Sandford and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets – Mrs V Araba (*part meeting)*, the Director – Corporate Services – Mrs R Johnson, the Director – Environmental Services – Mr B Sutherland, the Director – Community Services – Ms K Whareaitu, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Corporate Accountant – Mrs C Craig (*part meeting)*, two members of the public, and one member of the Media (Stratford and South)

1. Welcome

The District Mayor welcomed Elected Members, members of the public, staff and the media to the meeting.

The opening karakia was read.

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An approved leave of absence noted for C M Tongaawhikau.

Recommendation

THAT the apologies be received.

VOLZKE/HARRIS
Carried
CL/25/85

3. Announcements

There were no announcements.

4. Declarations of Members Interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no conflicts of interest declared.

5. Attendance Schedule

The attendance schedule for Ordinary and Extraordinary Council meetings was attached.

6. Confirmation of Minutes

6.1 Ordinary Meeting of Council – 12 August
D25/31778 (Open) D25/30130(PE) Page 9

Recommendation

THAT the minutes of the Ordinary Meeting of Council, including the public excluded section, held on Tuesday 12 August 2025, be confirmed as a true and accurate record.

SANDFORD/BECK
Carried
CL/25/86

6.2 Extraordinary Meeting of Council – 26 August 2025
D25/32073 Page 19

Recommendation

THAT the minutes of the Extraordinary Meeting of Council held on Tuesday 26 August 2025, be confirmed as a true and accurate record.

ERWOOD/VOLZKE
Carried
CL/25/87

Councillor Hall left the meeting at 3.34pm.

6.3 Policy and Services Committee – 26 August 2025 (Hearing)
D25/32082 Page 23

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting, to hear and consider submissions to the Victoria Park Reserve Management Plan, held on Tuesday 26 August be received.

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting, to hear and consider submissions to the Victoria Park Reserve Management Plan, held on Tuesday 26 August be adopted.

DUDLEY/BOYDE
Carried
CL/25/88

6.4 Policy and Services Committee – 26 August 2025
D25/32090 Page 29

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 26 August be received.

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 26 August be adopted.

HARRIS/JONES
Carried
CL/25/89

7. District Mayor's Report

The report will be tabled.

Recommendations

1. THAT the report be received.

2. THAT an extraordinary meeting of council be scheduled for 3.00pm, Tuesday 30 September 2025, to complete the mid-term Chief Executive appraisal.

BOYDE/SANDFORD
Carried
CL/25/90

8. Decision Report – Delegation of Authority in the Interregnum Period

D25/32914 Page 40

Recommendations

1. THAT the report be received.

VOLZKE/SANDFORD
Carried
CL/25/91

2. THAT the Chief Executive be delegated authority to make decisions in respect of urgent matters, in consultation with the Mayor elect, from the day following the Electoral Officer's declaration, until the new Council is sworn in.

3. THAT any decisions made under this short-term delegation be reported to the first ordinary meeting of the new Council.

BECK/WATT
Carried
CL/25/92

Recommended Reason
Delegation of authority is required to formalise the decision-making arrangements for the period between the triennial election and the date that the Mayor and Councillors take the oath of office for the 2025-2028 term.

Councillor Hall rejoined the meeting at 3.38pm.

Questions/Points of Clarification:

- It was clarified that should the Chief Executive be absent this authority would fall to the Acting Chief Executive as part of the normal delegation process.

The Director – Assets joined the meeting at 3.39pm.

9. Questions

- Councillor Hall noted a matter had been brought to her attention by the Chief Executive and it was approved for her to address this. Councillor Hall noted that following the Audit and Risk Committee an incorrect copy of notes was provided and then circulated to elected members, she noted that within a hour she had sent the correct notes to be recirculated. She apologised for the distress that she has caused and to the staff member.

The Corporate Accountant left the meeting at 3.42pm.

- Councillor Erwood asked what the response would be to TTR following their presentation at the workshop. The District Mayor requested the Chief Executive present a report summarising the two presentations and with no recommendation but two options for either council to form a view or not to form a view.
- Councillor Hall noted that TTR had spoken for almost an hour and a half, but the Project Our Moana group had a quick 30 minutes at a public forum. She asked if it was appropriate for Project our Moana to respond to ensure councillors have all the information to make a decision. She clarified that she had concerns that there was misinformation today based on the precedent on information provided to other councils and felt allowing the other group to peak would provide a balanced view. The District Mayor noted that TTR had been invited to present to council following the public forum presentation by Project our Moana and ensuring council would be able to respond to their concern with the additional information. Project our Moana could request a public forum spot or a deputation to a decision report. He did not want to provide the opportunity for the two groups to go tit for tat. A decision report without a recommendation will be presented by the Chief Executive. TTR will be thanked for their presentation.

10. Closing Karakia

D21/40748 Page 44

The closing karakia was read.

The meeting closed at 3.48pm.

N C Volzke
Chairman

Confirmed this 7th day of October 2025

Signed by: Neil Volzke

N C Volzke
District Mayor