

# MINUTES

## Policy and Services Committee

F22/55/05 – D23/44204

Date: Tuesday 24 October 2023 at 3.00PM  
Venue: Council Chambers, 63 Miranda Street, Stratford

### Present

The District Mayor N C Volzke (the Chairperson), Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris, E E Hall, V R Jones, W J Sandford, and M J Watt

### In attendance

The Chief Executive – Mr S Hanne, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba and the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Roading Asset Manager – Mr S Bowden, the Project Engineer – Mr O Mabumbo, the Property Officer – Mrs S Flight (*part meeting*), the Sustainability Advisor – Ms V Dombroski (*part meeting*) and one member of the media (Taranaki Daily News *part meeting*)

#### 1. Welcome

The District Mayor welcomed Elected Members, members of the public, staff and the media to the meeting.

The opening karakia was read.

The District Mayor reiterated the health and safety message and emergency procedures.

#### 2. Apologies

A leave of absence was approved for the Deputy Mayor M McKay and apology received from Councillor C M Tongaawhikau

#### Recommendation

THAT the apologies be received.

HARRIS/DUDLEY  
Carried  
P&S/23/149

#### 3. Announcements

There were no announcements.

#### 4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no conflicts of interest.

#### 5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

## 6. Confirmation of Minutes

### 6.1 Policy and Services Committee –26 September 2023 D23/41569 Page 10

#### Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 26 September 2023 be confirmed as a true and accurate record.

BOYDE/HALL  
Carried  
P&S/23/150

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Amend *The District Mayor* to the *Deputy Mayor* on page 10.

## 7. Matters Outstanding

D16/47 Page 18

#### Recommendation

THAT the Matters Outstanding be received.

SANDFORD/ERWOOD  
Carried  
P&S/23/151

The Director – Environmental Services noted that providing dog registration notices via email was currently being looked into. Officers are quite confident it can be done and are looking into the details and potential costs.

## 8. Decision Report – Proposed Road Closure for the 2023 Christmas Parade

D23/43536 Page 19

#### Recommendations

1. THAT the report be received.

VOLZKE/SANDFORD  
Carried  
P&S/23/152

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval hereby given that the Stratford District Council closes the following roads on Friday 1st December 2023, between the hours of 4.30pm and 7.30pm for the purpose of the 2023 annual Christmas Parade.

- Miranda Street between Regan Street and Fenton Street
- Fenton Street between Portia Street and Broadway (State Highway 3)
- Broadway (State Highway 3) between Seyton Street and Page Street

3. THAT Council approves the use of Seyton Street, Juliet Street, Celia Street, Orlando Street and Hills Road as the alternative route for SH3 traffic for both northbound and southbound traffic, whilst the Christmas Parade is in progress.

BECK/BOYDE  
Carried  
P&S/23/153

#### Recommended Reason

In order for the Stratford Business Association to hold its annual Christmas Parade, it is necessary to close the roads listed above. The proposed road closures require formal endorsement by a Council resolution.

*The Sustainability Advisor joined the meeting at 3.06pm.*

The Roding Asset Manager noted the following points:

- An allowance for the Intercity Bus on Friday will be accommodated with the traffic management team to ensure passage through.

## 9. Monthly Reports

### 9.1 Assets Report D23/41392 Page 27

#### Recommendation

THAT the report be received.

VOLZKE/HARRIS  
Carried  
P&S/23/154

The Director - Assets noted the following points:

- It was noted that there were errors on Figure 7 and Figure 8 which will be updated to ensure the red line is in the correct position.

Questions/Points of Clarification:

- Councillor Boyde noted that production is 2% ahead on the council farm and only 1% behind where it was this time last year.
- It was clarified that the aerodrome strategic review will be undertaken externally and a request for quote is being established for this.
- It was noted that the work is almost completed at Victoria Park for the drainage project. It was requested that clarification on the cost to date, the budget and any anticipated costs going forward be added to matters outstanding.
- It was noted that \$165,000 of the \$650,000 roading budget was all that remained of the unsealed road metalling budget for the rest of the financial year. Mr Bowden noted this will not give a lot of room for maintenance metalling. This amount on strengthening for forestry activity is in excess of the targeted rate collected.
- It was clarified that metalling is used where there is no metal left on the road and they are recoated with 100mm layer of metal. Grading is undertaken twice a year as well as clearing water tables and ensure the crossfall of the road is correct.
- It was noted that no additional funding was received from Waka Kotahi regarding forestry which required \$3.8 million and council did not have its share of the \$3.8 million to contribute as it would have been required to fund 39%.
- The District Mayor noted it was good to see compliance being followed up with the Trade Waste activity with people who are not abiding by their consent being identified.

*The Property Officer and Sustainability Advisor left the meeting at 3.20pm.*

### 9.2 Community Services Report D23/41891 Page 46

#### Recommendation

THAT the report be received.

VOLZKE/HARRIS  
Carried  
P&S/23/155

Questions/Points of Clarification:

- Councillor Boyde congratulated those involved with the project for Te Wiki o Te Reo Māori which saw 343 tamariki attending.

**Recommendation**

THAT the report be received.

VOLZKE/BECK  
Carried  
P&S/23/156

Points noted in discussion:

- The District Mayor noted that five of the eight reports received for earthquake prone buildings had identified their building as earthquake prone which suggests almost every building will fall into this category with a few exceptions.
- The District Mayor noted that numbers were alarmingly low for the number of new buildings and felt council should give some thought as to what is causing this and was there anything council could do to encourage people to build houses.

**Recommendation**

THAT the report be received.

VOLZKE/DUDLEY  
Carried  
P&S/23/157

The Director – Corporate Services noted the following points:

- This report has the financial results for the first quarter of the new financial year. It was noted that council is over budget in a few areas of expenditure such as roading, three waters and Wai o Rua.
- In the next report a split will be presented between normal operations and the swim school for Wai o Rua.
- With 25% of the year completed, only 11% of the capital budget has been spent. This is important to be mindful of this while preparing the LTP projects and what can be delivered in Years 1, 2 and 3.

Questions/Points of Clarification:

- It was requested that the exact profit/net costs for Wai o Rua be presented in the next monthly report with the breakdown noted above.
- It was clarified that building consents are not uplifted until they have been paid for and outstanding debtors would largely relate to people processing their consents and not uplifting until they are ready to start work. Resource consents can only be held back until payment if there is a fixed fee, however this is a difficult programme to implement as the type of consent varies so broadly and the cost could range from a \$1,000 project to a \$100,000 project.
- Councillor Harris requested the TSB Pool Complex be updated to Wai o Rua – Stratford Aquatic Centre on the financials.
- It was clarified that the Oxidation Pond Fencing was showing in a separate line from the Waste Water Treatment upgrade but was funded from this budget. This will be updated to reflect that the funds are reallocated from the upgrade budget with the Waste Water Treatment Upgrade budget updated to reflect this also.

## 10. Questions

- Councillor Harris asked for an update on the Whangamomona Road bylaw as she was aware there has been a lot of work done on that road and it was important to have the bylaw to protect the work completed. Mr Bowden noted that this was in draft format at the moment and required a statement of proposal to release this for consultation. He hoped to see this underway in the next six months. He confirmed there were clauses within the bylaw to prevent inappropriate use of the road causing damage and getting costs back.

## 11. Resolution to Exclude the Public

### Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Item No: 12

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
Land Acquisition	The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist, under section 6 and section 7 of the Act - specifically Section 7(2)(e). (Section 48(1)(a) Local Government Official Information and Meetings Act 1987.

SANDFORD/WATT  
Carried  
P&S/23/158

*The member of the media left the meeting at 3.34pm.*

## 12. Public Excluded Item

### **Recommendation**

THAT the open meeting resume.

VOLZKE/HARRIS  
Carried  
P&S/23/161

## 13. Closing Karakia

D21/40748

Page 85

The closing karakia was read.

*The meeting closed at 3.46 pm*

N Volzke  
**Chairman**

Confirmed this 28<sup>th</sup> day of November 2023.

N C Volzke  
**District Mayor**