
**MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF
THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL
CHAMBERS, STRATFORD DISTRICT COUNCIL, MIRANDA STREET,
STRATFORD ON TUESDAY 25 MAY 2021 AT 3.00PM**

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, G W Boyde, W J Sandford, A K Harris, J M S Erwood, P S Dalziel and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Community Development Manager – Mr Chade Julie (*part meeting*), the Community Development Officer – Mrs A Kingston (*part meeting*), the Roading Asset Manager – Mr S Bowden (*part meeting*), the Special Projects Manager – Mr N Cooper (*part meeting*), the Parks & Reserves Officer – Mrs M McBain (*part meeting*), the Senior Engineer Advisor – Mr M Oien (*part meeting*), Mrs J Gilliland, Mrs J Patterson, Mr S Davies, Ms M Jordan (Venture Taranaki, *part meeting*), and one member of the media (Stratford Press)

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, Councillors, staff, and the media. He reminded Councillors to ensure they are familiar with the health and safety message including evacuation procedures.

2. **APOLOGIES**

No apologies were received.

3. **ANNOUNCEMENTS**

There were no announcements.

4. **DECLARATIONS OF MEMBERS' INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Policy and Services Committee Meeting – 27 April 2021 (Hearing)**
D21/13766 Pages 9-11

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 27 April 2021, to consider submissions to the Draft Public Places and Nuisances Bylaw, be confirmed as a true and accurate record.

BOYDE/McKAY
Carried
P&S/21/65

6.2 **Policy and Services Committee Meeting – 27 April 2021**
D21/13787 Pages 12-16

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 27 April 2021 be confirmed as a true and accurate record.

ERWOOD/HARRIS
Carried
P&S/21/66

7. **MATTERS OUTSTANDING**
D16/47 Page 17

RECOMMENDATION

THAT the matters outstanding be received.

WEBBY/HARRIS
Carried
P&S/21/67

Points noted in discussion:

- UAGC review amend to rural *non*-contiguous properties.
- It was clarified there was no provision in the District Plan regarding vehicles on private properties. This could be discussed during Year 2 and Year 3 of the Long Term Plan when the District Plan is set for review.

8. **INFORMATION REPORT – QUARTERLY ECONOMIC
DEVELOPMENT – QUARTER 3**

D21/14890

Pages 18-55

RECOMMENDATION

THAT the report be received.

McKAY/DALZIEL
Carried
P&S/21/68

Ms Gilliland and Mrs Patterson noted the following points in their presentation:

- Taranaki Trends was released in Quarter 4 and is focussed on smaller communities in the region which has highlighted median households incomes are reasonably low in those communities. This dispels the view that Taranaki is a wealthy region overall.
- There was a very successful Growth Capital workshop co-hosted by NZTE which is part of the investment piece and was great workshop with a number of local enterprises.
- The Food and Fibres Alumni event was held last week which was very successful and had a number of Māori food and fibre participants.
- Tech Week is underway this week with a number of great events going on.
- The Taranaki Story is being launched tonight. A sneak preview of the video was shown to Councillors.
- Live and Work Campaign is being launched in June and features Stratford residents Laine and Alicia Cameron.
- The six monthly business survey is about to launch and it will be interesting to see results post COVID and Government Budget announcements.
- Food tourism studies has been finalised and is going through the actions.
- Looking at food technical facilities for those food businesses who are too big for a home kitchen but not big enough for a commercial kitchen – looking at a solution to help with that bridge.
- Looking at offshore wind as part of the low emissions journey and what can be done with that energy with new options.
- The new Venture Taranaki website was shown to Councillors.

Questions/Points of Clarification:

- It was clarified the conference delegates at the Regional Partners Conference visited TrackIT, Whizzbang, Juno Gin, Egmont Honey and the 3 Sisters Brewery as they needed to be within 20 minutes of the conference site. These businesses gave insight to the diversity of what is operating in Taranaki and broke down perceptions of what goes on in the region.
- It was clarified that Venture Taranaki had not been part of the Mayors Taskforce for Jobs project but had been aware of the success and had directed people to this.

The Venture Taranaki representatives and the Community Development Officer left the meeting at 3.26pm.

9. **DECISION REPORT – CENTRAL LANDFILL JOINT COMMITTEE
AGREEMENT**

D21/15575

Pages 56-114

RECOMMENDATIONS

1. THAT the report be received.

WEBBY/BOYDE
Carried
P&S/21/69

2. THAT Council approves the new Joint Committee Agreement (Appendix 1) to incorporate a “Holding Period” while waste is disposed of at an out of region landfill;
3. THAT Council agrees to re-establish the Central Landfill Joint Committee for effective governance on regional waste disposal;
4. THAT Council delegates authority to the Chief Executive Officer to sign the Joint Committee Agreement;
5. THAT Council adopts the Central Landfill Joint Committee Terms of Reference (Appendix 2);
6. THAT Council delegates authority to the Central Landfill Joint Committee to:
- a) Oversee the initial development, operation, closure and aftercare of the Central Landfill;
 - b) Approve the annual budget and business plan for the Central Landfill;
 - c) Determine the prices to be charged for depositing solid waste at the Central Landfill;
 - d) Determine (subject to any consent conditions) the types of solid waste that will be accepted at the Central Landfill;
 - e) Determine the date of permanent closure of the Central Landfill;
 - f) Determine during the Holding Period,
 - i. An annual review of activities and approval of the budget
 - ii. The viability of Central Landfill
 - iii. Whether Central landfill would need to accept waste on 1 July 2024 and if so, ensure timelines to facilitate this are met;
7. THAT Council resolves that the Central Landfill Joint Committee not be discharged at the Triennial election (Schedule 7 (Clause 30(7)) of the Local Government Act);
8. THAT Council appoints the *District Mayor* as the Stratford District Council’s representative and the *Deputy Mayor* as an Alternate Representative on the Joint Committee

BOYDE/HARRIS
Carried
P&S/21/70

Recommended Reason

The recommendations in this report is to allow the Central Landfill Joint Committee to oversee the initial development and the operation, eventual permanent closure and aftercare of the Central Landfill.

The Central Landfill Joint Committee was disestablished in 2019, pursuant to Schedule 7 Clause 30(7) of the Local Government Act, therefore, its reestablishment is required by resolution in Council. Accordingly, a new Joint Committee Agreement must be

completed prior to the establishment of the Committee. The Terms of Reference, which supplement the Joint Committee Agreement, must be adopted by Council.

The Director – Assets noted the following points:

- This report sought approval to re-establish the central landfill joint committee which was disestablished in 2019 following the local government elections which was in accordance with the Local Government Act.
- Being re-established will allow the committee to re look at the central landfill for disposal of general waste in the region.
- The resolutions also seek approval of the joint committee agreement and terms of reference and appointment of representatives to the committee being the Mayor and an alternative.

Questions/Points of Clarification:

- The Deputy Mayor noted that he had been the representative on the Central Landfill Joint Committee. He had been involved in establishing and decommissioning the Central Landfill and noted that Stratford received a full vote on the committee. This committee could re-establish the central landfill project but also continue with consents and the extensions of these consents.
- It was clarified that this committee would make a recommendation to Council on the continuation of the Bonny Glen contract when it is up for renewal in 2024.
- It was clarified that should the consents lapse it could be considerable costs to have them issued again or they may not be issued or issued with different restrictions. Work will be undertaken on this before the consents lapse in 2025.

The Special Projects Manager joined the meeting at 3.33pm

- The District Mayor noted the committee had been structured so that it automatically lapsed at each election. This report looks to re-establish the committee and change the structure so that it would continue past elections. The suggested representative was the Mayor which would remain with the position should that change post-election. He suggested that the Deputy Mayor continue as the alternative representative and would attend the meetings rather than the Mayor. He noted that the percentage towards the costs of this committee was 6.5% which is lower than the general 8% for Stratford contributions towards regional joint committees. He noted that Stratford still had a full vote which was equal to the others.
- Councillor Boyde supported the reestablishment of the committee to make sure the targets have been met that were initially proposed with transporting waste to Bonny Glen.

10. **MONTHLY REPORTS**

10.1 **ASSETS REPORT** D21/14290 Pages 115-147

RECOMMENDATION

THAT the reports be received.

McKAY/ERWOOD
Carried
P&S/21/71

Questions/Points of Clarification:

- The Roding Asset Manager noted that the setting of the speed limit on Opunake Road was still underway as the new rules through the transport agency would not come into effect until the end of this year. The speed limit setting rule will aim to do a regional setting of speed limits rather than adhoc or by one road at a time. The agency is promoting that by 30 June 2024 40% of school areas will have been reduced to 30km and rural 60km limits with a review to be undertaken in 2029. There will need to be a workshops on setting of speed limits as it is fairly far reaching and could result in some push back from residents.
- It was clarified that the repairs to McBride's bridge cost \$64,602 To date \$350,000 has been spent on this bridge.
- It was requested that Mr Bowden report to Waka Kotahi NZ Transport Agency on the danger of the pedestrian crossing on Broadway given the change in scope to the Broadway works have resulted in the crossing not being moved as initially planned. Mr Bowden noted that the relocation was tied up as part of the Prospero Place and Broadway upgrades and noted that he could approach Waka Kotahi about this but to keep in mind it was part of a bigger 2050 project. He anticipated that it would cost between \$30,000 - \$40,000 to move the crossing.
- The District Mayor noted the parking issues at Stratford Primary School including the bus stop and next to the King Edward Park. He suggested any discussion that needed to be held regarding parking should be held sooner rather than later. Mr Bowden noted there was still a bit of time but this could begin now and could include the relocation of the pedestrian crossing by the Hamlet Street intersection to further along Regan Street. He noted that this review would tie in with the walking and cycling strategy.
- It was clarified that the safety work along Swansea Road was to reduce the natural speed along by the High School by markers/signs on the road, changing the parking to angle parking and putting a centre line down the road. This, as well as widening of footpaths, will restrict the width of the road and drive down speeds naturally.
- It was noted feedback had been received regarding the footpath repairs being undertaken outside Stratford Primary School during term time. Mr Bowden noted it had been planned for work to be done during the school holidays but was delayed due to upgrades being done at the school during the holidays. Where possible work is done through the holidays.
- Councillor Dalziel noted that the green waste collection had been removed from the Long Term Plan budget and questioned what would be done to remove green waste from the general waste collection. It was clarified that Council had approved a 0.5 FTE to provide education to the community on reduction of waste as well as increasing the budget to Enviroschools.
- It was clarified the graph for the Aerodrome usage was accurate with the new recording system which was providing a much more detailed report. It was noted that since COVID there had been a decline in numbers.
- Councillor Boyde noted that the farm had exceeded its target of 150,000 milk solids and finished on 159,980 for the year.
- It was clarified that the residents suspended for contamination of recycling bins had been warned and continued to offend. The recycling would have to go into the general waste for three months but this was a better outcome than contamination of the whole collection.

The Senior Engineering Advisor, the Parks & Reserves Officer and the Communications Manager left the meeting at 3.59pm.

10.2 COMMUNITY SERVICES REPORT

D21/14014

Pages 148-156

RECOMMENDATION

THAT the reports be received.

WEBBY/McKAY
Carried
P&S/21/72

The Director – Community Services noted the following points:

- The highlights show a full month for the Community Services team.
- It was noted a debrief on ANZAC day was to be held next month.
- It was noted that since the report the total of employments with the Mayors Taskforce for Jobs was now at 64 (target was 50). The careers expo was held Friday 16 May and was very successful. An application has been submitted to continue this programme for a second year.
- As part of the community engagement the Library is holding digital banking sessions which is provided in partnership with Department of Internal Affairs and the TSB Bank. Eight people attended the session at Whangamomona and more will be held at the library to give residents the opportunity to practice digital banking with the removal of cheques from circulation.

Questions/Points of Clarification:

- Councillor Boyde noted the careers expo was fantastic and acknowledged the Workforce Coordinator for her work with this. Being independent from the schools was brilliant and it was very well attended by businesses.
- It was clarified that the digital banking partnership was between the Department of Internal Affairs and banks throughout the country and noted that in Taranaki this partnership was with the TSB.
- Ms Whareaitu noted the new Council website would be launched next week and a demonstration could be given to Councillors at the conclusion of the meeting.

Council Organisations and Council Representatives on Other Organisations

- Councillor McKay noted the Stratford Business Association's next 'Women in Business' networking lunch was being held next week and Lisa Tamati was the speaker. She noted a date had been set for the Romeo Awards which is 11 September 2021.
- The Deputy Mayor noted the next meeting of the Central Taranaki Safe Community Trust was to be held tomorrow and all Councillors were welcome to attend.

The Community Development Manager left the meeting at 4.05pm.

10.3 ENVIRONMENTAL SERVICES REPORT

D21/14189

Pages 157-163

RECOMMENDATION

THAT the reports be received.

WEBBY/DALZIEL
Carried
P&S/21/73

The Director – Environmental Services noted the following points:

- It was noted this report is still telling a similar story of strong development which is reflected over the past 12 months.
- It was noted there were some building consents that had gone over time which had impacted on the performance measures. A new consultant was now being used to process these and the average processing time is now reducing. There were also four building inspections that had a slightly longer wait which was related directly to staffing issues.

Questions/Points of Clarification:

- The District Mayor noted the total of 11 new dwellings for the month was outstanding especially compared to the total of 13 new dwellings total for the previous year. He noted this was an incredible change and the impact this had on the economy would be substantial from tradesmen to suppliers. He noted the pressure that this extra work would have on staff was understandable.
- It was clarified that the District Plan review had been removed from the monthly report as it was due to be undertaken in Years 2 and 3 of the Long Term Plan. There were changes proposed to the Resource Management Act which is also indicating changes to District Plans which was factored into the decision to delay this review.

10.4 **CORPORATE SERVICES REPORT**

D21/16492

Pages 164-183

RECOMMENDATION

THAT the reports be received.

McKAY/BOYDE
Carried
P&S/21/74

The Director – Corporate Services noted the following points:

- Revenue is over budget – user charges are almost at the full year budget and building control activity is up.
- The farm is doing well and the payout is up.
- All expenditure items are over budget with the exception of interest. Further explanations of these were in the report.
- Debt is currently at \$22.2 million (\$15 million if the A&P Association loan is excluded) which is why interest is under budget as the budget was for \$24 million.

Questions/Points of Clarification:

- It was clarified that the reserves were now cash-backed and that aligns with the balance sheet.
- Clarification was sought to the makeup of the sundry debtors. This will be included in next month's report.
- Further clarification was sought on the increased revenue at the Library and reduced revenue at the iSITE. This would be added to matters outstanding.

11. **QUESTIONS**

- The District Mayor questioned if Council wished to review the Standing Orders given that the decision to remove the provision for digital engagement in a meeting (attendance via audio/visual link) had originally been removed due to Council not having the capability to provide this option at that time. The Epidemic Preparedness (COVID-19) notice currently gave the ability for those attending by audio/visual link to vote and contribute to the quorum of the meeting – until it expires. It was requested the Officers bring a report to Council with this amendment to the standing orders.

12. **RECOMMENDATION TO EXCLUDE THE PUBLIC**

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Items No: 13

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution to each matter	Grounds under section 48(1) for the passing of this resolution
Sale of land	The withholding of the information is necessary for commercial sensitivity	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. Section 7(2)b(ii) of the Local Government Official Information and Meetings Act 1987.

ERWOOD/BOYDE
Carried
P&S/21/75

The Roading Asset Manager and the media left the meeting at 4.20pm.

13. **PUBLIC EXCLUDED ITEM**
D21/16618 Pages 184-190

RECOMMENDATION

THAT the open meeting resume.

DALZIEL/SANDFORD
Carried
P&S/21/78

The meeting closed at 4.27pm

A L Jamieson
CHAIRMAN

Confirmed this 22nd day of June 2021.

N C Volzke
DISTRICT MAYOR