

MINUTES

Farm and Aerodrome Committee



F19/13/04 – D21/33298

Date: Tuesday 21 September 2021 at 12noon
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

Councillor G W Boyde (the Chairman), the District Mayor N C Volzke, Councillors P S Dalziel, V R Jones and Committee Members: the Director Corporate Services – Mrs T Radich and the Property Officer – Mrs S Flight.

In attendance

The Deputy Mayor A L Jamieson (*via audio visual link*), Councillors A K Harris (*via audio visual link*) and W J Sandford.

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Parks and Reserves Officer – Mrs M McBain, the Communications Manager – Ms G Gibson, and two members of the media (Stratford Press, Taranaki Daily News *via audio visual link*). 1 member of the public

1. Welcome

The Chairman welcomed the Chief Executive, Councillors, staff, and the media.

The Chairman reiterated the health and safety message and emergency procedures.

2. Apologies

There were no apologies.

3. Announcements

The Chairman introduced Sara Flight as the newly appointed Property Officer.

4. Declarations of Members Interest

The Chairman requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The attendance schedule for Farm & Aerodrome Committee meetings was attached.

6. Confirmation of minutes

6.1 Farm and Aerodrome Committee Meeting – 15 June 2021 D21/20787 Page 7

Recommendation

THAT the minutes of the Farm and Aerodrome Committee Meeting held on Tuesday 15 June 2021 be confirmed as a true and accurate record.

BOYDE/VOLZKE
Carried
F&A/21/21

Questions/Points of Clarification:

- It was clarified that the updated Farm Business Plan had not been brought back to this committee meeting as the final payout had not yet been confirmed and the year end audit process had not been completed. It was requested that this be added to the matters outstanding and will also be discussed at the workshop in October.

7. Matters Outstanding D20/11504 Page 14

Recommendation

THAT the matters outstanding be received.

DALZIEL/JONES
Carried
F&A/21/22

The Chairman noted that the most recent minutes from the quarterly sharemilkers meeting and the consultant's report had been circulated to the committee.

8. Programme of Works D20/28552 Page 15

Recommendation

THAT the Programme of Works be received.

BOYDE/JONES
Carried
F&A/21/23

Questions/Points of Clarification:

- It was requested that the Aerodrome Business Plan be removed from the programme of works as it had been determined this was a service and not a business. The Director – Corporate Services noted that this would be removed from June 2022 and that going forward the programme of works would only report on the upcoming year.

9. Information Report – Risk Review
D21/30886 Page 16

Recommendation

THAT the report be received.

BOYDE/DALZIEL
Carried
F&A/21/24

Recommended Reason

To provide an update to the Farm and Aerodrome Committee of any changes to the Farm Risk Register and advise the Committee of any incidents in relation to the Top Seven Risk on the Risk Register from the previous quarter.

The Parks and Reserves Officer noted that there had been no new risks added to the registers and no threats or incidents in relation to the top 7 risks as identified in Appendix 1 of the report.

10. Quarterly Report – Farm and Aerodrome Business and Financial Report
D21/30887 Page 24

Recommendation

THAT the report be received.

DALZIEL/BOYDE
Carried
F&A/21/25

Recommended Reason

This report provides the first quarterly update to the Farm and Aerodrome Committee. It highlights the milk production from the current season at the farm and also reports on the key activities at the Aerodrome.

The Parks and Reserves Officer noted the following points:

- This report provides an update on the farm and aerodrome activities to the committee.
- The Property Officer noted an updated financial report had been circulated to the committee. This corrected a calculation error in the Council's share of milk revenue line.

Questions/Points of Clarification:

- The Chairman noted the renewal of the sharemilkers contract would also need to be discussed at the October workshop.
- Mrs McBain noted that the fixed milk price had been set at \$8.12 per kg which the farm submitted 45,000kgs which is roughly 30% of production. The fixed price is paid less 10cents so will be \$8.02 per kg. It is possible to fix up to a maximum of 50% of production, however in this case due to oversubscription the final amount fixed was set at 12%.
- The Chairman noted that the sharemilkers had thanked Council for the work done on the yards, backing gate and in-shed feed system. With these upgrades they were saving one and a quarter hours per milking and up to a third of savings in water used for hosing down.
- Councillor Dalziel requested that a revised budget with a proposed profit be presented during the business plan discussion next month. It was clarified that this workshop would focus on sharemilkers contract, strategic direction and strategy, reforecasting of financials for the year and a discussion on any profits.
- It was clarified that the Yard Upgrade project total expenditure had come to \$128,000 so far, there may be some outstanding invoices to come through. There had been a budget of \$60,000 in the previous year (2019/20) for this project with \$30,000 budgeted as replacement of existing infrastructure and \$30,000 as improvements, with half being funded from depreciations reserves and the other half

effectively being loan funded. The project was under budgeted in the initial proposal, pricing was higher than expected and the scope changed. Council then approved a total project cost of \$130,000. The work was not completed in the previous year and the remaining budget was spent in this new financial year (2020/21) to ensure the project was completed.

- It was clarified that officers were waiting the Aeroclub to provide plans and specifications for the proposed new hangar. The club has approached Council with a drawing to identify the location and the challenges of that location, when they are ready to proceed the next step will be to present full scale plans. It will remain on the report to ensure the committee is aware of the plans.
- It was clarified that the Chief Executive has delegated authority to approve a fixed milk price in agreement with the sharemilkers. Mr Hanne noted he had involved the Chairman in that discussion. The timeframes involved when fixing the milk price would not allow a report to be brought to the committee or to Council for approval so authority to complete this was delegated by Council to the Chief Executive.
- Councillor Jones noted that the targeted milk production was still 150,000 kgm in the report, however it was projected to reach 160,000 kgm. Mrs Radich would include this figure when doing the reforecasting.
- Mrs McBain noted that the new AIMM recording programme had seen an increase in aircraft recordings. No invoices had been sent as the AIMM report needs to be processed. As per the fees and charges the landing fees will be charged from 1 July 2021 and then quarterly thereafter.

The Deputy Mayor joined the meeting via audio visual link at 12.25pm.

11. Quarterly Report – Health and Safety

D21/30900 Page 32

Recommendation

THAT the report be received.

BOYDE/JONES
Carried
F&A/21/26

The Parks and Reserves Officer noted the following points:

- There was one recorded incident at the farm with a worker being kicked by a cow in the cowshed. There was no injury and no medical attention required. The sharemilker has reminded all staff to stay vigilant at all times when working in the cowshed.
- There were no incidents at the aerodrome.

12. Questions

The meeting closed at 12.26pm

G W Boyde
Chairman

Confirmed this 7th day of December 2021.

N C Volzke
District Mayor