
MINUTES OF THE ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 9 JUNE 2020 AT 4.00PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, R W Coplestone, P S Dalziel, J M S Erwood, A K Harris, V Jones, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, and two members of the media (Stratford Press and the Taranaki Daily News).

1. **WELCOME**

The District Mayor welcomed the Chief Executive, Councillors, staff and the media. He reiterated the Health and Safety message contained in the agenda for every meeting.

2. **APOLOGIES**

There were no apologies.

3. **ANNOUNCEMENTS**

The minutes from the Policy and Services Committee meeting that was held on Tuesday 14 April 2020 were tabled as item 6.6.

RECOMMENDATION

THAT the Minutes from the Policy & Services Committee, to hear and consider submissions to the Waste Water Bylaw and the Solid Waste Management and Minimisation Bylaw be approved to be tabled as item 6.6.

BOYDE/JAMIESON
Carried
CL/20/46

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillors were reminded that the monthly update for the declaration of member's interest had been circulated by email for them to update and acknowledge by return email.

There were no real or perceived conflicts of interest relating to the items on the agenda.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting – 12 May 2020**
D20/8883 (Pages 10-16)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 12 May 2020 be confirmed as a true and accurate record.

COPESTONE/HARRIS
Carried
CL/20/47

6.2 **Audit and Risk Committee Meeting – 19 May 2020**
D20/7485 (Pages 17-24)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 19 May 2020 be received.

DALZIEL/JAMIESON
Carried
CL/20/48

2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 19 May 2020 be adopted.

ERWOOD/McKAY
Carried
CL/20/49

6.3 **Executive Committee – 22 May 2020 - PUBLIC EXCLUDED**
D20/10150 (Pages 25-28)

RECOMMENDATION

THAT the minutes of the Executive Committee of Council held on Tuesday 12 May 2020, including the public excluded section, be confirmed as a true and accurate record.

SANDFORD/DALZIEL
Carried
CL/20/50

6.4 **Policy and Services Committee Meeting (Trade Waste Bylaw Hearing) – 26 May 2020**

D20/10150

(Pages 29-31)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020 be received.

BOYDE/ERWOOD

Carried

CL/20/51

2. THAT the recommendations in the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020 be adopted.

WEBBY/JONES

Carried

CL/20/52

6.5 **Policy and Services Committee Meeting – 26 May 2020**

D20/7485

(Pages 32-43)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 26 May 2020 be received.

McKAY/BOYDE

Carried

CL/20/53

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 26 May 2020 be adopted.

HARRIS/JONES

Carried

CL/20/54

6.6 **Policy and Services Committee Meeting – 14 April 2020 – Tabled Item**

D20/6328

(Pages 32-43)

RECOMMENDATIONS

1. THAT the confirmed minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Waste Water Bylaw and Solid Waste Management and Minimisation Bylaw, held on Tuesday 14 April 2020 be received.

JAMIESON/BOYDE

Carried

CL/20/55

2. THAT the commencement date in *recommendation 3* of item 7 and 8 be amended to be *1 July 2020*.

WEBBY/ERWOOD

Carried

CL/20/56

3. THAT the recommendations in the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Waste Water Bylaw and Solid Waste Management and Minimisation Bylaw (with the change to the commencement date) held on Tuesday 14 April 2020 be adopted.

BOYDE/HARRIS

Carried

CL/20/57

7. **DISTRICT MAYOR'S REPORT**

D20/8008

(Pages 44-51)

RECOMMENDATION

THAT the District Mayor's report be received.

VOLZKE/HARRIS

Carried

CL/20/58

The District Mayor noted the following points:

- It was noted that New Zealand had now entered into Alert Level 1. He recognised the urge for life to return to normal but noted that for many this will not be the case as he acknowledged those who had lost their jobs, or may do so in the near future. This emergency will still require a lot of support from both the community and Council. The country is now in a recovery phase.
- He noted there had been interested figures released for the region with retail spend above where it had been this time last year. However the amount of people who had gone onto a benefit or applied for accommodation supplements had increased. The level of unemployment was now at a level that had not been seen since the 1990s.
- The announcement of the Fresh Water regulations have been long awaited. There were some very significant concerns when they were initially released but a lot of those that posed the greatest concern have now been largely moderated such as the riparian planting and fertiliser application. Councillor Dalziel noted that urban residents also had a responsibility and felt this would be increased in the future as further details were released.
- It was noted that the litter survey results in the attached correspondence showed further efforts to correct this were needed.

8. **DECISION REPORT – SETTING OF RATES, DUE DATES AND PENALTIES REGIME FOR 2020/21**

D20/10392 (Pages 52-61)

RECOMMENDATIONS

1. THAT the report be received.

JONES/ERWOOD
Carried
CL/20/59

2. THAT the Stratford District Council sets the following rates, due dates, and penalties regime under the Local Government (Rating) Act 2002, in accordance with the relevant provisions of the Annual Plan 2020/21 and Funding Impact Statement, on rating units in the Stratford District for the financial year commencing 1 July 2020, and ending 30 June 2021.

Important: All charges are GST inclusive, and funds raised are GST exclusive.

GENERAL RATE

Council set a general rate under section 13 of the Local Government (Rating) Act 2002 (“LGRA”) calculated on the capital value of each rateable rating unit within the district.

The general rate is set with no differential.

The rate (in cents per dollar of capital value) for 2020/21 is 0.14869 cents, raising \$4,017,000.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

UNIFORM ANNUAL GENERAL CHARGE

Council set a UAGC under section 15 of the LGRA in respect of every separately used or inhabited part of a rateable rating unit within the district.

The UAGC for 2020/21 is \$679 per SUIP, raising \$2,837,000.

DEFINITION OF SUIP

A SUIP is a separately used or inhabited part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of UAGCs, the Solid Waste targeted rate and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

TARGETED RATE – ROADING

Council set a targeted rate under section 16 of the LGRA in respect of roading and street services based on the capital value of each rating unit within the District.

The roading rate (in cents per dollar of capital value) under section 16 for 2020/21 is 0.11074 cents, raising \$2,992,000.

The roading rate will be used to fund roading and street services activities within the District.

TARGETED RATE – SOLID WASTE

Council set a targeted rate under section 16 of the LGRA for refuse collection on the basis of an amount per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area.

The solid waste rate under section 16 for 2020/21 is \$310, raising \$696,000.

The solid waste rate will be used to fund the urban domestic refuse collection activity.

TARGETED RATE – WASTE WATER (SEWERAGE)

Council set a targeted rate under section 16 of the LGRA for sewerage as a fixed amount per separately used or inhabited part of a rating unit which is connected to a public sewerage drain.

For all non-commercial properties the differential factor is 1 (base) and the amount is \$376 per SUIP.

Commercial properties are differentiated by use as follows:

Commercial base category (all commercial rating units not included in any other commercial category) and the differential factor is also 1 (base) and the amount is \$376 per SUIP.

- Commercial 2 (commercial rating units used for an activity requiring 2 toilets) differential factor 150% of base and the amount is \$564 per SUIP.
- Commercial 3 (commercial rating units used for an activity requiring 3 toilets) differential factor 200% of base and the amount is \$752 per SUIP.
- Commercial 4 (commercial rating units used for an activity requiring 4 toilets) differential factor 225% of base and the amount is \$846 per SUIP.
- Commercial 5 (commercial rating units used for an activity requiring 5 toilets) differential factor 250% of base and the amount is \$940 per SUIP.
- Commercial 6 (commercial rating units used for an activity requiring 6 toilets) differential factor 275% of base and the amount is \$1,034 per SUIP.
- Commercial 7 (commercial rating units used for an activity requiring 7 toilets) differential factor 300% of base and the amount is \$1,128 per SUIP.
- Commercial Large (commercial rating units used for an activity requiring 8 or more toilets) differential factor 325% of base and the amount is \$1,222 per SUIP.

The Waste Water system rate for 2020/21 is to raise \$881,000 and will be used to fund the waste water activity.

TARGETED RATES - WATER SUPPLY

Council set a targeted rate under section 16 of the LGRA for water supply on the basis of an amount per rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area.

The water supply rate under section 16 for 2020/21 is \$573 per rating unit, raising \$1,453,000.

In addition, Council set a targeted rate for extraordinary water supply under section 19 of the LGRA on the basis of an amount per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The Stratford water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$431,539.

The Midhirst water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,465.

The Toko water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$2,610.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

TARGETED RATES - COMMUNITY CENTRES

Council sets targeted rates under section 16 of the LGRA for community centres on the basis of an amount per separately used or inhabited part of a rating unit in the listed community areas. This rate uses a fixed charge based on the location of the rating unit.

The community centre rates for 2020/21 are:

- A fixed charge of \$23.00 within the Wharehuia/Te Popo Community Centre area per SUIP collecting \$1,860.
- A fixed charge of \$13.80 within the Pembroke Road Community Centre area per SUIP collecting \$816.
- A fixed charge of \$34.50 within the Toko Community Centre area per SUIP collecting \$3,150.
- A fixed charge of \$17.25 within the Pukengahu Community Centre area per SUIP collecting \$630.
- A fixed charge of \$17.25 within the Midhirst Community Centre area per SUIP collecting \$3,810.
- A fixed charge of \$23.00 within the Ngaere Community Centre area per SUIP collecting \$2,020.
- A fixed charge of \$11.50 within the Makahu Community Centre area per SUIP collecting \$370.
- A fixed charge of \$30.00 within the Cardiff Community Centre area per SUIP collecting \$1,826.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$14,482.

PAYMENT DUE DATES AND PENALTIES

All rates, except those for metered water supply, will be payable in four equal instalments due on:

1 st Instalment:	26 August 2020
2 nd Instalment:	25 November 2020
3 rd Instalment:	24 February 2021
4 th Instalment:	26 May 2021

Pursuant to Sections 57 and 58 of the LGRA the following penalties on unpaid rates (excluding metered water rates) will be added:

- A charge of 10% on so much of any instalment that has been assessed after 1 July 2020 and which remains unpaid after the due date for that instalment. The penalty will be added on the following dates:
 - 1st Instalment 2 September 2020
 - 2nd Instalment 2 December 2020
 - 3rd Instalment 3 March 2021
 - 4th Instalment 2 June 2021
- A charge of 10% on so much of any rates assessed before 1 July 2020 which remain unpaid on 1 July 2020. The penalty will be added on 10 July 2020.
- A continuing additional penalty of 10% on so much of any rates assessed before 1 July 2020, to which a penalty has been added under the immediately preceding bullet point, and which remain unpaid six months after the previous penalty was added. The penalty will be added on 11 January 2021.
- Penalties imposed are exempt from GST.

Payment Due Dates for Metered Water Supply

A charge of 10% on any amount outstanding which remains unpaid on the following dates will be added on the dates below:

<u>Period</u>	<u>Due Date</u>	<u>Penalty Date</u>
1 July to 30 September 2020	11 December 2020	18 December 2020
1 October to 31 December 2020	12 March 2021	19 March 2021
1 January to 31 March 2021	11 June 2021	18 June 2021
1 April to 30 June 2021	10 September 2021	17 September 2021

EARLY PAYMENT

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to allow for the early payment of rates.

- Council proposes to accept early payment of all rates assessed for the 2020/21 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2021/22 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

PAYMENT LOCATIONS – ALL RATES AND CHARGES

Payments can be made online by going to <https://www.stratford.govt.nz> and clicking on “Pay Online”.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.

The Council accepts payments by cash, eftpos or credit card between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford

BOYDE/SANDFORD
Carried
1 against
CL/20/59

Recommended Reason

The Annual Plan 2020/21 contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs. The Rates to be set above are consistent with the Funding Impact Statement in the Annual Plan 2020/21, as required by law. Council is required by law to adopt an Annual Plan by 30 June of the year to which the Plan commences, and set rates for the year.

The Director – Corporate Services noted this report was an administrative task following on from the adoption of the 2020/21 Annual Plan and set the rates for the financial year ending June 2021.

Questions/Points of Clarification:

- Councillor Dalziel reiterated his feeling that the 4.3% increase was unjustifiable and noted he would vote against the resolution.

9. **QUESTIONS**

There were no questions.

The meeting closed at 4.22pm.

N C Volzke
CHAIRMAN

Confirmed this 14th day of July 2020.

N C Volzke
DISTRICT MAYOR