
MINUTES OF THE ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 11 FEBRUARY 2020 AT 4 PM

PRESENT

The District Mayor N C Volzke (the Chairman), Councillors G W Boyde, J M S Erwood, R W Coplestone, P S Dalziel, A K Harris, V Jones, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director – Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Ms R Vanstone, the Roading Asset Manager – Mr S Bowden (*part meeting*), and two members of the media (Stratford Press & the Daily News).

1. **WELCOME**

The District Mayor welcomed the Chief Executive, Councillors, staff, and members of the media. He reminded Councillors to familiarise themselves with the Health and Safety message included in the agenda.

2. **APOLOGIES**

A leave of absence was noted for the Deputy Mayor A L Jamieson.

An apology was noted from the Director Community Services - Ms K Whareaitu due to unforeseen circumstances.

RECOMMENDATION

THAT the apologies be received.

BOYDE/WEBBY
Carried
CL/20/01

3. **ANNOUNCEMENTS**

The District Mayor asked elected members to remain following the close of today's meeting.

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillors McKay and Dalziel declared an interest in item 7, Americarna Road Closures, as they are members of the Stratford Business Association.

Councillors were reminded that the monthly update for the declaration of members interest would be circulated for them to update and sign.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached. The District Mayor noted a 100 per cent attendance rate for these meetings to date.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting – 10 December 2019**
D19/33813 (Pages 7-19)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 10 December 2019 be confirmed as a true and accurate record.

McKAY/ERWOOD
Carried
CL/20/02

The Executive Administration Officer undertook to make the following amendments:

- Page 7, Councillor Erwood listed as present twice, remove one reference.
- Page 9, paragraph 14.2 (recommendation), insert “scooters”.
- Page 19, “meeting minutes to be confirmed this 11th day of February 2020” not “2019”.

6.2 **Audit and Risk Meeting – 17 December 2019**
D19/34500 (Pages 20-30)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit and Risk Meeting of Council held on Tuesday 17 December 2019 be received.

DALZIEL/ERWOOD
Carried
CL/20/03

2. THAT the recommendations in the minutes of the Audit and Risk Meeting of Council held on Tuesday 17 December 2019 be adopted.

VOLZKE/ DALZIEL
Carried
CL/20/04

The District Mayor noted the significance of the recommendation of the committee which saw this council become part of the Local Government Funding Agency (“LGFA”) guarantor scheme. The Director Corporate Services added that this adoption now allowed the process to commence while the Treasury Management Policy allowed for council to become a guarantor. Councillor Dalziel also noted that once council borrowings go above \$20 million there is obligation that council will become a guarantor to the LGFA.

It was clarified that a live phishing scam was run as part of an ongoing fraud awareness exercise amongst elected members and council officer late last year.

The Executive Administration Officer noted the following amendments to be made to the minutes at the next meeting of the Audit and Risk Committee:

- Page 30, “meeting minutes to be confirmed this 17th day of February 2020” not “2019”.
- Correct the spelling of the presenter, Mr Andrew *Michl* throughout the document, not Mr Andrew Michel.

6.3 **Policy and Services Meeting – 28 January 2020**
D20/2022 (Pages 31-40)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Meeting of Council held on Tuesday 28 January 2020 be received.

WEBBY/McKAY
Carried
CL/20/05

2. THAT the recommendations in the minutes of the Policy and Services Meeting of Council held on Tuesday 28 January 2020 be adopted.

SANDFORD/HARRIS
Carried
CL/20/06

The Executive Administration Officer noted the following amendments to be made to the minutes at the next meeting of the Policy and Services Committee:

- Page 31, Councillor Boyde was present at the meeting but was not noted as such in the attendance list.
- Page 37, third bullet point, insert ‘no’... “no further interior structural changes at this time.”

7. **DECISION REPORT - AMERICARNA ROAD CLOSURES**

D20/1948

(Pages 41-47)

RECOMMENDATIONS

1. THAT the report be received.

ERWOOD/BOYDE
Carried
CL/20/07

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads on Friday 21 February 2020, between the hours of 7.00am and 1.30pm for the purpose of the 2020 Americarna event.

- State Highway 3 Broadway between Seyton Street and Fenton Street
- Regan Street between Miranda Street and Juliet Street between the hours of 9am to 1.30pm
- Miranda Street between the Seyton Street and Fenton Street
- Fenton Street between Juliet Street and State Highway 3 Broadway

3. THAT the Council approves the alternative route detailed below:

- Southbound traffic – left into Seyton Street, right into Juliet Street, left onto Celia Street and right onto Orlando Street to return to State Highway 3 via Hills Road to the south of Stratford.
- Northbound traffic – left onto Fenton Street, right onto Portia Street, right onto Seyton Street and left to re-join State Highway 3 at Seyton Street/State Highway 3 intersection.

ERWOOD/BOYDE
Carried
CL/20/08

Recommended Reason

In order for the Stratford Business Association to host Americarna, it is necessary to close the roads listed above for safety reasons and for the participants to exhibit their vehicles via a static display. The proposed road closures require formal endorsement by a Council resolution.

Councillors McKay and Dalziel left the table and the Roading Asset Manager joined the table at 4.15pm.

Recommendations 2-3 were read together.

Questions/points of clarification:

- Mr Bowden confirmed that no objections to road closures have been received.
- It was clarified that customers will be able to access and exit the Z Garage on the corner of Regan Street and Broadway from the Regan Street entrance. Marshalls will direct traffic.

Points noted in discussion:

- Councillor Erwood noted his support for the event which was positive for the town and businesses which benefited from the increase in customers/visitor numbers.

The Roading Asset Manager left the meeting and Councillors McKay and Dalziel re-joined the table at 4.20pm.

8. **DECISION REPORT – DRAFT CONTROL OF DOGS BYLAW 2020**

D20/74

(Pages 72-77)

RECOMMENDATIONS

1. THAT the report be received.

HARRIS/McKAY
Carried
CL/20/09

2. THAT the *draft* Control of Dogs Bylaw 2020 be adopted and released for public consultation.

McKAY/BOYDE
Carried
CL/20/10

The Director Environmental Services noted the following points:

- The existing Dog Control Bylaw has come up for the ten year renewal.
- The Dog Control Policy is not attached to the bylaw document today but will come before elected members at the next meeting. The submission dates in the Statement of Proposal will therefore require amendment. It is intended that the bylaw and policy document will be released for consultation at the same time.

Questions/Points of clarification:

- The District Mayor, referring to clause 1010.2 on page 81, considered that a general reference to the newspaper and council website as avenues for the public notice on temporary designations rather than a specific reference to the Stratford Press would be pragmatic.
- It was clarified that legislation requires separate bylaw and policy documents. Enforcement action is defined by the Dog Control Act.
- The District Mayor, referring to clause 1015.1 on page 82, suggested a specific reference to nuisance dogs being inserted.
- The District Mayor, referring to clause 10174.1 on page 83, suggested a wording change “..., where the owner of the dog is known to Council” not “where to owner of the dog is known to Council”.
- It was clarified that the rationale behind deleting the paragraph 1012 Dogs becoming a nuisance or injurious to heal on page 82 was that it is covered by the act.
- Councillor Boyde is supportive of the draft being released for consultation and looks forward to feedback from the community on the lifting of restrictions on dogs in Broadway and Prospero Place.
- Councillor McKay added that she was also hopeful that the community would give feedback. In her view, opening up Broadway and Prospero Place to dogs on leash will add to the vibrancy of the town.

9. **DISTRICT MAYOR'S REPORT**
D20/2039 (Pages 93-97)

RECOMMENDATION

THAT the District Mayor's report be received.

VOLZKE/McKAY
Carried
CL/20/11

The District Mayor noted the following points:

- That he had attended two stakeholder meetings for the State Highway 43 sealing project since the funding announcement was made.
- The first meeting, before Christmas, dealt largely with process and projected timelines. NZTA is currently going through the consenting process. Mr Volzke added that he did not foresee difficulties in gaining consent as all work was being carried out inside the road reserve. Ngāti Maru and Horizons Regional Council were on board.
- In the next month to six weeks, the District Mayor anticipates further meetings including one with the eastern districts community.
- Preparatory work will commence in winter with culverts, drains, shaping and bank removal. Sealing will begin the following summer and will be completed in two phases. The first two kilometres of seal work will be offered to local contractors for tender. The remainder will be sealed the following summer and it is expected that that work will go to a larger industry player.

Questions/Points of clarification:

- Councillors Boyde and Dalziel commended the efforts of the district's voluntary fire brigade. Mayor Volzke agreed adding that the employers and families of our volunteer brigade also deserve praise for their support.

10. **QUESTIONS**

There were no questions.

The meeting closed at 4.40pm.

N C Volzke
CHAIRMAN

Confirmed this 10th day of March 2020.

N C Volzke
DISTRICT MAYOR