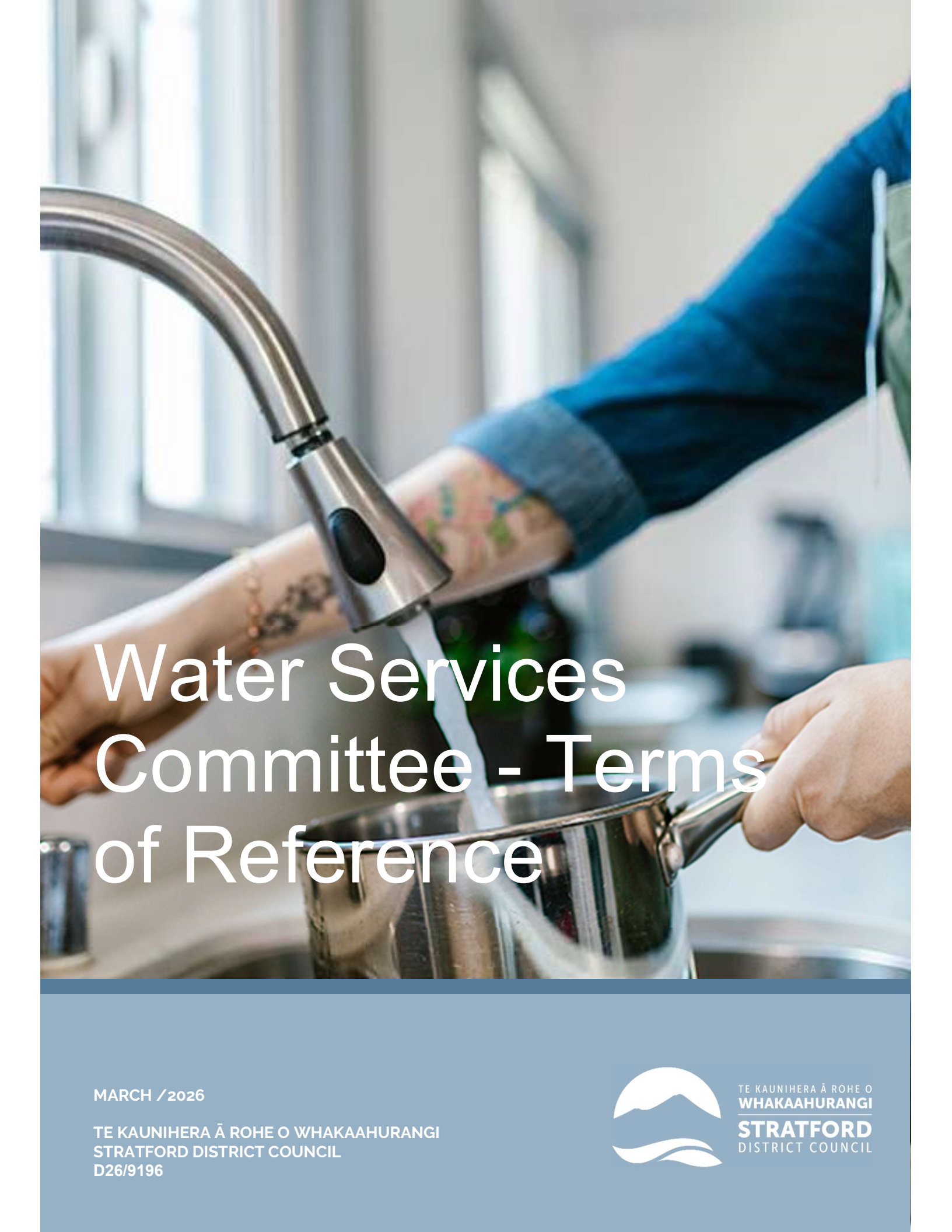


A close-up photograph of a person's arm and hand filling a stainless steel pot with water from a modern kitchen faucet. The person has a colorful tattoo on their forearm and is wearing a blue long-sleeved shirt. The background is a blurred kitchen interior with windows.

Water Services Committee - Terms of Reference

MARCH /2026

TE KAUNIHERA Ā ROHE O WHAKAAHURANGI
STRATFORD DISTRICT COUNCIL
D26/9196



TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI
STRATFORD
DISTRICT COUNCIL

Terms of Reference

Purpose

The Water Services Committee (the Committee) is established to oversee, advise, and support the governance and delivery of water services in accordance with the Stratford District Council's Water Services Delivery Plan (WSDP). The Committee ensures that water, wastewater, and stormwater services are delivered sustainably, efficiently, and in compliance with all regulatory requirements.

Objectives

- To provide strategic oversight of water services delivery, including financial sustainability, asset management, and regulatory compliance.
- To monitor the implementation of the Water Services Delivery Plan and associated capital and operational programmes.
- To review and advise Council on risks, opportunities, and improvements in water service delivery.
- To ensure community, iwi, and stakeholder perspectives are considered in decision making.
- To consider and recommend to Council on service levels, areas of growth, and environmental standards.

Membership

The Committee's membership will consist of the following governance members:

- An independent Chair with relevant experience and expertise in 3-water engineering
- Mana Whenua representatives
- Elected Members
- And other parties resolved by the full Council.

Elected Members will make up the majority of any committee membership.

Chairperson

The Chairperson will be appointed by the Mayor, in accordance with the membership requirements above, and confirmed through a Council resolution at the beginning of the term.

Tenure

- The Chairperson will be appointed for a term of three years, or until the end of the current triennium, whichever occurs first, to ensure consistency during the Council term.
- Members are appointed for a term of three years, with eligibility for reappointment subject to Council review.

Quorum

- The quorum at a meeting of a committee is a majority of the members of the committee, including any vacancies.

Meeting

The Water Services Committee will operate in accordance with the Council's Standing Orders.

Timing

Meetings will be held every six weeks or on occasions where a matter arises that requires input from the Water Services Committee.

Roles and Responsibilities

- Approve and monitor the annual work programme for the Committee.
- Review quarterly financial and non-financial performance measures.
- Review and monitor compliance reporting to the Commerce Commission, Taumata Arowai, and the Department of Internal Affairs, ensuring all statutory and regulatory obligations are met.
- Review the effectiveness of waters related strategies, policies, bylaws and plans and recommend improvements to Council.
- Oversee risk management relating to water services and identify any risk matters that should be brought to the attention of the Audit and Risk committee.
- Oversee the implementation of ring-fencing arrangements.
- Monitor progress of the capital works programme and budgets.

General

Expenses

The any external member will be remunerated for meeting attendance and reimbursed for travel time and mileage that aligns with the Council's Reimbursement or Elected Members' Expenses Policy.

Review

The terms of reference will be reviewed at the request of the Water Services Committee.