



Waste Services Joint Committee Agreement

1. Parties

- New Plymouth District Council (NPDC)
- South Taranaki District Council (STDC)
- Stratford District Council (SDC)

2. Purpose

The purpose of the Waste Services Joint Committee (WSJC) is to contribute to the planning, implementation, monitoring, and reviewing of waste management and minimisation services across the participating districts.

3. Responsibilities

Local authorities have statutory responsibilities for waste management and minimisation under the Waste Minimisation Act 2008, the Local Government Act 2002, and the Resource Management Act 1991. Under the Waste Minimisation Act 2008, councils must promote effective and efficient waste management and minimisation within their districts, including the preparation and regular review of Waste Management and Minimisation Plans. The Local Government Act 2002 empowers councils to provide waste services and infrastructure and make bylaws. The Resource Management Act 1991 requires councils to comply with environmental standards, issue resource consents for waste facilities, and monitor and enforce pollution control measures. Collectively, these legislative frameworks require councils to plan, deliver, and oversee waste services in a manner that protects public health, the environment, and community interests.

Local authorities have statutory responsibilities to enable Māori to participate in council decision-making as set out in the Local Government Act 2002, and the Waste Minimisation Act 2008 requires councils to consult with iwi and the wider Māori community when preparing and reviewing Waste Management and Minimisation Plans. This committee will include representation, collectively nominated by the eight recognised iwi of Taranaki.

4. This Agreement records that:

Waste Services Joint Committee

1. **Establishment:** The WSJC is established with effect from 1 October 2026 as a Joint Committee of the Parties in accordance with clause 30A of the Local Government Act 2002.
2. **Functions:** The WSJC's primary function is to make recommendations on all matters impacting the planning and delivery of waste services. Specifically, the WSJC will:

- Develop and implement strategies to reduce waste generation and improve solid waste management across the participating districts.
- Advise on service contracts, waste disposal and minimisation strategies, and the implementation of each District Council's Waste Management and Minimisation Plan.
- Facilitate collaboration among stakeholders, including government bodies, businesses, and community organisations, to achieve shared waste minimisation goals.
- Identify and adopt innovative technologies and practices that support sustainable waste solutions.
- Advocate on behalf of Taranaki communities to central government and other agencies on waste management and minimisation matters of common interest.

5. Voting membership

WSJC will consist of the following voting members:

- One elected representative plus one alternate from the New Plymouth District Council – appointed by NPDC;
- One elected representative plus one alternate from the South Taranaki District Council – appointed by STDC;
- One elected representative plus one alternate from the Stratford Council appointed by SDC; and

One appointed representative, collectively nominated by the eight recognised iwi of Taranaki, plus one alternate – appointed through a process agreed by the iwi entities.

In accordance with the Local Government Act 2002, the Mayor is deemed to be an ex officio member of all committees. Recognising that Mayors may not always be available to attend committee meetings, the Joint Terms of Reference provide for each Council to appoint an alternate member. The attendance of an alternate ensures that the Mayor's absence does not affect the quorum.

Each entity will have one vote on all resolutions.

Officer representatives

Each council and recognised iwi of Taranaki (through their Post-Settlement Governance Entities) may nominate up to two staff members to support the Committee by providing technical advice and expertise. These officer representatives will be present at meetings and may be granted speaking rights at the discretion of the Chair.

6. Proceedings

WSJC will operate with the following structure:

Chairperson

A Committee member (elected by WSJC in accordance with the Adminstrating Authority's Standing Orders) will chair meetings and hold the position of Chair for the three year local government triennium.

Deputy Chair

A Committee member (elected by WSJC in accordance with the Adminstrating Authority's Standing Orders) will be elected Deputy Chair and hold the position for the three year local government triennium.

Quorum

A quorum will consist of half the members if the number of members (including vacancies) is even or a majority if the number (including vacancies) is odd.

Resolutions

WSJC may make recommendations to the New Plymouth, South Taranaki, and Stratford District Councils. All recommendations shall be determined by resolution of the Committee members at a convened meeting of the Committee.

Timing

Meetings will be held quarterly and on occasions when a need for decision making occurs.

7. Terms of Reference

The terms of reference of the WSJC are attached to this Agreement.

8. Financial Delegations

WSJC does not hold financial delegation. Any financial commitments, including the allocation or expenditure of funds, must be referred to and approved by the respective member councils, New Plymouth, South Taranaki, and Stratford District Councils. The Committee may make recommendations regarding financial matters, but final decisions and authorisations rest solely with each council in accordance with their own policies and procedures.

9. General**Disestablishment**

The Committee may only be disestablished by mutual agreement of all members.

Media or public communication

The Chair of the Committee has the responsibility to liaise with the media on behalf of the Committee.

Remuneration of members

Remuneration and expenses are the responsibility of the member's nominating organisation. The Adminstrating Authority will be responsible for the remuneration and expenses of appointed iwi representatives with their relevant policy on remuneration of external members.

Review and Amendments

The terms of reference will be reviewed every three years in line with the local government triennium or as required. Each new version will be numbered and dated. Each member's nominating organisation must be provided with the opportunity to review and adopt any new version.

10. Signatures

Signed on behalf of the **New Plymouth District Council** by:



Signature

Steve Ruru, Interim Chief Executive

Name/Title

Signed on behalf of the **South Taranaki District Council** by:



Signature

Phil Nixon / District Mayor

Name/Title

Signed on behalf of the **Stratford District Council** by:



Signature

Neil Volzke JP / District Mayor

Name/Title