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**APPLICATION TO USE SPORTS  
GROUND – CASUAL USE**

APPLICANT (Organisation name): .....

CONTACT PERSON: .....

ADDRESS: .....

TELEPHONE: ..... MOBILE: .....

SPORTS GROUND APPLYING FOR: .....

PURPOSE OF USE: .....

PROPOSED DATE(S) OF USE: .....

PROPOSED COMMENCEMENT TIME(S):.....

PROPOSED FINISH TIME(S):.....

NUMBER OF PARTICIPANTS OF EVENT:.....

FURTHER INFORMATION THAT MAY ASSIST IN DETERMINING IF THE APPLIED  
FOR SPORTS GROUND IS A SUITABLE VENUE FOR THIS EVENT

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.....

**Notes for applicants**

1. Where there is a regular user of the sports ground (such as a rugby or cricket club), Council will expect the applicant to have liaised with such user in advance of their application to ensure there is no conflict. If such applies to this application, **please attach** a copy of a letter from the regular user concerned confirming the period/day/time applied for does not create any conflict. In the event no such letter is attached, Council will liaise with the regular user during consideration of this application.

2. A fee shall be applicable to the Permit depending on the event and as determined by Council's Fees and Charges set each year and Council may levy a bond against any potential damage to the sports ground. This fee and any bond must be paid prior to the commencement of the event.

I/We acknowledge as follows:

1. The terms outlined above under which this application will be considered are accepted and, should it be approved, I/we agree to comply with the conditions set out in the Permit duly issued.
2. Should there be any breach in the conditions of Permit, Council may terminate and withdraw the Permit immediately and without notice.
3. If for any reason there is damage caused to the sports ground as a result of the event, I/we agree that the cost to repair such damage may be deducted from any bond paid. If no bond is required or if the cost exceeds any bond paid, I/we agree to pay all costs or costs over and above the said bond as the case may be.

SIGNATURE OF CONTACT PERSON: .....  
(on behalf of applicant)

DATE: ...../...../.....