



SALE AND SUPPLY OF ALCOHOL REGULATIONS 2013

Application for Special Licence

Section 138, Sale and Supply of Alcohol Act 2012

Form 6

TO: The Secretary
District Licensing Committee
Stratford District Council
PO Box 320
Stratford 4352

Application for Special Licence is made in accordance with the details set out below:

TYPE OF SPECIAL LICENCE

Tick the type of special licence you are applying for?

- On-Site** (Alcohol will be consumed at the premises) **Off-Site** (Alcohol will be sold at the premises and will be consumed elsewhere)

If the application is made less than 20 working days before the event, explain the circumstances why the event could not have been planned earlier:

Class 1

Class 2

Class 3

DETAILS OF APPLICANT

Full legal name to be on licence

Contact name and phone number

Residential address

Postal address for service of documents

STATUS OF APPLICANT *(state by reference to section 28 of the Sale and Supply of Alcohol Act 2012)*

- | | | |
|---|--|--|
| Natural Person <input type="radio"/> | Private Company <input type="radio"/> | Public Company <input type="radio"/> |
| Licensing Trust <input type="radio"/> | Partnership <input type="radio"/> | Department of state
Other instrument of
Crown <input type="radio"/> |
| Territorial Authority <input type="radio"/> | Trustee <input type="radio"/> | Club <input type="radio"/> |
| Limited partnership <input type="radio"/> | Board, Organisation or
other body <input type="radio"/> | A manager under the
protection of personal
and property rights
Act 1988 <input type="radio"/> |

CRIMINAL CONVICTIONS

Has the applicant(s) been convicted of any offence?

Yes No

State all criminal convictions

(other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies) received since the certificate as issued or last renewal

Nature of Offence

Date of Conviction

Nature of Offence	Date of Conviction

DETAILS OF MANAGERS – (When alcohol being sold or supplied to the public a certified manager must be on duty at all times)

Full Legal name

Managers Certificate Number Expiry Date

Full Legal Name

Managers Certificate Number Expiry Date

Full Legal Name

Managers Certificate Number Expiry Date

DETAILS OF PREMISES

Address of Premises:

Is a licence already held for premises concerned?

Yes No

If **Yes**, kind of licence?

Any name

Trading name

Name of building

Please state:

Is the licence conditional upon completion of building work?

Yes No

If **Yes** please state details:

Does the applicant own the proposed premises?

Yes No

If **No**, what form of tenure does the applicant have?

Full legal name and address of owner:

What part of the premises (if any) does the applicant intend should be designated as:

A restricted area

A supervised area

Undesignated
(State reason)

CONVEYANCE

Type of Conveyance: (please state):

Registration Number:

Home Base Address:

Company name of conveyance to be used:

EVENT DETAILS

Nature of event(s):

Is the sale of alcohol intended to be the principal purpose of the event? **Yes** **No**

If **No**, what is the intended purpose of the event?

Proposed days and hours:

Day	Date	Hours	Event details

Estimate of number of people attending:

Age distribution of people attending:

Does the applicant intend on engaging in the sale or supply of any other goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food?

Yes **No**

If **Yes**, describe other goods and services?

CONDITIONS

Experience and training of applicant:

Provision intended to be made for:

Food

Non-alcoholic beverages

Low-alcoholic beverages

Where and to what extent will drinking water be freely available to patrons?

If no access to main water supply, how is potable of water intended to be made available?

What measures will be taken to provide help with information about alternative forms of transport from the premises?

What measures will be taken to prevent the sale and supply of alcohol to prohibited persons?

Any other steps the applicant proposes to promote the reasonable consumption of alcohol?

What action does the applicant intend to take to mitigate any adverse effects on neighbouring land use from activities, such as amplified music?

What systems (including staff training) does the applicant propose to put in place to ensure compliance with the Sale and Supply of alcohol Act?

What type of containers does the applicant propose to sell or supply alcohol in?

Bottles Cans Glass Other

If **Other**, please specify:

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ATTACHMENTS

A floor plan showing:

- Each area to be undesignated or designated as a supervised area or restricted area, and indicating whether supervised or restricted area.
- The principal entrance.

For large scale events:

- Alcohol management plan.
- Event management plan.
- Traffic management plan.
- Building certificate, if required by the District Licensing Committee.
- Resource Management Act (RMA) certificate, if required by the District Licensing Committee.

I DECLARE that to the best of my knowledge and belief the information provided in this application and in any supporting documentation is true and correct.

Dated at Stratford this _____ day of _____ 20

Name _____

Signature _____

Notes:

If required to do so by the secretary of the District Licensing Committee, the applicant must within 10 working days after the filing of the application with the committee ensure that notice of this application in form 8 is attached in a conspicuous place on or adjacent to the site to which this application relates.