

STRATFORD DISTRICT COUNCIL

POLICY: REMITTING OF FEES TO NON-PROFIT ORGANISATIONS

DEPARTMENT: Environmental Services	RESPONSIBILITY: <ul style="list-style-type: none">• Director Environmental Services
SECTION:	
REVIEW DATE: 2015/2016	NEXT REVIEW: 2018/2019
VERSION: 3	APPROVAL DATE: November 2012

OBJECTIVE

To encourage the long term viability of non-profit organisations within the Stratford District.

APPLICATION OF POLICY

1. This policy applies only to any building or resource consent application from an applicant who meets both of the following criteria:
 - The applicant is a non-profit organisation which is registered with the Charities Commission; and
 - The activity which the building or resource consent is intended to accommodate is conducted by a non-profit organisation registered with the Charities Commission.
2. The applicant must supply Council with the details of registration(s) with the Charities Commission to allow the remittance of fees and charges.

POLICY STATEMENT

1. Council will remit all fees and charges, except as stated below, relating to a building consent or a resource consent application (including both land use and subdivision consent) where those fees and charges relate to work carried out up to the time of grant of the building or resource consent.
2. The remittance shall not be available for any of the following types of fees and charges:
 - Charges which are required to be paid to any external person or organisation including, but not limited to building levies, processing charges for out of scope work, valuation reports, specialist reports etc;
 - Peer review of consent documents by external persons or organisations;
 - Requests for, administration of, or processing of any further information;
 - Administration of or processing of any amendments to consented documents; and
 - Inspection and monitoring charges.

DELEGATION

Any decision under this policy may be exercised by the officer with delegation to decide on the application to which the remittance applies.

COMMENCEMENT

This policy shall take effect from 1 January 2013.

REVIEW

This policy shall be reviewed prior to the first anniversary of the date on which it takes effect and then prior to each triennial anniversary of that initial review.