

STRATFORD DISTRICT COUNCIL

POLICY: <u>MAYOR'S RELIEF FUND</u>	
DEPARTMENT: Corporate Services	RESPONSIBILITY:
SECTION:	<ul style="list-style-type: none">• Chief Executive
REVIEW DATE: 2019/2020	NEXT REVIEW: 2022/2023
VERSION: 4	APPROVAL DATE: 2015/2016

PURPOSE

1. The purpose of this policy is to provide guidelines on how the Mayor's Relief Fund is distributed
2. This fund exists to provide assistance to families and individuals in the Stratford community who are undergoing extreme financial distress.

POLICY

1. All requests for financial assistance from the Fund shall be approved or declined by the District Mayor.
2. The requirement for funds must be one of financial hardship. The applicant must have exhausted general sources of finance, such as Work and Income, or local food banks, and their immediate family, if they are able to assist. The application must be a one-off.
3. Priority for funding will be:
 - to help families in need for food, clothing, bedding or furniture;
 - for school camps, and uniforms;
 - for medical costs; and
 - for other crisis situations as deemed by the District Mayor.
4. The signatories for the Fund's cheque account will be the usual Council signatories. Payment will be made to the service provider for goods and services provided, not the applicant.