

STRATFORD DISTRICT COUNCIL

SECTION:	DELEGATIONS	
POLICY: <u>RATING DELEGATIONS</u>		
RESPONSIBILITY:	[Click here]	REVIEW DATE: April 2008
VERSION:	1	APPROVED DATE: April 2005
FILE NUMBER:	16069	
DELEGATIONS REGISTER NO:	[Click here]	

PURPOSE

These delegations are made to assist the effective administration of the rating system.

Section of Act	Description	Delegated To
S27(5)	Decisions on whether to divide rating units and on the methodology for division	Corporate Services Manager
S28(2)	Decision whether disclosure of the name of any person is necessary to identify a rating unit	Corporate Services Manager
S28(3)	Authority to determine fee for being supplied copy of RID data	Council via Annual Plan
S29	Authority to determine objections to the RID	Corporate Services Manager
S35(b)	Authority to remove names from the RID	Revenue Officer
S39	Authority to determine objections to rates records	Corporate Services Manager
S40	Authority to correct errors in RID and Rates records	Revenue Officer
S42(3)	Authority to fix interest rate to be charged on re-assessed rates: Council Policy is to charge the day-to-day cash account interest rate, delegating the power of waiver to the Chief Executive.	Chief Executive
S50	Authority to issue invoice based on previous year's rates	Council
S52(2)	Determine agreeable method of rate payments	Council via Funding Impact Statement
S54	Authority not to collect small amounts: Council Policy is not to collect rates where the amount payable in the financial year is less than \$5.	Council
S61(1)	Authority to recover unpaid rates from owner	Revenue Officer
S62	Authority to recover unpaid rates from persons other than owners	Revenue Officer
S63	Authority to commence proceedings for unpaid rates	Corporate Services Manager
S67	Commencement of rating sale or lease provisions	Council
S72	Authority to sell by private treaty	Council
S77-83	Authority to sell abandoned land	Council
S85/87/114/115	Authority to administer remission and postponement policies	Council
S99	Authority to apply for charging orders	Corporate Services Manager
S135	Authority to sign documents for proceedings	Chief Executive