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**MINUTES OF POLICY & SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE WAR MEMORIAL CENTRE ON TUESDAY 24 FEBRUARY 2009 AT 3.00 PM.**

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**PRESENT**

The Deputy Mayor Mr N C Volzke (Chairman), Councillors A L Frost, R M Hignett, S M Pugh, J C Rowe, W J Sandford, K R Squire, R K Vickers and the District Mayor J D Edwards.

*Councillor Pugh arrived at 3.05pm*

**IN ATTENDANCE**

The Chief Executive Mr M R Freeman, the Planning & Regulatory Manager Mr M R Avery, the Community Services Manager Mrs P R James, the Personal Assistant Miss M O'Sullivan, and two representatives from the Stratford Press.

**APOLOGIES**

Councillor Lett has leave of absence and an apology was received from the Corporate Services Manager Mr H M Swart

PS/09/14

**EDWARDS/ROWE**

THAT the apologies be received.

Carried

**ANNOUNCEMENTS**

There were no announcements.

1. **MATTERS OUTSTANDING**

PS/09/15

**EDWARDS/FROST**

THAT the matters outstanding be received.

Carried

2. **CHIEF EXECUTIVES REPORT**

File 03130

PS/09/16

**FROST/SANDFORD**

2.1 THAT the Chief Executives report be received.

Carried

3. **FINANCE REPORT**

File 06010

PS/09/17

VICKERS/SQUIRE

THAT the Finance report be received.

Carried

4. **OPERATIONS MANAGER'S REPORT**

File 18030

PS/09/18

SANDFORD/ROWE

THAT the Operations Manager's report be received.

Carried

5. **PLANNING & REGULATORY MANAGER'S REPORT**

File 18030

The District Mayor commented that the Pembroke Road numbering issue had now been resolved.

PS/09/19

EDWARDS/FROST

THAT the Planning & Regulatory Manager's report be received.

Carried

6. **COMMUNITY SERVICES MANAGER'S REPORT**

File 18030

Mrs James advised she has a criteria for the development levy fund and will send this out to Councillors along with information about the fund.

Councillors Frost, Pugh and Squire reported back on community groups they participate in. In response to a question on the relationship between the District Plan, LTCCP and Heritage Inventory document, Mr Avery explained the links.

PS/09/20

HIGNETT/EDWARDS

THAT the report, including the Percy Thomson Trust - Draft Statement of Intent for the period 1 July 2009 to 30 June 2012 and the Six Monthly Report for the period ended 31 December 2008, be received.

Carried

7. **ELECTORAL OFFICER**

File 03186

Purpose

The purpose of this report is to appoint an electoral officer for the Stratford District Council.

PS/09/21

EDWARDS/ROWE

7.1 THAT Mr Barry Rollo is appointed electoral officer for the Stratford District Council pursuant to clause 12 of the Local Electoral Act 2001.

Carried

8. **DRAFT LTCCP ADOPTION**

File 01076

Purpose

The purpose of this report is to release the draft Long Term Council Community Plan for consultation as per the Local Government Act 2002.

Discussion

The District Mayor wished to congratulate all involved in producing the summary document.

PS/09/22

ROWE/VICKERS

- 7.1 THAT pursuant to section 84 of the Local Government Act 2002 the Stratford District Council adopts and releases for a special consultative procedure the draft Long Term Council Community Plan 2009-2019, noting that the draft plan includes a balanced budget requirement, a statement from the Auditors, a Funding Impact Statement and that the consultation process includes opportunities for consultation from March 11 to April 24 2009, a summary document, and a hearing of submissions on May 7 2009 at which submitters will be given an opportunity to be heard.

Carried

9. **REPORT AGAINST COMMUNITY OUTCOMES**

File 06028

Purpose

The purpose of this report is to receive and adopt the report against community outcomes.

PS/09/23

SANDFORD/PUGH

- 7.1 THAT the Future Taranaki three yearly progress report on community outcomes for Taranaki be received and adopted by the Stratford District Council as its report under section 92 of the Local Government Act 2002.

Carried

10. **STATEMENT OF PROPOSAL – SDC WASTEWATERY BYLAW AMENDMENT**

File 02002

Purpose

This report is to propose an additional section to Chapter 18 of Stratford District Council's Wastewater Drainage Bylaw, to cover on the design and maintenance of the Customer's Drainage System.

PS/09/24

FROST/VICKERS

- 7.1 THAT the this report constitutes a Statement of Proposal for the proposed amendment to the Stratford District Wastewater Bylaw, and that it be received and approved for public notification for the period from 11 March 2009 to 24 April 2009, with a public hearing to be held on 26th May at the meeting of the Policy and Services Committee.

11 **LOCAL PROCUREMENT POLICY**

File 16043

Purpose

The purpose of this report is to propose a small change to the local procurement procedures.

PS/09/25

HIGNETT/VICKERS

7.1 THAT the Local Procurement Guidelines be amended to read

**LOCAL PROCUREMENT POLICY**

The principles of the local procurement policy are:

- To encourage business activity by local rate paying firms, where they are competitive suppliers in respect of price and quality.
- To minimise transport costs and their environmental effects through measures which provide for Council to buy from local sources where competitive.

**GUIDELINE ON LOCAL PROCUREMENT**

In applying the local procurement policy, a local provider will be allowed a 5% bias of the lowest conforming tender price, with a maximum bias of \$50,000.

“Local” shall mean businesses with either their head office or a branch office located somewhere within the district.

Carried

12. **MAINTENANCE OF MANGAEHU ‘B’ BRIDGE**

File 27062

Purpose

The purpose of this report is to determine whether or not Council wishes to explore the possibility of stopping and divesting itself of the Upper Mangaehu ‘B’ Bridge by consulting with the affected parties.

PS/09/26

EDWARDS/ROWE

7.1 THAT Council commences consultation with affected parties to determine their views on the possible stopping and divestment of the Upper Mangaehu ‘B’ Bridge.

Carried

13. **DISTRICT PLAN DECISIONS PART II – REVERSE SENSITIVITY**

File 18270

Purpose

This report is to provide recommendations for Council on the submissions made in respect of the reverse sensitivity subject area and is the second decision report for Council's consideration. In considering reverse sensitivity this report also covers a number of submissions made on the interface between potential or actual land uses in the rural zone.

PS/09/27

ROWE/SQUIRE

7.1 THAT recommendations 35 to 126, as contained within this report, be approved.

Carried

14. **QUESTION TIME**

Councillor Pugh requested leave of absence for the Ordinary Council Meeting of 14 April 2009.

Councillor Frost asked why some 3<sup>rd</sup> instalment rate notices were mailed late. The Chief Executive explained the reasons and actions taken.

The meeting concluded at 5.15pm.

N C Volzke  
**CHAIRMAN**

Confirmed this 10<sup>th</sup> day of March 2009.

J D Edwards  
**DISTRICT MAYOR**