

Embargoed
Until 4:00 pm Tuesday 9 March 2010



STRATFORD
DISTRICT COUNCIL

Miranda Street
PO Box 320, Stratford, 4352
Phone 0-6-765 6099
Fax 0-6-765 7500
www.stratford.govt.nz

Our reference:
03032

Inquiries to:

2 March 2010

Archival Copy

Dear Sir/Madam

ORDINARY MEETING OF COUNCIL

Notice is hereby given that the Ordinary Meeting of the Stratford District Council will be held in the **Council Chambers, Miranda Street** on **Tuesday 9 March 2010** at **4.00 pm**.

Afternoon tea will be available for Councillors at 3.45 pm.

Yours faithfully

M R Freeman

CHIEF EXECUTIVE

Per: D J Christie (Mrs)

PA TO CHIEF EXECUTIVE

DJC:G\WP\AGENDAS AND MINUTES\EO1 MAIN MAILMERGE LETTER ORDINARY AGENDA.DOC

ORDINARY MEETING OF COUNCIL
TUESDAY 9 MARCH 2010 AT 4.00 PM

03032

A G E N D A

APOLOGIES

ANNOUNCEMENTS

1. **MATTERS OUTSTANDING**

(Page 1)

Attached is the Matters Outstanding Report for Councillors information.

2. **CONFIRMATION OF MINUTES**

2.1 **Ordinary Meeting of Council – 9 February 2010**

(Pages 2-5)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 9 February 2010 be confirmed.

2.2 **Policy & Services Committee Meeting – 23 February 2010**

(Pages 6-10)

RECOMMENDATIONS

2.3.1 THAT the minutes of the Policy & Services Committee Meeting held on Tuesday 23 February 2010 be confirmed as a true and accurate record.

2.3.2 THAT the resolutions in the minutes of the Policy & Services Committee Meeting held on Tuesday 23 February 2010 be adopted.

3. **DISTRICT MAYORS REPORT**

(Pages 11-13)

File 13028

RECOMMENDATION

8.1 THAT the District Mayors report be received.

4. **DECLARATION OF MEMBERS INTERESTS - MONTHLY UPDATE**

(Pages 14-20)

File 03104

Elected members and management are requested to note any additions/alterations to the register at the meeting.

5. **QUESTIONS**

File 03096

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**MATTERS
OUTSTANDING**

CONFIRMATION

OF

MINUTES

**MINUTES OF AN ORDINARY MEETING OF THE STRATFORD
DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS ON
TUESDAY 9 FEBRUARY 2010 AT 4.00 PM.**

PRESENT

The Mayor Mr N C Volzke (Chairman), Councillors A L Frost, R M Hignett, V Milner, S M Pugh, J C Rowe, W J Sandford, K R Squire and R K Vickers.

IN ATTENDANCE

The Chief Executive Mr M R Freeman, the Planning & Regulatory Manager Mr M R Avery, the Operations Manager Mr J R Jones, the Community Services Manager Mrs P R James, the Corporate Services Manager Mr H M Swart and the Executive Administration Officer Mrs D J Christie. There were no representatives of the Press.

APOLOGIES

There were no apologies.

ANNOUNCEMENTS

There were no announcements.

1. **MATTERS OUTSTANDING**

CL/10/12

RESOLVED

THAT the matters outstanding be received.

Carried

2. **CONFIRMATION OF MINUTES**

2.1 **Ordinary Meeting of Council – 8 December 2009**

CL/10/13

ROWE/SANDFORD

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 8 December 2009 be confirmed.

Carried

2.2 **Policy & Services Committee Meeting – 26 January 2010**

The Executive Administration Officer undertook to amend Councillor Lett to Councillor Milner under the heading "present".

CL/10/14

MILNER/VICKERS

2.3.1 THAT the minutes of the Policy & Services Committee Meeting held on Tuesday 26 January 2010 be confirmed as a true and accurate record.

Carried

7. **PUBLIC EXCLUDED**

CL/10/18

HIGNETT/SQUIRE

THAT the public be excluded from the following parts of the proceedings of this meeting, namely

Agenda Item No.8

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution to each matter	Grounds under section 48(1) for the passing of this resolution
Employment of a Chief Executive No. 8	The disclosure of information would not be in the public interest because of the need to protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist, under section 6 or section 7 (except section 7(2)(f)(i) of the Act). (section 48(1)(a) Local Government Official Information and Meetings Act 1987.

Carried

8. **EMPLOYMENT OF A CHIEF EXECUTIVE**

"PUBLIC EXCLUDED"

CL/10/20

ROWE/FROST

THAT the open meeting resume.

Carried

The meeting concluded at 4.25 pm.

N C Volzke
CHAIRMAN

Confirmed this 9th day of March 2010.

N C Volzke
DISTRICT MAYOR

MINUTES OF POLICY & SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY 23 FEBRUARY 2010 AT 3.00 PM.

PRESENT

The Deputy Mayor Mr R M Hignett (Chairman), Councillors A L Frost, V Milner, S M Pugh, J C Rowe, W J Sandford, K R Squire, R K Vickers and the District Mayor Mr N C Volzke.

IN ATTENDANCE

The Chief Executive Mr M R Freeman, the Planning & Regulatory Manager Mr M R Avery, the Operations Manager Mr J Jones, the Corporate Services Manager Mr H M Swart, the Community Services Manager Mrs P R James, the Executive Administration Officer Mrs D J Christie and there were two representatives from the media (Stratford Press and Daily News).

APOLOGIES

There were no apologies.

ANNOUNCEMENTS

There were no announcements.

1. **MATTERS OUTSTANDING**

PS/10/21

RESOLVED

THAT the matters outstanding be received.

Carried

2. **CHIEF EXECUTIVES REPORT**

File 03130

It was noted that the words in the draft Annual Plan are still a work in progress.

PS/10/22

ROWE/MILNER

3.1 THAT the report be received.

Carried

3. **FINANCE REPORT**

File 06010

PS/10/23

VOLZKE/SANDFORD

2.1 THAT the finance report be received.

Carried

4. **OPERATIONS MANAGER'S REPORT**

File 18030

It was noted that the closing date for tenders for the roof replacement at the TSB Pool has been extended and it now closes on Friday 26 February.

Councillor Pugh arrived at 3.12pm

PS/10/24

VICKERS/FROST

4.1 THAT the report be received.

Carried

5. **PLANNING & REGULATORY MANAGER'S REPORT**

File 18030

PS/10/25

MILNER/PUGH

5.1 THAT the Planning & Regulatory Manager's report be received.

Carried

6. **COMMUNITY SERVICES MANAGER'S REPORT**

File 18030

Percy Thomson Trust

The Chairman advised that the building has a maintenance programme and the Trust are seeking funding. The Trust have indicated in the Draft Statement of Intent that it wishes Council to include the Percy Thomson Trust maintenance programme in the next TSB Community Trust application as Percy Thomson Trust are a Council Controlled Organisation. This may impact other applications to TSB.

PS/10/26

SANDFORD/ROWE

THAT the Community Services Manager's report be received.

Carried

7. REVIEW OF POLICIES

File 16043

Purpose

To review and approve Council's policies:

- Health & Safety.

PS/10/27

VOLZKE/VICKERS

7.1 THAT Council approve the revised Health & Safety policy.

Recommended Reason

The proposed policy will ensure that controls and systems are in place to deal with the issues covered for Health & Safety.

Carried

8. POLICY MANUAL REVIEW

File 16043

Purpose

To continue to carry out a review of the Council Policy Manual.

PS/10/28

MILNER/SQUIRE

8.1 THAT any policies requiring revision from the attached group be identified.

- Accounting Policy

Recommended Reason

This process will result in a more consistent, appropriate policy framework.

Carried

9. WOFS, REGOS AND TYRES - SCOPE OF TRANSPORT ACT ENFORCEMENT

File 16013

Purpose

To provide Council with the information required to make a decision as to whether or not Council should enforce the wider range of stationary vehicle offences alongside its parking enforcement activities.

Confirmation of the wider enforcement is by way of the adoption of a policy statement and a delegation for the consideration of appeals to infringement notices.

Discussion

It was noted that Council staff are not undertaking Police work, as the ability to enforce stationary parking is actually a territorial authority task.

PS/10/29

SANDFORD/ROWE

7.1 THAT the Delegations Policy be amended to include the following delegation under Miscellaneous Delegations:

3. Transport Act 1962

The Chief Executive and any officer appointed by him are delegated authority to consider and decide on any application to waive infringement fines in respect of offences under Schedules 2(a) of the Transport Act 1962.

7.2 THAT the Policy - Parking Debt Recovery of Fines be deleted.

7.3 THAT the Policy - Stationary Vehicle Offences as attached be approved.

Recommended Reason

1. The delegation and policy allow for the administration of all stationary vehicle offences.
2. The Parking Debt Recovery of Fines policy is to be incorporated into the Stationary Vehicle Offences Policy.
3. The enforcement of all stationary vehicle offences by Council is efficient and provides clear public safety benefits.

Carried

10. **DRAFT 2010/2011 ANNUAL PLAN - STATEMENT OF PROPOSAL**

File 01082

Purpose

To adopt the Statement of Proposal for the draft Annual Plan, and seek public comment.

PS/10/30

VICKERS/VOLZKE

7.1 THAT the draft 2010/2011 Annual Plan – Statement of Proposal for the Stratford District be adopted, noting that in adopting the draft Annual Plan the Stratford District Council is adopting proposals for:

- Funding Impact Statement that meets Clause 13 of Schedule 10;
- Fees and Charges for 2010/2011.

In addition, in adopting the draft Annual Plan the Stratford District Council is signalling an intention to adopt proposals for a resolution under Section 23(1) of the Local Government (Rating) Act 2002 for the setting of rates as specified in the Funding Impact Statement included in the draft Annual Plan, and authorising penalties on unpaid rates under Section 57 of the same Act.

- 7.2 THAT the draft 2010/2011 Annual Plan for the Stratford District, and Summary of Information, be publicly notified and invites submissions for the period Wednesday 10 March 2009 to Thursday 22 April 2010, provides an opportunity for submitters to be heard at a special Policy and Services Committee meeting on Thursday 6 May 2010; and signals an intention to adopt the final plan on Tuesday 8 June 2010; pursuant to the special consultative procedure of the Local Government Act 2002.

Recommended Reason

The Local Government Act 2002 requires Council to adopt a statement of proposal and carry out a special consultative procedure.

Carried

11. **QUESTION TIME**

File 03096

There were no questions.

The meeting concluded at 3.38 pm.

R M Hignett
CHAIRMAN

Confirmed this 9th day of March 2010.

N C Volzke
DISTRICT MAYOR

DISTRICT

MAYOR'S

REPORT

MONTHLY REPORT



TO: District Council

File Ref 13028

FROM: District Mayor

DATE: 2 March 2010

SUBJECT: REPORT FOR THE MONTH OF FEBRUARY 2010

1. **TET TARANAKI MASTERS GAMES**

The Annual Masters games are set for 25-28 March and provide an ideal opportunity for our "ageing" masters to take part in an affordable, fun event. Sports to be based in Stratford include indoor bowls, cycling, darts, golf, indoor rowing, netball and petanque.

2. **FIRE SERVICE REPORT**

The quarterly activity report from the Fire Service is attached for your information.

3. **RURAL PROVINCIAL SECTOR MEETING**

The Chief Executive and myself attended this two day meeting in Wellington. Topics covered included the liquor law review, emission trading scheme and agri-forestry, proposed vehicle size changes, the Copenhagen climate change conference to name but a few. I have found these forums useful by providing the opportunity to network with other mayors and gain a broader perspective to the issues that in most cases, are common to us all.

4. **LOCAL BODY ELECTIONS**

LGNZ has asked that all local authorities take an active role in promoting, supporting and encouraging enrolments for the local body elections to be held later this year. Elected members are unable to make statements from 1 July preceding an election, so the next four months is the time for individual Councillors to promote this message.

5. **FEDERATED FARMERS - FARM DAY**

An invitation has been extended to the community to attend a Farm Day to be held on 28 March 2010 between 10.00 am and 3.00 pm. This Farm Day is aimed at explaining to non-farming people what really happens on a farm. The fun family event will take place rain or shine. More information can be found on the website: www.farmday.org.nz

6. **SCHOOL TRUSTEES ASSOCIATION (STA)**

The triennial school board elections are to be held over the next two months and nominations for Trustees will be sought in the coming weeks. The STA has invited Councillors to support their efforts and encourage suitable people to put their names forward to become a school trustee. As community leaders we are often in a position to support those considering nomination. Quality school governance is essential to education services and the young families within our district.

7. **PUBLIC FORUM**

At the last public forum held on 9 February 2010 two members of the public were in attendance to find out more of the processes involved in Council and what elected members do in their roles.

8. **RECOMMENDATIONS**

8.1 **THAT** the District Mayors report be received.

Neil Volzke, JP

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Stratford District Station Statistics

For the quarter ended 31 December 2009

Count of incidents by primary station responsible

	Structure Fires	Mobile Property Fires	Vegetation Fires	Chemical, Flammable Liquid or Gas Fires	Miscellaneous Fires	Hazardous Emergencies	Overpressure, Rupture, Explosives, Over Heating	Rescue, Emergency, Medical Calls	Special Service Calls	Natural Disasters	Good Intent Calls	Other False Alarms	Not Recorded	Total Calls
Stratford	1	1	-	-	2	-	-	2	4	-	-	5	3	18
Toko	-	-	-	-	-	-	-	3	1	-	-	-	-	4
Summary	1	1	0	0	2	0	0	5	5	0	0	5	3	22

Count of incidents by stations responded

	Structure Fires	Mobile Property Fires	Vegetation Fires	Chemical, Flammable Liquid or Gas Fires	Miscellaneous Fires	Hazardous Emergencies	Overpressure, Rupture, Explosives, Over Heating	Rescue, Emergency, Medical Calls	Special Service Calls	Natural Disasters	Good Intent Calls	Other False Alarms	Not Recorded	Total Calls
Stratford	1	1	-	-	2	-	-	4	4	-	-	6	6	24
Toko	-	-	-	-	-	-	-	3	1	-	-	-	-	4
Summary	1	1	0	0	2	0	0	7	5	0	0	6	6	28

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Caution: The information contained in this report is confidential to the New Zealand Rural Fire Service and the National Rural Fire Authority and may not be used, disseminated or reproduced by any other party without prior approval.

MEMBERS

INTEREST

REGISTER

STRATFORD DISTRICT COUNCIL
DECLARATION OF INTEREST REGISTER

LOCAL AUTHORITIES (MEMBERS INTERESTS) ACT 1968



File 03104

March 2010

MEMBER'S NAME	INTERESTS DECLARED
District Mayor N C Volzke SIGNED: <hr/>	<u>Portfolio Group</u> People <u>Council Relationships:</u> Citizens Award Committee - Chairman Executive Committee - Chairman SPARC Community Sport Fund Committee Stratford District Youth Council Taranaki Civil Defence Management Group Taranaki Regional Land Transport Committee <u>Other:</u> Age Care Central Ltd Community House Greypower Justices of the Peace Association Stratford Club Volzke Family Trusts Partnership

MEMBER'S NAME	INTERESTS DECLARED
Councillor A L Frost SIGNED: <hr/>	<u>Portfolio Group</u> Services <u>Council Relationships:</u> SPARC Community Sport Fund Committee Sport Taranaki Trust <u>Other:</u> Community Learning Centre Committee Stratford Club Committee Stratford Demonstration Farm Committee Stratford High School Board of Trustees - Chairman Taranaki Dart Association Taranaki Greyhound Racing Club - Secretary

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor R M Hignett SIGNED: _____	<p><u>Portfolio Group</u> People</p> <p><u>Council Relationships:</u> Citizens Advice Bureau Creative Communities Assessment Committee - Chairman Executive Committee Percy Thomson Trust - Chairman TET Stadium Combined Sports Committee</p> <p><u>Other:</u> Citizens Advice Bureau Fonterra Shareholder Stratford Club Stratford District Theatre Trust Stratford Golf Club Stratford Lions Club Stratford Mountain Singers Stratford Shakespeare Society Stratfords of the World</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor V Milner SIGNED: _____	<p><u>Portfolio Group</u> Planning & Regulatory</p> <p><u>Council Relationships:</u> Creative Communities Assessment Committee Stratford District Youth Council Stratford Food Bank Taratahi</p> <p><u>Other:</u> Careers & Transition Education (CATE) Taranaki Stratford District Theatre Trust Stratford High School St Mary's Old Girls Association Stratford On Stage TET Kings Theatre</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor S M Pugh SIGNED: _____	<p><u>Portfolio Group</u> Planning & Regulatory</p> <p><u>Council Relationships:</u> Central Taranaki Tourism Network (CTTN) Creative Communities Assessment Committee Stratford Provincial Patriotic Council Stratford District Theatre Trust</p> <p><u>Other:</u> Essenbee Ltd J & L Taranaki Ltd St Josephs School Stratford District Theatre Trust Taranaki Abattoirs</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor J C Rowe SIGNED: _____	<p><u>Portfolio Group</u> Planning & Regulatory</p> <p><u>Council Relationships:</u> Civil Defence Management Group - alternate nominee Consultant - Council Aerodrome Farm Eltham Drainage Committee Executive Committee Regional Waste Management Group - alternate nominee Taranaki Pioneer Village Taranaki Regional Council Policy & Planning Committee</p> <p><u>Other:</u> Federated Farmers Pukengahu Hall Committee Order of St Johns Shareholder Allied Farmers Shareholder Fonterra Shareholder LIC Shareholder Ravensdown Stratford Club</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor W J Sandford SIGNED: _____	<u>Portfolio Group</u> Services <u>Council Relationships:</u> Citizens Award Committee Executive Committee Stratford Business Association - Chairman Taranaki Synthetic Turf Trust <u>Other:</u> Central Taranaki Safe Community Trust - Chairman Multi Ethnic Society Sandford's Dairy Ltd Shareholder Foodstuffs Wellington Ltd Stratford Business Association Stratford Cage Bird Club Stratford Club -- Vice President Stratford Hockey Club President Stratford Savage Club Stratford Club Snooker Section Vice President Central & South Taranaki Youth Development Trust Club Council Taranaki Hockey Committee Taranaki Filipino Club Inc Taranaki Justice of the Peace - Stratford Branch - Chairman

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor K R Squire SIGNED: _____	<u>Portfolio Group</u> People <u>Council Relationships:</u> Creative Communities Assessment Committee SPARC Community Sport Fund Committee Stratford Youth Stakeholders Group Taranaki Historic Places Trust <u>Other:</u> New Zealand Principals Federation (ANZPF) New Zealand Educational Institute (ANZEI) Stratford Jockey Club Member Stratford Primary School Board of Trustees Stratford Trotting Club Member

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor R K Vickers SIGNED:	<u>Portfolio Group</u> Services <u>Council Relationships:</u> Citizens Award Committee Executive Committee Fonterra SPARC Community Sport Fund Committee Taranaki Regional Land Transport Committee - alternate nominee Taranaki Solid Waste Management Committee Te Wera Arboretum Trust Te Wera Outdoor Recreation Trust <u>Other:</u> Aerodrome Farm Consultant A&P Association Federated Farmers Fonterra Shareholder Ravensdown Shareholder Stratford Greypower Taranaki Farmers Shareholder

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Chief Executive M R Freeman SIGNED:	<u>Portfolio Group</u> <u>Council Relationships:</u> Percy Thomson Trust - Trustee <u>Other:</u> Agecare Central Ltd - Director i-Taranaki Trust - Chair & Trustee Sport Taranaki Trust - Trustee Stratford Rotary Taranaki Youth Health Trust - Deputy Chair & Trustee

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Planning & Regulatory Manager M R Avery SIGNED:	<u>Portfolio Group</u> N/A <u>Council Relationships:</u> N/A <u>Other:</u> Big Brothers Big Sisters Hawera Committee Hawera Repertory Society

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Community Services Manager P R James SIGNED:	<u>Portfolio Group</u> People <u>Council Relationships:</u> Central Taranaki Safe Communities Trust Trustee <u>Other:</u> Central & South Taranaki Youth Development Trust Chairman Hauora Community Health Committee Member Justice of the Peace Lions 202D Cabinet Chairman Roy James Contractor Ltd Stratford Club Member Stratford Lions Club Member Stratford On Stage Member South Taranaki COGS Committee Member Wellington Central Camp Quality Committee Member

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Operations Manager J R Jones SIGNED:	<u>Portfolio Group</u> N/A <u>Council Relationships:</u> N/A <u>Other:</u> Sport Taranaki Trust

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Corporate Services Manager H M Swart SIGNED: <hr/>	<u>Portfolio Group</u> N/A <u>Council Relationships:</u> N/A <u>Other:</u> Stratford Baptist Church Stratford Table Tennis Club