

Embargoed
Until 4.00 pm Tuesday 8 June 2010



**STRATFORD
DISTRICT COUNCIL**

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Our reference:
03032

Inquiries to:

2 June 2010

Archival Copy

Dear Sir/Madam

ORDINARY MEETING OF COUNCIL

Notice is hereby given that the Ordinary Meeting of the Stratford District Council will be held in the **Council Chambers, Miranda Street** on **Tuesday 8 June 2010** at **4.00 pm**.

Yours faithfully
M R Freeman
CHIEF EXECUTIVE

Per: D J Christie (Mrs)
PA TO CHIEF EXECUTIVE

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ORDINARY MEETING OF COUNCIL

TUESDAY 8 JUNE 2010 AT 4.00 PM

03032

A G E N D A

APOLOGIES

ANNOUNCEMENTS

1. MATTERS OUTSTANDING

(Page 1)

Attached is the Matters Outstanding Report for Councillors information.

2. CONFIRMATION OF MINUTES

2.1 Policy & Services Committee Meeting – 6 May 2010

(Pages 2-8)

RECOMMENDATIONS

2.1.1 THAT the minutes of the Policy & Services Committee Meeting held on Thursday 6 May 2010 be confirmed as a true and accurate record.

2.1.2 THAT the resolutions in the minutes of the Policy & Services Committee Meeting held on Thursday 6 May 2010 be adopted.

2.2 Ordinary Meeting of Council – 11 May 2010

(Pages 9-14)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 11 May 2010 be confirmed.

2.3 Policy & Services Committee Meeting – 25 May 2010

(Pages 15-20)

RECOMMENDATIONS

2.3.1 THAT the minutes of the Policy & Services Committee Meeting held on Tuesday 25 May 2010 be confirmed as a true and accurate record.

2.3.2 THAT the resolutions in the minutes of the Policy & Services Committee Meeting held on Tuesday 25 May 2010 be adopted.

3. **DISTRICT MAYORS REPORT**

(Pages 21-27)

File 13028

RECOMMENDATION

- 11.1 THAT the District Mayors report be received.
- 11.2 THAT the Chair of the Provincial Sector, Peter Tennent, be appointed to hold the proxy vote for the Stratford District Council.
- 11.3 THAT the appointment of Deputy Mayor Roger Hignett to the Citizens Award Committee be approved.

4. **DECLARATION OF MEMBERS INTERESTS - MONTHLY UPDATE**

(Pages 28-34)

File 03104

Elected members and management are requested to note any additions/alterations to the register at the meeting.

5. **ADOPTION OF 2010/2011 ANNUAL PLAN AND SETTING OF RATES, FEES AND CHARGES FOR 2010/2011**

(Pages 35-44 - *Annual Plan attached as separate document for Councillors*)

File 01082

Purpose

The purpose of this report is to recommend that Council adopt the 2010/2011 Annual Plan and set the rates for 2010/2011, and the Fees and Charges for services.

RECOMMENDATIONS

- 7.1 THAT pursuant to Section 95 of the Local Government Act 2002, the Stratford District Council adopts the Annual Plan for the financial year 1 July 2010 to 30 June 2011 and sets the rates for 2010/2011.

In adopting the Annual Plan the Stratford District Council will also be adopting:

- Funding Impact Statement that meets Clause 13 of Schedule 10, under the Local Government Act 2002 and Local Government (Rating) Act 2002;
- Early Payment of Rates in Current Financial Year Policy under Section 55(1) of the Local Government (Rating) Act 2002;
- Early Payment of Rates in Future Financial Years Policy under Section 56(1) of the Local Government (Rating) Act 2002;
- Adopts the Fees and Charges for 2010/2011 contained within the Annual Plan.

- Resolution under Section 23(1) of the Local Government (Rating) Act 2002 for the setting of rates for 2010/2011 as specified in the Funding Impact Statement included in the Annual Plan.
- Resolution under Section 57 and 58 of the Local Government (Rating) Act 2002 for authorising penalties to be added to rates that are not paid by the due dates using the calculations and dates specified in the Funding Impact Statement.

The Funding Impact Statement includes information that discloses the revenue and financing mechanisms of the Stratford District Council. Council's Funding Impact Statement sets the rates for 2010/2011 and is as follows:

FUNDING IMPACT STATEMENT

INTRODUCTION

This Statement sets out the information required by Schedule 10 of the Local Government Act 2002. It details the revenue and financing mechanisms to be used to cover the estimated expenses for the years of the plan.

The Funding Impact Statement should be read in conjunction with the Council's Revenue and Financing Policy and the Funding Requirements Statement in this plan.

Council proposed that the following revenue and financing sources be used to cover the estimated expenses of Council for the period of the plan.

- General rates.
- A uniform annual general charge.
- Targeted rates for roading, water supply, sewerage system, domestic refuse and community centres.
- Fees and charges.
- Subsidies and grants.
- Interest income.
- Development levy contributions and financial contributions.
- Reserves funds.
- Loan funds.
- Working capital.

Various sections of the Local Government (Rating) Act 2002 refer to the Funding Impact Statement. These sections require:

- The basis of setting the general rate i.e. land, annual or capital value (Section 13).
- Any category or categories that will be used for differentiating the general rate (Section 14).
- The function or functions for which a targeted rate will be set (Section 16).
- Any category or categories of land that will be used to set a targeted rate on a differential basis or determine whether a property will be liable for a targeted rate (Section 17).
- Any factor that will be used to calculate liability for a targeted rate (Section 18).
- An indication that Council wishes to set a charge for water supply by volume of water consumed if Council is intending to do so (Section 19).

The factors that may be used in calculating liability for targeted rates are:

1. The annual value of the rating unit.
2. The capital value of the rating unit.
3. The land value of the rating unit.
4. The value of improvements to the rating unit.
5. The area of land within the rating unit.
6. The area of land within the rating unit that is sealed, paved, or built on.
7. The number of separately used or inhabited parts of the rating unit.
8. The extent of provision of any service to the rating unit by the local authority, including any limits or conditions that apply to the provision of the service.
9. The number or nature of connections from the land within each rating unit to any local authority reticulation system.
10. The area of land within the rating unit that is protected by any amenity or facility that is provided by the local authority.
11. The area of floor space of buildings within the rating unit.
12. The number of water closets and urinals within the rating unit.

Notes:

- For the purposes of clauses 1 to 5, 8, and 10, rating unit includes part of a rating unit.
- For the purposes of clause 8, the extent of provision of a service to the land must be measured objectively and be able to be verified.
- For the purposes of clause 12, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.
- For targeted rates using a location differential, rating units outside the specified locations are not subject to that target rate.

DEFINITION OF SEPARATELY USED OR INHABITED PARTS OF A RATING UNIT

The basis of a unit of occupancy is that which can be separately let and permanently occupied. For the purpose of this charge, where the occupancy is an accessory one or is ancillary to another property or part thereof, no separately used part exists. For example:

- **Not Separately Used Parts of a Rating Unit**
 - A residential sleep-out or granny flat without independent kitchen facilities.
 - A hotel or motel room with or without kitchen facilities.
 - Individual storage garages/sheds/partitioned areas of a warehouse.
- **Separately Used Parts of a Rating Unit**
 - Flats/apartments.
 - Flats which share kitchen/bathroom facilities.
 - Separately useable commercial areas even though they may share a reception.
 - Rooms in a residential hostel with a common kitchen.

Important: All charges and funds raised are GST exclusive.

General Rate

Council set a general rate under section 13 based on the capital value of each rating unit within the district.

The general rate is set with no differential.

The rates (in cents per dollar of capital value) for 2010/2011 are 0.08314 cents (GST exclusive), raising \$2,261,847.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

Uniform Annual General Charge

Council set a uniform annual general charge (UAGC) under section 15 in respect of every separately rateable property within the district.

The uniform annual general charge for 2010/2011 is \$390.22 (GST exclusive), raising \$1,678,263.

The uniform annual general charge will be used to fund governance, a portion of refuse, civil defence, bylaws, dog control, liquor licensing, environmental health, community development, building control, district plan, resource consents and corporate support.

Targeted Rate – Roading

Council set a targeted rate under section 16 in respect of roading and street services based on the capital value of each rating unit within the district. This rate uses factor 2.

The roading rate (in cents per dollar of capital value) under section 16 for 2010/2011 is 0.11418 cents (GST exclusive), raising \$3,106,332.

The roading rate will be used to fund roading and street services activities within the district.

Targeted Rate - Domestic Refuse

Council set a targeted rate under section 16 in respect of refuse collection on the basis of a charge per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area. This rate uses factors 7 and 8.

The domestic refuse rate under section 16 for 2010/2011 is \$237.33 (GST exclusive), raising \$579,309.

The domestic refuse rate will be used to fund the urban domestic refuse collection activity.

Targeted Rate - Water Supply

Council set a targeted rate under section 16 in respect of water supply on the basis of a charge per each separate rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area. This rate uses factor 8.

In addition, Council set a targeted rate in respect of water supply under section 19 on the basis of a charge per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The water supply rate under section 16 for 2010/2011 is \$307.56 (GST exclusive), raising \$844,263.

The Stratford metered water supply rate under section 19 for 2010/2011 is \$20.00 (GST exclusive) for the first 250 cubic metres plus \$0.444 (GST exclusive) per cubic metre of supply in excess of 250 cubic metres per annum, raising \$65,000.

The Midhirst metered water supply rate under section 19 for 2010/2011 is \$20.00 for the first 250 cubic metres plus \$0.444 (GST exclusive) per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,400.

The Toko metered water supply rate under section 19 for 2010/2011 is \$20.00 for the first 250 cubic metres plus \$0.444 (GST exclusive) per cubic metre of supply in excess of 250 cubic metres per annum, raising \$480.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

Targeted Rate - Sewerage System

Council set a targeted rate under section 16 in respect of sewerage system on the basis of a charge per the number of water closets and urinals within each separate rating unit which is connected to a public sewerage drain. This rate uses factors 7, 8 and 12.

(All charges are GST exclusive)

The sewerage system rate under section 16 is \$150.22 where one water closets and/or urinals is connected.

The sewerage system rate under section 16 is \$225.33 where two water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$300.44 where three water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$338.00 where four water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$375.56 where five water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$413.11 where six water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$450.67 where seven water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$488.22 where eight or more water closets and/or urinals are connected.

Note that the number of water closet and urinal units is assessed as what is required by the Acceptable Solutions, NZ Building Code, and not by what actually exists.

The sewerage system rate for 2010/2011 is to raise \$382,426 and will be used to fund the sewerage system activity.

Targeted Rate - Community Centres

Council set a targeted rate under section 16 in respect of community centres on the basis of a charge per each separately inhabited dwelling within a rating unit in the listed community areas. This rate uses a fixed charge based on a location differential using factor 8.

The community centre rates (GST exclusive) for 2010/2011 are:

- A fixed charge of \$20.00 for each dwelling unit within the Wharehuia/Te Popo Community Centre area.
- A fixed charge of \$12.00 for each dwelling unit within the Pembroke Road Community Centre area.
- A fixed charge of \$20.00 for each dwelling unit within the Toko Community Centre area.
- A fixed charge of \$15.00 for each dwelling unit within the Pukengahu Community Centre area.
- A fixed charge of \$8.85 for each dwelling unit within the Midhirst Community Centre area.
- A fixed charge of \$20.00 for each dwelling unit within the Ngaere Community Centre area.
- A fixed charge of \$10.00 for each dwelling unit within the Makahu Community Centre area.
- A fixed charge of \$20.00 for each dwelling unit within the Cardiff Community Centre area.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$10,975.

Payment Due Dates And Penalties

All rates will be payable in four equal instalments due on:

Due Dates		Invoice Dates
1 st Instalment:	25 August 2010	2 August 2010
2 nd Instalment:	24 November 2010	1 November 2010
3 rd Instalment:	23 February 2011	1 February 2011
4 th Instalment:	25 May 2011	2 May 2011

Pursuant to Section 57 and 58 of the Local Government (Rating) Act 2002 the following penalties on unpaid rates will be applied:

- A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2010 and which remains unpaid after the due date for that instalment.
- A charge of 10 percent on so much of any rates levied before 1 July 2010 which remain unpaid on 10 July 2010 or such later date as required under section 58(1)(b)(ii).
- A continuing additional penalty of 10 percent on so much of any rates levied before 1 July 2010 which remain unpaid six months after the previous penalty was added.
- Penalties imposed are exempt from GST.

Early Payment

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to have policies for the early payment of rates. The Council policies are:

- Council proposes to accept early payment of all rates assessed for the 2010/2011 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2011/2012 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

Payment Locations

Rates shall be payable between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.

The following table summarises the indicative charges as set out in detail under the Funding Requirements and Funding Summary tables:

2010/2011 Rates & Charges					
	GST exclusive	1st Instalment at 12.5% GST incl.	2-4 Instalments at 15% GST incl.	Total for 2010/11- GST inclusive	
Uniform Annual General Charge	\$390.22	\$109.75	\$336.57	\$446.32	
General Rate cents/\$ of Capital Value	0.08314	0.09353	0.09561	0.09509	
Roading Rate cents/\$ of Capital Value	0.11418	0.12845	0.13131	0.13060	
Refuse Rate	\$237.33	\$66.75	\$204.70	\$271.45	
Water Supply Rate	\$307.56	\$86.50	\$265.27	\$351.77	
Metered Water Supply Rate	\$20.00	\$22.50	-	\$22.50	
Metered Water Consumption Rate	\$0.44	\$0.50	\$0.51	\$0.508	
Sewerage Rate 1 Closet	\$150.22	\$42.25	\$129.57	\$171.82	
2 Closets	\$225.33	\$63.38	\$194.35	\$257.73	
3 Closets	\$300.44	\$84.50	\$259.13	\$343.63	
4 Closets	\$338.00	\$95.06	\$291.53	\$386.59	
5 Closets	\$375.56	\$105.63	\$323.92	\$429.54	
6 Closets	\$413.11	\$116.19	\$356.31	\$472.50	
7 Closets	\$450.67	\$126.75	\$388.70	\$515.45	
8 + Closets	\$488.22	\$137.31	\$421.09	\$558.40	

Recommended Reason

The 2010/2011 Annual Plan has been through a rigorous consultation process and scrutiny by both Council and the public. This Plan contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs. Council is required by law to adopt the Annual plan and set rates for the 2010/2011 year.

6. **QUESTIONS**

File 03096

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**MATTERS
OUTSTANDING**

CONFIRMATION

OF

MINUTES

MINUTES OF POLICY & SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS ON THURSDAY 6 MAY 2010 AT 10.00 AM.

PRESENT

The Deputy Mayor Mr R M Hignett (Chairman), Councillors A L Frost, S M Pugh, J C Rowe, W J Sandford, K R Squire, R K Vickers and the District Mayor Mr N C Volzke.

IN ATTENDANCE

The Chief Executive Mr M R Freeman, the Corporate Services Manager Mr H M Swart, the Operations Manager Mr J R Jones, the Community Services Manager Mrs P R James, the Executive Administration Officer Mrs D J Christie and there was one representatives from the media (Daily News) and 8 members of the public in attendance.

APOLOGIES

Apologies were received from Councillor Milner and the Planning & Regulatory Manager.

PS/10/71

VOLZKE/SANDFORD

THAT the apologies be received.

Carried

ANNOUNCEMENTS

Speakers to Submissions

File 01082

The Chairman welcomed everyone to the Policy & Services Committee Meeting. He reinforced to Councillors that the purpose of this meeting is to hear submissions on the 2010/2011 Draft Annual Plan. Councillors were asked to hear all submissions with an open mind, to restrict their question time to the submitters to points of clarification or issues pertaining to subject matter. Councillors are requested not to get into direct dialogue with submitters as there is a tight timeframe scheduled for the day. Councillors may take notes whilst submitters are speaking.

1. **ACKNOWLEDGEMENT OF SUBMISSIONS**

File 01082

PS/10/72

SQUIRE/PUGH

THAT each of the 21 submissions to the Annual Plan be received.

THAT each submitter be individually thanked for their submission, and a copy of the minutes of this Policy and Services Committee Meeting and subsequent meetings be provided to each submitter.

Recommended Reason

So that each submission is formally received and the submitter provided with information on decisions made.

Carried

2. ANNUAL PLAN SUBMITTERS TO BE HEARD

File 01082

Four submitters have requested an opportunity to be heard in support of their submission.

1. Mrs Brenda Glennie - Submission No. 6, page 6

Mrs Glennie presented her submission on "Green Cemeteries" with points of interest being:

- green cemeteries takes into account the present day thinking about our environment.
- there is growing movement in the way we are being disposed of after we die as we are constantly being urged to live a greener life.
- the process for green cemeteries from the casket materials through to the burial, with trees being planted and the breakdown/decomposing cycle, there are no headstones, grave surrounds, paths or lawn mowing required.
- Council could consider green cemeteries when they are looking at opening another cemetery.

Mrs Glennie noted that it is her desire to be buried this way so that tree roots can enfold her in their arms underneath a green forest full of bird life.

Councillor Squire asked Mrs Glennie if she had considered whether the green cemeteries would be able to contribute towards carbon credits.

2. Ron Hayward - Submission No. 12, page 60

Mr Hayward stated that emissions are a fallacy and he didn't see how all the money in the world is going to stop emissions, yet the government still insists on doing so. He noted that the emissions costs are a burden on everyone as well as the cost of living, increase in GST etc. These costs are forcing Councils to have a very close look at their expenditure and in doing so, he agreed that this Council keep its seal extension to a minimum.

3. Robin Lilley - Submission No. 19, page 67

Mr Lilley spoke to his submission and asked that Council extend the seal to the end of Manganui Road. He noted that there are four houses on that stretch of road that are affected by the dust being created from traffic, especially during the summer months. He noted that over the years the road has become more of an access to the river from previously experienced, as it is an attraction to families. He advised that over the last eight years there has not been an ounce of metal put on the road and it has deteriorated drastically. He advised that those affected were happy to prepare the road to the required state ready for sealing, whether it be that they supply the labour and machinery and Council supply the materials to get it to the stage of being sealed.

Councillor Vickers asked how much of the road is left to be sealed.

Mr Lilley replied that there is approximately 500m. He suggested that metalling the last 500m would be an improvement to the road surface as an interim measure.

Mr Lilley emphasised that the dust during the summer time is huge and the houses are situated approximately 100m from the road, which the wife doesn't appreciate when it comes to laundry and dust through the house.

4. Kelly Martyn (Federated Farmers) - Submission No. 21, page 80

Mr Adamski thanked Council for the opportunity to present their submission and introduced Mr Hight and Kelly Martyn who were also representing Federated Farmers.

Miss Martyn gave a power point presentation to Council and noted the following points of interest:

- UAGC and the way Council calculates this, suggested adding more dollars to the UAGC from the general rate.
- the Auditor General has approved another method of calculating UAGC which distributes rates with greater fairness.
- rates are a means of gathering revenue for Council and not a tax on property.
- many rating options for Council to distribute the rates burden fairly are included in the Local Government (Rating) Act.
- its within Councils power to make the system fairer.

Meeting adjourned at 10.32am.

Meeting reconvened at 10.50am to consider submissions.

3. **CONSIDERATION OF SUBMISSIONS – ANNUAL PLAN**

File 01082

The purpose is to consider submissions to the Draft 2010/2011 Annual Plan as part of the consultation process.

ISSUES RAISED

1. **Aerodrome, Holiday Park and Pensioner Flats - Submission**

The Holiday Park lease is for sale. The aerodrome and pensioner flats are subject to legal trust mechanisms and extensive consultation requirements. The ratepayer is not subsidising the aerodrome. The pensioner flats are at market rental for that type of housing.

2. **Gordon Road**

Work on this road was subject to a contract performance issue, which has been resolved.

3. **Individual Requests for Seal**

Junction Road, Purangi – is a through road and is 36km on the list out of a total of 230km.

Manganui Road – is a no exit road and is 76km on the list out of a total of 230km.

The timing of these roads will be dependent upon the rate of progress in working down the priority list, and whether Council redirects the seal extension finances to forestry roading work as part of the 2012 LTCCP.

Discussion

Councillor Sandford asked how much maintenance has been undertaken on Manganui Road.

The Operations Manager undertook to investigate this and put together a survey so that an analysis can be done. He noted that certain standards have to be met for upgrading the road, and while the residents want to assist getting the road sealed, it then becomes a matter of who is responsible if the seal breaks up.

The District Mayor noted that Mr Lilley has advised that there is an increase in the use of Manganui Road to access the river. He asked if there was any analysis available, and whether Council have any measures of traffic movements on that road.

The Operations Manager advised that he would include this in the survey to be undertaken.

4. **Seal Extension Programme**

The draft Annual Plan presented options from 2km to 5km, with consequential rating impact. Elected members considered the full range of factors, including economic factors, level of service, equity, and impact in future years when deciding to adopt 2km as the preferred option.

The level of submissions seeking other than the 2km proposed is low.

Discussion

The District Mayor noted that there are a number of submissions that make reference to seal extension and he had some degree of sympathy for the arguments put forward. He noted that overall there was nothing in the submissions that would change his mind when considering the proposal. He did acknowledge the risk and difficulty of getting the seal back to 5km in future years.

5. **Amalgamation**

Elected members are familiar with the pros and cons of such a suggestion.

6. **Transfer Station Hours**

During 2010/11 management will investigate whether a swap of opening hours can be achieved within the contract at no extra cost. The outcome will be reported to Council.

Discussion

Councillor Sandford noted that the Whangamomona residents would like the transfer station open in the mornings, and that on occasions the transfer station has opened for businesses if they ring. He suggested that some consultation be undertaken on the days the transfer station is open ie. boxing day, new years day etc.

Councillor Frost asked if there had been a survey done on suitable times for the public.

It was noted that the transfer station was part of the Customer Satisfaction Survey out in circulation.

The Operations Manager noted that the contract for the transfer station is for a seven year period.

It was noted that the suggestion from Submission No.5 be taken on board and investigated in the forthcoming year.

PS/10/73

FROST/SANDFORD

THAT management will investigate whether a swap can be achieved as there is no extra cost and therefore it does not affect the Annual Plan.

Carried

7. **Green Burial**

During 2010/11 management will investigate. The outcome will be reported to Council.

Discussion

The District Mayor thanked Mrs Glennie as it was a well written submission. He has a document that Mrs Glennie provided him with some months ago and it is available for Councillors and management when undertaking investigations.

8. **Drinking Water Fountain**

A drinking water fountain could be located near the Exceloo facilities in Victoria Park where water is available. This location is covered by the security camera system to help minimise vandalism. The cost is approximately \$3,000, which would be additional rates funding in the capital grouping.

Discussion

It was noted that the \$3,000 was for a basic type stainless steel basin. It was noted that the fountain was a great idea, but there were concerns at the ongoing maintenance and vandalism.

9. **Rating Structure**

Several submissions make reference to changes in the rating structure by adding more targeted rates and/or altering the mechanism for calculation of the targeting, and increasing the level of UAGC. Such matters are a consequence of the Revenue and Financing Policy, and not Annual Plan budgets. This policy is adopted as part of the LTCCP, and alterations to this policy require an amendment to the LTCCP.

In previous years elected members have referred such suggestions to the next review of that policy, in this case, part of the 2012-2022 LTCCP.

Discussion

It was noted that Council would look at it in greater depth during the next review as part of the 2012-2022 LTCCP.

The District Mayor said that Federated Farmers made the point of being fair, therefore he suggested that it be referred to a workshop for further consideration. He noted that there are groups in the community that should be a part of that review and looked at for further reference.

Councillor Rowe congratulated Federated Farmers for their very clear and easy presentation, he found it compelling and the presentation should be referred to in the next review.

10. **Fluoride**

A discussion of the advantages and disadvantages of the artificial fluoridation of water supplies is presented in the attached paper World Health Organisation, 2004. Fluoride in Drinking-water: Background document for development of WHO Guidelines for Drinking-water Quality, WHO Press, Geneva.

The recommended limit for the artificial fluoridation of water supplies is 0.5–1.0 mg/litre. (Ref: World Health Organization, 2006. Guidelines for drinking-water quality, third edition, incorporating first and second addenda, Chapter 12; Chemical Fact Sheets, 12.63 Fluoride, pp. 375 – 377 b. WHO Press, Geneva).

Stratford artificially fluoridates its water supply at a rate of 0.6 mg/litre ie. at the lower end of the recommend limit.

11. **Ability to Pay**

Council does have a financial hardship policy for any member of the community who is impaired in the ability to pay rates.

12. **Resource Levels**

Management continue to monitor resource levels of all activities to ensure they are reflective of the levels of service, demand for services, and the ongoing additional work being imposed by legislation, especially in the Planning and Regulatory activities. Council employment numbers are still one of the lowest in NZ.

13. **Governance Costs**

The explanation of this activity is detailed within the Governance and Corporate Support section of the draft Annual Plan.

Discussion

The District Mayor noted that the difficulty is actually understanding the detailed governance and support section. He said while he accepted what was reported, he felt that consideration be given to put it in a more readable format ie. some corresponding explanations to understand it clearly in plain language.

General Discussion

The District Mayor referred to Submission No. 3, page 9 - the submission makes reference and compares this Council's rates to South Taranaki District Council, he asked whether this submission should have a specific response. He noted that there is an assumption that rates are based on per acre and not the property value. He advised that both councils rate on value. He pointed out that the submission makes comment that this Council's rates are three times higher than South Taranaki (this is incorrect), he noted that it is ok to make a submission, but you need to get the facts right.

The Chief Executive advised that the process from now is that the Draft Annual Plan will come back as a final Annual Plan at the May Policy & Services Committee Meeting to be confirmed at the Ordinary Meeting in June. He noted that there is an indication that GST will increase, which will have an impact on the rates as they are struck for a one year period. This increase will impact the second, third and fourth instalments, Council have to wait and see what is going to happen with the GST, therefore the challenge is to get the wording right in the Funding Impact Statement. He noted that the Fees & Charges Manual contains GST inclusive figures, these will now be exclusive of GST figures to cater for the government changes.

The meeting concluded at 11.26 am.

R M Hignett
CHAIRMAN

Confirmed this 8th day of June 2010.

N C Volzke
DISTRICT MAYOR

MINUTES OF AN ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY 11 MAY 2010 AT 4.00 PM.

PRESENT

The Mayor Mr N C Volzke (Chairman), Councillors A L Frost, R M Hignett, V Milner, S M Pugh, J C Rowe, W J Sandford, K R Squire and R K Vickers.

IN ATTENDANCE

The Operations Manager Mr J R Jones, the Corporate Services Manager Mr H M Swart and the Executive Administration Officer Mrs D J Christie. There were no representatives of the Press.

APOLOGIES

Apologies were received from the Chief Executive Mr M R Freeman, the Planning & Regulatory Manager Mr M R Avery and the Community Services Manager Mrs P R James.

CL/10/74

MILNER/SANDFORD

THAT the apologies be received.

Carried

ANNOUNCEMENTS

There were no announcements.

1. **MATTERS OUTSTANDING**

CL/10/75

RESOLVED

THAT the matters outstanding be received.

Carried

2. **CONFIRMATION OF MINUTES**

2.1 **Ordinary Meeting of Council – 13 April 2010**

CL/10/76

PUGH/HIGNETT

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 13 April 2010 be confirmed.

Carried

2.2 **Stratford District Council Creative Communities Assessment Committee**

CL/10/77

PUGH/MILNER

- 2.2.1 THAT the minutes of the Stratford District Council Creative Communities Assessment Committee Meeting held on Wednesday 21 April 2010 be confirmed as a true and accurate record.

Carried

CL/10/78

PUGH/MILNER

- 2.2.2 THAT the resolutions in the minutes of the Stratford District Council Creative Communities Assessment Committee Meeting held on Wednesday 21 April 2010 be adopted.

Carried

2.3 **Stratford District Council SPARC Rural Travel Fund Committee**

CL/10/79

VICKERS/SQUIRE

- 2.3.1 THAT the minutes of the Stratford District Council SPARC Rural Travel Fund Committee Meeting held on Thursday 22 April 2010 be confirmed as a true and accurate record.

Carried

CL/10/80

FROST/VICKERS

- 2.3.2 THAT the resolutions in the minutes of the Stratford District Council SPARC Rural Travel Fund Committee Meeting held on Thursday 22 April 2010 be adopted.

Carried

2.4 **Policy & Services Committee Meeting – 27 April 2010**

CL/10/81

ROWE/HIGNETT

- 2.4.1 THAT the minutes of the Policy & Services Committee Meeting held on Tuesday 27 April 2010 be confirmed as a true and accurate record.

Carried

CL/10/82

SANDFORD/PUGH

2.4.2 THAT the resolutions in the minutes of the Policy & Services Committee Meeting held on Tuesday 27 April 2010 be adopted.

Carried

3. **DISTRICT MAYORS REPORT**

File 13028

CL/10/83

VOLZKE/VICKERS

7.1 THAT the District Mayors report be received.

Carried

4. **DECLARATION OF MEMBERS INTERESTS - MONTHLY UPDATE**

File 03104

The Executive Administration Officer circulated the Members' Interest Register and elected members and management noted additions/alterations and signed the register as required.

5. **SIGNING AND SEALING OF DOCUMENTS**

File 03008

CL/10/84

FROST/ROWE

THAT the documents listed below be signed by the District Mayor and the Chief Executive under the Common Seal of the Stratford District Council.

5.1 Vesting Order

Between SDC and Huiroa Domain Reserve -
[File P3584].

Pursuant to Clause 4.5.2 NZS9202 Model Standing Orders for Meetings of Territorial Authorities, Regional Councils and Community Boards, the above documents have already been signed.

Carried

6. **QUESTIONS**

File 03096

Leave of Absence

P/File

Councillor Rowe requested leave of absence from the following meetings:

- Ordinary Council - Tuesday 13 July 2010
- Policy & Services Committee - Tuesday 27 July 2010
- Ordinary Council - Tuesday 10 August 2010.

Councillor Hignett requested leave of absence from the Policy & Services Committee Meeting to be held on Tuesday 25 May 2010.

CL/10/85

MILNER/FROST

6.1 **THAT** leave of absence be granted to Councillor Rowe for the following meetings:

- Ordinary Council - Tuesday 13 July 2010
- Policy & Services Committee - Tuesday 27 July 2010
- Ordinary Council - Tuesday 10 August 2010.

6.2 **THAT** leave of absence be granted to Councillor Hignett for the Policy & Services Committee Meeting to be held on 25 May 2010.

Carried

7. **PUBLIC EXCLUDED**

CL/10/86

HIGNETT/SANDFORD

THAT the public be excluded from the following parts of the proceedings of this meeting, namely

Agenda Item No.8

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution to each matter	Grounds under section 48(1) for the passing of this resolution
Chief Executive Review No. 8	The disclosure of information would not be in the public interest because of the need to protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist, under section 6 or section 7 (except section 7(2)(f)(i) of the Act). (section 48(1)(a) Local Government Official Information and Meetings Act 1987.

Carried

8. **CHIEF EXECUTIVE REVIEW**

"PUBLIC EXCLUDED"

CL/10/88

VICKERS/ROWE

THAT the open meeting resume.

Carried

The meeting concluded at 4.20 pm.

N C Volzke
CHAIRMAN

Confirmed this 8th day of June 2010.

N C Volzke
DISTRICT MAYOR

MINUTES OF POLICY & SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY 25 MAY 2010 AT 3.00 PM.

PRESENT

The District Mayor Mr N C Volzke (Chairman), Councillors A L Frost, V Milner, S M Pugh (*arrived 3.07pm*), J C Rowe, W J Sandford, K R Squire and R K Vickers.

IN ATTENDANCE

The Chief Executive Mr M R Freeman, the Planning & Regulatory Manager Mr M R Avery, the Operations Manager Mr J Jones, the Corporate Services Manager Mr H M Swart, the Executive Administration Officer Mrs D J Christie and there were two representatives from the media (Stratford Press and Daily News).

APOLOGIES

It was noted that Councillor R M Hignett was on leave of absence. An apology was received from the Community Services Manager Mrs P R James.

PS/10/89

ROWE/MILNER

THAT the apology from the Community Services Manager be received.

Carried

ANNOUNCEMENTS

There were no announcements.

1. **MATTERS OUTSTANDING**

PS/10/90

RESOLVED

THAT the Matters Outstanding index be received.

Carried

2. **CHIEF EXECUTIVE'S REPORT**

File 03130

PS/10/91

FROST/MILNER

THAT the report be received.

Carried

3. **FINANCE REPORT**

File 06010

PS/10/92

VICKERS/PUGH

THAT the finance report be received.

Carried

4. **OPERATIONS MANAGER'S REPORT**

File 18030

PS/10/93

SANDFORD/ROWE

THAT the Operations Manager's report be received.

Carried

5. **PLANNING & REGULATORY MANAGER'S REPORT**

File 18030

PS/10/94

FROST/MILNER

THAT the Planning & Regulatory Manager's report be received.

Carried

6. **COMMUNITY SERVICES MANAGER'S REPORT**

File 18030

PS/10/95

VICKERS/SQUIRE

THAT the Community Services Manager's report be received.

Carried

7. ROAD NETWORK PROCUREMENT STRATEGY

File 18157

Purpose

The purpose of this report is to present Stratford District Council's Procurement Strategy.

Discussion

It was noted that Council have to comply with the Strategy before October and is a requirement from the Agency. Council's strategy has been endorsed and the document explains what we are doing and has been brought together from the Asset Management Plans and the LTCCP.

Councillor Vickers asked whether many other Councils do it this way, or is it because of this Council's small size that allows us to do the strategy in-house.

The Operations Manager replied that consultancy costs are huge and it is much cheaper for this Council to do it in-house. He noted that for bigger organisations it may be cheaper for them to have a consultant. He noted that a lot of councils that chose to have a consultant now wish they had done it in-house.

PS/10/96

ROWE/SQUIRE

7.1 THAT Council receives and notes the information.

Recommended Reason

To comply with the procurement procedures in NZTA's new *Procurement Manual*, Council must have an NZTA endorsed Road Network Procurement Strategy in place, by 1 October 2010.

Carried

8. ANNUAL PLAN 2010/2011

File 01082

Purpose

This report is to progress decisions on the Annual Plan for the 2010/2011 year.

PS/10/97

ROWE/SQUIRE

7.1 THAT Council:

- (a) Notes the views of submitter number 1 and declines to alter the Annual Plan.
- (b) Notes the views of submitter number 2 and declines to alter the sealing programme within the Annual Plan.

- (c) Notes the views of submitter number 3 and declines to alter the Annual Plan.
- (d) Notes the views of submitter number 4 and declines to alter the Annual Plan.
- (e) Notes the views of submitter number 5 and requests the Chief Executive to investigate Transfer Station hours during 2010/11.
- (f) Notes the views of submitter number 6 and requests the Chief Executive to investigate Eco Burials during 2010/11.
- (g) Notes the views of submitter number 7 and declines to include a drinking fountain within the Annual Plan.
- (h) Notes the views of submitter number 8 and declines to alter the Annual Plan.
- (i) Notes the views of submitter number 9 and declines to alter the Annual Plan but refers the comments to the 2011 review of the Revenue and Financing Policy.
- (j) Notes the views of submitter number 10 and declines to alter the Annual Plan.
- (k) Notes the views of submitter number 11 and declines to alter the Annual Plan.
- (l) Notes the views of submitter number 12 and declines to alter the Annual Plan.
- (m) Notes the views of submitter number 13 and declines to alter the sealing programme within the Annual Plan.
- (n) Notes the views of submitter number 14 and declines to alter the sealing programme within the Annual Plan.
- (o) Notes the views of submitter number 15 and declines to alter the sealing programme within the Annual Plan.
- (p) Notes the views of submitter number 16 and declines to alter the sealing programme within the Annual Plan.
- (q) Notes the views of submitter number 17 and declines to alter the sealing programme within the Annual Plan.
- (r) Notes the views of submitter number 18 and declines to alter the sealing programme within the Annual Plan.
- (s) Notes the views of submitter number 19 and declines to alter the sealing programme within the Annual Plan.

- (t) Notes the views of submitter number 20.
- (u) Notes the views of submitter number 21 and declines to alter the Annual Plan but refers the comments to the 2011 review of the Revenue and Financing Policy.

Carried

Discussion

The Chief Executive referred to page 68, noting that the "15% GST" is now a reality. He noted that there are two issues to deal with, one being the rates which is able to be dealt with easy, the other is the fees and charges. He advised that:

- the rates are to be set as an exclusive figure and depending on when people pay ie. full amount, quarterly payments etc, will depict which GST is used.
- the fees and charges are currently inclusive of GST, but the most reasonable way to express them for this year is as an exclusive figure. This will see swings and roundabouts in particular when payment is made in cash, therefore a rounding policy will need to be adopted and work with what we have and look at them again next year.

It was noted that the GST is something that is imposed on Council.

PS/10/98

VICKERS/PUGH

7.2 THAT the Council requests the Chief Executive to prepare the Annual Plan reflecting the following principles in regard to GST:

- (a) Rates are at GST exclusive amounts.
- (b) Fees and Charges are expressed as a GST exclusive amount, and a standard cash rounding policy is adopted.

Recommended Reason

Decisions are required to process the adoption of the 2010/11 Annual Plan.

Carried

9. **QUESTION TIME**

File 03096

Pot Holes - Southern Roundabout

File 18196

Councillor Frost noted that a number of pot holes had appeared at the southern roundabout after the recent downpour of rain. He asked whether Land Transport were going to fix the pot holes properly as they keep reappearing.

The Operations Manager noted that Council have met with the consultants and engineer for the agency and shown them the roundabout issue and basically explained what has been happening. Council have been notified that the Land Transport Agency are on to it.

The meeting concluded at 3.45 pm.

N C Volzke
CHAIRMAN

Confirmed this 8th day of June 2010.

N C Volzke
DISTRICT MAYOR

DISTRICT

MAYOR'S

REPORT

MONTHLY REPORT



TO: District Council

File Ref 13028

FROM: District Mayor

DATE: 1 June 2010

SUBJECT: REPORT FOR THE MONTH OF JUNE 2010

1. **SH3 IMPROVEMENTS**

Recently I attended the opening of the Tariki Underpass on SH3, which marks the official completion of this upgrade project. There is no doubt the new underpass and passing lanes are a huge improvement to the safety of this particular section of road. The project was completed on time and on budget. I thank the Regional Land Transport Committee for their enduring work that made this happen and NZTA for undertaking this major upgrade.

2. **WHANGAMOMONA HALL EXTENSIONS**

Thanks to the Councillors who were able to attend the opening of the extensions to the Whangamomona Hall. Our hosts asked that I convey their appreciation to you. A good crowd of locals turned out for the special occasion and an enjoyable afternoon was had by all. The improvements to the hall were quite outstanding and will serve the community well for many years to come. Congratulations to the Whangamomona community on their achievement.

3. **ANNUAL PLAN**

The Annual Plan has gone very smoothly with no major or contentious issues surfacing during the submission process. General verbal feedback has also been positive. I take this as an endorsement of the direction Council is taking and recognition that we are meeting the expectations of the community. I acknowledge the work of Councillors and the Council Officers who have contributed to this year's Annual Plan.

4. **GOVERNMENT BUDGET 2010**

While there were many changes announced in this year's budget, particularly around taxation, there were few surprises, as most had been signalled well in advance. As these changes kick in over coming months, individuals will be better able to decide whether they consider themselves better off or not. A positive outlook is essential to keep the local economy improving and moving ahead. The improved payout for dairy farmers will also help significantly in hastening the recovery period, especially on the job front.

5. **LEAKY BUILDINGS**

The government's announcement of a financial package for resolution to the leaky homes debacle is welcome news. While some may argue "who pays what", at last we have a scheme in place to bring this whole sorry saga to an end. The implication for Councils is still significant as 25% of the cost will fall on our sector. But the governments contribution of 25% and the availability of loans for home owners to finance the balance of the cost of repair, allows those affected an opportunity to have the repairs completed and get on with their lives.

It may be of interest that, the change in building regulations that in part gave rise to the leaky buildings issue, occurred in the early 1990's. The early reports raising concerns about leaky buildings occurred around 1998 and have become progressively more frequent since. Predictions are many more buildings are likely to join the list.

6. **LOCAL GOVERNMENT CONFERENCE**

It is noted that the Chair of the Rural Sector, Mayor Forbes will not be attending the Local Government Conference. Therefore another delegate needs to be appointed to hold the proxy vote on behalf of Council. The Chair of the Provincial Sector is available.

7. **PUBLIC FORUM**

At the last public forum held on 11 May 2010 two members of the public were in attendance, one of these was Phil Mohi from Department of Conservation who gave a presentation/summary on the recent Operation Egmont.

8. **STRATFORD VOLUNTEER FIRE BRIGADE**

Attached are the activity reports for the quarter ending 31 March 2010 for the Stratford Volunteer Fire Brigade.

9. **MEMBERSHIP OF COMMITTEE**

After considering options around the composition of the committee for the citizenship awards, I would like to alter the committee by appointing the Deputy Mayor Roger Hignett to give a total of five members.

10. **EVENTS ATTENDED**

- Men's Probus meeting
- Community House - TSB Presentation
- Community House-contract meeting
- Positive Aging Committee meeting
- St John's Regional Competitions
- Mayor's Task Force for Jobs meeting
- Senior Citizens AGM - chaired
- Iron Brion Roadshow
- Positive Aging Forum – Expo
- Opening ceremony SH3 Tariki Underpass
- WITT Graduation Ceremony
- Whangamomona Hall opening Ceremony

11. **RECOMMENDATIONS**

- 11.1 THAT the District Mayors report be received.
- 11.2 THAT the Chair of the Provincial Sector, Peter Tennent, be appointed to hold the proxy vote for the Stratford District Council.
- 11.3 THAT the appointment of Deputy Mayor Roger Hignett to the Citizens Award Committee be approved.

Neil Volzke, JP

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2009/10 Activity Sheet - Stratford District

As of 3/04/2010

	Annual Target	Actual YTD	First Quarter			Second Quarter			Third Quarter			Fourth Quarter		
			Number of Tasks	Number of people	Number of Items	Number of Tasks	Number of People	Number of Items	Number of Tasks	Number of People	Number of Items	Number of Tasks	Number of People	Number of Items
Get Firewise and Other Programmes		7	3											
General Fire Safety Advice to the Public	2	1				1	130							
Public Education - Local	2	3				3	100							
Public Education - Delivered in the HOME	223													
Technical Fire Safety Advice - Building Specific														
Technical Fire Safety Advice - Non-Building Specific	2													
Trial Evacuation Monitoring	2	1	1											
Water Testing, Supplies and Reporting.														
New Equipment Training Record		1	1											
Wire Ropes, Chains & Hooks - Standard Test		1	1	1										
Air Bags & Associated Equipment - Standard Test		1	1	2										
Rope (Rescue Lines) - Standard Test		1	1	2										
Waterway Equipment - Standard Test		1	1	2										
Level 3 Protective Clothing - Standard Test		1	1	4										
Incident Management		2												
Medical		2	1											
Rescue Ladders (Wood) - Standard Test		2	1	2										
Rescue Equipment - Standard Test		2	1	3										
Multi-Gas Detector (carried on PRT)		2	2	2										
Hook Belts, Rescue Slings, Harness & Stretchers - Standard Test		2	2	9										
Equipment		6												
Safety & Wellbeing		7	3											
Extinguishers		7	5											
Breathing Apparatus		24												
Operational Instructions (OI's)		37												
Extinguisher - Standard Test	2													
Fire Service Multi Crew Exercise	2													
Rescue	2	1				1								

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2009/10 Activity Sheet - Stratford District
As of 3/04/2010

	Annual Target	Actual YTD	First Quarter			Second Quarter			Third Quarter			Fourth Quarter					
			Number of Tasks	Number of people	Number of Items	Number of Tasks	Number of People	Number of Items	Number of Tasks	Number of People	Number of Items	Number of Tasks	Number of People	Number of Items			
Lines	2	6	4			2											
Specialist Vehicles or Equipment	3	1	1														
Rescue Ladders (Alloy) - Standard Test	3	2	1		2				1		2						
Pumps	3	7	4			3											
Ladders	3	8	4			4											
Scenarios	3	34	7			17			10								
Electrically Operated Equipment (6 Month) - Standard Test	4																
Policy, Local Procedures, Tactical & Risk Plans	4	1				1											
Miscellaneous Equipment - Standard Test	4	1	1		2												
Hazardous Materials	4	8	1			4			3								
Self Propelled Pump - Standard Test	6	2				2			2		2						
Health & Safety Meeting	9	9	3			3			3								
Staff Meetings	14	12	3			5			4								
Water Way	18	15	1			14			14								
Incident Response (Vol)		96	33			28			35								
Parade and Roll Call		44	16			16			12								
Station Cleaning, Maintenance and Security		45	15			16			14								
Appliance and Equipment Checks	63	43	15			17			11								
Review Building Data		1				1											
Administration Task - Fire Safety Group		1	1			1											
Cover Move - Incident Related (Vol)		3	2			1			1								
Brigade Muster		27	9			8			10								
Equipment Repairs and Maintenance (non AMIS)		45	15		94	16			14								
Business Plan Administration	2																
Building/Area Familiarisation	2	3															
Administration Task - Health and Safety Group	3																
Administration Task - Meetings and Admin	3																
Meetings with External Organisations	4																

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2009/10 Activity Sheet - Stratford District

As of 3/04/2010

	Annual Target	Actual YTD	First Quarter			Second Quarter			Third Quarter			Fourth Quarter		
			Number of Tasks	Number of people	Number of Items	Number of Tasks	Number of People	Number of Items	Number of Tasks	Number of People	Number of Items	Number of Tasks	Number of People	Number of Items
Operational Administration	4													
Public Education - Admin and Planning	5													
Administration Task - On Station	60	44	15			16		13						
Complete Incident	127	77	29			22		26						

Business Units included: Stratford Volunteer Fire Brigade, Toko Fire Brigade (Auxiliary)

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Stratford District Station Statistics

For the quarter ended 31 March 2010

Count of incidents by primary station responsible

	Structure Fires	Mobile Property Fires	Vegetation Fires	Chemical, Flammable Liquid or Gas Fires	Miscellaneous Fires	Hazardous Emergencies	Overpressure, Rupture, Explosives, Over Heating	Rescue, Emergency, Medical Calls	Special Service Calls	Natural Disasters	Good Intent Calls	Other False Alarms	Not Recorded	Total Calls
Stratford	3	2	1	-	2	1	-	5	3	-	-	9	-	26
Toko	2	-	-	-	-	-	-	-	-	-	-	-	-	2
Summary	5	2	1	0	2	1	0	5	3	0	0	9	0	28

Count of incidents by stations responded

	Structure Fires	Mobile Property Fires	Vegetation Fires	Chemical, Flammable Liquid or Gas Fires	Miscellaneous Fires	Hazardous Emergencies	Overpressure, Rupture, Explosives, Over Heating	Rescue, Emergency, Medical Calls	Special Service Calls	Natural Disasters	Good Intent Calls	Other False Alarms	Not Recorded	Total Calls
Stratford	5	2	3	-	2	2	-	6	3	-	-	10	-	33
Toko	3	-	-	-	-	-	-	-	-	-	-	-	-	3
Summary	8	2	3	0	2	2	0	6	3	0	0	10	0	36

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MEMBERS

INTEREST

REGISTER

STRATFORD DISTRICT COUNCIL
DECLARATION OF INTEREST REGISTER

LOCAL AUTHORITIES (MEMBERS INTERESTS) ACT 1968



File 03104

June 2010

MEMBER'S NAME	INTERESTS DECLARED
District Mayor N C Volzke SIGNED:	<u>Portfolio Group</u> People <u>Council Relationships:</u> Citizens Award Committee - Chairman Executive Committee - Chairman SPARC Community Sport Fund Committee Stratford District Youth Council Stratford Health Trust Taranaki Civil Defence Management Group Taranaki Regional Land Transport Committee <u>Other:</u> Age Care Central Ltd Community House Greypower Justices of the Peace Association Rotary Club Stratford Business Association Stratford Club Volzke Family Trusts Partnership

MEMBER'S NAME	INTERESTS DECLARED
Councillor A L Frost SIGNED:	<u>Portfolio Group</u> Services <u>Council Relationships:</u> SPARC Community Sport Fund Committee Sport Taranaki Trust <u>Other:</u> Community Learning Centre Committee Stratford Club Committee Stratford High School Board of Trustees - Chairman Taranaki Dart Association Taranaki Greyhound Racing Club - Secretary

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor R M Hignett SIGNED: _____	<u>Portfolio Group</u> People <u>Council Relationships:</u> Citizens Advice Bureau Creative Communities Assessment Committee - Chairman Executive Committee Percy Thomson Trust - Chairman TET Stadium Combined Sports Committee <u>Other:</u> Citizens Advice Bureau Fonterra Shareholder Stratford Club Stratford District Theatre Trust Stratford Golf Club Stratford Lions Club Stratford Singers Stratford Shakespeare Society Stratfords of the World

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor V Milner SIGNED: _____	<u>Portfolio Group</u> Planning & Regulatory <u>Council Relationships:</u> Creative Communities Assessment Committee Stratford District Youth Council Stratford Food Bank Taratahi <u>Other:</u> Careers & Transition Education (CATE) Taranaki Stratford District Theatre Trust Stratford High School St Mary's Old Girls Association Stratford On Stage TET Kings Theatre

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor S M Pugh SIGNED: _____	<p><u>Portfolio Group</u> Planning & Regulatory</p> <p><u>Council Relationships:</u> Central Taranaki Tourism Network (CTTN) Creative Communities Assessment Committee Stratford Provincial Patriotic Council Stratford District Theatre Trust</p> <p><u>Other:</u> Essenbee Ltd J & L Taranaki Ltd St Josephs School Stratford District Theatre Trust Taranaki Abattoirs</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor J C Rowe SIGNED: _____	<p><u>Portfolio Group</u> Planning & Regulatory</p> <p><u>Council Relationships:</u> Civil Defence Management Group - alternate nominee Consultant - Council Aerodrome Farm Eltham Drainage Committee Executive Committee Regional Waste Management Group - alternate nominee Taranaki Pioneer Village Taranaki Regional Council Policy & Planning Committee</p> <p><u>Other:</u> Federated Farmers Pukengahu Hall Committee Order of St Johns Shareholder Allied Farmers Shareholder Fonterra Shareholder LIC Shareholder Ravensdown Stratford Club</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor W J Sandford SIGNED: _____	<p><u>Portfolio Group</u> Services</p> <p><u>Council Relationships:</u> Citizens Award Committee Executive Committee Stratford Business Association - Chairman Taranaki Synthetic Turf Trust</p> <p><u>Other:</u> Central Taranaki Safe Community Trust - Chairman Multi Ethnic Society Sandford's Dairy Ltd Shareholder Foodstuffs Wellington Ltd Stratford Business Association Stratford Cage Bird Club Stratford Club – Vice President Stratford Hockey Club President Stratford Savage Club Stratford Club Snooker Section Vice President Central & South Taranaki Youth Development Trust Club Council Taranaki Hockey Committee Taranaki Filipino Club Inc Taranaki Justice of the Peace - Stratford Branch - Chairman</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor K R Squire SIGNED: _____	<p><u>Portfolio Group</u> People</p> <p><u>Council Relationships:</u> Creative Communities Assessment Committee SPARC Community Sport Fund Committee Stratford Youth Stakeholders Group Taranaki Historic Places Trust</p> <p><u>Other:</u> New Zealand Principals Federation (ANZPF) New Zealand Educational Institute (ANZEI) Stratford Jockey Club Member Stratford Primary School Board of Trustees Stratford Trotting Club Member</p>

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Councillor R K Vickers SIGNED: _____	<u>Portfolio Group</u> Services <u>Council Relationships:</u> Citizens Award Committee Executive Committee Fonterra SPARC Community Sport Fund Committee Taranaki Regional Land Transport Committee - alternate nominee Taranaki Solid Waste Management Committee Te Wera Arboretum Trust Te Wera Outdoor Recreation Trust <u>Other:</u> Aerodrome Farm Consultant A&P Association Federated Farmers Fonterra Shareholder Ravensdown Shareholder Taranaki Farmers Shareholder

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Chief Executive M R Freeman SIGNED: _____	<u>Portfolio Group</u> <u>Council Relationships:</u> Percy Thomson Trust - Trustee <u>Other:</u> Agecare Central Ltd - Director i-Taranaki Trust - Chair & Trustee Sport Taranaki Trust - Trustee Stratford Rotary

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Planning & Regulatory Manager M R Avery SIGNED: _____ 	<u>Portfolio Group</u> N/A <u>Council Relationships:</u> N/A <u>Other:</u> Big Brothers Big Sisters Hawera Committee Hawera Repertory Society

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Community Services Manager P R James SIGNED: _____ 	<u>Portfolio Group</u> People <u>Council Relationships:</u> Central Taranaki Safe Communities Trust Trustee Central & South Taranaki Youth Development Trust Chairman <u>Other:</u> Hauora Community Health Committee Member Justice of the Peace Lions 202D Cabinet Chairman Roy James Contractor Ltd Stratford Club Member Stratford Lions Club Member Stratford On Stage Member South Taranaki COGS Committee Member Wellington Central Camp Quality Committee Member

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Operations Manager J R Jones SIGNED: _____ 	<u>Portfolio Group</u> N/A <u>Council Relationships:</u> N/A <u>Other:</u> New Zealand Red Cross - NP Branch Sport Taranaki Trust

MEMBER'S NAME	<u>INTERESTS DECLARED</u>
Corporate Services Manager H M Swart SIGNED: <hr/>	<u>Portfolio Group</u> N/A <u>Council Relationships:</u> N/A <u>Other:</u> Stratford Baptist Church Stratford Table Tennis Club

REPORTS

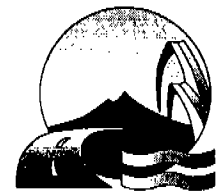
Consequence / Impact Guidelines (Qualitative Measures)

Risk Score	Risk Rating	Risk Description	Description of Impacts in example activity areas				Business risks
			Financial risk management	Human resources	Political		
5	Catastrophic	Generic Impact Description Disaster with potential to lead to business failure.	Revenue loss, Cost Increases & Financial or Budget Liability Huge financial loss. Significant over expenditure at Organisational and output level, where there is no capacity to adjust budget across the Portfolio or no means to seek additional funding. 100% loss of Business Unit funding.	Security incident, OH&S effect, Reduced performance, Key people/Resources unavailable Multiple staff or public affected, debilitating injuries and fatalities or widespread medical attention required. Loss of a significant number of key management level staff, impacting on skills, knowledge, and expertise needs. Severe staff morale problems.	Adverse press, Reputation damage, Legal repercussions Concentrated public and political interest and major loss of public support. Union involvement.	Clients not served, Operations interrupted. Assets/Infrastructure unusable, Info Systems out Major detrimental effects on clients. Consequences would threaten survival of the service, and also the organisation. Long-term sustained loss of production capability.	
4	Major	Critical event, which will be endured with proper management.	Major financial loss. Significant overrun at Organisational and output level, where management response requires significant additional funding, or termination or reduction of other initiatives. Possible 75% loss of Business Unit funding.	Extensive effects, injuries, hospitalisation or single fatality. Loss of some key staff, resulting in skills, knowledge, and expertise deficits. Severe morale or other organisational problems affecting performance and productivity.	Short-term public and political interest. Constant media attention, major internal inquiry and some union resistance.	Loss of production capability. Consequences would threaten survival or continued effective function of the service. Requires top-level management intervention.	
3	Moderate	Significant event, which can be managed under normal circumstances.	Significant financial loss, up to 50% of budget funding. Business Unit impact only, with some redistribution of existing budget.	Significant effects needing management action. Medical treatment, but no fatalities. Short-term skills, knowledge, expertise deficits.	Isolated public interest. Some medial interest and/or industry complaints, small internal inquiry.	Consequences could mean that the service is subjected to a significant performance review or a changed way of operating. Senior management involvement.	
2	Minor	Event with consequences, which can be readily absorbed, but which requires management effort to minimise the impact.	Some financial loss contained within Unit, 25% loss of budget funding. Minor over expenditure requiring monitoring and corrective action within existing budget.	Minor effects – injuries, but no fatalities. Health impact or probability leads to lost time or potential of public liability claim. Little skills deficit.	Local issue, isolated concerns raised by interest groups, with little media interest.	Consequences affect efficiency or effectiveness of the service. Managed internally.	
1	Insignificant	Not worth worrying about. Existing controls and procedures will cope with the event.	Little or no financial loss, <5% budget funding impact.	No injuries or fatalities, little supporter action required. No skills or knowledge loss occurring.	No investigation required. Minimal to no effect on public reputation.	Affects only a small group of clients. Negligible service impacts dealt with by routine operations.	

Probability Examples

Risk Score	Risk Rating	Description of Event	Frequency
5	Almost Certain	The event is expected to occur in most circumstances High level of known incidences Strong likelihood of re-occurring with high opportunities / means to re-occur	Daily / Weekly
4	Likely	The event will probably occur in most circumstances. Regular incidences known (recorded / experienced) Considerable opportunity / means to occur	Monthly
3	Moderate	The event should occur at some time A few infrequent, random occurrences (recorded / experienced) Some opportunity or means to occur Council engineering projects usually designed to this level	Annually
2	Unlikely	The event could occur at some time No known incidences recorded or experienced Little opportunity, means or reason to occur Council engineering projects would require some compelling Capital risk justification to design to this level	Every 2-5 years
1	Rare	The event may occur only in exceptional circumstances Highly unheard of Almost no opportunity to occur Council Engineering would require very compelling Capital Risk justification to design to this level.	Every 10 years

DECISION REPORT



STRATFORD
DISTRICT COUNCIL

TO: Chief Executive

File Ref 01082

FROM: Corporate Services Manager

DATE: 31 May 2010

SUBJECT: ADOPTION OF 2010/2011 ANNUAL PLAN AND SETTING OF RATES, FEES AND CHARGES FOR 2010/2011

1. PURPOSE OF REPORT

The purpose of this report is to recommend that Council adopt the 2010/2011 Annual Plan and set the rates for 2010/2011, and the Fees and Charges for services.

2. EXECUTIVE SUMMARY

The 2010/2011 Annual Plan has been through a rigorous consultation process and scrutiny by both Council and the public. It is therefore recommended to Council for adoption. Contained within the Plan is the Funding Impact Statement that sets the rates for 2010/2011, and the Fees and Charges for services.

3. BACKGROUND

3.1 The Stratford District Council prepared a Draft Annual Plan which was approved by Council in March 2010 and made available to the public for consultation on 10 March 2010.

3.2 Consultation was carried out as outlined in paragraph 6.6 of this report.

3.3 A Policy and Services Committee Meeting to hear submissions was held on 6 May 2010.

3.4 As part of the consultation process Council made recommendations at a Policy and Services Committee meeting held on 25 May 2010 on the draft Annual Plan.

3.5 The Stratford District Council proposes to adopt an Annual Plan for the period 1 July 2010 to 30 June 2011 pursuant to Section 95 of the Local Government Act 2002.

In adopting the Annual Plan the Stratford District Council will also be adopting:

- Funding Impact Statement that meets Clause 13 of Schedule 10;
- Early Payment of Rates in Current Financial Year Policy under Section 55(1) of the Local Government (Rating) Act 2002;
- Early Payment of Rates in Future Financial Years Policy under Section 56(1) of the Local Government (Rating) Act 2002;

- Adopts the Fees and Charges for 2010/2011.
- Resolution under Section 23(1) of the Local Government (Rating) Act 2002 for the setting of rates for 2010/2011 as specified in the Funding Impact Statement included in the Annual Plan; and

authorising penalties on unpaid rates under Section 57 and 58 of the same Act.

4. **CONSULTATIVE PROCESS**

4.1 **Public Consultation**

The public consultative process has been completed and is outlined in Clause 6 - "Decision Making Process" below.

4.2 **Maori Consultation**

The Annual Plan contains no direct proposals that specifically impact Maori.

5. **RISK ANALYSIS**

Council is required to adopt an Annual Plan as set out in Section 95 of the Local Government Act 2002.

6. **DECISION MAKING PROCESS**

Category	Factors to Consider
Direction	<ul style="list-style-type: none"> • Is there a strong link to Council's strategic direction, LTCCP/District Plan. • Is there a strong link to identified community outcomes.
Data	<ul style="list-style-type: none"> • Do we have complete data on the proposal(s). • Do we have reasonably reliable data on the proposals. • What assumptions have had to be built in.
Significance	<ul style="list-style-type: none"> • Significance policy. • Whether this affects a strategic asset.
Choices	<ul style="list-style-type: none"> • What options or choices are available. • Are the choices fully costed. • What interdependencies exist. • What are the disadvantages and advantages of each option? • Any legal/policy issues.
Prioritisation & Trade-off	<ul style="list-style-type: none"> • Impact on funding and debt levels. • Council's capacity to deliver. • Contractor capacity to deliver. • Consequence of deferral. • Impact on community (four well beings).
Specify nature of decision required	

6.1 **Direction**

The adoption of the 2010/2011 Annual Plan contains the proposed annual budget and funding impact statement for 2010/2011 of the Stratford District Council, highlighting the nature and scope of the significant activities to be undertaken, detailing performance targets and other measures by which performance may be judged, and outlining the indicative costs and sources of funds in total and for each significant activity.

6.2 **Data**

Council prepared a statement of proposal pursuant to Section 85 of the Local Government Act 2002. Matters were debated at Policy and Services Committee Meetings.

6.3 **Significance**

The recommendation is not significant according to the Policy on Significance.

6.4 **Choices**

Council must now adopt the Annual Plan for 2010/2011 in accordance with Section 95 of the Local Government Act 2002 to enable Council to set the rates for 2010/2011.

6.5 **Prioritisation & Trade-off**

The Annual Plan does have an impact on funding and in adopting the Annual Plan the Stratford District Council is also adopting:

- the Funding Impact Statement that meets Clause 13 of Schedule 10; and
- Fees and Charges for 2010/2011.

6.6 **Specify Nature of Decision Required**

Council must now adopt the 2010/2011 Annual Plan following on from the consultation process noted below:

- (a) The statement of proposal included in the agenda of the Policy and Services Committee Meeting of 23 February 2010 and adopted by the Council on 9 March 2010 (Section 83(1)(b)).
- (b) The statement of proposal was made available at the principal public office of the Stratford District Council from 10 March 2010. It was also available at the Library and the Council website (Section 83(1)(c)).
- (c) The summary of information was distributed as widely as practicable and was included in the Council Comment within the Stratford Press of 10 March 2010, as an insert in the Stratford Press of 18 March 2010 and made available at Council's office, the Library and all public meetings (Section 83(1)(d) and Section 89).
- (d) Public notice was placed in the Stratford Press of 11 and 25 March 2010, such notice containing full details of the proposal, how to obtain further information, dates of public meetings, and the submission process. Radio advertising was carried out on two local radio stations during March.

- (e) Every person who made a submission (21 submissions) has been acknowledged and informed of their right to be heard and how to exercise that right (Section 83(1)(h)-(i)).

The 21 submissions compare with previous years:

1997	78	2004	80 (1 st LTCCP)
1998	52	2005	47
1999	42	2006	266 (2 nd LTCCP)
2000	35	2007	30
2001	34	2008	17
2002	34	2009	206 (2009-2019 LTCCP)
2003	48		

- (f) Every meeting 6 May and 25 May 2010 at which submissions were heard or at which the Council deliberated on the proposal was open to the public (Section 83(1)(j)).
- (g) All written submissions were made available to the public (Section 83(1)(k)).
- (h) The period for submissions was from 10 March 2010 to 22 April 2010, a period of not less than one month (Section 83(2)).
- (i) Public advertised meetings were held:

<u>Date/Time</u>	<u>Venue</u>
Thursday 18 March at 7.30 pm	War Memorial Centre - Stratford
Tuesday 13 April at 4.00 pm	Whangamomona Hall

- (j) Every person who made a submission to Council will be provided with information concerning both the relevant discussions and the reasons for those decisions (Section 82(1)(f)).

7. RECOMMENDATIONS

- 7.1 THAT pursuant to Section 95 of the Local Government Act 2002, the Stratford District Council adopts the Annual Plan for the financial year 1 July 2010 to 30 June 2011 and sets the rates for 2010/2011.

In adopting the Annual Plan the Stratford District Council will also be adopting:

- Funding Impact Statement that meets Clause 13 of Schedule 10, under the Local Government Act 2002 and Local Government (Rating) Act 2002;
- Early Payment of Rates in Current Financial Year Policy under Section 55(1) of the Local Government (Rating) Act 2002;
- Early Payment of Rates in Future Financial Years Policy under Section 56(1) of the Local Government (Rating) Act 2002;
- Adopts the Fees and Charges for 2010/2011 contained within the Annual Plan.
- Resolution under Section 23(1) of the Local Government (Rating) Act 2002 for the setting of rates for 2010/2011 as specified in the Funding Impact Statement included in the Annual Plan.
- Resolution under Section 57 and 58 of the Local Government (Rating) Act 2002 for authorising penalties to be added to rates that are not paid by the due dates using the calculations and dates specified in the Funding Impact Statement.

The Funding Impact Statement includes information that discloses the revenue and financing mechanisms of the Stratford District Council. Council's Funding Impact Statement sets the rates for 2010/2011 and is as follows:

FUNDING IMPACT STATEMENT

INTRODUCTION

This Statement sets out the information required by Schedule 10 of the Local Government Act 2002. It details the revenue and financing mechanisms to be used to cover the estimated expenses for the years of the plan.

The Funding Impact Statement should be read in conjunction with the Council's Revenue and Financing Policy and the Funding Requirements Statement in this plan.

Council proposed that the following revenue and financing sources be used to cover the estimated expenses of Council for the period of the plan.

- General rates.
- A uniform annual general charge.
- Targeted rates for roading, water supply, sewerage system, domestic refuse and community centres.
- Fees and charges.
- Subsidies and grants.
- Interest income.
- Development levy contributions and financial contributions.
- Reserves funds.
- Loan funds.
- Working capital.

Various sections of the Local Government (Rating) Act 2002 refer to the Funding Impact Statement. These sections require:

- The basis of setting the general rate i.e. land, annual or capital value (Section 13).
- Any category or categories that will be used for differentiating the general rate (Section 14).
- The function or functions for which a targeted rate will be set (Section 16).
- Any category or categories of land that will be used to set a targeted rate on a differential basis or determine whether a property will be liable for a targeted rate (Section 17).
- Any factor that will be used to calculate liability for a targeted rate (Section 18).
- An indication that Council wishes to set a charge for water supply by volume of water consumed if Council is intending to do so (Section 19).

The factors that may be used in calculating liability for targeted rates are:

1. The annual value of the rating unit.
2. The capital value of the rating unit.
3. The land value of the rating unit.
4. The value of improvements to the rating unit.
5. The area of land within the rating unit.
6. The area of land within the rating unit that is sealed, paved, or built on.
7. The number of separately used or inhabited parts of the rating unit.

8. The extent of provision of any service to the rating unit by the local authority, including any limits or conditions that apply to the provision of the service.
9. The number or nature of connections from the land within each rating unit to any local authority reticulation system.
10. The area of land within the rating unit that is protected by any amenity or facility that is provided by the local authority.
11. The area of floor space of buildings within the rating unit.
12. The number of water closets and urinals within the rating unit.

Notes:

- For the purposes of clauses 1 to 5, 8, and 10, rating unit includes part of a rating unit.
- For the purposes of clause 8, the extent of provision of a service to the land must be measured objectively and be able to be verified.
- For the purposes of clause 12, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.
- For targeted rates using a location differential, rating units outside the specified locations are not subject to that target rate.

DEFINITION OF SEPARATELY USED OR INHABITED PARTS OF A RATING UNIT

The basis of a unit of occupancy is that which can be separately let and permanently occupied. For the purpose of this charge, where the occupancy is an accessory one or is ancillary to another property or part thereof, no separately used part exists. For example:

- **Not Separately Used Parts of a Rating Unit**
 - A residential sleep-out or granny flat without independent kitchen facilities.
 - A hotel or motel room with or without kitchen facilities.
 - Individual storage garages/sheds/partitioned areas of a warehouse.
- **Separately Used Parts of a Rating Unit**
 - Flats/apartments.
 - Flats which share kitchen/bathroom facilities.
 - Separately useable commercial areas even though they may share a reception.
 - Rooms in a residential hostel with a common kitchen.

Important: All charges and funds raised are GST exclusive.

General Rate

Council set a general rate under section 13 based on the capital value of each rating unit within the district.

The general rate is set with no differential.

The rates (in cents per dollar of capital value) for 2010/2011 are 0.08314 cents (GST exclusive), raising \$2,261,847.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

Uniform Annual General Charge

Council set a uniform annual general charge (UAGC) under section 15 in respect of every separately rateable property within the district.

The uniform annual general charge for 2010/2011 is \$390.22 (GST exclusive), raising \$1,678,263.

The uniform annual general charge will be used to fund governance, a portion of refuse, civil defence, bylaws, dog control, liquor licensing, environmental health, community development, building control, district plan, resource consents and corporate support.

Targeted Rate – Rooding

Council set a targeted rate under section 16 in respect of rooding and street services based on the capital value of each rating unit within the district. This rate uses factor 2.

The rooding rate (in cents per dollar of capital value) under section 16 for 2010/2011 is 0.11418 cents (GST exclusive), raising \$3,106,332.

The rooding rate will be used to fund rooding and street services activities within the district.

Targeted Rate - Domestic Refuse

Council set a targeted rate under section 16 in respect of refuse collection on the basis of a charge per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area. This rate uses factors 7 and 8.

The domestic refuse rate under section 16 for 2010/2011 is \$237.33 (GST exclusive), raising \$579,309.

The domestic refuse rate will be used to fund the urban domestic refuse collection activity.

Targeted Rate - Water Supply

Council set a targeted rate under section 16 in respect of water supply on the basis of a charge per each separate rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area. This rate uses factor 8.

In addition, Council set a targeted rate in respect of water supply under section 19 on the basis of a charge per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The water supply rate under section 16 for 2010/2011 is \$307.56 (GST exclusive), raising \$844,263.

The Stratford metered water supply rate under section 19 for 2010/2011 is \$20.00 (GST exclusive) for the first 250 cubic metres plus \$0.444 (GST exclusive) per cubic metre of supply in excess of 250 cubic metres per annum, raising \$65,000.

The Midhirst metered water supply rate under section 19 for 2010/2011 is \$20.00 for the first 250 cubic metres plus \$0.444 (GST exclusive) per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,400.

The Toko metered water supply rate under section 19 for 2010/2011 is \$20.00 for the first 250 cubic metres plus \$0.444 (GST exclusive) per cubic metre of supply in excess of 250 cubic metres per annum, raising \$480.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

Targeted Rate - Sewerage System

Council set a targeted rate under section 16 in respect of sewerage system on the basis of a charge per the number of water closets and urinals within each separate rating unit which is connected to a public sewerage drain. This rate uses factors 7, 8 and 12.

(All charges are GST exclusive)

The sewerage system rate under section 16 is \$150.22 where one water closets and/or urinals is connected.

The sewerage system rate under section 16 is \$225.33 where two water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$300.44 where three water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$338.00 where four water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$375.56 where five water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$413.11 where six water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$450.67 where seven water closets and/or urinals are connected.

The sewerage system rate under section 16 is \$488.22 where eight or more water closets and/or urinals are connected.

Note that the number of water closet and urinal units is assessed as what is required by the Acceptable Solutions, NZ Building Code, and not by what actually exists.

The sewerage system rate for 2010/2011 is to raise \$382,426 and will be used to fund the sewerage system activity.

Targeted Rate - Community Centres

Council set a targeted rate under section 16 in respect of community centres on the basis of a charge per each separately inhabited dwelling within a rating unit in the listed community areas. This rate uses a fixed charge based on a location differential using factor 8.

The community centre rates (GST exclusive) for 2010/2011 are:

- A fixed charge of \$20.00 for each dwelling unit within the Wharehuia/Te Popo Community Centre area.
- A fixed charge of \$12.00 for each dwelling unit within the Pembroke Road Community Centre area.
- A fixed charge of \$20.00 for each dwelling unit within the Toko Community Centre area.
- A fixed charge of \$15.00 for each dwelling unit within the Pukengahu Community Centre area.

- A fixed charge of \$8.85 for each dwelling unit within the Midhirst Community Centre area.
- A fixed charge of \$20.00 for each dwelling unit within the Ngaere Community Centre area.
- A fixed charge of \$10.00 for each dwelling unit within the Makahu Community Centre area.
- A fixed charge of \$20.00 for each dwelling unit within the Cardiff Community Centre area.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$10,975.

Payment Due Dates And Penalties

All rates will be payable in four equal instalments due on:

Due Dates		Invoice Dates
1 st Instalment:	25 August 2010	2 August 2010
2 nd Instalment:	24 November 2010	1 November 2010
3 rd Instalment:	23 February 2011	1 February 2011
4 th Instalment:	25 May 2011	2 May 2011

Pursuant to Section 57 and 58 of the Local Government (Rating) Act 2002 the following penalties on unpaid rates will be applied:

- A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2010 and which remains unpaid after the due date for that instalment.
- A charge of 10 percent on so much of any rates levied before 1 July 2010 which remain unpaid on 10 July 2010 or such later date as required under section 58(1) (b) (ii).
- A continuing additional penalty of 10 percent on so much of any rates levied before 1 July 2010 which remain unpaid six months after the previous penalty was added.
- Penalties imposed are exempt from GST.

Early Payment

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to have policies for the early payment of rates. The Council policies are:

- Council proposes to accept early payment of all rates assessed for the 2010/2011 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2011/2012 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

Payment Locations

Rates shall be payable between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.

The following table summarises the indicative charges as set out in detail under the Funding Requirements and Funding Summary tables:

		<u>2010/2011 Rates & Charges</u>			
		<u>GST exclusive</u>	<u>1st Instalment at 12.5% GST incl.</u>	<u>2-4 Instalments at 15% GST incl.</u>	<u>Total for 2010/11- GST inclusive</u>
Uniform Annual General Charge		\$390.22	\$109.75	\$336.57	\$446.32
General Rate	cents/\$ of Capital Value	0.08314	0.09353	0.09561	0.09509
Roading Rate	cents/\$ of Capital Value	0.11418	0.12845	0.13131	0.13060
Refuse Rate		\$237.33	\$66.75	\$204.70	\$271.45
Water Supply Rate		\$307.56	\$86.50	\$265.27	\$351.77
Metered Water Supply Rate		\$20.00	\$22.50	-	\$22.50
Metered Water Consumption Rate		\$0.44	\$0.50	\$0.51	\$0.508
Sewerage Rate	1 Closet	\$150.22	\$42.25	\$129.57	\$171.82
	2 Closets	\$225.33	\$63.38	\$194.35	\$257.73
	3 Closets	\$300.44	\$84.50	\$259.13	\$343.63
	4 Closets	\$338.00	\$95.06	\$291.53	\$386.59
	5 Closets	\$375.56	\$105.63	\$323.92	\$429.54
	6 Closets	\$413.11	\$116.19	\$356.31	\$472.50
	7 Closets	\$450.67	\$126.75	\$388.70	\$515.45
	8 + Closets	\$488.22	\$137.31	\$421.09	\$558.40

Recommended Reason

The 2010/2011 Annual Plan has been through a rigorous consultation process and scrutiny by both Council and the public. This Plan contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs. Council is required by law to adopt the Annual plan and set rates for the 2010/2011 year.

H M Swart
CORPORATE SERVICES MANAGER

M R Freeman
CHIEF EXECUTIVE

DATE

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