

APPLICATION FOR LAND INFORMATION MEMORANDUM



Please issue a Land Information Memorandum for the following property:

DETAILS OF PROPERTY TO WHICH THIS APPLICATION APPLIES

ADDRESS:
Street No. Street

Town

VALUATION NO. (If Known): _____ / _____ / _____

LEGAL DESCRIPTION: _____

A Certificate of Title is required from the applicant before this application will be processed.

PLEASE MAIL THE LAND INFORMATION MEMORANDUM TO:

Name: _____

Postal Address: _____

Attention: _____

Contact Phone No: _____ **Fax No:** _____

E-Mail: _____

FEE

The following charges apply for Land Information Memorandums:

		Tick as Appropriate
• LIMs processed within 10 working days	\$300.00	<input type="checkbox"/>
• LIMs requested to be processed within 2 working days	\$500.00	<input type="checkbox"/>
• Certificate of Title	\$ 10.00	<input type="checkbox"/>

The fee is per property (including GST) and is payable on application. Please note that the original application must still be received by Council if this application form is faxed.

FOR OFFICE USE

Property ID: _____

Date Received: _____

Receipt No: _____

Processed By: _____

CT Provided: Yes / No

Manager Approval: _____

The Completed LIM Report Will Include Information Found in the Council's Records Relating to the Following Matters:

- Known hazards such as flooding or known fill.
- Information on stormwater and sewer services to or within the property.
- Information on the availability of water services.
- A summary of the rates account.
- Government valuation.
- Building consents/permits and related information.
- Other consents, licences and certificates.
- Requisitions, orders and notices.
- Swimming pool compliance.
- District Plan information including zoning and designations and an indication of the status of your intended use of the property.
- Information relating to known historic sites or buildings.
- Such other information that the Council considers may be helpful.
- Terraview NZ Ltd map.
- Topographic map (rural only).

Uses for this Information:

- Pre-purchase or pre-lease check.
- Property valuation.
- To provide assurance to prospective purchasers, ie. at an auction.
- To assure lenders and insurers.
- Have available to interested parties prior to a property auction or when marketing a property.

To Apply:

- Accurately complete application form (overleaf).
- Send/deliver completed form and fee to the Council.
- Fax service accepted provided fee follows in mail with original form.

Enquiries:

- The LIM process is co-ordinated through Council's Planning & Regulatory Department, Miranda Street, Stratford, phone 06-765 6099, fax 06-765 7500.