



Our reference
F19/13/03-D21/26182

8 February 2024

Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Council will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 13 February 2024** beginning at **3.30pm**.

Timetable for 13 February 2024 as follows:

10.00am	Workshop for Councillors <ul style="list-style-type: none">• Long Term Plan<ul style="list-style-type: none">○ Financials○ Capital Projects○ Rates Remission and Postponement○ Consultation Document○ Forestry Differential update
12 noon	Lunch for Councillors
12.30pm	Workshop continued.
2.45pm	Afternoon Tea for Councillors
3.00pm	Public Forum <ul style="list-style-type: none">• Taranaki Synthetic Turf Trust
3.30pm	Ordinary Meeting of Council

Yours faithfully

Sven Hanne
Chief Executive

2024 - Agenda - Ordinary - February

13 February 2024 03:00 PM - 05:00 PM



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AGENDA

Ordinary Meeting of Council



F22/55/05 – D24/4505

Date: 13 February 2024 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

1. Welcome
 - 1.1 [Opening Karakia](#)
D21/40748 Page 8
 - 1.2 [Health and Safety Message](#)
D21/26210 Page 9
2. Apologies
3. Announcements
4. Declarations of Members Interest
Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.
5. [Attendance Schedule](#)
Page 10

Attendance schedule for Ordinary and Extraordinary Council meetings.
6. Confirmation of Minutes
 - 6.1 [Ordinary Meeting of Council – 12 December 2023](#)
D23/50109 Page 11

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 12 December 2023 be confirmed as a true and accurate record.

/
Moved/Seconded

- 6.1.1 [Public Forum Notes](#)
D23/49712 Page 22

The notes from the Public Forum held on Tuesday 12 December 2023 are attached for Council's information.

6.2 [Policy and Services Committee – 23 January 2024](#)
D24/4505 Page 24

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 23 January 2024 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 23 January 2024 be adopted.

/
Moved/Seconded

6.2.1 [Updated – Housing for Older Persons](#)
D23/25127 Page 52

Updated policy for council's information.

6.2.2 [Updated – Revenue and Financing Policy](#)
D24/50 Page 55

Updated policy for council's information.

6.2.3 [Updated – Fees and Charges](#)
D23/1515 Page 65

Updated fees and charges schedule for council's information.

6.2.4 [Updated LTP Capital Projects](#)
Page 80

Updated list of LTP Capital Projects

6.3 [Taranaki Solid Waste Joint Committee – Thursday 9 November 2023](#)
Page 87

Recommendation

THAT the unconfirmed minutes of the Taranaki Solid Waste Joint Committee held on Thursday 9 November 2023 be received.

/
Moved/Seconded

6.4 [Regional Transport Committee – Thursday 7 December 2023](#)
Page 90

Recommendation

THAT the unconfirmed minutes of the Regional Transport Committee held on Thursday 9 December 2023 be received.

/
Moved/Seconded

7. [District Mayor's Report](#)
D24/4742 Page 95

Recommendations

1. THAT the report be received.
2. THAT Jack Whitika be appointed to the Sport New Zealand Rural Travel Fund Committee until the end of this triennium (October 2025).

/
Moved/Seconded

8. [Decision Report – Proposed Road Closures for Mangaotuku Road and Junction Road for a car club event 23/24 March 2024](#)
D24/1084 Page 113

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342 (1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is hereby given that the Stratford District Council closes:
 - Mangaotuku Road from Dog Trial Corner (RP 3.2) to the intersection of SH43 (RP0.08) on Saturday 23 March between the hours of 7.30am – 5.30pm, and;
 - Junction Road from 551 Junction Road (RP5.4) to the intersection with Tawhiwhi Road (RP0.8) on Sunday 24 March between the hours of 7.30am-5.30pm.

The closure is to enable the South Taranaki Car Club to host a 2 day national hill climb motorsport event.

Recommended Reason

In order for the South Taranaki Car Club to host a hill climb motorsport event, as part of the National Goldstar Hillclimb Championship, it is necessary to close both Mangaotuku Road and Junction Road for safety reasons for the participants and for any spectators. The proposed road closure requires formal endorsement by a Council resolution. The organisers expect up to 40 entrants from across New Zealand to attend.

/
Moved/Seconded

9. [Decision Report – Approve Draft Financial Budgets for Long Term Plan 2024-34](#)
D24/4405 Page 132

Recommendations

1. THAT the report be received.
2. THAT the draft financial budgets for the Long Term Plan 2024-34 be approved, after consideration of further options to reduce rates in 7.4 of this report.
3. THAT the approved draft financial budgets be included in the Long Term Plan 2024-34 and associated documents, including the Financial Strategy, Infrastructure Strategy and Consultation Document.

Recommended Reason

To progress the development of the Long Term Plan 2024-34.

/
Moved/Seconded

10. [Decision Report – Amend Treasury Management Policy](#)
D24/4714 Page 151

Recommendations

1. THAT the report be received.
2. THAT the Treasury Management Policy be amended as highlighted in the track changes in **Appendix 1** of this report.

Recommended Reason

To ensure the policy is fit for purpose for the next ten years of the Long Term Plan 2024-34.

/
Moved/Seconded

11. [Public Forum Response](#)

Speaker: TBC
Topic: Taranaki Synthetic Turf Trust

12. [Questions](#)

13. [Closing Karakia](#)
D21/40748 Page 164



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.



Our reference
F19/13/03-D22/17082

Health and Safety Message

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2024 Ordinary and Extraordinary Council meetings.

Date	13/02/24	12/03/24	9/04/24	14/05/24	11/06/24	9/07/24	13/08/24	10/09/24	8/10/24	12/11/24	10/12/24
Meeting	O	O	O	O	O	O	O	O	O	O	O
Neil Volzke											
Steve Beck											
Grant Boyde											
Annette Dudley											
Jono Erwood											
Ellen Hall											
Amanda Harris											
Vaughan Jones											
Min McKay											
John Sandford											
Clive Tongaawhikau											
Mathew Watt											

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES

Ordinary



F22/55/05 – D23/50109

Date: Tuesday 12 December 2023 at 3.30 PM

Venue: Council Chambers, Stratford District Council, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor – M McKay, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris (*part meeting*), E E Hall, V R Jones, W J Sandford, C M Tongaawhikau and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets Mrs V Araba and the Director – Corporate Services – Mrs T Radich, the Director – Environmental Services – Mr B Sutherland, the Director – Community Services – Ms K Whareaitu, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Parks and Reserve Officer – Mrs M McBain (*part meeting*), the Roading Asset Manager – Mr S Bowden, the Projects Manager – Mr S Taylor (*part meeting*), the Community Engagement and Development Lead – Ms A Crane, the Communications Advisor – Mrs S Clarkson, the Property Officer – Mrs S Flight (*part meeting*), the Sustainability Advisor – Ms V Dombroski (*part meeting*), the Communications Manager – Ms G Gibson, the Corporate Accountant – Mrs C Craig, the Community Development Manager – Mr C Julie (*part meeting*), one member of the public and one member of the media (Stratford Press)

1. Welcome

The District Mayor welcomed Elected Members, members of the public, staff and the media to the meeting.

1.1 Opening Karakia D21/40748 Page 8

The opening karakia was read.

1.2 Health and Safety Message D21/26210 Page 9

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

There were no apologies received.

3. Announcements

The Director – Corporate Services reminded councillors about the pecuniary interest register which is required to be published by the end of February 2024. The return for this year will be sent out by the end of December. Elected members can make changes at any time throughout the year. The obligation to keep these current and accurate sits firmly with elected members and not staff.

The District Mayor noted that a late item will be tabled being the minutes from the Sport NZ Rural Travel Fund Committee meeting held on 21 November 2023. In order for these funds to be released to the applicants a resolution by council adopting the recommendation of the committee is required. These minutes were circulated to elected members and no objections to tabling this item were received.

The District Mayor noted that the special meeting of LGNZ was held yesterday. As the presiding member for this council he voted in accordance with the recommendations from the extraordinary meeting last week. The results were as follows:

- Section 1 - Build a new system of government that's fit for purpose *94% for*
- Section 2 - Rebalance the country's tax take between central and local government *98% for*
- Section 3 - Create stronger, more authentic relationships between local government and iwi, hapū and Māori *73% for*
- Section 4 - Align central, regional and local government priorities *93% for*
- Section 5 - Strengthen local democracy and leadership *87% for*

Section 4 did not pass with the required amount of votes, therefore it will not be taken to the government as a recommendation but it will still become LGNZ policy.

4. Declarations of Members Interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda. There were no conflicts of interest declared.

5. Attendance Schedule

The attendance schedule for Ordinary and Extraordinary Council meetings was attached.

6. Confirmation of Minutes

6.1 Ordinary Meeting of Council – 14 November 2023 D23/46475 Page 11

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 14 November 2023 be confirmed as a true and accurate record.

HARRIS/BECK
Carried
CL/23/130

6.1.1 Updated Meeting Schedule D23/43918 Page 16

The updated meeting schedule is attached with two further amendments required:

Recommendation

THAT the amendments to the Meeting Schedule (Item 8) be approved as follows:

- Workshop – 9.00am, Tuesday 23 January 2024
- Audit and Risk Committee Meeting – 12 March 2024 - be amended to correct date of 2.00pm, Tuesday 19 March 2024.

BOYDE/DUDLEY
Carried
CL/23/131

- The Deputy Mayor requested the workshop scheduled for 23 January 2023 be changed to start at 9.00am due to the amount of work still required for the Long Term Plan.
- Councillor Hall recalled that moving the Farm and Aerodrome Committee meetings to fall on the same day as other meetings had been discussed at the last meeting. Councillor Boyde noted this clashed

with regional council meetings he attended and the District Mayor noted the pressures this placed on staff preparing multiple reports, agendas and minutes.

6.1.2 Public Forum Notes
D23/46542 Page 20

The notes from the Public Forum held on Tuesday 14 November 2023 are attached for Council's information.

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Remove Councillor A M C Dudley from in attendance as she was an apology for that day.

6.2 **Audit and Risk Committee – 21 November 2023**
D23/47249 Page 22

Recommendations

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 21 November 2023 be received.

ERWOOD/McKAY
Carried
CL/23/132

2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 21 November 2023 be adopted.

VOLZKE/McKAY
Carried
CL/23/133

The Chief Executive noted the forecasting assumptions that were received by the Audit and Risk Committee included the three waters not being in council's business. However it is now better to include the three waters in these.

6.3 **Policy and Services Committee – 28 November 2023 (Hearing)**
D23/48292 Page 30

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee, to hear and consider submissions to the draft Beauty Therapy, Tattooing and Skin Piercing Bylaw and Code of Practice, meeting held on Tuesday 28 November 2023 be received.

HALL/DUDLEY
Carried
CL/23/134

2. THAT the recommendations in the minutes of the Policy and Services Committee, to hear and consider submissions to the draft Beauty Therapy, Tattooing and Skin Piercing Bylaw and Code of Practice, meeting held on Tuesday 28 November 2023 be adopted.

ERWOOD/WATT
Carried
CL/23/135

6.4 Policy and Services Committee – 28 November 2023
D23/48069 Page 33

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 28 November 2023 be received.
VOLZKE/SANDFORD
Carried
CL/23/136
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting, excluding resolution 178 (Solid Waste Level of Service Change) on Tuesday 28 November 2023 be adopted.
BOYDE/TONGAAWHIKAU
Carried
CL/23/137
3. THAT the committee considers submissions received as part of the public consultation process and decide on Option 1 for the Level of Service for the new solid waste services contract. (Resolution 178)
SANDFORD/WATT
3 voted against
Carried
CL/23/138

The Deputy Mayor noted her disappointment on the decision regarding the solid waste kerbside level of service which pushed implementation of the food waste collection to 2027. This was a real chance for council to make some savings and she felt this was a hospital pass to the next council who will not have access to the same savings. The cost of disposing in landfill will not get any cheaper and she requested that officers spend the next three years educating the community on how to reduce solid waste and help people understand that by diverting waste from landfill council can make genuine savings. This needs to be begin now otherwise in 2027 council will be in the same situation but it will be costing more.

The Deputy Mayor and Councillors Hall and Harris voted against the motion.

The Sustainability Advisor left the meeting at 3.49pm

6.5 Extraordinary Meeting of Council – 5 December 2023
D23/48551 Page 46

Recommendation

THAT the minutes of the Extraordinary Meeting of Council held on Tuesday 5 December 2023 be confirmed as a true and accurate record.

VOLZKE/JONES
Carried
CL/23/139

6.6 Farm and Aerodrome Committee – 5 December 2023
D23/48502 Page 52

Recommendations

1. THAT the unconfirmed minutes of the Farm and Aerodrome Committee meeting held on Tuesday 5 December 2023 be received.
VOLZKE/JONES
Carried
CL/23/140
2. THAT the recommendations in the minutes of the Farm and Aerodrome Committee meeting held on Tuesday 5 December 2023 be adopted.
BOYDE/BECK
Carried
CL/23/141

Councillor Boyde noted the following points:

- The farm and aerodrome have both been performing really well.
- The meeting included discussion around the Long Term Plan projects.
- A workshop was held for a three yearly self review to make sure the committee is fit for purpose.
- The council farm is 2% ahead on a daily basis than last year.

Questions/Points of Clarification:

- It was clarified that the sale of the land on Stanley Road would be decided on by the Policy and Services Committee or the ordinary meeting of council. This was discussed to note there was no objection from the Farm and Aerodrome committee.

6.7 Tabled Item – Sport NZ Rural Travel Fund Committee – 21 November 2023
D23/45280 Tabled

Recommendations

1. THAT the unconfirmed minutes of the Sport NZ Rural Travel Fund Committee meeting held on Tuesday 21 November 2023 be received.
VOLZKE/TONGAAWHIKAU
Carried
CL/23/142
2. THAT the recommendations in the minutes of the Sport NZ Rural Travel Fund Committee meeting held on Tuesday 21 November 2023 be adopted.
McKAY/DUDLEY
Carried
CL/23/143

Councillor Harris noted there had been two applications totalling \$900 as the summer round is usually quite light. Both applications were approved and this leaves just under \$12,000 in the fund for the winter round which is the most contested.

7. Decision Report – Future of the Former TSB Pool Complex
D23/35288 Page 58

Recommendations

1. THAT the report be received.

VOLZKE/ERWOOD
Carried
CL/23/144

2. THAT Council determines to demolish the TSB Pool Complex and return the underlying land to the park, as per option 2.

BOYDE/BECK
Division
For 10
Against 1
CL/23/145

Recommended Reason

There is considerable interest from the community as to the future of the former TSB Pool Complex. Option 2 will provide the community an opportunity to decide on the future of this asset.

Questions/Points of Clarification:

- It was clarified that this cost was just to return the land to grass. There would be further considerations on what to do with the land then but anything further would be an additional cost.
- It was clarified that following demolition it would be filled with just standard fill to return it to a grassed area. It would not be engineered fill.
- The District Mayor noted that part of these considerations included deciding if targeted consultation was required with the community. The Chief Executive clarified that council could make this decision as the facility currently has no purpose and therefore it is not a level of service change. If council proceeds with consultation then it needs to be comfortable with honouring the outcome of the consultation.
- It was clarified that two contractors have quoted this job.
- Councillor Boyde noted he could not see any value in going to the community as it will hold up time and cost money and resources. The report clearly showed all of the issues of the building and he supported option 2.

Points noted in discussion:

- Councillor Hall felt that if council was to undertake the seismic assessment it would just be the beginning of the costs related to this building. Even with an expression of interest to repurpose the facility she did not foresee any club or organisation having the ability to be interested in, or able to pay for the work that would be required and then they would come back to council. Demolishing the building will provide the opportunity for a clean slate for future generations to use the space.
- Councillor Watt felt this was being done the wrong way around. He felt if council planned someday down the track to put something there then it would have to get diggers to dig out the top soil and put engineered fill in. He thought council should decide what it was doing with the land and then create a building platform or create a grass field.
- The District Mayor noted there was no future proposed for the building and no plan on the horizon for what could be done with that space other than to re-grass and return a park status. There have been suggestions for what could be done with the building but none have gained any momentum. If the public was consulted with then council needed to be genuine and consider it if a fantastic idea is presented that it would be willing to commit to it.

*The Community Development Manager joined the meeting at 4.02pm.
Councillor Harris and the Parks and Reserves Officer left the meeting at 4.02pm.*

- Councillor Boyde noted that the report shows the building needs to come down. If there was a project it couldn't be done in the current climate, the safest thing to do is turning it back to grass. If the council comes up with something in the future then it can look at that then.
- The Deputy Mayor supported the motion. She could not see the building staying and therefore it would be a cost effective way to do this now. It is a beautiful sheltered area to provide a green space in.
- Councillor Jones noted this only decided what to do with the building and not the timeline. Mr Hanne noted this decision would allow this project to be put in the Long Term Plan and would suggest doing it early as it is currently a financial overhead and risk.
- Councillor Erwood noted he would like to see this go to public consultation. There are some big dreams in the pipeline. He took heed of what was in the report but felt the community should have the opportunity to do something with it. He did not want to spend any extra money in the building. He noted due to the significant damage to fields over winter there could be interest in it being an indoor training facility. He also noted the report was dated in April and wondered why it had taken so long to be brought to council.

A division was called.

Those voting for the motion: Councillors: Beck, Boyde, Dudley, Hall, Jones, Sandford, Tongaawhikau, Watt, the Deputy Mayor and the District Mayor.

Those voting against the motion: Councillor Erwood.

Recommendations

3. THAT council instruct officers to consult on the TSB Pool Complex demolition as a key issue in the LTP Consultation Document.

VOLZKE/JONES
Division
For
Against
Lost
CL/23/146

Consultation

- The District Mayor noted this was the opportunity to consult with the community on this matter. Mr Hanne noted that given funding was dependent on the Long Term Plan there would already be an element of consultation, however this was to decide whether the item was directly consulted on or not.
- It was clarified there had been no decisions made what would happen to the old pool complex when the new aquatic centre had opened.
- Councillor Jones noted he would be voting to not consult. Councillors are put here to make a decision and have made the decision for it to go. Councillors do not know the cost to repair it nor the cost to building something new, so he was going with his vote that it does need to go.
- Councillor Erwood noted it was not going anywhere, it has been empty for a year. There is potentially someone who may want to take over the whole thing and do the repairs. Someone may be able to do something with it but noted he would fully support it if the community said pull it down.
- Councillor Tongaawhikau noted the reason the pool had been shifted was because the building was a problem in the first place. He understood someone may want to use it but who would it fall back on if there were problems? Public consultation is important but in this case councillors have made a decision and although it is an asset it is a liability as well.

The Community Development Manager left the meeting at 4.18pm.

- Councillor Hall noted she was going to vote against this motion. One reason was the safety of the facility, although she understood legislatively there was 25 years to do something but it is still a risk and the longer it sits there the more of a liability it becomes. She didn't want to say not to consult as she believes consultation is a good thing but she was concerned in this instance it would be misleading

when council has clearly gone through a long process to build a new facility as the old one was not fit for purpose or safe. There is a lot of information on the costs to demolish and costs to keep it, if council goes out for consultation there might be feedback that does not have that information in mind. Councillors are here to make decisions on behalf of the community and she has faith in their ability to do that.

- Councillor Watt supported going out for consultation. Not because he wants to see it stay or anything else built there he just wanted to make sure if it is demolished and left as dirt and someone has a good idea to do something then council would have to pull out all the fill and put metal in there to have a good building platform. It might cost a certain amount of money to demolish it but it will cost a whole lot more to dig it back up and put engineered fill in at a later date.
- Councillor Boyde noted he would not be supporting the motion. Councillors are elected for a purpose. There is a good report and going out for consultation doesn't make any sense as there has been plenty of opportunity for people to come up with good ideas.
- The District Mayor noted his concern that council would need to spend \$60,000 just to find out the condition of the building. He did not think there would be any member of the public or a club willing to pay \$60,000 just to find out if the building could be repurposed and brought up to standard. To fairly consult he felt council would have to spend that money to get that report first to be able to tell council and the public what condition it is in. There is no insulation, it leaks and it is a purpose built building so he could not see an easy use for it. The option of leaving it there is not an option. He also noted as a park some ideas may not be permissible to go in there.

A division was called.

Those voting for the motion: Councillors: Erwood, Sandford and Watt

Those voting against the motion: Councillor Beck, Boyde, Dudley, Hall, Jones, Tongaawhikau, the Deputy Mayor and the District Mayor.

8. [Decision Report – Future of Prospero Place](#)
D23/47509 Page 70

Recommendations	
1. <u>THAT</u> the report be received.	VOLZKE/SANDFORD <u>Carried</u> <u>CL/23/147</u>
2. <u>THAT</u> Council approves to progress the proposed Prospero Place concept plan Northeast Plaza only (as shown in Appendix 1) as per Option 3.	BECK/BOYDE <u>1 against</u> <u>Carried</u> <u>CL/23/148</u>
Recommended Reason	
Providing a decision on the preferred option will guide Officers to progress this project, once negotiations for the purchase of the green space in Prospero Place.	

The Projects Manager noted the following points:

- This is the concept plan that was shown to council in 2022 and was displayed at the 2022 A&P Show.
- This report seeks council's approval to adopt the concept plan to progress to the next stage. The options include doing the whole thing, doing nothing or focusing on one area.

Questions/Points of Clarification:

- Councillor Sandford noted he thoroughly supported this project and was keen to get it going. However he did note that these maps were very difficult to view on the ipads.
- Mr Hanne clarified that these were conceptual drawings and this resolution was about approving moving to the design stage.
- The Deputy Mayor noted this was taking council to the next stage if it takes over that space and asked where the negotiations for this were at? It was clarified that the current owner was still to complete the required work but that there was only one steel beam left to go up. A sales and purchase agreement has been presented but is subject to completing the required work which is why neither party have signed it as yet. The District Mayor thought council should progress with the planning stage.
- Councillor Jones asked what the next step was if council approved the concept plan? Mr Taylor clarified that this allowed officers to proceed with the final design work with would provide pricings to put in the Long Term Plan budgets and will be brought back to council for final approval.
- Councillor Beck noted he supported progressing with option 3 as the public has waited long enough and there has been a lot of work done on this already.

Points noted in discussion:

- Councillor Boyde agreed that he could not see the concept plan in the ipad but noted that this was about a design coming back to council. He has seen in the submissions over the years that one concern everyone has is the state of the main street and this will be a fantastic project. He was glad to see it finally moving forward although he appreciated the Deputy Mayor's concerns about making sure it can move forward.
- Councillor Hall noted she supported progressing with this. She noted it was hard to give good feedback as it was difficult to understand what she was looking at in the ipad and felt these sorts of plans needed to be provided in paper form in the future.
- Councillor Jones asked why council would not just proceed with all of these plans now? Mr Hanne clarified there is the option to proceed with all of them but there would only be a small benefit for a proportionally larger cost. The north east will take 5-10 years to complete and it may need to spill over into the adjacent area. Doing it in bits will also be useful to determine what is working well in the area and to move into different dynamics if required.
- The Deputy Mayor asked at what point would officers say this is not going to proceed as planned? Mr Hanne noted someone would be engaged to work on this project in the new year. If the sale was not successful then officers would try and repurpose the design back into the space council does have. The Deputy Mayor noted she would be voting against the motion as she did not have the confidence that council was ready to move forward with this.
- The Deputy Mayor voted against the motion.

The Property Officer left the meeting at 4.43pm.

9. Decision Report – Americarna 2024 – Proposed Temporary Road Closures
D23/48342 Page 77

Recommendations

1. THAT the report be received.

VOLZKE/ERWOOD
Carried
CL/23/149

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is given that the Stratford District Council closes the following roads on Friday 23 February 2024, between the hours of 7.00am and 3.00pm for the purpose of the 2024 Americarna event.

- SH3 Broadway between Seyton Street and Fenton Street.
- Regan Street between Miranda Street and Juliet Street between the hours of 9am to 3:00pm
- Miranda Street between the Seyton Street and Fenton Street.

3. THAT the Council approves the alternative routes detailed below:

- **Southbound traffic** – Left into Seyton Street, right into Juliet St, left onto Fenton Street to return to SH3 at the southern roundabout.
- **Northbound traffic** – Left onto Fenton St, right into Portia St to Seyton St, right onto Seyton St to rejoin SH3 at Seyton ST/SH3 intersection.

ERWOOD/BECK
Carried
CL/23/150

Recommended Reason

For the Stratford Business Association to host Americarna, it is necessary to close the roads listed above for safety reasons and for the participants to exhibit their vehicles via a static display. The proposed road closures require formal endorsement by a Council resolution.

The Roading Asset Manager noted the following points:

- This layout has changed from the last Americarna as last year part of Broadway South from the Southern round-a-bout to Celia Street was closed as well but this didn't work very well. So it is confined to Broadway North from the southern round-a-bout to Seyton Street with any spill over being Miranda Street to Seyton Street.
- To reduce costs the traffic management plan will have southbound traffic turning left at Seyton Street and back on Broadway at the southern round-a-bout. North bound traffic will turn left at the southern round-a-bout onto Fenton Street and then back onto the highway at Seyton Street.

Questions/Points of Clarification:

- Councillor Boyde noted he was a big supporter of Americarna but questioned the economic benefit for it following feedback from business owners that they don't enjoy the event at all. He asked if it had to be on the main street? It was clarified that this was a Stratford Business Association event. Councillor Sandford noted that the event had bypassed Stratford when they were told they would only be allowed on Miranda and Portia Streets. Councillor Boyde asked at what cost to ratepayers? The District Mayor noted the decision was whether to approve the road closure and approve the alternative route.

The Roading Asset Manager and the Projects Manager left the meeting at 4.49pm.

10. Public Forum Response

Speaker: Lauree Jones

Topic: Enviro Schools

Response:

Acknowledge and thank for presentation. Support in principle only.

11. Questions

- Councillor Beck asked if council was going to allow a referendum to decide what way council goes with the three waters to remain as status quo or go to a Taranaki entity? The District Mayor clarified that at this stage the law was unchanged and Stratford was heading towards a regional entity that commences operation in April 2025. The government has said they will repeal that so it is fair to say that what is in place will go, however it is unknown what is going and what, if anything, will replace it. He would be surprised if councils were not consulted with during this process and any referendum or public consultation will depend on that outcome. He made it very clear that council has never made the decision to form a water entity as the decision had been made for us.

12. Closing Karakia

D21/40748 Page 90

The closing karakia was read.

The meeting closed at 4.52pm

N C Volzke

Chairman

Confirmed this 13th day of February 2024.

N C Volzke

District Mayor

PUBLIC FORUM

Notes



F22/55/05 – D23/49712

Date: Tuesday 12 December 2023 at 3.00PM

Venue: Council Chambers, Stratford District Council, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor – M McKay, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris, E E Hall, V R Jones, W J Sandford, C M Tongaawhikau and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets Mrs V Araba and the Director – Corporate Services – Mrs T Radich, the Director – Environmental Services – Mr B Sutherland, the Director – Community Services – Ms K Whareaitu, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Sustainability Advisor – Ms V Dombroski, the Communications Advisor – Mrs S Clarkson, the Community Development and Engagement Lead – Ms A Crane, the Roading Asset Manager – Mr S Bowden (*part meeting*), the Projects Manager – Mr S Taylor, Ms L Jones and Mrs S Rine (Taranaki EnviroSchools), one member of the public and one member of the media (Stratford Press)

1. Welcome

The District Mayor welcomed the Chief Executive, Councillors, members of the public, staff, and the media.

2. Speakers

Speaker: Lauree Jones – Taranaki Enviro Schools

Topic: Cooperation on capturing the recycling along the Forgotten World Highway

Points noted in the presentation:

- This presentation is representing all schools from the Forgotten World Highway – Toko, Huiakama, Makahu and Marco.
- They have been talking with the schools for about two years around what waste looks like for them and they all feel the only real barrier within the enviroschool kaupapa is that they cannot address their own waste.
- With Makahu on board it now means 100% of the Forgotten World Highway schools are enviroschools.
- Sue Rine supports all Central Taranaki Schools as a facilitator.
- The proposal from the schools was sent through prior to the meeting. This was built with having meetings with the four different schools to talk about what waste looks like for them on the ground and they want to get away from a hole in the ground or burning it and bring their communities on board.
- The schools would really like to navigate their recycling methods as they can deal with food waste. But most other waste currently goes in a hole in the ground or gets burnt which isn't unfamiliar practice in Taranaki but because they are enviroschools it is a barrier for them to move forward and feel solid achievement.
- These are young people who are taking responsibility for the action around this. They are hoping with Taranaki Regional Council, Stratford District Council and enviroschool support it will support their schools and communities to get along with the proposal.
- At the moment they are looking for money to start the project and money for mileage reimbursement. The communities will control safety, security, transport and encouraging the communities to use the trailers.
- The trailers will be at a school for two weeks and the community will be made aware of when and where the trailers are. At the end of the two weeks someone from the local community will bring them into the transfer station and then put it back in the next location.

Questions/Points of Clarification:

- The Deputy Mayor applauded the schools for taking ownership of this issue as it has been raised for quite a few years. Council has been trying to find a solution while being cost effective for the ratepayers. She was really keen to look at this further.
- Councillor Hall noted that each school has their own community which are coming together to support this initiative.
- Councillor Boyde asked if this was recycling from the school or wider community and if one trailer would be sufficient to last the two weeks? Ms Jones clarified that it was community waste and that it would be a very fine balance to make sure this was adopted and embraced by local communities. The schools have taken the responsibility that it is up to them to share the information. The only issue raised is the concern Marco School will get the glass from the pub but no one else has identified that they might be overwhelmed. The survey was done through the Huiakama portion of the community drive and there are a portion of residents who drive near the school for work purposes and the trailers would also be accessible during the weekends. The responsibilities to ensure the community is informed when it is available and on site will fall with the schools. She felt the trailers would be enough to start with two trailers had been requested to rotate between the schools to ensure the community does not get lazy.

The Roading Asset Manager joined the meeting at 3.11pm.

- The Deputy Mayor clarified that she did not think this project would fall into the Waste Levy Contestable fund as it was to divert waste currently going to landfill which this wouldn't qualify as.
- Ms Jones noted that the principals would love to enter 2024 with a message to the communities saying what recycling may look like from 2024 onwards. She understood there was a lot to discuss at the moment and that being part of a LTP consideration would be good.
- The District Mayor noted that the schools in the eastern district have asked numerous times in the past for some sort of recycling facility. The issues have largely been what it might look like, who might use it, what sort of materials would be recycled, who clears and brings into the transfer station and who pays for it. The concept of having recycling in the areas has been widely accepted and he was pleased to see the kids driving this conversation.
- It was clarified that the proposal is purely for recyclables being glass, 1,2 and 5 plastics and paper/cardboard. There is no household waste to be collected.
- Councillor Harris noted that the kids have been leading this from the outset and the resistance has been from the parents. Having the kids drive this is a great way forward.
- Councillor Beck noted council had talked about mobile units in the WMMP and it was clarified that this was in the LTP projects. He noted that if this proposal didn't go ahead it was important to note that council was aiming in this direction. Ms Jones noted they were happy to help support and collaborate to achieve this.
- Councillor Tongaawhikau noted it was great to see the tamariki driving this and that he sees the kaupapa played out in the schools. It is a worthy kaupapa and one worth driving. These are four schools inland in a rural area leading the way forward.
- The District Mayor noted he would ask the waste management team to liaise with enviroschools on this. He noted decisions on the LTP would be made early in the new year.

The meeting closed at 3.18pm.

N C Volzke
Chairman

Confirmed this 13th day of February 2024.

N C Volzke
District Mayor

MINUTES

Policy and Services Committee



F22/55/05 – D24/4505

Date: Tuesday 23 January 2024 at 3.00PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The Deputy Mayor M McKay (the Chairperson), the District Mayor N C Volzke, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris, E E Hall, V R Jones, W J Sandford (*part meeting*) and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets Mrs V Araba (*part meeting*), the Director – Corporate Services – Mrs T Radich, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the HR & Governance Advisor – Mrs C Reynolds, the Communications Manager – Ms G Gibson, the Corporate Accountant - Mrs C Craig (*part meeting*), the Parks and Reserves Officer – Mrs M McBain, the Projects Engineer – Mr O Mabumbo (*part meeting*), the Services Asset Manager – Mr J Cooper (*part meeting*), the Graduate Roding Engineer – Mr F Hick (*part meeting*), the Sustainability Advisor – Ms V Dombroski (*part meeting*), the Community Development and Engagement Lead – Ms A Crane (*part meeting*), the Roding Manager – Mr S Bowden, the Graduate Asset Engineer – Ms K Van Hout (*part meeting*), the Projects Manager – Mr S Taylor, the Communications Advisor – Mrs S Clarkson (*part meeting*), the Planner – Connor Marnier (*part meeting*), the Finance Officer – Mrs J Mack and two members of the media (Stratford Press and Taranaki Daily News (*part meeting*)).

1. Welcome

The opening karakia was read.

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The Deputy Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An apology was received from Councillor C M Tongaawhikau

Recommendation

THAT the apology be received.

ERWOOD/WATT
Carried
P&S/24/1

3. Announcements

There were no announcements.

4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no conflicts of interest.

5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

6. Confirmation of Minutes

6.1 Policy and Services Committee –28 November 2023 (Hearing)
D23/48292 Page 15

Recommendation

THAT the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Draft Beauty Therapy, Tattooing and Skin Piercing Bylaw and Code of Practice, held on Tuesday 24 October November 2023 be confirmed as a true and accurate record.

HARRIS/HALL
Carried
P&S/24/2

6.2 Policy and Services Committee –28 November 2023
D23/48069 Page 18

Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 28 November 2023 be confirmed as a true and accurate record.

SANDFORD/VOLZKE
Carried
P&S/24/3

7. Matters Outstanding

D16/47 Page 31

Recommendation

THAT the Matters Outstanding be received.

JONES/BOYDE
Carried
P&S/24/4

The Director – Environmental Services noted the Ariel Steet numbering is currently being looked into.

8. Information Report – Reserve Balances and Movements 2022/23

D23/47870 Page 32

Recommendation

THAT the report be received.

DUDLEY/BOYDE
Carried
P&S/24/5

The Corporate Accountant noted the following points:

- Currently there are two reserves in deficit, roading and water supply. There is concern that there is not enough funds to fund water supply from reserves. It was noted all renewal is reserve funded, which is not realistic from an empty reserve, however there is a report coming up with proposed loan funding to move forward.

Questions/Points of Clarification:

- Councillor Hall sought clarification on point 2.2 of the Executive Summary. She questioned if the dates were correct. It was noted the dates should be 30 June 2022 and 1 July 2023 respectively.
- Councillor Boyde questioned if the water supply reserve was for water only, not wastewater. It was confirmed this is correct.
- The District Mayor questioned if the 2023/2024 over budget spend of \$1,000,000 for roading outlined on page 35's opening paragraph, was expected to be remedied over one year or a longer time period. It was noted in the current financial year roading will be over budget and there is discussion to be had on what to do regarding an overdrawn reserve, what rate should be used to attempt to refill the reserve. It was noted this is not addressing the fact that roading has become more expensive and roads continue to need to be maintained.

The Services Asset Manager and Sustainability Advisor joined the meeting at 3.12pm

- The Mayor questioned if depreciation funding of the pool was double dipping. It was noted if you build a new pool and fund the depreciation, and at the same time fund the loan from rates, the current ratepayers will be paying for the current asset but also paying for a future pool. Therefore, the approach of funding the loan from the depreciation ensures ratepayers only pay for one facility at a time, and once free of the loan servicing cost the full amount benefits the depreciation reserves.
- The Deputy Mayor questioned if the depreciation amount is taken off the loan repayment. It was noted if depreciation is rate funded, the loan repayment comes out of reserves, which means the use of the asset comes from rates, rather than the payment of the asset.

9. Decision Report – Communications and Engagement Strategy Review 2024

D24/570 Page 38

Recommendations

1. THAT the report be received.

ERWOOD/HARRIS
Carried
P&S/24/6

2. THAT the reviewed *draft* Communication and Engagement Strategy be released for public feedback with the amendments noted in discussion.

MCKAY/HALL
Carried
P&S/24/7

Questions/Points of Clarification:

- Councillor Boyde made the observations that throughout the strategy different census dates and information were being used. He noted there were 2013 and 2018 census information used. It was noted 2018 census was the most up to date public information, and the 2013 referral is in 2020 Communications & Engagement Strategy.

- The District Mayor noted on page 56 under 5. District Profile, reference is made to Egmont National Park, which needs to be updated.
- The District Mayor noted on page 56 under ethnicity, the totals do not add up to 100%. It was noted this will be looked into and resolved.
- The District Mayor noted on page 58, the second to last bullet point states “the promise that the public’s contributions will influence the decision”. He believes this implies that if the contributions from the community were one way or the other, this might influence Elected Members to go down that track and that is not always what happens. He suggested there could be another word to suggest contributions could influence, but don’t always determine the outcome. It was noted the bullet points are extracted from the International Association for Public Participation (IAP2) Core Values, therefore the bullet points could not be updated, however could be removed if not considered suitable.
- The District Mayor noted he did not see any reference to how Council will process communication from the community in forms of Facebook anger and misinformation. He questioned how Council responds to that in terms of community engagement. It was noted this could be addressed in the strategy, however there is an internal social media engagement policy for these situations, as well as a policy on how Council interreacts with the media.
- The Deputy Mayor noted page 63 possibly covers council staff behaviour. It was noted it does, and staff guidelines are also being worked on.
- Councillor Sandford questioned if the bullet points on page 58 were being taken out, as he believes they have very significant wording, and he doesn’t want to see someone use them against council.
- Councillor Hall noted she had listened to what others had noted and believes ‘influence’ does not mean the decision needs to go the group wants them to go. It could mean the discussion was influenced by others contributions before the decision is made, not influencing the outcome.
- Councillor Sandford reiterated his question regarding the removal of the bullet points. Ms Gibson suggested that these bullet points could be put in italics so it is more obvious the points are from somewhere else. It was noted it could be reformatted and the words included that council acknowledges the core values are important which would be an acknowledgement and not an adoption.

10. Decision Report – Significance and Engagement Policy Review

D23/41012 Page 67

Recommendations

1. THAT the report be received.

BOYDE/DUDLEY
Carried
P&S/24/8

2. THAT the *draft* Significance and Engagement Policy and statement of proposal is released for public consultation in accordance with section 82 and 82A of the Local Government Act 2002.

Hall /HARRIS
Carried
P&S/24/9

Questions/Points of Clarification:

- Councillor Harris referred to page 85 and the list of Strategic Assets, and questioned if there was a discussion to call Housing for the Elderly something different. She requested it be called something different, and be named that everywhere.
- Councillor Harris questioned why the Centennial Restrooms and TET Stadium were not listed under strategic assets, when the War Memorial Centre was. It was noted the War Memorial Centre was on the list as it was a more diverse facility, and currently housed Civil Defence, where the TET was like any other sporting facility. It’s removal would not impact the wider community, only a few sports groups.
- The District Mayor questioned why the Council farm was not listed as a strategic asset. It was clarified that the farm is not a strategic asset, it is not an important asset to the wider community and is not crucial in what Council provides.

- The Deputy Mayor referred to page 81 in the table beside Financial Cost, and questioned what would trigger in terms of significance and engagement. It was noted nothing would go over 5% of total council expenditure without a decision being made which would have been identified as significant which would trigger community consultation.

The Services Asset Manager left the meeting at 3.45pm.

- The District Mayor questioned what is Councils definition of climate change, and when is that triggered? It was noted the list is not triggers, triggers would be decided at the time. The Deputy Mayor noted she is mindful of the term climate change popping up more and more, however it has not been discussed what climate change means for the Stratford District. Councillor Hall noted she would like it left in there to help encourage discussion on what climate change means for this council. It was noted this discussion is likely to be had regardless, however this policy will not be brought back to council for review for another three years. It was noted if it is not put in the policy in some form it will not be discussed in future reports.
- Councillor Boyde noted he disagreed that the Council farm is not a strategic asset. It was noted strategic assets are defined in the Local Government Act 2020, that the farm has always been seen as an economic return which helps reduce rates. It was noted if the farm was sold and money reinvested it would not have an impact on council's service delivery.
- Councillor Hall noted there is a report to decide on earthquake strengthening, and noted the decision made there may have an impact on the list of strategic assets. Councillor Harris questioned if the strategic assets can be amended once the policy comes back from consultation. It was confirmed there were other avenues to update the list.
- The Deputy Mayor noted she is happy with the policy, however, would like climate change removed and put under environmental. She believes that if climate change is included there is the expectation that Council is considering climate change, however at this stage it is not clear what it means for Stratford District Council. Councillors Beck and Watt agreed with the Deputy Mayor. Councillor Hall noted her concern that removing climate change means the discussion will not happen. She noted she would be in agreeance from her if there was an assurance the conversation will be had, otherwise she would like to see it kept in there. It was noted there is a plan to create a policy which shows Councils position on climate change, which will be before Councillors for debate this year.

The Sustainability Advisor and the Community Development and Engagement Lead left the meeting at 4.04pm

11. Decision Report – Administration Matters for Long Term Plan 2024-34

D24/1121 Page 93

Recommendations

1. THAT the report be received.

BOYDE/ERWOOD
Carried
P&S/24/10

1. THAT the draft Long Term Plan 2024-34 (LTP) be amended to incorporate the three waters activities for the full ten years of the LTP, noting the government's intention to repeal the Water Services Entity Act 2002 ("the Act").

2. THAT approval be given, subject to repeal of the Act, that the Consultation Document for the Long Term Plan 2024-34 is not required to be audited.

3. THAT the timeframe for the adoption of the Long Term Plan 2024-34 by 30 June 2024 continue to be the preferred date for adoption, however allowing some flexibility by agreeing that the LTP shall be adopted no later than 31 July 2024.

VOLZKE/WATT
Carried
P&S/24/11

12. Decision Report – Forestry Differential – Roothing Targeted Rate

D24/1114 Page 102

Recommendations

1. THAT the report be received.

BOYDE/DUDLEY
Carried
P&S/24/12

4. THAT the application of the Forestry Differential be expanded to include areas within a rating unit, of which are no less than 10 hectares, and used for exotic forestry (excluding indigenous and protected forests), where the rating unit is not currently classified as having forestry as the primary use under the Valuer-General rules

BOYDE/DUDLEY
Carried
P&S/24/13

3. THAT the amount collected under the Forestry Differential on the Roothing Targeted Rate be increased to \$350,000 (exclusive of GST), taking into account the increased costs of remediation works on council's roading network as a result of forestry operations.

VOLZKE/BOYDE
Carried
1 against
P&S/24/14

The Director – Corporate Services noted the following points:

- There has been a Forestry Differential for two years, which was increased this current year. Presented today are options to increase the differential for next year.
- There are three things to look at today:
 - First decision is regarding the differential on properties where forestry is not their main activity, however still have substantial forestry blocks. Currently the option is set at 10 hectares as there are not many under 10 hectares which will come under this.
 - Is the option of 10 hectares sensible?
 - What rate do you want to charge the differential at?
- If the decision goes through today, a letter to the potentially affected ratepayers will be sent out explaining the proposal and questioning if the estimated amount of forestry is correct.

Questions/Points of Clarification:

- Councillor Jones sought clarification regarding page 105, paragraph three which states “If the application of the differential is extended to parts of a rating unit, the forestry portion of these properties would likely come under the forestry differential from the 2024/25 rating year”. He asked what the defining parts of a rating unit are, and what is the rest of the rating unit? It was noted each portion would be given a value for example if a farm is half forestry it would be divided into 2, and charged half as forestry.
- Councillor Jones questioned if land was pastoral and changing to forestry, would that be better or worse for Council?
- Councillor Boyde noted he supported the 10 hectare limit and did not believe it should be any higher. He questioned where the data was collected? It was noted Council's imagery from 2022 was used, along with information from Taranaki Regional Council on forestry consents, they have given information in terms of property ID, which we have then used to find information. This information has not yet been verified.
- Councillor Boyde questioned if this activity will need to be consented when Council writes its District Plan. It was noted this was something which would have to be considered.

The Communications Advisor left the meeting at 4.15pm.

- The District Mayor noted there is a chance for an anomaly in the rating system if only information from TRC guides where to look for properties, when those within the Horizons region could potentially be missed. It was noted this is just a preliminary draft list, and is still a work in progress,

however then the visual was done, this included Horizon District properties. It was noted the Horizons data will be double checked.

The Projects Engineer left the meeting at 4.17pm.

- The Director- Corporate Services advised the plan is to send a letter to the identified farms noting the information collected and they can supply evidence this information is incorrect. Effectively they default onto the list, and they have to prove that they should not be.
- Councillor Harris noted she can see three Horizon District properties which have been captured. She enquired if letters were going to be sent to existing properties outlining the differential increase. It was noted there would not be, it would be treated as any other rates rise.
- The Deputy Mayor questioned why 10 hectares was the limit, and how many properties fall under this limit? It was noted that anything under 10 hectares may be random planting, rather than those for harvesting which is where the significant damage comes from.

The Planner left the meeting at 4.23pm.

- The Deputy Mayor questioned if the percentage which is applied to the property value, does the QV show the overall value of the farm, and then divide by the ten hectares, or do they value forestry differently. It was advised it would be treated as a separate property. It would be requested QV do this, which is covered in our current fee.
- Councillor Beck sought clarification if the ten hectares proposed included lots of little one hectare blocks or one single ten hectare block. It was advised it could be multiple stands of trees that make up ten hectares. Currently the information has been collected, and now questions would be asked from property owners who would then give their feedback, a final decision would then be made.

The Finance Officer joined the meeting at 4.25pm.

- Councillor Boyde noted he agreed with the increase as the cost of emergency roading is a major issue which is taking away from already planned roading. It was advised the unsealed budget this year was approximately \$600,000 which should be used for all unsealed roads, however most of this has been spent on forestry related road damage or preventative work. The budgets are being redirected to forestry damage instead of general maintenance which means there is no preventative maintenance elsewhere.
- The Deputy Mayor questioned if reimbursement the following year of the cost spent on repairing forestry roading could be looked at? It was advised we are essentially doing this by bringing the differential rate closer to the cost of maintenance. The Deputy mayor enquired if Council could be more open with ratepayers, clearly saying to them that Council is seeking reimbursement of the cost. It was advised that under the Local Government (Rating) Act 2002 we can budget for the next year to charge rates, if reimbursement is sought it is more like an invoice than a rate.

The Roding Manager left the meeting at 4.34pm.

- The Deputy Mayor wondered if there would be more ownership from the ratepayers if they knew they were going to be paying for it the following year. She questioned if there is a way to forecast the budget and set the targeted rate for the forestry blocks, which will mean transparency that Council is trying to cover the cost from that specific rate. Councillor Hall questioned how Council could relate the forestry rate to the differential rate.

The Graduate Asset Engineer left and the Roding Manager joined the meeting at 4.36pm.

- Councillor Boyde noted he believes what council is currently using the right approach. The Challenge is Council doesn't know how much is coming out, how often and the impact it is having on the road.

The Director – Assets left the meeting at 4.39pm.

- Councillor Beck questioned if the roads are being more damaged in the winter than the summer. It was confirmed they were. Councillor Beck then questioned if there could be a premium on harvesting in the winter, and other Councils have times of year when the roads are closed. It was advised it was unlikely to be able to close roads for specific usage types.
- The District Mayor noted it is very clear how much is being spent on roads, and we are currently retrospectively funding this which is allowing Council to cover this.

Points noted in discussion:

- Councillor Jones noted he is not happy with the jump as it is still uncertain what properties are going to be charged.
- Councillor Hall noted she disagreed with Councillor Jones and would be happy with over \$400,000 for recommendation three reflective of the fact that the cost of the road sat above \$350,000. The District Mayor noted she would also like to see an increase. She noted it is easy to get caught up on the \$380,000 however it is important to look at the bigger picture where it cost over \$900,000 however NZTA contributed to the cost. She noted this meant other projects are not getting completed because Council is utilising NZTA's subsidy for damage from forestry.
- Councillor Harris advised she is mindful of the increase, particularly the newly identified properties, and also of the fact that some identified will become ineligible which will dilute the pool, however she agrees with the recommendation.

The Director – Community Services joined the meeting at 4.45pm.

- Councillor Sandford noted it has taken years for Council to be brave enough to create this differential. He suggested identifying the properties to receive the rate, accept the \$350,000 recommendation and get going. Councillor Erwood agreed with Councillor Sandford.
- The District Mayor called a point of order, noting he moved the recommendation, any other Councillors who wish to put through an amendment to the motion should put forward an amendment.

Recommendations

3. THAT the amount collected under the Forestry Differential on the Roothing Targeted Rate be increased to \$400,000 (exclusive of GST), taking into account the increased costs of remediation works on council's roading network as a result of forestry operations.

HALL/NO SECONDER
Lapsed
P&S/24/15

- As there was no seconder the motion lapsed.

The Director – Assets joined the meeting at 4.50pm.

13. Decision Report – Revenue and Financing Policy

D24/1096 Page 110

Recommendations

1. THAT the report and attachments be received.

ERWOOD/HARRIS
Carried
P&S/24/16

2. THAT the draft Revenue and Financing Policy in **Appendix One** to this report, is approved to be released for consultation with the Long Term Plan 2024-34 Consultation Document.

ERWOOD/VOLZKE
Carried
P&S/23/17

The Director – Corporate Services noted the following points:

- There will be amendments which include adding in page numbers.

Questions/Points of Clarification:

- The Deputy Mayor questioned the definition of prudent in relation to page 112, 7.2.3. It was advised it is defined in the act, however it would be something along the lines of not putting council in a worse situation in ten years that could not be recovered from.
- The Deputy Mayor noted this policy sounds like it is opening the gates to lean more heavily on borrowing. It was advised this policy is allowing more flexibility for council to decide what is more financially prudent.

14. Decision Report – Housing for Elderly Policy

D23/19380 Page 137

Recommendations	
1. <u>THAT</u> the report be received.	<u>BOYDE/MCKAY</u> Carried <u>P&S/24/18</u>
2. <u>THAT</u> the Committee approves Option Three of the report as the preferred method for setting rental charges	<u>HALL/WATTS</u> Carried <u>P&S/24/19</u>
3. <u>THAT</u> the Draft Housing for the Elderly Policy be released to collect feedback from the key stakeholders.	<u>HARRIS/BECK</u> Carried <u>P&S/24/20</u>

The Projects Manager noted the following points:

- Table three shows the comparison of current rental charges to New Plymouth District Council and South Taranaki District Council however the South Taranaki District Council charges do not include their increases.

Questions/Points of Clarification:

- Councillor Hall questioned if there has been any investigation into what support is available for elderly. It was advised Work and Income New Zealand do have a supplement available, but this does not give a full reimbursement for the rental.
- Councillor Jones questioned the 80% rationale. It was advised this was a social activity, that 91% would cover the cost however this will fluctuate. Councillor Beck noted this had been talked about recently, and 80% was set which would allow the remaining to be the social activity of Council.
- The Deputy Mayor questioned what percentage of cost the current rates cover. It was confirmed 45% of the cost. She then enquired what percentage it would be if it is brought up. It was noted it would cover 90% of the cost.
- Councillor Watt questioned how many people are currently on the waiting list. It was noted there are currently 50 people on the waiting list and a letter is sent every year confirming they would like to remain on the waiting list. It was advised the Policy is looking at removing the second list as there are too many people on the eligible list.
- Councillor Harris questioned if the decrease in the applicants assets is part of the criteria. It was noted this will bring the Policy in line with New Plymouth District Council and South Taranaki District Council.

Points noted in discussion:

- The District Mayor noted option 3 reflects what has been discussed in previous workshops. He noted he is conscious of the original request and does not believe this needs to be discussed every year, the target can be set and then officers can make changes based on market value. He noted

his support for option 3. The Deputy Mayor noted her support for the District Mayor especially considering a deficit was made in the previous year.

One member of the Media (Taranaki Daily News) left the meeting at 5.20pm.

- The District Mayor supported the update of removing the secondary list, and the other proposed changes across the board. He questioned if the weekly income is still the appropriate figure, as minimum wage works out to be around \$47,000, which with no cost except rent would leave you doing well and with approximately \$900 per week. The Deputy Mayor noted she would support seeing that reduced. Councillor Hall questioned how much superannuation is currently. Councillor Dudley noted she knew someone living alone who receives \$496 per week. The District Mayor advised the whole point of the conversation is all of these people will be receiving superannuation and by giving reference to minimum wage it is giving scope for those who have investments over and above their income and if they have that amount coming in, they are not poor. The list needs to be shrunk to make sure it is only those who truly need it.

The Director – Community Services and the Director – Corporate Services left the meeting at 5.24pm.

- It was agreed to change Eligibility Criteria 2.5 to “that does not exceed the adult minimum wage for a 30-hour week”.
- The District Mayor requested that Other Conditions of Rental 3.1 and 3.2 have a provision that a when a person moves into a unit and their needs change (for example for health reasons) it does not obligate Council to facilitate that need. It was noted 3.2 is an attempt to cover this. Councillor Harris questioned if 3.2 allows Council not to accommodate the new need, does it prohibit the tenant for making those improvements. It was noted the decision would be made at the time.
- It was agreed to add in the clause that Council is not required to accommodate individual needs into the conditions and bring back before adoption.

The meeting adjourned at 5.33pm and reconvened at 5.45pm.

The Corporate Accountant and the Finance Officer in attendance had left the meeting and the Director – Community Services, the Director – Corporate Services and the Graduate Assets Engineer rejoined the meeting.

15. Decision Report – Fees and Charges 2024/25

D24/1117 Page 154

Recommendations

1. THAT the report be received.

ERWOOD/BOYDE
Carried
P&S/24/21
2. THAT the proposed Fees and Charges for 2024/25 be approved, with any amendments made, to be released for public consultation with the Long Term Plan 2024-34 (LTP) Consultation Document with amendments

HALL/HARRIS
Carried
P&S/24/22

Points noted in discussion:

Aerodrome strip hire fee

- It was agreed to include the Aerodrome strip hire fee.
- Councillor Boyde noted he did not mind the increase, however the bins need some work. Councillor Harris questioned if the bins that are there are included in the fee or are they additional and how often are the bins being used before Council should start charging them? Councillor Boyde advised the bins are being used. Councillor Harris questioned if it could not be ascertained when the bins are being used, can it be ascertained when the strip is being used? It was confirmed it could.

Aerodrome ground lease fees

- The Deputy Mayor noted she believed the amount of \$4.49 for proposed ground lease rental had been agreed on. It was advised there should be a maximum increase per annum set, it as suggested not going straight to \$4.49 but for it to be staggered over 3-4 years. It was noted the smallest charge is currently \$0.82 per square metre and the largest is \$3.30 per square metre, it is about stepping those to \$4.49. It was noted if it is going to be in fees and charges there needs to be a fixed amount, and everyone needs to be on the same amount. The Deputy Mayor questioned if it was too complicated to have in fees and charges. It was noted once the issue is resolved it will be simple. Councillor Hall noted even if you are paying \$0.82 and then being asked to pay the same as others there is no argument to be had as you have already received the benefit of a lower rate for years.
- Leave the option blank, come back and have a \$4.49 guideline with options to what will happen each year with a uniformed approach.

Cemetery Increase

- Councillor Sandford noted he believed the increases were moving in the right direction. The District Mayor noted the interment fee increase still leaves Council below their neighbour, could this be increased to \$2,100. Councillor Erwood agreed with the Deputy Mayor
- Increase interment fees to \$2,100.

Transfer station – addition

- No objections to the addition to add e-waste.

Roading - Removal

- No objections.

Sports Ground/Parks and Reserves Increase

- The Deputy Mayor questioned how many will be affected by the 100% increase per year. It was confirmed approximately 3 bookings per year.
- There were no objections to the increase.

Stormwater Connection - Increase

- No objections.

Trade Waste – No Change

- No objections.

Transfer station – addition

- No objections.

Councillor Sandford left the meeting at 6.10pm.

Venue hire increase

- It was noted there is a proposed blanket increase across the board, with a decision to be made on introducing a refundable vs a non-refundable deposit.
- The Deputy Mayor acknowledged there were options given for increases and decreases, and there has been feedback from the community that the current prices could discourage usage. She questioned if the proposed 0.2% rise for the War Memorial Centre was to align with community feedback. It was noted it was an attempt to get back lost customers. Councillor Dudley noted there was an \$80,000 loss on cancellations, and noted she would like to see that decreased. She advised she liked the flat rate to hire the whole facility for the whole weekend.
- It was clarified the proposal is to keep the 10% non refundable deposit at the time of booking (to be updated from bond) and the refundable bond. Councillor Hall recalled a conversation around at the time of booking something had to be paid, it was confirmed this would be the non refundable deposit. Councillor Harris noted she would like a non refundable deposit, which may prevent cancellations and discourage those who book as a back up plan but then cancel the plan at the last minute.
- The District Mayor explained the situation where someone hires the stadium and pays \$30 per hour for a few hours, which requires a \$300 bond which is more than the hire fee itself. He questioned the practicality of the bond and how often it is not refunded. It was advised approximately one booking per year. Councillor Hall noted the bond would be there to pay for any damage or cleaning required, however this would unlikely be needed for a 2-hour booking. It was advised the requirement is when food and drink are consumed, no matter the time frame.
- It was agreed to change the top line to 10% non refundable deposit at time of booking.

- Councillor Harris questioned if there could be any discretion on this charge as there would be some groups who are applying for funding and may not have the funds available at the time of booking. It was noted the Chief Executive has discretion for all fees and charges.
- Councillor Hall questioned if there was confidence the proposed costs will not equate to lost bookings. It was advised a lot of time was spent on comparing the charges and this is where it landed, however this is for Councillors to determine.
- The whole complex hireage is reduced to \$1,000 per day.
- The whole weekend charge is increased to \$2,500.
- The bond is removed and 10% non refundable deposit at time of booking introduced.

The Roding Asset Manager left the meeting at 6.33pm.

Library – No change

- No objections.

Wai o Rua Stratford Aquatic Centre – proposals to be confirmed.

- The proposed changes were tabled as discussed at the workshop earlier in the day.
 - School Groups
 - Councillor Harris advised she would like the charge to be \$2.00. Councillor Boyde disagreed and believed \$2.50 per child is a very fair price.
 - It was agreed to increase the charge to \$2.50 per child.
 - Swimming Sports Fees
 - It was noted the swimming school fee was removed when simplifying the fees. It was recommended to apply a discount rather than add a new charge line as having a swimming sports fee will introduce problems, for example some would complain they already received this price this year, why can it not be applied again?

The Roding Asset Manager joined the meeting at 6.42pm.

- Councillor Hall noted she had been thinking about the issues raised in the workshop. She noted she had come to the conclusion if Council looks at providing discounts to schools, the impact of this discount on the facility is insignificant to the overall running costs, however makes a big difference to the schools. She noted she would like to see something that reflects the feedback received from schools, and that it is about finding the balance between what is needed to run the facility, and getting children in the pool. Councillor Boyde questioned if Councillor Hall was suggesting what Councillor Erwood had recommended at the workshop. Councillor Hall noted that is not necessarily what she is saying, as she is also listening to the staff and does not want make things harder.
- The District Mayor noted if the lane hire fee was dropped to 50% only \$5,000 per year of income is missed. Councillor Dudley noted that if a lane hire fee was not charged, the schools may be more likely to come back for more fun days.
- The Deputy Mayor questioned if schools are booking in swimming sports, would they not say how many lanes they want booked? Councillor Dudley questioned how many people would be put out if lanes were out of action for two hours.
- Councillor Hall noted the suggestions are offsetting a new charge, but is not addressing the issue. Councillor Erwood agreed that the issue is getting over complicated. He suggested adding a new school swimming sports charge with something like \$5 per child and if the whole complex is required then more is charged. Councillor Hall noted \$5 per child is more than the current charges.
- Councillor Boyde noted all the other new charges are fairly straightforward, is there the possibility to come back to this with more options. It was advised there was no more information to supply, so the decision is ready to be made.
- The Deputy Mayor questioned if based on the communication from the schools, is the lane hire fee the issue? It was confirmed this is the main complaint as it is based on the perception. It was recommended that a blanket fee with no lane hire that would be better received. The District Mayor reiterated there is the perception of double dipping. He suggested a price of \$4-\$4.50 per child would be right. It was noted the fees and charges will be included in the consultation, so schools will give their feedback.
- Councillor Hall questioned if there would be a \$2.50 charge per child for a fun day, but a different charge for swimming sports.
- Councillor Harris questioned if no matter what figure was defined, whether the schools could use all 8 lanes? It was advised there would have to be a Policy on how many children per lane.

3. THAT a 'school swimming sports' fee of \$4 per child is introduced into the fees and charges. To be available to each school in the District, once per year with a maximum of four hours per day.

ERWOOD/BOYDE
Carried
P&S/24/23

- Councillor Boyde questioned if the swimming sports fee could offer a solution to the club and carnival days. It was noted the carnival days are too frequent to fit this solution. The District Mayor advised to offer consistence there could be a carnival fee at a higher level, along with a time limit as they have the same issues as the primary schools. He noted they generally need 8 lanes and a warmup area.
- The Deputy Mayor questioned what the feedback from the clubs had been. It was noted they were also upset about the double dipping of the entry fee. Councillor Hall suggested one fee which incorporates all the fees, and discounted. It was advised the choice could be to go to lane hire only. The Deputy Mayor suggested they wanted to book the programme pool and the main pool and could pay both per lane costs but not pay the entry fee.
- Councillor Hall questioned what fees Taranaki Swimming make? It was noted that this information would be presented back to the committee at a later date.

Animal Control – Increase

- Councillor Harris noted she did not agree with the increase, referencing where it is suggested there will be an increase will increase the amount of unregistered dogs, which she agrees with. Councillor Dudley agreed with Councillor Harris.
- It was noted a certain portion of revenue needs to come from user charges, and last year this was not achieved, therefore dog control is the only place that charges can be increased.
- Councillor Harris questioned if there were optics into the expenditure which comes from dogs which are unregistered, are those who register their dogs covering those who do not? It was advised the biggest increase in expenditure is after hours dog control. Councillor Harris questioned if the after hours costs are recovered from the dog owner. It was advised the impound fees partially offset the cost, however it is not a direct transaction per callout.
- There were no objections to no change in dog registration costs.

Bylaws – Increase

- No objections

Health and Safety Licenses – Additions / Increases

- No objections

Mobile Trade shops bylaw – No change

- No objections

Tattoo and Beauty Therapy – No Change

- No objections

Resource Management – Increase

- No objections

All corporate services

- No objections

16. Decision Report – Facilities Seismic Assessments – Strengthening Costs

D23/47876 Page 180

Recommendations	
1. <u>THAT</u> the report be received.	HARRIS/DUDLEY Carried <u>P&S/24/24</u>
2. <u>THAT</u> the Committee approves Option 3 for the Wall Memorial Centre.	HALL/ERWOOD Carried <u>P&S/24/25</u>
3. <u>THAT</u> the Committee approves Option 4 for the TET Multi Sports Centre.	HALL/DUDLEY Carried <u>P&S/24/26</u>
4. <u>THAT</u> the Committee approves Option 3 for the Clock Tower.	

Points noted in discussion:

War Memorial Centre

- The Deputy Mayor noted there are 25 years before being non-compliant, and that there are mentions of insurance benefits, but questioned if the decision was made today to do something in 24 years where would that lead Council to. It was advised that if there was an earthquake there is the possibility to be in trouble with WorkSafe, as well as insurance for natural disasters increasing. The Deputy Mayor questioned if there was no decision made today, but the issue revisited in ten years, would that be considered doing nothing? It was advised it was the same, as Council would not have done everything in its power to make everyone safe.
- The Deputy Mayor questioned if over the next 10-25 years Council could work on replenishing reserve funds to complete the work. It was advised Council could start rating for a capital project and set the money aside to pay for something in the future, or do it now and repay it which reduces the risk of something happening if it is not done now, and the cost of inflation.
- The Deputy Mayor requested a comparison between the War Memorial Centre and the TET Multi Sports Centre and how often they are both booked and utilised. It was noted this information would need to be sought. The Deputy Mayor pondered if it would be better to redirect funds into one facility. It was advised currently there are two Civil Defence facilities, it was unlikely the War Memorial Centre will ever reach the required Civil Defence level so the advice would be to move it all to the TET Multi Sports Centre, however that is for Councillors to decide.

The Parks and Reserves Officer left the meeting at 7.34

- Councillor Hall advised she supports the recommendation as there is a liability and risk to life and Council now have the knowledge of that risk. She also noted if something is not done now, it will cost a whole lot more money in the future. She advised she would like to see option three adopted. Councillor Erwood agreed with Councillor Hall, noting Council cannot put their head in the sand.

TET Multi Sports Centre

- Councillor Hall noted she had thought about the cost and when an Civil Defence Emergency happens it would be fantastic to have a facility for the community to utilise.

Clock Tower

- Councillor Boyde noted he supports Option 4 and recommended it should be put in Prospero Place.
- Councill Harris requested a confirmation on the estimate to strengthen to 67%. It was advised it would cost another \$20,000 to get further costings for the three options. Councillor Harris questioned if the amounts were estimates. It was confirmed the consultant was reluctant to put his name next to the prices without further investigation, and required another two months.

- Councillor Harris queried the report saying demolish and rebuild for option four, rather than relocate. It was advised it would not be able to be relocated as there is the old concrete structure inside.

THAT the Committee approves Option 4 for the Clock Tower.

BOYDE/JONES
Motion Lost
P&S/24/27

- Councillor Jones noted he supported Option 4 if it went out for consultation. It was advised whatever option is chosen will go out for consultation. Councillor Harris noted she struggles with the amount as it is a similar price to a building which is actually used. She noted her support for option four if it goes out for consultation. Councillor Erwood also noted his support for option 4 and questioned if a smaller, more economical version could be built.
- The District Mayor disagreed and noted he could not find any justification in a \$1,000,000 - \$3,000,000 cost to move it across the road. He advised he supports option 2 with it being put into year 2025 to be completed, noting there is no more risk than any other building or veranda on Broadway and is not an occupied building. Councillor Dudley noted she agreed with the District Mayor, that spending that amount of extra money is ridiculous. She noted she also does not like the idea of moving the clock tower as it is iconic and you can see it when coming into Stratford.

THAT the Committee approves Option 2 for the Clock Tower.

VOLZKE/BECK
Carried
1 Against
P&S/24/28

- Councillor Boyde voted against the motion.

The meeting adjourned at 7.54pm and reconvened at 8.02pm.

17. Decision Report – 2024/2034 LTP Capital Projects

D23/47571 Page 189

Recommendations

1. THAT the report be received.

BOYDE/DUDLEY
Carried
P&S/24/29

2. THAT Council approves Option 3 – Consider each project per Activity as outlined in **Appendix 1** of this report with supporting Business Cases in Appendix 2 and approve as necessary for information in the community consultation document with the amendments as noted in discussion.

DUDLEY/HALL
Carried
P&S/24/30

The Projects Manager noted the following points:

- The total dropped from the budget this morning was \$8,000,000 over ten years, with year one decreasing by \$445,000 and year two decreasing by \$1,200,000.

Points noted in discussion:

Clock Tower – Structural Strengthening

- Moved to year 9 and 10.

TET Stadium – Structural Strengthening

- Leaving as is.

War Memorial Centre – Structural Strengthening

- Move to year 2027/2028 and 2028/2029.

Demolition of the TSB Pool

- Remove the \$50,000 and move \$430,000 into year one.

War Memorial Centre roof

- It was noted an assessment will be completed after water blasting. It was advised if structural strengthening was not going to be completed until 2027/2028 then the roof may need to be completed sooner.
- It was decided to move this out to 2027/2028 to align with the strengthening, however can be changed with more detail after water blasting and change before being adopted.

Demolition of the Municipal Building and associated reinstatement.

- Remove the \$50,000 in the first year.

War Memorial – Stadium Lighting

- Move to 2027/2028.

War Memorial Centre – Resurface Stadium Floor

- Move to 2027/2028

The Communications Manager left the meeting at 8.15pm.

Survey Drones

- Remove

Library Development of seating areas/meeting spaces

- Update funding source to grants.
- Condense \$25,000 into year one and three.

Replacement of all Heritage Signs – Stratford to Tangarakau

- Councillor Harris noted she believes this is a nice to have, not a requirement as all the ones she has seen there is nothing wrong with. She enquired if this could be grant funded.
- Move to year 5.

Street Tree and tree surrounds replacements

- Councillor Erwood noted he does not believe this is a requirement. The Deputy Mayor advised these needed to be replaced, the alternative option is to take the trees out.
- Leave as is

Replace red brick monument wall with old bricks – Pioneer Cemetery

- Updated to Grant funding

Seating to pump track area

- Updated to Grant funding

Lighting at the Bike Park

- Updated to Grant funding

King Edward Park – Completion of the lime chip path

- Move to year 2.

Replacing lime chip path to concrete – Netball Courts to Rhododendron Dell

- Move to year 2.

Lighting and power box in Rhododendron Dell

- Move to year 1

The Communications Manager joined the meeting at 8.34pm.

The meeting adjourned at 8.35pm and reconvened at 8.38pm.

Ice Bath/Plunge

- Councillor Boyde noted he would like this removed. Councillor Beck agreed.
- Remove.

On-site Café – Tea and Coffee facilities

- Councillor Boyde noted he believed a coffee machine should not be considered. He noted he has no problem with someone else coming in and opening a café. Councillor Hall disagreed noting money would be made from it, so it should be a no brainer. Councillor Boyde noted it would be an overhead cost, including staff training, as well as businesses in town saying no to the proposal. Councillor Dudley noted her agreement with Councillor Hall as other cafes in town close at 2.30pm which means they will be closed after school, which is when most customers attend.
- Councillor Harris noted she would like to see the pool operating smoothly first and then pick up the café later down the line. The Deputy Mayor agreed, noting she sees the value in the opportunity to extract revenue from spectators, but does not believe now is the right time.
- Councillor Beck noted he does not want to see a café in there, he sees the opportunity for a coffee cart or similar operating out the front.
- Councillor Watt noted looking at the business case he does not believe it will make a profit, so would like the line removed.
- Councillor Jones noted the pool needs its ducks in a row before investing in a café, however sees the opportunity for a cart to go out front to see how that is customised before investing.
- Move to year 2027/2028.

Spin Bikes

- Councillor Hall questioned if 2026/2027 is the correct year for this. It was confirmed this funding was to purchase additional bikes, however TOI are inviting an application this year for wellbeing for the pool.
- Move to 2024/2025 along with Pilates – Reformers, Mirrors installation in fitness room and Total bars

Footpath Renewals and Walking and Cycling

- The Deputy Mayor sought clarification that Cordelia Steet has been identified as not needing a new footpath as it was already wide, could this be accommodated so it could be shared with cycling. It was advised currently when a footpath is replaced they are made 1.5 metres wide, however if it was on the main cycle route it could be made to 2.4 metres wide.
- The Deputy Mayor questioned what the walking and cycling budget is currently for. It was advised as Transport Choices is gone, it now sits in the Connecting Communities strategy. The Deputy Mayor questioned what the budget would look like if the plan was revised with shared use in mind when replacing the footpaths. It was advised footpath replacement comes from depreciation, and cycle ways comes from loan funding. The current footpath replacements could come from depreciation funds, with the extra to make it to 2.5 metres could be loan funded.
- Councillor Beck noted he believed the plans for Transport Choices were gone. It was advised the Connecting Communities Strategy was adopted before Transport Choices. The core of Transport Choices already existed, the funding has gone, but the intent is still there. Councillor Beck reiterated his understanding he believed it was gone. It was confirmed it existed before, but had received a significant funding boost.
- The Deputy Mayor noted she would be interested in the specifics of what is happening each year and that it would be nice to take a step back and look at the right priorities. It was advised the first five years would be taken up with Stratford Primary School and Portia Streets etc. It was noted that NZTA need to approve any plans in order to get subsidies, along with a safety audit from them. Projects will then come back to Council to reprioritise. Councillor Harris questioned for these projects to be subsidised they needed to be in the long term plan. It was noted if it is not on the list it would not get funding.

Brecon Road Bridge

- Councillor Jones questioned if there is a risk NZTA could say Council is not taking Brecon Road Bridge serious enough as it has been pushed down the line, could it be brought sooner so it can be determined if NZTA are going to fund it. The District Mayor agreed and would also like to see if moved forward. Councillor Jones suggested if the first year was moved into year three, it does mean it needs to be spent. Councillor Hall noted her support, which also shows the community Council is serious about the Bridge. It was advised it may show as a rates increase when the modelling was done.
- Councillor Boyde suggesting moving the projects to year four, five and six.
- There was no opposition to moving to year four, five and six.

It was noted that the meeting had now reached six hours which was the maximum duration of a meeting under the standing orders. Standing Order 4.2 allows for a resolution to continue or adjourn the meeting, transfer the remaining business to the next meeting or to an extraordinary meeting.

THAT the Committee will continue the meeting until the end of this report.

MCKAY/HALL
Carried
P&S/24/31

Bulk Discharge renewals

- Year one removed.

Safety Renewals

- Removing.

Pipework Capacity

- \$150,000 updated from year one to year three.

Toko Resource Consent

- Removed

Hydrants

- Updated to every second year one, three, five, seven and nine

Meter Renewal

- Removing years two and three.

Street work rider mains

- Updated to \$100,000

Toko bore review

- Removed.

Stratford Bore

- \$500,000 moved from year three to year four.

Stratford new Reservoir

- Moved to year five and six

Toko new Reservoir

- Year two \$20,000 and year ten \$12,000 removed.

Midhirst new Reservoir

- Removed.

Backflow prevention assessment and installations

- Removed.

Alternative power supply for Midhirst and Toko

- It was noted if there is no power supply in Midhirst there will be no water pressure as it is not gravity fed as the other water supplies, and a generator would help here.
- It was agreed to leave in.

THAT, in accordance with Standing Order 4.2, the Policy and Services Committee meeting will be adjourned to Tuesday 30 January 2024 to begin at 9.00am.

MCKAY/VOLZKE
Carried
P&S/24/32

The meeting adjourned at 9.23am.

Date: Tuesday 30 January 2024 at 9.00AM (Reconvened)
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The Deputy Mayor M McKay (the Chairperson), the District Mayor N C Volzke, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris, E E Hall, V R Jones (*part meeting*), W J Sandford, and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets Mrs V Araba (*part meeting*), the Director – Corporate Services – Mrs T Radich, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Corporate Accountant - Mrs C Craig, the Property Officer – Mrs S Flight (*part meeting*), the Projects Manager – Mr S Taylor (*part meeting*), the Roading Manager – Mr S Bowden, the Graduate Roading Engineer – Mr F Hick (*part meeting*), the Sustainability Advisor – Ms V Dombroski (*part meeting*) and two members of the media (Stratford Press and Taranaki Daily News)

Welcome

The opening karakia was read.

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The Deputy Mayor reiterated the health and safety message and emergency procedures.

Apologies:

Apologies were noted from Councillor V R Jones (lateness) and C M Tongaawhikau

<p>Recommendation</p> <p><u>THAT</u> the apologies be received.</p> <p style="text-align: right;">DUDLEY/HARRIS Carried <u>P&S/24/33</u></p>

18. Decision Report – Section 17a Review – Building Facilities Maintenance Contract
D23/35352 Page 267

<p>Recommendations</p> <p>1. <u>THAT</u> the report be received</p> <p style="text-align: right;">BOYDE/HALL Carried <u>P&S/24/34</u></p> <p>2. <u>THAT</u> the Committee approves to further investigate option 4 – Combination of Status quo Contractor Panel and In-house service delivery (Cleaning and Caretaker), for the cost-effective delivery of the building facilities maintenance service.</p> <p style="text-align: right;">BOYDE/HALL Carried <u>P&S/24/35</u></p>

The Property Officer requested that the recommendation be updated to replace *status quo* with *Contractor Panel* as per the option within the report.

The Taranaki Daily News representative joined the meeting at 9.05am.

Questions/Points of Clarification:

- The District Mayor asked how the staffing requirements had been determined. Mr Taylor clarified that these had been estimated based on the hours that council needed, a full time electrician, plumber or builder may not be required but two full time cleaners and two part time cleaners would be to cover those disciplines. Mr Taylor noted that option 2 was not the preferred option as this would mean council had to continue to use external tradesmen to allow for situations where more than one person was required for the task for safety (as an example). Mr Hanne noted Option 2 was not a viable option and only included to show the full spectrum of options.
- It was clarified that Wai o Rua – Stratford Aquatic Centre cleaning was included within the full cleaning contract within the option (but not currently).
- The Deputy Mayor noted it appeared officers were not satisfied with the current level of service for cleaning and asked what the difference would be moving forward? Mrs Flight clarified that if the cleaning was brought in-house then it would mean the facilities could be kept up to scratch all the time, rather than one clean per day and jobs could be prioritised when needed.

The Director – Assets joined the meeting at 9.08am

- The Deputy Mayor asked that given the current satisfaction level, was continuing with the status quo a viable option? Mr Taylor noted there had always been a problem with the cleaning side of this current contract with one of the issues being this is subcontracted and therefore council is dealing with the middleman and does not allow the control officers would be looking for. The option to renew the contract is coming up and this discipline will need to be addressed each time. Mr Taylor clarified that by bringing the cleaning staff in-house there would be more direct control on the work undertaken and a lift in the sense of pride the staff would feel.
- Councillor Harris noted that legislation required a transfer of existing staff, she noted her concern that the current issues could transfer over if it was the same staff. Mr Hanne confirmed he would be required to work through the implications of a transfer as council was not this company's only contract therefore he would require further information of the requirements for a right of transfer requirements.
- It was clarified it was envisioned there would be two full time staff and two part time staff members, one of the full time positions would be in a supervisor role.
- Councillor Boyde noted his support for Option 4. He felt that there would always be inefficiencies with a subcontractor and this would allow council to have better control and set the standard it wanted. He noted councillors often received complaints regarding the level of service in the facilities.
- It was clarified that this option brought the cleaning and caretaker position in-house, with all trade requirements being through the contractor panel. The only option to retain the current contractor set up was Option 2.
- Mr Taylor clarified that the reason for having a caretaker position in-house was to undertake the smaller jobs, other janitorial type works and response works as there are often delays with tradespeople. There would be sufficient work to justify this position as it would be covering all civic amenities.

Points noted in discussion:

- The District Mayor clarified that the recommendation was for further investigation and not to commit to the option. He was happy to support investigation and requested further details be provided such as tool provision, storage, transportation etc.
- Councillor Beck noted he would like to see this work bring money back into Stratford rather than clipping the ticket of a multinational company. This option would tick that box.
- Councillor Sandford supported seeing a further breakdown as he felt this would be biting off more than council could chew. He noted cleaning vacancies are difficult to fill. It was confirmed this would be a 7 days a week requirement.

19. Decision Report – Section 17a Review - Open Space Maintenance Contract

D23/33805 Page 276

Recommendations

1. THAT the report be received

DUDLEY/ERWOOD
Carried
P&S/24/36
2. THAT the Committee approves Option 1 – Status Quo, for the continued cost-effective delivery of the parks and reserves maintenance service.

ERWOOD/BECK
Carried
P&S/24/37

Questions/Points of Clarification:

- It was clarified that the 10 (mixed of full and part time) staff noted in 5.5 included the position of Parks and Reserves Manager.

Points noted in discussion:

- The Deputy Mayor noted this had been an interesting report as this was a consistent element of the feedback received to council. It was important to investigate if bringing this in-house would improve the level of service but the figures did not weigh up for the cost to the ratepayers. She noted her support for Option 1 but would encourage officers to be clear on the expectation for the level of service.
- Mr Hanne clarified that Option 1 (Status Quo) did not require further investigation as officers know the costs, therefore this recommendation was a decision. If another option was preferred then further investigation would be required.
- Councillor Boyde noted he would like to see more coming in-house, however the ratepayers could not afford this. He noted the comments regarding the level of service for these areas were received in the customer satisfaction survey every time.
- The District Mayor noted that if this was brought in-house there would be new problems incurred. He questioned if the complaints around the appearance of parks and the cemetery was in relation to the lack of performance in relation to managing the contract rather than the contract itself. He felt the best way forward was ensuring the contractors deliver on what they are meant to be. He noted the cost of setting up and buying the equipment was substantial, therefore Option 1 was the only option. He requested some emphasis be put on ensuring the cemetery is maintained to a standard that people expect, however there has been a conscious effort to improve.
- It was noted the current contract expires on 30 June 2024 with a renewal option for a further two years to 2026.
- It was clarified that the contractor has a local depot with Taranaki local staff. It is a bigger company that works throughout New Zealand but this also allows efficiencies with equipment. Mr Taylor noted that this company also holds the contract with South Taranaki District Council which adds the benefits of the equipment being more readily available for Stratford's contract needs, concern was noted that the South Taranaki contract could be given priority as it was bigger however this had not been the case so far.
- Councillor Beck supported Option 1 but would like to see council make it easier for local individuals to submit proposals as focus to see locals getting the work. Mr Hanne noted that council had split the tender process in the past to allow for hard copy tenders which was requested by them, however not a single tender in this format was received and he felt this was largely because the contract was so broad locals were not able to fulfil it. He noted there is a buy local term within the procurement policy which allowed a higher, but local, tender to be successful. Mrs Araba also noted that it was a requirement that the contractors base themselves in Stratford.
- Councillor Beck noted it was probably not the contract that was at fault but the enforcing of the contract and that officers needed to make sure it is upheld. Mr Hanne reminded the committee an option to lift the maintenance contract up was presented to elected members a year ago and they chose not to fund it to the higher level. Contractors can only deliver what they are paid to do.
- Councillor Harris supported the status quo but acknowledged this exercise provided some good insight and comparison for costs which will help ensure council is across what is being tendered.

20. Decision Report – Stratford's Speed Management Plan – Options for Consideration

D24/1235 Page 283

Recommendations

1. THAT the report be received.

HARRIS/BOYDE
Carried
P&S/24/38

2. THAT Council considers the following options in relation to the Draft Speed Management Plan. The options to consider are:

Option 1 - Continue with the implementation of draft Stratford Speed Management Plan. This would be a discretionary decision rather than mandatory.

Option 2 - Wait for the new Setting of Speed Limits Rule to become law to reduce speeds on local roads which have an increased crash rate related to speed, like Opunake Road.

Option 3 - Do not continue with the *draft* Stratford Speed Management Plan.

HARRIS/HALL
Carried
P&S/24/39

3. ~~THAT Council adopts Option 3 of the draft Stratford Speed Management Plan.~~

Questions/Points of Clarification:

- It was clarified that the Taranaki Regional Council had confirmed they were not progressing with implementing a speed management plan for the region.
- Councillor Boyde asked what the costs associated with this work had been as he noted these decisions by central government come at a cost. He noted the ratepayers were not in favour of this plan and he supported Option 3 to not continue. His only concern was what the new government would bring in and what it would look like. Mr Bowden noted that there had been no costs associated with the speed management plan other than officer time. It is clear that the minister will present a revised version next year and he suggested that if problems arise then those areas be addressed at that time. The regional council was not pursuing a region wide speed management plan and New Plymouth District Council was looking to implement some varied speeds in high density areas but these are isolated locations rather than a district wide approach.

Councillor V R Jones joined the meeting at 9.40am.

- Mr Bowden noted that funding was still secured with Waka Kotahi for the safety improvements planned for State Highway 3 (Hawera to New Plymouth) but was not sure if these plans were going to be implemented.
- Councillor Harris noted that council had gone out with this speed management plan and received submissions, including submitter requests to speak to their submission. She questioned if this was a breach of process to not give them the opportunity to speak to council? Mr Hanne noted that to continue with a hearing would require a genuine willingness from council to proceed with the plan as presented.
- Mr Bowden clarified that Option 2 meant waiting for the new rule to be presented, Option 3 was to not continue with the speed management plan. The new rule may be very similar, but it was not known if it would look at the whole region or particular areas.
- Councillor Hall asked for insight on the feedback received on the reduction of speed on Opunake Road? Mr Bowden noted there had been 34 submissions in favour of this and 32 opposed to it. His officer recommendation was to reduce the speed limit due to the number of crashes along this piece of road (52 in 5 years with three that were fatal). He noted that there had been no crashes on this road since the speed was reduced in 2022.
- Councillor Hall noted her support for Option 2 as she felt this gave council more scope. She noted there was frustration around the table when decisions were forced on council from central

government and councillors would prefer to make the decisions for their community and option 2 would provide more scope for this.

- The District Mayor noted that this was a unique situation where the goalposts had been shifted halfway through a process. The blanket set rules have now been removed and it is not known what we will be moving towards or trying to achieve. It would make sense to stop the process completely as the whole principle of the plan was a blanket set rule across the region. But he agreed there are problem areas. He noted one third of submitters were supportive across the board but the negativity was relating to the blanket rule but noting there were areas needing consideration. He supported stopping the process and continuing if a problematic area is identified on a case by case basis. He felt both Option 2 and 3 would achieve this.
- Mr Hanne clarified the information will not be disposed of and will be utilised for further analysis. He felt it would be viable to pause and wait until further instruction is received from the government to check it against the new directive and feedback received.
- Councillor Beck noted his support for Option 3. He considers it undesirable committing public money for policies which are not council's policies. The road to zero is not the new governments policy and is not his either.
- Councillor Harris agreed that Option 2 and 3 achieve a similar result but that she was keen to pause what had already been done, address any problem areas if they arise and wait for the new rules. Mr Hanne confirmed that council can look at a problematic area at any time with either option. Mr Bowden noted that the Setting Speed Limits Bylaw is still in place which will govern what council can do.
- Councillor Harris noted her concern that Option 3 felt very final and supported Option 2.
- Councillor Boyde noted he would support Option 3 knowing council still had the tools to address problem areas.

Recommendations

3. THAT Council adopts Option 2 of the draft Stratford Speed Management Plan.

HARRIS/HALL
Division
For 6
Against 5
Carried
P&S/24/40

A division was called.

Those voting for the motion: Councillors: Dudley, Harris, Hall, Sandford, the Deputy Mayor and the District Mayor.

Those voting against the motion: Councillors: Beck, Boyde, Jones, Erwood and Watt.

21. Decision Report – Disposal of Surplus Properties

D23/49198 Page 307

Recommendations

1. THAT the report be received.

BOYDE/McKAY
Carried
P&S/24/41

2. THAT this Committee approves to the disposal of surplus properties below:

- a) 577 Beaconsfield Road (PtS 41 Blk XIV SD Huiroa and Lot 1 DP398529) - Stanley Road as per Option 2.

VOLZKE/BOYDE
Carried
P&S/24/42

- ~~b) 31 SH3 / Mountain Road (PtS2 Blk XIII SD Huiroa) as per Option 2.~~

ERWOOD/BECK
Withdrawn
P&S/24/43

- a) 31 SH3 / Mountain Road (PtS2 Blk XIII SD Huiroa) as per Option 3.

BOYDE/SANDFORD
Carried
P&S/24/44

- b) Lot 2 DP1688 (85 Regan Street) as per Option 2.

HALL/SANDFORD
Carried
P&S/24/45

The Projects Manager noted that officers had met with Stratford on Stage to let them know this report was being presented to council. They had requested council be reminded that this property was currently no cost to council as they pay the rates and maintenance as part of the lease agreement. They have expressed their desire to purchase the building.

Questions/Points of Clarification:

- Councillor Boyde noted his support for the officer recommendations, he asked if a real estate agent was required to be engaged for these sales or if council approaches neighbouring property owners? Mr Hanne noted that the policy requires council to be competitive, transparent and open. However he acknowledged there could be deviations such as the Stratford on Stage property which was for community benefit. He noted there has been contact from interested parties regarding Beaconsfield Road and officers have committed to notifying them when it goes on the market.
- The District Mayor noted that the disposal of the Beaconsfield Road property was understandable, however he felt the land on Mountain Road was of no value to anyone other than the grazing it is currently being used for and he asked what the alternative options were if they did not choose to purchase it. He also noted the Stratford on Stage property was not costing council anything and they want to continue to use the building so why was council wanting to sell this?

The Sustainability Advisor joined the meeting at 10.10am.

- Mr Hanne noted it was important that council reviews the surplus property list. The Stratford on Stage property could be put to the open market but council needed to weigh up the community benefit in deciding this. He noted that the group currently struggles to get external funding for the building as they did not own it. He clarified that Option 2 was to sell it to Stratford on Stage but

noted this would need to be open-ended in terms of the timeline to allow the group to put themselves the right legal and financial situation, he noted Option 1 to do nothing did not stop the group approaching council to purchase it and he felt that going to the open market could be seen as a threat. Mr Taylor noted that going to the open market would also mean officers would have to explore council's legal obligations in terms of the current lease.

- Councillor Sandford noted this had historically been the Stratford Band clubrooms and asked if it had been gifted to council as he thought this should be part of the consideration. Councillor Beck agreed and questioned the history of the land as there are sports clubs with club rooms on council land and that the group wanted to formalise this for funding purposes.
- It was clarified that mortgages were not held against properties and that the purchase of the additional cemetery land had been purchased from the Assets Proceeds Reserve so the sale of Beaconsfield Road would replenish this reserve.
- It was requested that a deep dive investigation on the Stratford on Stage land be undertaken on the history of the ownership prior to a decision being made on the purchase price and sale. Approval would be sought in this report to breach the asset disposal policy in regards to selling the land directly to the Stratford on Stage group.

The Graduate Roading Engineer joined the meeting at 10.18am.

Points noted in discussion:

Beaconsfield Road

- The District Mayor noted his support to place this property on the open market to maximise the benefits.

Mountain Road

- Councillor Sandford noted the farmer currently grazing this land has told council he will not purchase this land.
- The District Mayor supported pursuing Option 3.
- Councillor Harris supported Option 3. She noted it was disappointing the farmer grazing the land had not engaged in a license to occupy.
- It was clarified that if the market value was not achieved, as per option 3, then council could explore the options if there was a buyer at a lower price.
- Councillor Jones supported Option 3 but suggested the property should be fenced. Mr Taylor confirmed the property was not fenced and this would need to be considered if the adjoining owner did not want to purchase it.
- The Deputy Mayor noted her preference to see the land planted in native trees if the adjoining land owner did not want to own the land.
- It was clarified that due to the shape of the land it was highly unlikely that a house could be put on it.

Regan Street

- Councillor Hall supported Option 2 as it supports a local group and allows for flexibility in the timeline of purchasing the land. She felt this was in line with council's values and core priorities.
- Councillor Beck supported Option 2 as long as the deep dive into the historical ownership of the land is completed. Mr Hanne clarified that if Option 2 is agreed upon then officers will communicate with Stratford on Stage and get the land valued. The current lease was expiring in 2028 but a continuation of the lease could be arranged if they were not at the position to purchase at that point. To delay the decision for further information would need an alternative option.

Forest Road

- It was clarified nothing further was required for this land as the crown had removed it from council ownership.

The Taranaki Daily News left the meeting at 10.29am.

22. Monthly Reports

22.1 Assets Report D23/48257 Page 316

Recommendation

THAT the report be received.

HALL/HARRIS
Carried
P&S/24/46

The Services Asset Manager joined the meeting at 10.32am.

Questions/Points of Clarification:

- It was clarified the break on the water main was on the old trunk main.
- It was noted it was still unknown why the phosphate levels are rising at the Oxidation Pond.
- Councillor Boyde noted production at the farm was currently 6% ahead on a monthly basis and 1% ahead on a yearly basis with 10 less cows.
- The review on the hydrological effects on the two playing fields in Victoria Park was being undertaken to get to the bottom of why some of the work undertaken has not been successful and so officers can get a clear understanding of what is happening in the soil.
- Councillor Sandford noted he had received feedback that the cemetery had never looked so good as it is now.

The Services Asset Manager, the Property Officer, the Sustainability Advisor and the Project Manager left the meeting at 10.33am.

22.2 Community Services Report D23/48052 Page 341

Recommendation

THAT the report be received.

DUDLEY/McKAY
Carried
P&S/24/47

Questions/Points of Clarification:

- Councillor Boyde noted the Lightning Five Hockey Tournament was being held 10-11 February 2024.
- It was clarified no further discussion had been held with the Stratford Business Association regarding its relationship with council, this would be postponed until the desired outcomes of Economic Development are defined.
- The District Mayor noted the Mayors Taskforce for Jobs registrations highlights the demand and need for this service. He noted that there were 30 job seekers registered in November but not any new businesses or employers. A meeting was held last week with the administrator from Wellington who made comments regarding the requirement to spend the allocated funds, failure to do this may result in the funding being reduced. He noted one of the biggest problems is that some of the success stories do not count towards council's performance indicators such as finding work for a young person outside of the Stratford boundaries. He confirmed work in Eltham did not count as it was not in the Stratford district.

22.3 Environmental Services Report
D23/46170 Page 351

Recommendation

THAT the report be received.

ERWOOD/BOYDE
Carried
P&S/24/48

Questions/Points of Clarification:

- It was confirmed that councils are still operating under the current Resource Management Act.
- Councillor Jones sought clarification on the amendment process for building consents as he had received complaints especially with the time it is taking to go back to the designers to make small changes. Mr Sutherland noted that amendments are required to highlight the change in the project from when it was consented and keep an accurate record of what the building project is. He would need to seek clarification on the specific level of change that triggers an amendment requirement.
- It was clarified that the building complaint numbers were in relation to formal complaints only.

22.4 Corporate Services Report
D24/1089 Page 358

Recommendation

THAT the report be received.

BOYDE/HARRIS
Carried
P&S/24/49

The Director – Corporate Services noted the property rating sale on Swansea Road should be advertised by the end of February. This was approved by council approximately six years ago and officers have been trying to work with the property owner during this time. The ratepayer has made payments on occasion but has fallen further and further behind so all other means have now been exhausted. The court has been communicating with the ratepayer to give final opportunities and fully explain the consequences.

Questions/Points of Clarification:

- It was noted that de-escalation training for elected members had been booked for 20 February 2024.
- It was clarified the property rating sale had been presented to elected members. There have been a range of scenarios and a lot of engagement with the property owner. It was clarified that once a rating sale is conducted the debt to council is cleared with the remaining funds going to the property owner. Properties do not go to a rating sale if there is a mortgage on the property, in the instance of a mortgage council writes to the bank and the outstanding rates are put on the mortgage. The rate remission policy for the remission of penalties is not applicable for reoccurring instances such as this one.
- The District Mayor noted his concern that three items of expenditure were already significantly over budget (Roading, Aquatic Centre and 3 Waters). It was noted that a lot of these were fixed costs, such as the roading maintenance monthly expense, and these will worsen. This is why there has been quite a jump in Year 1 of the Long Term Plan budgets.
- Councillor Boyde noted the overspend at Wai o Rua – Stratford Aquatic Centre and that elected members were still waiting for the Section 17a review on the facility. Given that the 12 months was completed in October he felt it should be showing the synergies and cost costing exercises by now. He expressed his concern how much of a cost this is for the ratepayers as well as most of the expenditure being in the red.
- Councillor Harris noted the expenditure associated with the transport choices and asked if there was any way to claim those costs? Mr Bowden noted that council was currently waiting for a decision from the minister on the allocation of unclaimed pre-implementation funds which could potentially be a funding source to apply for.

23. Questions

There were no questions.

24. Closing Karakia

D21/40748 Page 375

The closing karakia was read.

The meeting closed at 10.55am

M McKay
Chairman

Confirmed this 27th day of February 2024.

N C Volzke
District Mayor

POLICY



Policy:	Housing for the Elderly Older Persons
Department:	Assets
Approved by:	Director Assets
Effective date:	March 2024
Next review date:	2025/2026
Document Number:	D23/25127

1. Purpose

- 1.1 The purpose of this policy is to:
 - Guide the provision and management of the housing units owned by Council;
 - Facilitate the allocation of Council-owned housing units, as they become available, to eligible persons in the district; and
 - Provide a mechanism where the rental prices are established for the units.
- 1.2 The purpose of housing for ~~the elderly~~older persons in the Stratford District is to provide affordable housing for ~~elderly~~residents of the district, as per the Eligibility Criteria below.
- 1.3 Council's role is to maintain the current stock of housing in a manner that supports the ~~current~~level of service required and meets all legislative requirements under the Residential Tenancies Act, andwhile minimising the rates contribution from the community~~and meets all legislative requirements under the Residential Tenancies Act.~~
- 1.4 The policy states the:
 - Eligibility criteria for applicants for housing for ~~the elderly~~older persons;
 - Conditions of rental;~~and~~
 - Rental charges and funding principles.

2. Eligibility Criteria

To be eligible to apply for any rental unit, the applicant must:

- 2.1 Be a single occupant.
- 2.2 Be able to live independently. This implies an active and independent lifestyle, free of the need for any assistance with daily needs.
- 2.3 Be 65 years of age or older at the date of the application.
- 2.4 Have resided in the district for at least five years over the previous 20 years or have family who are residing in the district, for at least two years.
- 2.5 Have a weekly income (from all sources), including NZ Superannuation, that does **not** exceed the adult minimum wage for a 4030-hour week, current at the time of tenancy commencement.
- 2.6 Have total assets (including cash, investments, shares, real property or other assets, but not including one motor vehicle, furniture and personal effects or a funeral plan to the value of up to \$10,000) **not** exceeding \$20,000 in value.
- 2.7 Be able to demonstrate they are a good tenant with no history of excessive drinking of alcohol, use of recreational drugs or domestic or other violence.

- 2.8 Shall be required to provide evidence, or a statutory declaration to this effect, to show that all relevant criteria are met.

3. Other Conditions of Rental

- 3.1 If an applicant turns down a unit due to personal reasons but wishes to stay on the waiting list, they be transferred to the bottom of the list.
- 3.2 The Council provides Housing for ~~the Elderly Older Persons~~ as a social service. However, this is not an obligation to accommodate any applicant who meets the eligibility criteria. For example, if an applicant has a previous record of causing loss or damage to their accommodation or disruption to neighbours, their application may not be accepted.
- 3.2 If a tenant becomes less independent during their tenancy, to the extent that the unit is no longer able to adequately support their day to day living, the Council is under no obligation to make modifications to the unit.

6.4. Rental Charges and Funding Principles

- 4.1 The operational costs of the Housing for ~~the Elderly Older Persons~~ activity will be funded as per the Council's Revenue and Financing Policy.
- 4.2 To achieve the funding objectives, rents for Housing for ~~the Elderly Older Persons~~ will be set at no less than 80% of market rates for a median two-bedroom house in Stratford or the closest applicable town (if no market data exists for Stratford), as indicated on the Government tenancy website, ~~with consideration given to the condition of each unit.~~
- 4.3 Rents for existing tenants will be increased by a maximum of 10% market rate per year until 80% of market rate is reached. See table below for new rental charge from 1 July 2024.

	Year 1	Year 2	Year 3	From Year 4
Start of new Rental Charge	From 1 July 2024	From 1 July 2025	From 1 July 2026	From 1 July 2027
New Rental Charge as a percentage of the Market Rate (MR)	50% MR	60% MR	70% MR	80% MR

- 4.4 Rents must be paid no less than 2 weeks in advance.

7.5. Waiting List

- 5.1 Vacancies will be filled from a waiting list of eligible applicants, based on date of application.
- 5.2 The waiting list will be reviewed annually, ~~and a~~ applicants will be contacted ~~in writing~~ to confirm if their applications are still current and valid. If the Application is unable to be confirmed, ~~contacted~~, Council reserves the right to remove the Applicant from the list.

8.6. Tenancy Agreement

- 6.1 The tenancy shall be subject to the Residential Tenancies Act 1986, including all versions and amendments.

- 6.2 The Tenant shall read and sign a Tenancy Agreement prior to taking occupancy of the assigned housing unit.
- 6.3 The Tenant shall observe to comply with all terms and conditions stated in the signed Tenancy Agreement.

POLICY



Policy:	Revenue and Financing Policy
Department:	Corporate Services
Approved by:	Council
Effective date:	July 2024
Next review date:	June 2027
Document Number:	D24/50

1. Overview

This Policy provides a summary of Council's funding policies in respect of operating and capital expenditure for each Council Activity. The Policy is reviewed at least every three years. The last review was completed in 2022, after the adoption of the Long Term Plan 2021-31. This updated policy comes into effect from 1 July 2024.

The Council must undertake services in a financially prudent and sustainable way for the Council and the community as a whole. Funding decisions made by elected members and the rationale underpinning the decisions are set out in this Policy.

In accordance with section 101(3) of the Local Government Act 2002, in funding each activity the Council has considered:

- The community outcomes to which each activity contributes;
- An analysis of who benefits from the activity;
- The period of time the benefits are expected to occur;
- The extent to which the actions or inaction of a particular person or group contributes to the need to undertake the activity, and
- The costs and benefits of funding the activity distinctly from other activities, and
- The overall impact of any allocation of liability for revenue needs on the four wellbeing outcomes of the community.

Council has also taken into account legislative requirements in setting rates and determining sources of funding. For example the Local Government (Rating) Act 2002 provides that all rates set on a uniform fixed amount basis (including the UAGC, but excluding water and wastewater uniform targeted rates) must not exceed 30% of the total rates revenue. Other legislation set out statutory fees for various types of regulatory services, and these fees may be either fixed or not exceeded. The Resource Management Act 1991 specifies the circumstances in which local authorities may require financial contributions from developers to meet the costs of their impact on the environment, including their impact on the demand for infrastructure.

2. Initial Funding Options Considered

Prior to determining the amount of expenditure to be funded by rates, Council will identify and exhaust all other funding sources available. These include:

Fees and Charges

Fees and charges are usually either full or part charges to recover the costs of delivering the services. Fees and charges are usually only set for services that a user has discretion to use or not, and where it is efficient for the Council to collect the fee or charge.

Grants and Subsidies

These are provided by external agencies and are usually for an agreed, specified purpose. The major source of grants and subsidies is the New Zealand Transport Agency (NZTA) which provides subsidies for road maintenance, renewals and improvements. For all other grants and subsidies, applications will be made wherever they are available.

Borrowing

Debt will be used to fund new or significantly improved capital assets.

Debt may also be used to fund operational expenditure or capital renewals where that expenditure provides benefits over many years, and it is financially prudent to do so.

Proceeds from Asset Sales

Sale proceeds may be used to fund new or replacement assets. The Council has established an Asset Sales Proceeds Reserve to ring-fence sale proceeds that have not been specifically tagged for any other purpose, for the purpose of funding new or replacement assets – with any decision on the funding of asset purchases from this reserve to be made by elected members on a case-by-case basis.

Council Reserves

For activities with specified purpose reserve funds, these funds may be used for rates smoothing purposes if Council is able to use the fund in this way and deems this a prudent approach.

Financial Contributions

Financial Contributions may be required as part of Council's Development and Financial Contributions Policy, and used to fund operating or capital expenditure as per the requirements of the District Plan. As there is some uncertainty whether Council will charge Financial Contributions in the years ahead or to what extent, no amount has been budgeted for Financial Contributions in the Long Term Plan. Any actual Financial Contributions collected will be transferred to the Financial Contributions Reserve, with any funding decisions from the reserve to be made by elected members on a case by case basis.

Interest and Dividends from Investments

If the investment income relates to a specific activity that has a reserve established for a targeted rate, then investment income will go towards funding that activity. Otherwise, it will be part of a corporate treasury fund that nets off the overall general rates requirement. It is expected that the council owned Farm will contribute at least \$75,000 a year to offset the general rates requirement.

Operating Surpluses

The Council may choose to not fully fund operating expenditure in any year if the deficit can be funded from operating surpluses in the year before or in subsequent years. An operating deficit will only be budgeted when beneficial to avoid significant fluctuation in rates, fees and charges and financial impact on residents and ratepayers.

3. Rating Options

When considering how rates are to be applied to ratepayers, Council has considered the following principles:

- Who benefits from providing the activity,
- Who causes the need to provide the specific service to the community,
- The ability of ratepayers, users, and exacerbators to pay for the costs of the activity,
- Intergenerational equity – where the cost aligns with the time period over which the benefits are received,
- Operating an efficient rating system, that is cost effective to administer, and transparent to ratepayers.

General Rates

These are generally used to fund activities that benefit a wide portion of the community, and where it is considered fair and efficient to use this rating tool.

General rates are applied by a specific rate in the dollar per Capital Value of a rating unit. The general rates requirement is determined after all other funding (including other rates funding) options have been netted off total operating expenditure. No differentials are used in the application of general rates.

Targeted Rates

These will be used where Council requires transparency in funding for a particular activity and where the funds collected will be ring-fenced for funding that Activity only.

Targeted rates may be applied on the basis of ratepayers who use or are able to use a service, to properties in a specified area, or over the district as a whole. They may be applied by rating unit or by a separately used or inhabited part of a rating unit (or "SUIP", defined later on in this policy). A targeted rate may be set differentially under Section 16 of the Local Government (Rating) Act 2002 for different categories of rateable land.

Targeted rates are used to fund the Roading, Rubbish and Recycling, Wastewater, Water Supply, and Civic Amenities activities.

Council charges 50% of the water and wastewater rate to properties that are not connected to either supply but are within proximity to be able to connect to either supply, as a contribution towards the related fixed infrastructure costs.

For the Roading Activity, the rates collected from land that is used primarily for forestry purposes (excluding indigenous or protected forests) are based on a differential that is calculated at a level expected to collect a specific amount, determined annually, and guided by the cost of previous years' remediation work on roads damaged by forestry operations. Where parts of a rating unit are used for forestry purposes, the Council may apportion the rateable value of that rating unit among those parts in order to calculate the overall liability for the rating unit. This is to ensure fairness in that all forestry owners, that have exotic forestry of more than a certain minimum size (10 hectares) are contributing specifically towards roading costs impacted by forestry operations.

UAGC (Uniform Annual General Charge)

The UAGC is applied as a fixed rate per SUIP.

This rate will be used for activities where it is considered that each SUIP benefits from the activity by a similar amount. Council allows for remissions on the UAGC where the property is bare land, used for the same purpose as another property, and has the same ownership but is not contiguous. Council also allows for a remission on the UAGC for low value properties.

Definition of SUIP

A SUIP is a Separately Used or Inhabited Part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of the UAGC, the Rubbish and Recycling targeted rate, Wastewater targeted rate, and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

For a commercial rating unit (other than motels/hotels), this includes a building or part of a building that is, or is capable of being, separately tenanted, leased or subleased, and is not integral to the commercial operation. Motels/hotels are treated as one SUIP even if each accommodation unit may be capable of separate habitation.

For a residential rating unit, this includes a building or part of a building which is used, or is capable of being used, as an independent unit. An independent unit is any unit containing either

separate cooking and living facilities, or a separate entrance; and that has its own toilet or bathroom facilities.

Separate parts of buildings, after the first, that are uninhabitable and declared unsanitary under the Health Act 1956 or the Building Act 2004 are not SUIPs.

4. IMPACT ON FOUR WELL-BEINGS

Council has considered the economic impact on our community of the funding and rating system, and considers that the use of capital value rating system for the general rate and roading targeted rate is a fair way of funding the rates requirement. However, the council recognises that maximising the use of the UAGC provides a fair approach for higher value properties, which are generally rural and unlikely to receive more benefit from services than urban ratepayers. The remission policy allows recognition of the value of new economic investment in the district.

Council has considered the impact of the funding model on the cultural wellbeing of the district and that the activities that contribute to Council's cultural wellbeing should receive investment from all ratepayers as this benefits the wider community and the ongoing vibrancy and prosperity of the district. Council has a remission policy for Māori freehold land to recognise that certain Māori owned lands have particular conditions, features, ownership structures, or other circumstances which make it appropriate to provide relief from rates and recognise the cultural benefits of Māori freehold land.

Council has considered the environmental impact of its funding model, and where appropriate a user pays or exacerbator pays system is to be used to fairly allocate the cost of ensuring environmental wellbeing. The Regulatory activities are generally funded by a mixture of UAGC and fees and charges.

Council has considered the social impact of its funding model and that there is significant value to the wider district and community in ensuring that activities that contribute to the social wellbeing of the district are mostly funded by all ratepayers, with support from fees and charges where able to do so. Council uses its remission policy to minimise the rates impact on organisations that exist purely to benefit the social wellbeing of the district.

5. Groups of Activities

<i>Group</i>	<i>Activity</i>	<i>Description of Activity</i>	<i>Time Period of Benefits</i>	<i>Direct Beneficiaries of Activity</i>	<i>Community Outcomes (Rationale for Activity)</i>	<i>Funding Sources (excl capital for all except Roading)</i>
Recreation and Facilities	Aerodrome	Provides opportunities for local air transport, recreation and light commercial needs. Council owns the land, the apron pad, car parking, site drainage, landscaping. The Stratford Aero Club owns the clubrooms, hangars and the fuel pump.	Operational - annual	Aerodrome users / aeroclub members	Welcoming, Resilient, Connected, Enabling	General rates 50-70% User Charges 30-50%
	Civic Amenities	Range of community facilities including public toilets, bus shelters, rural halls, structures, War Memorial Centre, Clock Tower, Pensioner Housing.	Operational - annual	Community, tourists, users of the facilities. Some facilities are considered to be of low benefit and won't be replaced, therefore the asset is not depreciated i.e. Centennial Restrooms, Rural Halls, TET Stadium.	Welcoming, Resilient, Connected, Enabling	Pensioner Housing: General Rates 30-50% User Charges 50-70% Civic Amenities: General rates 60-80% Targeted rate (community halls) <5% User charges 5-15% Grants <10%
	Library	Provides physical access to books, and online access to digital books and articles. Provides free wi-fi, some learning opportunities, school holiday programmes.	Operational - annual	Library users, community	Welcoming, Connected, Enabling	General rates 90-100% User charges <10%

Group	Activity	Description of Activity	Time Period of Benefits	Direct Beneficiaries of Activity	Community Outcomes (Rationale for Activity)	Funding Sources (excl capital for all except Rooding)
	Parks, Reserves and Cemeteries	Provision of recreation opportunities, open spaces, sports fields, and cemeteries for use by all.	Operational - annual	Users, the community also benefits from having areas available for recreation. Cemeteries are an important part of a community.	Welcoming, Resilient, Connected	Cemeteries: General rates 30-50% User charges 50-70% Parks and Reserves: General rates 95-99% User charges 1-5%
	Wai O Rua Stratford Aquatic Centre	Provision of swimming pool facilities, swimming lessons, and fitness classes. Also provides spaces available for hire.	Operational - annual	Users. The business community also benefits from visitors to the pool.	Welcoming, Connected	General rates 75-90% User charges 10-25%
Community Development	Community Services	Support community groups in the Stratford district to achieve their goals i.e. Positive Ageing, Central Taranaki Safe Trust, Iwi groups, Youth Council, and providing events that benefit the community and recognise and enhance cultural wellbeing, including events that celebrate Māori culture.	Operational - annual	Community, groups and individuals receiving support from Council	Welcoming, Resilient, Connected, Enabling	General rates >70% Grants and/or user charges <30%
	Economic Development	Supports the growth of the district and promotes the district as a place to do business and a great place to live.	Operational - annual	Ratepayers (property owners), business owners.	Welcoming, Resilient, Connected, Enabling	UAGC 50% General rates 50%
	Investment Property	Council owns properties for strategic or investment purposes - includes Farm, and other commercial properties.	Varies, depending on the intended future use of the property.	Ratepayers expectation is that the investments should contribute towards rates however this is not always the case for some rental	Resilient, Connected, Enabling	Farm: User Charges >100% (subsidises general rate) Rental Properties: User Charges >90% General Rates <10%

<i>Group</i>	<i>Activity</i>	<i>Description of Activity</i>	<i>Time Period of Benefits</i>	<i>Direct Beneficiaries of Activity</i>	<i>Community Outcomes (Rationale for Activity)</i>	<i>Funding Sources (excl capital for all except Roading)</i>
				properties in the short term.		
Democracy	Democracy	Includes all governance processes, meetings, elections, and community involvement in the democratic process.	Election costs - once every three years. Everything else annually.	Stratford district community – citizens and ratepayers	Welcoming, Resilient, Connected, Enabling	UAGC 100%
Environmental Services	Building Services	Receives and processes applications for building consents. Monitoring and compliance of building work in the district.	Operational - annual	Users, ratepayers	Welcoming, Resilient, Connected, Enabling	UAGC 50-60% User charges 40-50%
	Planning	Development and administration of the District Plan. Issuing of resource consents.	District Plan costs - spread over the life of the plan	Community, users, all ratepayers	Welcoming, Resilient, Connected, Enabling	UAGC 60-80% User charges 20-40%
	Community Health and Safety	Regulation and enforcement of legislation and bylaws relating to health, food, alcohol, animal control, and general nuisance.	Operational - annual	Users (affected business owners, dog owners), exacerbators, community.	Welcoming, Connected, Enabling	UAGC 55-70% User charges 30-45%
	Emergency Management	Regional shared service for civil defence emergency management and preparedness.	Benefits are primarily received at the time of a Civil Defence event only.	The district and community, all ratepayers	Welcoming, Resilient, Connected, Enabling	UAGC 100%

Group	Activity	Description of Activity	Time Period of Benefits	Direct Beneficiaries of Activity	Community Outcomes (Rationale for Activity)	Funding Sources (excl capital for all except Rooding)
Rooding	Rooding	Management, construction and maintenance of rural and urban roads, footpaths, street lighting and associated infrastructure, excluding state highways, repairing damage from roads impacted by forestry harvesting. Council will collect a fixed portion from the forestry properties, the amount to be determined annually with consideration to the cost of damage to ratepayers.	Operational – annual. Longer time period for forestry impacted roads.	Road users, forestry property owners, community and ratepayers	Welcoming, Resilient, Connected, Enabling	Targeted rate (incl reserves) 30-55% (rate per \$CV, forestry differential) NZTA Grant 40-65% User charges <5%
Stormwater	Stormwater	Provision of stormwater reticulation and collection services, and minimising excess water from a major rainfall event, and allowing for normal drainage of stormwater and groundwater.	Operational - annual	The CBD and residents, community and ratepayers	Resilient, Connected, Enabling	UAGC 100%
Wastewater	Wastewater	The operation, maintenance and management of the reticulation network and treatment plant, managing the disposal of sewerage.	Operational – annual Desludging of oxidation pond – capital cost occurs once every 15-20 years.	Properties connected to wastewater system, users of the discharge facility, commercial users.	Resilient, Connected, Enabling	Targeted rate 85-95% (by SUIP, commercial differential) User charges 5-15%
Rubbish and Recycling	Rubbish and Recycling	Waste and recycling collection service to households in urban areas and a transfer station in Stratford.	Landfill aftercare provision \$12k a year to 2022/23	Properties within rubbish collection area, transfer station users, the community (bins on Broadway collected - UAGC funded).	Welcoming, Resilient, Connected, Enabling	Targeted rate 75-85% (SUIP) User charges 15-25% UAGC <5%

<i>Group</i>	<i>Activity</i>	<i>Description of Activity</i>	<i>Time Period of Benefits</i>	<i>Direct Beneficiaries of Activity</i>	<i>Community Outcomes (Rationale for Activity)</i>	<i>Funding Sources (excl capital for all except Roading)</i>
Water Supply	Water Supply	Council operates three water supplies, water treatment plant and manages the reticulation systems and associated infrastructure to supply the district with clean drinking water.	Operational - annual	Properties to which water is supplied, community.	Welcoming, Resilient, Connected, Enabling	Fixed targeted rate 60-80% (by SUIP) Variable targeted rate 20-40% (based on consumption)

6. Funding of Capital Expenditure

Schedule 10 of the Local Government Act requires Councils to, in relation to each group of activities, and for each financial year covered by the Long Term Plan, include a statement of the amount of capital expenditure budgeted to a) meet additional demand for an activity, b) improve the level of service, and c) replace existing assets. This is outlined in the Funding Impact Statements in the Long Term Plan 2024-34. The funding source for each type of capital expenditure is explained below.

Renewal projects

Renewal projects restore or replace components of an asset or the entire asset to maintain the current level of service (original size, condition or capacity). These projects will be funded from capital reserves built up from rates funded depreciation. Where the reserve is not sufficient to meet the programmed renewals and the work is deemed necessary, then an internal loan may be used to recognise the overdrawn reserve account, and repaid from a contribution from the reserve over a period that matches with useful life of the asset.

Level of Service projects

Increasing the levels of service expenditure is the creation of new assets or improvements to existing assets that result in a higher level of service delivered to the community. These projects will be funded by loans and repaid from operational funding sources. It is considered that debt funding is a fair funding mechanism for significant improvements to the community that will benefit future generations over several years, reflecting intergenerational equity.

Growth Related projects

These relate to the additional investment required to serve growth in existing services due to new areas being serviced, or growth in the district. These projects will be funded from financial contributions, with any additional funding requirement to be funded by loans as above (Level of Service projects).

Emergency Capital Expenditure

Where an entire asset is damaged by an extraordinary event, e.g. a natural disaster, all efforts will be made to claim under Council's insurance policies where possible, with any excess payable to be covered by Council's Contingency Reserve. If neither of these funding sources are sufficient or available, then Council may fund any emergency capital expenditure requirements through borrowing.

Reserves

The Asset Sales Proceeds Reserve, or any other reserve, not specifically tagged to an Activity, may be used to fund capital expenditure other than Renewal projects, where specific council approval is given.

7. Support for principles relating to Māori land

Section 102(3A) of the Local Government Act 2002 provides that this policy must support the principles set out in the Preamble to Te Ture Whenua Māori Act 1993 (that requirement is effective from 1 July 2024). These principles include recognition that land is a taonga tuku iho of special significance to Māori people, and to facilitate the occupation, development, and utilisation of that land for the benefit of its owners, their whanau, and their hapū. Council considers that this policy supports those principles when viewed in conjunction with Council's Policy on Remission and Postponement of Rates for Māori Freehold Land."

FEES AND CHARGES 2024/25

Note all prices include GST if any

ABANDONED VEHICLES		
Towage		At Cost
Inspection <i>Fixed fee, includes inspection and administration</i>		\$230.00
Storage of vehicle		At Cost
AERODROME		
Commercial Strip Hire Fee	\$13.00	Per tonne of fertiliser
Private / Commercial Ground Leases	\$4.49*	Per square metre
Clubhouse Ground Lease	25%*	of private / commercial ground lease
Club Hangar Ground Lease	50%*	of private / commercial ground lease
* Leases are to be reviewed as per the rent review date in the individual lease contract. Where the lease review would result in an increase in the annual lease of more than 10%, a 10% increase will be applied to the existing annual lease amount instead of the per square metre rate.		
BUILDING CONTROL		
<p>Building fees and charges are charged under the Building Act 2004. Building infringements are determined by statute and can be found in the Building (Infringement Offences, Fees and Forms) Regulations 2007. The Building Research Association of New Zealand (BRANZ) levy is charge under the Building Research Levies Act 1969. The Ministry of Business, Innovation and Employment (MBIE) levy is charged under the Building Levy Order 2005</p> <p>Government levies Certain building consent applications must pay government levies in addition to Council's building consent fees below. We collect the levies and pay them to the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy is \$1.00 per \$1,000.00 for building work valued at \$20,000 including GST or more. The MBIE levy is \$1.75 per \$1,000.00 for building work valued at \$20,444.00 including GST or more.</p> <p>Accreditation fee All building consent applications must pay a Council accreditation fee, in addition to Council's building consent fees. To issue building consents, we have to meet certain standards set by the government (accreditation). This fee helps to cover the cost of meeting those requirements (Building Accreditation of Building Consent Authorities Regulations 2006)</p>		
Accreditation levy (applies to all Building Consents)	\$1.80	Per \$1,000.00 building work
Building Research levy (BRANZ)	\$1.00 per \$1,000 value or part thereof for project valued at \$20,000 or more	
MBIE levy	\$1.75 per \$1,000 value or part thereof for project valued at \$20,444 or more	
Electronic Lodgement Fee This fee is an external cost from a third-party service provider for the full process of a consent application.	\$152.00 (This fee is included within the consent type fees below)	
<p><i>There are two fee types:</i></p> <p>Fixed fee This fee covers projects where the costs are easily identified before application, or where an average rate is appropriate. The amount is fixed. No additional costs will be charged by Stratford District Council (SDC) in regards to the fee quoted.</p>		

Base fee		
The base fee is based on the anticipated costs for the processing of the application. In some cases, actual costs of a project may exceed the estimated base fee due to external specialist input, amendments, additional information submitted, application complexity, inspection complexity or additional inspections undertaken. When this happens any additional amount will be charged in accordance with the staff charge out rates.		
A typical calculation for the fee to pay can be done using this formula:		
<ul style="list-style-type: none"> - Base Fee for category + MBIE/BRANZ levies (if applicable) + Inspections + Accreditation levy - SDC inspection list can be found at https://www.stratford.govt.nz/our-services/building/building-inspections 		
Project Information Memorandum (PIM) application (When applied separate from a Building Consent)	\$572.00	Base fee
Fee for ALL manual/hardcopy applications (This fee will be charged on ALL Building applications not submitted via the online portal)	\$150.00	Fixed fee
Provision of a Record of Title	\$25.00	Fixed fee
Record of Schedule 1 exempt work	\$100.00	Fixed fee
Waiver/B2 Modification	\$300.00	Fixed fee + Cost of amendment
Private BCA Filing Fee	\$150.00	Fixed Fee
Building Consent Data (One year)	\$250.00	Fixed fee
Section 71, Building Act 2004 - Building on land subject to natural hazards.	\$536.00	Fixed fee
Section 75, Building Act 2004 - Construction of building on 2 or more allotments	\$536.00	Fixed fee
Amendments		At Cost
Minor Variation Assessments	\$80.00	Fixed Fee
New residential dwelling house/townhouse/multi-unit (First unit)	\$2,797.00	Base fee
Residential Multi-units (Subsequent units)	\$975.00	Base fee
New Commercial buildings -(commercial/Industrial)	\$5,307.00	Base Fee
Commercial value fee	\$200.00	Per \$100,000 over \$1 million
Relocated/Repled buildings	\$1,477.00	Base fee
Minor Works (Residential) (e.g Internal wall removal/Minor Kitchen/Bathroom alterations)	\$1,058.00	Base Fee
Residential Alterations/Additions	\$2,115.00	Base fee
Commercial Alterations/Additions	\$2,967.00	Base fee
Proprietary Garages		
- Standard	\$862.00	Base fee
- With fire wall, Sleepout, or Plumbing & Drainage	\$1,057.00	Base fee
<i>Fully self-contained use residential dwelling rates.</i>		
Pole sheds (Res/Com)		
- 1-6 Bays	\$862.00	Base fee
- > 6 Bays	\$1,057.00	Base fee
Swimming pools		
Swimming pool >1200mm above ground and fences	\$152.00	Fixed Fee
In-ground swimming pools	\$812.00	Base Fee
Fireplaces:		
Inbuilt or with plumbing	\$560.00	Fixed fee
Free-standing without plumbing	\$440.00	Fixed Fee
Plumbing & Drainage	\$617.00	Base fee
Onsite Effluent System	\$617.00	Base fee
Wet Shower Installation	\$812.00	Base fee
Tents/marquees >100m2	\$497.00	Fixed fee
Amusement devices: Application to operate an amusement devise		Prescribed by the

		Amusement Devices Regulations 1978
Pool Inspections:		
Registration and audit inspection	\$210.00	Per inspection
Re-inspection (if non-compliance identified)	\$120.00	Per re-inspection
Building Consent Authority Fees		
Inspections and re-inspections	\$210.00	Per inspection
Technical	\$210.00	Per Hour
Administration	\$170.00	Per hour
Late cancellation (Less than 24hrs)	\$80.00	Fixed fee
Costs for engineering review or other professional services not available in-house	Cost	plus 10%
Certificate of Acceptance	\$1.75 x	Base fee for relevant building consent, plus BRANZ/MBIE levies
Notice to Fix - Dangerous/Insanitary Notification	\$390.00	Base Fee + Inspection/Processing time
Building Consent Extension of Time	\$110.00	Fixed fee.
Schedule 1, Clause 2 Exemptions	\$497.00	Base fee
Certificate of Public Use	\$692.00	Base fee
Sale of Alcohol Building Certificate	\$390.00	Base fee
E/Q Prone Buildings	\$390.00	Base fee
E/Q Prone (EPB) Notice	\$150.00	Fixed Fee
Change of Use Assessment (assessment and record of)	\$390.00	Base fee
Miscellaneous Notices		Infringements
Compliance Schedules		
New Compliance schedules	\$390.00	Base fee. A \$75 fee per Specified system also applies.
Amendment to Compliance Schedule	\$390.00	Base fee. A \$75 fee per Specified system also applies.
Building Warrant of Fitness (BWoF)		
Site audit and findings report	\$390.00	Base Fee
BWoF annual renewal fee	\$130.00	Fixed fee
BWoF late reminder notice	\$235.00	Fixed fee
Independently Qualified Persons (IQP) registration		As per Central IQP register fee schedule
Compliance Action	At cost	
BYLAWS		
All licences and certificates as required under Council bylaw*	\$242.00	
Call Out Fee (in breach of bylaw, charged to offender)	\$300.00	
Release of Impounded Stereo	\$200.00	
Release of Impounded wheeled device, e.g. Skateboard or Cycle	\$50.00	

Permit for Stands and Stalls in a Public Place **	\$24.20	Per stand or stall per day with a minimum fee of \$72.60
<p>* Excludes licences under:</p> <ul style="list-style-type: none"> • the Tattoo and Beauty Parlour Bylaw, see Health Licences; • Solid Waste, see Refuse (Solid Waste); • Trade Waste, see Trade Waste; • Water Supply Bylaw, see Water Supply Bylaw Charges. <p>*Also excludes licenses under the Trade Waste</p> <p>** Excludes not for profit organisations and community groups. See Licences section for Mobile or Travelling Shops Bylaw.</p>		

CEMETERY

Plot purchase		
• Adult (16+ years)		\$2,800.00
• Child (2 – 15 years)		\$2,000.00
• Infant (under 2 years)		\$1,200.00
• Ashes plot		\$1,200.00
• RSA plot		no charge
• Memorial Wall		\$198.00
Interments (includes grave digging)		
• Adult (16+ years)		\$2,100.00
• Child (2 - 15 years)		\$1,500.00
• Infant (under 2 years)		\$1,000.00
• Stillborn		\$550.00
• Ashes		\$600.00
Miscellaneous Charges		
• Bond for damage (Private Users) as per clause 19.4 of Cemeteries Bylaw	\$300.00	Damage in excess of bond will be charged at cost

Notes:

- Weekends/Public Holidays Fees are included in above charges.
- Administration and Permit Fees are included in above charges.
- Disinterment and Reinterment are the same as interment charges above.
- Extra Depth is included in above charges.
- Services Cemetery fees are the same as the adult interment charge above.
- Services Cemetery Purchase of Plot is free as per Stratford Borough Council decision at meeting on 16 July 1917.
- Memorial Wall Plaque - Permanite material, size 390mm x 190mm

DOG AND ANIMAL CONTROL

Registration Fees	Discounted Fee if paid by the due date (Per dog)	Standard Fee if paid on or after the due date (Per dog)
Rural dog (for every dog up to and including first three dogs)	\$51.30	\$68.40
Rural dog (for every dog after first three dogs)	\$39.90	\$51.30
General Dog Owner	\$165.30	\$210.90
Good Dog Owner (refer Dog Control Policy)	\$131.10	\$171.00
Select Dog Owner (refer Dog Control Policy)	\$68.40	\$91.20
Urban Multiple Dog Licence		
• Application	\$70.00	
• Annual Renewal	\$40.00	
Micro chipping	At cost	

Replacement Tag	\$5.00	
Bark Collar Hire (2 weeks)	\$54.00	
Impounding Fees		
Dogs:		
• Registered dog, 1 st Impounding	\$150.00	
• Registered dog, subsequent Impounding	\$250.00	
• Unregistered dog	\$300.00	Plus registration
• Unregistered dog under 3 months	\$150.00	Plus registration
• After hours pound release fee	\$60.00	Requires payment of all applicable fees (impounding, sustenance & after-hours release) at the Library or Pool during opening hours prior to release
• Sustenance fee per dog	\$10.00	Per day
• Destruction	At cost	
• Re-housing fee	\$50.00	
Other animals:		
• Stock	\$100.00	
• Sustenance fee per animal (all stock)	\$10.00	Per day
• Advertising	At cost	
• Droving		As per staff charge out rates or cost if provided by contractor
• Call Out Fee		As per staff charge out rates
• Transporting of Stock	At cost	
Notes		
<ul style="list-style-type: none"> • The criteria for these categories are given within the Stratford District Council Dog Control Policy. • Any application to be a Select Dog Owner must be made before 30 April 2023. • Infringements may be issued for all outstanding registrations after 1 October 2023. • The Dog Control Act 1996 prescribes that an additional penalty fee may not exceed 50% of the fee that would have been payable if the dog had been registered on the first day of the registration year. 		
HEALTH LICENCES		
Health Act Registrations and Annual Renewals		
• Hairdressers	242.00	Annual fee
• Offensive Trade	412.00	Annual fee
• Funeral Directors	242.00	Annual fee
• Camping Ground	242.00	Annual fee
• Complaint driven investigation	\$170.00	Per hour
• Transfer of registration	242.00	
• Campground exemptions	242.00	
Food Act 2014		
• Application for registration of a food control plan	\$460.00	Fixed fee (includes up to 2 hours processing time)
• Renewal of registration of food control plan	\$315.00	Annual fee
• Application for registration of a national programme	\$315.00	Fixed fee (includes up to 1 hour processing time)
• Renewal registration of a national programme	\$315.00	Annual fee
• Transfer of registration (Food control plan)	\$400.00	
• Transfer of registration (National Programme)	\$315.00	
• Initial verification visit	\$400.00	Fixed fee (includes up to 2 hours processing time)
• Monitoring for food safety and suitability and subsequent verification investigation	\$170.00	Per hour, plus disbursements at cost.
• Complaint driven investigation	\$170.00	Per hour
• Application for review of improvement notice	\$170.00	Per hour
• Application for second sites	\$170.00	Per hour

• Significant amendment	\$170.00	Fixed fee (includes up to 1 hour of processing time)
• New business assistance, or pre-opening visit	\$170.00	Fee applied after the first hour.
Mobile and Travelling Shop Bylaw		
• Licence for mobile and travelling shop as per the Mobile and Travelling Shop Bylaw	\$60.00	Per day up to a maximum of \$500.00 per annum
• Complaint driven investigation	\$170.00	Per hour
Tattoo and Beauty Therapy Bylaw		
• Application for registration of a High Risk Activity	\$375.00	Fixed fee (includes up to 1.5 hours processing time and annual inspection)
• Renewal of registration	\$250.00	Fixed fee (includes up to 1 hour processing time and annual inspection)
• Transfer of registration	\$375.00	Fixed fee
• Complaint driven investigation	\$170.00	Per hour

HOUSING FOR THE ELDERLY *(Rent reviews are subject to 60 days notice period)*

Charges will be initially set as per the individual tenancy agreement, and reviewed every 12 months, in line with Council's Housing for the Elderly policy [\[insert policy link\]](#).

LAND INFORMATION MEMORANDUM *When requesting Property information; the information included is based on a search of Council records only. There may be other information relating to the land which is unknown to the Council. Council records may not show illegal or unauthorised building works on the property. The applicant is solely responsible for ensuring that the land is suitable for a particular purpose.*

Standard Application *(Processed within 10 working days)*

• residential	\$350.00	
• commercial	\$500.00	

Urgent Application *(Processed within 5 working days)*

• residential	\$600.00	
• commercial	\$800.00	

Property File Information

• Electronic data (USB storage device)	\$25.00	Per property file (plus \$4.00 postage fee if required)
• Property File by Email or Download Link	\$20.00	Per property file

LIBRARY**Fees**

• Inter-loaning a Book (between libraries in NZ)	\$12.00	Per item
• DVD Rental	\$3.00	Per week
• Membership Card Replacement Fee	\$6.00	Per card

Overdue Fines

• DVDs	\$0.50	Per day overdue
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With a grace period of 3 days before fine for total overdue days is imposed

Replacement books, DVDs

At cost

Laminating:

• A4	\$2.00	Per page
• A3	\$4.00	Per page

Scanning:

• Self Service	No charge	
• Staff assisted	\$1.00	

Photocopying/Printouts/Facsimile		As per Photocopying, Printing & Facsimile charges
3D Printing	\$0.20	Per gram material, plus \$2.00 setup fee
Ready Made 3D Items	At Cost	As advertised
Programmes & Events		As advertised
Wheelchair Use refundable bond (please book in advance)	\$50.00	Refundable (hireage is free)
Kowhai Room Hire	\$5.00	Per hour
<i>The Kowhai Room hire fee will be waived for non-profit community groups</i>		
Ticket Booking Fees		
Commission	\$1.50	Per ticket sold
Credit Card payments via phone	\$2.00	Per ticket (capped at \$10)
General Booking Fee (such as accommodation, bus ferry etc)	\$2.00	
MISCELLANEOUS		
Debt Collection Referral to debt management agency (addition to amount outstanding)	10%	Of invoice outstanding
PARKING *These penalties have been set by Council as being the maximum allowable, pursuant to Schedule 2 of the Land Transport Act 1998.		
Parking Infringement*		
Exceeding restricted parking time limit:		
• Up to 30 minutes	\$12.00	
• 30 minutes to 1 hour	\$15.00	
• 1 hour to 2 hours	\$21.00	
• 2 hours to 4 hours	\$30.00	
• Over 4 hours	\$42.00	
Parking Offences*		
• Parked on or within 6m of an intersection	\$60.00	
• Parked on or near a pedestrian crossing	\$60.00	
• Parked on broken yellow lines	\$60.00	
• Double parking	\$60.00	
• Inconsiderate parking	\$60.00	
• Parked on a clear way	\$60.00	
• Parked on a bus only lane	\$60.00	
• All other Parking Offences	\$40.00	
Temporary "No Parking" Signs Application		
• Fee	\$15.00	
• Refundable deposit	\$20.00	
PHOTOCOPYING, PRINTING & FACSIMILE		
Photocopying & Printing		
• A4 Black and White	\$0.40	Per page
• A4 Black and White (double sided)	\$0.60	Per page
• A4 Coloured	\$1.00	Per page
• A4 Coloured (double sided)	\$1.20	Per page
• A3 Black and White	\$0.50	Per page
• A3 Black and White (double sided)	\$1.00	Per page
• A3 Coloured	\$1.50	Per page
• A3 Coloured (double sided)	\$2.00	Per page
Facsimile		
• National, first page	\$2.50	

• National, each subsequent page	\$0.50	
• International, first page	\$5.00	
• International, each subsequent page	\$1.50	
• Received Faxes	\$1.00	Per page

PUBLICATIONS

• Annual Plan	\$50.00	
• Long Term Plan (LTP)	\$50.00	
• Annual Report	\$50.00	
• Bylaws	\$20.00	
• District Plan (excluding planning maps)	\$125.00	
• Planning Maps	\$125.00	

REFUSE (SOLID WASTE)

Bylaws		
• Licensing - Application Fee for Commercial Waste Collectors and Waste Disposal Operators	\$150.00	Per annum
• Removal of Trade Refuse (Clause 13.4 of Solid Waste Management and Minimisation Bylaw)	At cost	
• Application Fee for Event Waste Management and Minimisation Plan (EWMMP) Approval	\$100.00	Per event, plus contractor fee and disposal costs

Replacement Receptacles		
• Recycling crate	\$40.00	Per crate
• Wheelaway bin	\$128.00	Per bin

Transfer Station							
	Bag (50 ltr)	Car Boot	Car Other	Drum (200 ltr)	Small Trailer & Utes (no cage)	Tandem Trailer (no cage)	All Other (per m³)
Green Waste	NA	\$5.00	\$8.00	\$8.00	\$10.00	\$38.00	\$18.00
Recyclables	Free	Free	Free	Free	Free	Free	Free
Scrap Metal	NA	\$15.00	\$20.00	\$20.00	\$25.00	\$50.00	\$50.00
General Refuse	\$5.00	\$24.00	\$32.00	\$32.00	\$39.00	\$133.00	\$78.00

Miscellaneous		
• Whiteware	\$10.00	Per unit
• TV	\$20.00	Per unit
• Stereo, Computer	\$10.00	Per unit
• Small E-Waste i.e. cellphones, keyboards	\$5.00	
First Year Service Fee for refuse collection		Pro rata amount of applicable targeted rate equivalent. *

*A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.

RESOURCE MANAGEMENT

Resource Consents		
• Notified (full)	\$6,000.00	Deposit with full cost recovery
• Notified (limited)	\$4,000.00	Deposit with full cost recovery
• Non-notified	\$1,500.00	Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
• Deemed Permitted/Boundary Activity	\$500	Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements

• Certificate of Compliance	\$1000	Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
• Bond agreement under S222	\$350.00	Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
• S224 Certificate		As per staff charge out rates
• S 223 Certificate		As per staff Charge out rates
• Consultation with District Land Registrar	\$145.00	Fixed Fee
Miscellaneous		
• Request for Plan Change	\$6,000.00	Deposit with full cost recovery
• Request for Designation or Heritage Order or removal/variation of Designation	\$2,000.00	Deposit with full cost recovery
• Planning Certificates	\$500.00	Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
• Monitoring of Resource Consent Conditions	At cost	As per staff charge out rates
• Attendance to Noise Complaints (Charged to Offender)	\$300.00	Per call out
• Joint Hearings with Other Authorities	At cost	As per staff charge out rates with deposits As required by either Taranaki Regional Council or Horizons Regional Council
• Seizure, impounding, transporting and storage pursuant to S.328 of the Resource Management Act	\$300.00	
<p><i>The following activities are exempt from all consent application, processing and monitoring fees:</i></p> <ul style="list-style-type: none"> • <i>The alteration, but not demolition, of any heritage structure listed in Appendix 6 of the Stratford District Plan</i> • <i>Work to maintain or enhance indigenous fauna or flora in protected areas listed in Appendix 9 of the Stratford District Plan</i> <p><i>Any costs incurred from third parties in relation to any of the above applications will be on-charged to the applicant at cost.</i></p> <p><i>Bonds held by Council do not accrue interest.</i></p> <p><i>Any activities not listed above will be charged in accordance with staff charge out rates.</i></p>		
ROADING		
Road Closure		
• Application, including <ul style="list-style-type: none"> - Traffic Management Plan - Advertising (Up to \$200. Actual cost will be charged if it exceeds \$200) - Inspection 	\$520.00	
• Additional Inspection	At cost	As per staff charge out rates
• Emergency Road Closure over 4 hours	At cost	
Fallen Trees		
• Clearing of privately owned fallen trees on road reserve	At cost	Applies to costs greater than \$500.00
Temporary Obstruction Permit		
• Application, including <ul style="list-style-type: none"> - Traffic Management Plan - Inspection 	\$300.00	
• Additional Inspection	At cost	As per staff charge out rates
Traffic Management Plan		
• Generic Traffic Management Plan	\$500.00	
• Site Specific Traffic Management Plan	\$200.00	
Corridor Access Request (CAR)		

CAR application for:			
• Excavation >10m ² in any CAR in carriageway	\$400.00		
• Excavation <10m ² in berm	\$80.00		
• CAR additional inspection	\$170.00		
Overweight Permit (set by statute, specified route)			
• Single or multiple trip overweight permit	\$20.91	Plus disbursements	
• Continuous overweight permit	\$62.73	Plus disbursements	
• Renewal of a continuous overweight permit	\$10.45	Plus disbursements	
• Over dimension permit	\$32.20	Plus disbursements	
• HPMV permit	\$62.73	Plus disbursements	
• Specialist vehicle permit	\$62.73	Plus disbursements	
<i>There is an additional fee of \$10.45 for overweight, HPMV or specialist vehicle permit applications if there are fewer than three working days available for processing.</i>			
Overweight Permits – District wide			
• Generic Overweight Permit – valid for two years	\$180.00		
<i>Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.</i>			
• Individual Overweight Permit – single trip only	\$120.00		
<i>Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.</i>			
• Inspections (per hour)	\$200.00		
Licence to Occupy (Berm or Unused legal road)			
• Application fee	\$260.00		
• Rental	5.75%	Of land value per annum	
Street Event			
•			
• Damages	At cost		
Other			
• Damage to Street Furniture	At cost		
• Application for Road Stopping (LGA, 2002)	\$500.00		
• Application for Petrochemical pipeline in the road reserve	\$750.00		
• Application for Stock Underpass	\$200.00		
Vehicle Crossing			
Vehicle Crossing Application fee	\$205.00		
Street Damage			
Inspection	\$170.00	Per inspection	
Street Damage			
Damage to street furniture, footpath, kerb and channel		At cost	
Costs to make good any damage to vehicle crossings as a result of building works		At cost	
Cost to repair an unsafe vehicle crossing (trip hazard, dangerous condition to pedestrians)		At cost	
Failure to comply with consent conditions to construct a new vehicle crossing		At cost	
SALE OF ALCOHOL			
<i>Fee must be confirmed with the Liquor Licensing Inspector prior to lodging an application</i>			
On, Off and Club Licences Application Fees and Annual Fees:			
Total risk rating of premises	Fees Category	Application fee	Annual fee
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1,035.00

26 plus	Very high	\$1,207.50	\$1,437.50
Special licence fees			
Class 1 1 large event (400 people) or more than 3 medium events (100 to 400 people) or more than 12 small events (fewer than 100 people)			\$575.00
Class 2 3 to 12 small events (fewer than 100 people) or 1 to 3 medium events (100 to 400 people)			\$207.00
Class 3 1 or 2 small events (fewer than 100 people)			\$63.25
Manager's Certificates (new or renewal)		\$316.25	
<i>Fee set by regulation in accordance with the Sale and Supply of Alcohol (Fees) Regulations 2013</i>			
Other Fees			
• Temporary Authority		\$296.70	
• Temporary Licence		\$296.70	
• Extract from Register		\$50.00	
• Compliance Certificate (RMA/Building)		\$50.00	
• Website Advertising Fee		\$50.00	
• Refer to the Building Control fees for the requirement of a s.100(f) building certificate (new licence only)			
Gambling Consent Fee			
• Application Fee		\$230.00	
SPORTS GROUNDS/PARKS AND RESERVES			
Sportsgrounds – seasonal use			
• Cricket (per block)		\$600.00	
• Rugby (per field Page Street)		\$500.00	
• Rugby (per field Victoria Park no 1 and no 2)		\$850.00	
• Football (per field)		\$500.00	
• Croquet (Victoria Park greens)		\$500.00	
• Netball (King Edward Park hard courts)		\$900.00	
• Tennis (King Edward Park hard courts)		\$900.00	
• Other codes (per field Victoria Park)		\$770.00	
• Other codes (per field elsewhere)		\$420.00	
Sportsgrounds – casual use			
• Per field, per hour or part thereof (without lights)		\$20.00	
• Per field, per hour or part thereof (with lights)		\$30.00	
Sportsgrounds/Parks and Reserves – other events			
• Major event (public event) per day or part thereof		\$155.00	
• Minor event (private event) per day or part thereof		\$78.00	
• Refundable bond for damage to grounds			Determined by Council Officer upon initial assessment of application.
Page Street sports amenities building			
• Seasonal use		\$420.00	
• Casual use per day or part thereof		\$26.00	
STAFF CHARGE OUT RATES			
Charge out rates are as follows:			
• Management		\$240.00	Per hour or part thereof
• Technical		\$210.00	Per hour or part thereof
• Research (includes LGOIMA, Cemetery enquiries)		\$170.00	First 30 minutes free


• Administration	\$170.00	Per hour or part thereof	
• Vehicle Charge (Mileage)		Per current IRD mileage rate	
STORMWATER CONNECTION			
• Application Fee	\$250.00		
• Connection Fee	N/A	Property owner to engage suitably qualified contractor	
AQUATIC CENTRE			
CASUAL USE			
Pool Entry			
Adult	\$6.00	Per entry	
Child/Senior	\$5.00	Per entry	
Caregiver/Parent Supervising a child or person with a disability	\$3.00	Per entry	
Family Pass - (2 Adult, 2x Child or 1 Adult, 3x Child)	\$16.00	Per entry	
Spectator	Free		
Group Fitness			
Adult	\$10	Per session	
Child/Senior	\$8	Per session	
Concessions Valid for 12 months			
Adult	10X	25X	50X
Child/Senior	\$54	\$130	\$250
	\$45	\$107.50	\$205
Group Fitness			
	10X	25x	50x
Adult	\$90.00	\$220.00	\$430.00
Child/Senior	\$72.00	\$175.00	\$340.00
Miscellaneous			
School Group – Pool Entry	\$2.50	Per pupil	
School Group - Swimming Sports (Available to schools once per year, maximum 4 hours, includes lane hire)	\$4.00	Per pupil	
School Group - Instructor Hire	\$40.00	Per hour	
Instructor – private hire	\$85.00	Per hour	
Swim Club High Use – 2 entries/week	\$8.00	Per week	
Swim Club High Use – 3 entries/week	\$11.25	Per week	
Swim Club High Use – 4+ entries/week	\$14.00	Per week	
Swimming Club Event	TBC	TBC	
Use of Showers (only)	\$5.00	Per entry	
Big Inflatable	\$180.00	Max 3 hours	
Aquabike (private use)	\$15.00	Per hour	
Locker Hire (plus refundable bond of \$10)	4.00	Per session	
Learn to Swim Instruction (excludes entry)	\$100	Per term*	
<i>*Based on 10-week term, pro-rata adjustment where term is longer or shorter</i>			
Private Hire (includes entry fee)			
Full Pool Complex Exclusive Use. Maximum of 200 swimmers. (Excludes multipurpose rooms).	\$600.00	Per hour	
Additional charge per 50 extra swimmers	\$60.00	Per hour	
Private Hire (excludes entry fee)			
Main Pool – Per lane	\$25.00	Per hour	
Learn To Swim Pool – Per lane	\$15.00	Per hour	
Programme Pool – Per lane	\$30.00	Per hour	
Small – Multi Purpose Room	\$25.00	Per hour	

Big – Multi Purpose Room	\$30.00	Per hour
Programmes and Activities		
Party Hire	As advertised	
Private Lessons	As advertised	
School Holiday Programme	As advertised	
Other	As advertised	
TRADE WASTE		
<i>The compliance monitoring fee component is based on the number of sampling events specified in a discharger's trade waste consent multiplied by the charge specified.</i>		
Annual License for Conditional Activity Consents		
Administration fee (includes up to 3 hours officer time)	\$302.40	First fee pro-rata during year
Inspection fee (includes up to 1.5 hours officer time)	\$194.40	
Total base fee* (administration and inspection)	\$496.80	As advertised
• Sampling event	\$239.40	Per event As advertised
Consent Application for Temporary Discharge Consents		
Administration fee (includes up to 1.5 hours officer time)	\$151.20	As advertised
Inspection fee (includes up to 1 hour officer time)	\$144.00	As advertised
• Total base fee* (administration and inspection)	\$295.20	
Consent Application for Conditional Activity Consent		
Administration fee (includes up to 5 hours officer time)	\$504.00	
Inspection fee (includes up to 5.5 hours officer time)	\$597.60	
• Total base fee* (administration and inspection)	\$1,102.50	
• Renewal fee (includes up to 3 hours officer time)	\$302.40	
• Technical charge for officer time above base fee (includes technical officers and monitoring officers)		As per staff charge out rates
• Manager/external technical charge for officer time	\$134.10	
Non-compliance Re-inspection Fee		
• Administration fee (includes up to 3 hours officer time)	\$302.40	
• Inspection fee (includes 1.5 hours officer time)	\$194.40	
Total base fee* (administration and inspection)	\$496.80	
Sampling event	\$239.40	Per event
Other Charges		
• Volume	\$0.97	Per m ³
• Suspended solids (SS)	\$0.85	Per kg
• Biochemical Oxygen Demand (BOD)	\$2.22	Per kg
• Copper	\$210.43	Per kg
• Nickel	\$352.00	Per kg
• Zinc	\$70.02	Per kg
<i>In addition to the base fees the discharger will be charged for the cost of treating their effluent (BOD, SS, volume and toxic pollutants) as per the scale of trade waste charges, and the cost of any laboratory expenses incurred in characterising the waste. If the discharge is made into the wet well at the wastewater treatment plant, a handling fee is also charged.</i>		
<i>*Base fee: the base fee is non-refundable except in accordance with the refund criteria. It is set at a level to cover a straight forward application with no external inputs or other case-specific costs. This fee will cover the receipt and issue of the application and initial inspection, and includes the number of hours of technical input specified. In some cases, the base fee will be exceeded. Matters that could cause the base fee to be exceeded include external or specialist inputs, amendments or additional information or application complexity. Any additional costs over and above the base fee will be invoiced to the applicant.</i>		
VENUE HIRE (OTHER) <i>This includes hall-hire insurance, if not already covered by insurance. All damages to be recovered at cost, including cleaning.</i>		

All Venues		
10% Deposit (non-refundable within 60 days of the event)		
Centennial Rest Rooms		
• Whole Complex Day Rate	\$736.00	8.00am to 12.00am
• Whole Complex per Hour	\$46.00	Per hour or part thereof
• Meeting Room without kitchen	\$18.00	Per hour or part thereof
• Meeting Room with kitchen	\$22.00	Per hour or part thereof
• Institute Room without kitchen	\$24.00	Per hour or part thereof
• Institute Room with kitchen	\$28.00	Per hour or part thereof
• Stratford Women's Club hireage	\$5,000.00	Per annum
War Memorial Centre		
• Whole Complex Day Rate	\$1,000	8.00am to 12.00am
• Whole Complex Weekend Rate	\$2,500	Friday 12.00pm to Sunday 12.00pm
• Stadium	\$30.00	Per hour for 1-12 hours
	\$28.00	Per hour for 12-24 hours
	\$26.00	Per hour for 24+ hours
• Function Facility (with kitchen)	\$28.00	Per hour for 1-12 hours
	\$26.00	Per hour for 12-24 hours
	\$24.00	Per hour for 24+ hours
• Function Facility (without kitchen)	\$24.00	Per hour for 1-12 hours
	\$22.00	Per hour for 12-24 hours
	\$20.00	Per hour for 24+ hours
• TSB Chambers	\$20.00	Per hour for 12-24 hours
	\$18.00	Per hour for 1-24 hours
	\$16.00	Per hour for 24+ hours
• Projector	\$25.00	Per hire
• Piano	\$15.00	Per hire
WASTEWATER		
Bulk Discharge		
• Tanker Load less than 2m ³	\$110.00	Use of bulk discharge point requires prior Council approval in writing.
• Tanker Load between 2m ³ - 4m ³	\$220.00	
• Tanker Load between 4m ³ - 6m ³	\$330.00	
• Tanker Load over 6m ³	\$440.00	
• Dump Station Clean up Fee	At Cost	
New Wastewater Connection		
• Application fee	\$250.00	Property owner to engage suitably qualified contractor
• Connection Fee	N/A	
• First Year Service Fee		Pro-rata amount of applicable targeted rate equivalent.*
• Reconnection Fee	At cost	
WATER SUPPLY		
Bulk Supply (Tanker Load)	\$5.00	Per cubic metre
New Water Connection		
• Application fee	\$250.00	Property owner to engage suitably qualified contractor
• Connection Fee	N/A	
• Reconnection Fee	At cost	Pro rata amount of applicable targeted rate equivalent. *
• First Year Service Fee		
*A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.		
Water Supply Bylaw Charges		

D23/1515

• Costs incurred in remedying breach of Water Bylaw	At cost
• Tampering/Interfering with Council equipment	At cost
• Unauthorised water abstraction from Council supply	At cost
• Correcting contamination of water supply	At cost
• Repair of private water assets	At cost
• Install backflow protection device	At cost



2024 - Agenda - Ordinary - February - Confirmation of Minutes

Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Aerodrome	Widening turn area at end of access road.	Retain LOS	Loans	\$ 15,000	Low	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AERODROME				\$ 15,000		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	Demolition of the TSB Pool and associated reinstatement	Health & Safety	Reserves	\$ 430,000	Unknown	\$ 430,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	TET Stadium - Structural Strengthening	Health & Safety	Loans	\$ 850,000	Nil	\$ -	\$ 50,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	War Memorial Centre - Structural Strengthening	Health & Safety	Loans	\$ 1,450,000	Nil	\$ -	\$ -	\$ -	\$ 50,000	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	Clock Tower - Structural strengthening and water tightening of façade	Health & Safety	Loans	\$ 1,250,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 1,200,000
Civic Amenities	Centennial Restrooms to resolve plumbing issues	Retain LOS	Reserves	\$ 10,000	Nil	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	WMC - Hot Water Supply	Retain LOS	Reserves	\$ 40,000	Nil	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	Public toilets infrastructure renewals	Retain LOS	Reserves	\$ 30,000	Nil	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	TET Multi Sport Centre infrastructure renewals	Retain LOS	Reserves	\$ 500,000	Nil	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Civic Amenities	Miranda Street infrastructure renewals	Retain LOS	Reserves	\$ 65,000	Nil	\$ 10,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
Civic Amenities	Library infrastructure renewals	Retain LOS	Reserves	\$ 30,000	Nil	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Civic Amenities	Demolition of Municipal Building and associated reinstatement	Retain LOS	Reserves	\$ 300,000	Low	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	Victoria Park Grandstand infrastructure renewals	Retain LOS	Reserves	\$ 20,000	Nil	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	Admin Building Partial carpet replacement	Retain LOS	Reserves	\$ 65,000	Nil	\$ -	\$ -	\$ 30,000	\$ 20,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	Admin Building Kitchen upgrade	Retain LOS	Reserves	\$ 40,000	Nil	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	War Memorial - Stadium lighting	Retain LOS	Grant Funding	\$ 30,000	Low	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	WMC - Replace all lower flat roofs (3x)	Retain LOS	Reserves	\$ 400,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
Civic Amenities	WMC - Resurface Stadium Floor	Retain LOS	Reserves	\$ 80,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Civic Amenities	Admin Building Access upgrade	Increase LOS	Loans	\$ 40,000	Nil	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CIVIC AMENITIES				\$ 5,630,000		\$ 573,000	\$ 428,000	\$ 928,000	\$ 173,000	\$ 1,943,000	\$ 58,000	\$ 63,000	\$ 58,000	\$ 148,000	\$ 1,258,000
Civil Defence	TET Stadium - Structural Strengthening to IL4	Health & Safety	Loans	\$ 450,000	Nil	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CIVIL DEFENCE				\$ 450,000		\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Services	Stratford 2035 projects - NEED BUSINESS CASE	0	Loans	\$ -	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Services	Prospero Place Development	Increase LOS	Grant Funding	\$ 1,400,000	High	\$ 500,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COMMUNITY SERVICES				\$ 1,400,000		\$ 500,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Authority Data Cleansing	Retain LOS	Reserves	\$ 15,000	Nil	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2024 - Agenda - Ordinary - February - Confirmation of Minutes

Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Corporate	Replacement of GPS location unit and software for GIS	Retain LOS	Reserves	\$ 15,000	Nil	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Upgrade / Replace GIS System	Retain LOS	Reserves	\$ 100,000	Nil	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Procure to Pay	Retain LOS	Loans	\$ 63,000	Medium	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	National Processing Reporting	Retain LOS	Reserves	\$ 10,000	Low	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Photocopier Replacements	Retain LOS	Reserves	\$ 37,000	Nil	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 12,000	\$ -	\$ -	\$ -
Corporate	Council Chambers AV	Retain LOS	Loans	\$ 210,000	Low	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000
Corporate	Phone System Upgrade	Retain LOS	Reserves	\$ 25,000	Low	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Computers and Peripherals	Retain LOS	Reserves	\$ 445,000	Nil	\$ 30,000	\$ 60,000	\$ 50,000	\$ 40,000	\$ 50,000	\$ 30,000	\$ 50,000	\$ 45,000	\$ 40,000	\$ 50,000
Corporate	Vehicle Replacements	Retain LOS	Reserves	\$ 350,000	Nil	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Corporate	Content Manager Upgrade	Retain LOS	Reserves	\$ 75,000	Nil	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
Corporate	Firewall + Wi-Fi replacement	Retain LOS	Reserves	\$ 74,000	Nil	\$ -	\$ 25,000	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 25,000	\$ 12,000	\$ -
Corporate	Core Server Replacement	Retain LOS	Reserves	\$ 80,000	Nil	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Corporate	Core Switch Replacement	Retain LOS	Reserves	\$ 60,000	Nil	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -
Corporate	EftPOS Terminal Upgrades	Retain LOS	Reserves	\$ 14,000	Nil	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -
Corporate	Staff Cell phone Fleet Replacement	Retain LOS	Reserves	\$ 105,000	Nil	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -
Corporate	Disaster Recovery Onsite Server & Software Replacement	Retain LOS	Reserves	\$ 34,000	Nil	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -
Corporate	Battery UPS Replacement	Retain LOS	Reserves	\$ 8,000	Nil	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Large Plotter and Laserjet printer replacements	Retain LOS	Reserves	\$ 6,000	Nil	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	iPad Replacements Staff & Contractor	Retain LOS	Reserves	\$ 24,000	Nil	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
Corporate	GoGet Upgrade	Retain LOS	Reserves	\$ 40,000	Nil	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Corporate	Datacentre Upgrade	Retain LOS	Reserves	\$ 100,000	Nil	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Councillor iPad replacements	Retain LOS	Reserves	\$ 20,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Authority ERP Upgrade - Altitude SaaS	Retain LOS	Reserves	\$ 120,000	Low	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	Portable Presentation/Conference Screens	Retain LOS	Reserves	\$ 10,000	Low	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Corporate	Procurement Software	Increase LOS	Loans	\$ 25,000	Low	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	ePlan	Increase LOS	Loans	\$ 70,000	Low	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CORPORATE				\$ 2,135,000		\$ 408,000	\$ 267,000	\$ 148,000	\$ 202,000	\$ 330,000	\$ 105,000	\$ 156,000	\$ 192,000	\$ 122,000	\$ 205,000
Economic	41 Flint Road Subdivision	Increase LOS	Loans	\$ 6,000,000	High	\$ 2,600,000	\$ 2,600,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ECONOMIC				\$ 6,000,000		\$ 2,600,000	\$ 2,600,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Safety improvements around AA desk	Health & Safety	Loans	\$ 30,000	Nil	\$ 5,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Bathroom upgrade	Retain LOS	Reserves	\$ 15,000	Nil	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Underneath storage	Retain LOS	Reserves	\$ 10,000	Nil	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Window sill replacements	Retain LOS	Reserves	\$ 20,000	Nil	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Update graphics on windows / bus shelters and other internal areas of library	Retain LOS	Reserves	\$ 20,000	Unknown	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Interior repaint	Retain LOS	Reserves	\$ 70,000	Nil	\$ -	\$ 50,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Development of seating areas/meeting spaces	Increase LOS	Grant Funding	\$ 50,000	Nil	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIBRARY				\$ 215,000		\$ 75,000	\$ 95,000	\$ 25,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -

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Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Parks & Reserves	Victoria Park Skate Park concrete resurfacing	Health & Safety	Grant Funding	\$ 100,000	Low	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Cardiff Walkway - new aluminium steps and bridge	Retain LOS	Loans, Reserves	\$ 50,000	Low	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Carrington Walkway (Regan Street to Brecon Road) steps need replacing	Retain LOS	Reserves	\$ 20,000	Nil	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Replace 4 clotheslines - HftE units	Retain LOS	Reserves	\$ 5,000	Nil	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Playground Equipment replacement - King Edward Park and Victoria Park	Retain LOS	Reserves	\$ 100,000	Nil	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Parks & Reserves	Continued Parks Development	Retain LOS	Reserves	\$ 50,000	Nil	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Parks & Reserves	Continued Walkway Development	Retain LOS	Reserves	\$ 50,000	Nil	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Parks & Reserves	Development of the Eastern Loop	Retain LOS	Loans	\$ 30,000	Medium	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Replace red brick monument wall with old bricks - Pioneer Cemetery	Retain LOS	Grant Funding	\$ 100,000	Nil	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Street Tree and tree surrounds replacements	Retain LOS	Reserves	\$ 100,000	Nil	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Replacing boundary hedges - Midhirst (Old) Cemetery and Midhirst (Open) Cemetery	Retain LOS	Reserves	\$ 20,000	Nil	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Replace old seats throughout all parks, reserves and walkways	Retain LOS	Reserves	\$ 80,000	Nil	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -
Parks & Reserves	Page Street Sportsground - install new turf on Ground 1	Retain LOS	Reserves	\$ 100,000	Nil	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Replace two bridges within Three Bridges Trail - King Edward Park	Retain LOS	Reserves	\$ 400,000	Nil	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Lighting at Bike Park	Increase LOS	Loans	\$ 15,000	Medium	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Lighting and power box in Rhododendron Dell	Increase LOS	Grant Funding	\$ 50,000	Medium	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Victoria Park sports fields continued development	Increase LOS	Loans	\$ 220,000	Medium	\$ 20,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Continued Walkway Development	Increase LOS	Loans	\$ 200,000	Medium	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Parks & Reserves	Continued Parks Development	Increase LOS	Loans	\$ 150,000	Medium	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Parks & Reserves	Victoria Park - Skate Park - Replace gravel path with concrete path	Increase LOS	Grant Funding	\$ 25,000	Low	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Seating to Pump Track area	Increase LOS	Grant Funding	\$ 25,000	Low	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	King Edward Park - Completion of lime chip path	Increase LOS	Loans	\$ 60,000	Low	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Parks & Reserves	Completion with metal path at Kopuatama Cemetery	Increase LOS	Loans	\$ 50,000	Nil	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Garden planting and seat installation - Kopuatama Cemetery	Increase LOS	Loans	\$ 15,000	Low	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Completion of replacing lime chip path to concrete - Netball Courts to Rhododendron Dell	Increase LOS	Loans	\$ 70,000	Nil	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Reserves	Kopuatama Cemetery (new land) - Concept plan and design and implementation	Increase LOS	Loans	\$ 250,000	High	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
TOTAL PARKS AND RESERVES				\$ 2,335,000		\$ 315,000	\$ 710,000	\$ 185,000	\$ 355,000	\$ 255,000	\$ 55,000	\$ 275,000	\$ 75,000	\$ 55,000	\$ 55,000
Planning	Review District Plan	Legislative	Rates	\$ 4,030,000	High	\$ 20,000	\$ 60,000	\$ 220,000	\$ 530,000	\$ 610,000	\$ 610,000	\$ 560,000	\$ 560,000	\$ 430,000	\$ 430,000
TOTAL PLANNING				\$ 4,030,000		\$ 20,000	\$ 60,000	\$ 220,000	\$ 530,000	\$ 610,000	\$ 610,000	\$ 560,000	\$ 560,000	\$ 430,000	\$ 430,000
Pool	Spin Bikes	Retain LOS	Grant Funding	\$ 60,000	Low	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Pool	Wai o Rua infrastructure renewals	Retain LOS	Reserves	\$ 20,000	Nil	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Pool	TV Replacements	Retain LOS	Reserves	\$ 15,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Pool	Pilates - Reformers	Increase LOS	Grant Funding	\$ 42,000	Low	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool	Mirrors installation in fitness room	Increase LOS	Grant Funding	\$ 5,000	Nil	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool	TV installed in Meeting Room	Increase LOS	Loans	\$ 2,000	Low	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool	Total bars	Increase LOS	Grant Funding	\$ 5,000	Low	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool	On-site Café - Tea & Coffee facilities	Increase LOS	Loans	\$ 50,000	High	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool	Ice Bath/Plunge	Increase LOS	Loans	\$ -	Medium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL POOL				\$ 199,000		\$ 86,000	\$ 2,000	\$ 2,000	\$ 52,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 32,000	\$ 2,000	\$ 17,000
Investment Property	Farm house lighting - new lights and fixtures	Retain LOS	Reserves	\$ 5,000	Nil	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Property	Pensioner Housing - Roof replacements	Retain LOS	Reserves	\$ 200,000	Nil	\$ 120,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Property	Farm- Race and Culvert upgrades	Retain LOS	Loans	\$ 250,000	Nil	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Investment Property	Pensioner Housing infrastructure renewals	Retain LOS	Reserves	\$ 50,000	Nil	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Investment Property	Farm - Clearing of subsoil drains	Retain LOS	Reserves	\$ 50,000	Nil	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Property	Page Street Units Picket Fence	Retain LOS	Reserves	\$ 10,000	Nil	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Property	Farm - Construct additional calving sheds	Increase LOS	Loans	\$ 40,000	Medium	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL INVESTMENT PROPERTY				\$ 605,000		\$ 195,000	\$ 160,000	\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Roading	unsealed road metalling	Retain LOS	Reserves, Subsidy	\$ 12,770,000	Nil	\$ 910,000	\$ 1,220,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000	\$ 1,330,000
Roading	Sealed road resurfacing	Retain LOS	Reserves, Subsidy	\$ 16,350,000	Nil	\$ 1,260,000	\$ 1,490,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000

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Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Roading	Drainage Renewals	Retain LOS	Reserves, Subsidy	\$ 8,320,000	Nil	\$ 915,000	\$ 885,000	\$ 815,000	\$ 815,000	\$ 815,000	\$ 815,000	\$ 815,000	\$ 815,000	\$ 815,000	\$ 815,000
Roading	Pavement Rehab	Retain LOS	Reserves, Subsidy	\$ 7,350,000	Nil	\$ 650,000	\$ 700,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
Roading	Structure Component Replacement	Retain LOS	Reserves, Subsidy	\$ 11,940,000	Nil	\$ 950,000	\$ 670,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000
Roading	Traffic Services	Retain LOS	Reserves, Subsidy	\$ 2,010,000	Nil	\$ 160,000	\$ 170,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
Roading	footpath renewals	Retain LOS	Reserves, Subsidy	\$ 2,650,000	Nil	\$ 210,000	\$ 240,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
Roading	low cost low risk roads	Increase LOS	Loans, Subsidy	\$ 22,215,000	Nil	\$ 2,600,000	\$ 1,550,000	\$ 2,150,000	\$ 2,300,000	\$ 2,100,000	\$ 1,685,000	\$ 2,200,000	\$ 1,930,000	\$ 2,650,000	\$ 3,050,000
Roading	Seal Extensions (Dust Coat Seals)	Increase LOS	Loans, Subsidy	\$ 450,000	Low	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roading	Walking and cycling	Increase LOS	Loans, Subsidy	\$ 4,000,000	High	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Roading	Brecon Rd Bridge	Increase LOS	Loans, Subsidy	\$ 20,000,000	High	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 9,500,000	\$ 9,500,000	\$ -	\$ -	\$ -	\$ -
Roading	Oberon Street Extension to Flint Road - Hotspur Street	Increase LOS	Loans, Subsidy	\$ 2,000,000	High	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Roading	Monmouth Road Extension (Stratford Park access)	Increase LOS	Loans, Subsidy	\$ 500,000	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Roading	Manaia Road widening to 6m wide	Increase LOS	Subsidy	\$ 2,500,000	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Roading	Centennial Bridge	Increase LOS	Subsidy	\$ 600,000	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -
TOTAL ROADING				\$ 113,655,000		\$ 8,205,000	\$ 7,475,000	\$ 9,070,000	\$ 10,070,000	\$ 20,370,000	\$ 18,955,000	\$ 10,070,000	\$ 9,200,000	\$ 9,920,000	\$ 10,320,000
Solid Waste	Transfer Station - City care building - sealing of concrete blockwork	Retain LOS	Reserves	\$ 30,000	Nil	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solid Waste	Transfer Station renewals	Retain LOS	Reserves	\$ 60,000	Nil	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Solid Waste	Mobile event waste bins and trailer for events on council land	Increase LOS	Grant Funding	\$ 20,000	Medium	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solid Waste	Permanent recycling stations	Increase LOS	Loans	\$ 60,000	Medium	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Solid Waste	Rural mobile mini recycling stations X2	Increase LOS	Grant Funding	\$ 45,000	High	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solid Waste	Organic Materials Processing facility	Increase LOS	Loans	\$ 1,400,000	High	\$ -	\$ -	\$ 100,000	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Solid Waste	Transfer Station - Weigh bridge	Increase LOS	Loans	\$ 500,000	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL SOLID WASTE				\$ 2,115,000		\$ 60,000	\$ 30,000	\$ 165,000	\$ 320,000	\$ 1,020,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 500,000
Stormwater	SW Modelling	Increase LOS	Loans	\$ 500,000	Low	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Stormwater	SW Reticulation renewals	Retain LOS	Reserves	\$ 1,000,000	Nil	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Stormwater	SW Safety improvements	Retain LOS	Reserves	\$ 40,000	Nil	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Stormwater	SW Silt Retention Victoria Park	Retain LOS	Reserves	\$ 100,000	Low	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Stormwater	SW Safety improvements	Increase LOS	Loans	\$ 75,000	Low	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Stormwater	SW Pipework Capacity increase	Increase LOS	Loans	\$ 450,000	Low	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -
TOTAL STORMWATER				\$ 2,165,000		\$ 550,000	\$ 100,000	\$ 270,000	\$ 100,000	\$ 100,000	\$ 275,000	\$ 220,000	\$ 100,000	\$ 250,000	\$ 200,000
Sustainability	Community Energy generation project	Increase LOS	Loans	\$ 150,000	High	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

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Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Sustainability	Retro fit council buildings with solar energy panels and batteries, annual programme.	Increase LOS	Loans	\$ 140,000	High	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Sustainability	Create wetlands	Increase LOS	Grant Funding	\$ 105,000	Medium	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL SUSTAINABILITY				\$ 395,000		\$ -	\$ -	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Wastewater	WW treatment upgrade	Legislative	Loans	\$ 550,000	Medium	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	WW pipe at Swansea Road Bridge	Retain LOS	Reserves	\$ 300,000	Nil	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	WW Reticulation remodelling	Retain LOS	Reserves	\$ 150,000	Low	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Wastewater	WW Infiltration renewals	Retain LOS	Reserves	\$ 2,150,000	Nil	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Wastewater	WW routine step/aerate renewals	Retain LOS	Reserves	\$ 350,000	Nil	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Wastewater	WW Renewals	Retain LOS	Reserves	\$ 900,000	Low	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Wastewater	WW Campervan discharge facility	Retain LOS	Reserves	\$ 20,000	Nil	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Wastewater	WW Desludging ponds	Retain LOS	Reserves	\$ 3,000,000	Low	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	WW Bulk discharge renewals	Retain LOS	Reserves	\$ 30,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Wastewater	WW Treatment design	Retain LOS	Reserves	\$ 400,000	Low	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -
Wastewater	WW pipe at Swansea Road Bridge	Increase LOS	Loans	\$ 750,000	Low	\$ -	\$ -	\$ 150,000	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Wastewater	WW New discharge point	Increase LOS	Loans	\$ 5,200,000	Low	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 5,000,000
Wastewater	WW West Extension	Increase LOS	Loans	\$ 500,000	Low	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
TOTAL WASTEWATER				\$ 14,300,000		\$ 785,000	\$ 835,000	\$ 495,000	\$ 3,535,000	\$ 385,000	\$ 365,000	\$ 545,000	\$ 635,000	\$ 1,135,000	\$ 5,585,000
Water	W Midhirst Resource consent	Legislative	Loans	\$ 50,000	Low	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W alternative power supply for Midhirst and Toko	Increase LOS	Loans, Subsidy	\$ 50,000	Nil	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W street work ridermains	Retain LOS	Reserves	\$ 200,000	Nil	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Fluoride plant upgrade	Retain LOS	Reserves	\$ 300,000	Nil	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Stratford Grit tanks	Retain LOS	Reserves	\$ 4,000,000	Nil	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Laterals	Retain LOS	Reserves	\$ 250,000	Nil	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
Water	W Membranes	Retain LOS	Reserves	\$ 760,000	Nil	\$ 160,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Water	W reservoir cleaning	Retain LOS	Reserves	\$ 120,000	Nil	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Water	W Meter renewal	Retain LOS	Reserves	\$ 420,000	Nil	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 300,000
Water	W infrastructure general	Retain LOS	Reserves	\$ 450,000	Nil	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Water	W Hydrants	Retain LOS	Reserves	\$ 125,000	Nil	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
Water	W Reticulation modelling	Increase LOS	Loans	\$ 200,000	Nil	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Water	W Water renewals	Retain LOS	Reserves	\$ 900,000	Nil	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Water	W Automated reticulation monitoring	Increase LOS	Loans	\$ 450,000	Nil	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W New Patea crossing for old trunkmain	Increase LOS	Loans	\$ 4,000,000	Nil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Water	W street work ridermains	Increase LOS	Loans	\$ 100,000	Nil	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Universal water metering	Increase LOS	Loans	\$ 1,147,000	High	\$ 1,147,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Toko Storage tank	Increase LOS	Loans	\$ 25,000	Medium	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Water	W Fuel Tank for Generator	Increase LOS	Loans	\$ 40,000	nil	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Stratford Bore	Increase LOS	Loans	\$ 600,000	Medium	\$ -	\$ 100,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	W Stratford new Reservoir	Increase LOS	Loans	\$ 7,000,000	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 6,000,000
Water	W Toko new Reservoir	Increase LOS	Loans	\$ 150,000	High	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -

2024 - Agenda - Ordinary - February - Confirmation of Minutes

Activity	Project	Driver	Funding Source	Total Cost	Opex Impact	Cost - Year Proposed									
						2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Water	W New 300mm second trunk main south	Increase LOS	Loans	\$ 200,000	High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
TOTAL WATER				\$ 21,537,000		\$ 4,137,000	\$ 2,415,000	\$ 200,000	\$ 1,345,000	\$ 370,000	\$ 360,000	\$ 420,000	\$ 195,000	\$ 1,320,000	\$ 10,775,000
				\$ 177,181,000		\$ 18,524,000	\$ 15,677,000	\$ 13,398,000	\$ 16,797,000	\$ 25,520,000	\$ 20,920,000	\$ 12,376,000	\$ 11,112,000	\$ 13,447,000	\$ 29,410,000



Date: 9 November 2023, 10.30am
Venue: Taranaki Regional Council, 47 Cloten Road, Stratford
Document: 3222164

Present	D H McIntyre	Taranaki Regional Council (<i>Chairperson</i>)
	B Roach	South Taranaki District Council (<i>Deputy Chair</i>)
	M McKay	Stratford District Council (<i>zoom</i>)
Attending	A Matthews	Taranaki Regional Council
	R Leitao	New Plymouth District Council
	G Cotter	New Plymouth District Council
	J Cooper	Stratford District Council
	J Ingram	South Taranaki District Council
	T Hunt	South Taranaki District Council
	S Wilson	South Taranaki District Council
	M Deans	EnviroWaste
	L Jones	Taranaki Regional Council
M Jones	Taranaki Regional Council	

The Taranaki Solid Waste Management Committee opened with at karakia at 10.30am

Apologies: Were received and sustained from, M Chong – New Plymouth District Council
 McIntyre/Roach

1. Confirmation of Minutes – 17 August 2023

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) took as read and confirmed the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held at Taranaki Regional Council, 47 Cloten Road, Stratford, on Thursday 17 August 2023 at 10.30am
- b) noted that the unconfirmed minutes of the Taranaki Solid Waste Management Committee held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Thursday 17 August 2023 have been circulated to the New Plymouth District Council, Stratford District Council and South Taranaki District Council.

Roach/McIntyre

2. Regional Waste Minimisation Officer's Activity Report – October 2023

- 2.1 Miss G Cotter New Plymouth District Council, spoke to the memorandum updating the Committee on significant activities undertaken by the Regional Waste Minimisation Officer (RWMO), in collaboration with the district council officers of New Plymouth District Council, South Taranaki District Council and Stratford District Council.

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) received the memorandum *Regional waste minimisation Officer's Activity Report - October 2023*
- b) noted the activities of the Regional Waste Minimisation Officer and district councils.

McIntyre/Roach

3. Regional Waste Minimisation Education Plan 2023/2024

- 3.1 Miss G Cotter New Plymouth District Council, spoke to the memorandum to provide the committee with an update on the Regional Waste Minimisation Education Plan 2023/2024.

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) received the memorandum *Regional Waste Minimisation Education Plan 2023/2024*.

Roach/McIntyre

4. Waste Management and Minimisation Plan Consultation Summary

- 4.1 Miss G Cotter New Plymouth District Council, spoke to the memorandum to provide the committee with a summary of the Waste Management and Minimisation Plan Consultation Summary.

Resolved

That the Taranaki Solid Waste Management Committee of the Taranaki Regional Council:

- a) received the memorandum *Waste Management and Minimisation Plan Consultation Summary*.

McIntyre/Roach

There being no further business, Committee Chairperson, D M McIntyre declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.35am

Taranaki Regional

Council Chairperson: _____

D M McIntyre (Chairperson)

unconfirmed



Date: 7 December 2023, 1.00pm
Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford
Document: 3233076

Present	A L Jamieson	Taranaki Regional Council (<i>Chairperson</i>)
	C Littlewood	Taranaki Regional Council
	N Volzke	Mayor - Stratford District Council
	P Nixon	Mayor - South Taranaki District Council
	M Chong	New Plymouth District Council
	L Stewart	Waka Kotahi NZ Transport Agency
Attending	A Harris	Stratford District Council
	S Bowden	Stratford District Council
	R Leitao	New Plymouth District Council
	V Lim	South Taranaki District Council
	S Downs	Waka Kotahi NZ Transport Agency
	A Gurney	New Zealand Police (<i>zoom</i>)
	F Ritson	Taranaki Regional Council
	C Gazley	Taranaki Regional Council (<i>left meeting at 1.55pm</i>)
	N Chadwick	Taranaki Regional Council
	M Jones	Governance Administrator
K Wright	Venture Taranaki	
S Nutulapati	Waka Kotahi (<i>joined meeting at 2.08pm</i>)	

Apologies: Were received and sustained from, M J Cloke -Taranaki Regional Council and H Duynhoven - New Plymouth District Council
 Nixon/Volzke

One Member of the public in attendance

- Confirmation of Minutes Regional Transport Committee – 6 September 2023**
Resolved
 That the Taranaki Regional Transport Committee:

- a) took as read and confirmed the minutes of the Taranaki Regional Transport Committee meeting held at 47 Cloten Road, Stratford on Wednesday 6 September 2023 at 10.30am
- b) noted that the unconfirmed minutes of the Taranaki Regional Transport Committee held at 47 Cloten Street, Stratford on Wednesday 6 September 2023 at 10.30am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Jamison/ Volzke

2. Regional Transport Advisory Group Minutes - 11 October 2023 and 15 November 2023

Resolved

That the Taranaki Regional Transport Committee:

- a) took as read the minutes of the Taranaki Regional Transport Advisory Group meetings held at 47 Cloten Road, Stratford on 11 October 2023 and the unconfirmed minutes of the 15 November 2023 meeting
- b) noted that the minutes of the Taranaki Regional Transport Advisory Group held at 47 Cloten Street, Stratford on 11 October and 15 November 2023, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Volzke/Nixon

3. Proposed Advisory Members (Non-voting) on the Regional Transport Committee

- 3.1 Miss N Chadwick, Taranaki Regional Council, spoke to the memorandum to provide the committee with guidance on the recommended Advisory Members (Non-voting) for the Regional Transport committee.

Resolved

That the Taranaki Regional Transport Committee:

- a) received this *Advisory Members (Non-voting) on the Regional Transport Committee memorandum*
- b) selected and approved option A for the inclusion of Advisory Members (non-voting) being:
 - Option A: appoint an advisory member from KiwiRail and New Zealand Police to be advisory members to the RTC.
- c) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- d) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Nixon/Volzke

4. Request to vary the Regional Land Transport Plan 2021

- 4.1 Ms F Ritson, Taranaki Regional Council, introduced of the item.
- 4.2 Mr V Lim spoke to the committee to seek Committee approval of a request to vary the *Regional Transport Plan for Taranaki 2021/22-2026/27*.

Resolved

That the Taranaki Regional Transport Committee:

- a) received the memorandum titled, *Request to vary the Regional Land Transport Plan 2021*
- b) agreed to the requested variation to the *Regional Land Transport Plan for Taranaki 2021/22-2026/27*, made by South Taranaki District Council, to add a project to develop and upgrade intersections with State Highway 3 as part of the South Taranaki Business Park development
- c) noted this variation to the *Regional Land Transport Plan for Taranaki 2021/22-2026/27* and forwards it on to Waka Kotahi NZ Transport Agency
- d) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- e) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Nixon/Jamieson

5. Government Policy Statement on Land Transport 2024 – Submission and Future Change

- 5.1 F Ritson spoke to the memorandum to seek endorsement from the committee of the draft *Government Policy Statement on Land Transport 2024/25-2033/34* (Draft GPS 2024) submission.

Resolved

That the Taranaki Regional Transport Committee:

- a) received the memorandum titled, *Government Policy Statement on Land Transport 2024 – submission and future change*
- b) endorsed the submission to Te Manatū Waka Ministry of Transport on the draft *Government Policy Statement on Land Transport 2024/25-2033/34*
- c) noted the recent change in Government means the draft *Government Policy Statement on Land Transport 2024/25-2033/34* will be revised in line with the incoming Government's land transport priorities

- d) supported the drafting of a welcome letter to the incoming Minister of Transport which outlines key matters for consideration as the revised *Government Policy Statement on Land Transport 2024/25-2033/34* is prepared
- e) provided direction to staff as to the contents of the welcoming letter to the incoming Minister of Transport.

Volzke/Chong

6. Regional speed Management Plan Development

- 6.1 Ms F Ritson, Taranaki Regional Council, spoke to the memorandum to seek Committee to provide an update on speed management planning in the region.

Resolved

That the Taranaki Regional Transport Committee:

- a) received the memorandum titled, *Regional Speed Management Plan development update*
- b) noted the update provided on speed management planning in the region
- c) noted the new Government may change or repeal the current national requirements around speed management planning, with further information being brought to the Committee when available.

Littlewood/Nixon

7. Waka Kotahi Update

- 7.1 Ms Linda Stewart – Waka Kotahi, spoke to the memorandum and gave PowerPoint presentations to provide updates Regional and national activities.

Resolved

That the Taranaki Regional Transport Committee:

- a) received the updates and presentation provided by Waka Kotahi New Zealand Transport Agency.

Chong/Volzke

8. Territorial Authorities Update

- 8.1 Mr V Lim, South Taranaki District Council, spoke to the report updating the committee on transport activities within the South Taranaki District
- 8.2 Mr S Bowden, Stratford District Council, spoke to the report updating the committee on transport activities within the Stratford District.
- 8.3 Mr R Leitao, New Plymouth Council, spoke to the report updating the committee on transport activities within the New Plymouth District

Resolved

That the Taranaki Regional Transport Committee:

- a) received the update provided by the South Taranaki District Council on its transport activities
- b) received the update provided by the Stratford District Council on its transport activities
- c) received the update provided by the New Plymouth District Council on its transport activities

Nixon/Chong

9. Waka Kotahi Presentation

- 9.1 Mr S Nutulapati – Senior Project Manager Complex Waka Kotahi, gave a presentation to update the committee on the proposed work to be undertaken on SH 3 and SH 3A.

Resolved

That the Taranaki Regional Transport Committee:

- a) received the presentation from Waka Kotahi and noted the information within.

Littlewood/Nixon

There being no further business the Committee Chairperson, Councillor A L Jamieson, thanked the Committee for their work and declared the Regional Transport Committee meeting closed at 3.07pm.

Taranaki Regional

Council Chairperson: _____

A L Jamieson

MONTHLY REPORT

District Mayor



F22/55/04 – D24/4742

To: Council
From: District Mayor
Date: 13 February 2024
Subject: District Mayor Monthly Report – December 2023/January 2024

Recommendations

1. THAT the report be received.
2. THAT Jack Whitika be appointed to the Sport New Zealand Rural Travel Fund Committee until the end of this triennium (October 2025).

/
Moved/Seconded

1. Minister Simeon Brown's Visit

Last month we were honoured to have Minister Simeon Brown visit Taranaki and meet with the regions three Mayors. He has numerous roles within the new coalition government including the Minister of Transport, Local Government and Energy. Those three roles are very important to this region and to have them filled by one person, makes Minister Brown and our relationship with him, a key factor in our regions future.

The Minister was very generous with his time (around 1.5 hours) and the discussion covered a range of issues within each of those portfolios. The change in direction on roading matters was well explained and future intentions were signalled. On energy, the Minister welcomed the discussion on possible wind farms and solar farm developments in the region and promoted the government's desire to transition to a green future. The role for natural gas is seen primarily as a transition fuel that is a much cleaner alternative to burning coal, as we have seen over the last few years.

2. SH43 Project Update

The SH43 Forgotten World Highway improvement projects continue on, and good progress is being made on the new Kahouri river bridge which is now a formed structure. The road re-alignment work on the approach to the bridge is also underway. At the Tangarakau Gorge the sealing work is continuing with a goal of sealing a stretch of around 2.8 kms this season and the balance early next year.

Between October and December 2023 crews completed drainage and pavement works, built 600 metres of underground stormwater pipes and surface gutters, built 155 meters of concrete roadside barrier beams, upgraded 27 culvert pipes and built 11 retaining walls.

The prep work has been very disruptive for local road users with extended periods of road closure causing some angst. However, most understand that because of the nature of the road, the location and terrain, road closure enables the work to be completed much quicker, therefore, they are showing tolerance for which we thank the local community.

3. Transport Choices and Speed Management Plans

Two hangover projects from the previous government have now been cancelled. The Transport Choices project that this council had signed up to has had government funding withdrawn which means it cannot be delivered on the scale we had planned. The broader project was made up of series of smaller projects bundled up, that included multiple road crossing points, improved safety features, cycle lanes and more. These smaller projects will be re-considered as part of the Long term Plan process that will determine which, if any, will be retained and developed at a later date.

The controversial Regional Speed Management Plan that would have delivered a uniform, lowered speed limit for all roads in the region has been torpedoed. The blanket, one size fits all approach of the former governments policy had good intent but in practice it had plenty of shortcomings. For the moment council will return to the position of making speed limit decisions on a case by case basis as we did two years ago with Opunake Road, while we wait for the new government to develop and publish its new Speed Limit Rule.

4. Regional Transport Committee Meeting

The quarterly Regional Transport Committee meeting was held on 7 December 2023. Councillor Harris and myself were both in attendance. The meeting included an update presentation on the SH3 and SH3A safety project, the regional speed management plan, and a variation to the current regional plan. Meeting minutes are included in this agenda.

5. Xmas Functions

As you might expect, my diary for December was full of Xmas functions and other associate activities. Attending some of these provides the opportunity to acknowledge the work that our various community groups undertake during the year but also to get a feel for the issues people face. My take home overall message this year was that people are generally in good spirits and optimistic, but at the same time, many are really feeling the pain of tough economic times. Lets hope that 2024 can bring some relief to those families and organisations that are most affected by the high costs experienced over the last few years.

6. Mayoral Xmas Gift Appeal

The annual Mayoral Xmas Gift Appeal was well supported and the quality of gifts donated was great. We also had two cash donations of \$500 each that enabled the community services team to buy some items to fill the gaps and to purchase some meat packs that we know were very well received the previous year. Those families receiving the gifts were very grateful and a number were completely overwhelmed by the generosity being shown by the local community. It is a very humbling and gratifying experience to deliver the gifts.

7. Sport New Zealand Rural Travel Fund Committee

Following the resignation of Mrs Raeleen Hancock as a member of the Sport New Zealand Rural Travel Fund Committee a vacancy has occurred and it is my recommendation that Mr Jack Whitika be appointed to this position for the remainder triennium. Jack comes with a strong background in sport and has a particular interest in junior sports within this community.

8. Attendance Schedule

Please find attached the annual attendance schedule from Council and Committee meetings.

9. Correspondence

- Stratford Volunteer Fire Brigade Call Outs – December 2023 and January 2024
- Minister of Transport – Land Transport Rule: Setting of Speed Limits 2022.
- Heritage New Zealand – List Entry Record – The King's Theatre

10. Some Events Attended

- Attended – Stratford Health Trust meeting (x1)
- Attended – Stratford District Youth Council meeting (x1)
- Attended – Stratford District Youth Council Xmas function
- Attended – Taranaki Regional Transport Committee meeting
- Attended – Mayoral Forum
- Attended – Take a Kid Fishing Day
- Attended – Stratford Business Association Xmas Parade
- Attended – Offshore Wind Forum at Ara Ake
- Attended – Stratford Rotary Club 80th Birthday celebration
- Attended – Taranaki Diocesan School for Girls prizegiving
- Attended – Hosted Mayoral Reception
- Attended – Local Government New Zealand special general meeting
- Attended – Percy Thompson Trust Xmas function
- Attended – Opening of Maryann Rest Home Extensions – Ribbon cutting
- Attended – Staff Xmas Council Xmas function
- Attended – TSB Bank staff presentation
- Attended – Delivery of Mayoral Xmas gifts
- Attended – meeting of Stratford Park Project and A&P
- Attended - Te Heke Ngahuru Public Engagement at Whangamomona
- Attended – meeting with MTFJ representatives
- Met – with Waka Kotahi for SH43 project traffic management update
- Met - with Minister Simeon Brown
- Met – with Waka Kotahi Regional Relationships Regional Director
- Radio Interview - Access Radio (x1)
- Radio Interview – More FM (x1)
- Newspaper - Stratford Press Interviews and Articles (multiple)
- Newspaper - Daily News - Interviews (multiple)
- Attended - Regional Mayors and Chairs emergency services meeting (x1)
- Attended - Regional Mayors and Chairs weekly meeting (x3)
- Attended - Council Pre-Agenda meetings (x2)
- Attended - Council Public Forums (x1)
- Attended - Council Workshops (x4)
- Attended - Council Meetings (x4)



N C Volzke JP
District Mayor

Date: 7 February 2024

Summary (All Committees)

Note the summary only collates the standing committee members for Audit and Risk and Farm and Aerodrome. The full attendance can be found in the individual committee schedules.

Date	Ordinary	Policy & Services	Audit & Risk	Farm & Aerodrome
Meeting	0	0	0	0
Neil Volzke	12/12	14/14	5/5	4/4
Steve Beck	12/12	14/14		4/4
Grant Boyde	12/12	12/14	5/5	4/4
Annette Dudley	11/12	14/14		
Jono Erwood	11/12	14/14	5/5	
Ellen Hall	12/12	14/14		
Amanda Harris	12/12	14/14		
Vaughan Jones	11/12	14/14	5/5	4/4
Min McKay	10/12	11/14	5/5	
John Sandford	9/12	12/14		
Clive Tongaawhikau	9/12	10/14		
Mathew Watt	10/12	14/14		

Attendance schedule for 2023 Ordinary and Extraordinary Council meetings.

Date	14/2/23	14/3/23	11/4/23	9/5/23	13/6/23	11/7/23	8/8/23	12/9/23	10/10/23	14/11/23	05/12/23	12/12/23	
Meeting	O	O	O	O	O	O	O	O	O	O	E	O	Total
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Steve Beck	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Grant Boyde	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Annette Dudley	✓	✓	✓	✓	✓	✓	✓	✓	✓	S	✓	✓	11/12
Jono Erwood	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	11/12
Ellen Hall	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/12
Amanda Harris	AV	✓	✓	✓	✓	✓	✓	✓	✓	✓	AV	✓	12/12
Vaughan Jones	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	11/12
Min McKay	✓	✓	S	✓	✓	✓	A	✓	✓	✓	✓	✓	10/12
John Sandford	S	S	S	✓	✓	✓	✓	✓	✓	✓	✓	✓	9/12
Clive Tongaawhikau	✓	A	✓	✓	A	✓	✓	✓	✓	✓	A	✓	9/12
Mathew Watt	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	A	✓	10/12

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

Attendance schedule for 2023 Policy & Services Committee meetings (including Hearings).

Date	24/1/23	28/2/23	28/3/23	18/4/23	23/5/23	27/6/23	25/7/23	25/7/23	22/8/23	26/9/23	24/10/23	24/10/23	28/11/23	28/11/23	Total
Meeting	PS	PS	PS	PS	PS	PS	H	PS	PS	PS	H	PS	H	PS	Total
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Steve Beck	✓	✓	✓	✓	AV	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Grant Boyde	A	AV	✓	✓	✓	S	✓	✓	✓	✓	✓	✓	✓	✓	12/14
Annette Dudley	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Jono Erwood	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Ellen Hall	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Vaughan Jones	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Min McKay	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	A	A	✓	✓	11/14
John Sandford	✓	S	S	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/14
Clive Tongaawhikau	✓	✓	✓	✓	AV	✓	✓	✓	✓	✓	A	A	A	A	10/14
Mathew Watt	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14

Key	
PS	Policy & Services Committee Meeting
H	Hearing (heard by Policy & Services Committee)
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
AV	Meeting held, or attended by, by Audio Visual Link

Attendance schedule for 2023 Audit and Risk Committee meetings.

Date	14/03/23	16/05/23	18/7/23	19/09/23	21/11/23	
Meeting	A	A	A	A	A	Total
Neil Volzke	✓	✓	✓	✓	✓	5/5
Steve Beck	✓	✓	✓	✓	✓	5/5
Grant Boyde	✓	✓	✓	✓	✓	5/5
Annette Dudley	A		✓	A	✓	2/5
Jono Erwood	✓	✓	✓	✓	✓	5/5
Ellen Hall	✓	✓	✓	✓	✓	5/5
Amanda Harris	✓		✓	A	✓	3/5
Vaughan Jones	✓	✓	✓	✓	✓	5/5
Min McKay	✓	✓	✓	✓	✓	5/5
John Sandford	A		✓	✓		2/5
Clive Tongaawhikau	S			A		0/5
Mathew Watt					✓	1/5
Philip Jones (External Chair)	✓	✓	✓	✓	✓	5/5

Key	
A	Audit and Risk Meeting
D	Meeting deferred
	Non-committee member
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, Audio Visual Link

Attendance schedule for 2023 Farm and Aerodrome Committee meetings.

Date	21/03/23	20/06/23	19/09/23	05/12/23	
Meeting	FA	FA	FA	FA	Total
Neil Volzke	✓	✓	✓	✓	4/4
Steve Beck	✓	✓	✓	✓	4/4
Grant Boyde	✓	✓	✓	✓	4/4
Annette Dudley	✓			✓	2/4
Jono Erwood					0/4
Ellen Hall	✓	✓	✓	✓	4/4
Amanda Harris	✓				1/4
Vaughan Jones	✓	✓	✓	✓	4/4
Min McKay	✓		✓	✓	3/4
John Sandford	S	✓	✓	✓	3/4
Clive Tongaawhikau					0/4
Mathew Watt					0/4

Key	
FA	Farm and Aerodrome Committee Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
	Non committee member
(AV)	Meeting held, or attended, by Audio Visual Link

Stratford Volunteer Fire Brigade Call Outs December 2023

The Stratford Fire Brigade responded to 14 calls in December 2023

- 03-12-23 Wheelie rubbish bin on fire Percy Avenue
- 05-12-23 Cowshed fire Rowan Road assist Kaponga fire brigade with an appliance and water tanker
- 05-12-23 Medical assist TET multi sports stadium Portia Street
- 05-12-23 Motor vehicle accident Regan Street / Miranda Street scene protection
- 10-12-23 Motor vehicle accident Opunake road assist Kaponga fire brigade stood down before arrival
- 10-12-23 Motor vehicle accident Junction Road Purangi assisted Toko fire brigade
- 11-12-23 Investigate house fire Fenton Street out on arrival
- 12-12-23 Wood pile on fire Kendall Logging Orlando Street
- 13-13-23 Motor vehicle accident Regan Street / Miranda Street scene protection
- 14-12-23 Assist ambulance with medical call Cordelia Street
- 16-12-23 Motor vehicle accident Mountain Road Midhirst near Kelly Street
- 21-12-23 Assist ambulance with medical call Flint Road
- 25-12-23 Alarm activation Konini Lodge Manaia Road assist Kaponga fire brigade
- 28-12-23 Assist ambulance with medical call and scene protection Broadway

Stratford Volunteer Fire Brigade Call Outs January 2024

The Stratford Fire Brigade responded to 15 calls in January 2024

- 03-01-24 Alarm activation Stratford St John ambulance station Romeo Street
- 05-01-24 Alarm activation Konini Lodge Manaia Road assist Kaponga fire brigade
- 09-01-24 House fire Radnor Road assisted by the Toko and Inglewood fire brigades
- 13-01-24 Investigate reports of smoke Pembroke Road
- 16-01-24 Assist ambulance with medical call Montjoy Street stood down before arrival
- 17-01-24 Motor vehicle accident car vs. bridge SH 3 near Kahouri Road
- 17-01-24 Assist ambulance with medical call Seyton Street
- 18-01-24 Investigate reports of smoke Juliet Street
- 18-01-24 Alarm activation Stratford High School Swansea Road
- 24-01-24 Alarm activation Stratford High School Swansea Road
- 26-01-24 Motor vehicle accident SH 3 Kahouri Bridge
- 27-01-24 Alarm activation Transalta operations NZ East Road
- 29-01-24 Motor vehicle accident SH 3 / Old Mountain Road stood down before arrival
- 31-01-24 Cover move to Eltham
- 31-01-24 Residential alarm activation Hamlet Street

Hon Simeon Brown

MP for Pakuranga
Minister for Energy
Minister of Local Government
Minister of Transport

Minister for Auckland
Deputy Leader of the House



Neil Volzke
Stratford District Council
nvolzke@stratford.govt.nz

Dear Neil,

As you will be aware, a new Government has taken office with a comprehensive transport programme that will see Kiwis get to where they want to go, quickly and safely. The Government is writing a new Government Policy Statement on Land Transport to focus on reducing travel times and to create a more productive and resilient transport network that drives economic growth to boost incomes and unlock land for houses.

I am writing to inform you of recent changes made to the Land Transport Rule: Setting of Speed Limits 2022 (the Rule).

I am aware Regional Transport Committees (RTCs) and Road Controlling Authorities (RCAs) are currently developing, or have developed, speed management plans in line with the Rule and deadlines set by the New Zealand Transport Agency Waka Kotahi (NZTA).

The Rule has been amended to revoke the deadlines set by the NZTA, including the 29 March 2024 deadline for submitting the final draft speed management plans for certification. The deadlines and targets for reviewing speed limits, including around schools, have also been revoked. The Rule no longer requires RTCs and RCAs to develop speed management plans, and instead allows them to choose to do so.

As part of the Government's 100-day commitments, I intend to replace the current Rule.

This new Rule will ensure that when speed limits are set, economic impacts – including travel times – and the views of road users and local communities are taken into account, alongside safety.

The new Rule will also implement requirements for variable speed limits on roads approaching schools during pick up and drop off times, rather than permanent reductions, to keep young New Zealanders safe when they are arriving at, or leaving, school.

I consider it is undesirable for RTCs and RCAs to apply public money and resources in developing speed management plans only to have to revisit the plans when the new Rule takes effect. Given this, if you have not already finalised your speed management plan, I encourage you to consider the new Rule before making final decisions.

I also note the policies within the previous Government's so-called 'Road to Zero' strategy, in relation to speed limits, are no longer the Government road safety strategy for the purpose of the Rule. The Government is committed to road safety and will be publishing new objectives for road safety along with the new Rule next year.

Private Bag 18041, Parliament Buildings, Wellington 6160 New Zealand
+64 4 817 6804 | s.brown@ministers.govt.nz | www.beehive.govt.nz

I am working with officials on the timeline for replacing the current Rule and I expect them to keep you updated on progress.

In addition, I understand that some local authorities have been developing programmes with NZTA and other stakeholders to reduce vehicle kilometres travelled (VKT) by the light vehicle fleet, using funding from the Climate Emergency Response Fund. I have given notice to NZTA to end its work on these programmes, and to not commit any further funding to local authorities (beyond existing contractual obligations) to develop these programmes.

Thank you for your understanding as we work through these changes.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Simeon Brown".

Hon Simeon Brown
Minister of Transport

Copy to: Sven Hanne, shanne@stratford.govt.nz

List Entry Record

List Number: 9865

Site Reference: P188579



HERITAGE NEW ZEALAND
POUHERE TAONGA

Name: The King's Theatre

Other Names:	Name	Year From	Year To
	The King's Theatre	1917	1969
	The Regent Theatre	1969	1988
	Petrocorp King's Theatre	1992	1997
	Fletcher Challenge Energy King's Theatre	1997	2000
	TET King's Theatre	2000	

Location: 213-215, Broadway (State Highway 3), STRATFORD

List Entry Legal Description: Pt Sec 318 TN of Stratford and Lot 2 DP 3509 (RT TNJ2/1086; TNJ2/1087), Taranaki Land District

Local Authority: Stratford District

Summary: A centre of the Stratford District's social life since its construction in 1917, The King's Theatre has special significance in New Zealand history as an early provincial 'picture palace' and the location where 'talkies' technology was first demonstrated in Australasia. The enterprise shown here by company director William Kirkwood, who procured the sound-film technology from overseas, was influential in promoting and socialising this evolution in recreational entertainment with Australasian audiences. Saved and maintained by a trust of community members in the 1990s, and since run by a team of dedicated volunteers, The King's Theatre has outstanding community esteem.

Stratford lies within the rohe of Ngāti Ruanui, Ngāruahine and Ngāti Maru, to the east of Taranaki Maunga along the Pātea River's course from maunga to moana. Previously thickly forested, there is little evidence of permanent Māori settlements in the vicinity of Stratford, although the area was traversed by many tribes along the nearby Whakaahurangi Track. The town was built on land confiscated and ceded from the Ahitahi hapū of Ngāti Ruanui during the Taranaki Wars of the 1860s-1880s. Stratford developed from 1878, and thrived as the agricultural economy grew. By the 1910s the population could support regular screenings of movies, and in 1916 a group of enterprising businessmen formed a company, Stratford Pictures and Amusements Ltd, to build the town's first purpose-designed movie theatre.

Auckland architects Grierson and Aimer, emerging specialists in cinemas, won the commission and designed a theatre that shows relatively early elements of the 'picture palace' model that would develop more fully in the 1920s. The two-tier cinema, opened on 31 December 1917, could seat over 700 people, and was dominated by a three-storey façade with dramatic Greek-revival adornment. The exotic decorative scheme carried through to the interior's ornate plaster mouldings, combining classical influences with patriotic symbolism. The complex included a Marble Bar refreshment room to complete the experience.

In January 1925 select invitees gathered at The King's Theatre to experience the first demonstrations of 'talkies', sound-film technology, in Australasia. Company director W.P. Kirkwood had bought the rights to the DeForest Phonofilm system, selected after international research. In November 1929 the theatre auditorium was adapted for regular screenings of sound-films, and business boomed. By 1950 however, the building was showing its age and was temporarily closed for roof repairs. The water-damaged plaster ceiling domes were replaced with a solid ceiling, and some of the plaster decorations removed. Declining audiences due to the advent of television hit hard in the 1960s, however new owners Kerridge-Odeon invested in a major makeover of the interior that removed some of the character features and converted the

List Entry Record

List Number: 9865

Site Reference: P188579



HERITAGE NEW ZEALAND
POUHERE TAONGA

auditorium into a single level of seating.

In 1988 the cinema finally closed after years of declining revenue. However, the success of the 1990 Shakespeare Festival prompted a community trust to purchase the building for reuse as a live theatre venue for Stratford's resurgent performing arts scene. From 1991 the Stratford District Theatre Trust has worked tirelessly to raise funds to adapt the space for live productions and refurbish and restore the venue. Cinema screenings resumed in 1992 and this much-loved dual-purpose community asset has since provided audiences with a vibrant programme of films, theatre and music. Run by a team of enthusiastic and dedicated volunteers, the theatre displays its history with pride and is complemented by the fundraising bookshop in the old Marble Bar space.

List Entry Status:	Listed
List Entry Type:	Historic Place Category 1
List Number:	9865
Date Entered:	07 December 2023
Extent of List Entry:	Extent includes the land described as Pt Sec 318 TN of Stratford and Lot 2 DP 3509 (RT TNJ2/1086; TNJ2/1087), Taranaki Land District, and the building known as The King's Theatre thereon, and the following chattels: one Fumeo 16mm projector, two Zenith X4001H 35mm projectors, two Gaumont-Kalee 35mm projectors, three sets of A. Eastern Ltd and Fisher film rewinding/editing equipment. (Refer to map in Appendix 1 of the List entry report for further information).
Chattels	This List entry includes chattels that contribute to the heritage significance of the place. 1 x Fumeo 16mm projector, 2 x Zenith X4001H 35mm projectors, 2 x Gaumont-Kalee 35mm projectors, 3 x sets of A. Eastern Ltd and Fisher film rewinding/editing equipment.
District Plan Listing:	District Plan SCHEDULED in Stratford District Plan, Operative 2014, Map Ref H19 in Appendix 6: Known Heritage Resources of Significance Identified for Protection (Buildings and Structures). Demolition and relocation are non-complying.
Maori Interest:	General Interest
Heritage NZ Office:	Central Regional Office
Other Information:	

List Entry Record

List Number: 9865

Site Reference: P188579



HERITAGE NEW ZEALAND
POUHERE TAONGA

A fully referenced copy of the Listing report is available upon request from the Central Regional Office.

Disclaimer

Please note that entry on the New Zealand Heritage List/Rārangi Kōrero identifies only the heritage values of the property concerned, and should not be construed as advice on the state of the property, or as a comment of its soundness or safety, including in regard to earthquake risk, safety in the event of fire, or insanitary conditions.

Archaeological sites are protected by the Heritage New Zealand Pouhere Taonga Act 2014, regardless of whether they are entered on the New Zealand Heritage List/Rārangi Kōrero or not. Archaeological sites include 'places associated with pre-1900 human activity, where there may be evidence relating to the history of New Zealand'. This List entry report should not be read as a statement on whether or not the archaeological provisions of the Act apply to the property (s) concerned. Please contact your local Heritage New Zealand office for archaeological advice.

General Nature of Wahi Tapu:

Section 66(1) & 66(3) Assessment:

Section 66(1)	Historical
Section 66(1)	Aesthetic
Section 66(1)	Architectural
Section 66(1)	Cultural
Section 66(1)	Social
Section 66(3)	a
Section 66(3)	b
Section 66(3)	e
Section 66(3)	f
Section 66(3)	g

Section 66(1) Detail:

Historical Significance or Value

The King's Theatre is representative of the presence and impact of movies in New Zealanders' lives throughout the eras of the medium's evolution. It is notably significant as a leader in introducing 'talkies' to Aotearoa and Australasia. It is also representative of the importance of the performing arts in New Zealand's history, and Stratford's development as a provincial service centre in the twentieth century.

List Entry Record

List Number: 9865

Site Reference: P188579



HERITAGE NEW ZEALAND
POUHERE TAONGA

Aesthetic Significance or Value

The King's Theatre is a major contributor to the heritage character of Stratford's main street shopping precinct. The building's three-storeys and striking Greek Revival façade are an undeniably prominent local landmark. The highly stylised yet idiosyncratic neo-classical façade decoration successfully creates a sense of theatre in the streetscape. The exoticism of the ornamental scheme, carried through the interior décor, creates a 'palatial' environment calculated to appeal to audiences' senses and enhance the experience of escape from everyday reality.

Architectural Significance or Value

The King's Theatre is a notable provincial example of a twentieth-century purpose-built cinema. It is an early example of the 'picture palace' theatre model that would develop more fully in the 1920s and 30s, here signified by the sophistication of the ornamentation (which draws on the classical conventions of the era) and inclusion of an eatery in the complex. The building is a relatively early example in architects' Grierson and Aimer's portfolio of movie theatres, a speciality for which they would earn a national reputation. The success of their design is demonstrated by the building's endurance and the retention of its function as a performance venue for over 100 years, and the restoration of elements of their original scheme.

Cultural Significance or Value

The King's Theatre has become a symbol and centre of Stratford's performing arts culture. The 1990 Shakespeare festival revealed such a flourishing culture of the performing arts that it motivated the formation of the Stratford District Theatre Trust and the saving of the King's Theatre as a dual-purpose theatre venue. As well as allowing appreciation of the cinematic arts, The King's Theatre hosts performances of plays, including the annual SGCNZ Otago University & Sheilah Winn Shakespeare competition for secondary school students, dance, and music. The King's Theatre has provided opportunities for many people to experience the culture of performing arts, fostering the next generations of cast and crew.

Social Significance or Value

The importance of the King's Theatre as a nexus for people to socialise and appreciate cinema and live productions is clearly demonstrated by the dedication and enthusiasm of the Stratford District Theatre Trust in saving and revitalising the building. The ongoing patronage of the theatre by user groups, audiences, sponsors and donors, and the team of volunteers who operate and maintain this much-loved municipal asset, shows how much it matters to the community.

Section 66(3) Detail:

This place was assessed against the Section 66(3) criteria and found to qualify under the following criteria: a, b, e, f, g. The assessment concludes that this place should be listed as a Category 1 historic place.

(a) The extent to which the place reflects important or representative aspects of New Zealand history

The booming agricultural economy of the early twentieth century afforded New Zealanders money and time to spend on leisure activities. The construction of this purpose-built 'picture palace'-style cinema complex, only a few years after regular commercial screenings of movies began in Aotearoa, demonstrates the passion local audiences had for this new recreational option. The building's construction during World War One is openly referenced in the 'union jack' ornamentation - patriotic symbolism reflecting the architect's wartime service as enlisted soldiers. The King's Theatre also directly reflects the fluctuating fortunes of the cinema medium, as a major 'modernisation' in 1969 attempted to win audiences back from the advent of television, then in 1991 the cinema was restored and adapted with a dual purpose as a live theatre. The building's connection with Stratford's Shakespearean culture also demonstrates the

List Entry Record

List Number: 9865

Site Reference: P188579



HERITAGE NEW ZEALAND
POUHERE TAONGA

development of promotional strategies for New Zealand's provincial towns to ensure their survival in a changing economy.

(b) The association of the place with events, persons, or ideas of importance in New Zealand history

The King's Theatre has special significance in New Zealand film history as the place where the new technology of 'talkies' was first experienced by Australasian cinema audiences in January 1925. Director of the owning company, William P. Kirkwood of Stratford Pictures and Amusements, researched, selected and then introduced to Australasia the DeForest Phonofilm system of sound-film. Kirkwood's enterprise, which first demonstrated Phonofilm at the King's Theatre before wider national and Australian presentations, was influential in promoting and socialising this evolution in recreational entertainment with local audiences.

(e) The community association with, or public esteem for the place

The King's Theatre has had, and continues to play, a significant role in the history of Stratford. The vivid recollections of residents from throughout the theatre's century record the building's importance as a place to gather and not only see a good film but also catch up on news, eat, and socialise. That the King's Theatre continues to not only perform this role but also fosters a thriving culture of performing arts is testament to how much it is valued by people. The public campaign to rescue the building in 1991, the significant and regular support from local businesses, and the operation of the venue by a crew of volunteers and a dedicated committee for over 30 years now, establishes the outstanding community esteem of the King's Theatre.

(f) The potential of the place for public education

The Stratford District Theatre Trust are proud of the theatre's history and promote education and appreciation of it through public tours and displays of their film and equipment archive. The film and equipment archive allows new generations to actively learn about the operation and maintenance of historic cinema technology.

(g) The technical accomplishment, value, or design of the place

Although Stratford's Broadway heritage buildings are stylistically linked by their masonry inter-war style and classical ancestry, the decorative scheme of the King's Theatre's principal façade stands out for its more 'theatrical' character in comparison with the surrounding buildings. The architects' skilled employment of shallow-relief moulded pilasters and pediments forming window architraves is reminiscent of stage sets; and the exuberance of the parapet spirals adds to the sense of drama. These features marry well with the building's purpose.

Summary of Significance or Values

A centre of the Stratford District's social life since 1917, The King's Theatre has special significance in New Zealand history as an early provincial 'picture palace' and the place where 'talkies' technology was first demonstrated in Australasia. The enterprise shown here by theatre company director William Kirkwood, who brought the sound-film technology in from overseas, was influential in promoting and socialising this evolution in recreational entertainment with Australasian audiences. Saved and restored by passionate community members, The King's Theatre has social and cultural significance, and outstanding community esteem. The importance of the King's Theatre as a nexus for people to socialise and experience cinema and live productions is clearly demonstrated by the dedication and enthusiasm of the Stratford District Theatre Trust. The ongoing patronage of the theatre by user groups, audiences, sponsors and donors, and volunteers shows how much it matters to the community.

List Entry Record

List Number: 9865

Site Reference: P188579



HERITAGE NEW ZEALAND
POUHERE TAONGA

Statement of Wahi Tapu:

DECISION REPORT



F22/55/04 – D24/1084

To: Council
From: Roading Engineer
Date: 13 February 2024
Subject: Proposed Road Closures for Mangaotuku Road and Junction Road for a Car Club event 23/24 March 2024

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342 (1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is hereby given that the Stratford District Council closes:
 - Mangaotuku Road from Dog Trial Corner (RP 3.2) to the intersection of SH43 (RP0.08) on Saturday 23 March between the hours of 7.30am – 5.30pm, and;
 - Junction Road from 551 Junction Road (RP5.4) to the intersection with Tawhiwhi Road (RP0.8) on Sunday 24 March between the hours of 7.30am-5.30pm.

The closure is to enable the South Taranaki Car Club to host a 2 day national hill climb motorsport event.

Recommended Reason

In order for the South Taranaki Car Club to host a hill climb motorsport event, as part of the National Goldstar Hillclimb Championship, it is necessary to close both Mangaotuku Road and Junction Road for safety reasons for the participants and for any spectators. The proposed road closure requires formal endorsement by a Council resolution. The organisers expect up to 40 entrants from across New Zealand to attend.

/
 Moved/Seconded

1. Purpose of Report

- 1.1 For any street/road event that requires a road closure, Schedule 10, Clause 11(e) of the Local Government Act 1974 requires a Council resolution to endorse the proposed road closure. This report seeks this endorsement for the purposes of allowing the South Taranaki Car Club to close part of Mangaotuku Road on Saturday 23 March 2024 and part of Junction Road on Sunday 24 March 2024.

2. Executive Summary

- 2.1 In order for the South Taranaki Car Club to hold a National Hillclimb event along both Mangaotuku and Junction Road's the car club has approached Stratford District Council seeking permission to close part of both roads.
- 2.2 Both these roads are rural and the car club will undertake a letter drop to residents (**Attachment 1**) and provided the Council with a Traffic Management Plan for both sites (**Attachment 2**) and a Safety Plan (**Attachment 3**) for the event. Also attached for your information is their Public & Products Liability Insurance Certificate (**Attachment 4**).

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
✓	✓		

The report is for the purposes of providing good regulatory function, as street events such as this, require a Council resolution to endorse a proposed road closure.

4. Background

- 4.1 The South Taranaki Car Club was formed in 1955 and is the sister club to Taranaki Car Club. The club aims to bring local, affordable events to the Taranaki landscape by running street sprints and hillclimbs. Street sprints are very popular with drivers and spectators and each year they hold the Westend Hire Stratford Street Sprint event around the industrial area of Stratford in mid-August.
- 4.2 The event that the South Taranaki Car Club wish to run within Stratford District in March is part of the National Goldstar Hillclimb Championship where drivers compete against the clock to complete two hillclimb road sections. The club consults with local community and organise road closures and Motorsport New Zealand permits
- 4.3 The two roads to be closed are new to the club. They have won the bid to host the Motorsport New Zealand National Goldstar Hillclimb Championship Final on the 23 and 24 March 2024. The final must include one Tarmac and one Gravel road at least 2.5kms long. Entrants to the event are expected from across New Zealand and numbers have been limited to 40 competitors.
- 4.4 The South Taranaki Car Club have submitted a request to the Stratford District Council seeking permission to close Mangaotuku Road from Dog Trial Corner (RP3.2) to the intersection of SH43 (RP0.08) on Saturday 23 March between the hours of 7.30am-5.30pm.
- 4.5 Also close the western section of Junction Road from 551 Junction Road (RP5.4) to the intersection of Tawhiwhi Road (RP0.8) on Sunday 24 March between the hours of 7.30am–5.30pm. There have been numerous road racing events held in the district in past years including the Silver Ferns Rally, the Targa Rally and the annual Street Sprint Event within the Stratford township.

5. Consultative Process

5.1 Public Consultation - Section 82

The South Taranaki Car Club are required to liaise with all residents affected by the proposed road closures. The proposed road closures were advertised in Central Link and on the Council website. Junction Road was advertised on 10 January 2024 and the closure for Mangaotuku Road was advertised on 17 January 2024 with the objection cut-off date of Friday 31 January 2024. A second notice will be published in the Stratford Press and on the Council website subject to the recommendations outlined above being endorsed by Council. To date the Council has not received any written objection from any of the residents.

As this event must be approved by Motorsport New Zealand, the emergency services are formally notified of the event and are listed in the Safety Plan.

5.2 **Māori Consultation - Section 81**

There are no known effects that this event is likely to have on local Iwi issues.

6. **Risk Analysis**

<p>Refer to the Council Risk Register - available on the Council website.</p> <ul style="list-style-type: none"> • Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating? • Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks. • Is there a legal opinion needed?
--

6.1 In order for the South Taranaki Car Club to host this motorsport event in a safe manner on public roads, it is essential that these roads are closed for the times stated in the recommendation. This will safeguard the participants in the event, the spectators and any residents wishing to travel along both roads during the time of the road closures.

Council Risk Register – Risk No.29: Health, Safety and Wellbeing: Public Events. If health and safety accidents or incidents occur during events, then increased costs can occur to the events and reputation is damaged.

For this particular event the South Taranaki Car Club have Public and Products Liability Insurance a copy of which can be found in **(Attachment 4)**.

Council Risk Register – Risk No. 70: Health, Safety and Wellbeing: Dangerous Road due to weather events. If there are dangerous conditions that are not managed and communicated to the public appropriately, then there is a higher potential for car accidents and possible road fatalities.

The control for this risk is that Council officers can undertake an inspection of both Mangaotuku and Junction Roads prior to the event and inform the organisers if the road is safe for them to hold the event. If SDC officers deem the road to be unsafe due to a weather event, we will notify the organisers during the week preceding the event.

7. **Decision Making Process – Section 79**

7.1 **Direction**

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	Yes. The event provides an opportunity to demonstrate the uniqueness of the Stratford district by allowing a Hillclimb on two of its scenic rural roads.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	This report supports the performance of Council by providing a regulatory function in accordance with the Local Government Act 2002

7.2 **Data**

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

Yes. The time of the proposed road closures are outlined in the recommendation above. There is an expectation that approximately 40 participants from across New Zealand will attend

7.3 **Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?		
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	Yes	Whilst the hillclimb event is underway, there could be limited access available to residents and the general public that are intending to drive along Junction and Mangaotuku Roads.

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

7.4 **Options**

<p>An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.</p> <ol style="list-style-type: none"> 1. What options are available? 2. For each option: <ul style="list-style-type: none"> • explain what the costs and benefits of each option are in terms of the present and future needs of the district; • outline if there are any sustainability issues; and • explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions? 3. After completing these, consider which option you wish to recommend to Council, and explain: <ul style="list-style-type: none"> • how this option is the most cost effective option for households and businesses; • if there are any trade-offs; and • what interdependencies exist.

The options to be considered for this report are:

Option 1. Do not approve the closing of Junction Road and Mangaotuku Road. If this is the option chosen, then the South Taranaki Car Club will not be able to host their part of the National Goldstar Hillclimb Championship Final.

Option 2. Endorse the proposed road closure as outlined in the recommendation above to indicate council's support of this event. This will have a positive impact for Stratford. **This is the recommended option, as this is consistent with other similar requests for closing roads for motorsport events.**

7.5 **Financial**

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

The cost of providing the traffic management will be met by the South Taranaki Car Club. Stratford District Council's officer time for approving the traffic management plan is met from current roading budgets.

7.6 **Prioritisation & Trade-off**

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

The South Taranaki Car Club has engaged Downer Traffic Management to prepare the traffic management plan as well as installing the traffic management on the days of the event, should the recommendation be approved.

7.7 **Legal Issues**

- Is there a legal opinion needed?
- Are there legal issues?

Pursuant of Section 342(1) (b) Schedule 10, Clause 11(e) of the Local Government Act 1974, provides powers to Council to formally endorse a recommendation to close a road for the purposes of a street event.

7.8 **Policy Issues - Section 80**

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

This report is consistent with the policy for Temporary Road Closures.

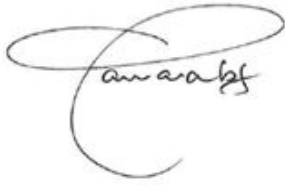
Attachments

- Attachment 1** – Letter to residents of Junction Road and Mangaotuku Road
- Attachment 2** – Traffic Management Plans
- Attachment 3** – Safety Plan for the event
- Attachment 4** - Public & Products Liability Insurance

Debbie Taplin
Roading Engineer



[Endorsed by]
Stephen Bowden
Roading Asset Manager

A handwritten signature in black ink, appearing to read 'Victoria Araba', written in a cursive style.

[Endorsed by]
Victoria Araba
Director - Assets

A handwritten signature in blue ink, appearing to read 'Sven Hanne', written in a cursive style.

[Approved by]
Sven Hanne
Chief Executive

Date 7 February 2024

Attachment 1



PO Box 310, Hawera, 4640



10th March, 2023

TO WHOM IT MAY CONCERN

South Taranaki Car Club has been granted permission to close your road from 7.30am – 5.30pm on Sunday 24th March, 2024.

This closure is to enable the club to hold a Hillclimb, as advertised in your local paper by the Stratford District Council.

Access will be available to local residents on request, within this time. This access will be controlled by Marshals. Full competition will not begin until 9.00am.

Should you have any queries regarding this event, please contact:

Clerk of Course	TBA	ph:
STCC Secretary	Helen Cameron	ph: 027 243 9096

Contacts on the day

Clerk of Course	TBA	ph:
Event Secretary	Helen Cameron	ph 027 243 9096

Thank you for accommodating the club.

Yours faithfully

H A Cameron

Helen Cameron
SECRETARY
SOUTH TARANAKI CAR CLUB
Ph: 06 762 8036
Mobile: 027 243 9096
sthtarcarclub@gmail.com



PO Box 310, Hawera, 4640



10th March, 2023

TO WHOM IT MAY CONCERN

South Taranaki Car Club has been granted permission to close your road from 7.30am – 5.30pm on Saturday 23rd March 2024.

This closure is to enable the club to hold a Hillclimb, as advertised in your local paper by the Stratford District Council.

Access will be available to local residents on request, within this time. This access will be controlled by Marshals. Full competition will not begin until 9.00am.

Should you have any queries regarding this event, please contact:

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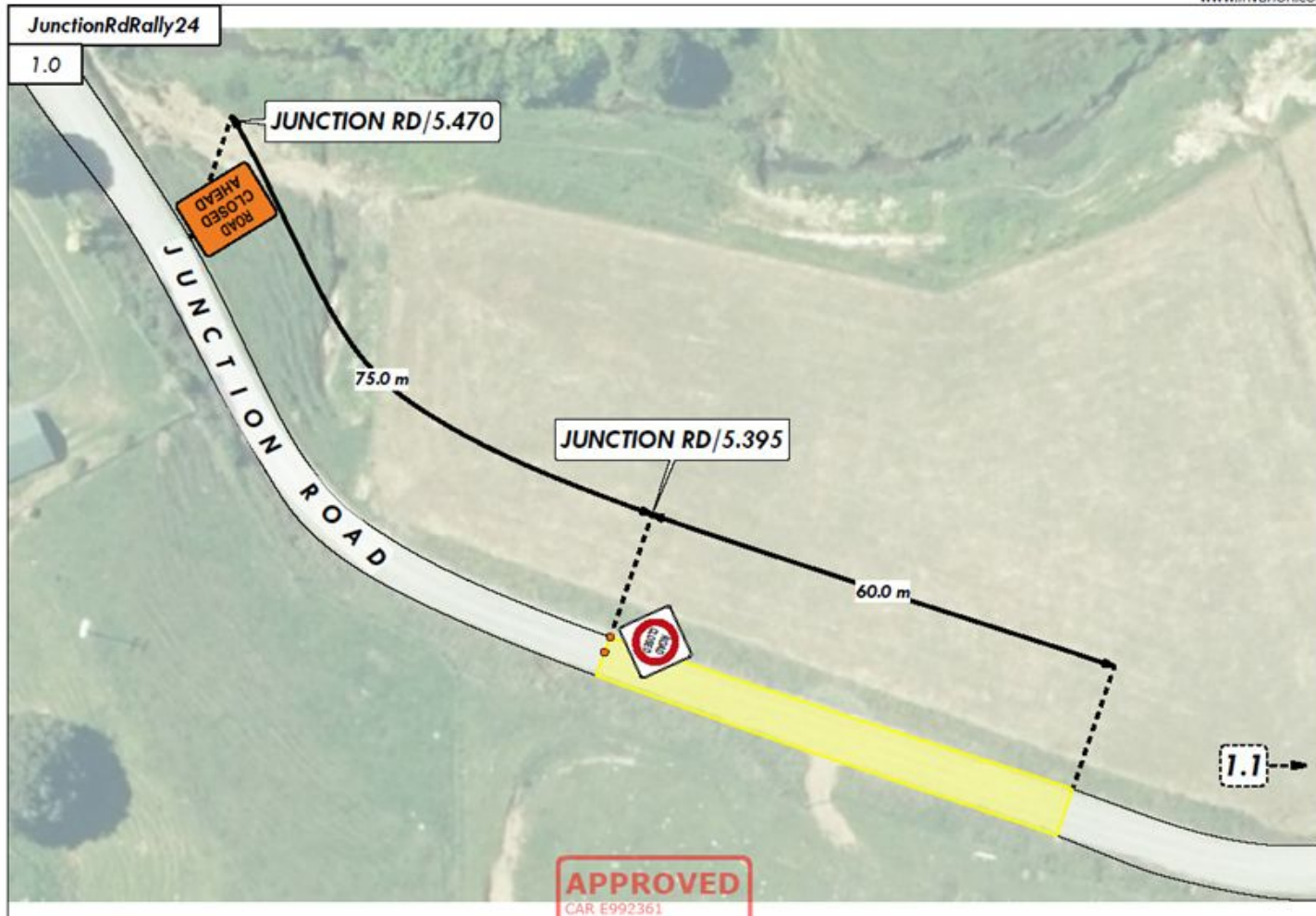
Thank you for accommodating the club.

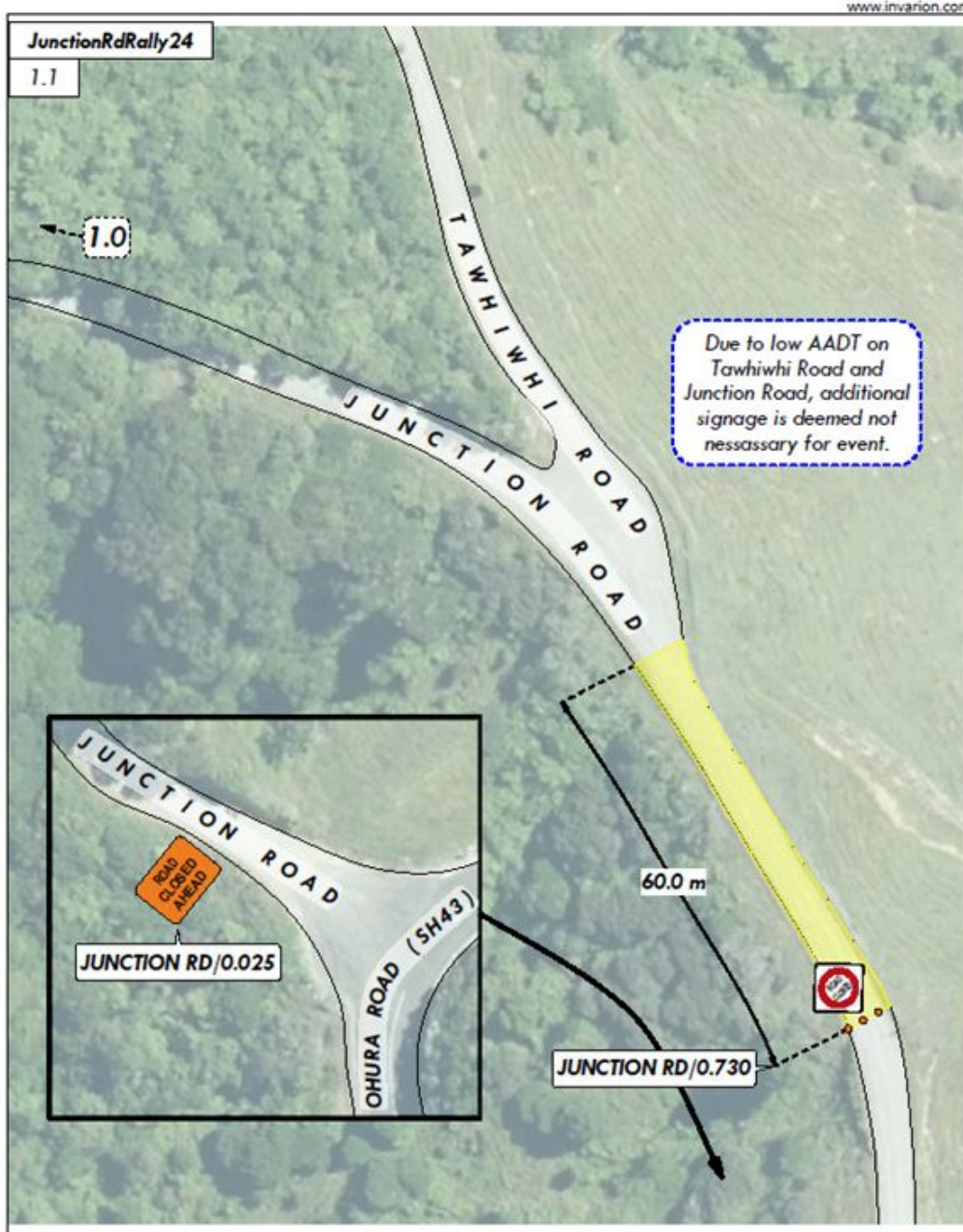
Yours faithfully

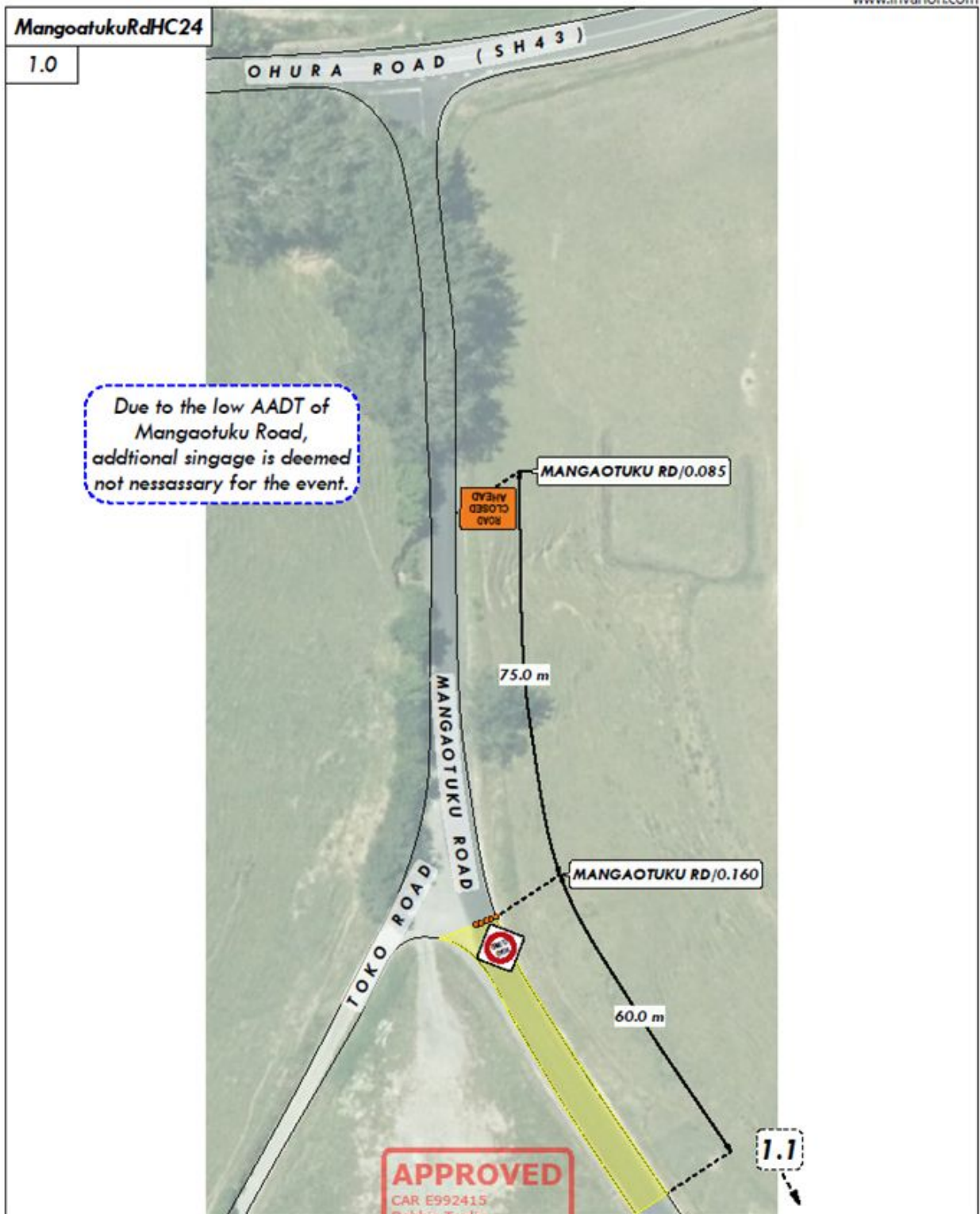
H A Cameron

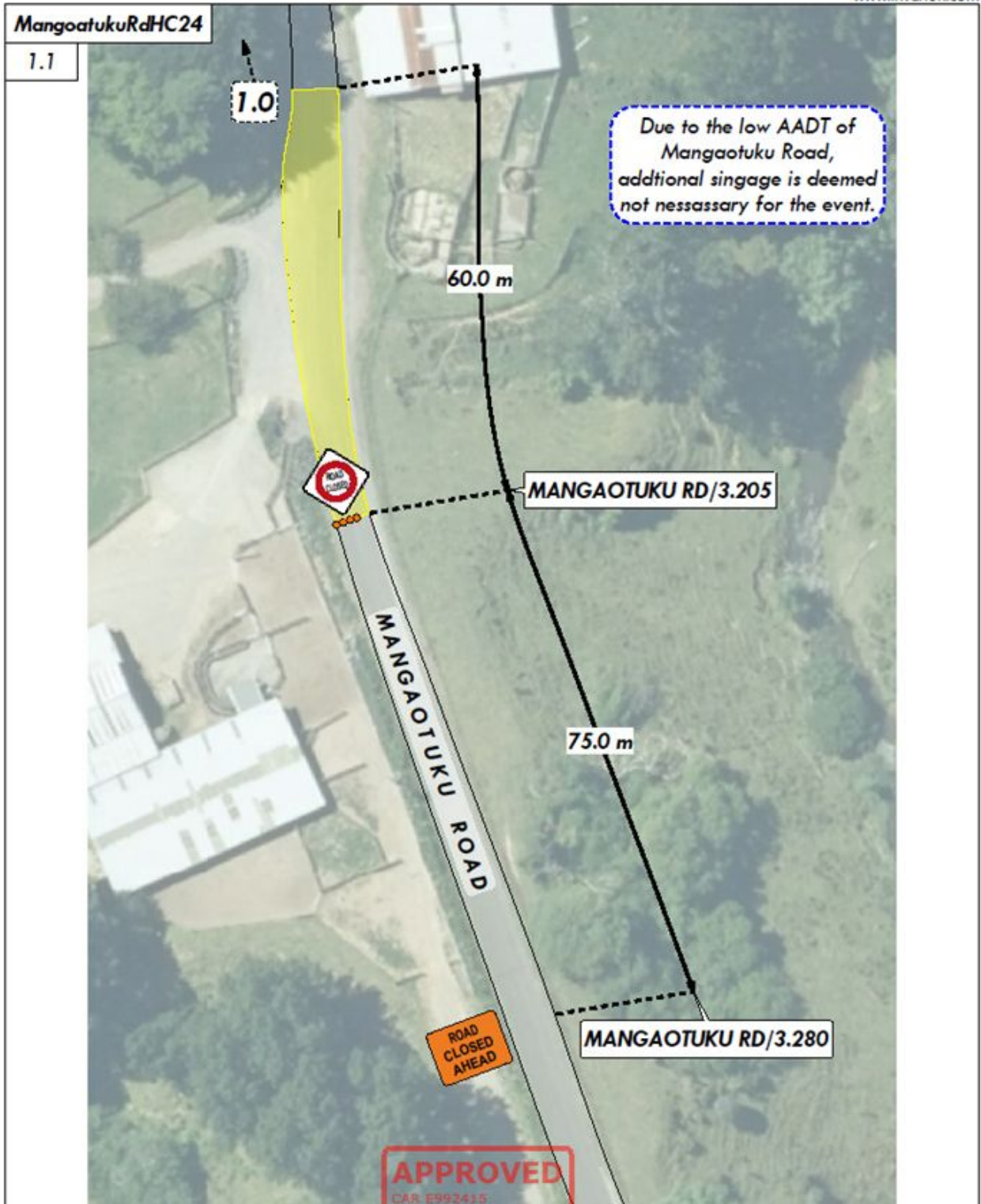
Helen Cameron
SECRETARY
SOUTH TARANAKI CAR CLUB
Ph: 06 762 8036
Mobile: 027 243 9096
sthtarcarclub@gmail.com

Attachment 2









Attachment 4



PO Box 310, Hawera, 4640



SOUTH TARANAKI CAR CLUB SAFETY PLAN JUNCTION ROAD GRAVEL HILLCLIMB SUNDAY 24th MARCH, 2024 DAY TWO OF THE NATIONAL GOLDSTAR HILLCLIMB CHAMPIONSHIP

1. **INTRODUCTION:**
Authority: In accordance with the current New Zealand Motorsport Manual Appendix Two Schedule H, this plan sets out the systems that are in place and specifies the processes to use in the event of any injury accident for competitors, officials and the public.

MAJOR OFFICIALS:

MotorSport NZ Steward:	TBA	
Clerk of Course:	TBA	
Secretary of Meeting:	Helen Cameron	027 243 9096
Technical Officer:	Greg Dietschin	027 454 5304
Chief Scrutineer:	TBA	
First Aid:	TBA	

Event Control Headquarters: The Caravan will be Event Control which will be at the Start of the course at RS4.958
The Timekeeper, Helen Cameron, will be in the caravan along with another marshal who will record all times.

Safety Services Contact Details:

- a) Police: 111
- b) Hospital: 06 753 6139 Taranaki Base Hospital
- c) Fire Service: 111 Toko
- d) Medical Services: 111

Event Intervention: The Clerk of Course, and the First Aid Officer, will be at the Start Line. The Clerk of Course and Safety Officer will go to the scene. The First Aid Officer will assess the situation, attend to it if the injury is minor, or make a direct call to the Ambulance Service who will decide whether an ambulance or helicopter will be sent.

The nearest hospital is Taranaki Base Hospital, David Street, New Plymouth. Telephone: 06 753 6139. This is 85km from Junction Road where the event is to be held and is approximately a 1.5hr drive. There is adequate room to land a helicopter in the paddock close to the start line approximately 200mtrs from the timing caravan if the need arises.

Communication Network: A Base unit will be used at both the start line and the finish line. All other marshals will have a handheld radio.

2. **VENUE:**

Location: The event will be held on Junction Road, Matau, Stratford, within the Stratford District Council. The nearest town is Stratford which is 46km's from the event. The Start line is at RS4.958 Junction Rd, and the Finish Line is at RS1.086 on top of the crest.

Course – Length & Surface: The 3.7km course is hard based Gravel.

Vehicle Access and Egress to Venue: All access to the venue will be via Junction Road from the Matau Road end. All services should report to Event Control Headquarters, situated at the Start Line the Pit Area is on the left in a large paddock, just prior to the Start Line.

3. **VENUE SECURITY:**

Road Closure: Stratford District Council administers the road included in this Road Closure.

Contacts: Roading Engineer, Victoria Aroba (for all matters pertaining to the roads including surface damage and any queries on road closure or resident complaints) Phone 06 765 6099 during business hours.

(a) **Road Closure Schedule and Conditions:** The road named in Article 2 of this plan has been closed by order of the Stratford District Council pursuant to Section 342(1) (b) Schedule 10 of the Local Government Act 1974 from 7.30am until 5.30pm on the 24th March 2024. Residents will be given the right of way at appropriate times to minimize inconvenience to them or anyone else, should the need arise.

Access will be available to residents under the direct control of the Clerk of Course.

(b) **Signage:** There will be two ROAD CLOSED AHEAD signs. One at the Entrance to Junction Road, off SH43 (RS0.807) and one prior to the Road Closed sign at the Start Line. There will be two ROAD CLOSED SIGNS. One at the intersection of Junction & Tawhiwhi Road. The other sign will be prior to the Start Line.

(c) **Marshal requirements:** There will be three (5) Intermediate Marshals. They will be in visual or radio contact with the other intermediate marshals and the start/finish line and caravan. They will check progress of the competing vehicle and report any stoppages or accidents to the start line and Clerk of Course. In the event of an accident, marshals are to wait for the First Aid Officer before any injured person is moved. Once all clear is given, the Event will continue.

Spectator Control: All Marshal points will ensure spectators remain in strategic safe areas only. The event will be stopped if this safety requirement is not adhered to.

Competition manning levels:

- a) **Start line:** Event Control & Two-Timing Crew who control the radio and collate times.
- b) **Finish line:** Two Timing Crew.
- c) **Marshals:** STCC x 5 along the course.

Course Clearance: The Caravan (Event Control) will be at the Start Line along with two Marshals in the caravan who will record all starting times. Event Control will request clearance from all five (5) Marshals prior to releasing the first car. Once the first car released is cleared through Marshal 2, the next car will be released, and so on until the group has completed their run. All cars will wait at the top of the hill before returning in Indian File back to the Pits.

Venue Layout: Attached to this Plan is a map of the layout of the course. Areas open for public viewing are behind fencing.

4. **SAFETY OF OFFICIALS AND COMPETITORS:**
Officials and Marshal Training / Briefings: A Marshal Briefing Session will be undertaken to ensure that all officials controlling the event and particularly those at spectator viewing points are fully aware of safety requirements. The briefing will include instructing them on the use of the red flag, correct procedure of using a fire extinguisher and call signs when using their radio. All Marshals will wear a Safety Vest.

Competitors Safety: The event will be conducted in accordance with the requirements of the current Appendix Five Schedule C Part 1 Article 7. A competitors briefing will be held prior to the commencement of the event outlining the event procedures with emphasis on all safety aspects.
5. **PARKING OF ALL VEHICLES:**
The Pit Paddock is on the left-hand side of the road, just prior to the Start Line. There is ample parking for all vehicles and trailers. There will be a Marshal in the Pit Paddock to ensure competitors are ready for their run.
6. **VEHICLE ENTRANCES:**
All entrances will be taped.
7. **FIRE EXTINGUISHERS:**
Fire extinguishers will be placed at the Start and Finish lines, and at all Intermediate Marshal points.



PO Box 310, Hawera, 4640



**SOUTH TARANAKI CAR CLUB
SAFETY PLAN
MANGAOTUKU ROAD TARMAc HILLCLIMB
SATURDAY 23rd MARCH 2024
DAY ONE OF THE NATIONAL GOLDSTAR
HILLCLIMB CHAMPIONSHIP**

1. **INTRODUCTION:**

Authority: In accordance with the current New Zealand Motorsport Manual Appendix Two Schedule H, this plan sets out the systems that are in place and specifies the processes to use in the event of any injury accident for competitors, officials and the public.

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The Timekeeper, Helen Cameron, will be in the caravan along with another marshal who will record all times.

Safety Services Contact Details:

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Event Intervention: The Clerk of Course, and the First Aid Officer, will be at the Start Line. The Clerk of Course and Safety Officer will go to the scene. The First Aid Officer will assess the situation, attend to it if the injury is minor, or make a direct call to the Ambulance Service who will decide whether an ambulance or helicopter will be sent.

The nearest hospital is Taranaki Base Hospital, David Street, New Plymouth. Telephone: 06 753 6139. This is 68km from Mangaotuku Road where the event is to be held and is approximately a 70-minute drive. There is adequate room to land a helicopter in the paddock close to the finish line approximately 500mtrs from the timing caravan if the need arises.

Communication Network: A Base unit will be used at both the start line and the finish line. All other marshals will have a handheld.

2. **VENUE:**

Location: The event will be held at Mangaotuku Road, Tututawa, Stratford, within the Stratford District Council. The nearest town is Stratford which is 22km's from the event. The Start line is at RS3.007, 219 Mangaotuku Rd, and the Finish Line is at RS0.494 on top of the crest.

Course – Length & Surface: The 2.5km course is Tarmac.

Vehicle Access and Egress to Venue: All access to the venue will be via Mangaotuku Road, off SH43, The Forgotten Highway. All services should report to Event Control Headquarters, via a Marshal at the entrance to the Pit Area, 200mtrs from the Flying Finish. The Pit Area is on the right down a track 300mtrs from the Road on an unused airfield.

3. **VENUE SECURITY:**

Road Closure: Stratford District Council administers the road included in this Road Closure.

Contacts: Roading Engineer, Victoria Aroba (for all matters pertaining to the roads including surface damage and any queries on road closure or resident complaints) Phone 06 765 6099 during business hours.

(a) **Road Closure Schedule and Conditions:** The road named in Article 2 of this plan has been closed by order of the Stratford District Council pursuant to Section 342(1) (b) Schedule 10 of the Local Government Act 1974 from 7.30am until 5.30pm on the 23rd March 2023. Residents will be given the right of way at appropriate times to minimize inconvenience to them or anyone else, should the need arise.

Access will be available to residents under the direct control of the Clerk of Course.

(b) **Signage:** There will be two **ROAD CLOSED AHEAD** signs. One at the Entrance to Mangaotuku Road, off SH43 and one prior to the Road Closed sign at the Start Line. There will be two **ROAD CLOSED SIGNS**. One at 100mtrs up Mangaotuku Rd, before the Pit entrance. The other sign will be prior to the Start Line.

(c) **Marshal requirements:** There will be three (3) Intermediate Marshals. They will be in visual or radio contact with the other intermediate marshals and the start/finish line and caravan. They will check progress of the competing vehicle and report any stoppages or accidents to the start line and Clerk of Course. In the event of an accident, marshals are to wait for the First Aid Officer before any injured person is moved. Once all clear is given, the Event will continue.

Spectator Control: All Marshal points will ensure spectators remain in strategic safe areas only. The event will be stopped if this safety requirement is not adhered to.

Competition manning levels:

- a) **Start line:** Two Timing Crew who control the radio and collate times.
- b) **Finish line:** Event Control.
- c) **Marshals:** STCC x 3 along the course.

Course Clearance: The Caravan (Event Control) will be at the Finish Line along with two Marshals in the caravan who will record all finishing times. Event Control will control all vehicles to the Start Line and once clearance has been received from all Marshals and the course has been confirmed clear, will hand over control to the Start Line Official. Once the first car released is cleared through Marshal 2, the next car will be released, and so on until the group has completed their run. All cars will return directly to the Pits and stay there until the next group is called to the Start Line. There will be a Marshal at the entrance to the Pits and one stationed within the pits to control vehicle movement.

Venue Layout: Attached to this Plan is a map of the layout of the course. Areas open for public viewing are behind fencing.

4. SAFETY OF OFFICIALS AND COMPETITORS:

Officials and Marshal Training / Briefings: A Marshal Briefing Session will be undertaken to ensure that all officials controlling the event and particularly those at spectator viewing points are fully aware of safety requirements. The briefing will include instructing them on the use of the red flag, correct procedure of using a fire extinguisher and call signs when using their radio. All Marshals will wear a Safety Vest.

Competitors Safety: The event will be conducted in accordance with the requirements of the current Appendix Five Schedule C Part 1 Article 7. A competitors briefing will be held prior to the commencement of the event outlining the event procedures with emphasis on all safety aspects.

5. PARKING OF ALL VEHICLES:

There will be no parking of cars after the Flying Finish. The Pit Paddock via a track is 200mtrs after the Flying Finish. It is an old airfield and there is ample parking for all vehicles and trailers. The 300mtr track to the Pit Paddock is narrow in parts. A Marshal will be in place at the entrance to the Pit Paddock and in the Pit Paddock to control the flow of the traffic.

6. VEHICLE ENTRANCES:

All entrances will be taped.

7. FIRE EXTINGUISHERS:

Fire extinguishers will be placed at the Start and Finish lines, and at all Intermediate Marshal points.

Attachment 4



Level 32, ANZ Centre
23-29 Albert Street
Private Bag 92055
Auckland 1142, New Zealand
Telephone +64 9 306 0350
www.veroliability.co.nz

Insurance Certificate		
	Client ID	Agent No
Public & Products Liability	43826	8000014

We, the Insurers, Vero Liability Insurance Limited confirm that Public & Products Liability insurance has been effected on the following basis:

POLICY NUMBER	HO-LPL-6171359	
THE INSURED	Motorsport New Zealand Inc and Member Clubs in respect of Permitted Events Only	
BUSINESS DESCRIPTION	Administration, Governance and Regulation of Motor Sport in New Zealand	
POLICY PERIOD	From 4.00pm	31 December 2023
	To 4.00pm	31 December 2024
LIMIT OF INDEMNITY	\$ 10,000,000	any one Occurrence and for any one Period of Insurance in respect of Products Hazard
EXCESS	\$ 3,500	per Occurrence
POLICY WORDING	VL POL PL-032022	
FIRE PROTECTION COSTS	Limit of Indemnity \$2,000,000 any one claim and in the annual aggregate, subject to an excess of \$3,500 each and every claim	

This certificate is issued as a matter of information only and is subject to the terms and conditions of the issued policy.

Signed for and on behalf of Vero Liability Insurance Limited

Authorised Officer
DTL



15 December 2023

DECISION REPORT



F22/55 – D24/4405

To: Council
From: Director – Corporate Services
Date: 13 February 2024
Subject: Approve Draft Financial Budgets for Long Term Plan 2024-34

Recommendations

1. THAT the report be received.
2. THAT the draft financial budgets for the Long Term Plan 2024-34 be approved, after consideration of further options to reduce rates in 7.4 of this report.
3. THAT the approved draft financial budgets be included in the Long Term Plan 2024-34 and associated documents, including the Financial Strategy, Infrastructure Strategy and Consultation Document.

Recommended Reason

To progress the development of the Long Term Plan 2024-34.

/
Moved/Seconded

1. Purpose of Report

- 1.1 To approve the draft financial budgets for the Long Term Plan 2024-34 (LTP) for inclusion in the LTP and associated documents.

2. Executive Summary

- 2.1 The draft budgets presented show an increase in rates of 15.6% in Year 1 of the LTP, to a total rates requirement of \$18,695,357. The rates increases from years 2 to 10 range from 1.8% to 6.6%.
- 2.2 The proposed Financial Strategy limits are exceeded in Years 1, 3, 4, 7, and 10 of the LTP. The rates increase exceeds 13% in Year 1, and the Net Debt to Revenue of 110% is exceeded in Years 3, 4, 7, and 10 of the LTP.
- 2.3 Several changes have been made to the financial budgets since they were first presented to elected members on 30 January 2024, and these have been explained in section 4.3 of this report. Further options to reduce the total rates requirement are suggested in 7.4 of this report.
- 2.4 It is intended that the draft financial budgets approved by elected members will be included in the Financial Strategy, Infrastructure Strategy, and LTP Consultation Document that will be submitted to audit on 26 February, and released for consultation in April.

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council's purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
✓	✓	✓	✓

The financial budgets presented are expected to contribute to achieving the community outcomes, which are based on the four wellbeings.

4. Background

- 4.1 Elected members and senior management have held several workshops on the LTP and have made several preliminary decisions – starting with the Section 17a recommendations in July 2023, the Vision and Community Outcomes in August 2023, the Service Levels and Performance Measures by Activity, and Significant Forecasting Assumptions in November 2023, and the LTP Capital Projects, Fees and Charges, and Revenue and Financing Policy in January 2024.
- 4.2 The first financial workshop with elected members on 30 January 2024 presented a proposed rates increase of 33% - based on maintaining current levels of service, complying with current and anticipated legislation, ensuring future financial sustainability, and reducing costs where the previous years' budget was not fully spent.
- 4.3 Feedback from elected members was that an increase of 33% is not affordable for Stratford ratepayers, and directed staff to work towards a maximum limit of 13% across the ten years of the LTP. A number of suggestions were made by elected members at the workshop to either reduce expenditure or use other non-rates funding sources, which are explained below:
 - 4.3.1 Use the full balance of \$69,882 from the Farm Contributions Reserve to reduce rates. This has been applied in Year 1 of the LTP.
 - 4.3.2 Increase the Roding reserve to more than \$0 over time, rather than rates fund the deficit in Year 1 of the LTP. The draft financials presented show the Roding reserve balance at -\$900,000 at the end of Year 1, and \$0 at the end of Year 2.
 - 4.3.3 Fund only 10% of depreciation for the new swimming pool with rates, instead of 100%. The budgets presented have depreciation funded at 55%, instead of the 10% - however elected members may request to reduce the 55% to achieve further savings in rates, refer to 7.4.
 - 4.3.4 Fund the subdivision operating cost (interest) from the Financial Contributions Reserve and repay the reserve when the sections sell. This created a reduction in rates of \$141,000 in Year 1, \$245,000 in Year 2, \$291,000 in Year 3, and \$300,000 in Year 4.
 - 4.3.5 Increase the investment term for term deposits from 120 days to one year to achieve a higher deposit rate. This has increased interest revenue by \$60,000 each year, in the updated draft financials.

- 4.3.6 Proactively seeking sponsorship and advertising revenue for all council venues, but specifically the Wai o Rua – Stratford Aquatic Centre and the War Memorial centre. At this stage management have committed to investigating this further but are unable to quantify the revenue potential, therefore no increase has been made to the revenue budget. However, elected members may like to set a revenue target to factor into the budgets, refer to 7.4.
- 4.3.7 Reduce total staffing budget – the personnel costs in the draft financial budgets have been budgeted for at 95%, reducing the budget by \$329,237. This is likely to be more realistic as it recognises vacancies during the year, and that all vacant roles are reviewed by senior management for need before deciding to proceed to recruit.
- 4.3.8 Reduce staff costs at the pool specifically – an additional \$100,000 reduction has been made to pool staff costs, on top of what has been already adjusted for above (95% of all wage costs budgeted for). The Director – Community Services is currently preparing a business plan for the Swimming Pool activity which will, amongst other things, review how to utilise staff as cost effectively as possible going forward. Current work to date suggests that this reduction in staff costs will be achievable.
- 4.3.9 Review subscriptions and consultants budget lines across all activities for potential savings. Council officers have reviewed these two areas line by line and were able to reduce budgeted expenditure in these areas by \$51,000. Ultimately, this work may need to be picked up by existing staff, and subscriptions may result in some loss of employee learning and development. However, the areas identified for budget reduction are likely to have less of an impact than others.
- 4.3.10 A 10% budget cut across all council activities was recommended, however senior management have instead opted to review each council activity line by line to identify potential savings, taking a more targeted approach to cost-cutting – therefore this has not been implemented.
- 4.3.11 A proposal was to fully grant fund community events. Events are grant funded \$64,000 each year in the draft financials presented, but the event budget is \$100,000 in Year 1, and \$80,000 from Year 2 onwards, so some rates contribution is budgeted for. Year 1 includes a one-off grant / contribution of \$20,000 to Te Matatini Society Incorporated for holding the National Kapahaka Championships in Taranaki in 2025. The event organisers presented to the Mayoral Forum and the mayors collectively indicated a combination of in-kind and financial support. Elected members may consider increasing the grant funded portion and / or reducing event expenditure, refer to 7.4.
- 4.3.12 Elected members also suggested to review the support provided to Stratford Business Association. This has been presented in an overarching review of all grants and contributions in the Grants section under 7.4.
- 4.3.13 Elected members suggested to remove the Council Chambers AV upgrade and the Administration building access upgrade from the LTP capital projects budget. These have already been approved at a Policy and Services Committee and are to be adopted at the February Ordinary Council meeting therefore they can be amended at the time the resolution is adopted. Note – there is minimal impact on the Year 1 rates increase of removing these two projects.
- 4.3.14 Review the Information Technology budget for any savings. A total of \$10,000 of savings was identified by reducing mobile plans and reducing available software licences. Additionally, but not yet factored into the draft financial budgets, elected members may decide to remove \$15,000 of cyber prevention consultancy work introduced in Year 1 of the LTP, as a direct consequence of ending the cyber insurance policy, and as recommended by the Audit and Risk Committee.
- 4.3.15 Other suggestions such as reducing the temperature of the Hydrotherapy Pool, generating carbon credit revenue from surplus land, using the Financial

Contributions Reserve to fund subdivision infrastructure, and removing all level of service improvements from capital projects in Year 1 have not been applied to the draft financial budgets and further discussion will need to be had with elected members on these areas, if there is still an appetite to pursue any of these suggestions.

- 4.4 In addition to the areas above, senior management have also reviewed all budgets, line by line, to identify further areas for savings, which has resulted in the following changes across the ten years of the LTP:
- 4.4.1 Reduced unsubsidised Roothing expenditure by \$26,000 per annum – this expenditure relates to street cleaning, urban and rural frontages and street tidying, and does not attract the Waka Kotahi subsidy (100% rates funded).
 - 4.4.2 Water Supply – reduce the ready response budget, which is for reactive maintenance, by \$20,000 per year. This budget experiences highs and lows over the years, depending on breakdowns and reactive maintenance work required during the year.
 - 4.4.3 Increase budgeted AA income by \$9,000 as the original budget had factored in a drop in revenue due to reduction in opening hours and the availability of online services, however revenue for the current year remains high.
 - 4.4.4 Economic Development – removed \$20,000 from the Te Matatini contribution for the National Kapahaka Festival in 2025, the budget was originally set at \$40,000 - \$20,000 under each of Community Development and Economic Development, but it appears to have been an accidental double up.
 - 4.4.5 Changed the Low Cost Low Risk Roothing capital project to be loan funded, rather than reserve funded. This project is expected to create a new and improved addition to Council's roading network.
 - 4.4.6 Reduce the Contract Services cost of obtaining carbon emissions baseline data by \$20,000, under Assets overhead, and spread the cost over Years 1 and 2.
 - 4.4.7 Reduce the Parks and Reserves *and* Property ready response budgets by a combined \$23,000. As with the Water ready response budget, the extent to which this budget is used depends on the reactive maintenance work required during the year.
 - 4.4.8 Reduce footbridge maintenance under Parks and Reserves by \$10,000, and Sports Fields maintenance by \$5,000.
 - 4.4.9 Governance – reduce training budget by \$8,700 and reduce the communications allowance by \$3,500. Reduce the Civic Functions budget for general functions by \$3,500.
 - 4.4.10 Reduce pool contracted cleaning costs by \$31,000 by moving the current contract under council wide building and facilities and maintenance contract. Additionally, reduce cleaning materials expenses for the pool by \$4,500.
 - 4.4.11 Identified and rectified an error where a budget was not reduced and was duplicated elsewhere for the customer satisfaction survey, saving \$35,000 in outsourced contract services.
 - 4.4.12 Additionally, further amendments were made in the following areas:
 - Regulatory – reduce legal costs by \$3,000.
 - Regulatory – removed vehicle costs of \$5,000
 - Library – reduce staff training budget by \$6,000.
 - Aerodrome – reduce repairs and maintenance by \$3,000.
 - Assets – reduce recruitment advertising costs by \$2,000.
 - Chief Executive overhead – reduce employee relations budget by \$10,000.
 - Communications – reduce digital advertising budget and scope, saving \$5,000.

- Parks and Reserves – increase revenue budget by \$2,000 to recognise increase in Fees and Charges.

4.4.13 However, revenue for the Animal Control activity was reduced by \$25,000 after the Fees and Charges recommended change to increase dog registration fees was not approved. An amendment to the Revenue and Financing Policy will also be required to reflect the funding source allocations.

5. Consultative Process

5.1 Public Consultation - Section 82

The draft LTP financial budgets will be consulted on with the community through the LTP Consultation Document. This is expected to be released in April 2024.

5.2 Māori Consultation - Section 81

As above, additionally, specific consultation with mana whenua should be carried out.

6. Risk Analysis

Refer to the Council Risk Register - available on the Council website.

- Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating?
- Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks.
- Is there a legal opinion needed?

6.1 ***Risk 89: Financial Council Rates are Applied Inconsistently***

IF Council Rates are perceived to be inconsistently applied by Council to ratepayers, THEN Council could be subject to legal or central government scrutiny, and/or reputational damage and community mistrust and disengagement.

6 High

Risk 92: Reputational and Conduct Community Engagement

IF Council does not engage with the community in line with its Significance and Engagement Policy and the requirements of sections 76-82 of the Local Government Act 2002, THEN Council decisions will lack a community mandate, may not be fit for purpose, and may be scrutinised and subject to legal challenge.

12 – Very High

Risk 9: Compliance and Legislation LTP/Annual Plan

IF LTP/Annual Plan is not adopted by 30 June THEN council cannot set rates, statutory breach reported to Minister, unable to commence service delivery, additional audit scrutiny, and uncertainty around future service provision for the community.

12 – Very High

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council’s strategic direction, Long Term Plan/District Plan?	Yes – the approved financial budgets will feed directly into the Long Term Plan
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	A direct impact on current and future infrastructure needs. The financial budget levels will directly impact community outcomes.

7.2 Data

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

Council has already reviewed and adopted the Significant Forecasting Assumptions, however changes to that have been made since, and an updated version will be submitted to elected members.

The following financial reports have been attached to this report to provide further detail of the financial budgets over the ten years of the LTP, and more detailed reports for Year 1 of the LTP:

- Financial Strategy Limits – ten years
- Sample Rates – ten years
- Reserves Balances – ten years
- Rates Increase by Activity – three years
- Total Rates Requirement by Activity – three years
- Comparison to Annual Plan 2023/24 – Year 1
- Expenditure and Revenue by Activity – Year 1

7.3 Significance

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	Yes	The draft financials form a significant piece to the Long Term Plan.
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	Yes	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	Yes	
• creating a high level of controversy; or	Yes	
• possible that it could have a high impact on the community?	Yes	

In terms of the Council’s Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
✓		

7.4 **Options**

An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.

1. What options are available?
2. For **each** option:
 - explain what the costs and benefits of each option are in terms of the present and future needs of the district;
 - outline if there are any sustainability issues; and
 - explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions?
3. After completing these, consider which option you wish to recommend to Council, and explain:
 - how this option is the most cost effective option for households and businesses;
 - if there are any trade-offs; and
 - what interdependencies exist.

Option One:

Accept the draft financial budgets with all changes as presented, but take consideration of the following options to further reduce the rates requirement:

- Fully grant fund the Community Events budget – this would achieve a rates savings of \$36,000 in Year 1, and \$16,000 in the following years. The events funded from this budget include the Summer Nights Music and Movies in the Park, Scarecrow Trail, Puanga Festival, etc. This could mean that for council-initiated events, that these would not go ahead if grant funding could not be obtained. Additionally, council’s funding of Te Matatini is unlikely to attract grant funding as the event itself will be funded in part by grant funding.
- The budgets presented have the depreciation for the new swimming pool building funded at 55%, instead of the 10% suggested by elected members. If the pool was to be depreciated at 10% instead, and increased over the life of the building, this would create a saving of \$217,000 in Year 1 and increases in Year 2 onwards.
- Pool (and other venue) sponsorship revenue – elected members could decide to add in \$20,000-\$100,000 per year as a target to pursue in Year 1 onwards.
- Elected members may decide to remove \$15,000 of cyber prevention consultancy work - introduced in Year 1 of the LTP as a result of ending the cyber insurance policy.
- District Plan – there is \$139,261 budgeted for in Year 2, and this continues to increase from Years 2 onwards. This work could be delayed, or if necessary, funded from retained earnings as it was previously rated for but work had not gone ahead due to ongoing government reforms.
- Civic Functions – Consider making the Mayoral Reception bi-annual, saving \$6,000 per year every second year, or remove budget altogether and replace with a low-key new homeowner’s function.
- Communications - Move central link full page spread from weekly to fortnightly or full page to half page. The current budget for print advertising is \$45,000 and this could potentially be reduced by a third.
- Review all Grants / Contributions currently budgeted for:
 - Pioneer Village \$5,000 per annum
 - Central Taranaki Safe Trust \$15,000 per annum
 - Stratford Business Association 0.5 FTE / \$40,000 per annum
 - Sport Taranaki \$10,000 per annum
 - Venture Taranaki \$145,000 per annum

- Percy Thomson \$50,000 per annum
- Te Matatini contribution \$20,000 in Year 1 only
- Hockey Turf reserve \$10,000
- Communications - Discontinue the outsourcing of customer satisfaction surveys via Key Research which provides quarterly data on customer satisfaction and performance measures. The budget for this survey is \$28,000 per annum.
- Library/Info Centre – reduce wages by \$6,000 by keeping AA counter closed on Saturdays or by \$18,000 per annum by closing the whole Library Hub facility on Saturdays.
- Library/Info Centre - reduce book purchases budget which is currently at \$42,500 per year. Note - the current replacement budget is already below good practice of ensuring 40% of books are less than 5 years old.
- Aerodrome – reduce level of reporting via AIM system, saving \$6,000. However, this will reduce (not stop) our ability to enforce strip hire fees. Strip hire fees are unlikely to offset cost of the AIM reporting system.

Option Two:

If agreement can not be reached on the draft financial budgets for the LTP, elected members may direct council officers to do further work on the financial budgets to present at a later council meeting.

This is not recommended as it pushes back all timeframes for the LTP and is likely to cause significant delays to the audit process.

7.5 Financial

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

Refer to 7.2 for the financial consequences of the decisions made to date.

7.6 Prioritisation & Trade-off

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

Reducing budget in certain areas will have differing impacts on council's ability to deliver current levels of service.

7.7 Legal Issues

- Is there a legal opinion needed?
- Are there legal issues?

No legal issues to consider.

7.8 Policy Issues - Section 80

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

The draft financial budgets must align with any limits established by the Revenue and Financing Policy and Treasury Management Policy, or provide sufficient explanation as to why it does not.

Attachments:

- Appendix 1** Financial Strategy Limits
- Appendix 2** LTP Sample Rates
- Appendix 3** Reserves Balances
- Appendix 4** Rates increase by activity
- Appendix 5** Total rates requirement
- Appendix 6** Comparison to Annual Plan
- Appendix 7** Expenditure and Revenue by activity



Tiffany Radich
Director – Corporate Services



[Approved by]
Sven Hanne
Chief Executive

Date 5 February 2024

Appendix 1

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Proposed Rates Increase	15.6%	6.6%	4.2%	3.2%	6.1%	5.7%	2.7%	2.4%	1.8%	4.3%
Rates Increase Limit - Financial Strategy	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%
Difference in Rates Increase and Limit	2.63%	-6.37%	-8.80%	-9.78%	-6.86%	-7.26%	-10.27%	-10.58%	-11.18%	-8.75%
Remove/(add) to get to limit	\$ 425,517	\$ (1,191,279)	\$ (1,753,377)	\$ (2,031,924)	\$ (1,471,042)	\$ (1,653,155)	\$ (2,472,011)	\$ (2,616,277)	\$ (2,830,208)	\$ (2,254,193)
Proposed Rates	\$ 18,695,357	\$ 19,934,474	\$ 20,772,579	\$ 21,441,090	\$ 22,757,390	\$ 24,062,696	\$ 24,718,835	\$ 25,316,006	\$ 25,776,880	\$ 26,873,681
Rates Limit - Financial Strategy	\$ 18,269,840	\$ 21,125,753	\$ 22,525,956	\$ 23,473,014	\$ 24,228,432	\$ 25,715,851	\$ 27,190,846	\$ 27,932,284	\$ 28,607,087	\$ 29,127,874
<i>A 1% increase in rates equates to</i>	\$ 161,680	\$ 186,954	\$ 199,345	\$ 207,726	\$ 214,411	\$ 227,574	\$ 240,627	\$ 247,188	\$ 253,160	\$ 257,769
Interest Expense	1,493,788	1,564,288	1,664,913	1,716,685	1,570,854	1,770,504	1,843,558	1,825,414	1,839,863	1,988,590
Operating Revenue	31,108,128	31,879,512	33,318,648	34,757,430	52,903,575	44,301,974	38,837,613	39,834,641	41,382,307	43,405,423
Interest as a %age of Revenue	4.8%	4.9%	5.0%	4.9%	3.0%	4.0%	4.7%	4.6%	4.4%	4.6%
Gross Debt	44,183,797	49,907,131	52,502,582	54,733,369	53,648,759	57,497,973	57,754,947	57,204,853	59,182,982	80,074,746
Investments	14,820,000	14,820,000	14,820,000	14,820,000	14,820,000	14,820,000	14,820,000	14,820,000	14,820,000	14,820,000
Proposed Net Debt	29,363,797	35,087,131	37,682,582	39,913,369	38,828,759	42,677,973	42,934,947	44,384,853	44,362,982	65,254,746
Net Debt Limit - Financial Strategy	34,218,941	35,067,463	36,650,513	38,233,173	58,193,933	48,732,172	42,721,375	43,818,105	45,520,538	47,745,966
Limit: <130%	94%	110%	113%	115%	73%	96%	111%	106%	107%	150%

Appendix 2

SAMPLE RATES (Excludes Community Halls rate, assumes 1 SUIP, includes GST)

	Annual Plan 2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	
		Forecast	LTP Projection									
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital Value (with services)	\$350.000	\$448.000	\$448.000	\$448.000	\$448.000	\$448.000	\$448.000	\$448.000	\$448.000	\$448.000	\$448.000	
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00	
Solid Waste (Rubbish and Recycling)	365.00	487.40	507.00	521.00	547.00	566.00	588.00	595.00	603.00	615.00	628.00	
Water Supply	582.00	637.33	676.00	696.00	700.00	701.00	715.00	712.00	711.00	727.00	720.00	
Water Consumption	0.00	0.00	0.00	564.80	570.32	574.18	587.76	588.19	589.99	606.23	603.43	
Wastewater	315.00	406.62	419.00	434.00	450.00	453.00	467.00	469.00	484.00	495.00	564.00	
Roading Rate	358.86	465.31	587.59	583.98	553.37	664.70	716.64	784.82	822.50	822.54	895.58	
General Rate	584.78	718.44	733.57	780.83	817.71	828.85	899.73	907.66	917.59	956.99	971.64	
Total Rates (excl TRC)	3,062.64	3,592.93	3,859.16	4,580.61	4,740.40	4,933.73	5,144.13	5,220.68	5,315.08	5,403.75	5,594.66	
Movement \$		530.29	266.23	721.45	159.79	193.33	210.40	76.54	94.40	88.67	190.90	
Movement %		17.31%	7.41%	18.69%	3.49%	4.08%	4.26%	1.49%	1.81%	1.67%	3.53%	
Capital Value (with services)	\$600.000	\$768.000	\$768.000	\$768.000	\$768.000	\$768.000	\$768.000	\$768.000	\$768.000	\$768.000	\$768.000	
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00	
Solid Waste (Rubbish and Recycling)	365.00	487.40	507.00	521.00	547.00	566.00	588.00	595.00	603.00	615.00	628.00	
Water Supply	582.00	637.33	676.00	696.00	700.00	701.00	715.00	712.00	711.00	727.00	720.00	
Water Consumption	0.00	0.00	0.00	706.00	712.90	717.73	734.70	735.24	737.49	757.79	754.28	
Wastewater	315.00	406.62	419.00	434.00	450.00	453.00	467.00	469.00	484.00	495.00	564.00	
Roading Rate	615.18	797.68	1,007.30	1,001.10	948.63	1,139.49	1,228.53	1,345.41	1,410.00	1,410.06	1,535.29	
General Rate	1,002.48	1,231.62	1,257.55	1,338.57	1,401.79	1,420.88	1,542.40	1,556.00	1,573.01	1,640.55	1,665.68	
Total Rates (excl TRC)	3,736.66	4,438.47	4,802.84	5,696.67	5,862.32	6,144.10	6,445.62	6,576.64	6,705.49	6,826.40	7,079.25	
Movement \$		701.81	364.38	893.83	165.65	281.78	301.52	131.02	128.85	120.90	252.85	
Movement %		18.78%	8.21%	18.61%	2.91%	4.81%	4.91%	2.03%	1.96%	1.80%	3.70%	
Capital Value (Lifestyle)	\$1,000.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	\$1,320.000	
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00	
Roading Rate	1,025.30	1,371.00	1,731.29	1,720.65	1,630.46	1,958.50	2,111.53	2,312.42	2,423.43	2,423.54	2,638.78	
General Rate	1,670.80	2,116.84	2,161.41	2,300.66	2,409.33	2,442.14	2,650.99	2,674.37	2,703.61	2,819.69	2,862.88	
Total Rates (excl TRC)	3,553.10	4,365.67	4,828.70	5,021.31	5,141.79	5,546.64	5,932.53	6,150.78	6,314.04	6,424.23	6,713.66	
Movement \$		812.57	463.02	192.61	120.48	404.85	385.88	218.26	163.25	110.19	289.43	
Movement %		22.87%	10.61%	3.99%	2.40%	7.87%	6.96%	3.68%	2.65%	1.75%	4.51%	

		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
Capital Value (Pastoral)	\$3,000,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000	\$3,960,000
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00
Roading Rate	3,075.90	4,113.01	5,193.86	5,161.94	4,891.38	5,875.50	6,334.59	6,937.25	7,270.29	7,270.63	7,916.33
General Rate	5,012.40	6,350.52	6,484.22	6,901.99	7,228.00	7,326.42	7,952.98	8,023.11	8,110.83	8,459.07	8,588.65
Total Rates (excl TRC)	8,945.30	11,341.36	12,614.09	13,063.93	13,221.38	14,347.92	15,457.58	16,124.35	16,568.12	16,910.69	17,716.98
Movement \$		2,396.06	1,272.73	449.84	157.44	1,126.55	1,109.65	666.78	443.76	342.57	806.28
Movement %		26.79%	11.22%	3.57%	1.21%	8.52%	7.73%	4.31%	2.75%	2.07%	4.77%
Capital Value (Dairy)	\$5,000,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000	\$5,150,000
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00
Roading Rate	5,126.50	5,348.99	6,754.65	6,713.13	6,361.26	7,641.12	8,238.17	9,021.93	9,455.05	9,455.49	10,295.23
General Rate	8,354.00	8,258.88	8,432.77	8,976.07	9,400.05	9,528.05	10,342.89	10,434.09	10,548.17	11,001.06	11,169.58
Total Rates (excl TRC)	14,337.50	14,485.71	16,123.41	16,689.21	16,863.31	18,315.17	19,751.06	20,620.02	21,190.22	21,637.54	22,676.80
Movement \$		148.21	1,637.71	565.79	174.10	1,451.86	1,435.89	868.95	570.21	447.32	1,039.26
Movement %		1.03%	11.31%	3.51%	1.04%	8.61%	7.84%	4.40%	2.77%	2.11%	4.80%
Capital Value (with Forestry Rate)	\$250,000	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00
Roading Rate	256.33	342.75	432.82	430.16	407.61	489.63	527.88	578.10	605.86	605.89	659.69
General Rate	417.70	529.21	540.35	575.17	602.33	610.54	662.75	668.59	675.90	704.92	715.72
Total Rates (excl TRC)	1,531.03	1,749.79	1,909.17	2,005.33	2,111.95	2,246.16	2,360.63	2,410.70	2,468.76	2,491.81	2,587.41
Movement \$		218.76	159.38	96.15	106.62	134.21	114.47	50.06	58.06	23.05	95.61
Movement %		14.29%	9.11%	5.04%	5.32%	6.35%	5.10%	2.12%	2.41%	0.93%	3.84%
Capital Value (with Forestry Rate)	\$800,000	\$1,056,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Uniform Annual General Charge	857.00	877.83	936.00	1,000.00	1,102.00	1,146.00	1,170.00	1,164.00	1,187.00	1,181.00	1,212.00
Roading Rate	820.24	1,096.80	1,385.03	1,376.52	1,304.37	1,566.80	1,689.22	1,849.93	1,938.74	1,938.83	2,111.02
General Rate	1,336.64	1,693.47	1,729.13	1,840.53	1,927.47	1,953.71	2,120.80	2,139.49	2,162.89	2,255.75	2,290.31
Total Rates (excl TRC)	3,013.88	3,668.10	4,050.16	4,217.05	4,333.83	4,666.51	4,980.02	5,153.43	5,288.63	5,375.58	5,613.33
Movement \$		654.22	382.05	166.89	116.78	332.68	313.51	173.41	135.20	86.95	237.74
Movement %		21.71%	10.42%	4.12%	2.77%	7.68%	6.72%	3.48%	2.62%	1.64%	4.42%

Appendix 3

Reserves - Closing Balances

	Budget	Forecast	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
GENERAL RENEWALS	6,195	6,332	6,817	8,107	9,291	10,095	12,248	14,336	16,431	18,734	21,046
ROADING RENEWAL RESERVE	-1,331	-900	0	626	640	1,091	1,337	1,704	2,086	2,128	2,409
TOTAL ASSET RENEWALS	4,864	5,432	6,817	8,733	9,931	11,185	13,585	16,040	18,517	20,861	23,455
CONTINGENCY RESERVE	505	505	505	505	505	505	505	505	505	505	505
OTHER COUNCIL CREATED RESERVES											
Asset Sale Proceeds	111	112	114	115	117	118	120	121	123	124	125
District Plan Review	0	-141	-143	-144	-146	-148	-150	-151	-153	-155	-157
Turf Replacement	64	75	86	97	108	119	131	142	154	166	178
Farm Reserve	71	2	2	2	2	2	2	3	3	3	3
Staff Gratuities	142	143	145	147	149	151	152	154	156	158	160
Mayor Relief Fund	4	4	4	4	4	4	4	4	4	4	4
TOTAL	392	196	209	221	234	247	260	273	286	299	313
RESTRICTED RESERVES											
Elsie Fraser Bequest	52	-77	-78	-79	-77	-70	-62	-48	-30	-9	19
RMA Open Space	949	821	587	303	6	984	995	1,008	1,020	1,032	1,045
TOTAL	1,001	745	509	224	-71	914	934	959	990	1,023	1,064
TARGETED RATE RESERVES											
Stormwater	923	1,112	1,323	1,513	1,741	1,970	2,214	2,440	2,708	2,976	3,144
Water Supply	-952	-155	646	1,456	2,282	3,119	3,971	4,834	5,714	6,604	7,512
Solid Waste (Rubbish and Recyclir	144	99	100	101	94	61	10	-27	-61	-89	-126
Wastewater	698	404	521	632	-2,467	-2,423	-2,340	-2,242	-2,345	-2,460	-2,358
TOTAL	812	1,460	2,589	3,702	1,651	2,726	3,855	5,004	6,015	7,031	8,172
GRAND TOTAL	7,573	8,337	10,629	13,384	12,250	15,577	19,138	22,781	26,313	29,720	33,508

Appendix 4

LTP - Rates Requirement Increase by Activity

	YEAR 1		YEAR 2		YEAR 3	
	Rates Increase	% Increase	Rates Increase	% Increase	Rates Increase	% Increase
ROADING	\$863,430	5.34%	\$655,008	3.50%	(\$22,863)	-0.11%
WAI O RUA AQUATIC CENTRE	\$520,659	3.22%	(\$7,383)	-0.04%	\$100,951	0.51%
SOLID WASTE	\$314,936	1.95%	\$53,326	0.29%	\$42,790	0.21%
WATER SUPPLY	\$309,265	1.91%	\$89,275	0.48%	\$85,345	0.43%
GOVERNANCE	\$236,634	1.46%	\$61,623	0.33%	\$56,072	0.28%
WASTEWATER	\$167,421	1.04%	\$34,370	0.18%	\$43,207	0.22%
CIVIC AMENITIES	\$161,088	1.00%	\$54,266	0.29%	\$133,113	0.67%
PARKS AND RESERVES	\$119,251	0.74%	\$13,748	0.07%	\$82,494	0.41%
COMMUNITY SERVICES	\$73,030	0.45%	(\$14,504)	-0.08%	\$20,513	0.10%
DOG CONTROL	\$68,070	0.42%	(\$1,744)	-0.01%	\$16,314	0.08%
RESOURCE CONSENTS	\$55,490	0.34%	\$17,074	0.09%	\$15,426	0.08%
FARM	\$49,862	0.31%	\$69,763	0.37%	\$395	0.00%
STORMWATER	\$41,282	0.26%	\$25,232	0.13%	\$7,648	0.04%
CIVIL DEFENCE	\$37,997	0.24%	\$10,913	0.06%	\$23,835	0.12%
LIBRARY HUB	\$38,198	0.24%	\$14,736	0.08%	\$27,318	0.14%
LIQUOR LICENSING	\$21,132	0.13%	\$1,998	0.01%	\$5,870	0.03%
AERODROME	\$4,202	0.03%	\$1,628	0.01%	\$5,425	0.03%
CEMETERIES	\$9,426	0.06%	(\$1,650)	-0.01%	\$7,652	0.04%
CORPORATE SUPPORT	\$1,899	0.01%	(\$25,899)	-0.14%	\$0	0.00%
BYLAWS	\$447	0.00%	\$742	0.00%	\$7,912	0.04%
PENSIONER HOUSING	\$1,142	0.01%	(\$3,280)	-0.02%	\$2,050	0.01%
HOLIDAY PARK	(\$1,088)	-0.01%	\$47	0.00%	\$65	0.00%
INVESTMENT PROPERTY	(\$12,809)	-0.08%	\$5,237	0.03%	\$4,575	0.02%
ECONOMIC DEVELOPMENT	(\$20,678)	-0.13%	\$6,328	0.03%	\$9,109	0.05%
BUILDING CONTROL	(\$43,991)	-0.27%	\$38,520	0.21%	(\$4,303)	-0.02%
ENVIRONMENTAL HEALTH	(\$45,233)	-0.28%	\$825	0.00%	\$8,168	0.04%
COUNCIL PROJECTS	(\$191,000)	-1.18%	\$0	0.00%	(\$0)	0.00%
DISTRICT PLAN	(\$253,727)	-1.57%	\$138,864	0.74%	\$158,974	0.80%
	\$2,526,336	15.6%	\$1,239,067	6.6%	\$838,053	4.2%

Appendix 5

Rates Requirement	2024/25	2025/26	2026/27
ROADING	4,177,430	4,832,438	4,809,575
WAI O RUA AQUATIC CENTRE	2,519,659	2,512,276	2,613,227
WATER SUPPLY	2,364,265	2,453,540	2,538,885
GOVERNANCE	1,486,634	1,548,258	1,604,329
SOLID WASTE	1,191,936	1,245,262	1,288,052
PARKS AND RESERVES	1,046,251	1,059,999	1,142,493
CIVIC AMENITIES	932,088	986,354	1,119,467
WASTEWATER	977,421	1,011,791	1,054,998
LIBRARY HUB	765,198	779,934	807,252
ECONOMIC DEVELOPMENT	503,322	509,651	518,759
BUILDING CONTROL	428,009	466,530	462,226
STORMWATER	470,282	495,513	503,162
CIVIL DEFENCE	457,997	468,910	492,745
COMMUNITY SERVICES	457,030	442,526	463,039
RESOURCE CONSENTS	276,490	293,565	308,991
DISTRICT PLAN	97,273	236,137	395,112
BYLAWS	150,447	151,189	159,101
DOG CONTROL	136,070	134,326	150,640
AERODROME	116,202	117,830	123,255
LIQUOR LICENSING	109,132	111,130	117,000
ENVIRONMENTAL HEALTH	105,767	106,592	114,760
CEMETERIES	85,426	83,777	91,429
INVESTMENT PROPERTY	13,191	18,428	23,003
PENSIONER HOUSING	35,142	31,862	33,912
HOLIDAY PARK	(2,088)	(2,041)	(1,976)
FARM	(148,138)	(78,375)	(77,980)
CORPORATE SUPPORT	(59,101)	(85,000)	(85,000)
	<u>18,693,336</u>	<u>19,932,403</u>	<u>20,770,455</u>

Appendix 6

Comparison to Annual Plan 2023/24

	LTP 2024	Annual Plan 2023	Increase / (Decrease)	
Revenues				
Grants and Subsidies Revenue	8,257,732	11,181,000	(2,923,268)	-26%
Rates Revenue	18,695,357	16,168,000	2,527,357	16%
User Fees and Charges	3,658,368	3,373,000	285,368	8%
Other Revenue	496,672	379,000	117,672	31%
Total Revenue	31,108,128	31,101,000	7,128	
Expenditure				
Personnel Costs	6,157,693	5,789,000	368,693	6%
Finance Costs	1,493,788	1,241,000	252,788	20%
Direct Operating Costs	12,803,781	11,436,000	1,367,781	12%
Depreciation	6,624,036	6,699,000	(74,964)	-1%
Total Operating Expenditure	27,079,299	25,165,000	1,914,299	8%
Capital Expenditure				
Renewals	9,468,000	5,487,000	3,981,000	73%
Level of Service	6,006,000	9,921,000	(3,915,000)	-39%
Growth	2,600,000	1,049,000	1,551,000	148%
Overheads				
Corporate Services	1,125,150	1,016,923	108,228	10.6%
IT and Records	992,883	903,570	89,314	9.9%
Chief Executive	848,354	758,738	89,615	11.8%
Assets Administration	632,120	497,502	134,618	27.1%
Community / Customer Services	406,020	400,274	5,746	1.4%
Miranda Street Office	317,042	290,773	26,269	9.0%
Services AM	255,347	542,777	(287,430)	-53.0%
Fixed Management	193,660	183,967	9,693	5.3%
Property and Parks	169,079	147,569	21,511	14.6%
Environmental Services Admin	43,920	229,183	(185,263)	-80.8%
Pool vehicles	15,728	15,000	728	4.9%
	4,999,304	4,986,276	13,028	0.3%
Rateable Properties/Units				
General Rates and Rooding	5,021	4,849	172	4%
Solid Waste (Rubbish and Recyc	2,673	2,648	25	1%
Water - full	3,035	3,021	14	0%
Water - 50%	243	180	63	35%
Wastewater - full	2,697	2,674	23	1%
Wastewater - 50%	204	169	35	21%
UAGC - no of SUiPs	5,135	4,941	194	4%
Forestry Properties	38	26	12	46%
CV of Rateable Properties \$				
Capital Value	4,319,380,650	3,519,234,900	800,145,750	23%
Capital Value - forestry only	46,983,000	16,640,500	30,342,500	182%
Capital Value - non forestry	4,272,397,650	3,502,594,400	769,803,250	22%
Fixed Rates / Total Rates %	27.4%	29.7%		

Appendix 7

Expenditure and Revenue by Activity

Draft Annual Plan 2023/24

*Where indicated with an asterix, reserves or other funding contributes to rates requirement.

	LTP Year 1 2024/25	Annual Plan 2023/24	Variance	
<u>Recreation and Facilities</u>				
Aerodrome				
Expenditure	\$149,755	\$140,000	(\$9,755)	-7.0%
Revenue	\$31,500	\$27,000	\$4,500	16.7%
Net cost of activity	\$118,255	\$113,000	(\$5,255)	
Civic Amenities				
Expenditure	\$1,800,767	\$1,089,000	(\$711,767)	-65.4%
Revenue	\$60,000	\$54,000	\$6,000	11.1%
Net cost of activity*	\$1,740,767	\$1,035,000	(\$705,767)	
Pensioner Housing				
Expenditure	\$160,392	\$159,000	(\$1,392)	-0.9%
Revenue	\$94,000	\$77,000	\$17,000	22.1%
Net cost of activity*	\$66,392	\$82,000	\$15,608	
Library Hub				
Expenditure	\$906,843	\$856,000	(\$50,843)	-5.9%
Revenue	\$89,728	\$80,000	\$9,728	12.2%
Net cost of activity*	\$817,115	\$776,000	(\$41,115)	
Parks and Reserves				
Expenditure	\$1,056,420	\$934,000	(\$122,420)	-13.1%
Revenue	\$10,000	\$9,000	\$1,000	11.1%
Net cost of activity	\$1,046,420	\$925,000	(\$121,420)	
Cemeteries				
Expenditure	\$242,031	\$220,000	(\$22,031)	-10.0%
Revenue	\$157,000	\$145,000	\$12,000	8.3%
Net cost of activity	\$85,031	\$75,000	(\$10,031)	
Wai o Rua Stratford Aquatic Centre				
Expenditure	\$3,483,658	\$2,884,000	(\$599,658)	-20.8%
Revenue	\$720,000	\$392,000	\$328,000	83.7%
Net cost of activity*	\$2,763,658	\$2,492,000	(\$271,658)	
Funded by reserves in 2023/24 only				
<u>Democracy and Corporate Support</u>				
Expenditure	\$1,564,338	\$1,279,024	(\$285,314)	-22.3%
Revenue	\$85,000	\$85,000	\$0	0.0%
Net cost of activity	\$1,479,338	\$1,194,024	(\$285,314)	

Community Development

Community Services

Expenditure	\$533,269	\$496,000	(\$37,269)	-7.5%
Revenue	\$3,000	\$0	\$3,000	
Net cost of activity	\$530,269	\$496,000	(\$34,269)	

Economic Development

Expenditure	\$510,833	\$626,000	\$115,167	18.4%
Revenue	\$0	\$0	\$0	
Net cost of activity	\$510,833	\$626,000	\$115,167	

Rental Properties

Expenditure	\$69,977	\$64,000	(\$5,977)	-9.3%
Revenue	\$55,000	\$37,000	\$18,000	48.6%
Net cost of activity	\$14,977	\$27,000	\$12,023	

Farm

Expenditure	\$519,838	\$461,000	(\$58,838)	-12.8%
Revenue	\$635,840	\$719,000	(\$83,161)	-11.6%
Net cost of activity*	-\$116,001	-\$258,000	(\$141,999)	

Holiday Park

Expenditure	\$2,021	\$2,000	(\$21)	-1.1%
Revenue	\$4,000	\$3,000	\$1,000	33.3%
Net cost of activity	-\$1,979	-\$1,000	\$979	

Environmental Services

Building Control

Expenditure	\$1,002,797	\$1,008,000	\$5,203	0.5%
Revenue	\$560,300	\$523,000	\$37,300	7.1%
Net cost of activity	\$442,497	\$485,000	\$42,503	

District Plan

Expenditure	\$101,749	\$755,000	\$653,251	86.5%
Net cost of activity*	\$101,749	\$755,000	\$653,251	

*Funded by loan in 2023/24 only

Resource Consents

Expenditure	\$416,408	\$353,000	(\$63,408)	-18.0%
Revenue	\$134,000	\$126,000	\$8,000	6.3%
Net cost of activity	\$282,408	\$227,000	(\$55,408)	

Environmental Health

Expenditure	\$147,418	\$189,000	\$41,582	22.0%
Revenue	\$38,000	\$35,000	\$3,000	8.6%
Net cost of activity	\$109,418	\$154,000	\$44,582	

Alcohol Licensing

Expenditure	\$147,569	\$124,000	(\$23,569)	-19.0%
Revenue	\$35,000	\$34,000	\$1,000	2.9%
Net cost of activity	\$112,569	\$90,000	(\$22,569)	
Bylaws				
Expenditure	\$156,038	\$154,000	(\$2,038)	-1.3%
Revenue	\$1,000	\$1,000	\$0	0.0%
Net cost of activity	\$155,038	\$153,000	(\$2,038)	
Animal Control				
Expenditure	\$311,066	\$238,000	(\$73,066)	-30.7%
Revenue	\$170,000	\$167,000	\$3,000	1.8%
Net cost of activity	\$141,066	\$71,000	(\$70,066)	
Civil Defence				
Expenditure	\$476,424	\$432,000	(\$44,424)	-10.3%
Net cost of activity	\$476,424	\$432,000	(\$44,424)	
Assets				
Roading				
Expenditure	\$7,729,391	\$7,556,000	(\$173,391)	-2.3%
Revenue (operating)*	\$2,752,582	\$2,376,050	\$376,532	15.8%
Net cost of activity*	\$4,976,809	\$5,179,950	\$203,141	
*Increase in FAR from 61% to 63%				
Stormwater				
Expenditure	\$473,585	\$499,000	\$25,415	5.1%
Net cost of activity*	\$473,585	\$499,000	\$25,415	
Wastewater (Sewerage)				
Expenditure	\$1,022,925	\$1,063,000	\$40,075	3.8%
Revenue	\$40,000	\$35,000	\$5,000	14.3%
Net cost of activity*	\$982,925	\$1,028,000	\$45,075	
Solid Waste				
Expenditure	\$1,450,921	\$1,062,000	(\$388,921)	-36.6%
Revenue	\$225,000	\$170,000	\$55,000	32.4%
Net cost of activity	\$1,225,921	\$892,000	(\$333,921)	
Water Supply				
Expenditure	\$2,398,383	\$2,293,000	(\$105,383)	-4.6%
Revenue	\$609,816	\$491,000	\$118,816	24.2%
Net cost of activity*	\$1,788,567	\$1,802,000	\$13,433	

DECISION REPORT



F22/55/04 – D24/4714

To: Council
From: Director – Corporate Services
Date: 13 February 2024
Subject: Amend Treasury Management Policy

Recommendations

1. THAT the report be received.
2. THAT the Treasury Management Policy be amended as highlighted in the track changes in **Appendix 1** of this report.

Recommended Reason

To ensure the policy is fit for purpose for the next ten years of the Long Term Plan 2024-34.

/
Moved/Seconded

1. Purpose of Report

- 1.1 To review the Treasury Management Policy and approve the proposed amendments.

2. Executive Summary

- 2.1 The Treasury Management Policy is a requirement by legislation. The limits set in the policy restrict Council staff from exposing Council to unnecessary financial risk. As this policy is concerned with financial risk management.
- 2.2 The most significant change is to reduce the Net Debt to Revenue limit down from 130% to 110% based on initial feedback from elected members. However, the initial financial budgets for the Long Term Plan 2024-34 (LTP) show that a 110% limit would be breached in 4 out of the 10 years of the LTP.
- 2.3 Secondly, a new limit has been introduced in relation to borrowing costs as a percentage of rates (to be less than 15%) to reflect elected members feedback that the cost of borrowing is a direct cost to the ratepayer, and although other revenue generated by council may contribute towards covering those costs, the security for the borrowing is over the ratepayer's property, and therefore the proportion of borrowing costs to rates income is a more appropriate measure.
- 2.3 Other amendments to the policy are proposed to improve wording and provide clarification and consistency across other council policies and procedures.

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council's purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Not directly
Social	Economic	Environmental	Cultural

This policy is a matter of addressing financial risk, which ultimately will have an impact on Council's agreed delivery on its Community Outcomes which have an effect on the four well-beings.

4. Background

- 4.1 The Treasury Management Policy is a legislative requirement and has been prepared to take account of Stratford District Council's unique financial circumstances to minimise Council exposure to unnecessary financial risk. The policy was last amended in July 2022 to remove the financial investment in counterparty maximum limit of \$4,000,000. The limit of \$4,000,000 had been regularly breached since that time, with the approval of the Mayor and Audit and Risk Committee chair. The majority of investments had at that time been with the same registered bank (Westpac) for a number of years, due to the interest rates they offer being significantly higher than all other registered banks. Since then, other NZ registered banks have provided more competitive rates and the distribution of council's term deposit investments across other banks has increased.
- 4.2 Although the policy is largely fit for purpose, some wording changes and clarification statements are proposed in the amended policy.
- 4.4 Additionally, the key change is to update the borrowing limits. The proposal that would have the impact is to reduce the Net Debt to Revenue limit which affects the maximum council is able to borrow – or the expenditure that is able to be funded through debt. If this limit is approved, Council will need to relook at how it intends to fund proposed level of service expenditure in the LTP.

5. Consultative Process

5.1 Public Consultation - Section 82

Consultation is not required for this amendment, and it is not considered in the public interest to do so.

5.2 Māori Consultation - Section 81

Consultation is not required for this amendment, and it is not considered in the public interest to do so.

6. Risk Analysis

Refer to the Council Risk Register - available on the Council website.
<ul style="list-style-type: none"> • Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating? • Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks. • Is there a legal opinion needed?

6.1 There is a risk that the Net Debt to Revenue limit proposed may be overly restrictive, and reduce council’s ability to improve and grow the district, and that it may not be the appropriate level to ensure future financial sustainability.

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council’s strategic direction, Long Term Plan/District Plan?	Yes – any limits will need to be considered in preparing the Long Term Plan.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	Reducing the limit may be restrictive for future capital expenditure proposals.

7.2 Data

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

Refer to the draft amended Treasury Management Policy in **Appendix One**.

7.3 Significance

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	No	Internal policy matter
Is it:		
• considered a strategic asset; or		
• above the financial thresholds in the Significance Policy; or		
• impacting on a CCO stakeholding; or		
• a change in level of service; or		
• creating a high level of controversy; or		
• possible that it could have a high impact on the community?		

In terms of the Council’s Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

7.4 Options

An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.

1. What options are available?
2. For **each** option:
 - explain what the costs and benefits of each option are in terms of the present and future needs of the district;
 - outline if there are any sustainability issues; and
 - explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions?
3. After completing these, consider which option you wish to recommend to Council, and explain:
 - how this option is the most cost effective option for households and businesses;
 - if there are any trade-offs; and
 - what interdependencies exist.

Option 1 Approve the draft amended Treasury Management Policy, with any further changes as requested by elected members.

Option 2 Do not approve the policy as presented.

7.5 Financial

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? e.g. rates, reserves, grants etc.

The current draft financials show that in 4 out of the 10 years of the LTP the proposed debt limit would be breached.

The new proposed Interest to Rates ratio is unlikely to be breached over the 10 years of the LTP.

7.6 Prioritisation & Trade-off

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

N/A

7.7 Legal Issues

- Is there a legal opinion needed?
- Are there legal issues?

There are no legal issues to consider.

7.8 Policy Issues - Section 80

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

There is no conflict with other Council policies. The draft Revenue and Financing Policy has recently been approved to be released for consultation. However, the Financial Strategy is yet to be reviewed and the amendments made here will need to be reflected in the

Attachments:

Appendix 1 Amended Treasury Management Policy (with track changes) – D24/26

A handwritten signature in black ink that reads "Radich". The signature is written in a cursive, flowing style.

Tiffany Radich
Director – Corporate Services

A handwritten signature in blue ink that reads "S Hanne". The signature is written in a cursive, flowing style.

[Approved by]
Sven Hanne
Chief Executive

Date 7 February 2024

POLICY



Appendix 1

Policy:	Treasury Management
Department:	Corporate Services
Approved by:	Audit and Risk Committee – 19 July 2022
Effective date:	9 August 2022 January 2024
Next review date:	January 2027 ⁴
Document Number:	D22/28785 D24/26

Introduction

A Liability Management Policy and an Investment Policy must be adopted by all local authorities, in accordance with Section 102 of the Local Government Act 2002. Stratford District Council (“Council”) has incorporated the two policies into one Treasury Management Policy.

Council has an obligation to manage its affairs prudently and in the interests of the Stratford community. Council is a risk averse entity, and does not wish to seek risk from its treasury activities. This policy establishes limits for council officers to operate within, to ensure prudent management of council’s treasury risk.

Purpose

The purpose of this policy is to ensure investments and liabilities are managed in a prudent manner, and in compliance with legislation and covenant obligations. The objectives are:

- To achieve the lowest possible net interest costs obtainable within the policy parameters, by proactively managing funding and interest rate exposures.
- To limit council exposure to liquidity risk, interest rate risk, and credit risk.
- To ensure that adequate provision is made for the funding requirements of Stratford District, as identified in the Long Term Plan (“LTP”) and Annual Plans.
- To ensure mechanisms are in place to enable staff and elected members to monitor, report, and evaluate treasury performance and compliance.

Part One – Liability Management Policy

1. Section 104 of the Local Government Act 2002

The Liability Management Policy must state the Council’s policies, in respect of the management of borrowings and other liabilities, including:

- Interest Rate Exposure;
- Liquidity;
- Credit Exposure; and
- Debt Repayment

In line with good practice, this Policy also covers funding risk and foreign exchange risk.

2. Liability Management Framework

The council has a large number of infrastructure assets which have a long life and provide long term benefits. Council sees the use of debt as an appropriate and efficient mechanism for upholding intergenerational equity between current and future ratepayers.

The council will borrow for infrastructure asset capital expenditure relating to service level improvements, ie. New assets or significant improvements or upgrades to existing assets, and Council may borrow for growth related infrastructure if Financial Contributions are insufficient to cover the full capital expenditure.

Capital renewals and replacement of existing assets will be funded from the appropriate reserves. However, where an *emergency event* occurs and an asset requires replacement and

the reserve is insufficient to fund the asset replacement, borrowing may be used after exhausting all other options – including insurance claims, and the contingency reserve.

Gross external debt is approved by council during the LTP and Annual Plan processes. Projected debt levels are determined from cash flow forecasts prepared during the preparation of the LTP and/or Annual Plan.

3. Interest Rate Exposure (Section 104 (a))

Interest rate risk is the risk that net interest costs will materially exceed the budget in the LTP or Annual Plan due to adverse movements in market interest rates. Council is exposed to interest rate fluctuations on floating debt, when fixed interest rates mature, and when debt needs to be refinanced.

Council will minimise interest rate risk by managing its floating and fixed interest rate exposures as per the following control limits.

Fixed/Floating Interest Rate Risk Control Limits

Minimum - Fixed Rate	Maximum - Fixed Rate
60%	100%

The percentages are calculated on the gross external debt, as calculated by the Director Corporate Services. Debt is regarded as fixed, where the interest rate is protected, through a fixed rate or through hedging, for more than 6 months on a continuous rolling basis. Floating rate is defined as an interest rate re-pricing within 6 months.

Fixed Interest Rate Maturity Profile Limit

Period	Minimum Cover	Maximum Cover
1 to 3 years	10%	60%
3 to 5 years	10%	60%
5 to 10 years	5%	60%
10 years plus	Council Approval	Council Approval

The following interest rate risk management instruments may be used to protect interest costs and to improve the interest rate profile:

- Fixing through physical borrowing instruments - loan stock, debentures, and bank term loan.
- Floating through physical borrowing instruments - short term revolving stock, bank borrowing, and short-term borrowing programme.
- Forward rate agreements.
- Interest rate swaps.
- Forward start swaps (start date no more than 5 years).

Any other financial instrument must be separately approved by Council on a case-by-case basis.

4. Liquidity (Section 104 (b))

Liquidity risk is the risk that there are insufficient funds to meet obligations as they fall due. Liquidity risk increases when unanticipated obligations arise and when anticipated receipts do not eventuate. The Council must put in place measures to ensure that there is access to a sufficient level of funds in order to respond to an unanticipated event.

Liquidity Ratio

External debt + committed debt facilities + cash > 110% of external debt.

Debt Maturity Limit

The below limits are designed to avoid concentration of debt at the time of reissue/rollover, and the potential risk of being unable to refinance.

Period	Minimum Cover	Maximum Cover
1 to 3 years	10%	60%
3 to 5 years	10%	60%
5 to 10 years	10%	60%
10 years plus	Council Approval	Council Approval

Cash management (cash receipts and disbursements) activities will be undertaken to ensure that cash surpluses will be invested on a call account or in short term deposits to:

- Achieve a targeted optimal daily balance of zero for Council net bank balance; and to
- Ensure Council's debt facilities are only used in exceptional circumstances.

5. Credit Exposure (Section 104 (c))

Council's ability to readily attract cost effective borrowing is largely driven by its ability to rate, maintain a strong financial standing, and manage its relationships with its investors, the LGFA, and financial institutions/brokers. Although Council does not have a credit rating currently, it may obtain a Standard & Poors or Fitch credit rating if elected members approve, taking into consideration any proposal to increase debt that would result in a breach of LGFA net debt to revenue covenants, and the cost effectiveness of interest savings vs the cost of a credit rating.

Credit exposure will be managed by:

- Compliance with all treasury management limits in this policy.
- Compliance with all obligations under the Local Government (Rating) Act 2002.
- Maintaining an unqualified annual audit with Audit NZ.

6. Debt Repayment (Sections 104 (d))

The accounting for debt repayments will be in accordance with the LTP and Annual Plans. Generally, debt repayments are ~~scheduled over the life cycle of the particular asset, with a maximum of 25 years~~ generally scheduled to be repaid over 25 years, but may be repaid longer for significantly longer life assets. Debt repayments are ~~and~~ funded from reserves. Additional repayments may be made from surplus funds generated by asset sales or operating surpluses.

All ~~term external~~ loans will be repaid as they fall due in accordance with the applicable borrowing arrangement. Subject to ~~approval and~~ compliance with debt limits ~~and the Long Term Plan budgets~~, a loan may be ~~rolled over or re-negotiated~~ refinanced. The Council will manage debt on a net portfolio basis.

7. Funding Risk

Funding Risk management centres on the ability to refinance or raise new debt at a future time at the same pricing (base rate plus margin) and maturity terms of existing loans and facilities. Several risk factors can lead to increased funding risk:

- Local government is priced to a higher fee and margin level.
- Council's financial strength as a borrower deteriorates.
- A large individual lender to council experiences financial difficulties resulting in Council not being able to refinance.
- The failure of a significant Council debtor/investee.

The council will manage this risk by:

- Ensuring access to a committed facility through a registered bank that does not have more than 50% of Council's lending,
- Adhering to the liquidity and maturity profile limits within this policy, and
- Exercising financial constraint and spending within budget.
- Actively monitoring all outstanding debtor accounts and investments.

8. Borrowing Limits (Sections 101A(3)(b)(i))

In managing debt, Council will adhere to the following limits:

Borrowing costs as a percentage of <i>Annual Operating Revenue</i>	<10%
Borrowing costs as a percentage of Rates	<15%
<i>Net External Debt</i> as a percentage of <i>Annual Operating Revenue</i>	<130%

9. Foreign Exchange Risk

Council has foreign exchange exposure through the occasional purchase of foreign exchange denominated plant and equipment. Foreign exchange risk arises when the NZD cost

increases, ~~as a result of a deterioration in~~ if the ~~relative value of the NZD falls~~, between the time of the commitment/order/contract/invoice and the time payment is made.

The use of *foreign exchange contracts* ~~are to~~ must be considered for all expenditure over \$100,000 that is denominated in foreign currency where there is a time delay in payment. All potential *foreign exchange contracts* must first be approved by the Director – Corporate Services.

It is unlawful for Council to borrow money within or outside New Zealand in a currency other than the New Zealand dollar.

10. Security (Sections 101A(3)(c))

Council's ability to borrow is directly related to rates revenue. Council has granted security over its rates revenue under the Debenture Trust Deed, and Trustee Executors is appointed as the professional trustee. Council recognises that using rates revenue as security lowers the risk involved for lenders and, therefore, will lower the cost of borrowing to Council.

Council may also choose to secure certain borrowings by a charge over assets. This will only occur when;

- there is a direct relationship between the debt and the asset purchase or construction cost, and
- Council considers a pledge of the physical assets to be a more appropriate mechanism than the general charge over rates.

Any pledging of physical assets must meet the terms and conditions of the Debenture Trust Deed and the Local Government Act 2002 (which prevents water service assets from being used as security for any purpose).

11. Community Loan Guarantees:

Council may act as a guarantor to financial institutions on loans, or enter into incidental arrangements for organisations, clubs, or trusts, when the purposes of the loan are in line with Council's strategic objectives, subject to the conditions below:

- The organisation must have a Strategic Plan / Business Plan in place.
- The capital expenditure to which the loan relates is reviewed and approved by the Director - Assets.
- The production of a certificate from an independent Chartered Accountant which confirms the ability of the group or organisation to repay the loan sought (with supporting documentation as required by the Director – Corporate Services).
- The production of annual audited accounts, including a report from the Auditor as to his/her opinion of the solvency of the organisation.
- The term of any loan and guarantee is not to exceed 10 years.
- Council to be notified immediately by the bank of any default in relation to servicing the debt.
- Council representatives be given the right to attend club/board/trustee meetings, including the Annual General Meeting, and are notified accordingly of all meetings.
- Subject to appropriate legal and professional advice, the transfer to the Council of assets of the group or organisation to the value of any amount outstanding in the event of default in respect of any guarantee granted.

~~The exception to the conditions above is where Council determines that a loan to the community organisation an investment, where interest plus an additional margin is charged, and security is taken covering the full amount of the loan. In this case, the terms of any loan or loan guarantee will be assessed on a case by case basis.~~

12. NZ Local Government Funding Agency Limited

Council may borrow from the NZ Local Government Funding Agency Limited (LGFA) and, in connection with that borrowing, enter into the following related transactions to the extent it considers necessary or desirable:

- contribute a portion of its borrowing back to the LGFA as an equity contribution ("borrower's note") to the LGFA;
- provide guarantees of the indebtedness of other local authorities to the LGFA and of the indebtedness of the LGFA itself;

- commit to contributing additional equity (or subordinated debt) to the LGFA if required;
- subscribe for shares and uncalled capital in the LGFA; and
- secure its borrowing from the LGFA, and the performance of other obligations to the LGFA or its creditors with a charge over the Council's rates and rates revenue.

Part 2 – Investment Policy

13. Objectives (Section 101A(3)(d))

Council will seek to:

- Invest surplus cash in liquid and creditworthy investments.
- Implement a programme for managing reserve funds that reduces liquidity risk.
- Achieve the Community Outcomes of the Council through strategic investment.

Council recognises that as a responsible public authority any investment that it holds should be low risk and managed prudently, in a manner that promotes the current and future interests of the community (Section 101 of the Local Government Act 2002).

All non-financial investments must be approved by Council resolution.

14. Investment Mix and Associated Specific Objectives (Section 105 (b))

Council's portfolio of investments may include:

a) *Property*

Council's objective is to only own property that is necessary to achieve its strategic objectives under one of Council's four Community Outcomes. These strategic objectives may include enabling growth, responding to a community need, and reducing the rates requirement.

Farm assets are held to provide mitigation to rates increases. [The asset#](#) is considered a [noncommercial](#) investment, and financial results are monitored and reported to the Farm and Aerodrome Committee quarterly.

Property purchases [for investment purposes](#) must be supported by registered valuations, and a full *business case* analysis. Council will not purchase properties purely for speculative reasons.

b) *Financial*

The primary objective of financial investing is to protect the value of [investment capital reserve](#) funds. Financial investments typically include registered bank term deposits and NZ fixed interest securities, but may include loans to third parties.

Excess cash may be used for internal borrowing. Funds borrowed by a Council Activity internally will be allocated interest equivalent to the Council's weighted average interest rate incurred on gross external borrowings.

Investments and maturities must be maintained at a prudent level of liquidity and flexibility to meet both planned and unforeseen cash requirements.

c) *Community Loans*

The Council may consider applications from Community Groups for loans for capital purposes where there is clear social or community benefit to be achieved from the lending. Interest on the loans is to be determined by Council at the time of the application and may be at significantly discounted or nil interest rates. Community Loans granted will be subject to the same conditions referred to above with respect to Community Loan Guarantees.

[An exception to the conditions will be allowed where Council determines that a loan to the community organisation operates as a commercial arms-length investment, where interest plus an additional margin is charged, and security is sufficient to cover the full amount of the loan. In this case, the terms of any loan or loan guarantee will be assessed on a case-by-case basis.](#)

d) *Equity*

Council may [from time to time own invest in](#) shareholdings in other entities to fulfil strategic, economic development or financial objectives outlined in the LTP. Equity investments may be held where Council considers there to be strategic community value.

e) New Zealand Local Government Funding Agency Limited (LGFA)

The Council may invest in shares and other financial instruments of the LGFA, and may borrow to fund that investment, despite section 16 of this policy.

The Council's objective in making any such investment will be to:

- Obtain a return on the investment.
- Ensure that the LGFA has sufficient capital to remain viable, meaning that it continues as a source of debt funding for the Council.

Because of these dual objectives, the Council may invest in LGFA shares in circumstances in which the return on that investment is potentially lower than the return it could achieve with alternative investments. Council is currently a guarantor to the LGFA.

15. Council Controlled Organisations (CCO's)

The Percy Thomson Trust is the sole CCO of Stratford District Council. The Council has established the charitable trust for the objects set out in the Trust Deed. The Council is responsible for the following in relation to the Trust:

- Appointing new Trustees
- Approving any amendments to the Trust Deed
- Authorise entering into any Major Transactions (or authorise Business Plan)
- Adopt Statement of Intent, Half-yearly report, Annual Report
- Approve winding up of the Trust
- Approve the removal of a Trustee

The Trust maintains its own Investment Policy which allows for investments in:

- Bank deposits, bank accepted bills and bank issued certificates of deposit
- Short term Promissory Notes issued by companies and Local Authorities
- Stocks and bonds issued by Government, SOE's, Local Authorities and suitably rated Corporate entities
- Shares in listed public companies
- Real Estate
- Professionally managed portfolios of investments, either by direct investment or through Unit Trusts including:
 - Equities both New Zealand and overseas domiciled
 - Fixed interest both New Zealand and overseas domiciled
 - Short term cash
 - Real estate

Accordingly, the Council's Treasury Management Policy does not apply to the Trust.

16. Acquisition of New Investments (Section 105 (c))

The Council will not borrow to acquire new investments ~~unless the borrowing is specifically without specific approval approved~~ by Council (excludes LGFA borrower notes, required for all new borrowing with LGFA).

All acquisitions and disposals of property and farm assets (land, buildings and shares) are to be approved by Council, either through the LTP, Annual Plan, or on a case by case basis. Where significant, public consultation may be required. All property activities are managed by the Assets Department.

17. Assessment and Management of risks associated with Financial Investments (Section 105 (e))

The Council will limit financial investments to registered banks and the LGFA, unless specifically approved by Council on a ~~case-by-case~~ case-by-case basis.

All financial investments and interest rate risk management instruments are to be undertaken with institutions that are of high quality credit (credit rating at least A-~~BBB+~~), to reduce the risk of a *counterparty* defaulting and the loss to Council of principal, anticipated interest payments, and non-payment of any other contractual financial obligations. Exceptions must be specifically approved by Council ~~on a case-by-case basis~~.

Part Three – Administration of Policy and Other Matters

18. Management and Reporting Procedure for Investments and Borrowing (Section 105 (d))

The Policy and Services Committee will, at least on a quarterly basis, discuss the debt and investment activity for the previous quarter together with likely activity for the coming months. Council is responsible for approving any treasury activity that is outside the limits of this policy.

A monthly report to the Policy and Services Committee will incorporate the following sections:

- Treasury Report including non-compliance with limits in this policy
- Statement of Public Debt including any community loan guarantees
- Investment and Share Statement including any community loans
- Cashflow Forecast – Rolling 12 month

The Farm financial and non-financial results will be reported quarterly to the Farm and Aerodrome Committee.

19. Relevant Delegations

The treasury function operates within, and is administered by, the Corporate Services department. A maturity profile that is outside the limits in this policy, but self corrects within 125-days is not in breach of this Policy. However, maintaining a non-compliant maturity profile beyond 125-days requires specific approval by Council.

Activity	Delegated to:
Approve policy document	Council
Amending policy following staff review	Council
Acquisition and disposition of non-cash or equity investments and new borrowings to fund purchase investment	Council
Approval of borrowing programme for the year as set out in the AP/LTP	Council
Approval for charging assets as security over borrowing	Council
Approve interest rate risk management instruments outside policy limits	Council or Audit and Risk Committee
Approve borrowing and interest rate positions outside policy limits	Council
Approve new financial investments with <i>counterparties</i> other than registered banks or LGFA	Council
Approve <i>counterparty</i> limit exposures outside policy limits	Council
Approve Community Loan applications	Council
Approve Community Loan Guarantee applications	Council
Open/close bank accounts	Chief Executive
Approve authorised cheque/electronic signatories	Chief Executive
Transfer of stock/shares, register new debt issues	Seal register signatories
Refinance debt, rollover debt, re-negotiate existing debt on more favourable terms	Chief Executive or and Director – Corporate Services
Invest surplus funds in Term Deposits or rollover existing investments	Chief Executive Director – Corporate Services Accountant (up to \$1m)
Implement Treasury Management Policy, the borrowing programme, and monitor Treasury risks	Director – Corporate Services
Approve Foreign Exchange hedging contract	Director – Corporate Services
Manage compliance with policy	Director – Corporate Services
Review policy (three-yearly or earlier if required)	Director – Corporate Services

20. Glossary: Definitions

Annual Operating Revenue includes rates revenue, government grants and subsidies, user charges, interest and other revenue (excluding vested assets and financial contributions).

Business Case is required to be prepared and approved prior to significant investment.

Emergency Event – An event, most likely declared by Civil Defence, that is significant enough to cause damage to Council infrastructure, and that is recognised as such by the Chief Executive.

Net External Debt is defined as total external debt less liquid financial assets/investments.

Net Portfolio Basis is a centralised method of managing net funding (borrowings less cash instruments) and is Council's preferred method.

Counterparties are contracting parties to a financial transaction or financial instrument.

Counterparty *Credit Risk* is the risk of losses (realised or unrealised) arising from a counterparty defaulting on a financial instrument where the Council is a party.

A *Foreign Exchange Contract* is an agreement to buy or sell one currency for another, for a specified future delivery, at a specified rate.

Forward Rate Agreements ("FRA") is an obligation to buy or sell a given asset on a specified future date at a price agreed at the time of transaction. Generally, the council, as buyer of an FRA is attempting to protect against a future rise in interest rates.

Interest Rate Swaps is an agreement between two counterparties to exchange interest rate obligations from a fixed or floating rate basis. The interest payments and receipts under the swap contract being offsetting, equal and opposite to the underlying physical debt.

Stock/Debentures is the debt issued to third parties by a company



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.