



TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI
STRATFORD
DISTRICT COUNCIL

Our reference
F19/13/03-D21/26182

4 May 2023

Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Council will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 9 May 2023** beginning at 3.30pm.

Timetable for 9 May 2023 as follows:

1.30pm	Workshop - Long Term Plan
2.45pm	Afternoon tea for Councillors
3.00pm	Public Forum - Sport Taranaki - Stratford Park
3.30pm	Ordinary Meeting of Council

Yours faithfully

Sven Hanne
Chief Executive

2023 - Agenda - Ordinary - May

09 May 2023 03:30 PM - 05:00 PM



Agenda Topic	Page
Notice of Meeting	1
Agenda	3
1. Welcome	5
1.1 Opening Karakia	5
1.2 Health and Safety Message	6
2. Apologies	
3. Announcements	
4. Declarations of Members Interest	
5. Attendance Schedule	7
6. Confirmation of Minutes	8
6.1 Ordinary Meeting of Council - 11 April 2023	8
6.2 Policy and Services Committee - 18 April 2023	14
6.2.1 Draft Class 4 Gambling Venues Policy and Draft TAB Venue Policy	27
6.3 Sport New Zealand Rural Travel Fund Assessment Committee - 4 April 2023	39
7. District Mayor's Report	43
8. Decision Report - Approve Draft Annual Plan 2023/24	49
8.1 Appendix 1 - Draft Annual Plan 2023/24 Summary/Highlights	57
8.2 Appendix 2 - Sample Rates 2023/24	59
8.3 Appendix 3 - Draft Annual Plan 2023/24 (Full Document)	61
9. Questions	
10. Closing Karakia	206

AGENDA

Ordinary Meeting of Council



F22/55/05 – D23/18463.

Date: 9 May 2023 at 3:30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

1. Welcome

- 1.1 Opening Karakia**
D21/40748 Page 5
- 1.2 Health and Safety Message**
D21/26210 Page 6

2. Apologies

3. Announcements

- 4. Declarations of Members Interest**
Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. Attendance Schedule

Page 7

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. Confirmation of Minutes

- 6.1 Ordinary Meeting of Council – 11 April 2023**
D23/13960 Page 8

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 11 April 2023 be confirmed as a true and accurate record.

/
Moved/Seconded

- 6.3 Policy and Services Committee – 18 April 2023**
D23/12257 Page 14

Recommendations

- 1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 18 April 2023 be received.
- 2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 18 April 2023 be adopted.

/
Moved/Seconded

- 6.3.1 Draft Class 4 Gambling Venues Policy and TAB Venue Policy**
D23/17306 Page 27

The updated policies and statement of proposals with the requested amendments are attached for Council's information.

6.3 Sport New Zealand Rural Travel Fund Assessment Committee – 4 April 2023
D23/13065 Page 39

Recommendations

1. THAT the unconfirmed minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on Tuesday 4 April 2023 be received.
2. THAT the recommendations in the minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on Tuesday 4 April 2023 be adopted.

/
Moved/Seconded

7. District Mayor's Report
D23/4126 Page 43

Recommendation

1. THAT the report be received.
2. THAT Council endorses the appointment of Councillor Ellen Hall as a trustee of the Percy Thomson Trust until the end of the 2022 – 2025 triennium (October 2025).

/
Moved/Seconded

8. Decision Report - Approve Draft Annual Plan 2023/24
D23/18022 Page 49

Recommendations

1. THAT the report be received.
2. THAT the draft Annual Plan 2023/24 be approved and released to the public for feedback from the community, pending decisions on the following:
 - The Forestry differential to the Rooding targeted rate to be set at a rate that collects \$210,000, \$250,000, or any other amount.
 - Remove Brecon Road bridge business case operating expenditure of \$250,000, currently included.
 - Remove Transport Choices funded (part) capital expenditure of \$7,800,000, currently included.
 - Increase funding of three waters depreciation from 75% currently, to 80%, or any other percentage amount.
 - Review loan-funded expenditure, with the understanding that the major effects will impact the budget in the following year (2024/25) with an increase in loan repayments, depreciation, and/or interest costs.

Recommended Reason

To finalise the draft Annual Plan 2023/24 so that it can be released to the public for community feedback with the intent of adopting the final Annual Plan in June.

/
Moved/Seconded

9. Questions

10. Closing Karakia
D21/40748 Page 206



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.



Our reference
F19/13/03-D22/17082

Health and Safety Message

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2023 Ordinary and Extraordinary Council meetings.

Date	14/2/23	14/3/23	11/4/23	9/5/23	13/6/23	11/7/23	8/8/23	12/9/23	10/10/23	14/11/23	12/12/23
Meeting	O	O	O	O	O	O	O	O	O	O	O
Neil Volzke	✓	✓	✓								
Steve Beck	✓	✓	✓								
Grant Boyde	✓	✓	✓								
Annette Dudley	✓	✓	✓								
Jono Erwood	✓	✓	✓								
Ellen Hall	✓	✓	✓								
Amanda Harris	AV	✓	✓								
Vaughan Jones	✓	✓	✓								
Min McKay	✓	✓	A								
John Sandford	S	S	S								
Clive Tongaawhikau	✓	A	✓								
Mathew Watt	✓	✓	✓								

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES

Ordinary



F22/55/05 – D23/13960

Date: Tuesday 11 April 2023 at 3.30 PM

Venue: Whangamomona Town Hall, Ohura Road, Whangamomona

Present

The District Mayor N C Volzke (the Chairman), Councillors S J Beck, G W Boyde A M C Dudley, J M S Erwood, E E Hall, A K Harris, V R Jones, C M Tongaawhikau and M J Watt

In attendance

The Acting Chief Executive and Director – Corporate Services – Mrs T Radich, the Director – Community Services – Mr C Julie, the Project Engineer/Manager – Mr S Taylor, the Committee Advisor and Executive Assistant – Mrs E Bishop, four members of the public and one member of the media (Stratford Press)

1. Welcome

The District Mayor welcomed Elected Members, members of the public, staff and the media to the meeting.

1.1 Opening Karakia D21/40748 Page 5

The opening karakia was read.

1.2 Health and Safety Message D21/26210 Page 6

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

Apologies were received from the Deputy Mayor – M McKay, Councillor W J Sandford and noted from the Chief Executive Mr S Hanne, the Director – Assets – Mrs V Araba and the Director – Environmental Services – Mr B Sutherland.

Recommendation

THAT the apologies be received.

HARRIS/HALL
Carried
CL/23/20

3. Announcements

The District Mayor noted he had approved a verbal request by Mr Bruce Stockman to present to council for the public forum. This would be presented as Item 6.

4. Declarations of Members Interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The attendance schedule for Ordinary and Extraordinary Council meetings was attached.

6. Public Forum

A verbal request was made from Mr Stockman directly to the District Mayor prior to the meeting. His request was approved based on the relevance to the meeting location (Whangamomona).

Points noted in the presentation:

- Whitianga Road is a side road administered by the Stratford District Council. He is raising this as an absolute health and safety risk.
- As the school bus driver he and the residents have been running their own health and safety and have been managing cars crossing at the school bus times of day by pulling over and stopping as there are only two places safe enough to pull over and evasive action if a vehicle is coming the other way is not an option. But this is just the local people who know there will be a bus coming at these times.
- It is an inferior road that needs attention immediately. There are slips with cones but the cones will not stop a school bus going down a 50-60 meter hill.
- He pleaded council to drive the road before heading back to town and then talk to someone who can supply funding to fix that hill before, not when, some children are killed. He noted there is no turning back, if there is an accident on this hill there will only be one outcome.
- He thanked the District Mayor for providing the opportunity to speak.

Questions/Points of Clarification:

- Councillor Boyde asked if he had raised his concerns with council before? Mr Stockman noted he had spoken to various people, including people in the district, and felt it had gotten to the stage where someone had to stand up and tell the council what it is like. He reiterated how bad the road is.
- Mr Stockman confirmed that it was the stretch of road from Ohura Road and over the initial saddle down to the bottom.
- Councillor Harris noted she had spoken with Fulton Hogan regarding this area as she had been approached by a few locals. This would be discussed during the response discussion.
- The District Mayor asked Mr Herlihy for his view of the road, Mr Herlihy noted that this had been an issue for over a year. He noted that stock trucks cannot go down the hill as a truck and trailer would result in the trailer over the side of the hill.

7. Confirmation of Minutes

7.1 Audit and Risk Committee – 14 March 2023
D23/9922 Page 9

Recommendations

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 14 March 2023 be received.

JONES/BOYDE
Carried
CL/23/21

2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 14 March 2023 be adopted.

HALL/ERWOOD
Carried
CL/23/22

7.2 Ordinary Meeting of Council – 14 March 2023
D23/10319 Page 15

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 14 March 2023 be confirmed as a true and accurate record.

VOLZKE/HARRIS
Carried
CL/23/23

7.2.1 Public Forum Notes – 14 March 2023
D23/9817 Page 19

The notes from the public forum were attached for council's information.

7.3 Farm and Aerodrome Committee – 21 March 2023
D23/11709 Page 22

Recommendations

1. THAT the unconfirmed minutes of the Farm and Aerodrome Committee meeting held on Tuesday 21 March 2023 be received.

TONGAAWHIKAU/WATT
Carried
CL/23/24

2. THAT the recommendations in the minutes of the Farm and Aerodrome Committee meeting held on Tuesday 21 March 2023 be adopted.

BOYDE/BECK
Carried
CL/23/25

Councillor Boyde noted the following points:

- Half of the production for the current season has a guaranteed milk price of \$9.75 kg/ms with the current mid point being \$8.30 kg/ms. He noted it was an outstanding decision to fix that rate.
- He noted that the Farm Reserve was providing \$68,512 for rate mitigation this coming financial year, with further rate mitigation from the Fonterra dividend which is expected to be \$79,000. This reiterates the benefits the council farm has for all rate payers.
- He noted that the farm still has \$1.9 million of debt and with rising interest rates it would be important to look at debt reduction in the future.

7.4 Policy and Services Committee – 28 March 2023
D23/12257 Page 28

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 28 March 2023 be received.

TONGAAWHIKAU/DUDLEY
Carried
CL/23/26

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 28 March 2023 be adopted, excluding the proposed swimming pool complex fees and charges.

MOVED/SECONDED
Carried
CL/23/27

3. THAT the updated Animal Control fees and charges for Dog Registrations (as attached) be adopted.

HALL/BECK
Carried
CL/23/28

4. THAT the Swimming Pool Complex fees and charges as shown in the attached schedule be adopted.

BECK/HARRIS
2 against
Carried
CL/23/29

7.4.1 Fees and Charges
D23/1515 Page 41

The Fees and Charges Schedule was attached with the recommended amendments from the Policy and Services Committee. This includes the requested amendments to the Dog Registration fees and charges.

The Committee Advisor undertook to make the following amendments:

- The division result was to be added to page 37 of the agenda.

The District Mayor noted the following points:

- Attached to the minutes was an updated fees and charges schedule which includes the dog registration fees that the committee had requested to be changed.
- The changes to the cemetery fees were incorporated.
- The other changes were as presented to the committee.
- He noted there would be two more opportunities to discuss the fees and charges – when the Annual Plan is released for public feedback and when the final plan is presented for adoption.
- The resolutions also include the approval for the fencing at the waste water pond.
- He noted if there were any specific resolution, or fees and charges, that required to be discussed further then it would be held separately.

Points noted in discussion:

- Councillor Dudley requested the Swimming Pool Complex fees and charges be discussed separately. She noted her objection to the lane hire fee for the swim school provider.
- It was noted that Councillor Dudley and Councillor Erwood voted against the proposed swimming pool fees and charges.

8. District Mayor's Report
D23/4126 Page 57

Recommendation

THAT the report be received.

VOLZKE/WATT
Carried
CL/23/30

The District Mayor noted the following points:

- He noted his attendance at the collective redress deed ceremony for Taranaki Maunga which was held at Aoteraoa Marae in Okaiawa. This was a historic occasion to have been a part of and found the explanation of how it had come to be in crown ownership interesting and a real awakening occasion. Once all eight iwi have signed off the deed it will go into legislation the mounnga will take on a human personification with a governing board which will be the voice of the mounnga itself.

Questions/Points of Clarification:

- Councillor Boyde noted the number of callouts undertaken by the volunteer fire service, with one day having four call outs. He noted the district was blessed to have so many volunteers. The District Mayor noted that they get called for a lot of emergency/medical assist work as well as firefighting.

9. Decision Report – Proposed Road Closure of Miranda Street for ANZAC Day Service
D23/12665 Page 61

Recommendations

1. THAT the report be received.

ERWOOD/JONES
Carried
CL/23/31

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, Stratford District Council approves the closure of the following roads on Tuesday 25 April 2023, between the hours stated in the recommendation below, for the purpose of the ANZAC Day Dawn Service
- Miranda Street between Fenton Street and Regan Street – 5:30am to 8:00am
 - War Memorial Car park to be closed
 - Rolling closure of Fenton Street – Between SH3 Broadway and Portia St to the TET carpark – 5:30am to 6:00am

BOYDE/VOLZKE
Carried
CL/23/32

Recommended Reason

In order for the Stratford District Council to hold ANZAC Day commemorations, it is necessary to close the road listed above for the safety of the public gathering for the dawn service at the Cross of Sacrifice on Miranda Street. The proposed road closures require formal approval by a Council resolution

10. Questions

There were no questions.

11. Response to public Forum

Speaker Bruce Stockman
Topic Whitianga Road
Response:

Points noted in discussion:

- Councillor Harris noted she had discussed this issue with Fulton Hogan and she had been advised engineers were currently looking at solutions including cutting into the bank or a retaining wall. She noted the retaining wall was the preferred option. Work is being undertaken but it doesn't help the current situation.
- The District Mayor noted these concerns would be taken and presented to the Roading Asset Manager. This would be added to the matters outstanding.
- Councillor Jones noted that this had been an ongoing issue for a year and questioned if it had been reported to council at this time or developing now? The District Mayor could not confirm when complaints had been received by council but he would make sure the depth of concern presented today was reiterated.
- Councillor Jones noted his concern that council was not communicating properly to the public on how to report an issue. Residents should not have to attend a council meeting to bring an issue to light. The District Mayor noted that all complaints, however received, should be put into the system to ensure a response is given. The Acting Chief Executive noted that the Antenno app allowed the public to lodge a complaint and include photos of the area of concern.
- Councillor Hall requested that an update on the timeframe for this urgent work be provided as well.

12. Closing Karakia

D21/40748 Page 67

The closing karakia was read.

The meeting closed at 4.06pm

N C Volzke
Chairman

Confirmed this 9th day of May 2023.

N C Volzke
District Mayor

MINUTES

Policy and Services Committee



F22/55/05 – D23/12257

Date: Tuesday 28 March 2023 at 3.00PM

Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The Deputy Mayor – M McKay (the Chairperson), the District Mayor N C Volzke, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, A K Harris, E E Hall, V R Jones, M McKay, C M Tongaawhikau, M J Watt

In attendance

The Chief Executive – Mr S Hanne, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the Acting Director – Community Services – Mr C Julie, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Sustainability Advisor – Mrs V Dombroski (*part meeting*), the Community Development Officer – Mrs A Kingston (*part meeting*), the Customer and Leisure Services Manager – Mrs A Mathews (*part meeting*), the Aquatic Services Team Leader – Mr R Naicker (*part meeting*), the HR & Governance Advisor – Mrs C Reynolds (*part meeting*), the Services Asset Manager – Mr J Cooper (*part meeting*), the Roading Engineer – Mrs D Taplin, the Projects Manager/Engineer – Mr S Taylor (*part meeting*), the Parks and Reserves Officer – Mrs M McBain (*part meeting*), the Property Officer – Mrs S Flight, Mrs A Woodhead (Stratford Flyers Swim School, *part meeting*), Mr D Hancock (Stratford Flyers Swimming Club, *part meeting*) and one member of the media (Stratford Press).

Via audio visual link: Mr Kelvin Wright (Venture Taranaki, part meeting)

1. Welcome

The opening karakia was read.

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The Deputy Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An apology was received from Councillor W J Sandford

Recommendation

THAT the apologies be received.

ERWOOD/HALL
Carried
P&S/23/35

3. Announcements

The Chief Executive noted a re-print of the Swimming Pool Fees and Charges had been tabled. The notable change is the swim school lane hire and entry fees being separated to ensure the charges are clearer. The amended tabled will be considered with Item 10.

4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

6. Confirmation of Minutes

6.1 Policy & Services Committee – 28 February 2023
D23/7711 (PE) D23/8213 (Open) Page 11

Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 28 February 2023, including the public excluded section, be confirmed as a true and accurate record.

VOLZKE/BOYDE
Carried
P&S/23/36

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Page 14, item 11. Councillor Hall noted she had asked if it was possible to have an enforcement policy without the resources to enforce it, which the Chief Executive had confirmed it would be. Add to minutes.

The Property Officer, Parks and Reserve Officer and Project Engineer/Manager joined the meeting at 3.03pm.

7. Matters Outstanding

D16/47 Page 22

Recommendation

THAT the Matters Outstanding be received.

BECK/HARRIS
Carried
P&S/23/37

The Chief Executive noted the following points:

- The Street Numbering project is yet to be brought back to elected members.
- The Future of the Page Street swimming pool complex conversation will be held once the Annual Plan discussions have concluded.
- The request for the LGOIMA requestor details to be shared have resulted in a change in process where the requestor will be informed their details will be published, however there will be the option for them to keep their details private. This has been implemented this month.
- Officers have added the croquet club request to their work programmes.
- A report on the Kingheim Mountain Bike tracks will be brought to elected members at a later date.

Questions/Points of Clarification

- The District Mayor noted he had written to the Stratford Croquet Club as requested by Council noting that officers would further investigate council owned sites and encouraging the club to explore non-council owned sites further. The club had replied stating there were no suitable sites and the Mayor had reiterated that council had requested they show they have explored other options and discussed this with other sporting codes.

8. [Information Report – Economic Development Quarterly Report – Quarter Two](#)
D23/9640 Page 23

<p>Recommendation</p> <p><u>THAT</u> the report be received.</p> <p>DUDLEY/HARRIS Carried <u>P&S/23/38</u></p>

Mr Wright, Venture Taranaki, noted the question regarding the value added from investment to Venture Taranaki had been detailed in the report and showed over the last five years there had been a 208% return on the investment into the region.

Questions/Points of Clarification:

- It was clarified that Brook Sabin, Stuff, was taken on a full trip around the maunga and included a stop in Stratford.
- Mr Wright noted he was unsure if a Stratford business would be showcased in the third season of power up. He noted the final presentation in terms of what will be involved in this is currently being put together.
- Mr Wright noted the entire leadership team would be presenting to council on Venture Taranaki's focus for the upcoming year and the team would provide a more comprehensive overview for all council's questions.
- Mr Wright clarified that the branching out programme helped connect land owners with the intelligence and support they require to grow the new crops. This includes scientific data and environmental knowledge, the normal functions of the enterprise team and planning for post production including support in looking into creations of unique products. Venture Taranaki also looks at funding or vouchers for professional advice to help take the venture to the next level.

The Services Asset Manager and Roading Engineer joined the meeting at 3.11pm.

9. [Information Report – Reserve Balances and Movements – 2021/22](#)
D23/10029 Page 51

<p>Recommendation</p> <p><u>THAT</u> the report be received.</p> <p>TONGAAWHIKAU/BOYDE Carried <u>P&S/23/39</u></p> <p>Recommended Reason To inform the Policy and Services Committee of the current reserves balances and a summary of the movements from the previous year.</p>

The Director – Corporate Services noted the following points:

- This report is brought to council every year after the annual report has been finalised and highlights movements in reserves for the previous financial year.
- There are a variety of reserves that are on council's balance sheets and these all have different purposes.

The Community Development Officer left the meeting at 3.13pm.

Questions/Points of Clarification:

- It was clarified that the three water reserves will be netted off against council's debt relating to three waters on takeover date which will leave these at a zero balance.
- The District Mayor noted that the cash balance was approximately \$8 million but the strategy was to have at least \$6 million in term deposits at all times, and questioned if the surplus should be used to reduce debt? Mrs Radich noted that at this particular date there was surplus cash, however this varies every month in terms of revenue received and expenditure going out and is also impacted on the quarterly rates payment. It requested that this limit be referred to the Audit and Risk committee for review.

10. Decision Report – Fees and Charges Schedule 2023/24

D23/10539

Page 57

Deputations were approved for Aimee Woodhead and Daniel Hancock to speak to council regarding this item.

Aimee Woodhead – Flyers Swim School

Points noted in presentation:

- This presentation is due to the recent discussions about the pool budget leading to the learn to swim school and club being discussed.
- She noted the options at the pool are to make positive choices and to make it a place that is engaging with interesting programmes that people can access at a reasonable price. It needs to get people through the door!
- She noted an increase to driving up lane hire fees will mean people cannot afford to attend the local swim school.
- Hawera learn to swim is \$95 a term for ten lessons and New Plymouth Aquatic Centre is \$110. Stratford Flyers charge \$132 which includes pool entry. She noted other private swim schools charged \$180 - \$230 a term. It was noted there are 600 learn to swim students in the New Plymouth Aquatic Centre and 300 in Hawera. There are approximately 600 learn to swim students with the Stratford Flyers at the moment with 175 squad swimmers who swim multiple times a week.
- Council run swim schools have a reputation for their level of service and provide no pathway to competitive squads.
- She noted she worked hard to ensure tamariki were in groups that suit them, the instructors are paid well and have a good work environment and she worked hard to be a good employer.
- It was noted there had been issues with the envibe system and the payment monthly as the invoicing has been far less than what should have been. She had been advised the contract was not a governance matter but noted she could not continue with the money not being collected correctly.
- She felt that if the swim school was lost due to price increases then the instructors will be lost who are the backbone of the community and are loyal to the flyers. A council run swim school will be nowhere near what is currently offered and the reputation and numbers will drop.
- An economical management system needs to be put in place to add value and would be a positive way forward. The pool needs to be marketed as a beautiful pool!
- There are 27 instructors involved with the Flyers Swim School and succession planning in place. This has grown from 60 students to 600 and continues to grow 10% a year. It is also established in Inglewood at the primary school there.
- It was noted that the Ako Wai Charitable Organisation had also been established for the wider community to get funding for lessons and then finds the students requiring this.
- There are more than 40 competitive swimmers in the squads at the moment, and other clubs are declining. Within this club there are multiple national title holders.
- Holiday programmes are currently being organised for the squads.
- She urged councillors to hear the plea to keep this affordable and hold onto awesome staff.

Questions/Points of Clarification:

- It was clarified that both Hawera and New Plymouth are council run services.
- It was noted that issue regarding the payment system was not able to be discussed as part of this deputation.
- The District Mayor questioned how the Flyers intended to deal with the \$20 per hour lane hire fee, if it was to be absorbed or passed onto the swimmer? It was clarified that this fee was to be applied to the swim school only and not the swimming club and would be on top of pool entry. Mrs Woodhead

questioned how this was fair as it was double dipping? She noted one of her values is providing affordable lessons and felt it would be letting the community down if she thought it was ok to pass that charge on as she was already charging higher fees than elsewhere. She noted that it could mean that running at a council facility is no longer appropriate.

- It was clarified that the current fee for learn to swim was \$132 and included entry fee. This is collected all together and split out.
- The Deputy Mayor asked if Mrs Woodhead disagreed with the fee or could propose another level of fee? Mrs Woodhead noted the fee didn't need to be increased but what was needed was to look at what could be approved and how people could be brought in. Stratford is growing and to make it more desirable they shouldn't be adding a lane fee. This sort of fee had been proposed in the past and what will result is annoyed people who can't access a service they have accessed in the past.
- The Deputy Mayor questioned if the facility should be offered at no charge and Mrs Woodhead noted she worked really hard to get numbers for the entry fee and felt it was sufficient charge. She noted the Flyers was a small business and it had been hard after two years of Covid-19.

Daniel Hancock – Stratford Flyers Swimming Club

Points noted in presentation:

- This presentation was to reinforce the points made previously but to offer a different perspective from the Stratford Flyers Swimming Club.
- He noted the newspaper article mentioned the swimming club being subsidised and proposed the swim school could be taken in-house.
- He noted that the price increase won't affect the club financially but would indirectly impact it.
- The swim school runs from aquatots right through to competitive swimming. Swimmers can see the progression, how it works and how they get to the next level and the end goal of competitive swimming.
- Instructors at the school work under the guidance of Aimee and they all have the same skill set to get those kids to where they need to be as a competitive swimmer.
- At present there are 730 kids going through the swim schools and swim squads. Of those, 50-60 are part of the swimming club with most of them doing two to six sessions a week depending on their level. There are also about 100 kids in the development and fitness section who do sessions twice a week. There are 580 kids accessing the pool about once a week. This equates to around 1,000 pool entries a week for about 48 weeks of the year.
- With about 1,300 kids in the district the swim school and club have got around 730 of those for learn to swim. It is great for them to learn to swim and to have them coming through having had proper instruction.
- About 10% of the swim school are coming through for competitive swimming which is really good compared to surrounding districts. Hawera who has a council run learn to swim set up have about 15 competitive swimming, New Plymouth has a lot of private learn to swim groups as well as the council run one and has an estimated 2,000 kids in learn to swim programmes but their competitive swimming club only has about 50-70 kids which is a very poor conversion rate compared to Stratford.
- The Flyers Swim School provides a pathway and he noted his concern that without this the swimming club will disappear.
- A charge such as the lane hire will need to be passed on and will limit the amount of people who can do the courses, lower numbers will result in a need for higher entry fee and less people mean revenue will go down.
- If council takes over the learn to swim school then a swim coach will need to be hired and that will cost swimmers which means competitive swimmers will probably go elsewhere.
- He noted Aimee was all about getting as many people swimming as possible hence keeping the fees as low as possible and that is what the club tries to achieve as well.
- He noted the previous pool manager had restricted swimmers from doing learn to swim and our swimmers had to go to a small school pool. As a result learn to swim died in Stratford which also crushed the numbers in competitive swimming.
- He understood the pressures and the need to keep rates down but noted an increase in fees is unwanted and to put the blame on the increases at the swimming pool on the club is incorrect as they do pay entry fees and without them the deficit will be a lot more.

Questions/Points of Clarification:

- Councillor Boyde noted that the swimming club had not been mentioned in the Stratford Press and questioned if it had been interpreted that way? Mr Hancock noted that there is huge confusion that the swim school and the swimming club is the same organisation, however he noted you need to be a member of a club to be a competitive swimmer and that swimmers transitioned from the swim school. The Stratford Swimming Club had combined with the Flyers Swimming Club and since then they get put in the same basket. He had answered comments regarding no sport getting looked after like swimming in Stratford that they do pay entry fees.
- The District Mayor requested clarification of the relationship between the swimming squad and who operates the advanced training and if the coaching role was a paid position? Mr Hancock noted that the coaching role was part of where the school and club run together. The coach is paid by the swimmers involved. He noted the Flyers had been set up when the Stratford pool had been first covered in an attempt to allow swimmers to go back to their respective clubs for their competitive swimming to ensure clubs in Taranaki survived. He noted if the coach was funded solely out of competitive swimming this would be a colossal amount to fund. Mrs Woodhead clarified as a coach to the swimming club she is an independent contractor and without this the club would be looking to bring in a coach at a cost of between \$50,000 to \$60,000. The swim school is a completely separate standalone business.
- It was reiterated that the swimmers pay for the coach. The swimming club is about having a club so that the swimmers can compete nationally and does not hire staff. He also reiterated that while the club was not directly impacted by the increases it would indirectly impact the club if costs were passed on.

Aimee Woodhead and Daniel Hancock left the meeting at 3.45pm.

Recommendations

1. THAT the report be received.

HALL/BODYE
Carried
P&S/23/40

2. ~~THAT~~ the fees and charges schedule 2023/24 be approved.

Recommended Reason

The Fees and Charges impact the Annual Plan 2023/24 financial budgets, which is currently being prepared.

The Director – Corporate Services noted the following points:

- The fees and charges will lead directly into the development of the revenue for the Annual Plan budget for 2023/24. It is anticipated that a draft Annual Plan will be brought to the Policy and Services Committee in April or May.
- Some of the more significant changes are the updates to building control to ensure there is a more accurate representation of costs incurred and a universal increase of \$10 on dog registration and license fees due to ongoing increases to the costs of delivery of animal control.
- An updated table of the swimming pool fees and charges was tabled as there were additional changes made following the agenda being produced.

Questions/Points of Clarification:

- It was clarified that the entry fee was a separate fee to the external swim school lane hire charge. This would be charged in addition. Councillor Boyde noted it was strange to set a lane hire fee and then charge entry on top of that.
- It was clarified that the private lane hire fee of \$25 included entry fee.
- It was clarified that the lane fee (including entry) for a private lane hire had no maximum for people to use that lane but that the hire was dependent on the availability at the time.
- It was clarified the external swim school fee of \$4 per entry was the same as the standard casual entry fee. The Chief Executive noted that historically swim school discounts for concession cards had not been available as no lane fees had been set. However if the set up went back to the scenario where council charges the entry fee separate to the operator then he would encourage not

setting the fees different for swim school or casual entry as there would be no visibility of who was entering for lessons or a casual swim.

- The District Mayor noted that a concession card would bring the entry fee for a child to \$3.50 an entry so at \$4 it would be dearer to go to swimming lessons.

Points noted in discussion:

Swimming Pool

- Councillor Boyde noted he did not support the spectator fee of \$2 per person. He felt spectators added another set of eyes to the pool and felt the facility would become another babysitting service if this fee was introduced.
- Councillor Dudley supported those concerns and noted she was a spectator who attended swimming lessons and felt the excuse that spectators may use the public toilets was unfair as there is no charge to use the toilet facilities at netball or rugby. She felt there should not be a charge if you are attending lessons to sit and watch but felt if the caregiver was to be there for over an hour with recreational swimming then it was ok.

The Property Officer left the meeting at 3.54pm.

- The Customer and Service Manager noted that a rough calculation had been done for the spectator fee revenue based on the number of children who have accessed the facility. Based on one spectator per every two kids it would be 1,500 bringing in \$3000 of revenue. This was calculated on the period the facility has been opened (since October), however the numbers were the same for the full year at the old facility. It was difficult to calculate as how the total numbers for the year would look was still unknown.
- Councillor Beck questioned whether without parents it would cost more for council staffing? It was noted there was the potential to have more first aid incidents if parents are not in the pool with the children but that most spectators are passively watching from the bench or are on their phones.

The Parks and Reserves Officer and Services Asset Manager left the meeting at 3.58pm.

- Councillor Harris supported no spectator fee full stop. She noted people needed to be encouraged to watch swimming as an extra pair of eyes. She felt a spectator fee would complicate matters and require increased staffing levels.
- It was clarified the 3,000 children who had accessed the pool since October were casual users and did not include the children with the swim school.
- The numbers of caregivers was recorded as they are recorded as a zero dollar mark upon entry was just over 3,500.
- Councillor Hall supported removing the spectator charge.
- Councillor Watt supported removing the spectator charge but also supported increasing the caregivers charge to the full adult entry fee.
- **It was agreed to remove the spectator fee.**
- Councillor Boyde noted his support for the caregiver charge as they were getting into the pool and using the facility. He felt \$2 was fair.
- Councillor Hall noted that a caregiver fee was required. She noted the premise of not having a fee encouraged parents to get in to the pool as it was less desirable to get wet and into togs at an older age but this was countered with the enjoyment of swimming with your children. She supported the fee but suggested an increase from \$2 to closer to the current \$5 adult entry fee.
- Councillor Jones agreed that the caregiver is using the pool, and acknowledged the comments regarding the adult charge but as the caregiver is looking after a child and not swimming on their own he did not support a full adult charge.
- Councillor Erwood supported the comments relating to the caregiver fee and noted his support at keeping this at \$2.
- Councillor Beck supported increasing the caregivers fee as he expected a person supervising the child to pay the same fee as if they were swimming.
- It was clarified that swim school instructors were not classified as caregivers.
- It was suggested that a change could be made to *50% of adult entry fee* which would be \$2.50.
- It was clarified that a caregiver was defined as supervising a child under 8 years old. If they are going in with a child older than that then they would be paying full price. No caregiver for a child under 8 means that child cannot swim.

- The Deputy Mayor agreed with Councillor Watt as the caregiver still had access to the full facility but noted they were not able to swim with their own freedom and therefore supported an increase to \$2.50.
- **The Caregiver entry fee will be amended to 50% of adult entry.**
- Lane Hire for External Swim School
 - Councillor Boyde recognised that the two speakers had highlighted a lot of stuff around costs and participation. He noted all sports had had massive increases over everything and a price increase was not just for the pool. He supported the introduction of the lane hire fee. He noted that he had heard today that the pool required \$500 per hour of operating costs which includes staff, power, heating and chemicals so supported the introduction of this fee as it was only \$2 per swimmer per lane for a lane of 10 swimmers over the hour. As the governance team it was important to make sure they do what is right for the pool and council needs to work hard to make some serious savings at the pool.
 - Councillor Jones noted that Mr Hancock had made the point that the Flyers Swim School was potentially undercharging as the cheapest privately run school in the district so there was the potential to increase the fee. The lane hire fee will be passed onto the users and he was unsure at what point would they stop coming.
 - Councillor Dudley noted her opposition to the lane hire fee. This is a small low socio economic town and it is important to teach kids to swim as national drowning rates are so high. The fee will go to the kids and they will miss out.
 - Councillor Erwood supported the fee. He noted that sadly there are increases everywhere, everyone has rates, insurance and costs increasing. It is a right that everyone has the right to learn to swim but the Flyers were taking it to the next step where they are an elite sport. Kids have the option to carry on with it and so do their parents.
 - Councillor Hall supported the lane hire fee. She acknowledged the ownership of the asset but also the passion and skill set base in the learn to swim for our district which was clear from the speakers today. She acknowledged that as a parent things do cost money, prices are increasing across the board with everything and there is a facility here that council needs to pay for. She noted this will still only be a contribution towards the costs to deliver and felt there would likely be a price increase for users as they are likely undercharging for the service.
 - Councillor Beck supported the lane hire fee and noted that Mrs Woodhead had said Stratford has one of the best facilities around and that isn't possible without a price attached to it.
 - Councillor Tongaawhikau supported the fee. He noted that councillors responsibility comes back to the community and if council cannot justify its worth then it will loose at the end of the day. He noted he sees an asset that we have and the amount that has cost to get to this point and how much it will cost to continue to stay the course. He acknowledged the passion and love from the two speakers and agreed with a lot of things they said, however for our tamariki and mokopuna in the community it is important that council has their best interests at heart and don't leave them with a debt. He noted each time the kids are taken to McDonalds it was a cost to use an external facility to cook and provide food.
 - The District Mayor noted that there was a small percentage of the population who use the pool with about 90% of the population not using it, however he acknowledged the group who do use it do use it a lot. Those users have a perception that it is expensive for them to use, however the other 90% who still pay for it don't use it at all! He did not begrudge that as his children and grandchildren use it but he felt that should be taken into account when considering who pays for the cost of this asset. There are pensioners and beneficiaries who pay rates and are really feeling financial strain at the moment. The flyers have a small group of advanced swimmers who can't afford to have a full coach of their own so they use the swim school to provide the same service. He felt there should be a lane fee but was unsure if \$20 per hour was the correct amount. He acknowledged the point that there was a potential detrimental effect and that people may not use the service and that is a risk factor that needs to be evaluated. He noted other private swim schools ranged in price from \$155 - \$230 and in comparison to those the flyers were not necessarily so expensive the the fees could not be increased. He noted that whatever was not received in way of revenue would impact the ratepayers.
- **Approved \$20 per hour Swim School Lane Hire Fee**
- **Approved Spousal Entry be amended to Partner**

The Customer and Leisure Service Manager and Aquatic Services Team Leader left the meeting at 4.22pm.

Animal Control

- Councillor Harris noted her opposition to a universal fee increase of \$10 across all dog registration fees. She noted that Good and Select Dog owners equate to about 17% increase but that the rural dogs were having a 28% increase. Around 58% of registered dogs were rural dogs and over the last three years only 21% of dogs impounded were from a rural area. She noted she would support an increase that was more in-alignment with the percentages.
- It was noted a \$10 universal increase was the result of a recommendation from the Section 17a reviews.
- The District Mayor noted his agreement that the increase should be apportioned across the different categories and felt it was the ones who don't meet the good owner categories who should bare the brunt of the increase.
- Councillor Harris clarified that with the percentages applied the select dog owners would be looking at a 17% increase and two or more rural dogs would look at about \$5-\$7 increase.
- It was requested that the total amount proposed to be collected with the proposed universal \$10 increased be allocated out across the fees in proportion. This will not change the total amount collected but will be more accurately applied.
- It was noted that the 2022/23 Annual Report showed revenue was \$145,000 for Animal Control and the total cost was \$227,000. This amendment would bring in approximately \$20,000 additional revenue.
- It was noted that it was important to note that there is a public good component to this activity as it keeps non-dog owners safe from the dogs, including dogs that may not be registered in this area.

Cemetery

- Councillor Boyde noted he would like to see work done around the cemetery and charges as there seems to be a bit of difference between Stratford neighbouring areas and he wanted to ensure Stratford was in line with the neighbouring districts. Mrs Radich noted the South Taranaki District Council have not yet adopted their fees and charges but have indicated all fees and charges will be increased.
- The Deputy Mayor supported an increase in cemetery fees. Costs are going up and the cemetery is extending and this would provide an opportunity to recover costs. She suggested an increase for a plot to \$2,500 (compared to New Plymouth at \$2,649) and internment to \$2,000.

The Sustainability Advisor left the meeting at 4.33pm.

- Councillor Erwood supported an increase.
- Councillor Hall acknowledged that the times these fees are accessed is a hard time for anyone and any increase would be a challenge. However an increase is necessary.
- **It was approved to do a 10% increase on all cemetery fees excluding the infant and stillborn charges.**

Miscellaneous

- It was clarified that Victoria Park Sports Ground hire is more expensive as it is a premier field. All codes pay the same for the other fields.
- Councillor Dudley requested a 24 hour rate for the War Memorial Centre and Centennial Rest Rooms be included and suggested a discounted 24 hour rate.

Recommendations

2. THAT the fees and charges schedule 2023/24 be approved, including tabled amendments for the swimming pool, and with the following amendments:
 - Lane hire external swim school provider to be displayed under separate heading
 - Proposed spectator fee be deleted
 - Caregiver /supervisor for under 8 be set and displayed at 50% of adult entry fee
 - Decision for dog fees be suspended until adoption of Annual Plan
 - Cemetery fees be increased by 10% across board, except where they apply to infant and stillborn burials.

BOYDE/HALL
Carried
1 against
P&S/23/41

11. Decision Report – New fencing around the Wastewater Treatment Ponds
D23/5088 Page 78

Note this item was left to lie on the table at the Policy and Services Committee Meeting on 28 February 2023.

<p>Recommendations</p> <p>1. <u>THAT</u> the report be received.</p> <p>2. <u>THAT</u> the Committee approves the erection of fencing around the wastewater pond</p> <p>3. <u>THAT</u> the committee approve the allocation of funding to erect the fencing in this financial year but with an expressed maximum of \$175,000 and a requirement for this matter to be re-presented to council with an updated quote if tenders exceeded this budget.</p> <p>Recommended Reason To minimise the Council's exposure to risk of injury or death as a result of falling or drowning in the wastewater treatment ponds.</p>	<p>HARRIS/DUDLEY Carried <u>P&S/23/42</u></p> <p>BOYDE/HALL Division For 10 Against 1 <u>P&S/23/43</u></p>
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Points noted in discussion:

- Councillor Boyde noted that he had been struggling with this decision purely because he felt the biggest need was around the lake at Victoria Park. But he noted he understood this was proposed to make all practical steps to make the wastewater ponds safe. The current fence is not fit for purpose. He noted that if council is going to do this then it needs to be done at minimal cost while taking all steps to ensure it complies. His biggest concern was the huge amount of money required to do this after no issues in the past 80 years. He questioned if council was still liable if something was to go wrong? The Chief Executive noted that potentially there would still be liability for council but this makes sure an effort has been made and the mitigating circumstances were taken into account for this situation.
- The District Mayor noted that health and safety legislation meant liability would never be removed; however, council can mitigate the circumstances to reduce or eliminate the risk. There is always an element of liability. He noted he had initially been opposed to this proposal as it is not the highest risk with council assets, however as an owner of a public facility council needs to be responsible for that and ask is it safe for people for whatever reason they are there for. He noted he now supported construction of a fence around the wastewater ponds and that due to the funding being sourced from underspent project funds there was no immediate impact on ratepayers. He requested officers take a minimalistic approach with basic construction as appearance is inconsequential. The fence needs to be function and a reasonable attempt to keep children and intruders out.
- Councillor Hall supported the building of the fence. She noted council had tragically been given an example of what could happen without a fence. Being a council owned asset it was important to ensure it is safe and secure from the public. She noted there were two factors to think about – the risk to the community and council liability. Where the lake is placed is quite a fair way away but little people can walk great distances when motivated to do so and these are a risk for our children. She felt council would be remiss if it didn't build a fence. She requested clarification on best practice for the components of the fence and requested that it be done properly but as cheaply as possible.
- Councillor Erwood noted he was sitting on the fence for this decision as it was a lot of money. He had researched the Gore incident and noted that while council can be mindful of parental responsibility kids can wander off. He supported the building of the fence but suggested fixing what is currently there and adding to the top of the existing fence which could reduce costs.

- Councillor Watt noted his opposing view. He felt this argument to build a fence could be used in other areas such as the Victoria Park lake. He felt this did not rank highly for the risk of liability or the risk of people drowning. All incidents are different and while council cannot predict what a court would decide he noted council could be spending \$175,000 to mitigate the risk of a \$100,000 penalty if a similar case occurred. He noted the same risk could apply for other areas including those council does not have responsibility for.
- Councillor Beck supported a 1.8-meter high fence, but not a security fence as the cost for that would be colossal. He thought deer fencing for that height could be completed for half the quoted price or that the work could be done in stages such as beginning at the walkway side. The Deputy Mayor noted that completing the work in stages would lose efficiencies.
- Councillor Harris supported the erection of a fence but with a minimalistic approach.
- It was clarified that this job would go out for tender as per the procurement policy. The quoted price was to get an idea of the cost for the decision to be brought to council. Councillor Harris requested that if the tenders exceed the quoted price of \$175,000 then this be brought back for further discussion.
- Councillor Jones noted that Health and Safety is about what is practical and what is reasonable. Anything is practical at a price but is it reasonable to ask ratepayers for the funding to build a fence above the maximum fine that may come out, he questioned if council was willing to foot that cost if it comes out. He noted practically council can do this, however he noted he was struggling with if he found it reasonable.
- Councillor Erwood questioned if there was an appetite for add to the existing fence, the Chief Executive noted that this was an operational decision and the tenderer may not agree this was the best option which would require the decision to be brought back to the Policy and Services Committee.
- Councillor Boyde noted the views of council had been expressed and he would leave the operational side up to management, however he noted council would not be happy if it was wrong.

A division was called.

Those voting for the resolution: the District Mayor, the Deputy Mayor, Councillors; Beck, Boyde, Dudley, Erwood, Hall, Harris, Jones and Tongaawhikau

Those voting against the resolution: Councillor Watt

12. Monthly Reports

12.1 **Assets Report**
D23/9538 Page 87

Recommendation

THAT the report be received.

ERWOOD/DUDLEY
Carried
P&S/23/44

Questions/Points of Clarification:

- It was clarified that a lot of the performance measures that have not been achieved are due to timing such as surveys and road maintenance that has not yet been completed. However the Director – Assets noted that the waste water recommended target time had not been achieved due to contractor resourcing.
- It was clarified there had been no update from the MRF centre regarding the contamination rates due to their resourcing issues.
- It was noted that 2.3, *Mangaehu and Brewer Roads* should have read \$500 per km for the maintenance grading.
- It was clarified the new pool facility discharges into the wastewater system so a resource consent was not required.
- The District Mayor noted the photos of Mangaehu and Brewer Road give weight and credibility to the review of the forestry rate when it comes to setting the rates for the upcoming year.

- The District Mayor noted he had attended a workshop with Waka Kotahi last week where an update on the Speed Management Plan was discussed. He noted it was likely that the changes around schools and marae were to go ahead but the 80km speed limit for the open roads was unlikely to proceed with the exception of 1% of the highest risk areas.

12.2 Community Services Report
D23/9563 Page 108

Recommendation

THAT the report be received.

ERWOOD/BOYDE
Carried
P&S/23/45

Questions/Points of Clarification:

- Councillor Hall noted it was great to see a full muster of Youth Councillors. She asked if there had been any resistance or concern from requestors about publishing their details and LGOIMA request? The Communications Manager noted it had only begun this month with only a few requests having been received, one had requested their name not be published.

12.3 Environmental Services Report
D23/5923 Page 117

Recommendation

THAT the report be received.

HARRIS/TONGAAWHIKAU
Carried
P&S/23/46

The Director – Environmental Services noted he hoped the re-numbering and re-naming project would be brought to council soon as this project needed tidying up before the general election this year.

12.4 Corporate Services Report
D23/10346 Page 124

Recommendation

THAT the report be received.

ERWOOD/DUDLEY
Carried
P&S/23/47

Questions/Points of Clarification:

- It was clarified that the correct figure for liabilities maturing was \$3.5 million.
- It was clarified the interest rates for borrowing are 2.98% and around 4.9% for investments.
- It was noted that cash reserves have gone down in recent months but have now gone back up to \$6 million.
- It was clarified that the Waka Kotahi subsidy is done on a three year plan, therefore some of this can be spent earlier within the three year period.

- It was clarified the unspent funds for the Road to Zero funding was partly due to outstanding payments but also outstanding projects as this funding was for the entire road to zero plan not just the Swansea Road/Stratford High School work.

13. Questions

- Councillor Boyde questioned the impact on ratepayers with the work required to clean up vandalism. He noted the vandals did not realise they were costing every single ratepayer each time this needed to be rectified. The Director – Assets noted it cost council approximately \$5,000 a year for vandalism, although she noted some vandalism was absorbed into other budgets such as replacement of road signs.
- Councillor Jones questioned the design of the road islands on Swansea Road due to it appearing to be narrower on one side restricting accessibility for trucks. It was noted that this was intentionally narrow to reduce speed, however the centre the island would be clearer once the painting of the road was completed and then it would not appear to be narrower on just one side. It was also noted that the wider berth on the opposite side of the road was to allow for buses to turn. The full plan and design had been audited by Waka Kotahi for safety.

14. Closing Karakia

D21/40748

Page 142

The meeting closed at 5.29pm.

M McKay
Chairperson

Confirmed this 18th day of April 2023.

N C Volzke
District Mayor

POLICY



Policy:	<i>Draft Class 4 Gambling Venues Policy</i>
Department:	Environmental Services
Approved by:	TBC
Effective date:	TBC
Next review date:	TBC
Document Number:	D23/17306

1. Objectives

- 1.1 To prevent and minimise the harm caused by gambling in the Stratford District and to control the location of Class 4 gambling venues and the number of gaming machines.
- 1.2 A sinking lid policy will apply in the Stratford District until the total number of gaming machines that may be operated in Class 4 Gambling Venues is reduced to 27. Once there are no more than 27 gaming machines operating in the District, the maximum number that may be operated will be capped at 27.

2. Purpose and Scope

- 2.1 The purpose of this policy is to meet the requirements of the Gambling Act 2003, which states that every Council must adopt a policy on Class 4 gambling venues.
- 2.2 The policy must specify whether or not class 4 venues may be established in the district and, if so, where they may be located; and may specify any restrictions on the maximum number of gaming machines that may be operated at a class 4 venue.
- 2.3 This policy covers the Stratford District and applies to:
All venues with an existing Class 4 Gambling Venue licence.

3. Interpretation

Act means the Gambling Act 2003.

Class 4 Gambling has the same meaning as given in section 30 of the Act, and is commonly known as 'gaming machine gambling'.

Class 4 Gambling Venue means a place used to operate Class 4 Gambling.

Council means the Stratford District Council.

District means the Stratford District.

Gaming Machine has the same meaning as defined in section 4 of the Act and is also commonly known as a 'pokie machine'.

Sinking lid means that once a class 4 gambling venue closes, the council will not issue any other society a licence to replace that venue.

Sleeping Machine is a gaming machine that is consented or licenced for, but not currently in operation.

4. Primary Activity and Location of Class 4 Gambling Venues

- 4.1 Class 4 Gambling Venues may be established in the Stratford District provided that:
- The primary activity of any Class 4 Gambling Venue is either for:
- (i) The sale of alcohol or, the sale of alcohol and food, where the venue is subject to an on-licence; and
 - (ii) The venue is a permitted activity under the Stratford District Plan and/or holds all necessary resource consents and/or is otherwise lawfully established.
- 4.2 For the avoidance or doubt, a Class 4 Gambling Venue is not permitted in the Stratford District if gambling is the primary activity carried out at the venue.

5. Numbers of Gaming Machines

- 5.1 No **new or additional** Class 4 gaming machine venues are to be established in the Stratford District from the date of adoption of this policy, except where the new venue is permitted by clause 6 of the Relocation Policy.
- 5.2 All gaming machines as at the date of adoption of this policy may continue until such time as the venue does not hold a licence for gaming machines;
- 5.3 Existing Class 4 venues may not increase the number of gaming machines that exist at the date of this policy. The Council will not grant consent for any venue or club to operate additional gaming machines.

6. Relocation Policy

- 6.1 The Council will only consider granting consent for the relocation of a class 4 gambling venue if the premises cannot continue to operate at the existing venue, and is considered to be forced to vacate its existing venue through no fault of its own if:
- (a) The existing venue is unfit to continue operation due to a natural disaster or fire;
 - (b) The existing venue is required to move due to public works acquisition under the Public Works Act 1981; or
 - (c)** The existing venue is a registered earthquake prone building or a venue with <34% NBS and the premises is relocating into a venue of more than 34% NBS
- 6.2 A Class 4 venue that is forced to vacate its existing venue through no fault of its own as defined by clause 6.1 of this policy, may be granted a consent to continue its gaming activity in another venue or rebuilt premises for the same number of machines that they were licensed to operate subject to –
- 1. The current Class 4 venue operator is intending to and will be conducting Class 4 gambling at the new location,
 - 2. The vacated site will not be able to be used by any other Class 4 operator to operate Class 4 Gambling,
 - 3. The Class 4 operator and venue operator are the same as those cited in the venue agreement for the existing venue and the proposed new venue,
 - 4. The new venue must also be in a lower deprivation area than the existing venue.
 - 5. The replacement venue meets the other relevant requirements of this policy and the Act.

7. Application for Territorial Consent

- 7.1 An application for territorial consent shall be made for the circumstances stated in section 98 of the Gambling Act.
- 7.2 An application for territorial consent must be made on the prescribed form and will be assessed against the criteria outlined in this policy and the requirements of the Act. Applications must provide:
- Name and contact details of the applicant;

Street address of proposed premises;
Proposed number of gaming machines;
Details of current alcohol licence; and
Certificate of Compliance with the Stratford District Plan.

- 7.3 The Council shall set a non-refundable application fee for the cost of processing any applications for territorial consent, in accordance with section 150 of the Local Government Act 2002.

8. Commencement

- 8.1 This policy shall take effect from ~~??~~

9. Review

- 9.1 This policy shall be reviewed every three years, as required by section 102(5) of the Act.

Statement of Proposal draft Class 4 Gambling Venues Policy

Introduction

This Statement of Proposal has been prepared as part of the Special Consultative Procedure (SCP) in accordance with Section 83 of the Local Government Act (LGA) 2002.

The Stratford District Class 4 Gambling Venues Policy has been reviewed and the Council now invites community feedback on the draft Policy.

The objective of the existing Policy is to control the growth of gambling and minimise the harm caused by gambling.

The existing policy includes the following criteria for class 4 gambling venue consent:

- Gaming venues are subject to premises being licensed under the Sale and Supply of Alcohol Act 2012, where the Licensee has been granted an On Licence or Club licence with a restricted designation.
- The venue must meet the requirement of the Stratford District Plan and/or hold the necessary resource consents and/or is otherwise lawfully established.
- The total number of gaming machines shall not exceed 36 (the "District Cap").
- The maximum number of machines at any new venue is nine.
- Prior to 17 October 2001, existing premises can operate 18 gaming machines or the number of gaming machines lawfully operated on that date.
- This policy includes a relocation policy.

Why does the Council have a Gambling Venue Policy?

The Gambling Act 2003 requires all territorial authorities to have a policy on class 4 gambling. The Stratford District Council Class 4 Gambling Venues Policy was first adopted by the Council in 2004. This is the 5th review of the policy.

Why is the Council reviewing the Gambling Venue Policy?

The council is required to review the policy in accordance with the Gambling Act 2003 every 3 years.

What is the Council proposing in the new Gambling Venue Policy?

1.1 To prevent and minimise the harm caused by gambling in the Stratford District and to control the location of Class 4 gambling venues and the number of gaming machines.

1.2 A sinking lid policy will apply in the Stratford District until the total number of gaming machines that may be operated in Class 4 Gambling Venues is reduced to 27. Once there are no more than 27 gaming machines operating in the District, the maximum number that may be operated will be capped at 27.

What must the Council consider when reviewing this policy?

The Gambling Act specifies what matters the Council may consider when reviewing the Class 4 Gambling Venues Policy, including:

- (a) *the characteristics of the district and parts of the district:*
- (b) *the location of kindergartens, early childhood centres, schools, places of worship, and other community facilities:*
- (c) *the number of gaming machines that should be permitted to operate at any venue or class of venue:*
- (d) *the cumulative effects of additional opportunities for gambling in the district:*
- (e) *how close any venue should be permitted to be to any other venue:*
- (f) *what the primary activity at any venue should be.*

How will the Council implement and fund the policy?

A fee associated with this activity is noted in the Stratford District Council Fees and Charges document and the fee is reviewed annually.

Where do I get copies of the *draft* Class 4 Gambling Venues Policy?

This *draft* Class 4 Gambling Venues Policy and Statement of Proposal are available upon request at the following locations:

- The Council Offices 63 Miranda Street, P O Box 320, Stratford;
- The Stratford Library Prospero Place, Stratford; and
- The Council's website @ stratford.govt.nz.

Right to make submissions and be heard

Any person or organisation has a right to be heard in regard to this proposal and the Council would encourage everyone with an interest to do so.

Submissions can be completed by:

- Via the Council's website @ stratford.govt.nz.
- By mail to the Stratford District Council, P O Box 320, Stratford 4352;
- Or by email to submissions@stratford.govt.nz

Submissions should be addressed to:

Director – Environmental Services
Stratford District Council
P O Box 320
STRATFORD 4352

Submissions should be received by Council no later than **Monday 12 June 2023 at 4.00pm**. The Council will then convene a hearing, which it intends to hold on Tuesday 25 July 2023, at which time any party who wishes to do so can present their submission in person. Equal weight will be given to written and oral submissions.

The Council will permit parties to make oral submissions (without prior written material) or to make a late submission, only where it considers that special circumstances apply.

Every submission made to the Council will be acknowledged, copied and made available to the public, in accordance with the Local Government Act. Every submission will be heard in a meeting which is open to the public.

Section 82 of the Local Government Act sets out the obligations of the Council in regard to consultation and the Council will take all steps necessary to meet the spirit and intent of the law.



SUBMISSION FORM *DRAFT CLASS 4 GAMBLING VENUES POLICY*

The Statement of Proposal for the *draft* Class 4 Gambling Venues Policy is open to feedback from the community. We hope you will take advantage of this opportunity to comment.

Please forward your submission addressed to:

Director – Environmental Services
Stratford District Council
P O Box 320
STRATFORD

Submissions are to be received no later than Monday 12 June 2023 at 4.00pm. You also have the opportunity to speak to your submission. The hearing will be held on Tuesday 25 July 2023.

Your name:	_____
Contact address:	_____ _____
Contact telephone:	_____
Contact email:	_____

- I do not wish to speak to my submission at the hearing and ask that this written submission be considered.
- or
- I wish to speak to my submission at a hearing.

**** Your submission may be written on this form and additional white A4 paper. ****

POLICY



Policy:	<i>Draft (TAB) Venue Policy</i>
Department:	Environmental Services
Approved by:	TBC
Effective date:	TBC
Next review date:	TBC
Document Number:	D22/10078

1. Objectives

1.1 To prevent and minimise the harm caused by gambling in the Stratford District and to control the location of TAB venues.

2. Interpretation

Act means the Racing Industry Act 2022

Governing body in relation to TAB NZ, means the governing body appointed under section 55 of Racing Industry Act 2022.

TAB Venue means premises owned or leased by TAB NZ and where the main business carried on at the premises is providing racing betting, sports betting, or other racing or sports betting services under this Racing Industry Act.

Council means the Stratford District Council.

District means the Stratford District.

3. Location Requirements

3.1 No TAB venues may be established and/or consented within the Stratford District.

4. Commencement

4.1 This policy shall take effect from

5. Review

5.1 This policy shall be reviewed every three years, as required by section 97 of the Racing Industry Act 2022.



Statement of Proposal *draft* TAB Venue Policy

Introduction

This Statement of Proposal has been prepared as part of the Special Consultative Procedure (SCP) in accordance with Section 83 of the Local Government Act (LGA) 2002.

The Stratford District TAB Venue Policy has been reviewed and the Council now invites community feedback on the *draft* Policy.

The objective of the existing Policy is to control the growth of gambling and minimise the harm caused by gambling.

The current policy states that no board venues may be established and/or consented within the Stratford District.

Why does the Council have a TAB Venue policy?

The Racing Industry Act 2020 requires all territorial authorities to have a policy on TAB Venues. The Stratford District Council TAB Venue Policy was first adopted by the Council in 2004. This is the 5th review of the policy.

Why is the Council reviewing the TAB Venue Policy?

The council is required to review the policy in accordance with the Racing Industry Act 2020 every 3 years.

What is the Council proposing in the new TAB Venue Policy?

There is no change to the Council's position on TAB venues. Some changes have been made to the working and terminology of the *draft* policy to reflect the new legislation of the Racing Industry Act 2020.

The objective of the policy will be amended to read:

To prevent and minimise the harm caused by gambling in the Stratford District and to control the location TAB venues.

What must the Council consider when reviewing this policy?

The Racing Industry Act 2020 specifies what matters the Council may consider when reviewing the TAB Venue Policy, including:

- (1) *A territorial authority must adopt a policy on TAB venues.*
- (2) *In adopting a policy, the territorial authority must have regard to the social impact of gambling within the territorial authority district.*
- (3) *The policy must specify whether or not new TAB venues may be established in the territorial authority district and, if so, where they may be located.*
- (4) *In determining its policy on whether TAB venues may be established in the territorial district and where any TAB venues may be located, the territorial authority may have regard to any relevant matters, including—*

- (a) *the characteristics of the district and parts of the district:*
- (b) *the location of kindergartens, early childhood centres, schools, places of worship, and other community facilities:*
- (c) *the cumulative effects of additional opportunities for gambling in the district.*

How will the Council implement and fund the policy?

There is no cost associated with the policy other than administration fees to maintain the review of the policy.

Where do I get copies of the TAB Venue Policy?

This *draft* TAB Venue Policy and Statement of Proposal are available upon request at the following locations:

- The Council Offices 63 Miranda Street, P O Box 320, Stratford;
- The Stratford Library Prospero Place, Stratford; and
- The Council's website @ stratford.govt.nz.

Right to make submissions and be heard

Any person or organisation has a right to be heard in regard to this proposal and the Council would encourage everyone with an interest to do so.

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The Council will permit parties to make oral submissions (without prior written material) or to make a late submission, only where it considers that special circumstances apply.

Every submission made to the Council will be acknowledged, copied and made available to the public, in accordance with the Local Government Act. Every submission will be heard in a meeting which is open to the public.

Section 82 of the Local Government Act sets out the obligations of the Council in regard to consultation and the Council will take all steps necessary to meet the spirit and intent of the law.



SUBMISSION FORM DRAFT TAB VENUE POLICY

The Statement of Proposal for the *draft* TAB Venue Policy is open to feedback from the community. We hope you will take advantage of this opportunity to comment.

Please forward your submission addressed to:

Director – Environmental Services
Stratford District Council
P O Box 320
STRATFORD

Submissions are to be received no later than Monday 12 June 2023 at 4.00pm. You also have the opportunity to speak to your submission. The hearing will be held on Tuesday 25 July 2023.

Your name:	_____
Contact address:	_____ _____
Contact telephone:	_____
Contact email:	_____

- I do not wish to speak to my submission at the hearing and ask that this written submission be considered.
- or
- I wish to speak to my submission at a hearing.

**** Your submission may be written on this form and additional white A4 paper. ****

MINUTES

Sport New Zealand Rural Travel Fund Assessment Committee



F16/1042- D23/13065

Date: Tuesday 4 April 2023 3.30pm

Venue: Committee Room, Stratford District Council, 63 Miranda Street, Stratford

Present

Councillor A K Harris (the Chairman), the District Mayor N C Volzke, Councillor A M C Dudley, Mr Gary Vincent, Mrs Raeleen Hancock and Mrs Darleena Christie (*arrived 3.55*).

In Attendance

Councillor G W Boyde, HR and Governance Administrator – Mrs Carissa Reynolds (the Committee Secretary).

1. Opening Karakia

The opening karakia was read.

2. Apologies

An apology for lateness was received from Darleena Christie.

THAT the apology be received.

DUDLEY/VINCENT
Carried

3. Announcements

No Announcements were made

4. Minutes

4.1 Confirmation of Minutes

THAT the minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on 15 November 2022 be confirmed as a true and accurate record.

The HR and Governance Administrator undertook to amend the District Mayors name to **VOLZKE**.

HARRIS/HANCOCK
Carried

5. Correspondence

5.1 Inwards

Email – Additional Funding 2022-2024. Accountability forms: Toko School Basketball, Stratford Eltham Junior Rugby, Stratford High School, Taranaki Diocesan School for Girls.

5.2 Outwards

Accountability Form Reminders: Central Rugby, Taranaki Diocesan School for Girls, Stratford High School, Stratford Eltham Junior Rugby, Toko School. Signed Investment Agreement. Success Email: Toko School

THAT the inwards correspondence be received and the outwards correspondence be approved.

VINCENT/DUDEY
Carried

The District Mayor questioned if the Rural Travel Fund 2021 Snapshot provided from Sport New Zealand was usually provided. The HR and Governance Administrator advised she had not seen it in any previous correspondence.

6. Declarations of interest

The Chair requested committee members to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillors Dudley and Harris declared interests as parents and possible recipients of funds from Stratford Eltham Rugby Club and Eastern Districts Netball, respectively. Both members abstained from the decision-making process regarding these applications.

7. Consideration of Applications

The current status of available funding from Sport New Zealand Rural Travel Fund is as follows:

Received August 2022	\$9,500.00
Additional Funding 2022-2024	\$3,325.00
Funds returned	\$Nil
Allocated 2022/2023 (Round 1)	\$500.00
TOTAL	\$12,325.00
<u>Less</u>	
Advertising	\$Nil
TOTAL AVAILABLE FOR DISTRIBUTION	\$12,325.00

7.1 Sport NZ Rural Travel Fund Guidelines

The Sport NZ Rural Travel Fund Guidelines July 2021-June 2024 were attached.

7.2 Application Index

The application index was attached.

7.3 Information Reports

7.3.1 The information report was attached.

THAT the Information report be received

HANCOCK/DUDLEY
Carried

7.3.2 The summary of applications was attached.

Darleena Christie arrived at 3.55pm.

7.4 Applications for funding

7.4.1	Toko and Eastern Districts Junior Rugby Football Club	\$ 1,200.00
7.4.2	Ngaere School (Swimming)	\$ Nil
7.4.3	Eastern Districts Junior Hockey Club	\$ 900.00
7.4.4	Toko School (Basketball)	\$ 350.00
7.4.5	Stratford High School (Basketball, Football, Hockey, Volleyball)	\$ 2,000.00
7.4.6	Stratford Eltham Junior Rugby	\$ 4,000.00
7.4.7	Taranaki Diocesan School for Girls (Basketball, Football, Hockey)	\$ 2,915.00
7.4.8	Eastern Districts Netball	\$ 960.00

THAT the above funding allocation be approved.

VINCENT/HANCOCK
Carried

- It was noted that the Sport New Zealand Rural Travel Fund Guidelines were very clear on who is not eligible for funding with two point in particular noted:
 - Teams not participating in regular, organised, local competition
 - Rural school club teams competing in inter-school or intra-school competition during school time
- It was noted due to the guidelines stated above the application for Ngaere School would be ineligible for funding due to not being a regular competition and also being an inter school competition during school time.
- Mrs Hancock raised the issue of coaches receiving funding allocation if they do not have children. It was explained that in the past emails going to successful applicants has included the line *"The assessment committee noted the inclusion of officials/coaches as recipients of funding distribution in some Accountability Forms completed for the 2021 calendar year. This note is intended as a reminder to all applicants that officials/coaches who do not have children in teams, are strictly not eligible to receive an allocation"*.
- The HR and Governance Administrator will seek clarification from Sport New Zealand in regards to coaches and coordinators receiving part of their school or clubs funding. It was noted after receiving clarification, if Sport New Zealand advises coaches and coordinators are able to receive part of the funding the line regarding officials/coaches in the success emails should be removed.
- It was noted that Stratford Eltham Junior Rugby Club have crossed out members who live out of the Stratford District, however other clubs accountability forms show out of district participants receiving funding. It was explained the Sport New Zealand Guidelines state that the RTF is available to rural sport club and school team within the Territorial Authority (TA), however it does not mention the participants need to be from the TA, therefore if the club or school is located within the TA all participants within the team are eligible.
- The HR and Governance Administrator will advise Stratford Eltham Junior Rugby Club they can distribute their funding to participants who are out of Stratford District.

8. General Business

It was noted that future Agendas the HR and Governance Administrator would exclude the large financial statements, only including profit/loss pages and balance sheets, and deposit slip. This information is still required to be sent with the application, however did not need to be included in the agenda, and committee members could request this information if needed.

9. Next Meeting

- The next round of the Sport New Zealand Rural Travel Fund will open Monday 2 October 2023 and close Friday 27 October 2023. The Assessment Committee meeting will be held on Tuesday 7 November 2023 at 3.30pm.

The meeting closed at 4.18am

Councillor A K Harris
Chairperson

MONTHLY REPORT

District Mayor



F22/55/04-D23/19105

To: Council
From: District Mayor
Date: 9 May 2023
Subject: District Mayor Monthly Report – April 2023

Recommendation

1. THAT the report be received.
2. THAT Council endorses the appointment of Councillor Ellen Hall as a trustee of the Percy Thomson Trust until the end of the 2022 – 2025 triennium (October 2025).

/
Moved/Seconded

1. ANZAC Day Commemorations

After having no formal services in 2020 and only restricted commemorations in 2021, we were able to return to the more traditional ANZAC Day commemorations in 2022. The new format introduced last year was well received and in response to this, we chose a very similar format for the 2023 commemorations. It is likely this will be the ongoing format for future years.

A feature was the dawn parade which was well supported by community groups and representatives who marched from Miranda Street, past the Malone Gates, past the former RSA building and finished at the Cross of Sacrifice. The formal dawn service followed immediately after the parade.

One of the larger crowds we have seen, estimated at 400, gathered to watch the parade and partake in the Dawn Service. It was encouraging to note the numbers of children and young people present; their interest gives confidence that ANZAC Day commemorations will remain strong and well supported in the future.

On the lawn near the Cross of Sacrifice, the named white crosses on display served as a constant reminder of the horrors of war and the loss of life. There are many familiar family names associated with the Stratford District on those crosses, highlighting that this community has played its role in New Zealand's military past.

In the message from the Prime Minister he reminded us all that Anzac Day is a day to honour all our service personal, both past and present. He also referenced the illegal invasion of Ukraine and reminded us that New Zealand Defence Force members are currently on active duty in Britain where they are training Ukranian military personnel. He also acknowledged refugees living in this country and the pain they have suffered while fleeing their own conflicted countries of origin.

2. Green School Visit

Recently I wrote a newspaper article about the effects of forestry activities on our communities and in particular the impact of forestry slash during Cyclone Gabrielle. Coincidentally a group of students from the Green School in Omata were working on a research project on the same subject. They had read the article and as a follow up invited me to visit the school and speak with them followed by a tour of the school. What an amazing, inspiring facility has been created there and it is certainly unique in the way the students go about their learning. The students were well informed on the subject, they were environmentally aware, they asked the right questions and were certainly motivated to challenge the status quo and make change. It was rewarding to meet such a great group of young people who are already trying to make a difference in the way we do things.

3. Shakespeare Festival

Last month's Shakespeare Festival was a resounding success and there has been some great positive feedback about the event. The small group of enthusiastic organisers did an outstanding job of putting together such a busy programme that included multiple events targeting a wide range of people and participants. A lot of work had been done to achieve the success we saw across the fortnight of the festival.

I noted also that a number of the events were free entry or a very small charge only. This added to the public appeal and access for people who on occasions find attending events quite a financial challenge. I thank the sponsors and volunteer workers who facilitated this outcome.

The festival drew visitors from far and wide to Stratford and raised the towns profile through the publicity and television coverage of the occasion. All in all, a very successful Shakespeare Festival that looks set to have a bright future.

4. Slash Submission

Local Government New Zealand and the Joint Forestry Project have prepared a submission to the Ministerial Inquiry into Forestry Slash. The Stratford District Council is a member of this group and therefore the submission has been made on our behalf.

Along with many other councils across New Zealand, we have a real interest in the outcome of the inquiry and the recommendations that will arise from it.

The Executive Summary is attached as an appendix to this report.

The full submission can be found by clicking on the link below:

<https://www.lgnz.co.nz/assets/Submissions/Final-Submission-Joint-Forestry-Project-Submission-on-Land-Use-Inquiry-1.pdf>

5. Zone Three meeting

The Local Government New Zealand Zone 3 meeting was held recently in New Plymouth. This had been postponed from the scheduled date earlier in the year due to the impact of Cyclone Gabrielle on member councils.

The two day meeting was a great opportunity to hear first-hand about the experiences and impact of the cyclone and to take in some of the learnings that came from the event. Slides and video clips showed the incredible devastation that has occurred and heart wrenching stories of some of the affected people were images that really triggered everyone's emotions. The loss of life, the stress, suicides, the sense of loss, the financial cost and the changes to people's daily lives are all ongoing outcomes of the event and there is clearly many years of work ahead before life returns to normal.

The meeting agenda included an around the regions session which provided the opportunity for Mayors to update us on what's happening in their patch. There is no doubt, the local government sector is very busy. Among the guest speakers at the meeting were Simon Watt (National Party spokesman for Local Government), Paul Goodeve (Chief Executive of First Gas) and Stuart Crosby (President of Local Government New Zealand).

6. Percy Thomson Trust Appointment

Following the resignation of former councillor Gloria Webby from the Percy Thomson Trust, a vacancy for a trustee has been created. Given that this is a Council Controlled Organisation (CCO) it is my preference that the position should be filled by an elected member of council. It is my recommendation that Councillor Ellen Hall be appointed as a trustee of the Percy Thomson Trust.

7. Correspondence

- Stratford Volunteer Fire Brigade Call Outs – April 2023

8. Some Events Attended

- Attended – Te Wera Camp with Youth Council
- Attended – Green School at Omata to speak with students
- Attended – Sports NZ Rural Travel Fund committee meeting
- Attended – Stratford District Youth Council Annual General meeting
- Attended – Stratford Positive Aging committee meeting
- Attended – TSB Bank Graduation – guest presenter
- Attended – Baldricks Big Day Out
- Attended – Stratford Park Steering committee meeting
- Attended – Anzac Day Dawn Service
- Attended – Local Government meeting on Slash Submission (by zoom)
- Attended – Creative Communities NZ committee meeting
- Attended – LGNZ Zone Three meeting in New Plymouth (2 days) including presentation
- Met – with representatives of Venture Taranaki
- Radio Interview – News Hub (x1)
- Radio Interview – Radio New Zealand (x1)
- Radio Interview - Access Radio (x1)
- Newspaper - Stratford Press Interviews and Articles (multiple)
- Newspaper - Daily News - Interviews (multiple)
- Attended - Regional Mayors and Chairs weekly meeting (x2)
- Attended - Council Pre-Agenda meetings (x2)
- Attended - Council Public Forums (x1)
- Attended - Council Workshops (x1)
- Attended - Council Meetings (x2)



N C Volzke JP
District Mayor

Date: 3 May 2023



Executive Summary

1. LGNZ and the Joint Forestry Project support this Inquiry. We want to see recommendations and regulatory policy settings that support better land use management. This includes changes to both land use management and regulatory policy settings so that these adverse events don't keep happening. At the very least, the current NES-PF should be recommended for review, and new national policy direction should also be considered.
2. Recent severe weather events extensively damaged at-risk rural and urban environments. The extensive damage caused by woody debris and sediment following the recent Cyclone Gabrielle, particularly in the Tairāwhiti and Wairoa districts, is compelling. The photographs and footage of flooding, slips and the resulting destruction of land, horticulture, property and communities provide a stark reminder of the fragility of our environment, and consequences of land use in areas that are unstable and prone to erosion.
3. It is clear that a key contributing factor for the damage and destruction is the characteristics of the land and environment on which certain activities are undertaken. Tairāwhiti comprises 79% steep hill country, with 26% of that land is susceptible to severe erosion.¹ This can be compared with 8% susceptibility for the rest of New Zealand.
4. While these unique geological and topographical characteristics suggest that similar events may occur again in Tairāwhiti and Wairoa, other areas are not immune. There is a real risk of similar events occurring elsewhere in New Zealand, either at the same intensity or to a lesser degree. As a result, formulating new policy settings that only address the issues affecting Tairāwhiti and Wairoa is not the best way forward. While any policy settings developed for those particularly high risk areas must be driven by an understanding of the underlying land characteristics, we support strengthening national policy settings, as long as there is local policy development.
5. It is important to acknowledge that this issue is not limited to Tairāwhiti and Wairoa, nor to the East Coast. It is a nationwide issue. On the whole, New Zealand's soils are highly erodible, and there have been many instances of forestry slash discharging into waterways and damaging infrastructure and property across the country. These include in Northland and Nelson, the latter most recently during Cyclone Gita in 2018, and the August 2022 weather event). While the focus of the Panel's inquiry is understandably on Tairāwhiti and Wairoa, and discussions with those communities, the Panel should consider whether there is a place for broader recommendations on this topic.

¹ Ministry for Primary Industries "Erosion Control Funding Programme for the Gisborne District." [Erosion Control Funding Programme \(ECFP\) for the Gisborne district | NZ Government \(mpi.govt.nz\)](#).

// **SUBMISSION**



-
6. While supporting the scope of the Inquiry, we also recognise that the forestry industry plays an important role in New Zealand. We support forestry activities and an enduring role for forestry, but we collectively need to discuss how these activities should be undertaken, managed and regulated – and where forestry should be located within our environment.
 7. Our recommendations include:
 - Amend the NES-PF to extend its scope, shift its focus and improve underlying data;
 - Better integrate industry best practice, codes of practice and guidelines with regulation;
 - Provide more direction for local authorities, as well as increased flexibility for local authorities to regulate forestry activities beyond the limitations created by the NES-PF;
 - Develop an integrated set of national policy and environmental standards focussed on ensuring the cumulative risk of land instability and natural hazards is properly managed;
 - Require that a forest management plan is developed for all forest operations. This plan must be compliant with an amended NES-PF;
 - Fund increased monitoring and enforcement, and use the levy for mitigation;
 - Incentivise forestry owners to retire erodible land, and plant with natives for land stability;
 - Encourage/incentivise industry to move to a continuous-canopy-cover model, or use penterwald harvesting (select trees only) to maintain canopy cover at all times.
 8. Developing new policy settings will be complex – and must include localised inputs. LGNZ and Joint Forestry Project members would like to work with the Panel to develop a set of recommendations that can achieve meaningful regulatory change.

Stratford Volunteer Fire Brigade Call Outs April 2023

The Stratford Fire Brigade responded to 15 calls in April 2023

01-04-23	Alarm activation Stratford Primary School Regan Street
02-04-23	Motor vehicle accident Skinner Road
04-04-23	House fire Brecon Road
05-04-23	Reignation house fire Brecon Road
10-04-23	Motor vehicle accident East Road
11-04-23	Alarm Activation Taranaki Diocesan School Roberton House
12-04-23	Powerlines down and on fire Orlando Street / Hills Road
12-04-23	Powerpole on Fire Orlando Street / Hills Road
16-04-23	Alarm activation Shakee Pear Café Pioneer Village
17-04-23	Alarm activation Toko School assist Toko fire brigade
22-04-23	Motor vehicle accident Opunake Road between Poto Road and Hastings Road
22-04-23	Motor vehicle accident Opunake Road
28-04-23	Alarm activation Findlay Florist Broadway
28-04-23	Alarm activation Stratford High School Swansea Road
30-04-23	Alarm activation Taranaki Accommodation Lodge Romeo Street

DECISION REPORT



F22/55/04 – D23/18022

To: Council
 From: Director – Corporate Services
 Date: 9 May 2023
 Subject: Approve Draft Annual Plan 2023/24

Recommendations

1. THAT the report be received.
2. THAT the draft Annual Plan 2023/24 be approved and released to the public for feedback from the community, pending decisions on the following:
 - The Forestry differential to the Rooding targeted rate to be set at a rate that collects \$210,000, \$250,000, or any other amount.
 - Remove Brecon Road bridge business case operating expenditure of \$250,000, currently included.
 - Remove Transport Choices funded (part) capital expenditure of \$7,800,000, currently included.
 - Increase funding of three waters depreciation from 75% currently, to 80%, or any other percentage amount.
 - Review loan-funded expenditure, with the understanding that the major effects will impact the budget in the following year (2024/25) with an increase in loan repayments, depreciation, and/or interest costs.

Recommended Reason

To finalise the draft Annual Plan 2023/24 so that it can be released to the public for community feedback with the intent of adopting the final Annual Plan in June.

/
 Moved/Seconded

1. Purpose of Report
 - 1.1 To approve the draft Annual Plan 2023/24, with an opportunity to make any amendments, for release to the public to obtain feedback from the community.
2. Executive Summary
 - 2.1 The Annual Plan 2023/24 relates to year 3 of the Long Term Plan 2021-31 (LTP), and is an update on the original budget estimates approved by Council in 2021. The proposed rates increase in the Annual Plan 2023/24 is 8.91% (total rates requirement of \$16,167,812), as opposed to the original rates increase in year 3 of the LTP of 4.23% (total rates requirement of \$15,443,000), and compared to a rates increase in 2022/23 of 6.41% (total rates requirement of \$14,844,513). The rates increase limit in Council's Financial Strategy is 6% - which would be breached in 2023/24 based on the draft Annual Plan budget presented in this report.
 - 2.3 Council expenditure is expected to increase significantly in the coming year, particularly in relation to infrastructure costs, staff wage pressure, regulatory changes, and fixed overheads such as insurance, audit fees, power, and other general price increases across the board. There is little room to adjust fees and charges to offset most of these costs, but where it was appropriate to do so Council has made change to the fees and charges for 2023/24 to shift the burden of the costs to the users of the particular service.

2.3 Elected members are being asked to make explicit decision on each of:

- The level at which the Forestry Differential amount collected will be set.
- Whether or not to include the cost of the Brecon Road bridge business case in the draft budget.
- Whether or not to include the Transport Choices project in the draft budget.
- The level at which three waters depreciation will be funded at.
- The level of loan funded expenditure.

2. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:		Yes	
Social	Economic	Environmental	Cultural
✓	✓	✓	✓

The Annual Plan 2022/23 includes all Council Activities and therefore affects all four wellbeings.

4. Background

- 4.1 The LTP was prepared during 2020-2021, and the budgets and funding policies were an output of the forecasting assumptions made based on the information provided to Council at the time.
- 4.2 Since then, all areas of Council revenue and expenditure have been reviewed on a line-by-line basis and using current actual market rates and expected price increases and Central Government expectations on Council, it would be unrealistic for Council to deliver the expected levels of service at the expenditure originally budgeted for. The new swimming pool requires an additional \$759,079 of rates funding, despite providing for funding of operating cost increases from the Financial Contributions reserve of \$251,000, and depreciation of \$227,000 (45% of total depreciation) not being rates funded. Fees and charges revenue, even with the increases proposed, do not fully cover any Council activity where a service is provided to the community. However, increasing some fees and charges in line with the anticipated increase in expenditure goes further towards allocating the cost of an Activity to the users or beneficiaries of the service provided.
- 4.3 Elected members have had the opportunity in four workshops during early 2023 to review a breakdown of the expenditure and revenue and rates increase by activity and request further information where relevant to get a better understanding of the draft budget. The draft budgets presented in the Annual Plan have been influenced by feedback from elected members in these workshops. One new addition that has been added to the draft budgets is the Transport Choices project of \$7.7 million, which has had the effect of increasing rates from 8.56% to 8.91%, and will have an even larger impact in the following year (2024/25) with additional maintenance, depreciation, and interest.
- 4.4 The draft budget presented will result in an overall rates increase of 8.91%. The actual increase for each ratepayer will vary depending on the different rates charges to that property. Individually, the general rate per dollar of capital value, the Uniform Annual General Charge, and the Roading targeted rates have increased from the previous year. However, the Solid Waste (Rubbish and Recycling), Water Supply and Wastewater targeted rates have reduced.

- 4.5 In March 2023, the Council adopted the Fees and Charges schedule for 2023/24 – with the major changes being an increase in the areas of Cemeteries, Building Control, Swimming Pool, and Dog registrations. These changes will be highlighted in the material put out to the public, and will also be open for feedback. With the final opportunity to make any further changes to the Fees and Charges available to elected members in June 2023, prior to adopting the Annual Plan 2023/24.

5. Consultative Process

5.1 **Public Consultation - Section 82**

Council communications relating to the key information in the draft Annual Plan 2023/24 will take place on Council's digital channels. The communications will highlight the key components and changes of the proposed Annual Plan – including fees and charges (building control, swimming pool, cemeteries and dog control), the increase in the amount collected from the forestry differential to the Roding targeted rate, and increase in expenditure overall including the main areas of increase.

The Stratford Press in the week following the Council meeting will also be used to inform the community of the proposals.

Key stakeholder groups on the Council's community directory list will be emailed directly, and invited to provide feedback.

It is proposed that feedback to the proposals will be open to the public for a two-week period, and summarised, by key themes, in a decision report that will be brought back to Council in June 2023 to adopt the final Annual Plan 2023/24 – subject to any changes or additional options that may be brought to light from the feedback from the community.

5.2 **Māori Consultation - Section 81**

All iwi in the district will be emailed directly as part of the community directory list referred to above, and invited to provide feedback.

6. Risk Analysis

Refer to the Council Risk Register - available on the Council website.

- Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating?
- Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks.
- Is there a legal opinion needed?

- 6.1 This report relates directly to Risk 9: LTP/Annual Plan, on Council's Risk Register.

The risk being: IF LTP/Annual Plan is not adopted by 30 June THEN council cannot set rates, statutory breach reported to Minister, unable to commence service delivery, additional audit scrutiny.

And the control measure being: Set a timetable to ensure statutory deadline is met. Good project management. Good quality data is provided. Keep abreast of possible changes to legislation and plan accordingly. Good communication to all staff and liaison with Audit NZ.

At this stage there is a low likelihood that the risk will eventuate as dates set to adopt draft and final Annual Plans are highly likely to be met.

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council’s strategic direction, Long Term Plan/District Plan?	Yes – this is directly in relation to the Long Term Plan and strategic direction, albeit relating to one year ended 30 June 2024.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	A direct and strong relationship with the communities current and future needs in all these areas as the Annual Plan confirms the spending programme and key priorities for the 2023/24 financial year.

7.2 Data

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

Refer to the attached Annual Plan 2023/24 highlights summary for a detailed breakdown of the changes in the Annual Plan from the 2022/23 year.

Further decisions are to be made by Council on the following matters:

Forestry Differential on the Roding Targeted Rate

The Forestry Differential was introduced in 2022/23 to ensure that ratepayers who owned properties that were primarily used for forestry purposes (excluding indigenous or protected forests) contributed at least a fixed amount towards the Roding rate requirement.

In the 2022/23 financial year, the amount was set at \$100,000 (excluding GST). This made the rate per dollar of capital value 0.0069109, so a forestry property valued at \$1,000,000 would pay \$6,910.90 towards the roding targeted rate. The roding rate for all other properties was set at 0.00098330 per dollar of capital value, so a residential property or farm valued at \$1,000,000 would pay \$983.30 towards the roding targeted rate.

The total roding rate requirement for 2023/24 is \$3,410,243 (excluding GST). The draft Annual Plan proposes to set the amount collected by the Forestry differential to **\$210,000**, which allows for an increase of the per dollar of capital value collected rate to 0.0073055, or 5.71% (new roding rate of \$7,305 including GST for a \$1,000,000 property), and an increase for non-forestry properties in the roding targeted rate of 6.02% (new roding rate of \$1,042 for a \$1,000,000 property). The increase in the rate for forestry properties is not proportionate to the increase in amount collected due to the 99% increase in new properties identified as being liable for the forestry differential.

However, feedback at recent workshops was for Council officers to put forward an alternative option to collect a higher proportion of the roding rates requirement through the forestry differential. Council this year in particular has had to reallocate a significant amount of the roding budget to remediation of rural roads damaged by forestry harvesting. For the year to date, approximately \$975,225 has been spent directly on reinstating roads due to forestry damage, of which 61% is funded by Waka Kotahi. There may still be further costs incurred for the year to 30 June 2023.

If **\$250,000** was collected through the forestry differential, this would reduce the total amount collected from all other ratepayers for the roding targeted rate. The increase in the roding targeted rate for forestry property owners would be 25.84%, and the increase for all other properties would be 4.69%. However, it is important to point out that there are a number of new properties that have been added to the list of properties that have forestry as their primary use, and for these properties the roding

rate increase would be significantly higher, at a 784% increase. For example, a property, newly classified as having forestry as their primary use valued at \$1,000,000 would have paid \$983 including GST towards the roading targeted rate in 2022/23, compared to \$8,696.97 under this proposal.

The significant cost of remedying roads damaged from logging trucks in this financial year, of \$975,225, means that planned maintenance work has had to be sacrificed. There is no room to increase the roading budget, unless Council is willing to spend without the subsidy attached. A more extreme option, is that Council collects a higher amount such as **\$400,000** through the forestry differential. This would result in no increase (0.3%) in the roading targeted rate for non-forestry property owners, and a 101% increase for forestry property owners, so for a \$1,000,000 property, the roading targeted rate would now be \$13,915.

Alternatively, if the same rate per dollar of capital value was used for the forestry property owners as the previous year, of 0.0069109, this would collect **\$198,660**. This would result in no increase for forestry property owners, and a 6.39% rates increase for all property owners for the roading targeted rate.

Brecon Road – business case expenditure

The Council has factored into the Annual Plan 2023/24 operating expenditure of \$250,000 towards preparing a business case to Waka Kotahi for the approval of funding (61% of the total cost) towards building a new bridge connecting Brecon Road north and south. The business case was approved by Council in the Long Term Plan, with the whole project initially to be funded by Council. However, following that a decision was made for this to be funded from Tranche 1 of the Better Off funding, which is a total of \$2.57 million, with the Tranche 2 funding of \$7.7 million now cancelled.

The full amount of the Tranche 2 funding was approved by Council to be allocated to the Brecon Road bridge project, which is estimated to be a \$18,000,000 project, with \$11,000,000 to be loan funded/ subsidised by Waka Kotahi. It is likely that the full cost of the bridge will require loan funding, unless Waka Kotahi approves a subsidy. With Waka Kotahi becoming increasingly focused on resilience of the existing roading network, road to zero projects, and the re-allocation of spaces for walking and cycling, with a much lesser focus on new roads, the promise of a commitment to subsidise this project is not a definite.

The preparation of a business case will allow Council to commence this long term project. However, elected members are being given the opportunity to review the business case expenditure, and reallocate the \$250,000 of better off funding to another project that is currently loan funded.

Transport Choices project - \$7.8 million

This project has not been included in the draft Annual Plan 2023/24 financial budgets in previous workshops. However, the project itself was presented to a Council workshop in April 2023.

A total of \$100,000 is to be spent in this financial year, with the remaining \$7.7 million now budgeted for in 2023/24. Council was able to secure funding for 80% of the project cost, with the remaining 20% to be loan funded.

Unlike the better off funding, the Transport Choices funding can not be reallocated to other projects.

The budgets have been presented with this project in, however, elected members may remove the project and therefore reject the funding, if they wish – although this is not recommended.

Depreciation on Three Waters – rates funded portion

In 2022/23, Council made a decision to fund (by rates) 80% of the depreciation on three waters assets, instead of 100%. This was a result of the increase in asset values and the resulting increase in the depreciation, and rates burden on the district's ratepayers.

In 2023/24, the depreciation cost for three waters is expected to increase from \$1,350,000 in 2022/23 to \$1,485,000. To reduce the rates burden, the Annual Plan has been prepared so that only 75% (or \$1,113,750) is rates funded, with the difference being a shortfall in the net surplus.

However, the risk of underfunding depreciation is that as asset replacements become due, there are insufficient funds set aside to pay for the replacement and further loan funding is required, or if the Council has reached its lending capacity, assets may not be able to be replaced or significant compromises and sacrifices may need to be made regarding infrastructure investment. With the current legislative reform indicating that three waters assets will transition to a new regional entity by June 2026, the impact of underfunding depreciation is unlikely to be as high as if Council were retaining the assets indefinitely.

Review loan-funded expenditure

In 2023/24, Council intends to borrow a further \$5,417,000 to fund new projects. In the same year, \$1,400,000 of debt repayments are expected to be funded from reserves.

The anticipated weighted average interest rate on gross council debt, estimated to be \$41,216,000 by 30 June 2024, is 3.45%. An increase in the weighted average interest rate on debt, will increase the interest cost, and rates, by \$311,529.

With higher interest rates, and net debt approaching its net debt to revenue ratio limit, it is recommended that loan-funded expenditure is reviewed to ensure that each project has strong support from the community or that the expenditure is an essential priority. All capital projects budgeted for in the 2023/24 year were reviewed at the Council workshop on 23 March 2023.

Loan funded expenditure budgeted in 2023/24 includes:

District Plan (total cost of \$1.5m spread over three years, legislative requirement to have an active District plan, reforms pending)	\$500,000
Stratford 2035 Projects (total budget of \$4,664,082 in LTP, no funds spent to date, includes purchase of land, development of Broadway and Prospero Place, verandah improvements, Malone Museum)	\$482,300
Council Property upgrades (war memorial carpark upgrade to LED lighting and TET Stadium upgrades)	\$110,000
Council subdivision – land development for residential subdivision	\$1,049,000
Whangamomona Septic Tank	\$121,000
Wastewater upgrades (refer to workshop material 21 March 2023)	\$331,800
Water Supply upgrades (refer to workshop material 21 March 2023)	\$368,900
Stormwater upgrades (refer to workshop material 21 March 2023)	\$533,300
Transport Choices projects (refer to workshop material 18 April 2023)	\$1,540,000
Walking and Cycling Strategy safety improvements (fully loan funded, no subsidy)	\$156,000

If any of these projects were removed from the 2023/24 budget, there is an opportunity to revisit these projects in the preparation of the Long Term Plan 2024-34.

7.3 **Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	No	
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	Yes	Particularly with the forestry differential on the roading targeted rate.

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
	✓	

7.4 **Options**

<p>An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.</p> <ol style="list-style-type: none"> 1. What options are available? 2. For each option: <ul style="list-style-type: none"> • explain what the costs and benefits of each option are in terms of the present and future needs of the district; • outline if there are any sustainability issues; and • explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions? 3. After completing these, consider which option you wish to recommend to Council, and explain: <ul style="list-style-type: none"> • how this option is the most cost effective option for households and businesses; • if there are any trade-offs; and • what interdependencies exist.

Option 1

Approve the draft Annual Plan 2023/24 attached with no further changes.

Option 2

Work through the issues presented in 7.4 of this report and make further variations to the draft Annual Plan 2023/24.

Option 3

Do not approve the draft Annual Plan 2023/24 as presented, due to significant further changes being required.

This option is not recommended as time delays in adopting the draft Annual Plan could cause delays in adopting the Final Annual Plan 2022/23 and may affect the setting of rates from 1 July 2022.

7.5 **Financial**

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

Financial impacts of the decisions have been covered off earlier in this report.

7.6 **Prioritisation & Trade-off**

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

Council will decide on whether to use funds from targeted rate reserves, that have been contributed to the reserve to replace assets in the future, for operational purposes to fund the specific activity they relate to. The amounts proposed to be drawn from the reserves are not expected to put Council in financial distress or cause issues in future as assets require replacing and are a prudent method of rates smoothing.

7.7 **Legal Issues**

- Is there a legal opinion needed?
- Are there legal issues?

Council is legally required to adopt its final Annual Plan 2023/24 by 30 June 2023.

7.8 **Policy Issues - Section 80**

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

N/A

Attachments:

- Appendix 1** Draft Annual Plan 2023/24 Summary / Highlights
Appendix 2 Sample Rates 2023/24
Appendix 3 Draft Annual Plan 2023/24 (full document)



Tiffany Radich
Director – Corporate Services



[Approved by]
Sven Hanne
Chief Executive

Date 2 May 2023

APPENDIX 1

Annual Plan Summary 2023/24

	Rates Increase from 2022/23	% Increase	Change from LTP - 2022/23	% Increase
SWIMMING POOL	\$759,079	5.11%	\$514,719	3.33%
ROADING	\$244,444	1.65%	(\$17,136)	-0.11%
COUNCIL SUBDIVISION	\$190,593	1.28%	\$212,593	1.38%
PARKS AND RESERVES	\$173,541	1.17%	\$181,121	1.17%
DISTRICT PLAN	\$145,838	0.98%	\$96,708	0.63%
RESOURCE CONSENTS	\$104,822	0.71%	\$108,772	0.70%
CIVIL DEFENCE	\$82,540	0.56%	\$134,140	0.87%
AERODROME	\$38,507	0.26%	\$35,727	0.23%
CIVIC AMENITIES	\$30,319	0.20%	(\$63,173)	-0.41%
DEMOCRACY	\$26,403	0.18%	\$24,603	0.16%
CORPORATE SUPPORT	\$24,341	0.16%	\$9,341	0.06%
ENVIRONMENTAL HEALTH	\$18,007	0.12%	\$7,977	0.05%
ALCOHOL LICENSING	\$14,024	0.09%	\$7,574	0.05%
PARKING AND BYLAWS	\$10,667	0.07%	\$18,667	0.12%
STORMWATER	\$7,318	0.05%	\$41,978	0.27%
ANIMAL CONTROL	\$3,542	0.02%	(\$17,938)	-0.12%
HOLIDAY PARK	\$216	0.00%	(\$24)	0.00%
PENSIONER HOUSING	\$207	0.00%	\$8,267	0.05%
RENTAL PROPERTIES	(\$6,058)	-0.04%	(\$7,358)	-0.05%
CEMETERIES	(\$7,244)	-0.05%	(\$32,734)	-0.21%
COMMUNITY SERVICES	(\$14,859)	-0.10%	(\$30,639)	-0.20%
SOLID WASTE (Rubbish and Recycling)	(\$43,194)	-0.29%	\$55,826	0.36%
FARM	(\$50,886)	-0.34%	(\$147,786)	-0.96%
WATER SUPPLY	(\$53,928)	-0.36%	\$700,532	4.54%
INFORMATION CENTRE	(\$60,818)	-0.41%	(\$31,438)	-0.20%
ECONOMIC DEVELOPMENT	(\$68,551)	-0.46%	(\$211,431)	-1.37%
BUILDING CONTROL	(\$80,419)	-0.54%	\$2,821	0.02%
LIBRARY	(\$81,231)	-0.55%	(\$56,521)	-0.37%
WASTEWATER	(\$86,293)	-0.58%	(\$211,433)	-1.37%
	\$1,320,926	8.90%	\$1,333,754	8.64%

Reconciliation	Total Rates	Rates Increase
Rates - 2022/23	14,844,513	
Rates - 2023/24 - Annual Plan	16,167,812	1,323,299 From Prev Year

	2023/24
Proposed Rates Increase	8.91%
Rates Increase Limit - Financial Strategy	6.00%
	2.91%
Remove/(add) to get to limit	\$ 432,628
Proposed Rates	\$ 16,167,812
Rates Limit - Financial Strategy	\$ 15,735,184
	\$ 432,628
<i>A 1% increase in rates equates to</i>	\$ 148,445
Proposed Net Debt	\$ 28,036
Net Debt Limit - Financial Strategy	\$ 40,430
Should be less than 130%	90%

Comparison to original budget (LTP Year 2) \$'000's

Net Operating	Annual Plan 2024	Annual Plan 2023	Variance	
Total Operating Revenue (excl rates)	14,932	11,625	3,307	28%
Rates	16,168	14,845	1,323	9%
Total Operating Expense	25,165	21,431	(3,734)	17%
Operating Income and Expenses	Annual Plan 2024	Annual Plan 2023	Increase	
User Fees and Charges	3,373	2,820	553	20%
Personnel Costs	5,789	4,780	(1,009)	21%
Finance Costs	1,241	735	(506)	69%
Direct Operating Costs	11,436	10,307	(1,129)	11%
Depreciation	6,699	5,608	(1,091)	19%
Capital Expenditure	Annual Plan 2024	Annual Plan 2023	Increase	
Renewals	5,487	6,813	1,326	-19%
Level of Service	9,921	9,577	(344)	4%
Growth	1,049	1,025	(24)	2%
Gross Debt at Year End	41,216	33,021	8,195	25%
Overheads (actual amount)	Annual Plan 2024	Annual Plan 2023	Variance	
Miranda Street Office	291	241	(49)	20%
IT and Records	904	869	(35)	4%
Fixed Management	184	159	(25)	16%
Pool vehicles	15	34	19	-56%
Chief Executive	759	592	(167)	28%
Corporate Services	1,017	844	(173)	21%
Assets Administration	498	442	(55)	12%
Waters and Rubbish	543	444	(99)	22%
Property and Parks	148	148	0	0%
Environmental Services Administrat	229	211	(19)	9%
Community and Customer Services	400	379	(22)	6%
	4,986	4,362	(624)	14%
Rateable Properties/Units	2023	2022	Increase	
General Rates and Roading	5,021	4,849	172	4%
Solid Waste (Rubbish and Recycling)	2,673	2,648	25	1%
Water - full	3,035	3,021	14	0%
Water - 50%	243	180	63	35%
Wastewater - full	2,697	2,674	23	1%
Wastewater - 50%	204	169	35	21%
UAGC - no of SUIPs	5,135	4,941	194	4%
Forestry Properties	38	26	12	46%
CV of Rateable Properties \$	2023	2022	Increase	
Capital Value	3,569,405,000	3,519,234,900	50,170,100	1%
Capital Value - forestry only	33,057,500	16,640,500	16,417,000	99%
Capital Value - non forestry	3,536,347,500	3,502,594,400	33,753,100	1%
Fixed Rates / Total Rates %	29.0%	29.7%		

APPENDIX 2

PROSPECTIVE SAMPLE RATES 2023/24

	2022/23	2023/24	Change from previous year
	Annual Plan	Annual Plan	
	\$	\$	
<u>Capital Value</u>	<u>\$300,000</u>	<u>\$300,000</u>	
<i>(Includes Services charges)</i>			
Uniform Annual General Charge	815.00	860.00	5.52%
Solid Waste (Rubbish and Recycling)	389.00	367.00	-5.66%
Water Supply	601.00	582.00	-3.16%
Wastewater	355.00	318.00	-10.42%
Roading Rate	294.99	312.74	6.02%
General Rate	426.15	503.19	18.08%
Total Rates (excl TRC)	2,881.14	2,942.93	2.14%
Movement \$		61.79	
Movement %		2.14%	
<u>Capital Value</u>	<u>\$600,000</u>	<u>\$600,000</u>	
<i>(Includes Services charges)</i>			
Uniform Annual General Charge	815.00	860.00	5.52%
Solid Waste (Rubbish and Recycling)	389.00	367.00	-5.66%
Water Supply	601.00	582.00	-3.16%
Wastewater	355.00	318.00	-10.42%
Roading Rate	589.98	625.48	6.02%
General Rate	852.30	1,006.39	18.08%
Total Rates (excl TRC)	3,602.28	3,758.87	
Movement \$		156.59	
Movement %		4.35%	
<u>Capital Value</u>	<u>\$5,000,000</u>	<u>\$5,000,000</u>	
<i>(No services)</i>			
Uniform Annual General Charge	815.00	860.00	5.52%
Roading Rate	4,916.50	5,212.35	6.02%
General Rate	7,102.50	8,386.54	18.08%
Total Rates (excl TRC)	12,834.00	14,458.89	
Movement \$		1,624.89	
Movement %		12.66%	
<u>Capital Value (with Forestry rate)</u>	<u>\$1,000,000</u>	<u>\$1,000,000</u>	
<i>(No services)</i>			
Uniform Annual General Charge	815.00	860.00	5.52%
Roading Rate*	6,910.90	7,305.45	5.71%
General Rate	1,420.50	1,677.31	18.08%
Total Rates (excl TRC)	9,146.40	9,842.76	
Movement \$		696.36	
Movement %		7.61%	
* Rooding Rate based on Forestry Differential collecting \$200,000			
<u>Capital Value</u>	<u>\$500,000</u>	<u>\$500,000</u>	
<i>(No Refuse collection charge)</i>			
Uniform Annual General Charge	815.00	860.00	5.52%

Water Supply	601.00	582.00	-3.16%
Wastewater	355.00	318.00	-10.42%
Roading Rate	491.65	521.23	6.02%
General Rate	710.25	838.65	18.08%
Total Rates (excl TRC)	2,972.90	3,119.89	
Movement \$		146.99	
Movement %		4.94%	
Note: Water consumption charge proposed below			
Water Rate per cubic metre	2.15	2.11	-2.03%



TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI

STRATFORD
DISTRICT COUNCIL

ANNUAL PLAN 2023/24



CONTENTS

OVERVIEW

Purpose of Annual Plan	1
From the Mayor and Chief Executive.....	2
District Profile.....	3
Significant Forecasting Assumptions	5
Changes from 2021-2031 Long Term Plan	7
Annual Plan Disclosure Statement	9
Funding Overview	10
Highlights and Prospective Funding Summary	11
Key Projects	12
Prospective Sample Rates	13
Community Outcomes	14
Opportunities for Māori Contribution to Decision-Making Processes.....	17

COUNCIL ACTIVITIES

Groups of Activities	19
----------------------------	----

Recreation and Facilities

Aerodrome	21
Civic Amenities	23
Library.....	26
Parks, Reserves and Cemeteries	28
Pool Complex	32

Democracy

Community Development

Community Services	38
Economic Development	40
Information Centre	42
Rental and Investment Properties.....	44

Environmental Services

Building Services	49
Planning.....	51
Community Health and Safety	53
Civil Defence and Emergency Management.....	57

Roading

Stormwater

Wastewater (Sewerage)

Solid Waste

Water Supply

Council Controlled Organisations

Percy Thomson Trust.....	82
--------------------------	----

FINANCIAL STATEMENTS

Prospective Statement of Comprehensive Revenue and Expenses.....	84
Depreciation by Group of Activities	85
Prospective Statement of Financial Position	86
Prospective Statement of Changes in Net Assets/Equity	87
Prospective Cash Flow Statement	88
Prospective Statement of Net Public Debt.....	89
Prospective Statement of Movements in Reserves....	90
Capital Expenditure Programme	94
Prospective Accounting Policies.....	96
Funding Impact Statement	109
Balancing the Budget	125
Fees and Charges 2023/24.....	128

PURPOSE OF ANNUAL PLAN

The purpose of this document is:

- to describe the annual budget and funding impact statement for the year to which the annual plan relates; and
- to describe any variation from the financial statements and funding impact statement included in the local authority's Long Term Plan in respect of the year; and
- to support the Long Term Plan in providing integrated decision making and co-ordination of the resources of the local authority; and
- to contribute to the accountability of the local authority to the community; and
- to provide an opportunity for participation by the public in decision-making processes relating to the costs and funding of activities to be undertaken by the local authority.

(Section 95, Local Government Act 2002).

FROM THE MAYOR AND CHIEF EXECUTIVE

Ngā mihi



Neil Volzke, JP
District Mayor



Sven Hanne
Chief Executive



DISTRICT PROFILE

Stratford is located at the junction of State Highway 3 and State Highway 43, in the heart of Central Taranaki, in the North Island of New Zealand.

Stratford is the closest main centre to Egmont National Park, and the gateway to Mt Taranaki, the Manganui Ski Field, Dawson Falls, and the Forgotten World Highway (SH43) which winds its way through east Taranaki to Taumarunui.

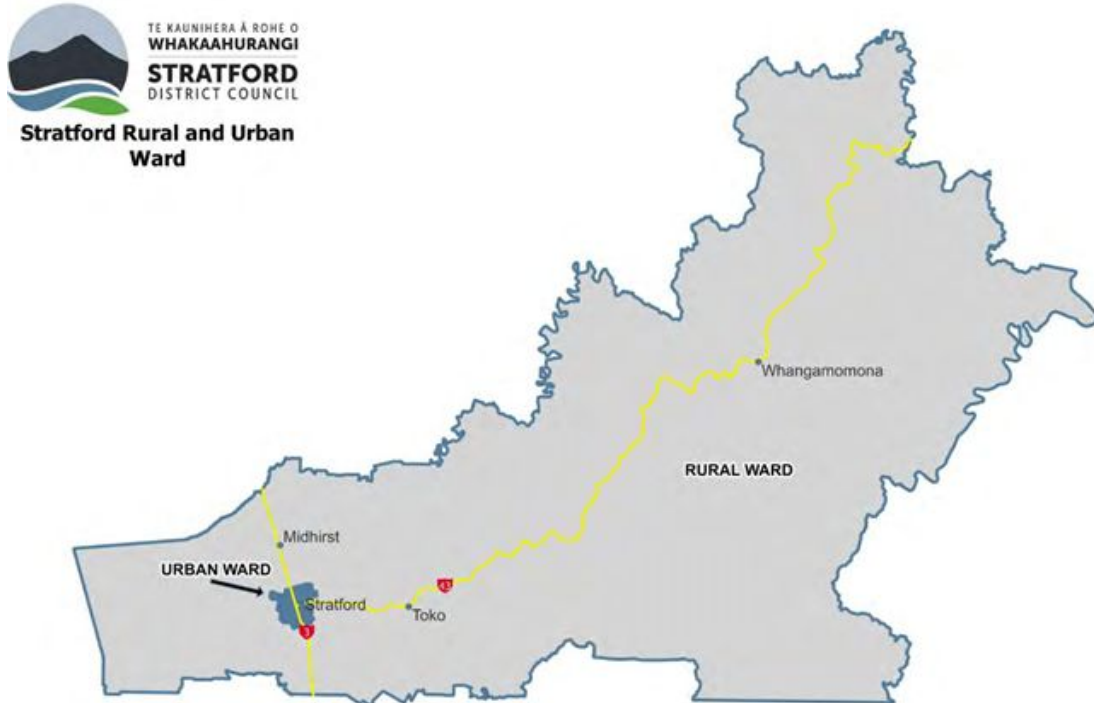
Covering approximately 2,170 square kilometres, it has four distinct regions:

- The alpine and bush environment of the Egmont National Park.
- The dairy farming country of the Egmont ring-plain.
- The frontal hill country. This land lies between the ring plain and the eastern hill country. It is mostly utilised for sheep and beef farming.
- The relatively steep hill-country of eastern Taranaki, some areas of which are farmed mostly for sheep and beef farming, some areas are abandoned farmland which have reverted to bush, other land remains in original bush and other blocks are used for forestry.

Stratford District is one of New Zealand's smallest local authority areas, being the 58th largest district in New Zealand, of 67, based on population estimates.

Stratford District is part of the Taranaki Region. Taranaki has four Councils, made up of three territorial authorities and one regional council:

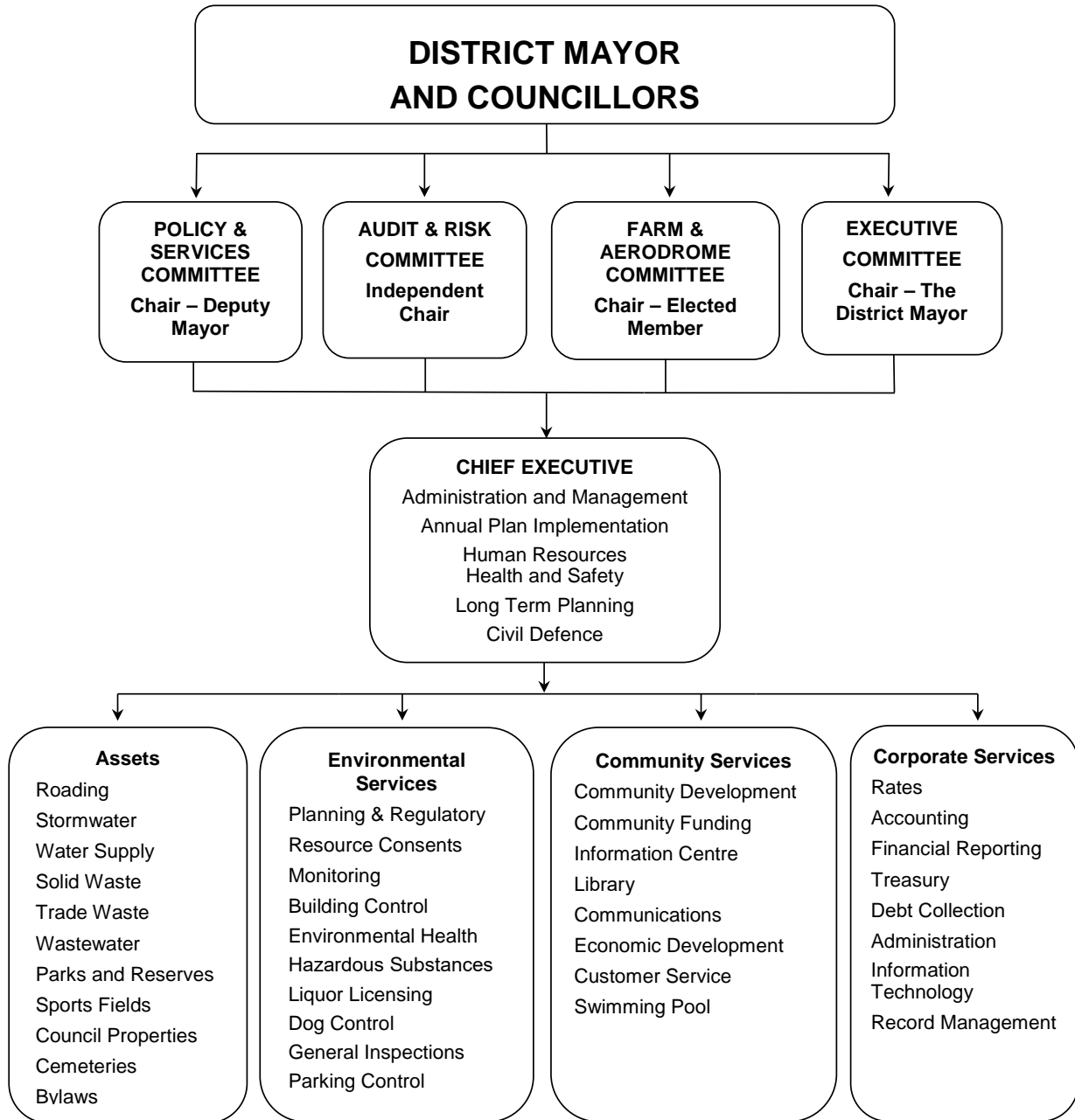
- Taranaki Regional Council
- New Plymouth District Council
- South Taranaki District Council
- Stratford District Council



Māori Ward *at large*

The Stratford District Council is currently represented by 11 Councillors and the Mayor. Stratford district is divided into three wards – an urban ward (6 Councillors), a rural ward (4 Councillors) and a māori ward (1 Councillor). The Council has no community boards.

The Council has one Council Controlled Organisation (CCO), the Percy Thomson Trust, with control through the ability to appoint more than half of the trustees. The Trust is registered as a charitable trust, and therefore exempt from income tax.



SIGNIFICANT FORECASTING ASSUMPTIONS

Interest

The interest on borrowings is based on the rate of 3.45% and 3.37% on investments.

External Funding

The Funding Assistance Rate (FAR) government roading subsidy is forecast to be 61% in 2023/24. The roading budget was adjusted for the Annual Plan as a result of the funding decision made by Waka Kotahi (NZTA) in August 2021.

Revaluation of Assets

It is assumed that the value of Council assets will be consistent with the most recent asset valuation. Assets are revalued every three years, with the last asset revaluation for three waters assets being in 2021/22, roading in 2020/21, and for property assets in 2022/23.

Capital Expenditure

Council has forecast for \$16,168,000 of capital expenditure in the 2023/24 Annual Plan.

The key risk is that the Council is unable to deliver the works programmes as outlined. If the risk occurs then this creates a wave and backload of work, in particular continued delays in the delivery of renewals and upgrades, subsequently that may impact on the achievement of levels of service, potential increased costs from delays and risks to the continuity and delivery of services with the risks of assets failing before they can be replaced. This also comes with the risk that Council rates and borrows to fund a program that can't be delivered in the budgeted timeframe.

Contractor Availability

The ability of Council to deliver many core infrastructure services as well as parks, reserves, cemeteries, and property maintenance depends on the ability of contractors to deliver to agreed expectations. An effective procurement process also relies on there being an adequate number of contractors to bid for Council work, enabling a more competitive process – not just on price but quality of delivery. The inability to get contractors for particular projects has affected the previous capital expenditure programme completion rates due to the significant number of shovel ready projects in the region and nationally.

There is a moderate to high level of risk that there will be a shortage of contractors or that contractors will not deliver to the agreed standards and specifications within the agreed time.

Asset Life

The remaining useful lives of Council assets are recorded in the individual Asset Management Plans and have been taken from the most recent Independent Asset Revaluation.

There is a medium to high level of uncertainty about the expected useful lives which is based upon estimates by actual performance, industry standards, engineer estimates, and valuers. Plant, equipment and infrastructural assets lives range from 2 years to 120 years and were determined either upon initial recognition, or at the asset revaluation cycles. Depreciation and interest costs would increase if replacement capital expenditure was required earlier than anticipated. However, these impacts could be mitigated as capital projects could be reprioritised in the event of early expiration of assets. It is also possible for assets to last longer than their estimated useful life, again mitigating the effects of asset failure before the expected date. Service disruption may occur where assets fail before their useful life, however, Council are very responsive when it comes to ensuring the core infrastructure services are maintained and operated with minimal disruption. If the three waters reforms were to proceed and Council's water assets are amalgamated into a larger entity, the situation may be different and less priority may be given to restoration of core services in an unplanned event.

There is a low level of uncertainty that Council activities will change and result in decisions not to replace existing assets. Where a decision is made not to replace an asset, this will be factored into capital projections. Council has a comprehensive asset management planning process in place to ensure there is an efficient renewal program.

Legislative Reform

Resource Management Act reform – The Government is repealing the Resource Management Act (1991) and enacting new laws to transform the way we manage the environment. The intention is to repeal the RMA through three bills. Two of these bills are now before Parliament and are at the select committee stage. This means that any decisions relative to amendments, updates or replacements of our District Plan need to consider the costs of these processes against the risk arising from these reforms, particularly in the light of a parliamentary election later this year, which adds further uncertainty to this process.

Water services reform, previously known as Three Waters reform – As it stands, the water services currently delivered by 67 councils across New Zealand will in the future be provided by 10 publicly owned, specialised water service entities. Drinking water, wastewater and most aspects of stormwater management will start to be delivered by the Water Service Entities from early 2025 and at the latest by 1 July 2026. While legal ownership will remain with councils, each Water Service Entity will be operationally and financially independent from local councils. The water services entity proposed for Taranaki includes the water services currently provided by New Plymouth District Council, South Taranaki District Council and Stratford District Council. Given the recent re-design of these reforms and the upcoming parliamentary election later this year, the final outcome of these reforms remains somewhat unclear.

Climate Change

Climate change is expected to affect the Stratford district over the short to long term through an increase in the frequency and intensity of storm events, and a change in rainfall patterns producing more extreme weather events, and an increase in drought events.

Extreme weather events and heavy rainfall would see increases in flooding, landslides, avalanches and mudslides during heavy rainfall events while on the flip side a lack of rain during summer months could see prolonged periods of drought. Both extremes place increased pressure on government, private flood insurance schemes, and disaster relief.

Council responds to and plans for impacts of climate change as part of asset management practices by monitoring NIWA data in order to plan for and make adjustments to infrastructure where and when needed. Where adjustments are needed they are undertaken through new works and/or asset replacement.

Covid-19

No impact has been factored into the Annual Plan budgets as a result of the Covid-19 pandemic and Council does not anticipate any further lockdowns. There is a low to medium level of uncertainty for this assumption, as the 2020 lockdown did not have a significant impact financially on Council, and is unlikely to occur again now that the Covid-19 vaccine is being administered in New Zealand.

The current situation is indicating only a minor impact overall on the Stratford District Council as a result of Covid-19. Of Council's total revenue, a low portion (10%) is reliant on user fees and charges, the remainder is made up of rates revenue and Waka Kotahi funding.

The district is also more reliant on industries that haven't been majorly negatively impacted by the effects of Covid-19 such as agriculture, education, health care and other day to day necessity industries.

Rating Base Information

The projected number of rating units within the district of the local authority at the end of the preceding financial year is 5,115.

The projected total capital value of rating units within the district of the local authority at the end of the preceding financial year is \$3,563,405,000.

The projected total land value of rating units within the district of the local authority at the end of the preceding financial year is \$2,122,055,000.

CHANGES FROM 2021-2031 LONG TERM PLAN

Introduction

The purpose of this Annual Plan is to outline the financial budget for the 2023/24 year, identify any changes from the 2021-2031 Long Term Plan (LTP), contribute to the accountability of the Council to its community, and extend opportunities for participation by the public in decision-making processes.

Leadership

The community priorities strongly indicated that Council is expected to take a leadership role in areas not considered core services of Council, including health, education and social support. Council will continue to be a strong advocate for the District, and will, where appropriate, provide a co-ordination and facilitation role to ensure services are delivered to the community. Elected members will continue to participate in many community organisations, providing a two way communication channel between community groups and Council.

Financial Trends

This Plan is built around a continuation of the activities within the LTP, on the premise of ensuring retention of the core services and facilities of Council and the Stratford District, and maintenance of existing levels of service.

The LTP signalled rating revenue for 2023/24 of \$15,443,000 (including water by meter revenue); this Annual Plan rates requirement is \$16,168,000.

Variations

A simple comparison table between what the LTP said for 2023/24 and what this Annual Plan says is (figures in \$1,000's):

ITEM	LTP	ANNUAL PLAN
	\$000	\$000
Total Rates (GST exclusive)	\$15,443	\$16,168
General Rate	\$4,819	\$5,197
Roading	\$3,344	\$3,410
Uniform Annual General Charge (UAGC)	\$3,490	\$3,823
Solid Waste (Rubbish and Recycling)	\$801	\$853
Water Supply	\$1,966	\$2,056
Wastewater (Sewerage)	\$1,021	\$810
Total Debt	\$39,211	\$41,216
% Total Rates Revenue Increase	4.23%	8.91%
% Uniform Fixed Rates (UAGC and Solid Waste (Rubbish an	27.87%	28.93%
Debt Servicing as a % of Operating Revenue	4.66%	3.99%
Debt as a % of Operating Revenue	139.34%	132.53%
Debt/Equity Ratio	162.16%	127.05%

The variations in charges for 2023/24 as projected in the LTP and as calculated in this Annual Plan, are listed below.

Rate	2021 - 2031 LTP		Variation (Less)
	Projection 2023/24	Annual Plan 2023/24	
General Rate cents/\$ of Capital Value	0.15938	0.16773	0.00835
Roading cents/\$ of Capital Value	0.11061	0.10457	(0.00604)
Roading - forestry only	0.11061	0.69576	0.58515
UAGC	\$817	\$860	\$42
Solid Waste (Rubbish and Recycling)	\$350	\$367	\$17
Water Supply	\$420	\$582	\$161
Wastewater 1 Closet	\$407	\$318	(\$89)
2 Closets	\$611	\$477	(\$134)
3 Closets	\$814	\$636	(\$178)
4 Closets	\$916	\$715	(\$200)
5 Closets	\$1,018	\$795	(\$223)
6 Closets	\$1,119	\$874	(\$244)
7 Closets	\$1,221	\$954	(\$267)
8 + Closets	\$1,323	\$1,033	(\$289)

ANNUAL PLAN DISCLOSURE STATEMENT

Annual Plan disclosure statement for the year ending 30 June 2024.

What is the purpose of this statement?

The purpose of this statement is to disclose the council's planned financial performance in relation to various benchmarks to enable the assessment of whether the council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the **regulations**). Refer to the regulations for more information, including definitions of some of the terms used in this statement. These can be viewed on www.legislation.govt.nz under Local Government (Financial Reporting and Prudence) Regulations 2014.

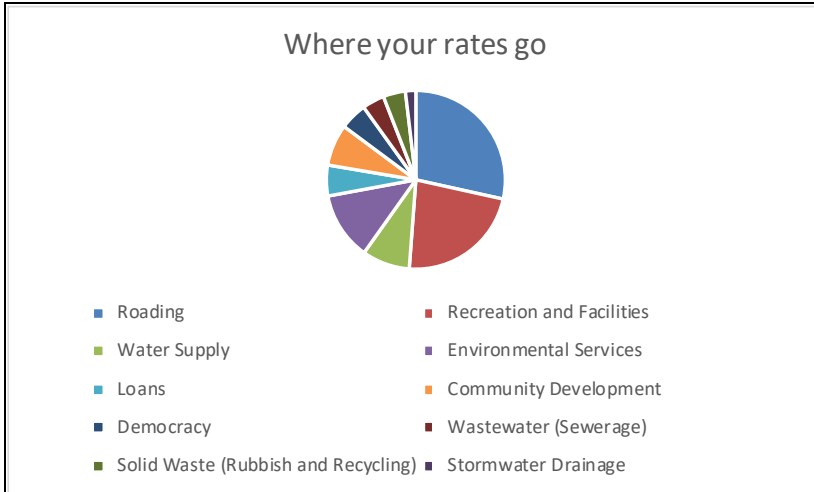
Benchmark	Limit	Planned	Met
Rates Affordability Benchmark			
• Income	<\$15,735,184	\$16,168,000	No
• Increases	<6%	8.91%	No
Debt Affordability Benchmark			
Net debt to operating revenue	<\$40.4 million	\$35.2 million	Yes
Balanced budget benchmark	>100%	124%	Yes
Essential services benchmark	>100%	289%	Yes
Debt servicing benchmark	<10%	4.0%	Yes

FINANCIAL TERMINOLOGY

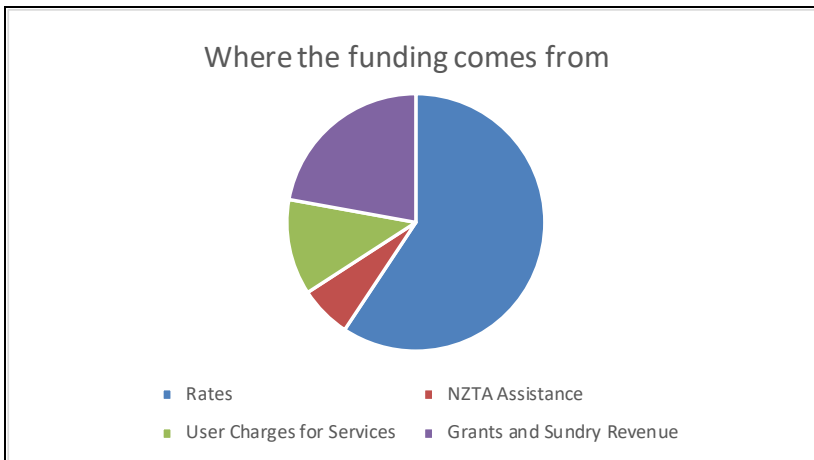
Net Surplus	The difference between Revenue and Operating Expenses, where Revenue is higher.
Net Deficit	The difference between Revenue and Operating Expenses, where Operating Expenses is higher.
Gross Debt	This is the total amount of external borrowings. <i>Borrowings</i> and <i>Debt</i> is used interchangeable with gross debt.
Net Debt	This is the total amount of external borrowings, less liquid financial investments including term deposits with registered banks and the loan to the Stratford Agricultural and Pastoral Association.

FUNDING OVERVIEW

Where your rates go: 2023/24



Where the funding comes from: 2023/24



HIGHLIGHTS

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Rates Revenue	14,845	15,443	16,168	(725)
Rate Increase (including CPI)	6.41%	4.23%	8.91%	-4.68%
Public Debt	33,021	39,211	41,216	(2,005)
Net Debt per head of population	\$3,097	\$3,872	\$3,904	(32)
Net Debt per ratepayer	\$6,193	\$7,837	\$7,725	112
Interest expense / Total Revenue	2.8%	2.6%	4.0%	-1.37%
Rates Revenue	14,845	15,443	16,168	(725)
User Charges for Services and Other Revenue	3,104	3,015	3,751	(736)
Sale of land	0	3,274	0	3,274
Subsidies and Grants	8,521	5,723	11,181	(5,458)
Total Revenue	26,470	27,455	31,100	(3,645)
Total Operating Expenditure	21,431	23,420	25,165	(1,745)
Capital Expenditure	17,415	10,183	16,457	(6,274)
Operating Expenditure by Activity Group				
Recreation and Facilities	4,383	5,215	6,030	(815)
Democracy	1,243	1,258	1,303	(45)
Community Development	1,776	1,551	1,995	(444)
Environmental Services	2,412	2,681	3,255	(574)
Roading	6,751	6,914	7,556	(642)
Stormwater Drainage	437	394	499	(105)
Wastewater (Sewerage)	1,097	1,110	1,063	47
Solid Waste (Rubbish and Recycling)	1,050	933	1,062	(129)
Water Supply	2,160	1,991	2,293	(302)
Total Operating Expenditure	21,309	22,047	25,055	(3,008)
Revenue Increase (including CPI)	6.41%	4.23%	8.91%	-4.68%
Rates per Head of Population	\$1,502	\$1,563	\$1,598	-\$35
Public Debt per Head of Population	\$3,342	\$3,969	\$4,073	-\$104

PROSPECTIVE FUNDING SUMMARY

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
The Funding Summary shows that Council requires:				
TOTAL RATES REVENUE REQUIRED	14,845	15,443	16,168	(725)
TOTAL RATES REVENUE INCREASE	6.41%	4.23%	8.91%	-4.68%
Uniform Annual General Charge (UAGC)	3,501	3,490	3,823	(333)
Section 21 Rating Percentage Cap	29.71%	27.87%	29.01%	-1.14%
Targeted Rates				
Water Supply	2,110	1,966	2,056	(90)
% Increase	11.15%	7.42%	8.30%	-0.88%
Solid Waste (Rubbish and Recycling)	896	801	853	(52)
% Increase	28.72%	2.74%	22.60%	-19.86%
Wastewater	896	1,021	810	211
% Increase	1.69%	3.69%	-8.11%	11.80%
Roading	3,095	3,344	3,410	(66)
% Increase	3.44%	10.50%	13.98%	-3.48%
Community Centres	18	18	18	(0)
% Increase	0.00%	0.00%	0.00%	0.00%
Sub-Total for Targeted Rates	7,014	7,150	7,147	3
General Rate	4,347	4,819	5,197	(394)
Average % Increase	-6.44%	2.09%	-6.20%	8.29%

KEY PROJECTS IN 2023/24

Civic Amenities

- Stratford 2035
- Pensioner Housing Healthy Homes upgrade
- Upgrade to LED lights in War Memorial Centre carpark

Parks, Reserves and Cemeteries

- Victoria Park drainage upgrade
- Park and walkway development
- Midhirst Cemetery pathway upgrade
- Whangamomona Camping Ground – septic tank installation

Rental and Investment Properties

- Landscaping and riparian planting at the farm
- Water supply and trough upgrade at the farm.

Council Projects

- Subdivision and land development

Planning

- District Plan review commences

Roading

- Work will continue in accordance with NZTA budgets and guidelines

Stormwater

- Reticulation upgrades and safety improvements will continue
- Silt retention lake bypass

Wastewater

- Reticulation renewals will continue
- Reticulation safety improvements
- Infiltration renewals

Solid Waste

- Transfer station building upgrades.

Water Supply

- Reticulation renewals will continue
- New rider mains to be installed
- New water meters to be installed
- Hydrants and laterals to be renewed
- Pressure reducing and zoning valves to be installed

PROSPECTIVE SAMPLE RATES FOR 2023/24

	2022/23 Annual Plan \$	2023/24 Annual Plan \$	Change from previous year
Capital Value <i>(Includes Services charges)</i>	\$300,000	\$300,000	
Uniform Annual General Charge	815.00	860.00	5.52%
Solid Waste (Rubbish and Recycling)	389.00	367.00	-5.66%
Water Supply	601.00	582.00	-3.16%
Wastewater	355.00	318.00	-10.42%
Roading Rate	294.99	312.74	6.02%
General Rate	426.15	503.19	18.08%
Total Rates (excl TRC)	2,881.14	2,942.93	2.14%
Movement \$		61.79	
Movement %		2.14%	
Capital Value <i>(Includes Services charges)</i>	\$600,000	\$600,000	
Uniform Annual General Charge	815.00	860.00	5.52%
Solid Waste (Rubbish and Recycling)	389.00	367.00	-5.66%
Water Supply	601.00	582.00	-3.16%
Wastewater	355.00	318.00	-10.42%
Roading Rate	589.98	625.48	6.02%
General Rate	852.30	1,006.39	18.08%
Total Rates (excl TRC)	3,602.28	3,758.87	
Movement \$		156.59	
Movement %		4.35%	
Capital Value <i>(No services)</i>	\$5,000,000	\$5,000,000	
Uniform Annual General Charge	815.00	860.00	5.52%
Roading Rate	4,916.50	5,212.35	6.02%
General Rate	7,102.50	8,386.54	18.08%
Total Rates (excl TRC)	12,834.00	14,458.89	
Movement \$		1,624.89	
Movement %		12.66%	
Capital Value (with Forestry rate) <i>(No services)</i>	\$1,000,000	\$1,000,000	
Uniform Annual General Charge	815.00	860.00	5.52%
Roading Rate*	6,910.90	7,305.45	5.71%
General Rate	1,420.50	1,677.31	18.08%
Total Rates (excl TRC)	9,146.40	9,842.76	
Movement \$		696.36	
Movement %		7.61%	
* Roading Rate based on Forestry Differential collecting \$200,000			
Capital Value <i>(No Refuse collection charge)</i>	\$500,000	\$500,000	
Uniform Annual General Charge	815.00	860.00	5.52%
Water Supply	601.00	582.00	-3.16%
Wastewater	355.00	318.00	-10.42%
Roading Rate	491.65	521.23	6.02%
General Rate	710.25	838.65	18.08%
Total Rates (excl TRC)	2,972.90	3,119.89	
Movement \$		146.99	
Movement %		4.94%	
Note: Water consumption charge proposed below			
Water Rate per cubic metre	2.15	2.11	-2.03%

COMMUNITY OUTCOMES

Vision

Council has spent time reviewing its vision statement for the district and will aspire to be: A vibrant, resilient, and connected community – in the heart of Taranaki

Community Outcomes

To the deliver the vision we will develop strategies, policy and procedures that facilitate and encourage:

- Vibrant Community
- Sustainable Environment
- Connected Communities
- Enabling Economy

Council has a role on behalf of the community it represents in planning, delivering and monitoring parts of this vision.

Council has held workshops to refine the outcomes to better reflect what is important to Stratford. These are then used to provide direction and inform Council on service delivery and use of resources. These community outcomes are:

COMMUNITY OUTCOME	WHAT COUNCIL WILL DO
Vibrant community (Insert Icon)	<ul style="list-style-type: none"> • We celebrate and embrace our community’s cultures and traditions • We tell our unique story • We develop strong relationships with iwi, hapu and marae
Sustainable environment (Insert Icon)	<ul style="list-style-type: none"> • Our natural resources can be enjoyed now and by future generations. • We are committed to working towards zero waste • We have well planned and resilient infrastructure that meets the current and future needs of the district • We aim to understand and support Te Ao Māori values and principles
Connected communities (Insert Icon)	<ul style="list-style-type: none"> • Our neighbourhoods are safe and supported • We enable positive healthy lifestyles, through access to health, social and recreation services • We have a strong sense of belonging • We value opportunities to be involved and work together as a community
Enabling economy (Insert Icon)	<ul style="list-style-type: none"> • We are a welcoming and business friendly district • We encourage a strong and diverse local economy • We promote opportunities to visit, live and invest in the district • We support economic opportunities for Māori

The group of activities contribute predominantly to the following community outcomes:

Activities	Vibrant community (Insert Icon)	Sustainable environment (Insert Icon)	Connected communities (Insert Icon)	Enabling economy (Insert Icon)
Recreation and Facilities	✓	✓	✓	✓
Community Development	✓		✓	✓
Democracy	✓	✓	✓	✓
Environmental Services		✓	✓	✓
Roading			✓	✓
Stormwater		✓		✓
Wastewater		✓		✓
Solid Waste		✓		✓
Water Supply		✓		✓

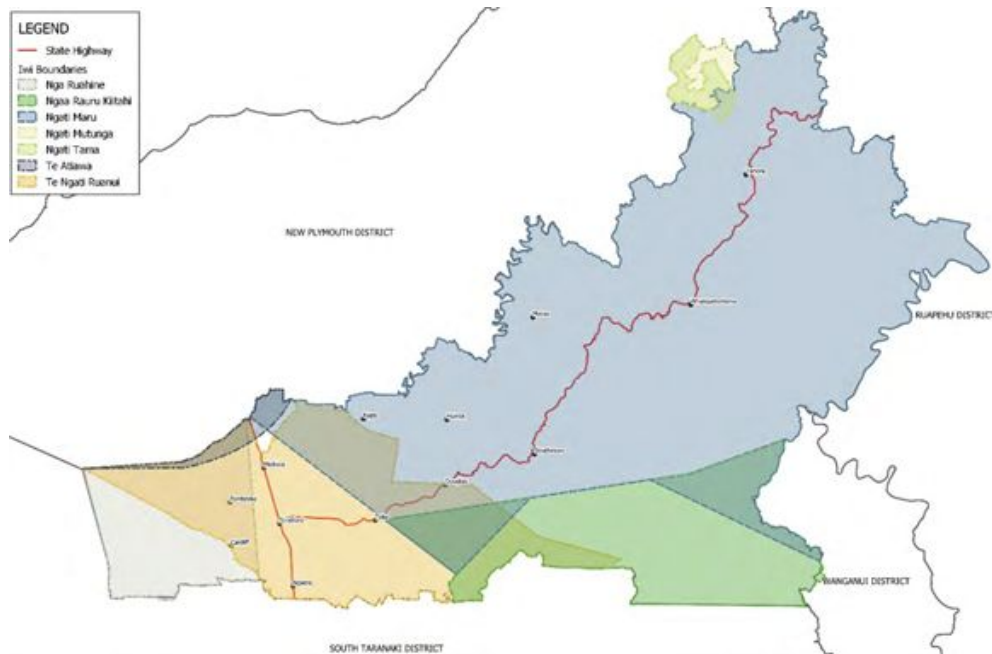
The activities meet the purpose of the Local Government four well-beings as follows:

Activities	Cultural	Social	Economic	Environmental
Aerodrome		✓	✓	✓
Civic Amenities	✓	✓		
Library	✓	✓		
Parks, Reserves and Cemeteries	✓	✓		✓
Pool Complex	✓	✓	✓	
Democracy	✓	✓	✓	✓
Community Services	✓	✓		
Economic Development	✓		✓	
Information Centre	✓	✓	✓	
Rental and Investment Properties		✓	✓	
Building Services			✓	✓
Planning			✓	✓
Community Health and Safety			✓	
Civil Defence and Emergency Management		✓	✓	✓
Roading		✓	✓	
Stormwater	✓	✓	✓	✓
Wastewater	✓	✓	✓	✓
Solid Waste		✓	✓	✓
Water Supply	✓	✓	✓	✓

OPPORTUNITIES FOR MĀORI CONTRIBUTION TO DECISION MAKING PROCESSES

As a Council, we recognise the special position of tangata whenua and the important role Māori have to play in Council's decision-making processes and aim to build and grow mutually beneficial, positive relationships with iwi and hapu situated within the Stratford District.

We acknowledge the following seven iwi as tangata whenua within the Stratford District. These are Ngāti Ruanui, Ngāruahine, Ngāti Maru, Ngāti Mutunga, Ngāti Tama, Ngā Rauru and Te Atiawa. Council also recognises the role of Whakaahurangi Marae within the district.



Council provides opportunities for Māori contribution to decision making in the following ways:

Statutory

Section 81 of the Local Government Act, 2002 requires Council to provide opportunities for Māori to participate in Council decision-making and consider ways we can foster the development of Māori capacity to contribute to Council's decision-making. The Resource Management Act 1991 places further requirements on Council to support Māori participation and capacity in contributing to its decision making processes.

Significance and Engagement

The Significance and Engagement Policy sets out how Council will determine the significance of an issue, proposal, or decision and the level of engagement required with key stakeholders including iwi. This ensures a consistent approach is used when considering Māori contributions to Council's decision-making. Council acknowledges its unique relationship with Māori and supports this through:

- Establishing and maintaining processes to provide opportunities for Māori to contribute to decision-making;
- Taking into account the relationship Māori have with their ancestral land, water, sites, waahi tapu, and other taonga, when a significant decision relates to land or a body of water;
- Building ongoing relationships with Māori to enable early engagement in the development of appropriate plans and policies.

Internal Capacity

To enable and enhance effective engagement of Maori in decision making processes Council has committed resource to support and guide its interactions with Māori, with a focus on building the cultural competency of our staff and elected members. This includes ensuring training on Te Ao Māori is available and supported, including basic te reo Māori, tikanga, local history, and relevant legislation. This enhances staff confidence and skills in engaging with Māori to establish and manage effective relationships.

Working Together

Council values its relationship with mana whenua, demonstrated through involvement in significant community events such as the Puanga and te wiki o te reo Māori celebrations, through active engagement in the development of new recreational facilities as well as policy and bylaw adoption processes. Cooperation is also directly benefiting from iwi being increasingly included in regional groups such as the Taranaki Regional Executive Group, Ngā Kaiwhakatere o Taranaki and Civil Defence.

Going forward Council is committed to adopt a more formal approach to further enable Māori in decision making by having regular liaison meetings, at both governance and operational levels, and by establishing a Māori engagement framework with local iwi.

Governance

In 2021 Council adopted a bilingual name Te Kaunihera a Rohe o Whakaahurangi Stratford District Council, and is looking forward to continuing the conversation around bilingual language use across Council operations, services and facilities moving forward.

In May 2021 Council adopted to include a Maori Ward for the 2022 and 2025 local body elections.

COUNCIL ACTIVITIES

Groups Of Activities

As required by the Local Government Act 2002, Council has grouped the services it provides into the following groups of activities:

GROUP	ACTIVITY	SERVICES
Recreation and Facilities	Aerodrome	
	Civic Amenities	Civic Amenities & Toilets Pensioner Housing
	Library Parks, Reserves & Cemeteries Pool Complex	
Democracy	Democracy	Democracy Corporate Support
Community Services	Community Development	
	Economic Development	
	Information Centre	
	Rental & Investment Properties	Farm Holiday Park Rental Properties
Environmental Services	Building Services	
	Planning	District Plan Resource Consents
	Community Health And Safety	Food and Health Alcohol Licensing Parking and Other Bylaws Animal Control
	Civil Defence and Emergency Management	
Roading	Roading	Construction, maintenance and renewal of roads, footpaths and associated infrastructure.
Stormwater	Stormwater	Construction and renewal of stormwater infrastructure.
Wastewater (Sewerage)	Wastewater	Construction, maintenance and renewal of waste water network and treatment facilities.
Solid Waste	Waste Management	Kerbside collection of refuse and recycling and operation of the transfer station.
Water Supply	Water Supply	Construction, maintenance and renewal of water treatment plants and water reticulation network.

Disclosure of significant negative effects on well-being

The Council is required to identify and disclose any activities undertaken to promote specific community well-beings which have potentially significant adverse effects for other outcomes.



Recreation and Facilities



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Annual Plan 2023-24

RECREATION AND FACILITIES

AERODROME

1.1 What We Do

Council owns the aerodrome to make provision for local air transport, recreation and light commercial needs. The aerodrome is situated at Flint Road and has two grassed runways.

1.2 Why We Do It

This activity contributes to the community outcomes of:

- Connected Communities – by providing an alternative transport route for people to connect to the district.
- Enabling Economy – promotes district opportunities for economic growth by increasing accessibility.

1.3 Significant Negative Effects

The Aerodrome activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social & environmental - The Aerodrome activity has the potential to negatively impact on the social and environmental well-being of the local community through noise. To mitigate this, the aerodrome is located in a rural area and Council owns the farm surrounding the aerodrome which serves as a buffer zone.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year3 2023/24	2021/22	
The aerodrome meets the needs of users	A high level of satisfaction amongst the users with the condition and maintenance of the aerodrome	>70%	Not Achieved - 50%	Annual aerodrome user survey.
The aerodrome is used by the Stratford community and visitors.	Number of aircraft movements during the year.	>3,500	Not Achieved - 1,606	Annual AIMM compliance reporting

1.5 Key Future Projects

There are no future projects associated with the Aerodrome activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	101	105	140	(35)
Revenue	27	27	27	0
Net Cost of Service	74	77	113	(35)
EXPENDITURE				
Operating Costs	69	70	105	(35)
Depreciation	6	6	6	0
Overheads	27	29	30	(1)
Total Operating Expenditure	101	105	140	(36)
Capital Expenditure	0	0	0	0
Total Expenditure	101	105	140	(36)
FUNDED BY:				
Charges for Services	27	27	27	(1)
Revenue	27	27	27	(1)
General Rates	73	76	112	(36)
Transfer from Reserves	0	0	0	0
Other Funding	1	1	1	(0)
Total Funding	101	105	140	(36)

CIVIC AMENITIES

1.1 What We Do

Council's Civic Amenities include a range of facilities that are fairly typical of a rural area and service town:

- Council Office (Miranda Street)
- War Memorial Centre
- TET Multi Sports Centre
- Pensioner Housing
- Centennial Rest Rooms
- Clock Tower (Glockenspiel)
- Bus Shelters
- Hall of Remembrance
- Public Toilets
- Rural Halls
- Security Cameras
- Structures/Beautification
- Transfer Station

1.2 Why We Do It

Council owns Civic Amenities to provide a community good or core civic functions, some of these are provided by Council because no other agencies are able or willing to provide them.

This activity contributes to the achievement of the District's civic, social and cultural needs.

This activity contributes to the community outcomes of:

- Vibrant Community
- Connected Communities

1.3 Significant Negative Effects

There are no significant negative effects associated with the Civic Amenities activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year3 2023/24	2021/22	
To provide facilities that are well maintained and utilised.	Buildings legally requiring a Building WoF have a current Building WoF at all times.	100%	Achieved – 100%	Building WoF records
	Annual booking of War Memorial Centre.	>500	Not Achieved – 379	Booking records
	Annual booking of Centennial Restrooms.	>200	Achieved – 246	Booking records
To provide suitable housing for the elderly.	Percentage of resident satisfaction.	>89%	Not Achieved – 73%	Annual Survey of Pensioner Housing tenants.
	Annual Occupancy rate.	>95%	Achieved – 100%	Tenancy records.
To provide clean, well maintained toilet facilities.	Percentage of Stratford District residents satisfied with overall level of service of toilets.	>80%	Not Achieved – 68%	Annual Residents Survey

1.5 Key Future Projects

Project	Category	2023/24
Stratford 2035 Projects	Level of Service	\$482,345
TET Multi Sports Centre	Level of Service	\$52,400
War Memorial Centre carpark upgrade to LED Lights	Level of Service	\$57,600
Pensioner Housing – Healthy Homes Upgrade	Level of Service	\$29,500

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

Civic Amenities

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	1017	1110	1,089	21
Revenue	52	54	54	(0)
Net Cost of Service	964	1056	1,035	20
EXPENDITURE				
Operating Costs	386	335	379	(44)
Interest	27	40	27	13
Depreciation	472	592	533	59
Overheads	132	143	149	(6)
Total Operating Expenditure	1017	1110	1,089	21
Principal Loan Repayments	49	72	31	41
Capital Expenditure	575	596	595	(0)
Total Expenditure	1641	1778	1,717	62
FUNDED BY:				
Charges for Services	52	54	54	0
Revenue	52	54	54	0
General Rates	722	817	752	65
Targeted Rates	18	17	18	(1)
Grants and Donations	0	0	0	0
Depreciation funded from Reserves	219	215	257	(42)
Loan Funding - Capital	571	592	592	(0)
Transfer from Reserves	52	75	34	41
Other Funding	5	8	7	1
Total Funding	1641	1778	1,717	62

Pensioner Housing

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	143	131	159	(27)
Revenue	79	87	77	(10)
Net Cost of Service	64	45	82	(38)
EXPENDITURE				
Operating Costs	60	43	64	(21)
Interest	1	0	1	(2)
Depreciation	33	34	37	(3)
Overheads	50	54	57	(3)
Total Operating Expenditure	143	131	159	(29)
Principal Loan Repayments	1	1	1	(1)
Capital Expenditure	0	0	30	(30)
Total Expenditure	144	132	190	(59)
FUNDED BY:				
Charges for Services	79	87	77	10
Revenue	79	87	77	10
General Rates	34	26	34	(8)
Operational Balance from Reserves	30	18	48	(30)
Transfer from Reserves	0	0	0	0
Loan Funding - Capital	0	0	30	(30)
Other Funding	1	1	1	(0)
Total Funding	144	132	190	(59)

LIBRARY

1.1 What We Do

The Stratford District Library is co-located with the Visitor Information Centre (i-SITE) which sees a vibrant, community hub situated in the town centre, Prospero Place. The library provides physical and digital access to a collection of lending material and information resources in a welcoming environment intended for community activities, leisure, social interaction, and study. It promotes creativity and learning through the delivery of public programmes and the provision of support facilities such as the Wi-Fi network and access to equipment and technology.

1.2 Why We Do It

This activity contributes to the district's overall well-being by providing access to reading material, databases and internet services that individuals are unlikely to be able to provide for themselves.

This activity contributes to the community outcomes of:

- Vibrant community
- Connected communities

1.3 Significant Negative Effects

There are no significant negative effects associated with the Library activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To provide a library service which meets the needs of and is being used by Stratford District residents	Number of items (including digital) issued annually	>40,000	Achieved - 57,670	Monthly statistics from Koha
	% of library users satisfied with library services.	>80%	Achieved - 97%	Annual Residents Survey
	Number of people participating in library events and programmes	>1,200	Achieved - 2,436%	Internal attendance records

1.5 Key Future Projects

There are no future projects associated with the Library activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	691	672	605	67
Revenue	14	15	15	0
Net Cost of Service	677	657	590	68
EXPENDITURE				
Operating Costs	375	343	346	(3)
Interest	17	15	26	(10)
Depreciation	85	81	84	(3)
Overheads	214	233	149	84
Total Operating Expenditure	691	672	605	67
Principal Loan Repayments	32	28	31	(3)
Capital Expenditure	0	0	0	0
Total Expenditure	723	700	636	64
FUNDED BY:				
Charges for Services	14	15	15	0
Revenue	14	15	15	0
General Rates	625	600	543	57
Depreciation funded from Reserves	46	47	41	6
Grants and Donations	0	0	0	0
Transfer from Reserves	32	28	31	(3)
Other Funding	6	10	6	4
Total Funding	723	700	636	64

PARKS, RESERVES AND CEMETERIES

1.1 What We Do

Council provides a range of active and passive recreation opportunities that benefit the community's physical, social and personal quality of life. Parks, reserves and cemeteries assets include:

- (i) 36.7 hectares of passive reserves:
 - Gardens, lawns, trees, and amenity street plantings
 - 2 neighbourhood parks and 3 playgrounds

- (ii) 10 hectares of urban active reserves comprising:
 - 2 croquet greens
 - 6 netball/tennis courts
 - 4 rugby fields
 - 1 cricket wicket
 - 2 soccer fields

- (iii) 9.4 hectares of cemeteries
 - 5.1 hectares in 2 operating cemeteries
 - 4.3 hectares in 5 closed cemeteries

- (iv) 14km of walkway including 9 foot bridges.

- (v) 5.4 hectares in 19 esplanade reserves.

- (vi) Accessory structures and buildings:
 - Grandstand at Victoria Park
 - Toilet block at Victoria Park
 - Croquet pavilion at Victoria Park
 - Memorial Gates at Victoria Park
 - Malone Gates at King Edward Park
 - Netball shelters at King Edward Park
 - Stratford Gateway Structures (2)
 - Skate park at Victoria Park
 - Children's Bike Park at Victoria Park
 - Pump Track at Victoria Park
 - Half basketball court at Victoria Park

- (vii) 34.3 hectares in rural domains and reserves.

1.2 Why We Do It

To provide and manage parks, reserves and cemeteries encompassing passive, active and scenic open spaces which contribute towards the desirability and attractiveness in the community.

The Parks and Reserves activity creates and provides a sense of belonging and pride, adding to social, recreational and cultural facilities in the community which are accessible to all.

This activity contributes to the community outcomes of:

- Connected communities
- Sustainable environment

1.3 Significant Negative Effects

There are no significant negative effects associated with the Parks, Reserves and Cemeteries activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic, environmental and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To provide parks, sports fields and other open spaces that meet community demand	Number of complaints and requests for service.	<40	Not Achieved – 141	Reporting against corporate CRM system.
	Percentage of Stratford residents satisfied with:			
	• Parks;	>80%	Achieved – 92%	Annual Residents Survey.
	• Sports fields; and	>80%	Achieved – 83%	Annual Residents Survey.
	• Cemeteries.	>80%	Not Achieved – 70%	Annual Residents Survey.
Safe playgrounds are provided	All playgrounds meet NZ Safety Standards.	No Result (Biennial review)	Not Achieved – the inspection was completed in June 2020	Biennial playground inspection report and records provided from weekly and quarterly compliance checks by contractor.
Foot Bridges are safe.	All foot bridges meet NZ Safety standards.	No Result (Biennial review)	Not Achieved – the inspection was completed in June 2020	Biennial bridge inspection Report

1.5 Key Future Projects

Project	Category	2023/24
Walkway Upgrade	Level of Service	\$20,000
Parks Upgrade	Level of Service	\$13,600
Whangamomona Camp Ground Septic Tank installation	Level of Service	\$121,000
Cemeteries		
Midhirst Cemetery – pathway upgrade	Level of Service	\$31,400

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

Parks & Reserves

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	757	752	933	(180)
Revenue	9	9	9	0
Net Cost of Service	747	743	924	(180)
EXPENDITURE				
Operating Costs	522	498	552	(54)
Interest	8	8	14	(6)
Depreciation	94	104	196	(92)
Overheads	133	143	172	(29)
Total Operating Expenditure	757	752	933	(180)
Principal Loan Repayments	14	14	16	(2)
Capital Expenditure	76	67	155	(88)
Total Expenditure	847	833	1,104	(270)
FUNDED BY:				
Charges for Services	9	9	9	(0)
Revenue	9	9	9	(0)
General Rates	754	746	927	(181)
Grants and Donations	0	34	0	34
Loan Funding - Capital	76	34	155	(121)
Transfer (to) Turf Replacement Reserve	(10)	(10)	(10)	0
Transfer from Reserves	14	14	16	(2)
Other Funding	4	6	7	(1)
Total Funding	847	833	1,104	(270)

Cemeteries

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	187	205	220	(15)
Revenue	104	97	145	48
Net Cost of Service	83	108	74	34
EXPENDITURE				
Operating Costs	121	125	143	(18)
Interest	1	2	3	(1)
Depreciation	7	15	8	7
Overheads	59	64	66	(2)
Total Operating Expenditure	187	205	220	(14)
Principal Loan Repayments	2	4	4	(0)
Capital Expenditure	77	31	31	(0)
Total Expenditure	266	240	255	(14)
FUNDED BY:				
Charges for Services	104	97	145	(48)
Revenue	104	97	145	(48)
General Rates	84	109	76	32
Transfer from Reserves	0	0	0	0
Loan Funding - Capital	77	31	31	(0)
Other Funding	2	3	3	0
Total Funding	266	240	255	(14)

POOL COMPLEX

1.1 What We Do

Wai o Rua - Stratford Aquatic Centre opened in October 2022. Owned and operated by Council, the centre has more than twice the capacity of the old TSB Pool Complex, and is home to an 8-lane 25 metre competition pool, a 20 metre programme and hydrotherapy pool, a learn to swim pool, a toddler pool and a zero-depth splash pad, kitted out with a range of interactive water toys.

1.2 Why We Do It

Council owns the pool to provide aquatic recreation for its residents and visitors. Council has historically adopted the role of provider of a swimming pool complex for the district as there has been no alternative.

The Pool makes a valuable contribution to the overall health and wellbeing of residents and visitors providing diverse recreational activities and enhancing the attractiveness of the district.

This activity contributes to the community outcomes of:

- Vibrant Community
- Connected Communities
- Enabling Economy

1.3 Significant Negative Effects

Wai o Rua - Stratford Aquatic Centre has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social - Cryptosporidia and other pathogens have the potential to cause significant negative health effects. Mitigation of this risk is a critical part of the water filtration and treatment processes.

Social – Chlorine odour has the potential to cause significant negative health effects. The water filtration system used minimises the level of chlorine used, and keeps the chlorine odour at low levels.

Environmental & cultural – Any accidental or uncontrolled discharge of pool water or associated chemicals into the nearby Patea River would have significant negative impacts on the environmental and cultural wellbeing of the river and the community. The design of the facility minimises the risk of this occurring.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2022/23	2021/22	
The pool complex will be a safe place to swim.	Number of reported accidents, possible accidents and similar incidents pa.	<80	Achieved - 25	Reported monthly to Council.
	Compliance with NZS5826:2010 NZ Pool Water Quality Standards.	100%	Achieved - 100%	Water quality register.
	PoolSafe accreditation is met	100%	Achieved - 100%	Annual Reporting
That the pool facilities meet demand.	Percentage of pool users are satisfied with the pool.	>80%	Not Achieved - 77%	Annual Residents Survey.
	Number of pool admissions per annum.	>55,000	Not Achieved - 39,789	Reported monthly to Council.

1.5 Key Future Projects

There are no future projects associated with the Pool Complex activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	1487	1,785	2,883	(1,098)
Revenue	241	291	392	101
Net Cost of Service	1247	1494	2,492	(997)
EXPENDITURE				
Operating Costs	781	846	1,615	(768)
Interest	207	239	403	(164)
Depreciation	291	469	505	(36)
Overheads	208	230	361	(131)
Total Operating Expenditure	1487	1,785	2,883	(1,099)
Principal Loan Repayments	377	435	468	(33)
Capital Expenditure	3410	0	0	0
Total Expenditure	5,274	2,220	3,351	(1,132)
FUNDED BY:				
User Charges	241	291	392	(101)
Revenue	241	291	392	(101)
General Rates	1240	1484	1,999	(515)
Loan Funding - Capital	2010	0	0	0
Grants - Capital	1400	0	0	0
Transfer from Reserves	377	435	946	(511)
Other Funding	6	10	14	(4)
Total Funding	5,274	2,220	3,351	(1,132)



Democracy



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DISTRICT COUNCIL

Annual Plan 2023-24

DEMOCRACY

1.1 What We Do

Democracy

Democracy includes the formal meeting processes, elections and the means for community involvement in the democratic process. The Democracy activity supports the elected members in these roles and ensures the purposes of the Local Government Act 2002 are met.

Corporate Support

Corporate Support provides a range of professional support services to the Council and to agencies closely associated with Council. These services include financial planning, reporting, analysis and advice, the provision of accounting services, secretarial and administrative support and the development and maintenance of management information systems.

1.2 Why We Do It

Council is required by the Local Government Act 2002 to provide a democratic process and manage its funding and administrative services efficiently and responsibly on behalf of the district.

The Democracy activity, by its nature, contributes to all of the desired district well-beings, and community outcomes that Council aims to achieve.

Corporate Support is an internal support function that provides services to other areas of Council to assist them in the delivery of activities. The total costs are allocated to other activity areas.

This activity contributes to the community outcomes of:

- Connected Communities
- Vibrant Communities
- Enabling Economy
- Sustainable Environment

1.3 Significant Negative Effects

There are no significant negative effects associated with the Democracy activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic, environment and cultural well-being

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To provide Democracy services in accordance with statutory deadlines.	Agendas and associated reports for all scheduled meetings are available to interested parties in accordance with statutory timeframes.	100%	Achieved – 100%	Meeting Register.
	All Council meetings are publicly notified in accordance with statutory timeframes.	100%	Achieved – 100%	Meeting Register.
Opportunities for the community to participate in decision making is widely publicised	The community is satisfied with how Council keeps them informed.	>80%	Not Achieved – 79%	Annual Residents Survey.
Ensure accountability documents are prepared and meet statutory requirements.	The Annual Report, Annual Plan and Long Term Plan meet statutory deadlines and receive an unmodified audit opinion.	Achieved	Achieved	Audit Opinion.

1.5 Key Future Projects

Project	Category	2023/24
Computers and peripherals	Replacements	\$131,000
Vehicle replacements	Replacements	\$20,000

Miscellaneous equipment	Replacements	\$20,000
Miranda Street Office		
Furniture replacement	Replacements	\$3,100
Partial roof replacement	Replacements	\$31,400

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

Democracy

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	1243	1258	1,279	(21)
Revenue	0	0	0	0
Net Cost of Service	1243	1258	1,279	(21)
EXPENDITURE				
Operating Costs	558	530	545	(15)
Overheads	685	728	734	(6)
Total Expenditure	1243	1258	1,279	(21)
FUNDED BY:				
UAGC	1223	1225	1,250	(25)
Other Funding	20	33	29	4
Total Funding	1243	1258	1,279	(21)

Corporate Support

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	0	0	24	(24)
Revenue	85	70	85	15
Net Cost of Service	(85)	(70)	(61)	(9)
EXPENDITURE				
Operating Costs				
- Chief Executive's Department	592	598	759	(161)
- Corporate Services Department	844	968	1,017	(49)
Overheads Recovered	(1,436)	(1,565)	(1,751)	186
Total Operating Expenditure	0	0	24	(23)
Capital Expenditure	225	177	206	(29)
Total Expenditure	225	177	230	(52)
FUNDED BY:				
Charges for Services	85	70	85	(15)
Revenue	85	70	85	(15)
UAGC	(85)	(70)	(61)	(9)
Transfer from Reserves	225	177	206	(29)
Total Funding	225	177	230	(52)



Community Development



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STRATFORD
DISTRICT COUNCIL

Annual Plan 2023-24

COMMUNITY DEVELOPMENT

COMMUNITY SERVICES

1.1 What We Do

Community Services encourages and supports groups and individuals in the district to achieve their own goals and outcomes in a sustainable way that benefits the community. It does this by providing information, advice, and support to groups and individuals, through activities such as networking, facilitation, administration support, promotion, advocacy, and event facilitation.

Examples of the current community services activities include:

- Facilitating the Positive Ageing Group and Youth Council
- Coordinating the promotion of school holiday activities
- Administration of community funds including Sport NZ Rural Travel Fund and Creative New Zealand Funding Scheme
- Working with community groups to identify the outcomes they want for the community
- Working in partnership with regional agencies to support the well-being of the community
- Providing community events such as Summer Nights and war memorial commemorations.

1.2 Why We Do It

This activity contributes to the district's well-being by the Council maintaining a general overview of trends in the social well-being of the district. The aim is to actively involve people in building their own sustainable and resilient communities and initiating, usually in conjunction with others, action for enhancement whenever it considers that to be necessary, appropriate and practical.

This activity contributes to the community outcomes of:

- Vibrant community
- Connected communities

1.3 Significant Negative Effects

There are no significant negative effects associated with the Community Services activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic, environment and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year3 2023/24	2021/22	
Event Development that supports and encourages community engagement	Deliver or facilitate community events.	>5	Achieved - 32	Number of events held are recorded
	Percentage of residents feeling a sense of community.	>80%	Not Achieved - 71%	Annual Residents Survey

1.5 Key Future Projects

There are no future projects associated with the Community Services activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	437	455	497	(42)
Revenue	34	34	0	(34)
Net Cost of Service	403	421	496	(75)
<u>EXPENDITURE</u>				
Operating Costs	313	321	383	(62)
Overheads	124	133	113	20
Total Operating Expenditure	437	455	497	(42)
<u>FUNDED BY:</u>				
User Charges/Grants	34	34	0	34
Revenue	34	34	0	34
General Rates	399	415	384	31
Grants and Donations	0	0	107	(107)
Other Funding	4	6	4	1
Total Funding	437	455	497	(42)

ECONOMIC DEVELOPMENT

1.1 What We Do

Council has a leadership role in economic development. This activity supports the development and growth of the district by:

- Encouraging and supporting the establishment, retention and development of sustainable, new and existing businesses.
- Promoting business opportunities and events that benefit the local economy
- Promoting the district as a great place to live and visit.
- Supporting the Stratford Business Association
- Working in partnership with Venture Taranaki Trust to support the economic growth of the district.

1.2 Why We Do It

Council provides this service to enable growth in population, increase employment opportunities, and promote the district as a destination for business and visitors. This works towards enabling a local economy that is prosperous.

This activity contributes to the community outcomes of:

- Vibrant Community
- Enabling Economy

1.3 Significant Negative Effects

There are no significant negative effects associated with the Economic Development activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To support and promote the economic growth of the district.	Number of client interactions with Venture Taranaki's Business Advisory Service	100%	Achieved - 38	5 start up clinics
	Mentor matches made as requested	100%	Achieved	Venture Taranaki Quarterly reports
Enterprise Partnership and Engagement	Review the Economic Development Strategy	N/A	Achieved	Year 1 only - Strategy approved by Council

1.5 Key Future Projects

Project	Category	2023/24
Subdivision land development	Level of Service	\$1,049,000

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

Economic Development

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	598	743	626	116
Revenue	0	0	0	0
Net Cost of Service	598	743	626	116
EXPENDITURE				
Operating Costs	444	580	430	150
Overheads	154	162	196	(34)
Total Operating Expenditure	598	743	626	116
FUNDED BY:				
General Rates	297	368	262	106
UAGC	297	368	262	106
Grants and Donations	0	0	94	(94)
Other Funding	4	7	8	(1)
Total Funding	597	743	626	116

Council Projects

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	0	59	93	(34)
Revenue	0	0	0	0
Net Cost of Service	0	59	93	(34)
EXPENDITURE				
Operating Costs	0	0	0	0
Interest	0	59	93	(34)
Overheads	0	0	0	0
Total Operating Expenditure	0	59	93	(34)
Principal Loan Repayments	0	3194	97	3,097
Capital Expenditure	1,025	1049	1,049	0
Total Expenditure	1,025	4301	1,240	3,061
FUNDED BY:				
Charges for Services	0	0	0	0
Revenue	0	0	0	0
General Rates	0	-22	191	(213)
Sales of Sections - Capital	0	3274	0	3,274
Loan Funding - Capital	0	1049	1,049	0
Grants and Donations - Capital	1,025	0	0	0
Total Funding	1,025	4,301	1,240	3,061

INFORMATION CENTRE

1.1 What We Do

The Visitor Information Centre (i-SITE) is co-located with the Stratford District Library which sees a vibrant, community hub situated in the town centre, Prospero Place. Residents and visitors can access a wide range of travel information, booking services and complete NZTA transactions such as car registration and driver licensing.

1.2 Why We Do It

This activity provides a range of tourism information related to the Stratford District, Taranaki, and New Zealand. It also acts as an Automotive Association touring agent providing driver licence and vehicle licensing services that otherwise may not have been available.

This activity contributes to the community outcomes of:

- Vibrant community
- Enabling economy

1.3 Significant Negative Effects

There are no significant negative effects associated with the Information Centre activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic, environment and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To provide an Information Centre for visitors, incorporating Automobile Association Agency services that meets the needs of and is being used by the community.	Number of users of AA Agency Service is measured.	>10,000	Not Achieved – 7,900	AA customer count records
	Percentage customers are satisfied with the Information Centre.	>80%	Achieved – 96%	Annual Residents Survey

1.5 Key Future Projects

There are no future projects associated with the Information Centre activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	287	285	252	33
Revenue	39	65	65	0
Net Cost of Service	248	220	187	34
EXPENDITURE				
Operating Costs	176	164	191	(27)
Depreciation	4	4	0	4
Overheads	107	117	60	57
Total Operating Expenditure	287	285	252	33
FUNDED BY:				
Charges for Services	39	65	65	(0)
Revenue	39	65	65	(0)
General Rates	244	215	184	31
Other Funding	3	5	2	3
Total Funding	287	285	252	33

RENTAL AND INVESTMENT PROPERTIES

1.1 What We Do

The Rental and Investment Properties activity manages properties council owns for strategic or commercial purposes.

Under this activity Council staff performs common landlord roles, such as the day-to-day maintenance of grounds and buildings as well as the long term planning for purchase, disposal, renewal, upgrades and redevelopment of properties.

This activity covers the following:

Farm - manage 160 hectares of land (132 hectares milkable) on a 50/50 share milking basis.

Holiday Park - operate a formal lease for the land.

Rental Properties - Council manages urban and rural land and commercial properties under this activity.

- Land with a Council function that generally has limited potential for any other use or is strategically important to Council.
- Land that has commercial potential and its legal status permits its availability for sale.
- Land that is currently vacant or occupied informally by an adjoining owner and has limited options for sale.

1.2 Why We Do It

The prudent management of Council owned properties not used in the day-to-day functions of Council ensure these do not become a nuisance and maximises commercial return for Council.

Each property is held for specific reasons and the property portfolio is regularly reviewed to ensure any properties surplus to requirements are disposed of. The key properties and the reason for Council's ownership are described below.

Farm - The farm is considered to be an economic investment that was purchased for the purposes of providing a financial contribution to ease the burden of rates on the community. In 2015 the farm expanded by 54 hectares when the Council purchased the neighbouring farm for the purposes of increasing economies of scale, and returns to the ratepayer. The farm contributes to the economic well-being of the district by providing rates mitigation for ratepayers.

The farm surrounds the aerodrome, therefore providing a buffer zone to allow for smooth operations of the aerodrome.

Holiday Park - Council has traditionally adopted the role of provider of the holiday park as there has been no alternative provider in Stratford.

Rental Properties - most properties have been purchased for a strategic purpose because of their location, either for Council's future use or for on selling at a later date.

This activity contributes to the community outcomes of:

- Enabling Economy

1.3 Significant Negative Effects

The Rental and Investment Property activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Environmental & cultural - Contamination of streams that cross or border the council owned farm, from runoff from paddocks, effluent ponds or animals gaining access to the river has the potential to negatively impact the environmental and cultural wellbeing. This is mitigated by good farming practices and significant investment made in fencing and riparian planting of stream edges as well as effluent management.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2022/23	2021/22	
Maximum profits from the farm are returned to Council.	Milk production is maximised	>150,000 kg/ms	Achieved – 154,000 kgs/ms	Milk Supplier's Statements issued by Fonterra.
The Council is meeting national Environmental standards.	The Council farm's Environmental Plan is reviewed annually	Achieved	Achieved –	Report to Farm and Aerodrome Committee
Leased property is safe and fit for purpose.	Number of complaints from tenants.	<5	Achieved – 1	Reporting against corporate CRM system.

1.5 Key Future Projects

Project	Category	2023/24
Farm		
Landscaping and riparian planting	Level of Service	\$3,700
Water lines and trough upgrade	Level of Service	\$12,600

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

Farm

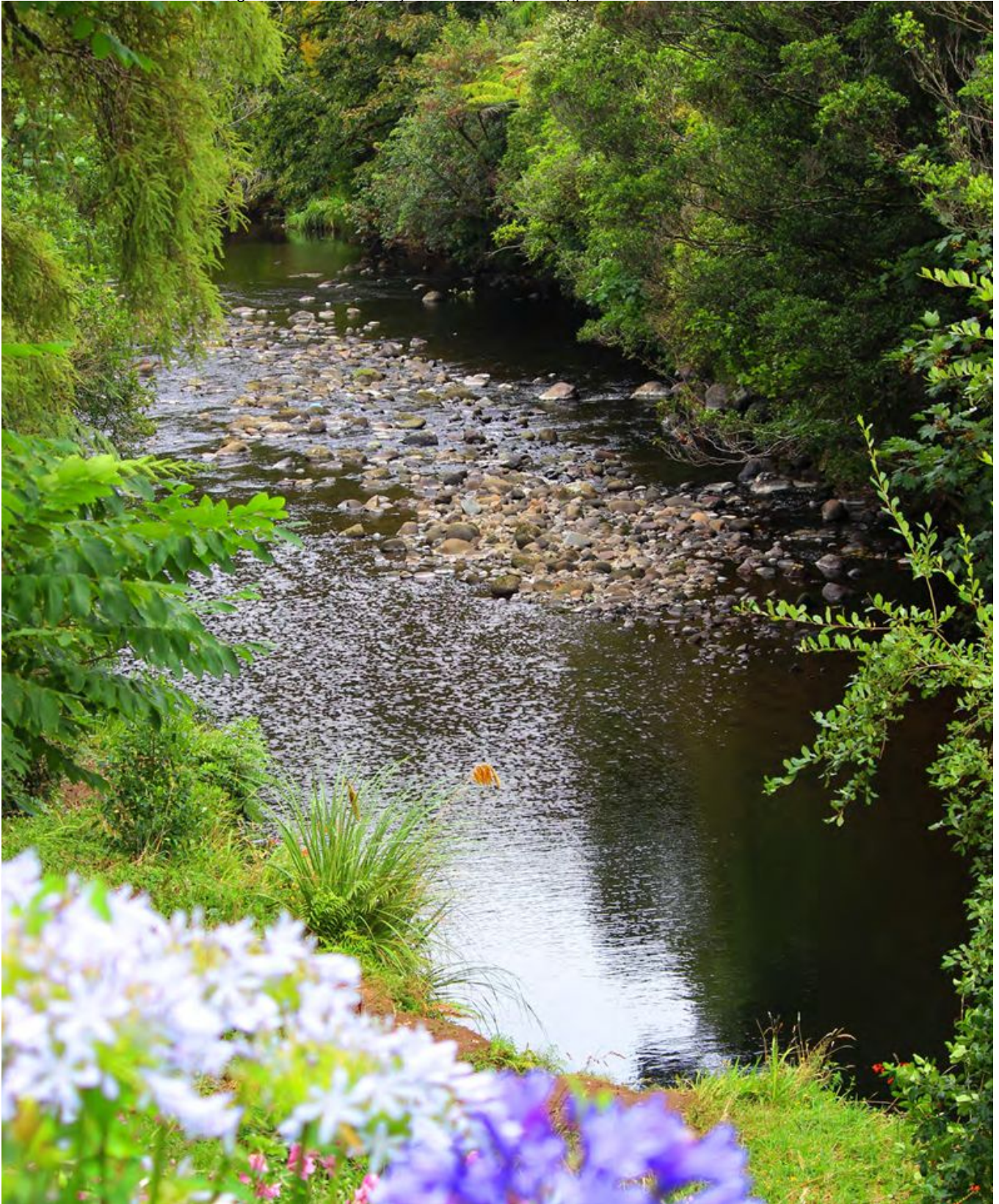
	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	385	390	461	(71)
Revenue	489	489	719	230
Net Cost of Service	(104)	(98)	(258)	159
EXPENDITURE				
Operating Costs	238	250	314	(64)
Interest	46	44	69	(25)
Depreciation	43	34	47	(13)
Overheads	57	62	31	31
Total Operating Expenditure	385	390	461	(71)
Principal Loan Repayments	54	48	129	(82)
Capital Expenditure	16	16	16	(0)
Total Expenditure	454	455	606	(152)
FUNDED BY:				
Charges for Services	489	489	719	(230)
Revenue	489	489	719	(230)
General Rates	(147)	(50)	(198)	148
Transfer from Reserves	97	0	69	(69)
Sale of Land	0	0	0	0
Loan Funding - Capital	16	16	16	(0)
Other Funding	0	0	0	0
Total Funding	454	455	606	(152)

Holiday Park

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	2	2	2	(0)
Revenue	3	3	3	0
Net Cost of Service	(1)	(1)	(1)	(0)
EXPENDITURE				
Operating Costs	0	0	0	0
Overheads	2	2	2	(0)
Total Expenditure	2	2	2	(0)
FUNDED BY:				
Charges for Services	3	3	3	0
Revenue	3	3	3	0
General Rates	(1)	(1)	(1)	0
Other Funding	0	0	0	(0)
Total Funding	2	2	2	(0)

Rental Properties

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	69	72	64	8
Revenue	36	37	37	(0)
Net Cost of Service	33	35	27	8
EXPENDITURE				
Operating Costs	12	10	10	(0)
Depreciation	17	18	20	(2)
Overheads	40	44	34	10
Total Operating Expenditure	69	72	64	8
Capital Expenditure	0	0	0	0
Total Expenditure	69	72	64	8
FUNDED BY:				
Charges for Services	36	37	37	0
Revenue	36	37	37	0
General Rates	32	33	26	7
Other Funding	1	2	1	1
Total Funding	69	72	64	8



Environmental Services



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Annual Plan 2023-24

ENVIRONMENTAL SERVICES

BUILDING SERVICES

1.1 What We Do

The Council is registered as a building consent authority (BCA), as required by the Building Act 2004. The BCA receives and processes applications for building consents. It also involves monitoring and compliance, to ensure that all building, plumbing and drainage work in the District is undertaken in a safe, secure and proper manner. The Building Control Team also leads the preparation of Land Information Memorandums.

1.2 Why We Do It

The Council has a legal responsibility to ensure buildings are fit for purpose and comply with legislation.

This activity contributes to the community outcomes of:

- Enabling Economy
- Sustainable Environment

1.3 Significant Negative Effects

The Building activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social, economic, environmental & cultural - the construction and modification of buildings and structures represents a significant investment for its owners and directly impacts the community and the natural and built environment, as well as community safety. Performance indicators have been designed to strike a balance between legal requirements, supporting the environmental and economic well-being and delivering efficiency from a customer service perspective. Maintenance of a quality management system and a structured approach to continual improvement are two measures to ensure the purpose of the Building Act is upheld.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To process applications within statutory timeframes.	Percentage of building consent applications processed within 20 days.	100%	Not Achieved – 98.6%, 355 out of 360	Council Records.
	Percentage of inspection requests completed within 24 hours of request.	100%	Not Achieved – 97.2%, 1,219 out of 1,256	Council Records.
	Percentage of code compliance certificate applications determined within 20 working days.	100%	Not Achieved – 90%, 190 out of 211	Council Records.
To retain registration as a Building Consent Authority.	Current registration.	Confirmed	Achieved	Current IANZ Certification

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24 100%	2021/22	
To process LIMs within statutory timeframes	% of LIMs processed within timeframes.		Achieved – 100% 55 of 55	Council Records
Service meets customer expectations.	Percentage of customers using building consent processes are satisfied with the service provided	>80%	Not Achieved – 48%	Annual Residents Survey

1.5 Key Future Projects

There are no future projects associated with the Building Services activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	994	797	1,008	(211)
Revenue	433	314	523	209
Net Cost of Service	561	483	485	(2)
EXPENDITURE				
Operating Costs	706	488	676	(188)
Overheads	288	309	332	(24)
Total Operating Expenditure	994	797	1,008	(212)
FUNDED BY:				
Charges for Services	433	314	523	(209)
Revenue	433	314	523	(209)
UAGC	552	469	472	(3)
Other Funding	8	14	13	1
Total Funding	994	797	1,008	(212)

PLANNING

1.1 What We Do

This activity covers:

- The development and administration of the Stratford District Plan
- The processing of resource consents required under the District Plan.
- Monitoring of the district to ensure that the District Plan is relevant and complied with.

1.2 Why We Do It

All of the above functions are required by legislation.

This activity contributes to the community outcomes of:

- Sustainable Environment
- Enabling Economy

1.3 Significant Negative Effects

The Planning activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social, economic, environmental & cultural - land use and subdivision activity can impact on short and long term social, economic, environmental and cultural outcomes. Performance indicators have been designed to strike a balance between legal requirements, supporting the environmental and economic well-being, meeting the community's needs and delivering efficiency from a customer service perspective. Best social, economic, environmental & cultural practice and community expectations will also be incorporated in the future update of the District Plan which governs much of this activity.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year2 2023/24	2021/22	
To promote the sustainable management and use of land and public spaces.	To undertake a comprehensive review of the district plan, with notification within statutory timeframes.	Notification Required	Not Applicable	<i>No timeframe to be met in Year 1</i> Reports to Council
	To undertake a systematic review of bylaws and related policies as they reach their statutory review dates.	100% within review timeframes	Not Achieved	Reports to Council
To process resource consents within statutory timeframes.	% of non notified applications processed within 20 working days.	100%	Not Achieved – 96% 79 of 82	Council records
	% of notified applications processed within legislated timeframes for notification, hearings and decisions.	100%	Achieved – 0 notified consent applications	Council records
	% of s223 and s224 applications processed within 10 working days.	100%	Achieved – 100% 53 of 53 applications.	Council records
Service meets customer expectations.	Percentage of customers using resource consent processes are satisfied with the service provided	>80%	Not Achieved – 70%	Council Records

1.5 Key Future Projects

Project	Category	2023/24
District Plan Review	Operating Expenditure	\$500,000

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

District Plan

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	208	709	755	(46)
Revenue	0	0	0	0
Net Cost of Service	208	709	755	(46)
EXPENDITURE				
Operating Costs	103	586	634	(48)
Interest	0	11	9	2
Overheads	105	113	112	1
Total Operating Expenditure	208	709	755	(45)
Principal Loan Repayments	0	50	100	(50)
Total Expenditure	208	759	855	(96)
FUNDED BY:				
UAGC	205	254	351	(97)
Loan Funding	0	500	500	(0)
Other Funding	3	5	4	1
Total Funding	208	759	855	(96)

Resource Consents

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	240	213	353	(140)
Revenue	121	95	126	31
Net Cost of Service	119	118	227	(108)
EXPENDITURE				
Operating Costs	135	100	204	(104)
Overheads	105	113	149	(36)
Total Operating Expenditure	240	213	353	(140)
FUNDED BY:				
Charges for Services	121	95	126	(31)
Revenue	121	95	126	(31)
UAGC	116	112	221	(109)
Other Funding	3	5	6	(1)
Total Funding	240	213	353	(140)

COMMUNITY HEALTH AND SAFETY

1.1 What We Do

The activities broadly cover the regulation and enforcement of various statutes and bylaws relating to health, food, alcohol, animal control, and general nuisance arising from inappropriate parking of motor vehicles and/or use of public places.

Health Act and Food Act

The Council:

- provides a uniform system of control to ensure that food being sold is fit for consumption and safe
- carries out premises registration, education, monitoring and enforcement activities, including complaint resolution, to avoid and mitigate actual and potential adverse effects on public health.

From time to time this activity also has to review and respond to legislative changes. Overall its main role is licencing, compliance and enforcement.

Sale and Supply of Alcohol Act

The Council carries out licensing, monitoring and enforcement activities, to ensure that a reasonable system of control is in place over the sale and supply of liquor to the public, with the aim of contributing to the reduction of liquor abuse in the community.

Parking and other Bylaw compliance

Bylaws provide an enforcement tool where specific local regulation is required. In some instances bylaws are required to give a specific local interpretation of national legislation. Others, such as the Public Places Bylaw, are passed under the Local Government Act but simply reflect a set of local expectations.

The Council receives an average of 300 complaints concerning infringements of the various bylaws each year.

Animal Control

The Council exercises its responsibilities under the Dog Control Act 1996 and the Council's Dog Control Bylaw. The Council controls dogs as required by legislation to avoid nuisance and minimise risk to the community.

This covers:

- registration of dogs
- providing a timely response to all complaints concerning dogs, particularly in regard to instances involving aggressive behaviour by dogs
- Enforcing obligations on dog owners designed to ensure that dogs do not cause a nuisance to any person, and do not injure, endanger or cause distress to any person or cause distress to any stock, poultry, domestic animal or protected wildlife.

The Council operates a dog pound which has capacity for six dogs. The demand for services is relatively consistent.

Under the general bylaw this activity also manages wandering stock on road reserves.

1.2 Why We Do It

These services are either required by statute or bylaws produced by the Council in response to either public expectations or legal requirements.

This activity contributes to the community outcomes of:

- Enabling Economy
- Sustainable Environment

1.3 Significant Negative Effects

There are no significant negative effects associated with the Community Health and Safety activity that may affect the social, economic, environmental or cultural well-being of the local community. This activity exists to avoid, minimise or mitigate significant negative effects of environmental or community health and safety events. Failure to deliver this activity would therefore have a significant negative impact on the economic and environment well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual 2021/22	How Measured
		Year 3 2023/24 100%		
To fulfil obligations to improve, promote and protect public health.	Percentage of premises registered under the Food Act, Health Act, Beauty and Tattoo Bylaw, to be inspected for compliance.	100%	Achieved – 100% 94 out of 94	Council Records
	Health nuisance and premise complaints are responded to within 1 working day.	100%	Achieved – 100% 11 out of 11 complaints	Council Records
To fulfil obligations as a District Licensing Committee.	Percentage of licensed premises inspected.	100%	Not Achieved – 94.2% 33 of 35 inspected	Council Records
	Percentage of applications processed within 25 working days (excluding hearings).	100%	Achieved – 100% 87 of 88 applications (1 hearing)	Council Records
To monitor and enforce bylaws.	Percentage of complaints responded to within 2 hours.	100%	Achieved – 100% 278 of 278 complaints.	Council Records
To ensure dogs are controlled.	Percentage of known dogs registered.	95%	Achieved – 98% 2,081 of 2,135 dogs	Council Records
	Percentage of dog attack/wandering dog complaints responded to within an hour.	100%	Not Achieved – 98% 225 of 228 complaints	Council Records

1.5 Key Future Projects

There are no future projects associated with the Community Health & Safety activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

Food and Health

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	166	178	189	(11)
Revenue	31	31	35	4
Net Cost of Service	135	147	154	(6)
EXPENDITURE				
Operating Costs	89	94	104	(11)
Overheads	77	84	85	(2)
Total Operating Expenditure	166	178	189	(11)
FUNDED BY:				
Charges for Services	31	31	35	(4)
Revenue	31	31	35	(4)
UAGC	133	143	151	(8)
Other Funding	2	4	3	1
Total Funding	166	178	189	(11)

Alcohol Licensing

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	109	117	124	(7)
Revenue	34	34	34	0
Net Cost of Service	75	83	90	(7)
EXPENDITURE				
Operating Costs	57	61	70	(10)
Overheads	52	56	54	3
Total Operating Expenditure	109	117	124	(7)
FUNDED BY:				
Charges for Services	34	34	34	(0)
Revenue	34	34	34	(0)
UAGC	74	80	88	(8)
Other Funding	2	3	2	0
Total Funding	109	117	124	(7)

Parking and other Bylaws

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	142	136	154	(19)
Revenue	1	1	1	0
Net Cost of Service	141	135	153	(19)
EXPENDITURE				
Operating Costs	65	52	69	(17)
Overheads	77	83	85	(2)
Total Operating Expenditure	142	136	154	(19)
FUNDED BY:				
Charges for Services	1	1	1	0
Revenue	1	1	1	0
UAGC	139	131	150	(19)
Other Funding	2	4	3	1
Total Funding	142	136	154	(19)

Animal Control

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	210	237	238	(1)
Revenue	145	148	167	19
Net Cost of Service	65	89	71	18
EXPENDITURE				
Operating Costs	110	127	111	16
Interest	1	1	2	(1)
Depreciation	4	5	1	4
Overheads	95	103	124	(21)
Total Operating Expenditure	210	237	238	(1)
Principal Loan Repayments	2	2	2	0
Capital Expenditure	0	0	0	0
Total Expenditure	212	239	240	(1)
FUNDED BY:				
Charges for Services	145	148	167	(19)
Revenue	145	148	167	(19)
UAGC	65	86	68	17
Loan Funding - Capital	0	0	0	0
Other Funding	3	5	5	0
Total Funding	212	239	240	(1)

CIVIL DEFENCE & EMERGENCY MANAGEMENT

1.1 What We Do

The overriding principle for Civil Defence and Emergency Management delivery across the Taranaki Civil Defence and Emergency Management (CDEM) Group is that it is a regionally coordinated and locally delivered approach. The Taranaki Region operates a CDEM Group Office, called the Taranaki Emergency Management Office (TEMO). TEMO is a shared service between all four councils in Taranaki that delivers Civil Defence and Emergency Management coordination throughout Taranaki on behalf of the councils in the region. The Council is obligated to plan and provide for Civil Defence and Emergency Management within the Stratford District and to ensure that it can function at the fullest possible extent during an emergency.

1.2 Why We Do It

Council has legal requirements to play a direct role in the prevention and management of natural hazards.

This activity contributes to the community outcomes of:

- Sustainable Environment
- Connected Communities

1.3 Significant Negative Effects

There are no significant negative effects associated with the Civil Defence and Emergency Management activity that may affect the social, economic, environmental or cultural well-being of the local community. However, failure to deliver this activity would have a significant negative impact on the social, economic, environment and cultural well-being.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
To maintain effective emergency capability	Recruit, train and maintain a pool of staff and volunteers capable of responding to an emergency event. Number of people trained to at least Foundational level.	>40	Not Achieved - 39	Takatu Records
To ensure the Stratford District Emergency Operations Centre is fit for purpose.	Annual capability audit undertaken (externally) and quarterly system checks undertaken (internally).	Achieved	Achieved	Council Records

1.5 Key Future Projects

There are no future projects associated with the Civil Defence & Emergency Management activity.

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

Civil Defence and Emergency Management

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	343	294	432	(138)
Revenue	0	0	0	0
Net Cost of Service	343	294	432	(138)
EXPENDITURE				
Operating Costs	167	112	126	(14)
Depreciation	1	0	0	(1)
Overheads	175	181	305	(125)
Total Operating Expenditure	343	294	432	(138)
FUNDED BY:				
UAGC	338	286	420	(134)
Other Funding	5	8	12	(4)
Total Funding	343	294	432	(138)



Roading



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Annual Plan 2023-24

ROADING

1.1 What We Do

The Roading activity encompasses the management, construction, maintenance and renewal of rural and urban roads, footpaths, kerb and channel, street lighting and associated infrastructure for the District excluding State Highways. The Roading network managed by the Stratford District Council totals 597.8km, made up of 556.1km of rural roads and 41.6km of urban streets. State Highways 3 and 43 are maintained by the New Zealand Transport Agency (NZTA). In addition there are over 700km of unformed legal road and a number of bridges 'beyond the maintenance peg' that are not maintained by Council.

The Roading asset includes all pavements from the sub base to, and including, the top sealed or metal surface, traffic services (lighting, street and safety signage, footpaths, kerb & channel), bridges, culverts and side drains.

	Rural	Urban	Special Purpose	Total
Sealed km	350.4	42.4	14.00	406.8
Unsealed km	<u>205.7</u>	<u>0.01</u>	<u>0.20</u>	<u>205.91</u>
	556.1	42.41	14.20	612.71

The physical works carried out on the District roads are undertaken by private contractors. Most of the work, including all routine maintenance and most renewals and planned work such as reseals and unsealed roads metal replacement, is carried out under the Roading Facilities Management Contract.

1.2 Why We Do It

Council is the road controlling authority under the Local Government Act 1974 and 2002 with responsibility for all local roads in the area. It provides an integrated, safe, responsive and sustainable local land transport system for the District. This is a fundamental requirement for every District.

The main users of the network are residents, industries (particularly dairy, forestry and oil), a small commercial sector, and visitors.

This activity contributes to the community Outcomes of:

- Connected communities
- Enabling economy

1.3 Significant Negative Effects

Negative Effects

The Roading activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social, economic, environmental & cultural - Traffic hazards and accidents have the potential to negatively impact the community's social, economic, environmental and cultural well-being. Council is actively involved in regional road safety strategies such as 'Roadsafe Taranaki', and the 'Community Road Safety Programme' and investigates injury accidents with the Police to address any roading issues that may be involved.

Social, economic, environmental & cultural – Dust from unsealed roads has the potential to negatively impact the community's social, economic, environmental and cultural well-being. Council is working with the rural community to manage nuisance from dust.

Social, economic & cultural – Road closures have the potential to negatively impact the community's social, economic and cultural well-being. Unplanned road closures are usually the result of environmental events and can be of concern, particularly for isolated rural communities. When this happens, every effort is made to have the road or alternative routes open as soon as possible. Planned road closures are generally not a significant problem as they are well notified to affected parties and council works with event organisers to reduce the impact of closures of popular routes.

Environmental & cultural – Earthworks and run-off from road construction and maintenance activities has the potential to impact the environmental and cultural wellbeing. To manage and mitigate this risk, all major project works are carried out under resource consent conditions and undertaken in a manner that avoids significant negative effects. Routine maintenance activities are governed by performance criteria outlined in the maintenance contract.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year3 2023/24	2021/22	
To provide a safe roading network.	Road safety - The reduction from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	A reduction of at least 1	Not Achieved – increase of 5	Police CAS Database
To provide a well maintained roading network.	Road Condition – The average quality of ride on sealed road network, measured by smooth travel exposure.	Urban – ≥83% Rural – ≥91%	Not Achieved – Urban – 63% Achieved – Rural – 94%	RAMM Rating Report
	Road maintenance – The percentage of the sealed road network that is resurfaced.	≥5%	Achieved – 6.1%	RAMM Rating Report
	Road maintenance – The percentage of the unsealed road network that has been metal dressed.	≥7%	Achieved – 11.5%	RAMM Report
To provide a well maintained roading network.	Footpaths - The percentage of footpaths within a territorial authority district that fall within the level of service or service standard for the condition of footpaths that is set out in the territorial authority's relevant document (annual plan, activity management plan, asset management plan, annual works programme or long term plan)	>75%	Achieved – 89%	RAMM Report
	Response to service requests - The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan (note: this information is actually held in the asset management plan not the long term plan).	>88%	Achieved – 100%	RAMM Report. Spreadsheet until connectivity is established between RAMM and Customer Service Requests
	Percentage of residents who are satisfied with:			Annual Residents Survey
	• Roothing Networks	>80%	Not Achieved – 39%	
• Footpaths	>80%	Not Achieved – 61%		

1.5 Key Future Projects

Project	Category	2023/24
Walking and cycling footpath improvements	Level of Service	\$156,000
Transport Choices	Level of Service	\$7,700,000
Unsealed Road Metalling	Replacements	\$750,000
Sealed Road resurfacing	Replacements	\$880,000
Drainage Renewals	Replacements	\$680,000
Pavement Rehabilitation	Replacements	\$700,000
Structure Component Replacement	Replacements	\$530,000
Traffic Services	Replacements	\$130,000
Footpath renewals	Replacements	\$150,000
Low cost low risk roads	Replacements	\$575,000
Low cost low risk roads – Special Purpose Roads	Replacements	\$60,000
Brecon Road bridge – business case	Operating Expenditure	\$250,000

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for the Roothing activity is shown below.

Roothing

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	6,370	6,498	7,176	(678)
Revenue	5,322	5,943	4,738	(1,205)
Net Cost of Service	1,048	555	2,438	(1,883)
EXPENDITURE				
Operating Costs	3,269	3,392	3,436	(44)
Interest	7	13	39	(26)
Depreciation	2,913	2,901	3,493	(592)
Overheads	180	191	208	(17)
Total Operating Expenditure	6,370	6,498	7,176	(679)
Principal Loan Repayments	13	24	45	(21)
Capital Expenditure	5,655	6,141	12,311	(6,170)
Total Expenditure	12,038	12,663	19,531	(6,868)
FUNDED BY:				
User Charges	251	253	168	85
NZTA Financial Assistance	5,071	5,690	4,570	1,120
Revenue	5,322	5,943	4,738	1,205
Targeted Rates	3,095	3,344	3,410	(66)
Depreciation Funded From Reserves	1,616	1,621	1,941	(320)
Transfer from Reserves - Capital	2,031	1,917	1,774	143
Transfer (to) from Reserves	(429)	(648)	(446)	(202)
Loan Funding	398	476	1,696	(1,220)
Grants and Donations Capital	0	0	6,160	(6,160)
Grants and Donations	0	0	250	(250)
Other Funding	5	9	8	1
Total Funding	12,038	12,663	19,531	(6,868)

Business Unit

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	380	416	380	36
Revenue	400	419	470	51
Net Cost of Service	(20)	(3)	(91)	87
EXPENDITURE				
Operating Costs	168	191	210	(19)
Depreciation	5	6	3	3
Overheads	207	219	167	52
Total Operating Expenditure	381	416	380	36
FUNDED BY:				
Inhouse services- NZTA assisted	400	419	470	(51)
Revenue	400	419	470	(51)
General Rates	(25)	(13)	(96)	82
Other Funding	6	10	7	3
Total Funding	381	416	380	36



Stormwater



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DISTRICT COUNCIL

Annual Plan 2023-24

STORMWATER

1.1 What We Do

Stormwater reticulation and collection services are provided and managed by Stratford District Council:

- To collect and disperse any excess water from a major rainfall event.
- To provide a system for the normal drainage of stormwater and groundwater, thereby enhancing the life of other infrastructure eg. roads and protecting private property (to the defined level of service).

The Stormwater reticulation system is a network of pipes and open drains that collects stormwater from developed urban areas. Collection from roads and public areas is usually via sumps and directed to reticulation. Collection from commercial and industrial properties is via reticulation manholes. Residential area stormwater is discharged to ground mainly by soak holes, although if soil or other conditions are not suitable for soak holes, discharge is carried out via runoff through sumps and reticulation.

The Stratford District Council manages around 6.7km of stormwater pipes, and 1.9km of open channels/drains in the Stratford urban area. Council is also responsible for approximately 70 metres of 450mm culvert in Midhurst.

1.2 Why We Do It

Stormwater assets are critical for the protection of properties and infrastructure.

The Council provides the Stormwater service to meet the needs and requirements of its customers and stakeholders. The stormwater activity goals and objectives are:

- Channelization of stormwater flows in a safe and efficient manner;
- Protection of property from impacts of flooding;
- Protection of receiving environments.

This activity contributes to the community outcomes of:

- Sustainable Environment
- Enabling Economy

1.3 Significant Negative Effects

The Stormwater activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social, economic, environmental & cultural - the Stormwater system has the potential to affect community health if existing drainage systems are inadequate and results in flooded houses and properties.

Social, economic, environmental & cultural - Council is aware of the areas where surface flooding occurs and is progressively working towards eliminating these events. However, there will always be localised storm events that will exceed the capacity of any system. Council recognises this potential and endeavours to take all steps to ensure the risk is minimised.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
Stormwater system protects property from impacts of flooding.	System adequacy			Reporting against corporate CRM system. Note: specific category to be set up for flooding – to separate between residential & commercial buildings and include count of habitable floors flooded (residential only).
	The number of flooding events that occur in a territorial authority district. "Flooding" in this context means stormwater entering a habitable floor	0	Achieved – 0 – No flooding events meeting the criteria	
	For each flooding event, the number of habitable floors affected. (Expressed per 1000 properties connected to the territorial authority's stormwater system.)	0	Achieved – 0 – No flooding events meeting the criteria	
	For each flooding event, the number of buildings in the central business zone affected by flooding.	0	Achieved – 0 – No flooding events meeting the criteria	
Discharge Compliance	Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: <ul style="list-style-type: none"> Abatement notices Infringement notices Enforcement orders, and Convictions received by the territorial authority in relation to those resource consents.	N/A	Not Applicable	Council does not hold discharge consents for discharge from its stormwater system.
Response Times	The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site.	1 hour	Achieved – 0	Work order tracking/reporting through Council's Infrastructure asset management system.
Customer Satisfaction	The number of complaints received by a territorial authority about the performance of its stormwater system, expressed per 1000 properties connected to the territorial authority's stormwater system.	<8	Achieved – 0	Reporting against corporate CRM system.

1.5 Key Future Projects

Project	Category	2023/24
Pipework capacity increase	Level of Service	\$143,300
Silt retention lake bypass	Level of Service	\$265,400
Safety improvements	Level of Service	\$124,600
Reticulation renewals	Replacements	\$56,000

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	437	394	499	(105)
Revenue	0	0	0	0
Net Cost of Service	437	394	499	(105)
EXPENDITURE				
Operating Costs	56	61	49	12
Interest	23	35	45	(10)
Depreciation	232	157	255	(99)
Overheads	126	140	149	(9)
Total Operating Expenditure	437	394	499	(106)
Principal Loan Repayments	41	64	52	12
Capital Expenditure	347	590	589	1
Total Expenditure	825	1048	1,140	(93)
FUNDED BY:				
UAGC	422	387	429	(42)
Transfer from Reserves	96	121	108	13
Depreciation funded from Reserves	12	0	64	(64)
Loan Funding - Capital	292	533	533	(0)
Other Funding	4	6	6	0
Total Funding	825	1048	1,140	(93)



Wastewater



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Annual Plan 2023-24

WASTEWATER (SEWERAGE)

1.1 What We Do

The Wastewater activity encompasses the planning, provision, operation, maintenance and renewal of wastewater, reticulation and treatment and disposal, and associated infrastructure for the Stratford urban area. Stratford District Council is responsible for wastewater treatment and reticulation in Stratford Township. The Stratford wastewater system services over 2,500 properties, which is approximately 97 percent of the Stratford urban area. All other dwellings in the district are serviced by on-site wastewater treatment systems.

1.2 Why We Do It

Council has obligations under the Local Government Act 2002, the Health Act 1956 and the Building Act 2004 that outline general duties of a local authority to improve, promote and protect public health through the sanitary and responsible treatment and disposal of wastewater.

The Council provides the Wastewater service to meet the needs and requirements of its customers and stakeholders. The goals and objectives of the Wastewater activity are:

- To collect wastewater from residential, commercial and industrial properties in a safe and efficient manner;
- To dispose of treated wastewater into the receiving environments in an environmentally friendly and sustainable manner in line with all applicable resource consent conditions.
- To facilitate the minimisation of risk and maintenance of public health through the safe disposal of wastewater into the receiving environment;
- To deliver on the agreed customer service levels

This activity contributes to the community outcomes of:

- Sustainable Environment
- Enabling Economy

1.3 Significant Negative Effects

The Wastewater activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social, economic, environmental & cultural - The Wastewater system has the potential to affect community health. Continued efforts are made to ensure that environmental effects are minimised. This is addressed through ongoing improvements to the treatment system which form part of the resource consent.

Social, economic, environmental & cultural - Odour is managed through the resource consent process. The upgrade of the oxidation pond treatment system through increased aeration and screening will further minimise the possibility of odour problems.

Social, economic, environmental & cultural – Periodic failures in the system, such as blockages and overflows are being addressed as a priority and the immediate resolution followed up by root cause investigation to minimise the risk of future recurrence.

Cultural – Historically, the treatment and disposal of wastewater raised cultural concerns, such as the direct disposal of the discharge from the oxidation ponds to the Patea River. These were addressed as part of the consent consultation process and subsequent upgrades. Council will continue to give consideration to cultural aspects as part of future upgrades.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual 2021/22	How Measured
		Year 3 2023/24		
Wastewater is managed without risk to public health.	System and adequacy - The number of dry weather sewerage overflows from the territorial authority's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	<5	Achieved - 0.37	Reporting against corporate CRM system.
	Discharge compliance - Compliance with the territorial authority's resource consents for discharge from its sewerage system measured by the number of <ul style="list-style-type: none"> • Abatement notices • Infringement notices • Enforcement orders; and • Convictions. Received by the territorial authority in relation to those resource consents.	0	Achieved - 0	Consent & compliance documentation.
Fault response times	Where the territorial authority attends to sewerage overflows resulting from a blockage or other fault in the territorial authority's sewerage system, the following median response times measured:			Work order tracking/reporting through Council's Infrastructure asset management system.
	Attendance time: from the time that the territorial authority receives notification to the time that service personnel reach the site; and	1 hour	Not Achieved - 2 hours 21 minutes	
	Resolution time: from the time that the territorial authority receives notification to the time that service personnel confirm resolution of the blockage or other fault.	8 hours	Achieved - 5 hours 31 minutes	
Customer satisfaction	The total number of complaints received by the territorial authority about any of the following: <ul style="list-style-type: none"> • Sewage odour • Sewerage system faults • Sewerage system blockages, and • The territorial authority's response to issues with its sewerage system. Expressed per 1000 connections to the territorial authority's sewerage system.	<5	Not Achieved - 7.4	Reporting against corporate CRM system.
Trade Waste complaints response times	Attendance time: from the time that Council receives notification to the time that a Trade Waste Officer arrives on site.	<2 working days	Achieved	Work order tracking/reporting through Assetfinda Authority
Trade Waste consent processing	Percentage of trade waste consent applications processed within 15 working days.	100%	Not Achieved - 50% 1 of 2 applications	

1.5 Key Future Projects

Project	Category	2023/24
Pipework capacity increase	Level of Service	\$159,300
Camper Van Drainage facility	Level of Service	\$7,900
Inflow and infiltration programme	Level of Service	\$159,300
Stage 2 treatment upgrade	Level of Service	\$5,300
Infiltration renewals	Replacements	\$194,300
Pumps and Electrics	Replacements	\$31,800
Routine step/aerate renewals	Replacements	\$31,000

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	1097	1110	1,063	47
Revenue	75	77	35	(42)
Net Cost of Service	1023	1034	1,028	5
EXPENDITURE				
Operating Costs	415	439	307	132
Interest	45	59	59	(0)
Depreciation	393	340	432	(92)
Overheads	245	273	265	8
Total Operating Expenditure	1097	1110	1,063	48
Principal Loan Repayments	81	107	69	38
Capital Expenditure	614	637	590	47
Total Expenditure	1792	1855	1,722	133
FUNDED BY:				
Charges for Services	75	77	35	42
Revenue	75	77	35	42
Targeted Rates	896	1021	810	211
Transfer (to) from Reserves	100	0	100	(100)
Transfer from Depreciation Reserve	332	365	327	38
Depreciation funded from Reserves	20	0	108	(108)
Loan Funding - Capital	362	380	332	48
Other Funding	7	12	11	1
Total Funding	1792	1855	1,722	133



Solid Waste



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Annual Plan 2023-24

SOLID WASTE (RUBBISH AND RECYCLING)

1.1 What We Do

The Solid Waste activity encompasses the planning and provision of solid waste services and the operation, maintenance and renewal of all associated infrastructure.

The Council provides domestic refuse and recycling services to the households in the urban area of Stratford and Midhirst. In addition, it contracts out the operations of a transfer station in Stratford which allows for the disposal of general waste, recycling and green waste. All services are provided by a contractor with all recycling transported to the Materials Recovery Facility in New Plymouth, the general waste transported to the Hawera Transfer Station, consolidated with South Taranaki Districts general waste, then taken to the Bonny Glen landfill in the Rangitikei.

1.2 Why We Do It

The Council provides the Solid Waste service to meet the needs and requirements of its customers and stakeholders. The goals and objectives of the Solid Waste Activity as per the LTP are to ensure that the:

- Levels of waste generated are reducing; and
- Waste collection services meet the needs of the community.

This activity contributes to the community outcomes of:

- Sustainable Environment
- Enabling Economy

1.3 Significant Negative Effects

The Solid Waste activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social, economic, environmental & cultural - disposal of solid waste to land has inherent negative impacts on the social, environmental and cultural wellbeing. To minimise these impacts, council only sends waste to appropriately consented sites and aims to minimise the volume of waste it sends to landfill by actively seeking further opportunities to increase waste minimisation and diversion.

Social, economic, environmental & cultural - odour, litter and noxious materials originating from historic, closed landfills can have negative impacts on the social, environmental and cultural wellbeing. These effects are controlled and minimised by resource consents and management practices.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year3 2023/24 <600KG	2021/22	
The levels of waste generated are reducing.	Waste to landfill per household (municipal kerbside collection only)	<600KG	Achieved - 634kg	Landfill invoices & transactions.
	Percentage (by weight) of council controlled waste stream that is recycled (municipal kerbside collection only).	>20%	Not Achieved - 11%	Recycling facility invoices & transactions.
The waste collection service meets the needs of the community.	Percentage of customers satisfied with the service provided.	>80%	Achieved - 96%	Annual Residents Survey

1.5 Key Future Projects

Project	Category	2023/24
Transfer Station building – Healthy Homes Upgrade	Level of Service	\$7,000

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	1050	933	1,062	(129)
Revenue	118	111	170	59
Net Cost of Service	932	822	892	(69)
EXPENDITURE				
Operating Costs	852	722	831	(108)
Interest	19	18	29	(11)
Depreciation	30	31	32	(1)
Overheads	148	162	170	(8)
Total Operating Expenditure	1050	933	1,062	(128)
Landfill Aftercare Expenditure	7	7	7	0
Principal Loan Repayments	35	33	34	(1)
Capital Expenditure	10	0	7	(7)
Total Expenditure	1102	974	1,109	(135)
FUNDED BY:				
Charges for Services	118	111	170	(60)
Revenue	118	111	170	(60)
Targeted Rates	896	801	853	(52)
UAGC	24	20	24	(4)
Loan Funding - Capital	0	0	7	(7)
Transfer from Reserves	60	33	49	(16)
Other Funding	4	7	7	0
Total Funding	1102	974	1,109	(135)



Water Supply



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Annual Plan 2023-24

WATER SUPPLY

1.1 What We Do

The Water Supply activity encompasses the planning, provision, operation, maintenance and renewal of water treatment and reticulation systems, and all associated infrastructure.

Council operates three urban water supplies servicing the Stratford, Toko and Midhirst townships, with river fed sources for Stratford and Midhirst and a bore supply for Toko.

1.2 Why We Do It

Council has assumed the role of provider of Water Supply to provide all properties in the water supply zones with a constant, safe and sustainable water supply.

The Council provides the Water Supply service to meet the needs and requirements of its customers and stakeholders. The goals and objectives of the Water Supply activity are:

- Water is safe to drink;
- A reliable water supply is provided;
- Water has a pleasant taste and odour;
- Water flow and pressure is appropriate for its intended use; and
- Water supply meets firefighting requirements.

This activity contributes to the community outcomes of:

- Sustainable Environment
- Enabling Economy

1.3 Significant Negative Effects

The Water Supply activity has the potential to negatively impact the social, economic, environmental or cultural well-being of the local community. The most likely significant negative effects from this activity and the mitigation measures in place, are outlined below.

Social & Economic - Failure to meet Drinking Water Standards could have a significant negative impact on the social and economic well-being of its users and the district overall.

Social, economic, environmental & cultural – Discharge of contaminants to air, water or land could have a significant negative impact on the social, economic, environmental and cultural well-being of its users and the district overall.

These negative effects and any controls and mitigation in place have to be balanced against the positive impact the activity has on the social, economic, environmental and cultural well-being of its users and the district overall.

1.4 Statement of Service Provision

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
Water is safe to drink.	The extent to which the local authority's drinking water supply complies with:			Plant & reticulation performance records in water outlook. Includes water quality sampling programme records as well as any plant non-performances.
	Part 4 of the drinking water standards (bacterial compliance criteria), and	100%	Stratford – Achieved – 100% Midhirst – Achieved – 100% Toko – Achieved – 100%	
	Part 5 of the drinking water standards (protozoal compliance criteria).	100%	Achieved – 100% Midhirst – Achieved – 100% Toko – Achieved – 100%	
	Maintenance of the reticulation network - The percentage of real water loss from the local authority's networked reticulation system (including a description of the methodology used to calculate this).	<25%	Achieved Stratford – 10.8% Achieved Midhirst – 13.9% Not Achieved Toko – 27.0%	Calculated annually as per NZWWA Water Loss Guidelines.
A reliable water supply is provided.	Fault Response Times – Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times are measured:			Work order tracking/reporting through Council's Infrastructure asset management system.
	Attendance for urgent call-outs: from the time that council receives notification to the time that service personnel reach the site.	1 hour	Not Achieved – 1 hour 4 minutes	
	Resolution of urgent call-outs: from the time that council receives notification to the time the service personnel confirm resolution of the fault or interruption.	8 hours	Achieved – 3 hours 12 minutes	
A reliable water supply is provided.	Attendance for non-urgent call-outs: from the time that council receives notification to the time that service personnel confirm resolution of the fault or interruption	2 working days	Achieved – 27 hours 33 minutes	Work order tracking/reporting through Council's Infrastructure asset management system. Affected property numbers provided via GIS/Asset Management System

Level of Service	Performance Measure	Target	Actual	How Measured
		Year 3 2023/24	2021/22	
A reliable water supply is provided.	Resolution of non-urgent call-outs: from the time that council receives notification to the time the service personnel confirm resolution of the fault or interruption	5 working days	Achieved - 46 hours 40 minutes	Work order tracking/reporting through Council's Infrastructure asset management system. Affected property numbers provided via GIS/Asset Management System
	Number of unplanned disruptions: Minor * (between 5 and 50 connections affected)	<6	Achieved - 3	Work order tracking/reporting through Council's Infrastructure asset management system. Affected property numbers provided via GIS/Asset Management System
	Major * (more than 50 connections affected)	<3	Achieved - 7.6	Work order tracking/reporting through Council's Infrastructure asset management system. Affected property numbers provided via GIS/Asset Management System
Water has a pleasant taste and odour.	Customer Satisfaction - Total number of complaints received for: <ul style="list-style-type: none"> • Drinking water clarity • Drinking water taste • Drinking water odour • Drinking water pressure or flow • Continuity of supply • Council's response to any of these issues expressed per 1000 connections to council's networked reticulation system. <i>Note: This is understood to be limited to supplied properties within the water supply zones.</i>	<32	Achieved: - 6	Reporting against corporate CRM system.
Water has a pleasant taste and odour.	Demand management - The average consumption of drinking water per day per resident within the district (in litres).	<275	Not Achieved: Stratford - 346 litres Midhirst - 371 litres Toko - 200 litres	Calculated from production records ex SCADA/Water Outlook, deducting commercial users as per water meter records as well as any other non-residential use and losses (as per bench loss), divided by number of residential connections and average number of residents per property.

Level of Service	Performance Measure	Target	Actual 2021/22	How Measured
		Year 3 2023/24 100%		
Water flow and pressure is appropriate for its intended use.	Water pressure at 50 properties within the water supply zone, including any that have complained about pressure and or flow meets council specifications (flow>10L/min & pressure>350kpa)	100%	Achieved – 100% - 50 properties tested for water pressure and flow - all passed	Pressure and flow to be measured at a minimum of 50 properties per annum. Test results recorded by handheld device directly into asset management system against property's point of supply. Where test at tap inside property fails, test will be repeated at point of supply (toby/meter box) to isolate problems with private pipework from public network. Customer is advised if problem with internal plumbing.
Water supply meets fire fighting requirements.	Fire hydrants meet NZFS Code of Practice conditions regarding supply.	100%	Achieved – 38 hydrants were tested and all 38 passed the test – 100%.	Flow & pressure testing carried out by council contractor and or NZ Fire Service to NZ Fire Fighting Code of Practice standards.

1.5 Key Future Projects

Project	Category	2022/23
Universal water metering implementation	Level of Service	\$337,100
Street work rider mains	Level of Service	\$31,800
Midhurst resource consent	Replacements	\$106,200
Hydrants	Replacements	\$15,700
Laterals	Replacements	\$32,500
Meter renewals	Replacements	\$53,100
Street work rider mains – 3 waters schemes	Replacements	\$270,700
Infrastructure general – 3 water schemes	Replacements	\$31,300

1.6 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Operating Expenditure	2,160	1,991	2,293	(302)
Revenue	485	1,082	491	(591)
Net Cost of Service	1,675	910	1,802	(893)
EXPENDITURE				
Operating Costs	734	758	597	161
Interest	212	187	318	(131)
Depreciation	725	502	797	(295)
Overheads	490	544	581	(37)
Total Operating Expenditure	2,160	1,991	2,293	(302)
Principal Loan Repayments	414	373	401	(28)
Capital Expenditure	5,386	879	878	1
Total Expenditure	7,961	3,242	3,572	(329)
FUNDED BY:				
Charges for Water Usage	485	1,082	491	591
Revenue	485	1,082	491	591
Targeted Rates	1,624	885	1,579	(693)
Transfer from Reserves	1,323	776	804	(28)
Depreciation funded from reserves	36	0	199	(199)
Loan Funding - Capital	3,453	475	475	(0)
Grants and Donations - Capital	1,025	0	0	0
Other Funding	14	25	23	2
Total Funding	7,961	3,242	3,572	(329)



Council Controlled Organisations



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STRATFORD
DISTRICT COUNCIL

Annual Plan 2023-24

COUNCIL CONTROLLED ORGANISATIONS

PERCY THOMSON TRUST

1.1 Background

The Local Government Act 2002 defines entities in which Council has more than a 50% shareholding, or the ability to appoint more than 50% of the directors, as Council Controlled Organisations. The Stratford District Council has one organisation that meets these criteria and is therefore a Council Controlled Organisation; the Percy Thomson Trust.

The Trust was established to fulfil the wishes and bequest of the late Percy Thomson to provide an art gallery, arboretum and herbarium. There are to be a minimum of six trustees and a maximum of seven on the trust and less than 50% of the trustees can come from elected representatives.

1.2 Nature and Scope of Activities

The Percy Thomson Gallery is located in Prospero Place and provides a total display area of 178m². The arboretum has been established at Cloten Road, and the herbarium is a 'virtual' asset that can be found at www.taranakiplants.net.nz.

The Trust Deed sets out the objectives of the Trust and the key points are:

- to manage and promote the facilities.
- to establish exhibition programmes and education policies.
- encouraging public enjoyment and utilisation of Trust facilities and collections.
- to care for any art collections loaned.
- to look at ways of raising revenue.

Council provides administration services to the Trust.

1.3 Why We Do It

The Percy Thomson Trust contributes to the community outcomes by providing for the cultural requirements of the District.

1.4 Performance Measures

Level of Service	Performance Measure	Target	Actual 2021/22	How Measured
		Year3 2023/24		
Delivery of art exhibitions	Deliver proposed art exhibitions which will include at least 1 local, 1 regional and 1 National	Deliver proposed art exhibitions which will include local, regional and at least 1 National	Achieved	Art Gallery Records
	Number of visitors to the Gallery to be not less than 20,000 per year	>20,000	Not Achieved – 14,646	Door Count
Development and maintenance of arboretum	Develop and maintain the arboretum to the standards in the Facilities Management Contract.	Develop and maintain the arboretum to the standards in the Facilities Management Contract.	Achieved Note: The arboretum has been maintained by Stratford District Council on behalf of the Trust, and meets the standards as set out in the Facilities Management Contract. The planting programme was also maintained, and continued on in conjunction with the plantings/replacement of native trees.	Council Records
Delivery of Herbarium	Develop and maintain the relationship with the New Zealand Plant Conservation Network	Develop and maintain the relationship with the New Zealand Plant Conservation Network	Not Achieved	Dependent on option selected



Financial Statements



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DISTRICT COUNCIL

Annual Plan 2023-24

PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Revenue				
Rates Revenue (see Note 1)	14,845	15,443	16,168	725
User Charges For Services	2,820	2,763	3,373	610
Subsidies and Grants	8,521	5,723	11,181	5,458
Finance Revenue	232	206	324	118
Other Revenue - sale of land	0	3,274	0	(3,274)
Sundry Revenue	53	46	55	9
Total Revenue	26,470	27,454	31,100	3,645
Expenses				
Employee Benefit Expenses	4,780	5,045	5,789	(744)
Other Direct Operating Costs	10,307	10,693	11,436	(743)
Cost of sales - subdivision	0	1,372	0	1,372
Finance Costs	735	720	1,241	(521)
Depreciation and Amortisation	5,608	5,589	6,699	(1,110)
Total Operating Expenses	21,431	23,420	25,165	(1,746)
NET SURPLUS/(DEFICIT) BEFORE TAX	5,039	4034	5,935	1,901
Income Tax Expense	0	0	0	0
SURPLUS/(DEFICIT) AFTER TAX (see Note below)	5,039	4034	5,935	1,901
Surplus/Deficit attributable to:				
Stratford District Council	5,039	4034	5,935	1,901
OTHER COMPREHENSIVE REVENUE AND EXPENSE				
Loss on sale of financial assets at fair value through other comprehensive revenue and expense	0	0	0	0
Revaluation of financial assets at fair value through other comprehensive revenue and expense	0	0	0	0
Gains/(Loss) on property revaluation	1,341	0	0	0
Total Other Comprehensive Revenue and Expense	1,341	0	0	0
TOTAL COMPREHENSIVE REVENUE AND EXPENSE	6,380	4,034	5,935	1,901
Total Comprehensive Revenue and Expense attributable to:				
Stratford District Council	6,380	4,034	5,935	1,901

Note: The Net Surplus above includes roading subsidies of \$4.5m from Waka Kotahi (NZTA); and grants of \$6.1m for capital expenditure, in the Roothing Activity statements.

NOTES

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Note 1				
Rates Revenue consists of:				
- Rates	14,359	14,361	15,692	(1,331)
- Targeted rates for metered water supply	485	1,082	491	591
Total Rates Revenue	14,845	15,443	16,183	(740)
Note 2				
Subsidies and Grants consists of:				
- Subsidies from NZTA for financial assistance	5,071	5,690	4,570	1,121
- Grants	3,450	34	6,160	(6,126)
Total Subsidies and Grants Revenue	8,521	5,724	10,730	(5,005)
Note 3				
Investment in CCO's and other Entities				
- Percy Thomson Trust	\$100	\$100	\$100	\$0
- Stratford Health Trust	\$10	\$10	\$10	\$0
- Stratford Community House Trust	\$10	\$10	\$10	\$0
Total Investment in CCO's and other Entities	\$120	\$120	\$120	\$0

DEPRECIATION BY GROUP OF ACTIVITIES

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Depreciation Allocated to each Group of Activities				
Recreation and Facilities	987	1,301	1,367	(66)
Democracy	255	290	251	39
Community Development	64	56	67	(11)
Environmental Services	4	5	1	4
Roading	2,919	2,907	3,496	(589)
Stormwater Drainage	232	157	255	(98)
Wastewater (Sewerage)	393	340	432	(92)
Solid Waste (Rubbish and Recycling)	30	31	32	(1)
Water Supply	725	502	797	(295)
TOTAL DEPRECIATION ALLOCATED TO EACH GROUP OF ACTIVITIES	5,608	5,589	6,699	(1,110)

PROSPECTIVE STATEMENT OF FINANCIAL POSITION

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Current Assets				
Cash and Cash Equivalents	2,420	957	1,705	748
Financial Investments	6,000	11,200	6,000	(5,200)
Inventory	820	0	0	0
Debtors and Other Receivables	1,699	1,049	1,678	629
Total Current Assets	10,939	13,206	9,383	(3,823)
Non-Current Assets				
Investment in Other Financial Assets	8,276	865	8,253	7,388
Investment in Percy Thomson Trust (CCO)	0	0	0	0
Property, Plant & Equipment	409,057	381,571	489,562	107,991
Total Non-Current Assets	417,333	382,436	497,815	115,379
TOTAL ASSETS	428,272	395,642	507,199	111,557
Current Liabilities				
Creditors and Other Payables	4,541	3,823	2,213	(1,610)
Provisions	7	7	7	0
Employee Benefit Liabilities	243	183	182	(1)
Borrowings	3,302	3,921	4,122	201
Total Current Liabilities	8,093	7,934	6,524	(1,410)
Non-Current Liabilities				
Borrowings	29,719	35,290	37,095	1,805
Provisions	11	17	6	(11)
Employee Benefit Liabilities	52	49	0	(49)
Total Non-Current Liabilities	29,782	35,356	37,101	1,745
Equity				
Accumulated comprehensive revenue and expense	246,568	198,887	201,936	3,049
Reserves/Special Funds	8,584	10,459	10,272	(187)
Asset Revaluation Reserves	135,245	143,006	251,366	108,360
Total Equity	390,397	352,351	463,574	111,223
TOTAL LIABILITIES & EQUITY	428,272	395,642	507,199	111,558

PROSPECTIVE STATEMENT OF CHANGES IN NET ASSETS/EQUITY

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
NET ASSETS/EQUITY - OPENING BALANCES				
Accumulated comprehensive revenue and expense	197,746	196,391	197,073	682
Reserves/Special Funds	8,370	8,921	9,090	169
Asset Revaluation Reserves	177,779	143,006	251,366	108,360
TOTAL NET ASSETS/EQUITY - Opening	383,895	348,318	457,529	109,211
CHANGES IN NET ASSETS/EQUITY				
Accumulated comprehensive revenue and expense	4,947	2,497	4,864	2,367
Reserves/Special Funds	214	1,538	1,182	(356)
Asset Revaluation Reserves	1,341	0	0	0
TOTAL COMPREHENSIVE REVENUE AND	6,502	4,034	6,046	2,011
NET ASSETS/EQUITY - CLOSING BALANCES				
Accumulated comprehensive revenue and expense	202,693	198,887	201,937	3,050
Reserves/Special Funds	8,584	10,459	10,272	(187)
Asset Revaluation Reserves	179,120	143,006	251,366	108,360
TOTAL NET ASSETS/EQUITY - Closing	390,397	352,351	463,574	111,223

PROSPECTIVE CASH FLOW STATEMENT

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash was Provided From:				
Rates	14,359	14,361	15,692	1,331
Water Supply Targeted Rate	485	1,082	491	(591)
NZTA Financial Assistance	5,071	5,690	4,570	(1,120)
Interest Revenue	232	206	324	117.9
Sale of Land	0	3,274		
Sundry Revenue	53	46	55	9
Grants and Donations	3,450	34	6,160	6,126
Other Revenue	2,820	2,763	3,822	1,059
Cash from Operating Activities	26,470	27,454	31,098	6,931
Cash was Applied To:				
Supply of Goods and Services	10,314	10,700	11,443	743
Payments to Employees	4,780	5,045	5,789	744
Interest Paid on Public Debt	614	720	1,129	409
Cash applied to Operating Activities	15,708	16,465	18,361	1,896
NET CASH FROM OPERATING ACTIVITIES	10,762	10,989	12,737	5,035
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash was Provided From:				
Sale of Investments	0	0	0	0
Cash from Investing Activities	0	0	0	0
Cash was Applied To:				
Purchase of Fixed Assets	17,415	10,183	16,457	6,274
Purchase of Investments	0	0	0	0
Cash applied to Investing Activities	17,415	10,183	16,457	6,274
NET CASH FROM INVESTING ACTIVITIES	(17,415)	(10,183)	(16,457)	(6,274)
CASH FLOWS FROM FINANCING ACTIVITIES				
Cash was Provided From:				
Loans Received	6,221	-282	4,016	4,298
Cash from Financing Activities	6,221	-282	4,016	4,298
Cash was Applied To:				
Repayment of Public Debt	0	0	0	0
Cash applied to Financing Activities	0	0	0	0
NET CASH FROM FINANCING ACTIVITIES	6,221	-282	4,016	4,298
NET INCREASE (DECREASE) IN CASH HELD	(432)	524	296	(228)
TOTAL CASH RESOURCES AT 1 JULY	2,852	433	1,409	976
TOTAL CASH RESOURCES AT 30 JUNE	2,420	957	1,705	748

PROSPECTIVE STATEMENT OF NET PUBLIC DEBT

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Opening Balance	26,800	39,493	37,200	(2,293)
Loan funded capital less repayments	6,221	(282)	4,016	4,298
Closing Balance	33,021	39,211	41,216	2,005
Net Debt	30,601	38,253	39,511	1,258
<u>BORROWING HIGHLIGHTS</u>				
Interest Expense as a % of Rates Revenue	4.95%	4.66%	7.68%	-71.89%
Net Debt as a % of Annual Operating Revenue	124.75%	139.34%	132.53%	6.81%

PROSPECTIVE STATEMENT OF MOVEMENTS IN RESERVES

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
<u>GENERAL RENEWALS RESERVE</u>				
Opening Balance	4,513	5,629	5,243	(386)
Interest Credited	21	26	44	18
Transfers In	1,296	1,639	1,668	29
Transfers Out	(493)	(442)	(733)	(291)
Closing Balance	5,336	6,851	6,221	(631)
<u>ROADING RENEWALS RESERVE</u>				
Opening Balance	502	412	175	(237)
Interest Credited	2	2	1	(1)
Transfers In	3,343	3,549	3,939	390
Transfers Out	(3,648)	(3,538)	(3,715)	(177)
Closing Balance	200	425	400	(25)
<u>CONTINGENCY RESERVE</u>				
Opening Balance	505	507	505	(3)
Interest Credited	2	2	4	2
Transfers In	0	0	0	0
Transfers Out	(2)	0	(4)	(4)
Closing Balance	505	509	505	(5)
<u>FARM RESERVE</u>				
Opening Balance	97	0	69	69
Interest Credited	0	0	1	1
Transfers In	0	0	0	0
Transfers Out	(97)	0	(69)	(69)
Closing Balance	0	0	1	1
<u>ASSET SALES PROCEEDS RESERVE</u>				
Opening Balance	1,185	1,045	1,188	143
Interest Credited	5	5	10	5
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Closing Balance	1,191	1,050	1,198	148
<u>TURF REPLACEMENT RESERVE</u>				
Opening Balance	41	51	51	0
Interest Credited	0	0	0	0
Transfers In	10	10	10	0
Transfers Out	0	0	0	0
Closing Balance	51	61	61	0
<u>STAFF GRATUITIES RESERVE</u>				
Opening Balance	147	150	141	(9)
Interest Credited	1	1	1	0
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Closing Balance	148	151	142	(9)
<u>MAYOR'S RELIEF FUND RESERVE</u>				
Opening Balance	4	5	4	(1)
Interest Credited	0	0	0	(0)
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Closing Balance	4	5	4	(1)

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
<u>ELSIE FRASER BEQUEST RESERVE</u>				
Opening Balance	52	59	77	18
Interest Credited	0	0	1	1
Transfers In	20	20	22	2
Transfers Out	(30)	(18)	(48)	(30)
Closing Balance	42	62	51	(10)
<u>RMA FINANCIAL CONTRIBUTIONS RESERVE</u>				
Opening Balance	736	601	1,047	446
Interest Credited	3	3	9	6
Transfers In	0	0	0	0
Transfers Out	0	0	(251)	(251)
Closing Balance	739	604	804	200
<u>STORMWATER RESERVE</u>				
Opening Balance	436	534	711	177
Interest Credited	2	2	6	4
Transfers In	232	157	255	98
Transfers Out	(67)	(56)	(120)	(64)
Closing Balance	603	637	852	215
<u>WATER SUPPLY RESERVE</u>				
Opening Balance	(427)	(708)	(782)	(74)
Interest Credited	0	(3)	0	3
Transfers In	725	502	797	295
Transfers Out	(945)	(403)	(603)	(200)
Closing Balance	(648)	(612)	(588)	24
<u>Solid Waste (Rubbish and Recycling) RESERVE</u>				
Opening Balance	72	88	(8)	(96)
Interest Credited	0	0	(0)	(0)
Transfers In	30	31	32	1
Transfers Out	(60)	(33)	(49)	(16)
Closing Balance	42	85	-25	(111)
<u>WASTE WATER RESERVE</u>				
Opening Balance	345	549	673	124
Interest Credited	2	3	6	3
Transfers In	393	340	432	92
Transfers Out	(371)	(258)	(466)	(208)
Closing Balance	369	633	645	11
TOTAL PROJECTED RESERVES (excluding Asset Revaluation Reserves)	8,584	10,459	10,272	(192)
<u>ASSET REVALUATION RESERVES</u>				
Opening Balance	133,904	143,006	251,366	108,360
Transfers In	1,341	0	0	0
Transfers Out	0	0	0	0
Closing Balance	135,245	143,006	251,366	108,360
TOTAL PROJECTED RESERVES (including Asset Revaluation Reserves)	143,829	153,465	261,638	108,168

The purpose of each Reserve Fund and the activities to which the fund relates to are disclosed below:

PURPOSE OF EACH RESERVE FUND

Council's reserve funds are classified in to three categories:

- Council Created Reserves
- Restricted Reserves
- General Renewals Reserve

The purpose of the reserves are as follows:

General Renewals Reserve (All activities)

This reserve has been created for the accumulation of depreciation on buildings, plant, vehicles, office equipment and furniture and fittings. The funds are set aside to provide for the ongoing replacement of operational assets in these categories, and also to maintain and enhance existing Council assets. Funds are also provided for new projects where necessary.

Roading Renewals Reserve (Roading)

This reserve has been created for the accumulation of depreciation on roads, bridges and street services assets. The funds are set aside to provide for the ongoing replacement of operational assets in these categories, and also to maintain and enhance existing Council assets. Funds are also provided for new projects where necessary.

Contingency Reserve (All activities)

This reserve has been created to assist in the event of an emergency. Purposes for which funds are currently set aside are such things as natural disasters e.g. floods, earthquakes, volcanic eruptions etc.

Asset Sales Proceeds Reserve (All activities)

The purpose of this reserve is to accumulate the net proceeds from the sale of Council assets that have not been specifically tagged for a particular purpose. These funds can then be used to acquire new capital assets.

Staff Gratuities Reserve (All activities)

These funds are for the payment of gratuities, redundancies, and farewells/recognition of long service of staff or elected members, however there are no other specific restrictions on this reserve.

Mayor's Relief Fund (Community)

This fund has been in existence since at least 1934 and was originally set up to provide funds for the 'relief of distress' in the Stratford District. In recent years the reserve has been funded by donations and distributions of these monies has been at the Mayor's discretion.

Turf Replacement Reserve (Parks and Reserves)

This reserve was created to accumulate funds annually to contribute towards the replacement of the hockey turf, when required.

Farm Reserve (Farm)

This reserve was created to accumulate funds annually to contribute to rates as recommended by the Farm and Aerodrome Committee.

Restricted Reserves

Elsie Fraser Bequest Reserve (*Pensioner Housing*)

These funds came from a bequest from Elsie Fraser in 1985 for the provision of a 'home for the less affluent old people within the Stratford community'. All surpluses from operations of these units are credited to the reserve.

RMA/Financial Contributions Reserve (*All activities*)

Financial contributions are required by the Stratford District Plan. Council has received these funds from the subdivision of land and various land use activities. The reserve is used to fund growth related capital works and services.

Targeted Rate Reserves

Water Supply, Solid Waste and Wastewater Reserves (*Water Supply, Solid Waste and Waste Water activities*)

These reserves represent the balance of funds collected from various targeted rates which have not yet been spent. The funds can only be used for the purpose for which they were originally levied. The reserves include depreciation on infrastructural assets, costs of any capital/renewal expenditure and any surplus/deficit from operations for the year.

CAPITAL EXPENDITURE PROGRAMME

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Roading				
Level of Service Improvement	398	1,221	7,856	(6,635)
Replacements	5,257	4,920	4,455	465
Stormwater				
Level of Service Improvement	292	533	533	(0)
Replacements	55	56	56	0
Water Supply				
Level of Service Improvement	4,374	369	369	0
Replacements	1,012	510	510	1
Solid Waste (Rubbish and Recycling)				
Level of Service Improvement	-	-	7	(7)
Replacements	10	-	-	0
Wastewater				
Level of Service Improvement	362	380	332	48
Replacements	251	258	258	0
Recreation and Facilities				
Level of Service Improvement	3,615	209	296	(87)
Replacements	6	59	38	21
Community Development				
Meet Additional Demand	1,025	1,049	1,049	0
Level of Service Improvement	536	499	528	(29)
Replacements	-	-	-	0
Administration				
Replacements	222	121	171	(51)
TOTAL PROJECTS (excl GST)	17,415	10,183	16,457	(6,274)
FUNDING				
Loans	7,256	3,587	4,916	(1,329)
Reserves	6,710	6,562	5,381	1,181
Grants/Donations	3,450	34	6,160	(6,126)
Rates	0	0	0	0
Subsidies	0	0	0	0
TOTAL (excl GST)	17,415	10,183	16,457	(6,274)



Prospective Accounting Policies



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STRATFORD
DISTRICT COUNCIL

Annual Plan 2023-24

PROSPECTIVE ACCOUNTING POLICIES

Reporting Entity

The prospective financial statements of the Stratford District Council is for the year ended 30 June 2024.

The Stratford District Council (Council) is a territorial local authority governed by the provisions of the Local Government Act 2002 (the Act) and is domiciled in New Zealand.

The financial statements in this Annual Plan are those of the Council as a separate legal entity and not of the Council group.

The primary objective of Council is to provide services or goods for the community for social benefit rather than making a financial return. Accordingly, having regard to the criteria set out in the Public Benefit Entity Internal Public Sector Accounting Standards (PBE IPSAS), as a defined public entity under the Public Audit Act 2001, the Council is audited by the Auditor – General and is classed as a Public Sector Benefit Entity (PBE) for financial reporting purposes. Council has designated itself as a Tier 2 entity.

The financial information contained within this document is in terms of FRS 42: Prospective Financial Information. It has been prepared to enable the public to participate in the decision-making processes regarding the services to be provided by Council over the financial year 2023/24 and to provide a broad accountability mechanism of Council to the community.

The operations of Council have been divided into the following Groups of Activities:

- Recreation and Facilities.
- Democracy.
- Community Development.
- Environmental Services.
- Rooding.
- Stormwater.
- Wastewater (Sewerage)
- Solid waste (Rubbish and Recycling).
- Water Supply.

Council also advise caution that the information in these statements may not be appropriate for purposes other than those described.

The prospective financial statements were authorised for issue by Council on Tuesday XX June 2023. The Mayor and Chief Executive that authorise the issue of the prospective financial statements by Council are responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures. No actual results have been incorporated in these prospective financial statements. It is not intended to update the prospective financial statements subsequent to presentation.

Measurement Base

The measurement base adopted is that of historical cost, modified by the revaluation of certain assets.

Accounting Policies

The following accounting policies which materially affect the measurement of results and financial position have been applied consistently to the year ended 30 June 2024 unless otherwise stated.

1 BASIS OF PREPARATION OF THE FINANCIAL STATEMENTS

The financial statements of the Council have been prepared in accordance with the requirements of the LGA and Local Government (Financial Reporting and Prudence) Regulations 2014 (LG(FRP)R), which include the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

The financial statements have been prepared in accordance with and comply with Public Benefit Entity Standards Reduced Disclosure Regime (PBE Standards RDR) and disclosure concessions have been applied. The Council is eligible and has elected to apply the PBE Standards RDR because its expenses are less than \$30 million and it does not have public accountability as defined by XRB A1 Application of the Accounting Standards Framework.

Although Council is not publicly accountable, Council has included a separate Cost of Services Statement for each significant activity.

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000). The functional currency of Council is New Zealand dollars.

The financial statements have been prepared on a going concern basis and the accounting policies have been applied consistently throughout the period.

2 BUDGET FIGURES

The budget figures have been prepared in accordance with NZ GAAP and comply with NZ PBE IPSAS, and other applicable Financial Reporting Standards, using accounting policies that are consistent with those adopted in preparing these financial statements. Then as a tier 2 reporting entity, Council uses the public sector Public Benefit Entity Accounting Standards.

Council has not presented group prospective financial statements because it believes that the parent prospective financial statements are more relevant to users. The main purpose of prospective financial statements is to provide users with information about the core services that the Council intends to provide ratepayers, the expected cost of those services and as a consequence how much Council requires by way of rates to fund the intended levels of service. The level of rates funding required is not affected by subsidiaries except to the extent that Council obtains distributions from, or further invests in, those subsidiaries. Such effects are included in the prospective financial statements of Council.

3 REVENUE

Revenue is measured at the fair value of consideration received or receivable.

Rates Revenue

The following policies for rates have been applied:

- General rates, targeted rates (excluding water-by-meter), and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. The Council considers the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue.
- Rates arising from late payment penalties are recognised as revenue when rates become overdue.
- Revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

- Rate remissions are recognised as a reduction of rates revenue when the Council has received an application that satisfies its rates remission policy.
- Rates collected on behalf of the Taranaki Regional Council (TRC) are not recognised in the financial statements, as the Council is acting as an agent for the TRC.

Development and Financial Contributions

Development and financial contributions are recognised as revenue when the Council provides, or is able to provide, the service for which the contribution was charged. Otherwise, development and financial contributions are recognised as liabilities until such time as the Council provides, or is able to provide, the service.

Waka Kotahi (New Zealand Transport Agency) roading subsidies

The Council receives funding assistance from Waka Kotahi which subsidises part of the costs of maintenance and capital expenditure on the local roading infrastructure. The subsidies are recognised as revenue upon entitlement, as conditions pertaining to eligible expenditure have been fulfilled.

Other grants received

Other grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Building and Resource Consent revenue

Fees and charges for building consent services are recognised on receipt of the fees, which is when the service is provided. Fees and charges for resource consent revenue is recognised on the provision of an invoice.

Entrance Fees

Entrance fees are fees charged to users of the Council's local facilities, such as the pool. Revenue from entrance fees is recognised upon entry to such facilities.

Transfer Station Fees

Fees for disposing of waste at the Council's transfer station are recognised as waste is disposed of by users.

Sales of Goods

Revenue from the sale of goods is recognised when a product is sold to the customer.

Infringement Fees and Fines

Infringement fees and fines mostly relate to traffic and parking infringements and are recognised when the infringement notice is issued. The Council recognises revenue at an amount based on the probability of collecting fines, which is estimated by considering the collection history of fines over the preceding 2 year period.

Vested or Donated Physical Assets

For assets received for no or nominal consideration, the asset is recognised at its fair value when the Council obtains control of the asset. The fair value of the asset is recognised as revenue, unless there is a use or return condition attached to the asset.

For long-lived assets that must be used for a specific use (e.g. land must be used as a recreation reserve), the Council immediately recognises the fair value of the asset as revenue. A liability is recognised only if the Council expects it will need to return or pass the asset to another party.

Interest and Dividends

Interest revenue is recognised using the effective interest method. Interest revenue on an impaired financial asset is recognised using the original effective interest rate.

Dividends are recognised when the right to receive payment has been established. When dividends are declared from pre-acquisition surpluses, the dividend is deducted from the cost of the investment.

Sale of Land

Revenue from the Sale of Land is recognised in full when the sale and purchase agreement becomes legally enforceable, as at the date the contract becomes unconditional.

4 INVENTORIES

Inventories are held for distribution or for use in the provision of goods and services. The measurement of inventories held for commercial distribution, are measured at the lower of cost and net realisable value.

Council inventory is made up of land held for development and future resale.

When land held for development and future resale is transferred from investment property/property, plant, and equipment to inventory, the fair value of the land at the date of the transfer is its deemed cost.

5 BORROWING COSTS

Borrowing costs are recognised as an expense in the period in which they are incurred.

6 GRANT EXPENDITURE

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when approved by the Council and the approval has been communicated to the applicant. The Council's grants awarded have no substantive conditions attached.

7 INCOME TAX

Income tax expense includes current tax and deferred tax.

Current tax is the amount of tax payable based on the taxable profit for the current year, and any adjustments to income tax payable in respect of prior years. Current tax is calculated using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable surplus.

Deferred tax is measured at tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which the entity expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Current and deferred tax is recognised against the profit or loss for the period, except to the extent that it relates to items recognised in other comprehensive revenue and expenses or directly in equity.

In general, local authorities are only subject to income tax on income derived from a council-controlled organisation and income derived as a port operator.

8 LEASES

Finance Leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

9 CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes cash on hand, deposits held with banks and other short term investments with maturities of three months or less, and bank overdrafts. Bank overdrafts are shown as a current liability in the statement of financial position. The carrying value of cash at bank and short-term deposits with original maturities less than three months approximates their amortised cost.

10 DEBTORS AND OTHER RECEIVABLES

Debtors and other receivables are initially recorded at the amount due, less any provision for impairment (expected credit losses). Receivables are generally short-term and non-interest bearing and receipt is normally on 30 day terms.

The Council applies the simplified ECL model of recognising lifetime ECL for receivables. In measuring ECLs, receivables have been grouped into rates receivables, and other receivables, and assessed on a collective basis as they possess shared credit risk characteristics. They have then been grouped based on the days past due. A provision matrix is then established based on historical credit loss experience, adjusted for forward looking factors specific to the debtors and the economic environment.

Rates are "written-off":

- when remitted in accordance with the Council's rates remission policy; and
- in accordance with the write-off criteria of sections 90A (where rates cannot be reasonably recovered) and 90B (in relation to Māori freehold land) of the Local Government (Rating) Act 2002.

Other receivables are written-off when there is no reasonable expectation of recovery.

11 NON-CURRENT ASSETS HELD FOR SALE

Non-current assets held for sale are classified as such if their carrying amount will be recovered principally through a sale transaction, not through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Non-current assets are not depreciated or amortised while they are classified as held for sale.

12 PROPERTY, PLANT AND EQUIPMENT

Items of a capital nature over \$2,000 are treated as property, plant and equipment. Property, plant and equipment are classified into three categories:

- **Operational Assets** – These include land, buildings, library books, plant and equipment, motor vehicles, furniture and fittings, and office equipment.
- **Restricted Assets** – Restricted assets are mainly parks and reserves owned by the council and group that provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.
- **Infrastructure Assets** - Infrastructure assets are the fixed utility systems owned by the council and group. Each asset class includes all items that are required for the network to function. For example wastewater reticulation includes reticulation piping and wastewater pump stations

In most instances, an item of property, plant or equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Property, plant and equipment classes of assets whose fair value can be measured reliably shall be carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations shall be made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the balance sheet date.

If there is no market-based evidence of fair value because of the specialised nature of the item of property, plant or equipment, Council will carry those classes of assets at its cost less any accumulated depreciation and any accumulated impairment losses value.

Property, plant and equipment are valued as follows:

Class	Method of Valuation
Land	Fair Value
Buildings	Optimised Depreciated Replacement Cost
Roads, Bridges and Footpaths	Optimised Depreciated Replacement Cost
Water Supply Reticulation	Optimised Depreciated Replacement Cost
Water Supply Treatment	Optimised Depreciated Replacement Cost
Wastewater Reticulation	Optimised Depreciated Replacement Cost
Wastewater Treatment	Optimised Depreciated Replacement Cost
Stormwater system	Optimised Depreciated Replacement Cost

Revaluation

Unless stated valuations are carried out or reviewed by independent qualified valuers and are carried out at least on three yearly cycles. Valuations will be undertaken more regularly if necessary to ensure no individual item of property, plant or equipment within a class has a carrying value that is materially different from its fair value.

Council's land and building assets were revalued by Telfer Young (Taranaki) Limited, independent valuers as at 1 January 2020 at fair value as determined from market-based evidence, and are being revalued again at 30 June 2023.

For roading assets, the Council engaged independent valuers, Beca Projects NZ Ltd, to perform a market movement assessment as at 30 June 2022, who issued their findings in a letter dated 8 July 2022. A fair value calculations based on the valuer's letter was performed to estimate the fair value for roading assets as at 30 June 2022. The Council recognised an increase to the carrying value of roading assets as at 30 June 2022 to ensure that the carrying value materially reflected fair value. A further revaluation will be undertaken at 30 June 2023.

Land under roads was valued based on fair value provided by previous valuations in 2016 of the Rooding Network. This valuation was carried out by Calibre Consultants Ltd. Council elected to use the fair value of Land under Roads as at 1 July 2016 as the deemed cost. Land under roads is no longer revalued.

Public Benefit Entity Revaluation

Where the carrying amount of a class of assets is increased as a result of a revaluation, the net revaluation increase is credited to the revaluation reserve. The net revaluation increase shall be recognised in the Statement of Comprehensive Revenue and Expenses to the extent that it reverses a net revaluation decrease of the same class of assets previously recognised in the Statement of Comprehensive Revenue and Expense. A net revaluation decrease for a class of assets is recognised in the Statement of Comprehensive Revenue and Expense, except to the extent that it reverses a revaluation increase previously recognised in the revaluation reserve to the extent of any credit balance existing in the revaluation reserve in respect of the same class of asset.

Impairment

Property, plant and equipment that have a finite useful life are reviewed for impairment at each balance date and whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and its value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. For revalued assets, the impairment loss is recognised against the revaluation reserve for that class of asset. Where the results in a debit balance in the revaluation reserve, the balance is recognised surplus or deficit.

For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss on a revalued asset is credited to other comprehensive revenue and expense and increases the asset revaluation reserve for that class of asset. However, to the extent that an impairment loss for that class of asset was previously recognised in surplus or deficit, a reversal of the impairment loss is also recognised in surplus or deficit.

For assets not carried at a revalued amount, the reversal of an impairment loss is recognised in surplus or deficit.

Value in use for non-cash generating assets

Non cash-generating assets are those assets that are not held with the primary objective of generating a commercial return.

For non-cash generating assets, value in use is determined using an approach based on either a depreciated replacement cost approach, a restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

Value in use for cash-generating assets

Cash generating assets are those assets that are held with the primary objective of generating a commercial return.

The value in use for cash-generating assets and cash-generating units is the present value of expected future cashflow.

Disposals

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

Subsequent Costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

Security

Council do not have any Property, Plant and Equipment pledged as security.

The costs of day-to-day servicing of property, plant and equipment are recognised in the surplus or deficit as they are incurred.

Additions

The cost of an item of property, plant and equipment is recognised as an asset only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

Work in progress is recognised at cost less impairment and is not depreciated.

In most instances, an item of property, plant, and equipment is initially recognised at its cost. Where an asset is acquired through a non-exchange transaction, it is recognised at its fair value as at the date of acquisition.

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits for service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

The costs of day-to-day servicing of property, plant and equipment are recognised in the surplus or deficit as they are incurred.

13 INTANGIBLE ASSETS

Acquired software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

The carrying value of an intangible asset with a finite life is amortised on a straight line basis. The amortisation charge is recognised in the Statement of Comprehensive Revenue and Expense. The useful lives of intangible assets have been estimated as follows:

	<u>Years</u>
Software	3-10 years.

14 DEPRECIATION

Depreciation is calculated on a straight line basis on all property, plant and equipment, excluding land, at rates that will write off the value of the assets, less their estimated residual values, over their useful lives.

The useful lives of the classes of assets have been estimated as follows:

	<u>Years</u>
Buildings	10-100
Plant	5-20
Motor Vehicles	5
Fixtures and Fittings	5-10
Office Equipment	4-10
Roading Basecourse	15-80
Roading Seal	2-16
Roading Culverts	20-80
Roading Sumps	80
Signs	10
Bridges (including Tunnels)	60-100
Footpaths	20-80
Streetlights	30
Stormwater	20-80
Water Supply	50-120
Sewerage	40-80
Street Beautification	10-100

15 BUSINESS UNIT

Business Unit gains or losses are recorded in the equity of the Stratford District Council.

16 GOODS AND SERVICES TAX (GST)

All items in the financial statements are exclusive of GST, with the exception of receivables and payables which are stated as GST inclusive. When GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cashflow in the statement of cashflows.

Commitments and contingencies are disclosed exclusive of GST.

17 COST OF SERVICE STATEMENTS

The Cost of Service Statements report the net cost of services for significant activities of Council, and are represented by the costs of providing the service less all revenue that can be allocated to these activities.

Cost Allocation

The Cost of Service Statements reflect the full cost of significant activities, by including direct costs, internal transfers, depreciation and indirect costs (overheads) allocated on the 'step' method, based on hours of service supplied to each activity.

'Direct Costs' are those costs directly attributable to a significant activity.

'Indirect Costs' are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

18 FINANCIAL INSTRUMENTS

Council is party to financial instruments as part of its normal operations.

19 OTHER FINANCIAL ASSETS

Financial assets (other than shares in subsidiaries) are initially recognised at fair value.

Purchases and sales of financial assets are recognised on trade-date, the date on which the Council commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Council has transferred substantially all the risks and rewards of ownership.

Financial assets are classified into the following categories for the purpose of measurement:

- fair value through surplus or deficit (FVTSD);
- amortised cost; and
- fair value through other comprehensive revenue and expense (FVTOCRE).

The classification of a financial asset depends on the purpose for which the instrument was acquired. Transaction costs are included in the carrying value of the financial asset at initial recognition, unless it has been designated at FVTSD, in which case it is recognised in surplus or deficit.

The classification of a financial asset depends on its cash flow characteristics and the Council and group's management model for managing them. A financial asset is classified and subsequently measured at amortised cost if it gives rise to cash flows that are 'solely payments of principal and interest (SPPI)' on the principal outstanding, and is held within a management model whose objective is to collect the contractual cash flows of the asset.

A financial asset is classified and subsequently measured at FVTOCRE if it gives rise to cash flows that are SPPI and held within a management model whose objective is achieved by both collecting contractual cash flows and selling financial assets.

Financial assets that do not meet the criteria to be measured at amortised cost or FVTOCRE are subsequently measured at FVTSD. However, the Council and group may elect at initial recognition to designate an equity investment not held for trading as subsequently measured at FVTOCRE.

Initial recognition of concessionary loans

Loans made at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar financial instrument. For loans to community organisations, the difference between the loan amount and

present value of the expected future cash flows of the loan is recognised in surplus or deficit as a grant expense.

Subsequent measurement of financial assets at amortised cost

Financial assets classified at amortised cost are subsequently measured at amortised cost using the effective interest method, less any expected credit losses. Where applicable, interest accrued is added to the investment balance. Instruments in this category include term deposits, community loans, and loans to subsidiaries and associates. Included in this category is also the loan to the Agricultural and Pastoral Association.

Subsequent measurement of financial assets at FVTOCRE

Financial assets in this category that are debt instruments are subsequently measured at fair value with fair value gains and losses recognised in other comprehensive revenue and expense, except expected credit losses (ECL) and foreign exchange gains and losses are recognised in surplus or deficit. When sold, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified to surplus and deficit. The Council and group do not hold any debt instruments in this category.

Financial assets in this category that are equity instruments designated as FVTOCRE are subsequently measured at fair value with fair value gains and losses recognised in other comprehensive revenue and expense. There is no assessment for impairment when fair value falls below the cost of the investment. When sold, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is transferred to accumulated funds within equity. The Council and group designate into this category all equity investments that are not included in its investment fund portfolio, and if they are intended to be held for the medium to long-term.

Subsequent measurement of financial assets at FVTSD

Financial assets in this category are subsequently measured at fair value with fair value gains and losses recognised in surplus or deficit.

Interest revenue and dividends recognised from these financial assets are separately presented within revenue.

Instruments in this category include the Council and group's investment fund portfolio (comprising of listed shares, bonds, and units in investment funds) and LGFA borrower notes.

Expected credit loss allowance (ECL)

The Council and group recognise an allowance for ECLs for all debt instruments not classified as FVTSD. ECLs are the probability-weighted estimate of credit losses, measured at the present value of cash shortfalls, which is the difference between the cash flows due to Council and group in accordance with the contract and the cash flows it expects to receive. ECLs are discounted at the effective interest rate of the financial asset.

ECLs are recognised in two stages. ECLs are provided for credit losses that result from default events that are possible within the next 12 months (a 12-month ECL). However, if there has been a significant increase in credit risk since initial recognition, the loss allowance is based on losses possible for the remaining life of the financial asset (Lifetime ECL).

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, the Council and group considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Council and group's historical experience and informed credit assessment and including forward-looking information.

The Council and group considers a financial asset to be in default when the financial asset is more than 90 days past due. The Council and group may determine a default occurs prior to this if internal or external information indicates the entity is unlikely to pay its credit obligations in full.

21 PAYABLES

Short-term creditors and other payables are recorded at the amount payable.

Borrowings

Borrowings are initially recognised at their fair value plus transaction costs. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Council or group has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Employee entitlements

Short-term employee entitlements

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, and sick leave.

A liability and an expense are recognised for bonuses where the Council or group has a contractual obligation or where there is a past practice that has created a constructive obligation.

Presentation of employee entitlements

Annual leave is classified as a current liability. Retirement gratuities expected to be settled within 12 months of balance date are classified as a current liability. All other employee entitlements are classified as a non-current liability.

22 PROVISIONS

Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

23 EQUITY

Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into the following components:

- accumulated funds;
- restricted reserves;
- property revaluation reserve; and
- fair value through other comprehensive revenue and expense reserve.

Restricted reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted reserves include those subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

Property revaluation reserve

This reserve relates to the revaluation of property, plant, and equipment to fair value.

Fair value through other comprehensive revenue and expense reserve

This reserve comprises the cumulative net change in the fair value of assets classified as fair value through other comprehensive revenue and expense.

24 CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial statements Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors that are believed to be reasonable under the circumstances.

As operator of the urban and rural landfills in the district, Council has a legal obligation to provide ongoing maintenance and monitoring services at the landfill sites after closure.

To provide for the estimated cost of aftercare, a provision has been created, and a charge is made each year based on the estimated value of restoration works over the number of years Council is required to maintain these sites.

A number of assumptions and estimates are used when performing depreciated replacement cost valuations over infrastructural assets. These include:

- The physical condition of the asset. This is particularly so for those assets which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing physical inspections and condition modelling assessments of underground assets.
- Estimating any obsolescence or surplus capacity of any asset.
- The remaining useful life over which the asset will be depreciated. These estimates can be impacted by local conditions, for example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, Council could be over or underestimating the depreciation charge recognised in the Statement of Comprehensive Revenue and Expense. To minimise this risk useful lives are determined with reference to the NZ Infrastructural Asset Valuation and Depreciation guidelines published by the National Asset Management Steering Group. Asset inspections and condition modelling are also carried out regularly as part of Council's asset management planning activities.
- The replacement cost of an asset is based on recent construction contracts in the region for modern equivalent assets, from which unit rates are determined. Unit rates have been applied to components of the network based on size, material, depth and location.

25 ROUNDING ERRORS

Some rounding errors may occur in the financial statements due to stating dollar amounts to the nearest \$1,000.

26 CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING POLICIES

Management has exercised the following critical judgements in applying accounting policies for the year ended 30 June 2024:

Classification of property

The Council owns a number of properties held to provide housing to pensioners. The receipt of market-based rental from these properties is incidental to holding them. The properties are held for service delivery objectives as part of the Council's social housing policy. The properties are therefore accounted for as property, plant, and equipment rather than as investment property.

27 CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies.



Funding Impact Statement



TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI
STRATFORD
DISTRICT COUNCIL

Annual Plan 2023-24

FUNDING IMPACT STATEMENT

2023/24

INTRODUCTION

This Statement sets out the information required by Schedule 10 of the Local Government Act 2002 (LGA). It details the rating mechanisms to be used to cover the estimated expenses for the years of the plan.

The Funding Impact Statement should be read in conjunction with Council's Revenue and Financing Policy.

Important: All charges are stated GST inclusive, and funds raised are stated GST exclusive.

DEFINITION OF SEPARATELY USED OR INHABITED PARTS OF A RATING UNIT (SUIP)

A SUIP is a Separately Used or Inhabited Part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of the UAGC, the Solid Waste targeted rate, Wastewater targeted rate, and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

For a commercial rating unit (other than motels/hotels), this includes a building or part of a building that is, or is capable of being, separately tenanted, leased or subleased, and is not integral to the commercial operation. Motels/hotels are treated as one SUIP even if each accommodation unit may be capable of separate habitation.

For a residential rating unit, this includes a building or part of a building which is used, or is capable of being used, as an independent unit. An independent unit is any unit containing either separate cooking and living facilities, or a separate entrance; and that has its own toilet or bathroom facilities.

Separate parts of buildings, after the first, that are uninhabitable and declared unsanitary under the Health Act 1956 or the Building Act 2004 are not SUIPs.

EXAMPLES

	NO. OF SUIP'S per rating unit
Single Dwelling	1
Dwelling plus granny flat	2
Six flats	6
Corner dairy with integral dwelling attached	1
Dwelling with nail business within dwelling	1
Dwelling with hair salon in structure detached from main house	2
Three retail shops and one industrial building	4
Garden centre with separate café	2
Farm with 1 dwelling	1
Farm with 3 dwellings	3
Farm run-off	1
Farm with 1 dwelling plus a contracting business	2
Hotel/Motel with six rooms (one commercial business activity)	1
Hotel/Motel with attached restaurant	2
Caravan park with six cabins (one commercial business activity)	1
Rest home with 10 self-contained residential units	11

GENERAL RATE

Council set a general rate under section 13 of the Local Government (Rating) Act 2002 (LGRA) calculated on the capital value of each rateable rating unit within the district.

The general rate is set with no differential.

The rate (in cents per dollar of capital value) for 2023/24 is 0.16773 cents, raising \$5,197,300.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

UNIFORM ANNUAL GENERAL CHARGE

Council set a UAGC under section 15 of the LGRA in respect of every separately used or inhabited part of a rateable rating unit within the district.

The UAGC for 2023/24 is \$860 per SUIP, raising \$3,823,500.

TARGETED RATE – ROADING

Council set a targeted rate under section 16 in respect of roading and street services based on the capital value of each rating unit within the District.

The roading rate (in cents per dollar of capital value) under section 16 for 2023/24 is 0.10457 cents, raising \$3,210,200.

The roading rate will be used to fund the Roothing Activity.

A differential rate is applied on rating units which have forestry land as the primary use, but exclude land that is categorised under the valuer general's rules as indigenous forests or protected forests of any type. This is instead of the roading rate discussed above. The differential rate (in cents per dollar of capital value) under section 16 for 2023/24 is 0.69576 cents, raising \$200,000.

The funds collected from the differential will be used to fund the Roothing Activity.

TARGETED RATE – SOLID WASTE (RUBBISH AND RECYCLING)

Council set a targeted rate under section 16 of the LGRA for refuse collection on the basis of an amount per each SUIP from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area.

The solid waste rate under section 16 for 2023/24 is \$367, raising \$853,300.

The solid waste rate will be used to fund the urban domestic refuse collection activity.

TARGETED RATE – WASTE WATER (SEWERAGE)

Council set a targeted rate under section 16 of the LGRA for sewerage as a fixed amount per each SUIP which is connected to a public sewerage drain, and a targeted rate under Schedule 3, Clause 8 of the LGRA as a fixed amount per rating unit for serviceable properties. Serviceable properties are properties that have Council waste water reticulation services adjacent, contiguous or nearby to the serviceable properties, and the property boundary is within 30 metres of a public wastewater drain, but are not connected.

For all non-commercial properties the differential factor is 1 (base), and the Waste Water rate for properties connected is \$318, and for serviceable properties is \$159, being 50% of the targeted rate.

Commercial properties are differentiated by use as follows:

Commercial base category (all commercial rating units not included in any other commercial category) and the differential factor is also 1 (base) and the amount is \$322 per SUIP

- Commercial 2 (commercial rating units used for an activity requiring 2 toilets) differential factor 150% of base and the amount is \$477 per SUIP.
- Commercial 3 (commercial rating units used for an activity requiring 3 toilets) differential factor 200% of base and the amount is \$636 per SUIP.
- Commercial 4 (commercial rating units used for an activity requiring 4 toilets) differential factor 225% of base and the amount is \$715 per SUIP.
- Commercial 5 (commercial rating units used for an activity requiring 5 toilets) differential factor 250% of base and the amount is \$795 per SUIP.
- Commercial 6 (commercial rating units used for an activity requiring 6 toilets) differential factor 275% of base and the amount is \$874 per SUIP.
- Commercial 7 (commercial rating units used for an activity requiring 7 toilets) differential factor 300% of base and the amount is \$953 per SUIP.
- Commercial Large (commercial rating units used for an activity requiring 8 or more toilets) differential factor 325% of base and the amount is \$1,033 per SUIP.

The sewerage system rate for 2023/24 is to raise \$809,600 and will be used to fund the waste water activity.

TARGETED RATES - WATER SUPPLY

Council set a targeted rate under section 16 of the LGRA for water supply on the basis of an amount per rating unit connected to the Stratford, Midhirst, or Toko Water Supply, and a targeted rate under Schedule 3, Clause 8 of the LGRA as a fixed amount per rating unit for serviceable properties. Serviceable properties are properties that have Council water reticulation services adjacent, contiguous or nearby to the serviceable properties, and the property boundary is within 100 metres of a water main, but are not connected.

The Water Supply rate for properties connected is \$582, and for serviceable properties is \$291, being 50% of the targeted rate, and raising \$1,582,800.

In addition, Council set a targeted rate for extraordinary water supply under section 19 of the LGRA on the basis of an amount per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The Stratford water supply rate under section 19 for 2023/24 is \$2.11 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$471,200.

The Midhirst water supply rate under section 19 for 2023/24 is \$2.11 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$16,807.

The Toko water supply rate under section 19 for 2023/24 is \$2.11 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$3,200.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

TARGETED RATES - COMMUNITY CENTRES

Council sets targeted rates under section 16 of the LGRA for community centres on the basis of an amount per separately used or inhabited part of a rating unit in the listed community areas. This rate uses a fixed charge based on the location of the rating unit.

The community centre rates for 2023/24 are:

- A fixed charge of \$23.00 within the Wharehuia Community Centre area per SUIP collecting \$2,040.
- A fixed charge of \$23.00 within the Te Popo Community Centre area per SUIP collecting \$1,020.
- A fixed charge of \$13.80 within the Pembroke Road Community Centre area per SUIP collecting \$1,776.
- A fixed charge of \$34.50 within the Toko Community Centre area per SUIP collecting \$4,470.
- A fixed charge of \$17.25 within the Pukengahu Community Centre area per SUIP collecting \$825.
- A fixed charge of \$17.25 within the Midhirst Community Centre area per SUIP collecting \$5,190.
- A fixed charge of \$11.50 within the Makahu Community Centre area per SUIP collecting \$510.
- A fixed charge of \$30.00 within the Cardiff Community Centre area per SUIP collecting \$2,557.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$18,388.

Please refer to Council's website for the boundary map for each listed area.

PAYMENT DUE DATES AND PENALTIES

All rates, except those for metered water supply, will be payable in four equal instalments due on:

1 st Instalment:	30 August 2023
2 nd Instalment:	29 November 2023
3 rd Instalment:	28 February 2024
4 th Instalment:	29 May 2024

Pursuant to Sections 57 and 58 of the LGRA the following penalties on unpaid rates (excluding metered water rates) will be added:

- A charge of 10% on so much of any instalment that has been assessed after 1 July 2023 and which remains unpaid after the due date for that instalment. The penalty will be added on the following dates:
 - 1st Instalment 6 September 2023
 - 2nd Instalment 6 December 2023
 - 3rd Instalment 6 March 2024
 - 4th Instalment 5 June 2024
- A charge of 10% on so much of any rates assessed before 1 July 2023 which remain unpaid on 1 July 2023. The penalty will be added on 11 July 2023.
- A continuing additional penalty of 10% on so much of any rates assessed before 1 July 2023, to which a penalty has been added under the immediately preceding bullet point, and which remain unpaid six months after the previous penalty was added. The penalty will be added on 10 January 2024.
- Penalties imposed are exempt from GST.

Payment Due Dates for Metered Water Supply

A charge of 10% on any amount outstanding for the quarter which remains unpaid on the following dates will be added on the dates below:

Period	Due Date	Penalty Date
1 July to 30 September 2023	29 November 2023	6 December 2023
1 October to 31 December 2023	28 February 2024	6 March 2024
1 January to 31 March 2024	29 May 2024	5 June 2024
1 April to 30 June 2024	28 August 2024	11 September 2024

EARLY PAYMENT

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to allow for the early payment of rates.

- Council proposes to accept early payment of all rates assessed for the 2023/24 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2024/25 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

PAYMENT LOCATIONS – ALL RATES AND CHARGES

Direct Debits are the preferred method of payment. Direct Debit Authority Forms are available at our Council office, or online.

Payments can be made online by going to <https://www.stratford.govt.nz> and clicking on “Pay Online”.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.

The Council accepts payments by cash, eftpos or credit card between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, 63 Miranda Street, Stratford.

STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

For the Whole of Council

	Annual Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	7,848	8,310	9,021
Targeted rates	6,996	7,133	7,147
Subsidies and grants for operating purposes	1,833	1,918	2,045
Fees and charges	2,820	2,763	3,373
Interest and dividends from investments	232	206	324
Local authorities fuel tax, fines, infringement fees, and other receipts	53	46	55
Total operating funding (A)	\$19,782	\$20,375	\$21,964
Applications of operating funding			
Payment to staff and suppliers	15,087	15,738	17,225
Finance costs	735	720	1,241
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$15,822	\$16,457	\$18,466
Surplus (deficit) of operating funding (A-B)	\$3,960	\$3,918	\$3,498
Sources of capital funding			
Subsidies and grants for capital expenditure	6,688	3,805	9,136
Development and financial contributions	-	-	-
Increase (decrease) in debt	6,221	(282)	4,016
Gross proceeds from sale of assets	-	3,274	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$12,909	\$6,797	\$13,152
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	1,025	1,049	1,049
- improve the level of service	9,577	3,211	9,921
- replace existing assets	6,813	5,923	5,487
Increase (decrease) in reserves	(546)	531	193
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$16,869	\$10,714	\$16,650
Surplus (deficit) of capital funding (C-D)	(\$3,960)	(\$3,917)	(\$3,497)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

The Funding Impact Statement is required under the Local Government Act 2002 Schedule and conforms to the Local Government (Financial Reporting) Regulations 2014.

Generally accepted accounting practice does not apply to the preparation of the Funding Impact Statement as stated in Section 111(2) of the Local Government Act.

Reconciliation between the surplus in the Prospective Statement of Revenue and Expense and Surplus(Deficit) of operating funding in the Funding Impact Statement

	Annual Plan	Long Term Plan	Annual Plan
	2022/23	2023/24	2023/24
	\$000	\$000	\$000
Surplus of operating funding from Funding Impact Statement	3,959	\$3,917	3,497
Subsidies and grants for capital expenditure	6,688	3,805	9,136
Gross proceeds from sale of assets	-	3,274	-
Depreciation	(5,608)	(5,589)	(6,699)
Net Surplus before taxation in Prospective Statement of Revenue and Expense	\$5,039	\$5,407	\$5,935

For Recreation and Facilities

	Annual Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	3,531	3,858	4,444
Targeted rates	18	17	18
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	527	580	719
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	28	46	44
Total operating funding (A)	\$4,104	\$4,502	\$5,225
Applications of operating funding			
Payment to staff and suppliers	2,314	2,260	3,204
Finance costs	261	305	475
Internal charges & overheads applied	822	895	984
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$3,398	\$3,460	\$4,663
Surplus (deficit) of operating funding (A-B)	\$706	\$1,041	\$562
Sources of capital funding			
Subsidies and grants for capital expenditure	1,400	34	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	2,260	104	257
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$3,660	\$138	\$257
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	3,615	209	296
- replace existing assets	6	59	38
Increase (decrease) in reserves	746	911	486
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$4,367	\$1,180	\$820
Surplus (deficit) of capital funding (C-D)	(\$706)	(\$1,042)	(\$562)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Roading

	Long Term Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	(25)	(13)	(96)
Targeted rates	3,095	3,344	3,410
Subsidies and grants for operating purposes	1,833	1,918	2,344
Fees and Charges	651	673	638
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	11	19	15
Total operating funding (A)	\$5,565	\$5,941	\$6,311
Applications of operating funding			
Payment to staff and suppliers	3,437	3,584	3,646
Finance costs	7	13	39
Internal charges & overheads applied	388	410	375
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$3,831	\$4,007	\$4,060
Surplus (deficit) of operating funding (A-B)	\$1,732	\$1,934	\$2,251
Sources of capital funding			
Subsidies and grants for capital expenditure	3,239	3,771	8,886
Development and financial contributions	-	-	-
Increase (decrease) in debt	385	452	1,651
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$3,624	\$4,223	\$10,537
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	398	1,221	7,856
- replace existing assets	5,257	4,920	4,455
Increase (decrease) in reserves	(299)	17	477
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$5,356	\$6,158	\$12,788
Surplus (deficit) of capital funding (C-D)	(\$1,732)	(\$1,935)	(\$2,251)
Funding balance ((A-B) + (C-D))	\$0	\$0	(\$0)

For Water Supply

	Long Term Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	2,110	1,966	2,056
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	-	-	15
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	14	25	23
Total operating funding (A)	\$2,125	\$1,991	\$2,094
Applications of operating funding			
Payment to staff and suppliers	734	758	597
Finance costs	212	187	318
Internal charges & overheads applied	490	544	581
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$1,436	\$1,488	\$1,496
Surplus (deficit) of operating funding (A-B)	\$688	\$502	\$598
Sources of capital funding			
Subsidies and grants for capital expenditure	1,025	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	3,039	102	74
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$4,063	\$102	\$74
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	4,374	369	369
- replace existing assets	1,012	510	510
Increase (decrease) in reserves	(635)	(274)	(206)
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$4,751	\$605	\$672
Surplus (deficit) of capital funding (C-D)	(\$688)	(\$502)	(\$598)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Wastewater (Sewerage)

	Long Term Plan	Long Term Plan	Annual Plan
	2022/23	2023/24	2023/24
	\$000	\$000	\$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	896	1,021	810
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	75	77	35
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	7	12	11
Total operating funding (A)	\$978	\$1,110	\$855
Applications of operating funding			
Payment to staff and suppliers	415	439	307
Finance costs	45	59	59
Internal charges & overheads applied	245	273	265
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$705	\$771	\$631
Surplus (deficit) of operating funding (A-B)	\$273	\$340	\$224
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	281	272	263
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$281	\$272	\$263
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	362	380	332
- replace existing assets	251	258	258
Increase (decrease) in reserves	(59)	(26)	(103)
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$555	\$612	\$487
Surplus (deficit) of capital funding (C-D)	(\$273)	(\$340)	(\$224)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Stormwater

	Long Term Plan 2022/23 \$000	Long Term Plan 2023/24 \$000	Annual Plan 2023/24 \$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	422	387	429
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	4	6	6
Total operating funding (A)	\$426	\$392	\$435
Applications of operating funding			
Payment to staff and suppliers	56	61	49
Finance costs	23	35	45
Internal charges & overheads applied	126	140	149
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$205	\$236	\$243
Surplus (deficit) of operating funding (A-B)	\$221	\$156	\$192
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	251	469	481
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$251	\$469	\$481
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	292	533	533
- replace existing assets	55	56	56
Increase (decrease) in reserves	124	36	83
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$472	\$625	\$672
Surplus (deficit) of capital funding (C-D)	(\$221)	(\$156)	(\$191)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Solid Waste (Rubbish and Recycling)

	Long Term Plan	Long Term Plan	Annual Plan
	2022/23	2023/24	2023/24
	\$000	\$000	\$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	24	20	24
Targeted rates	896	801	853
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	118	111	170
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	4	7	7
Total operating funding (A)	\$1,042	\$939	\$1,054
Applications of operating funding			
Payment to staff and suppliers	852	722	831
Finance costs	19	18	29
Internal charges & overheads applied	148	162	170
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$1,020	\$902	\$1,030
Surplus (deficit) of operating funding (A-B)	\$22	\$38	\$24
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(35)	(33)	(27)
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	(\$35)	(\$33)	(\$27)
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	-	-	-
- replace existing assets	10	-	7
Increase (decrease) in reserves	(23)	4	(10)
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	(\$13)	\$4	(\$3)
Surplus (deficit) of capital funding (C-D)	(\$22)	(\$37)	(\$24)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Democracy

	Long Term Plan	Long Term Plan	Annual Plan
	2022/23	2023/24	2023/24
	\$000	\$000	\$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	1,138	1,155	1,189
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	85	70	85
Internal charges and overheads recovered	1,436	1,565	1,751
Local authorities fuel tax, fines, infringement fees, and other receipts	20	33	29
Total operating funding (A)	\$2,679	\$2,823	\$3,055
Applications of operating funding			
Payment to staff and suppliers	1,994	2,096	2,321
Finance costs	-	-	-
Internal charges & overheads applied	685	728	734
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$2,679	\$2,823	\$3,055
Surplus (deficit) of operating funding (A-B)	\$0	\$0	\$0
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$0	\$0	\$0
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	-	-	-
- replace existing assets	225	177	206
Increase (decrease) in reserves	(225)	(177)	(206)
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$0	\$0	\$0
Surplus (deficit) of capital funding (C-D)	\$0	\$0	\$0
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Community Development

	Long Term Plan	Long Term Plan	Annual Plan
	2022/23	2023/24	2023/24
	\$000	\$000	\$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	1,120	1,325	1,110
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	201
Fees and Charges	600	627	824
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	12	21	16
Total operating funding (A)	\$1,732	\$1,973	\$2,151
Applications of operating funding			
Payment to staff and suppliers	1,183	1,326	1,329
Finance costs	46	103	162
Internal charges & overheads applied	483	521	436
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$1,712	\$1,949	\$1,927
Surplus (deficit) of operating funding (A-B)	\$20	\$24	\$224
Sources of capital funding			
Subsidies and grants for capital expenditure	1,025	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(38)	(2,177)	839
Gross proceeds from sale of assets	-	3,274	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	\$987	\$1,097	\$839
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	1,025	1,049	1,049
- improve the level of service	536	499	528
- replace existing assets	-	-	-
Increase (decrease) in reserves	(553)	(426)	(514)
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$1,008	\$1,121	\$1,063
Surplus (deficit) of capital funding (C-D)	(\$21)	(\$24)	(\$224)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

For Environmental Services

	Long Term Plan	Long Term Plan	Annual Plan
	2022/23	2023/24	2023/24
	\$000	\$000	\$000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	1,621	1,561	1,920
Targeted rates	-	-	-
Subsidies and grants for operating purposes (and loan receipts)	-	-	500
Fees and Charges	765	625	887
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	28	48	50
Total operating funding (A)	\$2,414	\$2,234	\$3,357
Applications of operating funding			
Payment to staff and suppliers	1,432	1,620	1,995
Finance costs	1	12	10
Internal charges & overheads applied	975	1,043	1,247
Other operating funding applications	-	-	-
Total applications of operating funding (B)	\$2,408	\$2,675	\$3,253
Surplus (deficit) of operating funding (A-B)	\$6	(\$442)	\$104
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(2)	448	(102)
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding (C)	(\$2)	\$448	(\$102)
Applications of capital funding			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	-	-	-
- replace existing assets	-	-	-
Increase (decrease) in reserves	4	5	2
Increase (decrease) in investments	-	-	-
Total applications of capital funding (D)	\$4	\$5	\$2
Surplus (deficit) of capital funding (C-D)	(\$6)	\$442	(\$104)
Funding balance ((A-B) + (C-D))	\$0	\$0	\$0

BALANCING THE BUDGET

Introduction

In terms of the Local Government Act 2002, Council is balancing the budget over the period of the LTP due to the budgeted operating income exceeding budgeted operating expenditure. There are some areas of expenditure that Council has resolved not to fund, which are discussed further.

Local Government Act 2002

The financial statements within this plan do contain a balanced budget as outlined in Section 100 of the Local Government Act 2002 (the Act) for the 2023/24 year. Council is required under the Act to generate sufficient revenue to cover operational costs including depreciation.

The financial summary including inflation is shown below.

	2022/23 Annual Plan \$000	2023/24 Long Term Plan \$000	2023/24 Annual Plan \$000	Variance \$000
Funding:				
Depreciation funded from reserves				
- Roading	1,616	1,621	1,941	(320)
- Buildings	265	262	525	(263)
- Infrastructure	67	0	371	(371)
Loan Proceeds for Capital Expenditure	7,256	4,087	5,417	(1,330)
Capital Expenditure funded from reserves	4,640	3,942	3,816	126
Operational Expenditure funded from reserves	299	629	(22)	651
	14,143	10,541	12,047	(1,506)
Applied To:				
Total loan repayments	1,114	4,449	1,480	2,969
Net transfer to loan repayment reserve	0	0	0	0
Rates transferred to reserves	10	10	10	0
Interest transferred to reserves	37	41	79	(38)
Landfill aftercare provision	7	7	0	7
Capital Expenditure	17,415	10,183	16,457	(6,274)
	18,584	14,690	18,026	(3,336)
Net Surplus/(Deficit) from Operations	5,039	5,407	5,935	(528)

Use of Reserves

Council is forecasting to record overall surpluses in each year of the Annual Plan, however, in some activities, Council has resolved not to set revenue to fund all of the costs relating to that activity. In some cases Council has resolved to use reserves to fund some specific expenditure. This is particularly the case where Council actively uses the Reserves, built up by surpluses recorded from targeted rate activities, to fund the capital expenditure and in limited cases one off operating expenditure of those activities.

Intergenerational Equity

Council considers the issue of intergenerational equity when funding depreciation in areas where it may not be fair to impose a cost for depreciation to this generation. Intergenerational equity requires today's ratepayers to meet the costs of utilising Council's assets and not expecting them to meet the full cost of long term assets that will benefit ratepayers in future generations.

Council has given careful consideration to the required funding for the provision and maintenance of certain assets throughout their useful life, and the equitable allocation of responsibility for this funding. Council does not consider it equitable for current ratepayers to fund the financing cost of interest and principal repayments on loans and at the same time fund depreciation for the eventual replacement of the asset.

Funding of Depreciation

Council primarily uses the Depreciation Reserve to fund:

Replacements/Renewals – works to upgrade, refurbish, or replace existing facilities with facilities of equivalent capacity or performance capability.

Capital expenditure – expenditure used to create new assets or to increase the capacity of existing assets beyond their original design capacity or service potential.

Depreciation is calculated on a straight line basis on all applicable property, plant and equipment, excluding land. The depreciation rates are set for the assets to be written off, less their estimated residual values, over their useful lives. Council does not consider it prudent to fund full depreciation on assets that may or may not be replaced, and doubt exists as to the form of the possible replacement, as a result a portion of the depreciation is funded on those assets. Assets that have an alternative funding source also have not had depreciation funded in full.

The Assets are:

Assets	Rationale for Not Funding Depreciation
Library books	Not funded to the extent of book renewals
Civic Amenities	May not be replaced
Roading (part)	NZTA's portion of subsidy
Three Waters	Funding from alternative source
Swimming Pool	Grant funding for future replacement (part) or may not be replaced

Depreciation on some assets of Council are not fully funded. Those assets are the ones that Council elected not to replace at the end of their useful life; and those that Council expects to receive funding for by way of grants.



Fees and Charges



Annual Plan 2023-24

FEES AND CHARGES 2023/24

Note all prices include GST if any

ABANDONED VEHICLES

Towage	At Cost
Inspection	\$230.00
<i>Fixed fee, includes inspection and administration</i>	
Storage of vehicle	At Cost

BUILDING CONTROL

Building fees and charges are charged under the Building Act 2004. Building infringements are determined by statute and can be found in the Building (Infringement Offences, Fees and Forms) Regulations 2007. The Building Research Association of New Zealand (BRANZ) levy is charge under the Building Research Levies Act 1969. The Ministry of Business, Innovation and Employment (MBIE) levy is charged under the Building Levy Order 2005

Government levies

Certain building consent applications must pay government levies in addition to Council's building consent fees below. We collect the levies and pay them to the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy is \$1.00 per \$1,000.00 for building work valued at \$20,000 including GST or more. The MBIE levy is \$1.75 per \$1,000.00 for building work valued at \$20,444.00 including GST or more.

Accreditation fee

All building consent applications must pay a Council accreditation fee, in addition to Council's building consent fees. To issue building consents, we have to meet certain standards set by the government (accreditation). This fee helps to cover the cost of meeting those requirements (Building Accreditation of Building Consent Authorities Regulations 2006)

Accreditation levy (applies to all Building Consents)

\$1.80 Per \$1,000.00 building work

Building Research levy (BRANZ)

\$1.00 per \$1,000 value or part thereof for project valued at \$20,000 or more

MBIE levy

\$1.75 per \$1,000 value or part thereof for project valued at \$20,444 or more

Electronic Lodgement Fee

This fee is an external cost from a third-party service provider for the full process of a consent application.

\$152.00
(This fee is included within the consent type fees below)

(There are two fee types)

Fixed fee

This fee covers projects where the costs are easily identified before application, or where an average rate is appropriate. The amount is fixed. No additional costs will be charged by Stratford District Council (SDC) in regards to the fee quoted.

Base fee

The base fee is based on the anticipated costs for the processing of the application. In some cases, actual costs of a project may exceed the estimated base fee due to external specialist input, amendments, additional information submitted, application complexity, inspection complexity or additional inspections undertaken. When this happens any additional amount will be charged in accordance with the staff charge out rates.

A typical calculation for the fee to pay can be done using this formula:

- Base Fee for category + MBIE/BRANZ levies (if applicable) + Inspections + Accreditation levy
- SDC inspection list can be found at <https://www.stratford.govt.nz/our-services/building/building-inspections>

Project Information Memorandum (PIM) application

\$572.00 Base fee

(When applied separate from a Building Consent)

Fee for ALL manual/hardcopy applications

\$150.00 Fixed fee

(This fee will be charged on ALL Building applications not submitted via the [online portal](#))

Provision of a Record of Title

\$25.00 Fixed fee

<u>Record of Schedule 1 exempt work</u>	\$100.00	Fixed fee
<u>Waiver/B2 Modification</u>	\$300.00	Fixed fee + Cost of amendment
<u>Private BCA Filing Fee</u>	\$150.00	Fixed Fee
<u>Building Consent Data</u> (One year)	\$250.00	Fixed fee
<u>Section 71, Building Act 2004</u> - Building on land subject to natural hazards.	\$536.00	Fixed fee
<u>Section 75, Building Act 2004</u> - Construction of building on 2 or more allotments	\$536.00	Fixed fee
<u>Amendments</u>		At Cost
<u>Minor Variation Assessments</u>	\$80.00	Fixed Fee
<u>New residential dwelling</u> house/townhouse/multi-unit (First unit)	\$2,797.00	Base fee
<u>Residential Multi-units</u> (Subsequent units)	\$975.00	Base fee
<u>New Commercial buildings</u> -(commercial/Industrial)	\$5,307.00	Base Fee
<u>Commercial value fee</u>	\$200.00	Per \$100,000 over \$1 million
<u>Relocated/Repiled buildings</u>	\$1,477.00	Base fee
<u>Minor Works (Residential)</u> (e.g Internal wall removal/Minor Kitchen/Bathroom alterations)	\$1,058.00	Base Fee
<u>Residential Alterations/Additions</u>	\$2,115.00	Base fee
<u>Commercial Alterations/Additions</u>	\$2,967.00	Base fee
<u>Proprietary Garages</u>		
- Standard	\$862.00	Base fee
- With fire wall, Sleepout, or Plumbing & Drainage <i>Fully self-contained use residential dwelling rates.</i>	\$1,057.00	Base fee
<u>Pole sheds</u> (Res/Com)		
- 1-6 Bays	\$862.00	Base fee
- > 6 Bays	\$1,057.00	Base fee
<u>Swimming pools</u>		
Swimming pool >1200mm above ground and fences	\$152.00	Fixed Fee
In-ground swimming pools	\$812.00	Base Fee
<u>Fireplaces:</u>		
Inbuilt or with plumbing	\$560.00	Fixed fee
Free-standing without plumbing	\$440.00	Fixed Fee
<u>Plumbing & Drainage</u>	\$617.00	Base fee
<u>Onsite Effluent System</u>	\$617.00	Base fee
<u>Wet Shower Installation</u>	\$812.00	Base fee
<u>Tents/marquees >100m2</u>	\$497.00	Fixed fee
<u>Amusement devices:</u> Application to operate an amusement devise		Prescribed by the Amusement Devices Regulations 1978
<u>Pool Inspections:</u>		
Registration and audit inspection	\$195.00	Per inspection
Re-inspection (if non-compliance identified)	\$120.00	Per re-inspection
<u>Building Consent Authority Fees</u>		

Inspections and re-inspections	\$195.00	Per inspection
Technical	\$195.00	Per Hour
Administration	\$150.00	Per hour
Late cancellation (Less than 24hrs)	\$80.00	Fixed fee
<u>Costs for engineering review or other professional services not available in-house</u>	Cost	plus 10%
<u>Certificate of Acceptance</u>	\$1.75 x	Base fee for relevant building consent, plus BRANZ/MBIE levies
<u>Notice to Fix - Dangerous/Insanitary Notification</u>	\$390.00	Base Fee +Inspection/Processing time
<u>Building Consent Extension of Time</u>	\$110.00	Fixed fee.
<u>Schedule 1, Clause 2 Exemptions</u>	\$497.00	Base fee
<u>Certificate of Public Use</u>	\$692.00	Base fee
<u>Sale of Alcohol Building Certificate</u>	\$390.00	Base fee
<u>E/Q Prone Buildings</u>	\$390.00	Base fee
<u>E/Q Prone (EPB) Notice</u>	\$150.00	Fixed Fee
<u>Change of Use Assessment (assessment and record of)</u>	\$390.00	Base fee
<u>Miscellaneous Notices</u>		Infringements
<u>Compliance Schedules</u>		
New Compliance schedules	\$390.00	Base fee. A \$75 fee per Specified system also applies.
Amendment to Compliance Schedule	\$390.00	Base fee. A \$75 fee per Specified system also applies.
<u>Building Warrant of Fitness (BWof)</u>		
Site audit and findings report	\$390.00	Base Fee
BWof annual renewal fee	\$130.00	Fixed fee
BWof late reminder notice	\$235.00	Fixed fee
<u>Independently Qualified Persons (IQP) registration</u>		As per Central IQP register fee schedule
<u>Compliance Action</u>	At cost	

BYLAWS

All licences and certificates as required under Council bylaw*	\$230.00	
Call Out Fee (in breach of bylaw, charged to offender)	\$300.00	
Release of Impounded Stereo	\$150.00	
Release of Impounded wheeled device, e.g. Skateboard or Cycle	\$50.00	
Permit for Stands and Stalls in a Public Place **	\$22.00	Per stand or stall per day with a minimum fee of \$66.00

* Excludes licences under:

- the Tattoo and Beauty Parlour Bylaw, see Health Licences;
- Solid Waste, see Refuse (Solid Waste);
- Trade Waste, see Trade Waste;
- Water Supply Bylaw, see Water Supply Bylaw Charges.

*Also excludes licenses under the Trade Waste

** Excludes not for profit organisations and community groups. See Licences section for Mobile or Travelling Shops Bylaw.

CEMETERY

Plot purchase

• Adult (16+ years)	\$2,420.00
• Child (2 – 15 years)	\$1,650.00
• Infant (under 2 years)	\$1,000.00
• Ashes plot	\$1,000.00
• RSA plot	no charge
• Memorial Wall	\$198.00

Interments (includes grave digging)

• Adult (16+ years)	\$1,650.00
• Child (2 - 15 years)	\$1,210.00
• Infant (under 2 years)	\$800.00
• Stillborn	\$550.00
• Ashes	\$495.00

Miscellaneous Charges

• Bond for damage (Private Users) as per clause 19.4 of Cemeteries Bylaw	\$300.00	Damage in excess of bond will be charged at cost
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Notes (Cemetery)

- *Weekends/Public Holidays Fees are included in above charges.*
- *Administration and Permit Fees are included in above charges.*
- *Disinterment and Reinterment are the same as interment charges above.*
- *Extra Depth is included in above charges.*
- *Services Cemetery fees are the same as the adult interment charge above.*
- *Services Cemetery Purchase of Plot is free as per Stratford Borough Council decision at meeting on 16 July 1917.*
- *Memorial Wall Plaque - Permanite material, size 390mm x 190mm*

DOG AND ANIMAL CONTROL**Registration Fees**

	Discounted Fee if paid by the due date (Per dog)	Standard Fee if paid on or after the due date (Per dog)
Rural dog (for every dog up to and including first three dogs)	\$51.30	\$68.40
Rural dog (for every dog after first three dogs)	\$39.90	\$51.30
General Dog Owner	\$165.30	\$210.90
Good Dog Owner (refer Dog Control Policy)	\$131.10	\$171.00
Select Dog Owner (refer Dog Control Policy)	\$68.40	\$91.20

Urban Multiple Dog Licence

• Application	\$70.00
• Annual Renewal	\$40.00

Micro chipping

At cost

Replacement Tag

\$5.00

Bark Collar Hire (2 weeks)

\$54.00

Impounding Fees

Dogs:

• Registered dog, 1 st Impounding	\$150.00	
• Registered dog, subsequent Impounding	\$250.00	
• Unregistered dog	\$300.00	Plus registration
• Unregistered dog under 3 months	\$150.00	Plus registration
• After hours pound release fee	\$60.00	Requires payment of all applicable fees (impounding, sustenance & after-hours release) at the Library or Pool during opening hours prior to release

• Sustenance fee per dog	\$10.00	Per day
• Destruction	At cost	
• Re-housing fee	\$50.00	
Other animals:		
• Stock	\$100.00	
• Sustenance fee per animal (all stock)	\$10.00	Per day
• Advertising	At cost	
• Droving		As per staff charge out rates or cost if provided by contractor
• Call Out Fee		As per staff charge out rates
• Transporting of Stock	At cost	

Notes

- The criteria for these categories are given within the Stratford District Council Dog Control Policy.
- Any application to be a Select Dog Owner must be made before 30 April 2023.
- Infringements may be issued for all outstanding registrations after 1 October 2023.

HEALTH LICENCES**Health Act Registrations and Annual Renewals**

• Hairdressers	\$230.00	Annual fee
• Offensive Trade	\$400.00	Annual fee
• Funeral Directors	\$230.00	Annual fee
• Camping Ground	\$230.00	Annual fee
• Complaint driven investigation	\$170.00	Per hour
• Transfer of registration	\$230.00	

Food Act 2014

• Application for registration of a food control plan	\$460.00	Fixed fee (includes up to 2 hours processing time)
• Renewal of registration of food control plan	\$315.00	Annual fee
• Application for registration of a national programme	\$315.00	Fixed fee (includes up to 1 hour processing time)
• Renewal registration of a national programme	\$315.00	Annual fee
• Transfer of registration (Food control plan)	\$400.00	
• Transfer of registration (National Programme)	\$315.00	
• Initial verification visit	\$400.00	Fixed fee (includes up to 2 hours processing time)
• Monitoring for food safety and suitability and subsequent verification investigation	\$170.00	Per hour, plus disbursements at cost.
• Complaint driven investigation	\$170.00	Per hour
• Application for review of improvement notice	\$170.00	Per hour
• Application for second sites	\$170.00	Per hour
• Significant amendment	\$170.00	Fixed fee (includes up to 1 hour of processing time)
• New business assistance, or pr-opening visit	\$170.00	Fee applied after the first hour.

Mobile and Travelling Shop Bylaw

• Licence for mobile and travelling shop as per the Mobile and Travelling Shop Bylaw	\$60.00	Per day up to a maximum of \$500.00 per annum
• Complaint driven investigation	\$170.00	Per hour

Tattoo and Beauty Therapy Bylaw

• Application for registration of a High Risk Activity	\$375.00	Fixed fee (includes up to 1.5 hours processing time and annual inspection)
• Renewal of registration	\$250.00	Fixed fee (includes up to 1 hour processing time and annual inspection)
• Transfer of registration	\$375.00	Fixed fee
• Complaint driven investigation	\$170.00	Per hour

HOUSING FOR THE ELDERLY *(Subject to 60 days notice period)*

Charges will be initially set as per the individual tenancy agreement, and reviewed every 12 months, in line with market rentals for similar properties.

LAND INFORMATION MEMORANDUM**Standard Application** *(Processed within 10 working days)*

- residential \$350.00
- commercial \$500.00

Urgent Application *(Processed within 5 working days)*

- residential \$600.00
- commercial \$800.00

Property File Information

- Electronic data (USB storage device) \$25.00 Per property file (plus \$4.00 postage fee if required)
- Property File by Email or OneDrive \$20.00 Per property file

When requesting Property information; the information included is based on a search of Council records only. There may be other information relating to the land which is unknown to the Council. Council records may not show illegal or unauthorised building works on the property. The applicant is solely responsible for ensuring that the land is suitable for a particular purpose.

LIBRARY**Fees**

- Inter-loaning a Book (between libraries in NZ) \$12.00 Per item
- DVD Rental \$3.00 Per week
- Membership Card Replacement Fee \$6.00 Per card

Overdue Fines

- DVDs \$0.50 Per day overdue

With a grace period of 3 days before fine for total overdue days is imposed

Replacement books, DVDs *At cost*

Laminating:

- A4 \$2.00 Per page
- A3 \$4.00 Per page

Scanning:

- Self Service No charge
- Staff assisted \$1.00

Photocopying/Printouts/Facsimile

As per Photocopying, Printing & Facsimile charges

3D Printing

\$0.20 Per gram material, plus \$2.00 setup fee

Ready Made 3D Items

At Cost As advertised

Programmes & Events

As advertised

Wheelchair Use refundable bond (please book in advance)

\$50.00 Refundable (hireage free)

Kowhai Room Hire

\$5.00 Per hour

The Kowhai Room hire fee will be waived for non-profit community groups

MISCELLANEOUS**Debt Collection**

Referral to debt management agency 10% Of invoice outstanding

PARKING

Parking Infringement*

Exceeding restricted parking time limit:

- | | |
|------------------------|---------|
| • Up to 30 minutes | \$12.00 |
| • 30 minutes to 1 hour | \$15.00 |
| • 1 hour to 2 hours | \$21.00 |
| • 2 hours to 4 hours | \$30.00 |
| • Over 4 hours | \$42.00 |

Parking Offences*

- | | |
|---|---------|
| • Parked on or within 6m of an intersection | \$60.00 |
| • Parked on or near a pedestrian crossing | \$60.00 |
| • Parked on broken yellow lines | \$60.00 |
| • Double parking | \$60.00 |
| • Inconsiderate parking | \$60.00 |
| • Parked on a clear way | \$60.00 |
| • Parked on a bus only lane | \$60.00 |
| • All other Parking Offences | \$40.00 |

Temporary “No Parking” Signs Application

- | | |
|----------------------|---------|
| • Fee | \$15.00 |
| • Refundable deposit | \$20.00 |

**These penalties have been set by Council as being the maximum allowable, pursuant to Schedule 2 of the Land Transport Act 1998.*

PHOTOCOPYING, PRINTING & FACSIMILE

Photocopying & Printing

- | | | |
|-------------------------------------|--------|----------|
| • A4 Black and White | \$0.40 | Per page |
| • A4 Black and White (double sided) | \$0.60 | Per page |
| • A4 Coloured | \$1.00 | Per page |
| • A4 Coloured (double sided) | \$1.20 | Per page |
| • A3 Black and White | \$0.50 | Per page |
| • A3 Black and White (double sided) | \$1.00 | Per page |
| • A3 Coloured | \$1.50 | Per page |
| • A3 Coloured (double sided) | \$2.00 | Per page |

Facsimile

- | | | |
|---------------------------------------|--------|----------|
| • National, first page | \$2.50 | |
| • National, each subsequent page | \$0.50 | |
| • International, first page | \$5.00 | |
| • International, each subsequent page | \$1.50 | |
| • Received Faxes | \$1.00 | Per page |

PUBLICATIONS

- | | |
|---|----------|
| • Annual Plan | \$50.00 |
| • Long Term Plan (LTP) | \$50.00 |
| • Annual Report | \$50.00 |
| • Bylaws | \$20.00 |
| • District Plan (excluding planning maps) | \$100.00 |
| • Planning Maps | \$100.00 |

REFUSE (SOLID WASTE)**Bylaws**

- Licensing - Application Fee for Commercial Waste Collectors and Waste Disposal Operators \$50.00
- Removal of Trade Refuse (Clause 13.4 of Solid Waste Management and Minimisation Bylaw) At cost
- Application Fee for Event Waste Management and Minimisation Plan (EWMMP) Approval \$100.00

Replacement Receptacles

- Recycling crate \$40.00 Per crate
- Wheelaway bin \$128.00 Per bin

Transfer Station

	Bag (50 ltr)	Car Boot	Car Other	Drum (200 ltr)	Small Trailer & Utes (no cage)	Tandem Trailer (no cage)	All Other (per m ³)
Green Waste	NA	\$5.00	\$8.00	\$8.00	\$10.00	\$38.00	\$18.00
Recyclables	Free	Free	Free	Free	Free	Free	Free
Scrap Metal	NA	\$15.00	\$20.00	\$20.00	\$25.00	\$50.00	\$50.00
General Refuse	\$5.00	\$24.00	\$32.00	\$32.00	\$39.00	\$133.00	\$78.00

Miscellaneous

- Whiteware \$10.00 Per unit
- TV \$20.00 Per unit
- Stereo, Computer \$10.00 Per unit

First Year Service Fee for refuse collection

Pro rata amount of applicable targeted rate equivalent. *

*A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.

RESOURCE MANAGEMENT**Resource Consents**

- Notified (full) \$4,000.00 Deposit with full cost recovery
- Notified (limited) \$1,200.00 Deposit with full cost recovery
- Non-notified \$1,200.00 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- Deemed Permitted/Boundary Activity \$500 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- Certificate of Compliance \$500 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- Bond agreement under S222 \$350.00 Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements
- S224 Certificate As per staff charge out rates
- S 223 Certificate As per staff Charge out rates
- Consultation with District Land Registrar \$145.00 Fixed Fee

Miscellaneous

- | | | |
|--|------------|--|
| • Request for Plan Change | \$4,000.00 | Deposit with full cost recovery |
| • Request for Designation or Heritage Order or removal/variation of Designation | \$1,000.00 | Deposit with full cost recovery |
| • Planning Certificates | \$250.00 | Base fee plus cost recovery for staff time as per staff charge out rates, and all direct disbursements |
| • Monitoring of Resource Consent Conditions | At cost | As per staff charge out rates |
| • Attendance to Noise Complaints (Charged to Offender) | \$300.00 | Per call out |
| • Joint Hearings with Other Authorities | At cost | As per staff charge out rates with deposits As required by either Taranaki Regional Council or Horizons Regional Council |
| • Seizure, impounding, transporting and storage pursuant to S.328 of the Resource Management Act | \$300.00 | |

The following activities are exempt from all consent application, processing and monitoring fees:

- *The alteration, but not demolition, of any heritage structure listed in Appendix 6 of the Stratford District Plan*
- *Work to maintain or enhance indigenous fauna or flora in protected areas listed in Appendix 9 of the Stratford District Plan*

Any costs incurred from third parties in relation to any of the above applications will be on-charged to the applicant at cost.

Bonds held by Council do not accrue interest.

Any activities not listed above will be charged in accordance with staff charge out rates.

Street Damage

Inspection	\$170.00	Per inspection
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Vehicle Crossing

Refundable Deposit:

New construction	\$2,500.00
Demolition/Relocation of existing building	\$3,000.00

Refundable bond – new development on an existing section with an existing sub-standard crossing	\$1,000.00
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Street Damage

Damage to street furniture, footpath, kerb and channel	At cost
Costs to make good any damage to vehicle crossings as a result of building works	At cost
Cost to repair an unsafe vehicle crossing (trip hazard, dangerous condition to pedestrians)	At cost
Failure to comply with consent conditions to construct a new vehicle crossing	At cost

ROADING**Road Closure**

- | | | |
|--|----------|-------------------------------|
| • Application, including | \$520.00 | |
| – Traffic Management Plan | | |
| – Advertising (Up to \$200. Actual cost will be charged if it exceeds \$200) | | |
| – Inspection | | |
| • Additional Inspection | At cost | As per staff charge out rates |
| • Emergency Road Closure over 4 hours | At cost | |

Fallen Trees

- | | | |
|--|---------|--|
| • Clearing of privately owned fallen trees on road reserve | At cost | Applies to costs greater than \$500.00 |
|--|---------|--|

Temporary Obstruction Permit

- Application, including \$300.00
 - Traffic Management Plan
 - Inspection
- Additional Inspection At cost As per staff charge out rates

Traffic Management Plan

- Generic Traffic Management Plan \$500.00
- Site Specific Traffic Management Plan \$200.00

Corridor Access Request (CAR)

CAR application for:

- Excavation >10m² in any CAR in carriageway \$400.00
- Excavation <10m² in berm \$80.00
- CAR additional inspection \$170.00

Overweight Permit (set by statute, specified route)

- Single or multiple trip overweight permit \$20.91 Plus disbursements
- Continuous overweight permit \$62.73 Plus disbursements
- Renewal of a continuous overweight permit \$10.45 Plus disbursements
- Over dimension permit \$32.20 Plus disbursements
- HPMV permit \$62.73 Plus disbursements
- Specialist vehicle permit \$62.73 Plus disbursements

There is an additional fee of \$10.45 for overweight, HPMV or specialist vehicle permit applications if there are fewer than three working days available for processing.

Overweight Permits – District wide

- Generic Overweight Permit – valid for two years \$180.00
Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.
- Individual Overweight Permit – single trip only \$120.00
Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.
- Inspections (per hour) \$200.00

Licence to Occupy (Berm or Unused legal road)

- Application fee \$260.00
- Rental 5.75% Of land value per annum

Street Event

- Refundable bond for damages \$2,000.00
- Damages At cost

Other

- Damage to Street Furniture At cost
- Application for Road Stopping (LGA, 2002) \$500.00
- Application for Petrochemical pipeline in the road reserve \$750.00
- Application for Stock Underpass \$200.00

Vehicle Crossing

- Vehicle Crossing Application fee \$205.00

Bonds held by Council do not accrue interest.

Street Damage

Inspection	\$170.00	Per inspection
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Vehicle Crossing

Refundable Deposit:

New construction	\$2,500.00
Demolition/Relocation of existing building	\$3,000.00

Refundable bond – new development on an existing section with an existing sub-standard crossing	\$1,000.00
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Street Damage

Damage to street furniture, footpath, kerb and channel	At cost
Costs to make good any damage to vehicle crossings as a result of building works	At cost
Cost to repair an unsafe vehicle crossing (trip hazard, dangerous condition to pedestrians)	At cost
Failure to comply with consent conditions to construct a new vehicle crossing	At cost

SALE OF ALCOHOL

Fee must be confirmed with the Liquor Licensing Inspector prior to lodging an application

On, Off and Club Licences Application Fees and Annual Fees:

Total risk rating of premises	Fees Category	Application fee	Annual fee
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1,035.00
26 plus	Very high	\$1,207.50	\$1,437.50

Special licence fees

Class 1 1 large event (400 people) <u>or</u> more than 3 medium events (100 to 400 people) <u>or</u> more than 12 small events (fewer than 100 people)	\$575.00
Class 2 3 to 12 small events (fewer than 100 people) <u>or</u> 1 to 3 medium events (100 to 400 people)	\$207.00
Class 3 1 or 2 small events (fewer than 100 people)	\$63.25

Manager's Certificates (new or renewal)

\$316.25

Fee set by regulation in accordance with the Sale and Supply of Alcohol (Fees) Regulations 2013

Other Fees

- Temporary Authority \$296.70
- Temporary Licence \$296.70
- Extract from Register \$50.00
- Compliance Certificate (RMA/Building) \$50.00
- Website Advertising Fee \$50.00
- Refer to the Building Control fees for the requirement of a s.100(f) building certificate (new licence only)

Gambling Consent Fee

- Application Fee \$230.00

SPORTS GROUNDS/PARKS AND RESERVES**Sportsgrounds – seasonal use**

• Cricket (per block)	\$420.00
• Rugby (per field Page Street)	\$420.00
• Rugby (per field Victoria Park no 1 and no 2)	\$770.00
• Football (per field)	\$420.00
• Croquet (Victoria Park greens)	\$420.00
• Netball (King Edward Park hard courts)	\$770.00
• Tennis (King Edward Park hard courts)	\$770.00
• Other codes (per field Victoria Park)	\$770.00
• Other codes (per field elsewhere)	\$420.00

Sportsgrounds – casual use

• Per field, per hour or part thereof (without lights)	\$10.00
• Per field, per hour or part thereof (with lights)	\$15.00

Sportsgrounds/Parks and Reserves – other events

• Major event (public event) per day or part thereof	\$155.00	
• Minor event (private event) per day or part thereof	\$78.00	
• Refundable bond for damage to grounds		Determined by Council Officer upon initial assessment of application.

Page Street sports amenities building

• Seasonal use	\$420.00
• Casual use per day or part thereof	\$26.00

STAFF CHARGE OUT RATES**Charge out rates are as follows:**

• Management	\$210.00	Per hour or part thereof
• Technical	\$170.00	Per hour or part thereof
• Research (includes LGOIMA, Cemetery enquiries)	\$170.00	First 30 minutes free
• Administration	\$120.00	Per hour or part thereof
• Vehicle Charge (Mileage)		Per current IRD mileage rate

STORMWATER CONNECTION

• Application Fee	\$205.00	
• Connection Fee	N/A	Property owner to engage suitably qualified contractor

SWIMMING POOL COMPLEX**Pool Entry – Casual Use**

Adult	\$5.00	Per entry
Child/Senior/Green Prescription	\$4.00	Per entry
Caregiver/Parent Supervising Child under 8 years of age	50%	of Adult Entry Fee
Family Pass (2x Adults, 2x Child over 8 years of age)	\$15.00	Per entry
Happy Hour	10%	discount on casual entry prices

Group Fitness/ Aquarobics/ Adult Lessons

Adult	\$8.50	Per session
Child/Senior/Green Prescription	\$7.00	Per session

Pool Entry – Concession (x10) Valid for 6 Months

Adult	\$45.00
Child/Senior/Green Prescription	\$36.00
Happy Hour Adult	\$40.00
Happy Hour Child/Senior/Green Prescription	\$32.00

Group Fitness/ Aquarobics/ Adult Lessons		
Adult	\$76.50	
Child/Senior/Green Prescription	\$63.00	
Pool Entry – Short Term Membership		
Adult	\$114.00	13 weeks
Child/Senior/Green Prescription	\$91.00	13 weeks
Pool entry for swim lessons provided by external providers	As advertised	
Partner Pool Entry		
Adult (x2)	\$171.00	13 weeks
Senior/Green Prescription (x2)	\$136.50	13 weeks
Group Fitness/ Aquarobics/ Adult Lessons		
Adult	\$194.00	13 weeks
Child/Senior/Green Prescription	\$160.00	13 weeks
Full Facility Entry – Pool and Group Fitness		
Adult	\$242.50	13 weeks
Child/Senior/Green Prescription	\$182.75	13 weeks
Pool Entry – Long Term Membership		
Adult	\$390.00	52 weeks
Child/Senior/Green Prescription	\$312.00	52 weeks
Partner Pool Entry		
Adult (x2)	\$585.00	13 weeks
Senior/Green Prescription (x2)	\$468.00	13 weeks
Group Fitness/ Aquarobics/ Adult Lessons		
Adult	\$663.00	52 weeks
Child/Senior/Green Prescription	\$546.00	52 weeks
Full Facility Entry – Pool and Group Fitness		
Adult	\$760.50	52 weeks
Child/Senior/Green Prescription	\$715.00	52 weeks
Miscellaneous		
School Groups	\$1.50	Per pupil
Instructor Hire – school group	\$40.00	Per hour
Big Inflatable	\$180.00	Per event (maximum 3 hours)
Instructor	\$85.00	Per hour
Use of Showers (only)	\$3.50	Per entry
Private Hire (includes entry fee)		
Pool Complex – exclusive use, excludes multipurpose rooms. Maximum of 200 people.	\$600.00	Per hour
Additional charge per 50 extra people	\$60.00	Per hour
Private Hire (excludes entry fee)		
Main Pool – Per lane	\$25.00	Per hour
Main Pool – Whole pool	\$175.00	Per hour
Learn To Swim Pool – Per lane	\$25.00	Per hour
Learn To Swim Pool –Whole pool	\$75.00	Per hour
Programme Pool – Per lane	\$30.00	Per hour
Programme Pool – Whole pool	\$90.00	Per hour
Small Multi Purpose Room	\$28.00	Per hour
Big Multi Purpose Room	\$30.00	Per hour

Programmes and Activities

Party Hire	As advertised
Private Lessons	As advertised
School Holiday Programme	As advertised
Other	As advertised
Learn to Swim	As advertised

External Swim School Provider Fees

Lane Hire per lane	\$20.00	Per hour or part thereof
Entry Fee for Students	\$4.00	Per lesson

TRADE WASTE

The compliance monitoring fee component is based on the number of sampling events specified in a discharger's trade waste consent multiplied by the charge specified.

Annual License for Conditional Activity Consents

Administration fee (includes up to 3 hours officer time)	\$302.40	First fee pro-rata during year
Inspection fee (includes up to 1.5 hours officer time)	\$194.40	
Total base fee* (administration and inspection)	\$496.80	As advertised
• Sampling event	\$239.40	Per As advertised event

Consent Application for Temporary Discharge Consents

Administration fee (includes up to 1.5 hours officer time)	\$151.20	As advertised
Inspection fee (includes up to 1 hour officer time)	\$144.00	As advertised
• Total base fee* (administration and inspection)	\$295.20	

Consent Application for Conditional Activity Consent

Administration fee (includes up to 5 hours officer time)	\$504.00	
Inspection fee (includes up to 5.5 hours officer time)	\$597.60	
• Total base fee* (administration and inspection)	\$1,102.50	
• Renewal fee (includes up to 3 hours officer time)	\$302.40	
• Technical charge for officer time above base fee (includes technical officers and monitoring officers)		As per staff charge out rates
• Manager/external technical charge for officer time	\$134.10	

Non-compliance Re-inspection Fee

• Administration fee (includes up to 3 hours officer time)	\$302.40	
• Inspection fee (includes 1.5 hours officer time)	\$194.40	
Total base fee* (administration and inspection)	\$496.80	
Sampling event	\$239.40	Per event

Other Charges

• Volume	\$0.97	Per m ³
• Suspended solids (SS)	\$0.85	Per kg
• Biochemical Oxygen Demand (BOD)	\$2.22	Per kg
• Copper	\$210.43	Per kg
• Nickel	\$352.00	Per kg
• Zinc	\$70.02	Per kg

In addition to the base fees the discharger will be charged for the cost of treating their effluent (BOD, SS, volume and toxic pollutants) as per the scale of trade waste charges, and the cost of any laboratory expenses incurred in characterising the waste. If the discharge is made into the wet well at the wastewater treatment plant, a handling fee is also charged.

**Base fee: the base fee is non-refundable except in accordance with the refund criteria. It is set at a level to cover a straight forward application with no external inputs or other case-specific costs. This fee will cover the receipt and issue of the application and initial inspection, and includes the number of hours of technical input specified. In some cases, the base fee will be exceeded. Matters that could cause the base fee to be exceeded include external or specialist inputs, amendments or additional information or application complexity. Any additional costs over and above the base fee will be invoiced to the applicant.*

VENUE HIRE (OTHER)**Centennial Rest Rooms**

• Meeting Room without kitchen	\$18.00	Per hour or part thereof
• Meeting Room with kitchen	\$22.00	Per hour or part thereof
• Institute Room without kitchen	\$24.00	Per hour or part thereof
• Institute Room with kitchen	\$28.00	Per hour or part thereof
• Refundable bond (when food and/or alcohol is to be served)	\$300.00	
• Stratford Women's Club hireage	\$5,000.00	Per annum

War Memorial Centre

• Stadium	\$30.00	Per hour for 1-12 hours
	\$28.00	Per hour for 12-24 hours
	\$26.00	Per hour for 24+ hours
• Function Facility (with kitchen)	\$28.00	Per hour for 1-12 hours
	\$26.00	Per hour for 12-24 hours
	\$24.00	Per hour for 24+ hours
• Function Facility (without kitchen)	\$24.00	Per hour for 1-12 hours
	\$22.00	Per hour for 12-24 hours
	\$20.00	Per hour for 24+ hours
• TSB Chambers	\$20.00	Per hour for 12-24 hours
	\$18.00	Per hour for 1-24 hours
	\$16.00	Per hour for 24+ hours
• Projector	\$25.00	Per hire
• Piano	\$15.00	Per hire
• Refundable bond (when food and/or alcohol is to be served)	\$300.00	

This includes hall-hirer insurance, if not already covered by insurance.

WASTEWATER**Bulk Discharge**

• Tanker Load less than 2m ³	\$100.00	Use of bulk discharge point requires prior Council approval in writing.
• Tanker Load between 2m ³ - 4m ³	\$200.00	
• Tanker Load between 4m ³ - 6m ³	\$300.00	
• Tanker Load over 6m ³	\$400.00	
• Dump Station Clean up Fee	At Cost	

New Wastewater Connection

• Application fee	\$205.00	
• Connection Fee	N/A	Property owner to engage suitably qualified contractor
• First Year Service Fee		Pro-rata amount of applicable targeted rate equivalent.*
• Reconnection Fee	At cost	

WATER SUPPLY

Bulk Supply (Tanker Load)	\$5.00	Per cubic metre
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New Water Connection

• Application fee	\$205.00	
• Connection Fee	N/A	Property owner to engage suitably qualified contractor
• Reconnection Fee	At cost	
• First Year Service Fee		Pro rata amount of applicable targeted rate equivalent. *

**A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.*

Water Supply Bylaw Charges

- | | |
|--|---------|
| • Costs incurred in remedying breach of Water Bylaw | At cost |
| • Tampering/Interfering with Council equipment | At cost |
| • Unauthorised water abstraction from Council supply | At cost |
| • Correcting contamination of water supply | At cost |
| • Repair of private water assets | At cost |
| • Install backflow protection device | At cost |



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.