



Our reference  
F19/13/03-D21/26182

17 August 2022

### Policy and Services Committee

Notice is hereby given that a Policy and Services Committee Meeting will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 23 August 2022** beginning at **3.00pm**.

At this stage the meetings will be held in the Council Chambers, however should it be required due to the Covid Protection Framework, the meeting may be moved to an alternative venue or held virtually.

### Timetable for 23 August 2022 as follows:

12.30pm	Lunch for Councillors
1.00pm	Workshop for Councillors <ul style="list-style-type: none"><li>- Waste Levy Contestable Fund Policy</li><li>- Economic Development Strategy</li><li>- Community Development Strategy</li><li>- Town Centre Plans</li></ul>
2.45pm	Afternoon Tea for Councillors
3.00pm	Policy and Services Committee Meeting
4.00pm (approx..)	Extraordinary Meeting of Council

Yours faithfully

Sven Hanne  
Chief Executive

# 2022 - Agenda - Policy & Services - August Copy

16 August 2022 09:00 AM - 05:00 PM



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# AGENDA

## Policy and Services Committee



F19/13/05 – D22/25498

**Date: Tuesday 23 August 2022 at 3.00 PM**

**Venue: Council Chambers, 63 Miranda Street, Stratford**

The meeting location may change, or will be held via Audio Visual Link, if required due to current COVID-19 Alert Levels or Government Guidelines.

1. Welcome

**1.1 Opening Karakia**  
D21/40748 Page 8

**1.2 Health and Safety Message**  
D21/26210 Page 9

2. Apologies

3. Announcements

4. Declarations of members interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. Attendance Schedule  
Page 10

Attendance schedule for Policy and Services Committee meetings, including Hearings.

6. Confirmation of Minutes

**6.1 Policy & Services Committee – 26 July 2022**  
D22/28691 (Open) & D22/28320 (PE) Page 11

**Recommendation**

THAT the minutes of the Policy and Services Committee Meeting, including the public excluded section, held on Tuesday 26 July 2022 be confirmed as a true and accurate record.

/  
Moved/Seconded

7. Matters Outstanding  
D16/47 Page 23

**Recommendation**

THAT the Matters Outstanding be received.

/  
Moved/Seconded

8. **Information Report – Economic Development Quarterly Report – Quarter Four**  
D22/24141 Page 24

**Recommendation**

THAT the report be received.

/\_\_\_\_\_  
Moved/Seconded

9. **Monthly Reports**

- 9.1 **Assets Report**  
D22/28774 Page 52

**Recommendation**

THAT the report be received.

/\_\_\_\_\_  
Moved/Seconded

- 9.2 **Community Services Report**  
D22/29253 Page 90

**Recommendation**

THAT the report be received.

/\_\_\_\_\_  
Moved/Seconded

- 9.3 **Environmental Services Report**  
D22/21737 Page 99

**Recommendation**

THAT the report be received.

/\_\_\_\_\_  
Moved/Seconded

- 9.4 **Corporate Services Report**  
D22/30849 Page106

**Recommendation**

THAT the report be received.

/\_\_\_\_\_  
Moved/Seconded

10. Questions

11. Resolution to Exclude the Public

**RECOMMENDATION**

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Item No: 12

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution to each matter	Grounds under section 48(1) for the passing of this resolution
Purchase of property	The withholding of the information is necessary for commercial sensitivity	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. Section 7(2)b(ii) of the Local Government Official Information and Meetings Act 1987.

\_\_\_\_\_  
Moved/Seconded

12. Public Excluded Item

**Recommendation**

THAT the open meeting resume.

/  
Moved/Seconded

13. Closing Karakia  
D21/40748 Page 135

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**Our reference**  
F19/13/03-D21/40748

**Karakia**

Kia uruuru mai  
Ā hauora  
Ā haukaha  
Ā haumāia  
Ki runga, Ki raro  
Ki roto, Ki waho  
Rire rire hau Paimārire

I draw in (to my being)  
The reviving essence  
The strengthening essence  
The essence of courage  
Above, Below  
Within, Around  
Let there be peace.



**Our reference**  
F19/13/03-D22/17082

### **Health and Safety Message**

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

Under the current Pandemic setting visitor access beyond the customer service centre is restricted. Mask wearing is mandatory in all public areas as well as any areas where social distancing cannot be consistently achieved, such as corridors, staff rooms and bathrooms.

We recommend mask wearing for the duration of meetings unless social distancing of a minimum of 1 metre can be consistently achieved.

**5. Attendance schedule for 2022 Policy & Services Committee meetings (including Hearings).**

Date	25/01/22	22/02/22	22/03/22	26/04/22	17/05/22	24/05/22	24/05/22	28/06/22	26/07/22	23/08/22	27/09/22
<b>Meeting</b>	PS	PS	PS	PS	H	H	PS	PS	PS	PS	PS
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Grant Boyde	✓	AV	✓	✓	✓	✓	✓	✓	✓		
Rick Coplestone	✓	✓	AV	✓	✓	✓	✓	✓	✓		
Peter Dalziel	✓	AV	AV	✓	A	✓	✓	AV	✓		
Jono Erwood	✓	A	AV	✓	✓	✓	✓	✓	✓		
Amanda Harris	✓	✓	AV	✓	✓	AV	AV	✓	✓		
Alan Jamieson	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Vaughan Jones	✓	✓	AV	✓	✓	✓	✓	A	✓		
Min McKay	A	A	AV	✓	✓	✓	✓	✓	AV		
John Sandford	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Gloria Webby	✓	✓	AV	✓	✓	✓	✓	✓	✓		

Key	
PS	Policy & Services Committee Meeting
H	Hearing (heard by Policy & Services Committee)
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
AV	Meeting held, or attended by, by Audio Visual Link

# MINUTES

## Policy and Services Committee



F19/03/05 – D22/28691

**Date: Tuesday 26 July 2022 at 3PM**  
**Venue: Council Chambers, 63 Miranda Street, Stratford**

### Present

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors G W Boyde, R W Coplestone, P S Dalziel, J M S Erwood, A K Harris, V R Jones, W J Sandford and G M Webby.

*Via audio visual link:* Councillor M McKay

### In attendance

The Chief Executive – Mr S Hanne, the Director Assets – Mrs V Araba, the Director – Corporate Services – Mrs T Radich, the Director – Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Environmental Health Manager – Ms R Otter (*part meeting*), the Roading Asset Manager – Mr S Bowden (*part meeting*), the Services Asset Manager – Mr J Cooper (*part meeting*), the Asset Management Coordinator – Mrs L Campbell (*part meeting*), the Projects Engineer/Manager – Mr S Taylor (*part meeting*), the Property Officer – Mrs S Flight (*part meeting*), the Parks and Reserves Officer – Mrs M McBain (*part meeting*), and one member of the media (Taranaki Daily News).

*Via audio visual link:* the Director Community Services – Ms K Whareaitu, Ms E Goryacheva and Mr J McGregor (Key Research) (*part meeting*)

#### 1. Welcome

The opening karakia was read.

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The Deputy Mayor reiterated the health and safety message and emergency procedures.

#### 2. Apologies

There were no apologies.

#### 3. Announcements

The District Mayor reminded Elected Members that the 2022 Citizen Awards presentation is being held on Tuesday 2 August at 5.30pm.

#### 4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda.

The District Mayor declared an interest in Item 9 – Information Report – Stratford District Licensing Committee – 2021/22 Annual Report.

#### 5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

6. Confirmation of Minutes

6.1 Policy & Services Committee – 28 June 2022  
D22/22313 Page 13

**Recommendation**

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 28 June 2022 be confirmed as a true and accurate record.

BOYDE/DALZIEL  
Carried  
P&S/22/98

The Executive Administration Officer undertook to make the following amendment:

- Page 22, resolution for item 13.4 – Corporate Services Report, it was confirmed that the resolution had been moved by the Deputy Mayor and seconded by the District Mayor.

7. Matters Outstanding

D16/47 Page 22

**Recommendation**

THAT the Matters Outstanding be received.

HARRIS/JONES  
Carried  
P&S/22/99

8. Information Report – 2022 Customer Satisfaction Survey

D22/25524 Page 23

**Recommendation**

THAT the report be received.

DALZIEL/COPLESTONE  
Carried  
P&S/22/100

**Recommended Reason**

This is an information report only. It gives provides the 2021/22 Customer Satisfaction Survey results.

The Communications Manager noted the following points:

- Budget had been approved as part of the Long Term Plan process to improve the annual residents survey and to be carried out by an external provider.
- This will provide a step forward in council's commitment to how it discuss the data and looks to improves service delivery.
- She introduced Elena Goryacheva and James McGregor from Key Research to present the key findings to the committee.

Ms Goryacheva and Mr McGregor noted the following points in their presentation:

- Using Key Research's rational and methodology that is proven to work well and is efficient Key Research had looked to see how previous surveys conducted by the council could be improved.
- Residents were asked to rate certain services and areas within the council using sets of questions that are used with the other councils that surveys are conducted for.
- Base questions centre around reputation in terms of leadership, direction, sense of trust, financial management, value for money and the overall facilities and services provided by council.
- 3,000 residents were selected from the electoral roll at random selection but it was ensured that it aligned with the nature of population distribution in the Stratford District.
- It was noted council had previously used social media to encourage participation but often this platform is used by people who have complaints or want to vent.
- There was a very good response at 14% - 413 in total. There was an improvement to the spread of respondents as well – for example there were 29 who identified as māori compared to 18 in 2021, and a more even distribution across all age groups.
- The five best performing areas for 2022 were the level of service at the Stratford District Library, the level of service at the Visitor Information Centre, overall satisfaction with the parks and walkways, overall satisfaction with council staff handling requests or enquiries and overall satisfaction with the recycling service.
- The five worst performing areas for 2022 were the service from council for building consents, annual property rates being fair and reasonable, service from council for noise, service from council for parking and the Morgan's Grave public toilets.
- Roads and highways received the most verbatim comments with State Highway 43 getting a lot of mentions as well damage caused by logging trucks and the reduction in speed on Opunake Road.
- The concerns raised regarding how rates are spent is residents not being aware of how they are spent, or rural residents who don't understand what their rates go to. This could be easily managed and mediated by further education for the residents.
- This survey will create very good baselines for future reporting. Preliminary data has Stratford District Council sitting as one of the highest performing councils out of the 17 that the results have been collated for. The reputation result is the highest that has been seen for this reporting period.

*The Parks and Reserves Officer joined the meeting at 3.27pm*

Questions/Points of Clarification:

- Councillor Dalziel noted he had also felt sceptical about previous satisfaction surveys and commended the team for engaging an external provider to conduct this. He noted there was really strong material which will be easy to work with moving forward.
- Councillor McKay noted the multiple mentions of Collette from the Transfer Station. She noted her concern that the majority of respondents stated they get most of their information from the Stratford Press yet more and more people are not receiving their copy each week.

*The District Mayor left the table at 3.35pm.*

9. [Information Report – Stratford District Licensing Committee – 2021/22 Annual Report](#)  
D22/18971 Page 98

**Recommendations**

1. THAT the Annual Report for Stratford District Licensing Committee for 2021/2022 be received and contents noted.
2. THAT subject to any amendments the Annual Report will be forwarded to the Alcohol Regulatory and Licensing Authority.

ERWOOD/DALZIEL  
Carried  
P&S/22/101

**Recommended Reason**

The report is required to be prepared by the Stratford District Licensing Committee as part of its duties under the Sale and Supply of Alcohol Act 2012.

The Environmental Health Manager noted the following points:

- This report provides an overview of the licensing committee's statistics and workload for the year.
- In addition to this report an online survey is provided to the Alcohol Regulatory and Licensing Authority.
- Application numbers are consistent with previous years and have either increased or decreased slightly.
- Two new premises opened this year.
- There was a significant drop in special license applications.
- Overall compliance for alcohol licensing in Stratford is good.

*The District Mayor returned to the table at 3.37pm.*

10. Information Report – Dog Control Policy and Practices Report – Year Ended 30 June 2022  
D22/24950 Page 105

**Recommendation**

THAT the Annual Report on Dog Control Policy and Practices for the year ending 30 June 2022 be received and contents noted.

JONES/HARRISs  
Carried  
P&S/22/102

**Recommended Reason**

The report is required under section 10A of the Dog Control Act 1996.

The Environmental Health Manager noted the following points:

- The dog control policy and practices report is required annually by legislation and is sent to the Department of Internal Affairs as part of a nationwide analysis on dog populations, attacks, enforcement and prosecutions. This assists in informing policies, trends and changes to legislation.
- There has been a drop in the numbers of infringements (offences/complaints) for this period and it is believed that this is a result of lockdowns and dog owners being at home.
- In some instances dog owners have moved out of the district, dogs have been sold, transferred to another or are now deceased.
- The council has successfully prosecuted two dog attacks during this period, with other offences resulting in infringements or dog classifications to reinforce dog owner responsibilities.

Questions/Points of Clarification:

- It was clarified that it was unknown why the number of registered dogs had increased.
- It was felt that greater compliance was a result of lockdowns and owners being at homes with their dogs.

11. Information Report – Roothing Emergency Works  
D22/25204 Page 109

**Recommendations**

1. THAT the report be received.

BOYDE/COPLESTONE  
Carried  
P&S/22/103

2. THAT the information contained herein is noted.

BOYDE/ERWOOD  
Carried  
P&S/22/104

**Recommended Reason**

This report has been written to bring to the committee's attention the ongoing damaging impacts of the frequent short sharp heavy rainfall events on the roading network, the treatments required to repair the damage and the estimated repair costs.

The Roothing Asset Manager noted the following points:

- The purpose of this report is to highlight the significant damage on the roading network being caused by short, sharp rainfall events.
- He noted he was currently working with a financial advisor from Waka Kotahi to discuss what is needed to satisfy the request for emergency works funding to Waka Kotahi.
- It is anticipated that the damages highlighted in the report will be put in a single application for \$370,000.

Questions/Points of Clarification:

- It was noted that the list was being updated as officers are made aware of problems due to the weather events over the past two weeks.
- The District Mayor noted his concern that the pictures show areas on roads that there has been significant road failure with significant restoration costs, however he noted that some of the damages were on the smaller scale and fell below the threshold of \$100,000. He noted there was an increasing frequency for these weather events and without funding will cause a future problem with budgets. He questioned if Waka Kotahi were going to review the criteria for this fund, particularly the 1 in 10 year event or monitory around? Mr Bowden noted he would raise this concern at the Regional Transport Committee.
- Councillor Boyde questioned when the result from the funding application will be known as some of this is really dangerous and needs to be done immediately. Mr Bowden clarified that he had been advised by Waka Kotahi to get the work done now while the funding application is being collated.
- Councillor Boyde noted that overall the Stratford rural roads are not bad, but that the state highways were pathetic.
- It was clarified that none of the damage noted in this report was as a result of forestry movements and was all due to natural occurrences.
- Mr Bowden clarified that to project this sort of damage occurring there would need to be extensive geo-tech and surveying work undertaken which would be a huge expense.
- The District Mayor noted that at the recent Regional Transport Committee meeting a list of emergency work currently being undertaken on State Highway 43 was presented, this was being funded by the emergency work fund and the event this damage was caused in was the June 2015 storm.

12. Decision Report – Road Closure for a Car Club Event  
D22/25509 Page 122

<p><b>Recommendations</b></p> <p>1. <u>THAT</u> the report be received.</p> <p style="text-align: right;">SANDFORD/WEBBY <u>Carried</u> <u>P&amp;S/22/104</u></p> <p>2. <u>THAT</u> pursuant to Section 342(1) (b) Schedule 10 clause 11(e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads on Sunday 14 August 2022 between the hours of 7.30am and 5.30pm for the purpose of the Stratford Street Sprint 2022</p> <ul style="list-style-type: none"><li>• Orlando Street from Warwick Road to Celia Street</li><li>• Romeo Street from Orlando Street to Cordelia Street</li><li>• Cordelia Street from Romeo Street to Warwick Road</li><li>• Warwick Road from Cordelia Street to Orlando Street</li></ul> <p style="text-align: right;">ERWOOD/JAMIESON <u>Carried</u> <u>P&amp;S/22/105</u></p> <p><b>Recommended Reason</b> The South Taranaki Car Club have approached the Stratford District Council with the view of holding their annual Stratford Street Sprint Event on Sunday 14 August. This is their 32<sup>nd</sup> year of running the event. The proposed road closure requires formal endorsement by a Council resolution</p>
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The Roading Asset Manager noted that this was the 32<sup>nd</sup> year this street sprint was being hosted in Stratford. He noted that due to the number of entrants there would not be a motorbike demonstration.

*The Services Asset Manager joined the meeting at 3.56pm*

Questions/Points of Clarification:

- Councillor Erwood noted his support for this event.

13. Decision Report – Better Off Funding Projects  
D22/24931 Page 130

<p><b>Recommendations</b></p> <p>1. <u>THAT</u> the report be received.</p> <p style="text-align: right;">WEBBY/VOLZKE <u>Carried</u> <u>P&amp;S/22/106</u></p> <p>2. <u>THAT</u> the committee approve for submission to the Central Government Better Off Fund, an application for \$2.57M covering three projects including the <i>Brecon Road Extension; the Town Centre Development - Prospero Place and Broadway Beautification and The Stratford Park</i></p> <p><b>Recommended Reason</b> The opportunity to have projects externally funded will reduce the rating impact for ratepayers.</p>
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The Director - Assets noted the following points:

- This report seeks formal approval from elected members of the projects to be presented within the Better Off Funding application.
- Elected Members were presented with projects during a workshop that had been put in a matrix against criteria from central government. Three projects were then identified from this list to be included in the funding application.

Questions/Points of Clarification:

- The Deputy Mayor noted his concern that infrastructure for a private business, such as driving training, should not be included in this application. He supported funding for water and sewerage infrastructure but not to fund a driver training facility.
- Councillor Jones noted his concern that council had already funded \$7.2million in terms of a loan to the Stratford Park project but we don't know what their intent is around repaying it. He understood that this funding was to complete water work but unless there is potential for residential development of the town he did not think council should continue with investment towards this project until it is clear what their plans are. He noted his support for more funding to be allocated towards Broadway beautification project and the skate park.
- The District Mayor requested that in light of the workshop help regarding the skate park today that this report be left on the table to allow officers to do an assessment of what the skate park improvement may look like and what it may cost. This could then be brought back to the next council meeting which would still provide enough time to meet the application deadlines. He felt that if funding could not be achieved for the skate park through this avenue then it was highly likely this project would be deferred until the next Long Term Plan.
- The District Mayor noted that elected members have always been very conscious of not spending ratepayers money on private properties along Broadway, however this funding source would not have any rating impact and if elected members want to improve the look of the buildings along Broadway then should that be included in this application as well? The Chief Executive noted that public and private property work had been separated due to elected members not being supportive of work being undertaken on privately owned buildings, however option 2 allowed for consideration of work on private buildings. He noted both the skate park and building improvements could be included in the broader scope of the town centre project. It was confirmed the skate park would be eligible for this funding.
- Councillor Jones noted his support in removing the entire Stratford Park project. This was supported by Councillor Dalziel. It was clarified that the 50/50 split for the infrastructure project was to be co-funded by this funding source and council's network extension budget. It was noted that if this project is successful then planning needs to begin now which is why it cannot be held till the second tranche.
- It was clarified that the infrastructure for the Stratford Park would be going to the boundary and that the current use of the grounds would justify a connection point for environmental benefits.
- It was clarified that filling in of the current skate bowl would be undertaken out of a current maintenance budget, this source would be used for an addition to the existing facility.
- It was noted that the original quote for painting of 54/64 buildings along Broadway had been \$1 million which included scaffolding and allowed for 100% funding of the paint work. It was suggested that \$200,000 be included in the application for building beautification and if this was successful then further funds could be sought in the second tranche.
- It was requested that the Stratford Park project be renamed within the funding application to make it clear that it is a council project for infrastructure to the boundary of the park and not funding to the Stratford Park.
- It was agreed that the report would be brought back to the Ordinary Meeting of Council on 9 August, with the addition of approximately \$100,000 for the Skate Park and \$200,000 for building beautification to the Town Centre Project and an amendment to the title of the infrastructure project to the Stratford Park boundary.

*The Environmental Health Manager left the meeting at 4.22pm.*

14. Decision Report – Approval for Option 5, Pathway in the Organic Materials Recovery Facility Report  
D22/22353 Page 137

**Recommendations**

1. THAT the report be received.  

BOYDE/DALZIEL  
Carried  
P&S/22/108
2. THAT the Committee receives the reports attached to this report and prepared by:
  - Tonkin + Taylor, being “*Taranaki Region Organic Materials Recovery Feasibility Study: Options Assessment Report*”; and
  - Aatea Solutions, being “*He Ara Whai Hua / Taranaki Organic Material Recovery (OMR) Facility Feasibility Study: Iwi and Hapū Engagement Process*”.
3. THAT the committee approves Option 5, Pathway 1 in the Tonkin and Taylor Organic Materials Recovery Facility Feasibility Study Report, which was presented to Elected Members in the Council workshop on 14 June 2022, being:
  - Option 5 - *Commercial and community network of multiple facilities*.
4. THAT the Committee approves further work with our Iwi, hapū and industry partners to explore what co-investment and/or co-governance might look like in the eventual establishment of 2 regional organic materials processing facilities. Further Iwi and hapū partnership development will incorporate the Tiriti-Driven process recommendations outlined in the Aatea Solutions report.
5. THAT the Committee approves the lodging of an application to the Ministry for the Environment’s (MFE) National Waste Minimisation Fund when it opens in October 2022, to seek Government co-funding to progress Option 5.

VOLZKE/JAMIESON  
Carried  
P&S/22/109

**Recommended Reason**

Out of the 5 options recommended in the Tonkin and Taylor report, the most suitable option for Taranaki is Option 5 having 2 possible pathways. ‘*Pathway 1 - Seeking market solutions for combined organic waste management*’ will be initially progressed and if not successful, ‘*Pathway 2 - Developing a full concept plan for the network of facilities*’ - will be implemented. This is expected to capture the district’s smaller content of organic material and help reduce transportation costs and emissions.

The Asset Management Coordinator noted the following points:

- This report sought approval from the committee to allow progress for the next stage of a regional organic waste facility.
- It was noted the most suitable option was Option 5 which has two possible pathways. ‘*Pathway 1 - Seeking market solutions for combined organic waste management*’ will be initially progressed and if not successful, ‘*Pathway 2 - Developing a full concept plan for the network of facilities*’.
- The report also sought approval for lodging an application the National Waste Minimisation Fund to seek co-funding for option 5.

Questions/Points of Clarification:

- It was clarified that two sites would be financially viable with huge organic waste producers in both South Taranaki and New Plymouth districts, especially in terms of transportation costs.
- Councillor Boyde questioned why the rail network could not be utilised and one facility established in South Taranaki. He noted his support of the report but struggled with the concept of two smaller facilities.
- The Director – Assets noted that this option is based on extensive review and assessment by the consultants and the resulting recommendation has to be the most environmentally friendly solution, however she noted she would raise the rail network suggestion with them.
- Mrs Araba noted that council has committed to this project through the Long Term Plan process. Funding is not a lot at the moment and it will take some time to get to the point where it is known how much this facility will cost, at that point it will be brought to council for approval. It was noted there was a large amount of national funding available for waste.
- The District Mayor noted that there were strong commercial components to this proposal with large commercial investors interested. What is being presented today is a plan for the future about coordinating what is already happening and filling the gaps to get the best economical return. He felt council's role might not be much more than making sure there is an outlook for organic waste. Option 5 was the best option as it covers multiple sources and he noted he supported the recommendations as presented.

## 15. Monthly Reports

The Chief Executive noted that there was no monthly report for the Corporate Services Department as a result of staff absences, auditors being on site and the organisation still being in the process of closing out the year-end figures.

**15.1 Assets Report**  
D22/22580 Page 264

**Recommendation**

THAT the report be received.

ERWOOD/BOYDE  
Carried  
P&S/22/110

Questions/Points of Clarification:

- It was clarified that the Diatomix sampling regime was to measure the quantity of the diatoms in the pond and encourage the continued growth of them. This is in order to improve the quality of the ponds and provide a food source for the fish.
- Councillor Boyde noted the response to the points raised by Mr Cam Eyre at the public forum regarding better liaison between forestry operators and council. Mr Bowden noted he had been working with Mr Eyre as he is currently managing a 1,000 acre block but that they have just pulled out of it. He noted he had contacted another forestry company who have confirmed they will be carrying on through winter and had brought up crews from Canterbury to continue this work which will see three truckloads a day being brought out. He noted that they did not have to tell council that they were undertaking this work but felt they should as they know what their work programmes will be. He noted the meeting held at the Taranaki Regional Council had only two attendees. Councillor Boyde noted his concern that this showed a total lack of respect for council and causes a health and safety issue, he noted this would only cause more damage and subsequent costs to ratepayers.
- It was requested for further clarification on the mix rate for glyphosate be confirmed and that this information, including costs, be forwarded to federated farmers and included in the next monthly report. It was noted that if this was undertaken it would be the whole network during the treatment round, it couldn't be completed as spot treatment.

- Councillor Boyde thanked Mr Bowden for the fly-tipping expense chart but noted he knew a lot of people who regularly cleaned up the mess themselves so felt this was a low figure compared to the amount this happened.

*The Services Asset Manager, Property Officer, Asset Management Coordinator, Project Engineer/Manager and the Roading Asset Manager left the meeting at 4.43pm.*

**15.2 Community Services Report**  
D22/21737 Page 304

**Recommendation**

THAT the report be received.

JONES/COPLESTONE  
Carried  
P&S/22/111

The Director – Community Services noted the following points:

- The main highlight for June were the Puanga celebrations that were held successfully. The Library had over 250 children attend their activities over the two days.
- The visitor numbers through the pool and AA were below target at year end, some of which will be representative of covid-19 lockdown and also due to more transactions being undertaken online.
- There were 47 positive outcomes from the MTFJ project, this is a real credit to the Community Development Manager and his team.
- It was noted that the results for the ALGIM customer experience mystery shopping had been received and the customer service team scored very well which saw Stratford District Council come ninth out of all councils which is amazing.

**Council Organisations and Council Representatives on Other Organisations**

- Councillor Webby noted that the Emergence Award for Young Taranaki Exhibition opens with a powhiri at 5pm on Friday 29 July. This has attracted a record number of young artist entrants (58).
- Councillor Boyde noted he and Councillor Harris had attended the bus trip to the MRF and TEMO with the Youth Councillors. He reported that this was a fantastic day and encouraged others to visit both locations. He commended the youth councillors and noted they were very driven.

**15.3 Environmental Services Report**  
D22/21737 Page 314

**Recommendation**

THAT the report be received.

ERWOOD/BOYDE  
Carried  
P&S/22/112

The Director – Environmental Services noted that this was the second consecutive month with a drop in building and resource consents but that these were still stabilised at a strong level.

**16. Questions**

There were no questions.

17. Resolution to Exclude the Public

**RECOMMENDATION**

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Item No: 18

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
Lease agreement	The withholding of the information is necessary for commercial sensitivity	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. Section 7(2)b(ii) of the Local Government Official Information and Meetings Act 1987.

DALZIEL/COPLESTONE  
Carried  
P&S/22/113

*The media departed the meeting at 4.49pm.*

18. Public Excluded Item

**Recommendation**

THAT the open meeting resume.

JONES/HARRIS  
Carried  
P&S/22/116

*The Property Officer left the meeting at 4.52pm.*

19. Closing Karakia

D21/40748 Page 328

The closing karakia was read.

*The meeting closed at 4.53pm.*

A L Jamieson  
**Chairman**

Confirmed this 27<sup>th</sup> day of September 2022.

N C Volzke  
**District Mayor**

## Policy and Services Committee Matters Outstanding Index

ITEM OF MATTER	MEETING RAISED	RESPONSIBILITY	CURRENT PROGRESS	EXPECTED RESPONSE
Street Numbering - Pembroke Road - Ariel Street (raised 26 May 2020)		Blair Sutherland	Ongoing	Update in Monthly Report item 9.3
Future of Page Street Swimming Pool Complex		Sven Hanne		
Surplus Assets List	Ordinary - 12 April 2022	Victoria Araba	Complete	Report scheduled for Policy and Services Committee on 27 September

# QUARTERLY REPORT



F19/13/04-D22/24141

**To:** Policy & Services Committee  
**From:** Community Development Manager  
**Date:** 23 August 2022  
**Subject:** Economic Development Quarterly Report – Quarter Four

**Recommendation**

THAT the report be received.

\_\_\_\_\_/\_\_\_\_\_  
 Moved/Seconded

**1. Executive Summary**

This report provides a combined summary of Economic Development activity over the past quarter in the Stratford District, a report on projects, and the quarterly Venture Taranaki report.

**2. Venture Taranaki**

The quarterly report from Venture Taranaki is attached as **Appendix 1**.

Key Highlights:

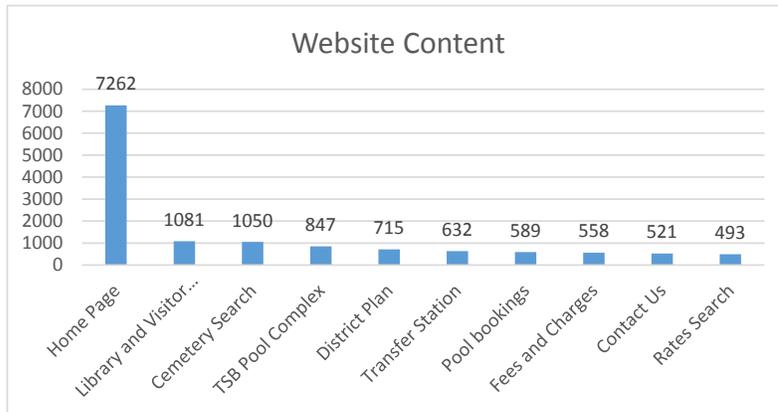
Q4	YE	Q4	YE	Q4	YE
12	65	572	1,533	8	19
Referrals and connections between Stratford District people and enterprises.		Client support engagements with Stratford District people and enterprises.		Startup clients met in Stratford.	
Q4	YE	Q4	YE	Q4	YE
\$1,500	\$18,860	N/A	\$95,167	\$2,000	\$2,000
Capability Development Vouchers distributed to Stratford enterprises.		Callaghan Innovation grants and funding		COVID-19 500 Funding.	

**3. Local Tourism and Promotion**

**3.1 Website Engagement**

Website visits	Q4	YTE 2021/2022
New visitor	10,210	45,855
Returning visitor	2,709	10,187

Alongside the website content, articles were also regularly published through social media channels and print media.



### 3.2 Stratford Visitor Information Centre i-SITE

#### Performance Measures

	Target	2021/22 YTE
Number of users of AA Agency Service is measured	>10,000	7,900
Percentage customers are satisfied with the Information Centre	>80%	96%
Number of items (including digital) issued annually	>40,000	58,500
% of library users satisfied with library services	>80%	97%
Number of people participating in library events and programmes	>1,200	2,436

### 3.3 Events

#### Quarter Four events:

##### Completed:

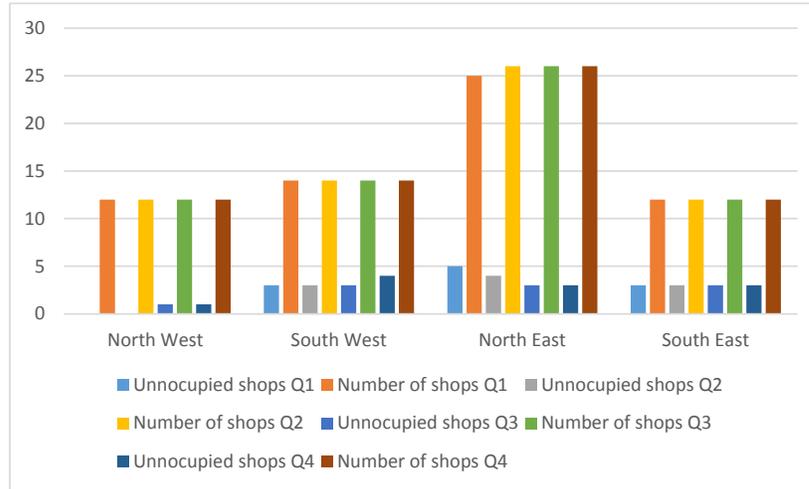
- Prospero market: 30 April, 28 May, 25 June
- Puanga celebrations: 21 – 29 June
- 'A Starry Night' - Thursday 23 June

##### Coming up:

- Prospero market. July – Sep
- Stratford Scarecrow Trail: 28 October – 13 November

**4. Development**

**4.1 Unoccupied Shops**



The above table provides data on unoccupied buildings along Broadway (between the round-a-bouts) for quarter four, 2021/22 year. Changes this quarter include the permanent closure of Colourplus Stratford.

**4.2 2035 Projects**

Below is an update on the progress of the key projects that the Council is currently undertaking.

Project	Status	Comments
Replacement Aquatic Indoor Facility	In progress	Construction is 90% complete and work onsite is continuing to progress well and on time.
Whangamomona walkways	In progress	Easements have been registered against the relevant titles and the Walking Access Commission has formally appointed Council as controlling authority. Signage has been erected and some track tidy up work is to be completed ahead of a formal opening.
Stratford Discovery Trail	Continual	In quarter four informational signage in the glockenspiel was completed, including Shakespearean quotes on the steps.
Strategies and Plans	In progress	A second draft report has been developed and will be presented to elected members on 23 August 2022 for discussion.

**4.3 Stratford Business Association**

Membership: 140

**Completed events/activity:**

Wednesday 20 April – BA5 - Te Popo Gardens  
 Thursday 19 May – BA5 - Abstract Signs,  
 Wednesday 15 June – BA5 - Percy Thomson Gallery

**Bites, brews, and business advice**

Wednesday 22 June, 43 Brewing Alehouse & Eatery.

This event was 'sold out' with 50 registrations so great turn out reaching non-members as well. Venture Taranaki covered off some really key points including what support is available to businesses, our people and our place, and our regional vision and pathways.

**Upcoming events/workshops:**

Wednesday 20 July – BA5 - Stratford Community House  
 Wednesday 24 August – Business Talk (AM)  
 Wednesday 17 August – BA5 – TET Kings Theatre  
 Monday 29 August – Get the best out of your team  
 Wednesday 31 August – Women in Business  
 Wednesday 2 November - How to create video content on smartphones

**4.4 Consents Granted**

Type	Q4	2021/2022 YTE
New Dwellings	22	54
Relocated dwellings	4	6
Relocated buildings other than dwellings	0	0
Fires	25	71
Pole sheds/accessory buildings	16	38
Additions/alterations – residential	2	21
New Commercial buildings	1	9
7	1	14
Other/miscellaneous	3	12
Certificate of Acceptance (not in total)	3	7

**4.5 Broadband Connectivity**

Stratford

	Q4 2020/2021	Q1 2021/2022	Q3 2021/2022	Q4 2021/2022
Total end users	3,309	3,317	3,334	N/A
Connected	1,815	1,864	1,956	N/A
Fibre Uptake	54.85%	56.2%	58.67%	N/A

Midhirst

	Q3 2021/2022	Q4 2021/2022
Uptake	45%	48%
Targetable	33%	31%
ONT in place (this means equipment in the home but they are not currently connected)	7%	5%
Low confidence address (not sure of the accuracy of the address)	15%	15%

**4.6 Property Sales**

Location	Median Price		Volume Sold	
	20/21 Q4	21/22 Q4	Q4	21/22 YE
New Plymouth District	April		295	886
	\$625,000	\$680,000		
	May			
	\$600,000	\$680,000		
	June			
	\$615,000	\$620,000		
South Taranaki	April		99	307
	\$366,000	\$480,000		
	May			
	\$405,000	\$400,000		
	June			
	\$398,000	\$480,000		
Stratford District	April		27	114
	\$440,000	\$580,000		
	May			
	\$370,000	\$525,000		
	June			
	\$460,000	\$450,000		

Information obtained from Real Estate Institute of New Zealand Inc (REINZ).

**4.7 Mayors Taskforce for Jobs programme**Registrations

	Q4	YTD
Young People Registered	27	58
Businesses Registered	4	13

Employment

	Q4	YTD
Young people placed into employment	5	20
Young people who are employed but require assistance with upskilling		9
Young people registered onto programme and straight in study	2	6
Young people received support and found work themselves	1	10
<b>Total</b>		<b>47*</b>

\*this includes 7 outcomes that fit within the 'other category' who do not meet the primary objectives.

**Attachments:**

**Appendix 1 -** Venture Taranaki - Quarter Four Report



Chade Julie  
**Community Development Manager**



Endorsed By  
Kate Whareaitu  
**Director – Community Services**



Approved by  
Sven Hanne  
**Chief Executive**

**DATE:** 16 August 2022

# Quarterly Report Stratford District Council

Quarter Four 2021-2022



**venture**  
TARANAKI  
Te Puna Umanga

# Message from the Chief Executive

## Tenā koutou

**It has been another challenging quarter for our business community**, with COVID-19 restrictions, global supply chain restraints, and inflation all having an impact on our local business environment and economy.

Venture Taranaki Te Puna Umanga has also been going through a period of change with myself as CE, along with four new trustees at the governance team coming on board; Roddy Bennett, Grant McQuoid, Joshua Hitchcock, and Chris Myers. This transitional time hasn't slowed our momentum however and the team have continued to deliver positive outcomes for the region.

Recent projects of note include PowerUp Kickstart and the Finals Night, important in building a strong culture and ecosystem of entrepreneurship in Taranaki. Alongside this we have also launched nine new food and fibre value chain opportunities focused on diversifying the region's existing food and fibre offerings as part of our Branching Out programme, representing a tremendous opportunity for the region.

In May, we also launched a talent attraction campaign targeting specialist skill shortages for tech and digital roles to support these skills shortage areas. The campaign was run across digital and social channels, and targeted IT professionals from Auckland and Wellington. We experienced a significant uplift in onsite traffic as a result, with potential relocators engaging with additional content and information on site as part of their search.

We've also published the results of the latest 6-monthly Business Survey which indicate that respondents are cautiously optimistic about business conditions within their own industries, while less optimistic about the prospects for New Zealand. Nearly half of the respondents had been experiencing the impacts of inflation for the past year, and respondents also noted ongoing skill shortages and difficulties recruiting staff continue to be an issue for many businesses.

Throughout quarter one, we'll also be working to develop a tactical plan to connect Venture Taranaki's core activities with the strategies of the region. This will clearly articulate our priorities and work programmes for the next three years.

***Kelvin Wright, CE Venture Taranaki***



## Fostering sustainability and resilience

# Championing Innovation

Venture Taranaki, TRC, Taranaki Catchment Communities and Federated Farmers are working together on a rural energy project focusing on opportunities to advance on-farm energy efficiencies, resilience and future low-emission initiatives and pilots.

During Q4, funding was secured from AGMARDT to undertake farm energy audits across six Taranaki farms to gain insights of their energy use, areas of potential energy efficiency savings and an analysis on the costs, payback and emissions reduction that could come from various options and investments. A report on the merits of establishing a farm energy advisory support service was also developed and is currently being further discussed regionally and nationally.

A Taranaki Rural Energy website which includes information on the project, resources and a point of contact for the project was established. Please click the picture to view more information.

A webinar was held on June 29 to update farmers, energy companies and interested groups on project progress and potential next steps. These may include farms visits to showcase rural energy initiatives, and advancing low emission farm equipment pilots in conjunction with energy companies.



## Fostering sustainability and resilience

# Sector Diversification

### Taranaki Agritech Conference and Expo – Farming our future

During Q4, hosted by Venture Taranaki and Taranaki Catchment Communities, and with the support of Baker Tilly and Callaghan Innovation, The Taranaki Agritech Conference and Expo was an opportunity for the Taranaki rural community to better understand the breadth and value of agritech, and engage in discussion about preparing for and embracing on-farm technology. The event was the headline event for our Techweek 2022 programme.

The expo was held in the Stratford War Memorial Centre, and showcased a wide range of agritech products and solutions, including Basepower (grid energy alternatives), Ubco (Electric farm bikes), CropX (Soil sensors and software), Pastoral Robotics (Nutrient dispersion and management), Halter (Cow tracking devices) and many others. There was also a great line up of local speakers who discussed how agritech can support or enhance farming operations, and how to prepare for making changes on farm. Speakers included representatives from Baker Tilley, FMG, AgFirst, Primo Wireless and Massey University.

The event was well attended by more than 25 exhibitors and over 100 farmers throughout the day. Feedback from those that attended indicated the concept was great and that it was good to be able to dip their toe in the water at a local event (rather than take time out to travel up to Field Days). Many also noted the suitability of the venue (the Stratford War Memorial Centre). Consideration has already been given to a similar event being held in 2023.



## Project update

# Branching Out

Branching Out is a 2+ year programme with the aim of identifying 10-12 potentially commercially feasible food and fibre opportunities, adding value and resilience to Taranaki's food and fibre value-chain. The programme concluded on 30 June 2022.

### Ventures now confirmed are as follows:

- Kiwifruit
- Trees & their Value Chain
- Avocadoes
- Hemp Fibre
- High Value Medicinal Plants
- Sheep Dairy
- Craft Alcohol Value Chain/Gin: orris root, angelica root, liquorice root, juniper
- Craft Alcohol Value Chain/ Beer: hops
- Traditional Māori Ingredients
- Grains, Legumes and Vegetables

A pinnacle event which showcased the outcomes and successes of the Branching Out programme was held on 30th May titled the "Diversification Dinner". This event was a unique, experiential event, using story-telling, interactive discussions, video and delicious local food to illustrate what the project has achieved and what the future could look like. Attended by circa 90 people comprising project stakeholders, local and central government, Iwi leaders, the project steering committee, food and fibre experts, industry, Universities and Crown Research Institutes.

The Branching Out webpage highlights information and investor blueprints, please click the pictures to view more information.



*Branching Out 2022*



*Branching Out 2022 case studies*

*Please click the pictures above to view the videos.*

Branching Out Phase 2 is proposed to enable project momentum to continue, and to accelerate and de-risk investment attraction and confidence.

This next phase is proposed to include growing trials and product development with selected ventures, an audit of processing facilities, and the integration of environmental/sustainability/best practice, coupled with project management/proactive investment attraction/facilitation.

Funding partners are currently being engaged.

## Fostering sustainability and resilience

# Massey University partnership

During Quarter 4 the Massey-Venture Taranaki partnership worked across a range of initiatives, with a focus on:

- Our Food & Fibre sector - supporting 'Branching Out' project work across a range of project focus areas including final work on the *Gin Botanicals Venture Blueprint* (which Massey was contracted to deliver) and also writing of the *Hemp Fibre for Construction Venture Blueprint* (which is supported by local sponsors as well as the region's three district councils – New Plymouth District Council, South Taranaki District Council and Stratford District Council).
- Continuing to work with Taranaki Regen Ag collaborators and linking with Massey University agri-science researchers for a combined research planning hui (30 Jun-01 Jul), following being awarded Pivot funding for this project for the 2022 year in May.
- Advancing juniper-related project work (funded via Pivot funding round 2020), including regular team meetings and coordination of various activities relating to this project, including a publicity campaign in April, which received good media attention.
- Supporting progress of Te Aho Tapu Hou, a harakeke spinning project (which received funding from MBIE's Vision Mātauranga Capability Fund in April 2021), and contributing to a Midway Report to MBIE 01 July.
- Continuing support for Taranaki's innovation and enterprise ecosystem this quarter, supporting Taranaki Young Enterprise Scheme, the Feed Your Futures event (18 May), Educators and Enterprise Industry Visits (17 Jun), and support for the Agritech Expo (18 May) during Techweek 2022, more details please view page 4.

- Continuing to work with three Taranaki organisations to source student/graduate talent, including for 1 x Masters Fellowships and 2 x R&D Career Grants, and to confirm agreements and funding for these.
- Supporting a range of other organisations to apply for funding opportunities, with \$158,790 successfully achieved for three projects this quarter.

The Massey-Venture Taranaki partnership has worked with 60 Taranaki organisations during 2021-2022 (with 5 new clients added in Q4). 39 (65%) of organisations have received support/services from Massey University in the year to date.



Jenni Matheson & Milli Kumar with Dan Thurston-Crow at Startup Taranaki 22 Jun 2022

## Fostering sustainability and resilience

# Curious Minds Participatory Science Platform

Curious Minds Taranaki has announced the funding of six new community-based science projects from the mid-January funding round. This brings the total number of projects in the region to 66 and the funding amount distributed in Taranaki to a total \$1,100,689 since beginning in 2015.

Projects were funded by the end of Q4 are includes:

- The East Taranaki Environment Collective, with the help of students from Norfolk School, will be testing four possum trap designs to establish which is the most effective for pest control.
- Ngā motu Whānui Manumoana, facilitated by Taranaki Mouna Project, will see a group of coastal Taranaki schools and hapū investigating new methods of monitoring the seabird populations on the Ngā motu islands.
- Keeping you safe, a Taranaki Retreat project, will be exploring how physical support environments impact the wellbeing and recovery of those experiencing emotional distress.
- Alzheimers Taranaki will be building on the success of a previous Curious Minds Taranaki project to examine the effects of VR triggered memories on people living with dementia.
- Shark Spy: Diving Deeper will train and support community groups to independently gather and interpret shark population data along the Taranaki coast.
- The Mai te Awa ki te Moana project involves Ōkahu Inuawai me ētehi atu Hapū using their local knowledge and understanding (mātauranga-a-hapū) to better understand and care for the takutai moana (foreshore and seabed) in the Ōhawe area of South Taranaki.

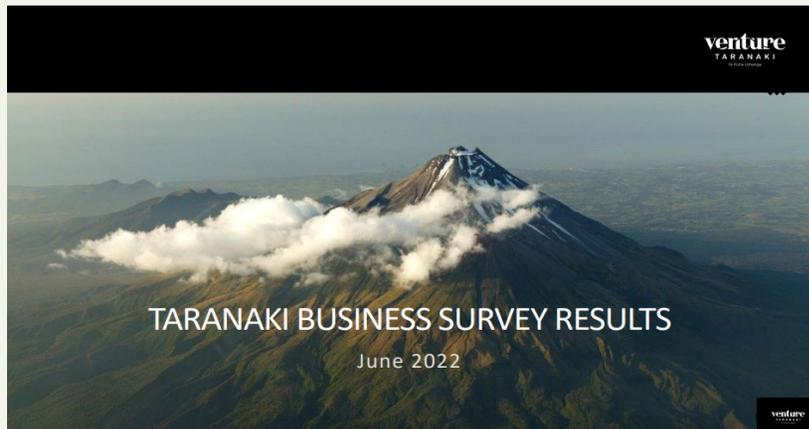


*A woman living with dementia enjoys a virtual reality experience.*

While COVID-19 is still causing delays, we have seen a great deal of resilience with a number of projects severely delayed by the pandemic reaching completion.



*Please click the images to view the full reports.*



Undertaking environmental scans and regional economic monitoring

## Regional Intelligence

Highlights of the quarter

### Taranaki Trends Winter 2022

Taranaki Trends is a six-monthly digital publication that updates key economic and social statistics for the Taranaki region.

The latest edition of Taranaki Trends was released in May, and Venture Taranaki hosted a lunchtime economic briefing with guest speaker Sharon Zollner. The special topic for the Winter 2022 edition is Cost of Living.

### Taranaki Business Survey June 2022

Taranaki Business Survey is a bi-annual business confidence survey, which goes out to a range of enterprises of different sizes and sectors.

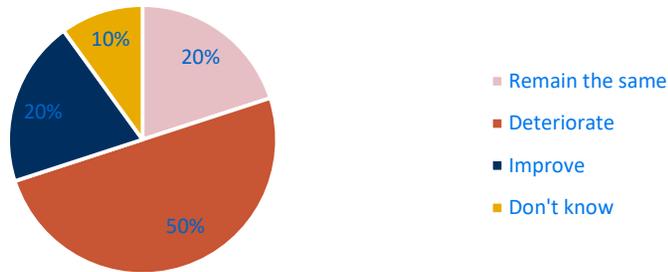
The latest edition of Taranaki Business Survey was released in June, and indicates cautious optimism from the business sector in Taranaki. A brief summary of results broken down for Stratford District is available on the next page. Further analysis including detailed district breakdown is underway.

# Undertaking environmental scans and regional economic monitoring

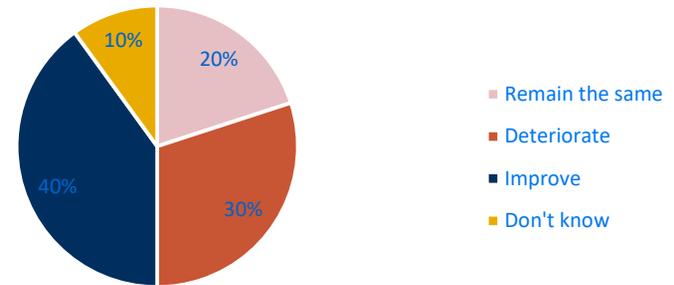
## Regional Intelligence

### Business Survey Results June 2022– business confidence in Stratford District

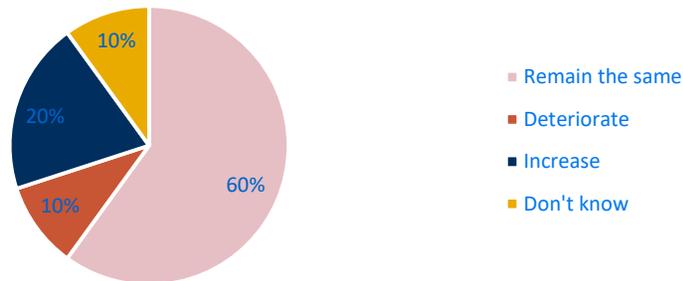
In the next 12 months, do you expect the general business situation in Taranaki to:



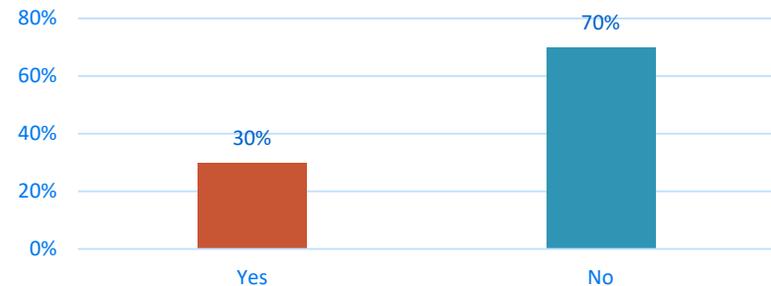
In the next 6 months, do you expect your company sales/customer levels/bookings to:



In the next 6 months, do you expect employee numbers in your business to:



Are you experiencing any significant skill shortages and/or difficulties recruiting appropriate staff?



Enterprise support and enablement

## Project update

### **Stratford BA5, Venture Taranaki Showcase event**

In collaboration with Stratford District Council and Stratford Business Association, Venture Taranaki hosted a BA5 on 22<sup>nd</sup> June at the newly-opened local craft brewery Forgotten 43 in Stratford.



*Vicki Fairley, General Manager of People and Place at Venture Taranaki presenting in the showcase event*

This was a great opportunity to connect face to face with Stratford businesses and raise awareness of the services on offer from Venture Taranaki to support regional economic development. With an attendance of around 50 in a relaxed and informal setting, the team from Venture Taranaki presented an overview of various enterprise support services, as well as visitor and talent attraction initiatives, Taranaki 2050, and sector support programmes such as 'Branching Out', followed by a Q&A and networking. The feedback was positive, with follow-on discussions and new business support enquiries coming through since the event, and we look forward to continuing to foster relationships with Stratford enterprises.

# Enterprise support and enablement

## Referrals and Engagements



REFERRALS AND CONNECTIONS:

**65**

(Total for FY 2021/22)



NUMBER OF CLIENT INTERACTIONS:

**1,533**

(Total for FY 2021/22)

Enterprise support demand was extremely high due to post-COVID-19 effects. Businesses were worried about the possibility of closing shop due to the uncertain conditions, therefore strategic and financial advice was required more to understand their financial future and forecast their way forward. Some mature businesses were optimistic about the future seeking to understand their financial baseline, improve their overall economic ecosystem, and understand how to scale up organically.

Activity	Measure	Annual target	Q1	Q2	Q3	Q4	Total YTD
Enterprise connection and signposting.	Number of referrals and connections made by Venture Taranaki staff.	≥ 200	180	148	95	156	579
<b>Stratford and Taranaki wide</b>			<b>15</b>	<b>33</b>	<b>5</b>	<b>12</b>	<b>65</b>
Enterprise support	Number of support engagements	≥ 4000	3589	2688	2200	2861	11,338
<b>Stratford and Taranaki wide</b>			<b>328</b>	<b>327</b>	<b>306</b>	<b>572</b>	<b>1533</b>

## Enterprise support and enablement

# Startups, Jobs and Mentor Matches

**Mentoring** through Business Mentors NZ continued to be slightly down at the start of Q4 which can be mainly attributed to the long tail of COVID-19 and its impacts on businesses and mentors. Uptake of the programme picked up towards the end of the quarter, with more advertising on social media and enquiries from networking events, PowerUp Kickstart, advisors referrals and StartUp clinics. Marketing, strategic and business planning expertise were the areas most requested, and our local mentor pool is growing steadily, with new mentors coming on board including from the hospitality sector which will provide great support to our hospitality clients. BMNZ are also offering Virtual Mentoring which allows Mentees to be matched with Mentors from all over NZ, and this additional offering is proving popular.

**Startup support:** Demand for startup support remain steady with a mix of online Zoom appointments and face to face meetings on offer to suit clients' needs. Referrals from advisors, MSD, and events such as Taranaki Young Professionals BA5 and PowerUp Kickstart are growing the awareness of the support available for entrepreneurs.



NUMBER OF  
STARTUP CLIENTS:

**19**

(Total for FY 2021/22)



NEW JOBS LISTED:

**322**

(Total for FY 2021/22)

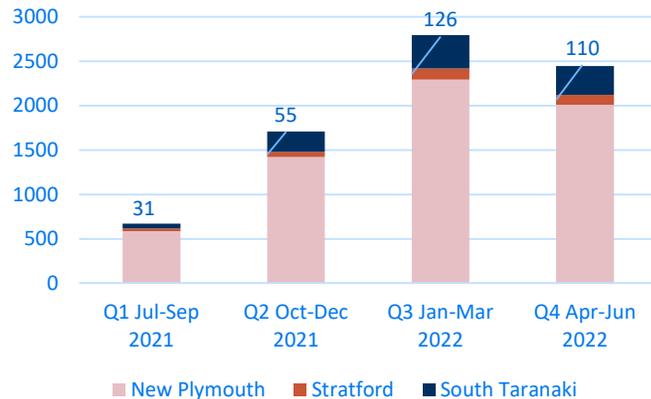


MENTOR MATCHES:

**1**

(Total for FY 2021/22)

New job listed in Taranaki Q1-Q4  
2021-2022



Start-up clinic in Taranaki Q1-Q4  
2021-2022



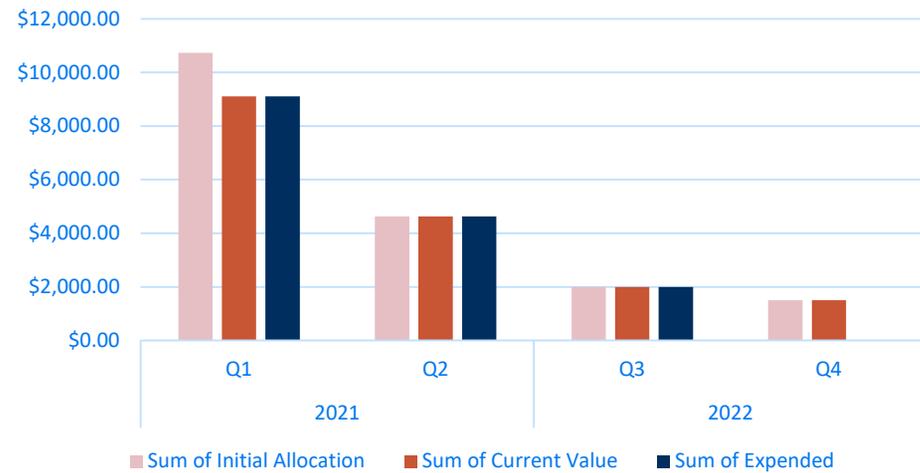
## Enterprise support and enablement

# Regional business partners capability funding



RBP capability  
funding issued:  
**\$18,860.00**  
(Total for FY 2021/22)

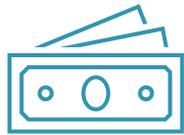
RBP Funding Stratford District Q1-Q4 2021-2022



Activity	Measure	Annual target	Q1	Q2	Q3	Q4	Total YTD
Enterprise support	The level of annual investment in the management capability of Taranaki's small and medium sized businesses	≥ \$240,000 (all of Taranaki)	\$188,867.87 Taranaki <b>\$10,730.00</b> Stratford	\$83,497.50 Taranaki <b>\$4,630.00</b> Stratford	\$41,150.27 Taranaki <b>\$2,000.00</b> Stratford	\$75,777.74 Taranaki <b>\$1,500.00</b> Stratford	\$389,293.38 Taranaki <b>\$18,860.00</b> Stratford

## Enterprise support and enablement

# Callaghan Innovation grants and funding

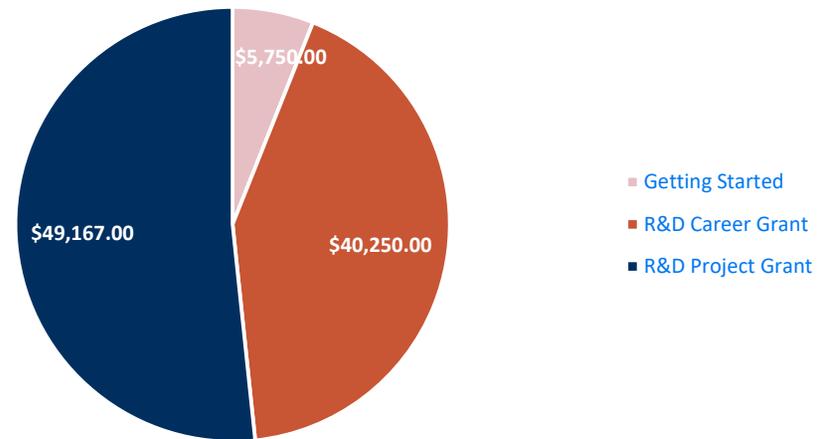


Callaghan Innovation grants and funding issued:

**\$95,167.00**

(Total for FY 2021/22)

Callaghan Innovation grants and funding for Stratford District Q1-Q4 2021-2022



Activity	Measure	Annual target	Total YTD
Enterprise support	The level of annual investment in regional businesses (subject to central government policy)	\$1m	\$ 1,660,092.34
	Stratford District funding allocated	\$95,167.00 (Total YTD)	

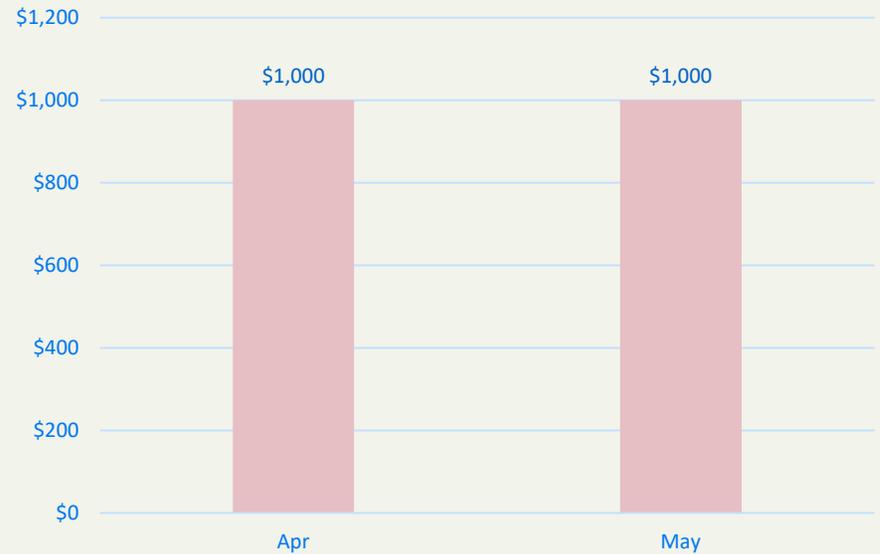
## Enterprise support and enablement COVID-19 500 Funding

### Updates

The ongoing pandemic continues to create significant challenges to many of our business sectors, with the accommodation, hospitality, tourism and retail sectors particularly affected. Venture Taranaki, Taranaki Chamber of Commerce, and the New Plymouth Business and Retail Association (BARA), with the support of New Plymouth District Council and South Taranaki District Council launched a region-wide business support initiative at the end of March to support Taranaki businesses and help reduce the impacts of COVID-19.

Part of this initiative consisted of the introduction of a \$500 +GST grant, aimed at providing SMEs impacted by COVID-19 access to urgently needed professional advice such as legal, human resources, financial and marketing. Recurring concerns about decreased foot traffic and reduction or changes in spending habits impacting the bottom line have come through strongly in the help sought, with digital marketing advice to increase online presence being the most requested support, followed by accountancy advice. To date, four Stratford businesses have received grants, with another three currently in discussion to access this help.

COVID-19 500 Funding  
Stratford District in Q4 2021-2022



COVID-19 500  
Funding  
Issued in Q4:  
**\$2,000**

*The COVID-19 500 fund was allocated to four Stratford businesses specifically for marketing support.*

## Promoting Taranaki as a great place to learn, live, work, play, visit and create

# Major Events

### Taranaki Taste and Tales

Taranaki Taste and Takes is a guided, behind-the-scenes taste trail that showcases some of Taranaki's top food and beverage producers. The event was held on 14 - 15 and 21-22 May 2022. On the "BBQ and Brews" trail visitors stopped at Forgotten 45 brewery in Stratford.

*Click the picture to see more information on BBQ and Brews trail (above right)*



## Talent initiatives

### Educators and Enterprises day

Educators and Enterprises is a collaboration between Venture Taranaki and the Ministry of Education. This initiative introduces teachers to industries and highlights their skills challenges. We were hosted by the Mayor's taskforce for jobs team at Stratford District Council and had an excellent two-way discussion about working with schools. After lunch we visited Dairy Trust's Stratford demonstration farm. Stratford School Taranaki Diocesan attended the event.

Venture Taranaki received funding from Education New Zealand to do a series of photographs to promote the region as a destination for international students. The project included new photography at Taranaki Diocesan and some drone footage of Stratford.

*Educators and Enterprises day at Fonterra, with Factory Manager Jim Fryer (below right)*



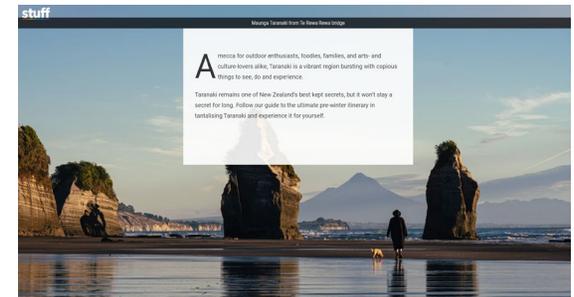
Promoting Taranaki as a great place to learn, live, work, play, visit and create

## Media Coverage

Print advertising and media famils

STUFF Go to Guide (sponsored content with TNZ) was run in Q4. Please click the picture top right to view more digital features.

VT hosted STUFF travel writer Brook Sabin for four nights in May, resulting in four videos/articles, and a large Taranaki feature in the Sunday Star Times. **One of place that Brook recommended is Te Popo Gardens in Stratford**, which is one of the region's best hidden gems. Please click the picture bottom right to see more details about the article.



### Seven secrets of Taranaki

Brook Sabin - 05:00, May 15 2022



From a new luge to hidden walks, here are the best things to do you've (probably) never heard of.

### Activities updates in Q4

- Kia Ora Magazine(May 2022) includes Okurukuru Bistro in Called to the Bar feature.
- AA Traveller eDM – May 2022
- STUFF Go to Guide
- Neat Places (see details in next page)
- Drive and flight market activity in cities of Auckland, Wellington, Bay of Plenty, Waikato, and Manawatu
- Christchurch campaign (Awareness campaign with a new audience – 35+ broad demographic )

Promoting Taranaki as a great place to learn, live, work, play, visit and create

## Visitor Strategic Partnerships

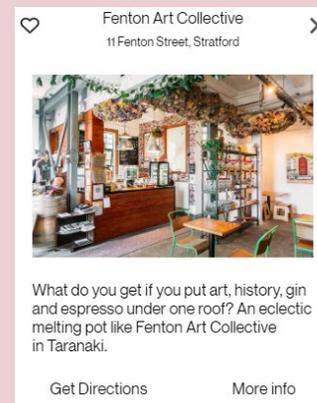
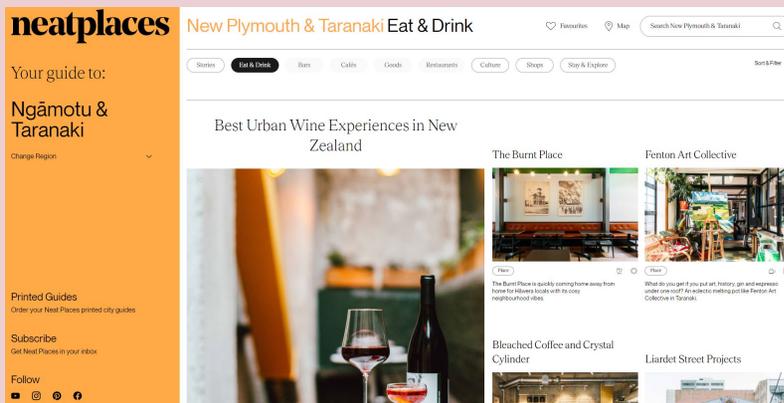
### Neat Places updates

Neat Places is an online exploration guide to New Zealand. Their platform showcases and connects people to places around NZ by taking them off the beaten track to uncover unique things to do, see and eat. Through their curated and easy-to-follow itineraries and directories, they show other keen travellers how to do the same.

Please click the picture bottom left to view the website.

During a famil to the region in Q4, Neat Places produced:

- Five featured articles on their website
- More than 45 social media posts and fantastic curated content on their website
- Bonus interactive story about Taranaki on Instagram
- Neat Places Taranaki e-newsletter sent out to 6000+ subscribers





## Project update

# Visitor Future

Coastal Arts Trail will be launched to local media and stakeholder on 3 August. This has had several delays due to COVID-19, but we have lots of exciting media promotion planned over the coming months. Two beautifully curated exhibitions at Percy Thomson Gallery in Stratford ongoing from May till 27<sup>th</sup> of July 2022. Please click the picture to view event details.

Our work in the accessibility space is taking shape. We are now working with AUT to build a robust framework and vision to work towards, along with creating a social and economic business case for our operators to show the value in having an accessibility strategy as part of their business.

We launched our Emission Reduction Programme in July, which has seen great engagement from local businesses. This is a 6-month programme of both in-person and online workshops to help build a 12-month emission reduction strategy, which we can then use as a case study for any business in future looking for examples of how to reduce their emissions. Regenerative Retreats was launched in May, which focuses on workshops around living off the land and having sustainable practices - <https://www.regenerativeretreats.nz/>

Our summer visitor attraction marketing campaign, which included a series of videos playing on YouTube, Facebook, and Instagram, targeted to Auckland, Wellington, Christchurch, Whanganui, Waikato, Manawatu, and Bay of Plenty regions, received exceptional engagement rates, with 12 million views of at least one of the videos, and 9,500 clicks through to the Taranaki Like No Other website for more inspiration and information to plan a trip.

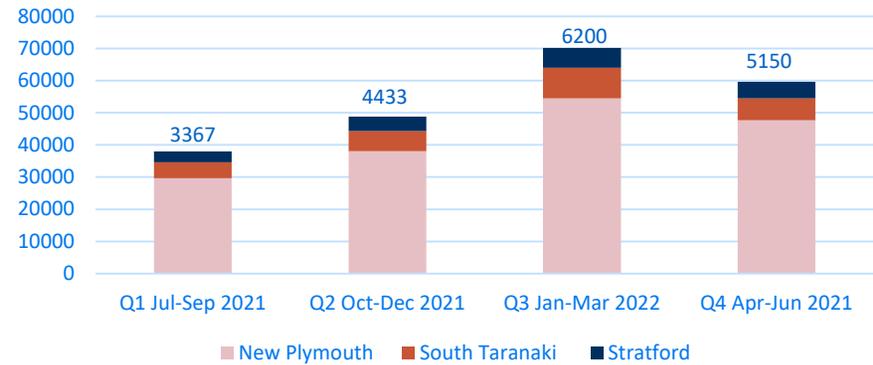
# Promoting Taranaki as a great place to learn, live, work, play, visit and create

## Visitor statistics

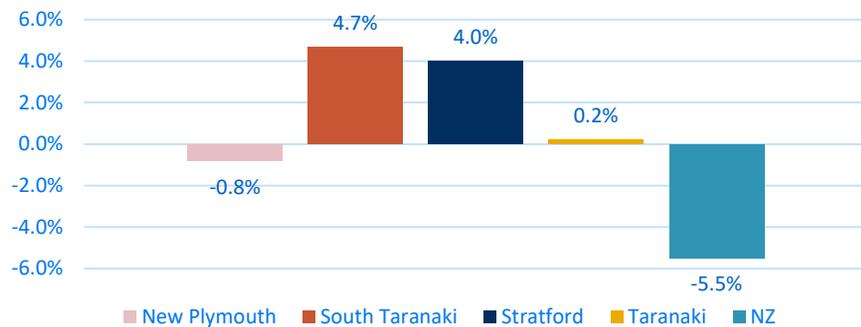
Visitor spend in Taranaki 2019-2022



Average quarterly total guest nights Q1-Q4 2021-2022



Visitor spend % change – year to end May 2022



Average nights stayed per guest Q1-Q4 2021-2022



Sources: MBIE TECT for visitor spend, Accommodation Data Programme for Guest Nights

## Feedback

*"I appreciate your thoughts and perspective; it has given me confidence in what I know and a lot of ideas of what I need to work on. I have had a meeting and found it really useful. It is great to know I have your support."*

*–Stratford farming industry*

*"Thanks so much for checking in. I have a meeting on Tuesday morning which I am really looking forward to. We have been in touch about where I need help so really looking forward to next week to start with them. Thanks so much, look forward to keeping in touch about it."*

*- Wedding Organizer Stratford*

*"Please pass on a big thank you from me for coming up to Stratford last Wednesday to facilitate the business event. It was really well received and well attended – I personally learnt a lot as well. I hope it highlighted to the businesses in attendance what Venture Taranaki deliver and how you could support them wherever they are in their journey. "*

*– Feedback on Stratford Business Event*

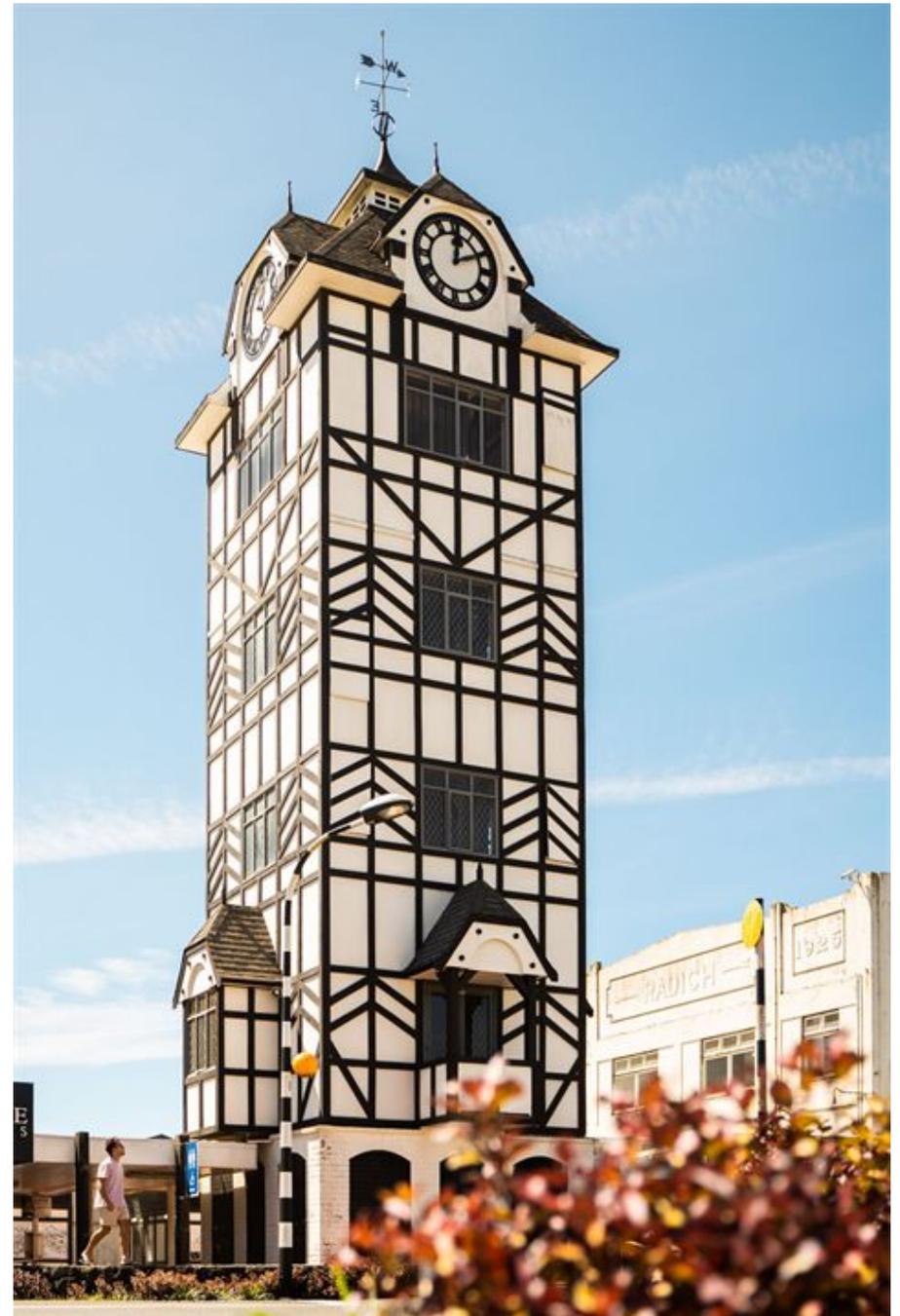
*"It was very helpful and informative, but due to personal circumstance I won't be able to Start up at this time"*

*– Startup client*

# Coming up

## Next Financial Year Q1

- Launch of Taranaki Coastal Art Trail
- Development of VT's measurement framework to quantify the value of our contribution to the region.
- Continued support for Stratford businesses with advisory presence
- Interest in the offshore wind opportunity in Taranaki is anticipated to continue during Q1
- Workshop for developers on offshore wind in Wellington, sponsored by VT – 23rd August 2022
- Speaking at the NZ Wind Energy Association national conference – 24th August 2022
- Hosting a session with engineering, infrastructure and specialist energy companies to assist with offshore wind forward planning and potential supply chain opportunities in Taranaki – date TBC



# MONTHLY REPORT

## Assets Department



F19/13/04 – D22/28774

To: Policy and Services Committee  
 From: Director – Assets  
 Date: 23 August 2022  
 Subject: Assets Monthly Report for July 2022

### Recommendation

THAT the report be received.

/  
 Moved/Seconded

## 1. Highlights

### Roading

- The replacement of the footpath, kerb and channel in Essex Street was completed in July.
- Due to some damage to the sealed road surface, a layer of hotmix was placed on the intersection of Opunake Rd and Palmer Road. This will remain until the entire intersection is surfaced in September.
- The Baldock's Corner, road realignment and pavement strengthening project continued.
- Work continued to repair soft spots and spread 310m<sup>3</sup> of AP65 metal on Upper Mangaehu Road.

### Water Supply

- Second Trunk Main Project: Stage 1 – 99% complete; Stage 3 - 85% complete and Stage 2 - 50% complete.
- Maintenance activities ongoing at the 3 Water Treatment Plants.
- PRV stations have been commissioned. Commissioning has been completed; tags installed. SCADA data incorporation is ongoing.

### Wastewater

- Wastewater oxidation pond monitoring and sampling are ongoing. Influent and effluent sampling are ongoing and remains compliant with resource consent conditions.
- Dissolved oxygen probes have been maintained and have shown compliance is being maintained.
- Diatomix programme sampling regime has begun.
- Diatomix project update – Another round of wastewater pond sampling occurred during July. Updated result provided to consultant for review and setting of the required dosing to begin in August. Installation of dosing equipment completed.

### Trade Waste

- Trade Waste Consents – Nil new consents to report. One enquiry regarding installation of an oil interceptor at a local engineering business was processed. Three consent holders were inspected and sampled.

### Stormwater

- There were no stormwater reticulation issues during this reporting period.

### Solid Waste

- Recycling Bin Audit results for July shows 94% green tags, 5% amber and 1% red tags.

### Special Projects

- Construction of the Second Trunk Main is 95% complete and work onsite is continuing to progress well.
- Better off Funding – Officers are preparing to make an application for funding to central government for the projects (to be) approved by Council.

## 2. Roothing

### 2.1 Level of Service and Performance Measures

The Levels of Service for the Roothing Activity are measured using several performance indicators as shown in the table below.

#### Roothing Level of Service (LoS) and Performance Measures

Level of Service	Performance Measure	Target	2021/2022 YTD
Safe Roothing Network	Road safety - The change from the previous financial year in the number of deaths and serious injury crashes (DSI) on the local road network, expressed as a number. (2020/2021 DSI was 1, new target is 0)	-1	Achieved. There were no DSI crashes in July.
Road Condition	Urban Road condition – The average quality of ride on sealed urban road network, measured by smooth travel exposure.	≥ 83%	Not Achieved - 63%
	Rural Road condition- The average quality of ride on sealed rural road network, measured by smooth travel exposure.	≥ 91%	Achieved - 94%
Road Maintenance	Sealed Road maintenance – The percentage of the sealed road network that is resurfaced:	≥5%	Not started <sup>1</sup>
	Unsealed Road maintenance - The percentage of the unsealed road network that has been metal dressed.	≥7%	Not Achieved <sup>2</sup>
Footpaths	Footpaths that fall within LoS Standard - The percentage of footpaths within a territorial authority district that fall within the level of service or service standard for the condition of footpaths that is set out in the territorial authority's relevant document.	>72%	To be confirmed.  Another condition survey of the footpaths has been recently completed. Further analysis of the results will be carried out in the forthcoming months.
Customer Request Management Response	Response to service requests - The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long-term plan.	>88%	Achieved to date - 100%.
Customer Satisfaction	• Roothing Network	>80%	Not Achieved – 39%
	• Footpaths	>80%	Not Achieved - 61% <sup>3</sup>

<sup>1</sup> The sealing programme for the 2022/23 will commence in the summer months.

<sup>2</sup> Our target is to use 10,000m<sup>3</sup> of metal or the equivalent of 25km (12%) of unsealed roads, assuming a 100mm overlay on a 4m wide road. Only 310m<sup>3</sup> was spread on Upper Mangaehu Rd during July. This is the equivalent of 770m of road coverage.

<sup>3</sup> The 2022 customer satisfaction survey, indicated that 61% of those surveyed were satisfied with the condition of the footpaths.

## 2.2 Customer Requests

There are no outstanding CRMs for the month of July.

## 2.3 Routine Maintenance

Day-to-day maintenance activities continued throughout June typically comprising:

- CBD cleaning;
- Bridge cleaning;
- Pothole filling and fixing edge breaks;
- Sweeping up leaves in the urban area;
- Clearing sump tops;
- Litter collection;
- Repairing rubbish tins;
- Grading;
- Clearing water tables;
- Pavement repairs on Opunake Road;
- Test pits on Opunake Road by Dunns Bridge;
- Clearing slips;
- Inspecting and clearing culverts; and
- Removal of the remains of a slaughtered cow from Stanley Road.



*Figure 1: The remains of a slaughtered cow dumped at the side of Stanley Road. The removal required the use of a digger.*

## Ready Response Works

There was one call out to attend to broken glass on Miranda Street outside PGG Wrightson's premises.

## 2.4 Capital Works

A summary of key capital projects is provided in the **Appendix 1**.

Work continued throughout July to complete the road improvements at Baldock's Corner on Mangaotuku Road. The road was sealed during the month.



*Figure 2: Baldock's Corner geometric improvement.*

**Electronic Warning Signs.**

During July, vandals broke into one of the activated warning signs on Opunake Road by the Cardiff Walkway and stole the batteries and charging componentry. The cost to replace these is \$7,500 plus GST.

**Essex Street Footpath Replacement**

The replacement of the footpath, kerb and channel in Essex Street was completed in July.



*Figure 3: The renewed footpath and kerb/channel along Essex Street*

## 2.5 Building Consents, Resource Consents and LIMS

Roading assessments were made for a total of:

- 6 building consent applications;
- 3 resource consent applications; and
- 3 LIM report.

## 2.6 Matters Outstanding

### 2.6.1 Speed Management Plan – Schools

Council has received positive feedback from the schools and the residents who live within the proposed reduced speed limit zones. Further consultation with the wider community is the next step in the process.

It is planned to install the speed zones before Term 1 starts in February 2023.

### 2.6.2 District Wide Speed Management Plan.

At the July meeting of the Regional Transport Advisory Group (RTAG), one of the agenda items concerned the development of a Regional Speed Management Plan which is to be endorsed by the Regional Transport Committee by June 2024. This regional plan relies on the three TLA's undertaking their own Interim Speed Management Plan.

In very broad terms the Safe and Appropriate Speed (SAAS) for the roading network within the district is as follows:

- All urban roads – 40km/h;
- All urban schools – 30km/h;
- All rural schools – 60km/h;
- Roads located to the west of Douglas – generally the SAAS is 80km/h; and
- Roads located east of Douglas - generally the SAAS is 60km/h.

These speeds are based on the form and function of the road the community use. This takes into consideration, the geometry of the road, the One Network Framework (ONF) road classification for each road, the surfacing of the road and the risk rating for the roads (personal risk and collective risk).

### 2.6.3 Yellow Bristle Grass.

Councillor Jones requested some information of the spray rates for 'Dockstar' to combat the spread of yellow bristle grass.

The dosage rate for spraying roadside grasses is 200ml per kilometre for Glyphosate, versus 450ml per kilometre of 'Dockstar' so double the spray rate. We spray approximately 1100km of roadside per round, so we would need to use 495 litres of 'Dockstar' chemical at \$30/litre or \$15,000 per round.

### 2.6.4 Round the Mountain Cycle Race.

This is a new cycling event which is open to all levels of cyclists which in essence is a revamp of the traditional round the Mountain Cycle Race, formerly organised by Selwyn Brown. Refer **Appendix 9**.

This particular cycle race is being marketed as *The Pinnacle Race* as it takes in the four climbs up the Maunga – Pukeite, Dawson Fall, Pembroke Road and Egmont Road. For the three climbs up the Special Purpose Roads (Manaia Road, Pembroke Road and Egmont Road), the organisers are planning to close these roads for this event.

Council Officers intend to bring a formal request to close the Manaia Rd (09:30 – 12:00), and Pembroke Rd (11:00 – 13:00) before this committee later in the year.

## 2.7 Roothing Activities

A snapshot of the programmed and reactive works completed in July is shown in *Figure 4*. A summary of key capital projects is provided in **Appendix 1**.



Figure 4: Monthly Programme Achievement Chart – July 2022

### 3. Services

#### 3.1 Water Supply

The Levels of Service for the Water Supply Activity are measured using several performance indicators as shown in the table below.

**Water Supply Level of Service (LoS) and Performance Measures**

Level of Service	Performance Measure	Target	2023/2023 YTD
<b>Safe Drinking Water:</b>  <ul style="list-style-type: none"> <li>• Drinking Water Standards;</li> <li>• Maintenance of Reticulation</li> </ul>	DWSNZ Bacterial compliance – Compliance with Part 4 of the Drinking-water standards (bacteria compliance)	100%	Achieved to date
	DWSNZ Protozoal compliance – Compliance with Part 5 of the Drinking-water standards (protozoal compliance)	100%	Achieved to date
	Water Loss – The percentage of real water loss from the local authority’s networked reticulation system (including a description of the methodology used to calculate this)	<25%	Not yet measured,
<b>A Reliable Water Supply:</b>  <ul style="list-style-type: none"> <li>• Response Time;</li> <li>• Unplanned Disruptions</li> </ul>	<b>Urgent Response Times</b> – The performance measure targets for the median response time for urgent attendance and resolution <ul style="list-style-type: none"> <li>• Attendance for urgent call-out</li> </ul>	1 hr	Achieved 0 hr 09 mins
	<ul style="list-style-type: none"> <li>• Resolution for urgent call-out</li> </ul>	8 hrs	Achieved 1 hr 35 mins
	<b>Non-urgent Response Times</b> – The performance measure targets for the median response time for non-urgent attendance and resolution <ul style="list-style-type: none"> <li>• Attendance non urgent call-out</li> </ul>	2 working days	Not Achieved 2 days 12 hrs 19 mins*
	<ul style="list-style-type: none"> <li>• Resolution non urgent call-out</li> </ul>	5 working days	Not Achieved 6 days 9 hrs 45 mins*
	<b>Unplanned Disruptions</b> - The performance measure target for disruptions. <ul style="list-style-type: none"> <li>• Minor disruptions (between 5 and 50 connections affected)</li> </ul>	< 5	Achieved 0
	<ul style="list-style-type: none"> <li>• Major disruptions (more than 50 connections affected)</li> </ul>	<2	Achieved 0
	<b>Demand Management</b> <b>Water Consumption</b> – The average consumption of drinking water per day per resident within the district	<275L / resident / day	Not yet measured
	<b>Customer Satisfaction</b> <b>Number of complaints</b> – The performance measure target for customer satisfaction is <32 complaints per 1,000 connections received for: <ul style="list-style-type: none"> <li>• Drinking Water Clarity;</li> <li>• Drinking Water Taste;</li> <li>• Drinking Water Odour;</li> <li>• Drinking Water Pressure or Flow;</li> <li>• Continuity of Supply</li> </ul>	<32	Achieved  0 0 0 0 0

Level of Service	Performance Measure	Target	2023/2023 YTD
<b>Water Pressure</b>	<b>Water Pressure</b> – The average water pressure at 50 properties within the water supply zone, including any that have complained about pressure and or flow meets Council specifications (flow>10l/min & pressure>350kpa)	100%	Not Yet measured
<b>NZFS Conditions</b>	<b>Fire Hydrants</b> – The performance measure targets the percentage of hydrants meeting the NZFS Code of Practice conditions regarding supply	100%	Not Yet measured

*\*Due to stretched resources due to multipole water main breaks*

3.1.1 **Operations**

**Water Treatment**

Fluoride testing of water treatment operators has found levels lower than previous test results, further testing has occurred and the results are pending. No water treatment plant issues occurred during this reporting period at Council operated water treatment facilities.

**Water Reticulation**

Minor leaks were experienced around tobies/water connections in the Stratford reticulation network. A mains break occurred on Pembroke Road, thought to be a result of the PRV station bypass on Juliet/Celia Street causing an increase in pressure within the reticulation network.

3.1.2 **Capital Works**

A summary of key 3-Waters projects is provided in the **Appendix 2**.

**PRV Stations**

SCADA data incorporation is ongoing. The PRV which was hammering at the corner of Celia and Juliet Street remains bypassed; assessment of the PRV design and installations are to occur during August.

**New Water Trunk Main**

All stages are underway with Fulton Hogan as the lead contractor:

- Stage 1 – 99% complete.
- Stage 3 – 90% complete
- Stage 2 – 80% complete

**Water Treatment Plant Upgrade**

Final design for the replacement of the Pātea raw water delivery line and the associated grit removal tank are being independently reviewed.

3.1.3 **Building Consents, Resource Consents and LIMs**

Assessments were made for a total of:

- 6 Building Consent applications;
- 3 Resource Consent application; and
- 5 LIM reports.



Figure 5: Upgraded pipe-bridge and new waterline over the Mangarangi Stream.

3.2

**Wastewater**

The Levels of Service (LoS) for Wastewater Activity are measured using several performance indicators as shown in the table below. The overarching LoS is the management of wastewater without risk to public health.

**Wastewater Level of Service (LoS) and Performance Measures**

Level of Service	Performance Measure	Target	2021/2022 YTD
<b>System Adequacy</b>	<b>Dry weather sewerage overflows</b> - The number of dry weather sewerage overflows from the territorial authority's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	<5 per 1,000	Achieved 0
<b>Discharge Compliance</b>	<b>Resource Consent Compliance</b> – Compliance with the territorial authority's resource consents for discharge from its sewerage system measured by the number, received by the territorial authority in relation to those resource consents, of:	0	Achieved
	• Abatement notices;		0
	• Infringement notices;		0
	• Enforcement orders; and		0
	• Convictions.		0

Level of Service	Performance Measure	Target	2021/2022 YTD
<b>Response and Resolution Times</b>	<b>Sewerage overflows</b> - Where the territorial authority attends to sewerage overflows resulting from a blockage or other fault in the territorial authority's sewerage system, the following median response times are measured:		
	<ul style="list-style-type: none"> <li>Attendance time from the time that the territorial authority receives notification to the time that service personnel reach the site.</li> </ul>	1 hour	Not Achieved * 12 hrs 10 mins
	<ul style="list-style-type: none"> <li>Resolution time from the time that the territorial authority receives notification to the time that service personnel confirm resolution of the blockage or other fault.</li> </ul>	8 hours	Not Achieved * 14 hrs 07 mins
<b>Customer satisfaction</b>	<b>Complaints</b> - The total number of complaints, expressed per 1000 connections to the territorial authority's sewerage system, received by the territorial authority about any of the following:	<5	Achieved
	<ul style="list-style-type: none"> <li>Sewage odour</li> </ul>		0
	<ul style="list-style-type: none"> <li>Sewerage system faults</li> </ul>		0.37
	<ul style="list-style-type: none"> <li>Sewerage system blockages</li> </ul>		0.37
<b>Trade Waste Complaints Response times</b>	<ul style="list-style-type: none"> <li>Attendance time: from the time the Council receives notification to the time that a Trade Waste Officer arrives on site.</li> </ul>	2 working days	Achieved
<b>Trade Waste Consent Processing</b>	<ul style="list-style-type: none"> <li>Percentage of trade waste consent applications processed within 15 working days.</li> </ul>	100%	Achieved
<i>*Due to stretched resources due to multipole water main breaks</i>			

### 3.2.1 Operations

#### Wastewater Treatment

There were no major issues relating to wastewater treatment operations during this reporting period.

#### Wastewater Reticulation

There were no major issues relating to wastewater reticulation during this reporting period, logging truck washing at the Esk Road effluent dump stations caused a minor blockage due to bark.

#### Health and Safety

There were no health and safety incidents during this reporting period.

#### Oxidation Pond Influent and Effluent Sampling

- Monthly influent and effluent sampling of the wastewater treatment ponds is ongoing in accordance with resource consent conditions.
- Compliance was maintained during this reporting period.
- The July wastewater inflow results returned lower phosphate levels.
- Catchment sampling occurred in conjunction and all results were also low for the third consecutive month.
- The high phosphorus levels Council was receiving for the influent appears to have resolved itself.
- Investigations showed it was not any of our trade waste consent holders causing the issue and their level of compliance with their consent conditions is good.
- Normal sampling regime will return for August sampling.

### 3.2.2 Capital Works

#### **Wastewater Treatment Upgrade**

Algal sampling of the wastewater is ongoing for the Diatomix project, the dosing equipment has been installed in ponds 2, 3 and 4. Bird scaring operations have resumed.



Figure 6: Diatomix dosing equipment - Pond 2

### 3.2.3 Matters Outstanding

There are no matters outstanding for this reporting period.

## 3.3 Trade Waste

The following provides a summary of Trade Waste Activities for the month of July:

**Trade Waste Consents** - No new consents were received or issued. One enquiry regarding a consent for an oil interceptor was received and processed.

#### **Trade Waste Consent Holders**

- Attempts to inspect and sample operators continues.
- Due to the fact that a number of operators rarely use the Esk Road facility some sampling has not always been able to be completed for the 21/22 year.
- One sucker truck operator sampled and the result is pending. Two sites were inspected for annual monitoring – a local brewery and the stock saleyards – samples were taken.
- Results for the saleyards were compliant and results for the brewery are pending. The requirements for the saleyards meeting their conditions regarding stormwater and solids management are progressing.
- Updates are being provided by the consent holder and their contractor, DairyMaster, who will be undertaking the required works. The consent holder was given an extension for time to meet these requirements as the deadline has passed.

#### **Permitted Activities**

- Nil activity to report.

3.4 **Stormwater**

The Levels of Service for the Stormwater Activity are measured using several performance indicators as shown in the table below.

**Stormwater Level of Service (LoS) and Performance Measures**

Level of Service	Performance Measure	Target	2021/2022 YTD
<b>Stormwater system protects property from impacts of flooding.</b>	<b>System adequacy</b>		
	<ul style="list-style-type: none"> <li>The number of flooding events that occur in a territorial authority district. "Flooding" in this context means Stormwater entering a habitable floor</li> </ul>	0	0
	<ul style="list-style-type: none"> <li>For each flooding event, the number of habitable floors affected. (Expressed per 1000 properties connected to the territorial authority's Stormwater system.)</li> </ul>	0	0
	<ul style="list-style-type: none"> <li>For each flooding event, the number of buildings in the central business zone affected by flooding.</li> </ul>	0	0
<b>Discharge Compliance</b>	<b>Resource Consent Compliance</b> – Compliance with the territorial authority's resource consents for discharge from its Stormwater system measured by the number of:	N/A	
	<ul style="list-style-type: none"> <li>Abatement notices;</li> </ul>		
	<ul style="list-style-type: none"> <li>Infringement notices;</li> </ul>		
	<ul style="list-style-type: none"> <li>Enforcement orders; and</li> </ul>		
	<ul style="list-style-type: none"> <li>Convictions.</li> </ul>		
<b>Response and Resolution Times</b>	The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site.	1hr	0hrs
<b>Customer satisfaction</b>	<b>Complaints</b> - The number of complaints received by a territorial authority about the performance of its Stormwater system, expressed per 1000 properties connected to the territorial authority's Stormwater system.	< 8	0

3.4.1 **Operations**

- There were no major issues relating to storm water infrastructure during this reporting period.
- There were no health and safety incidents during this reporting period.

3.4.2 **Matters Outstanding**

There are no matters outstanding for this reporting period.

**3.5 Geographical Information System (GIS)**

- Urban Aerial Imagery Capture - Stratford Urban areas and the regional gardens are yet to be captured. Preparations are underway by Aerial Surveys to freight the UltraCam Eagle camera from Europe for the new flying season. The remaining Stratford and South Taranaki urban imagery must be captured above 45deg sun angle therefore the flight crew will prioritise capture from 01/10/2022 when there is a 3:48 hour window of survey time, and as the sun angle increases so does the capture window time.
- Rural Aerial Imagery Capture - TRC is arranging a final copy of the rural data is be couriered to SDC.
- Electronic Meter Reading Project - Mobile capture software has been tested and is working as expected. SDC will start replacing the old mechanical meters with the new electronic meters once additional staff have been employed.
- New Address numbers - with the increased number of subdivisions the quantity of applications for address numbers have increased accordingly.

- Capitalisation - at the end of each financial year all the infrastructure assets purchased are capitalised within AssetFinda and Authority. This is currently an ongoing project.
- Maintenance Schedules - At the end of every financial year the maintenance for all assets is mapped and send to the contractor (CityCare).

A summary of key GIS ongoing projects is provided in the **Appendix 3**.

### 3.6 Solid Waste

The Levels of Service for the Solid Waste Collection Activity are measured using the performance indicators shown in the table below.

#### Solid Waste Level of Service (LoS) and Performance Measures

Level of Service	Performance Measure	Target	2022/2023 YTD
The levels of waste generated are reducing	Quantity of Waste to landfill per household (phh) (municipal kerbside collection only) (kgs per annum)	<600kg	Achieved to date – 426kgs (July - 426kgs phh)
	Percentage (by weight) of Council controlled waste stream that is recycled (municipal kerbside collection only).	>20%	Achieved to date - 23% (July - 23%)
Customer Satisfaction	Percentage of customers satisfied with the service provided.	>80%	Achieved as per the 2020/21 Survey 86.4%

#### 3.6.1 Planning – Strategies, Policies, Plans and Bylaws

- The regional waste services contract (15/SW01), which includes the kerbside collection service and transfer station operations, expires on 30 September 2024. Given the complexity and large scope of the contract, the three Councils have engaged the services of MorrisonLow who are consultants with waste services expertise for this project. The project is a regional collaboration with each individual Council responsible for the technical specifications relating to their service.
- The Education Officer – Water and Waste has created a draft Education Strategy. This strategy proposes education actions to support the achievement of the Waste Management and Minimisation Plan (WMMP) targets. This draft strategy will be workshopped with Elected Members in due course.

#### 3.6.2 Contamination Levels at the MRF

Figure 7 provides the contamination levels at the MRF for the previous 12 months, which is reported at 25% for July 2022.

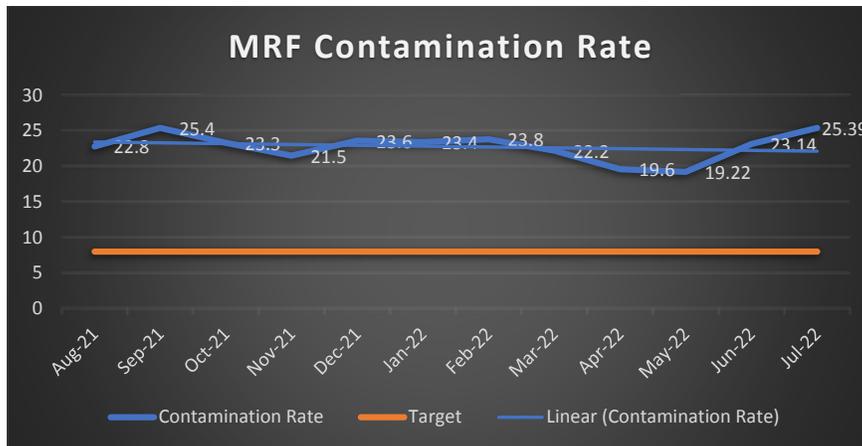


Figure 7: Regional Contamination at the MRF

### 3.6.3 Waste Minimisation - Current Initiatives

- The focus for Plastic free July included a pop-up education stand at the library and an inhouse competition each week with a number of staff participating to win the donut. Congratulations to all the winners.



Figure 8: Plastic Free July pop-up education stand

- The *Seat Safe* community event will be held on 28th August with communications going out two weeks prior to the event. A 60% subsidy is available for the first 50 seats.



Figure 9: Seat Safe Campaign

- Planning for the next six week focus for the *Did You Know* section with a focus on composting, planting for spring, identifying what plants and trees and flowers need less water over the coming summer months.



Figure 10: A 'Did You Know' feature

### 3.6.4 Organic Waste Facility Feasibility Study

Elected Members approved the progression of Option 5 - *Commercial and community network of multiple facilities* in the Policy and Services Meeting held 26 July 2022. The continuation of collaboration with Iwi and applying to government funding through the National Waste Minimisation fund was also approved. This has been passed back to the project team and further work will be reported on in the coming monthly reports.

### 3.6.5 Weekly Recycling Bin Audits

The monthly recycling audit summary from 1 January 2022 to 31 July 2022 is provided in *Figure 9*. In summary, for July, the amber and red tags were at 5% and 1% respectively and Green was at 94%. The Education and Waste Minimisation Officers are working on local campaigns to educate the community more regularly on correct recycling.

### 3.6.6 Recycling Bin Service Suspensions

Currently no properties have had their recycling service suspended for three months due to three strikes of contamination in accordance with Section 12.6 of the Solid Waste Management and Minimisation Bylaw. Bin services are restored at the expiry of the 3-month suspension period.

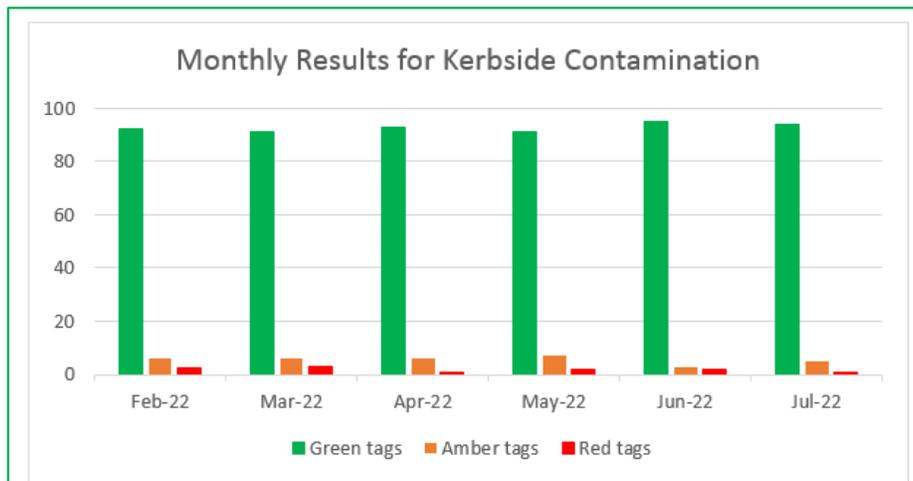


Figure 11: Monthly results for recycling bin audits from February 2022

3.6.7 The **Appendix 4** provides a summary of the Solid Waste upcoming initiatives, assessments and document reviews underway.

## 4 Property

The Council manages a number of community facilities including the Aerodrome; Civic Amenities; and Rental and Investment properties.

The Customer service request history for the property activity is shown below.

### Capital Works Programme

A summary of capital projects, with expected completion dates, is provided in **Appendix 5**, including the following:

- Replacement of the Council storage shed;
- The Wall Memorial Hall Kitchen upgrade, which is now complete; and
- Farm Milking Parlour – Painting of the milking parlour has been pushed out to November this year, due to poor weather conditions.

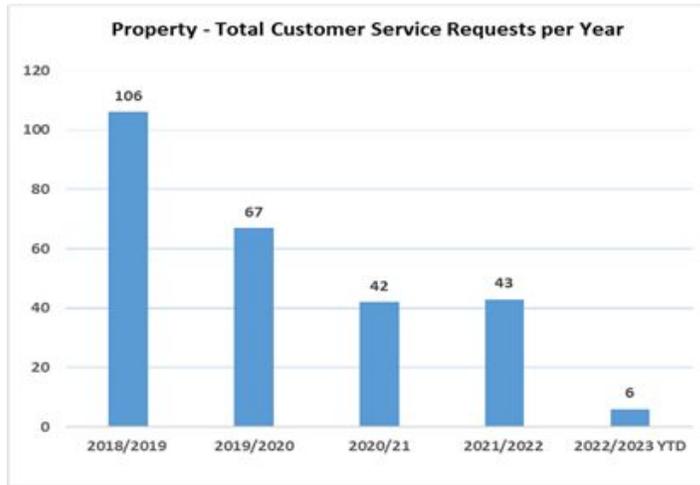


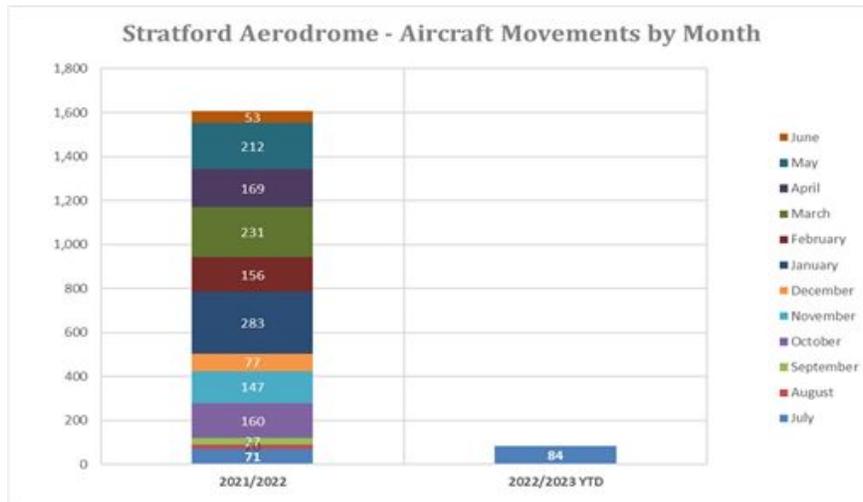
Figure 12: Customer service request history – Property - July 2022



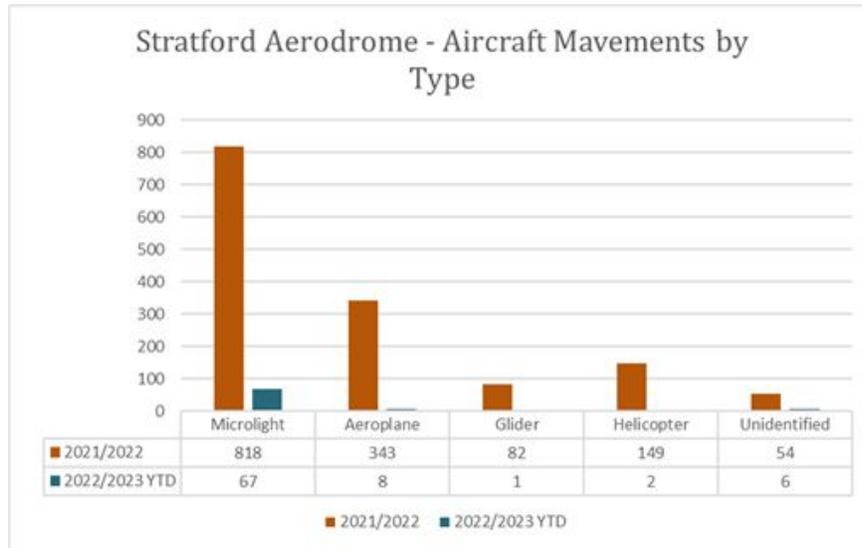
Figure 13: Storage Shed progress photos

#### 4.1 Aerodrome

4.1.1 The performance measure for the aerodrome is >70% customer satisfaction with the condition and maintenance of the facility. This is measured annually and reported at the end of the financial year.



4.1.2 The Policy and Services Committee approved the new ground lease for RD Petroleum Aviation to establish a Jet A1 fuel dispensing facility at the Aerodrome. Building consent is to be lodged in August.



#### 4.2 Civic Amenities

The Council's Amenities portfolio include, but are not limited to:

- Housing for the elderly;
- War Memorial Centre;
- Centennial Restrooms; and
- Public toilets.

The Levels of Service Provision including their Performance Measures are based on the condition of the assets and associated customer satisfaction. The performance of these services is annually measured and are reported on at the end of the financial year.

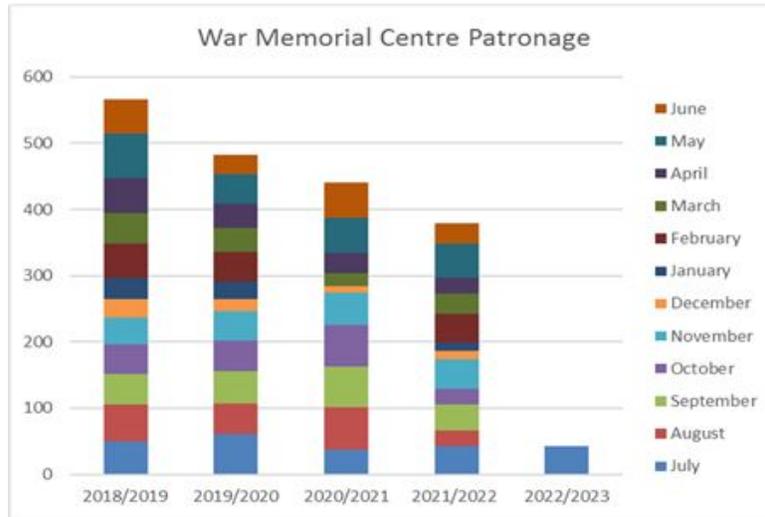
Level of Service	Performance Measure	Target	2022/2023 YTD
To provide facilities that are well maintained and utilised.	Buildings legally requiring a Building Warrant of Fitness (WoF) have a current Building WoF at all times.	100%	100%
	Annual booking of War Memorial Centre.	>500	42
	Annual booking of Centennial Restrooms.	>200	28
To provide suitable housing for the elderly.	Percentage of Customer satisfaction.	>89%	93%
	Annual Occupancy rate.	>95%	100%
To provide clean, well maintained toilet facilities.	Percentage of Stratford District residents satisfied with overall level of service of toilets.	>80%	89%

The Civic amenities occupancy rates / patronage are shown in the table and charts below.

##### 4.2.1 Housing for the Elderly

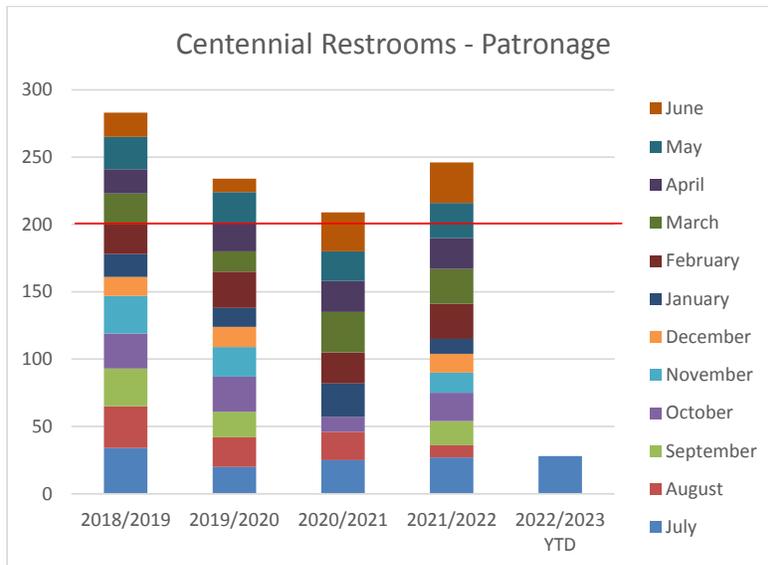
The current occupancy rate for the month July is 100% and therefore achieves the performance measure of >95 %.

**4.2.2 War Memorial Centre**



14 bookings were cancelled during the month of July.

**4.2.3 Centennial Restrooms**



4 bookings were cancelled during the month of July.

**4.3 Rental and Investment Properties**

The Council's Rental and Investment Properties are:

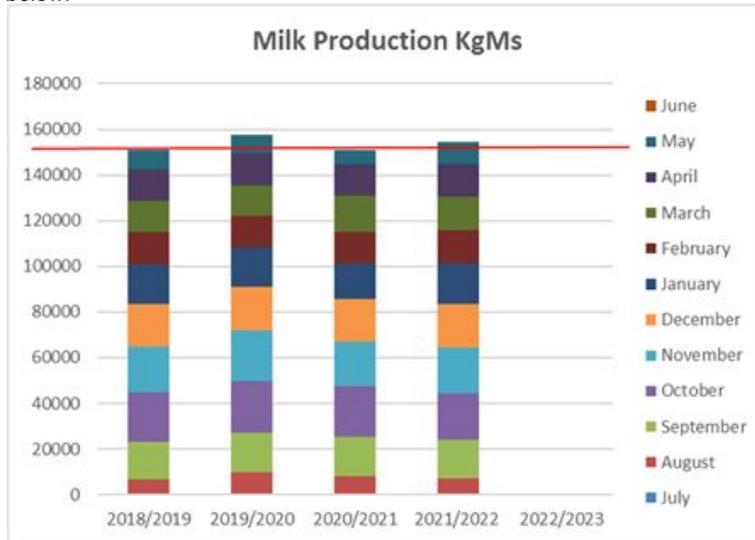
- the Farm;
- the Holiday Park (operated by a third party, with a formal lease on the land); and
- the Rental properties (urban and rural land, and commercial properties).

The Levels of Service are measured using the performance indicators shown in the table below. These are measured and reported at the end of the financial year - in the July 2022 report.

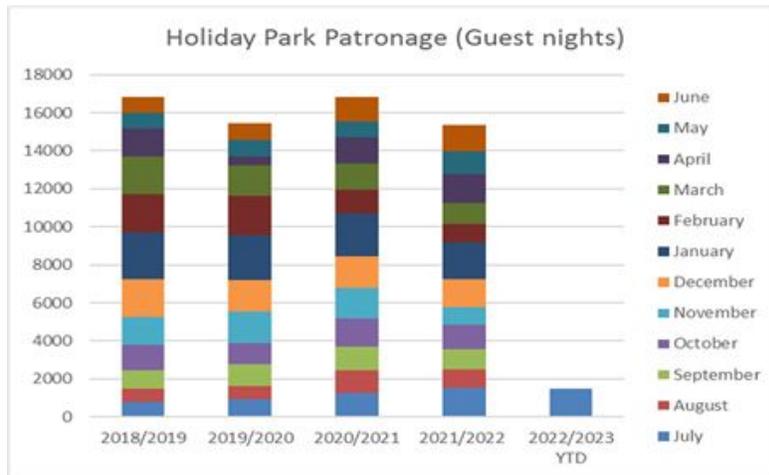
Level of Service	Performance Measure	Target	2022/2023 YTD
Maximum profits from the farm are returned to Council.	Milk production is maximised	>150,000 kg	0Kg
The Council is meeting national Environmental standards.	The Council farm's Environmental Plan is reviewed annually	Compliance	Expected to achieve
Leased property is safe and fit for purpose.	Number of complaints from tenants.	<5	0

#### 4.3.1 The Farm

At the beginning of July, the milking parlour was schedule to be painted. Due to the poor weather conditions and with calving starting early. This has now been pushed out to be completed during the warmer months later this year. The history of the Farm milk production is shown in the chart below.



#### 4.3.2 The Holiday Park



## 5. Parks and Reserves

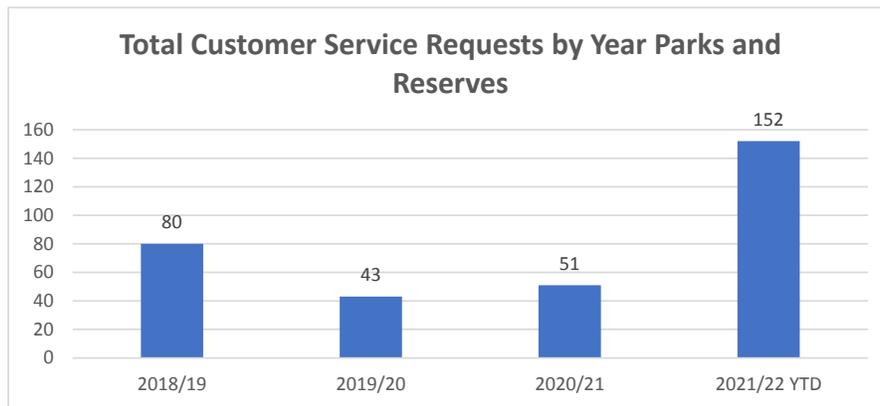
The performance of Council's parks and reserves activities are measured using the targets shown in the table below. These are measured annually and will be reported on at the end of the financial year.

The Arboretum project (in conjunction with the Percy Thomson Trust) is programmed in for next financial year to align with the Windsor Park Reserve Management Plan, which has just now been approved.

A summary of capital projects and expected completion dates is provided in **Appendix 6**.

Level of Service	Performance Measure	Target	2020/2021	2021/2022 YTD
To provide parks, Sports fields and other open spaces that meet community demand	Number of complaints and requests for service.	<40	51	152
	Percentage of Stratford residents satisfied with:			
	Parks;	>80%	95.15%	Not yet measured
	Sports fields;	>80%	93.66%	Not yet measured
	Cemeteries.	>80%	90.38%	
Safe playgrounds are provided	All playgrounds meet NZ Safety Standards.	Full Compliance	Not yet measured - Biennial Review	Not yet measured
Foot Bridges are safe.	All foot bridges meet NZ Safety standards.	Full Compliance	Not yet measured - Biennial Review	Not yet measured

The customer service request history for the Parks and Reserves Activity is shown below.



	2018/2019	2019/2020	2020/2021	2021/2022 YTD
Parks	7	3	10	25
Structures	8	9	2	33
Sports grounds	0	3	5	6
Playgrounds	4	1	1	14
Cemeteries	5	5	5	13
Street Trees	41	11	15	27
Walkways	15	11	13	34
<b>Total</b>	<b>80</b>	<b>43</b>	<b>51</b>	<b>152</b>

## 6. Special Projects

Below is an update on the progress of some of the key projects that the Council is currently undertaking as at **31 July 2022**. A full summary is provided in the **Appendix 7**.

### 6.1 The Replacement Aquatic Facility

- Construction is 95% complete and work onsite is continuing to progress well. Works for August include:
- Pool install team are currently lining the pool.
- Final snags are identified to dryside, with the team making progress closing these out.
- Exterior works underway (carpark and external concrete works)
- IT installation
- HVAC remedials
- Total project expenditure to date amounts to \$19,000,000.

**Appendix 8** provides the latest Project Control Group Report.

### 6.3 Second Water Trunk Main

This is the 3-Waters Stimulus funding project currently partly funded by central government. The project is being implemented in 3 stages:

- **Stage One** – This is the pipe network alignment on Hunt Road and Pembroke Road between the Patea River and Brecon Road. Stage one is 99% complete.
- **Stage Three** – Construction is underway for the installation of the Trunkmain from the Water Treatment Plant to the Patea River. All landowners' agreements have been secured, subject to agreed terms and conditions. Stage 3 is 85% complete.
- **Stage Two** – Construction is underway for the installation of the Trunkmain over the Patea River and Mangarangi Stream. Stage 2 is 50% complete.

### 6.4 The Whangamomona walkways

Easements have now been registered against the relevant titles and the Walking Access Commission has formally appointed Council as controlling authority. Signage has been erected and some track tidy up work has completed. A tidy up of the carpark will be required when the weather improves ahead of a formal opening.

### 6.5 Better off Funding

The Better off funding is a \$2.5b support package, as part of the Water Reforms, for local authorities. The purpose of the package is to ensure no councils are worse off as part of the reform. The following criteria is required for all projects to meet:

- Building resilience to climate change and natural hazards
- Enable housing development and growth
- Support local place-making and improvements in community well-being.

SDC has been assigned \$10.27 million:

- \$2.57 million available from now until 30 September 2022
- \$7.70 million available from July 2024.

Projects to be included in our application are listed below:

- The Brecon Road Extension - \$0.75 M;
- Town Centre Development - Prospero Place, Broadway Beautification, Skate Park development and Victoria Park Drainage Project - \$1.67 M;
- Enabling Infrastructure – wastewater - \$0.15 M.

### 6.6 Connecting our Communities Strategy

Council is out for consultation for the Connecting our Communities Strategy. Consultation will close on 19 August and the Council Rooding Team will study the feedback and amend the Strategy as necessary.



Figure 14: Carpark at the Whangamomona walkway

## 7. Resource Consents

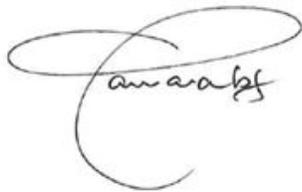
There are several resource consent applications that are currently under preparation for submission, or being processed by Regional Council. Stakeholder engagement is underway; a summary is provided below:

RC Number	Location	Description	Stakeholders	Update
1276-3	Midhirst Te Popo Water Take	To take water from the Te Popo Stream, a tributary of the Manganui River for community public water supply purposes	Fish and Game NZ, Te Atiawa, Ngāti Ruanui, Ngāruahine, Ngāti Maru, Okahu Inuawai Manataiao Hapū, Pukerangioraha Hapū	Application with TRC, awaiting Cultural Impact Assessment to be commissioned by Iwi

RC Number	Location	Description	Stakeholders	Update
0409-3	Stratford Public Swimming Pool, Page St, Stratford	To discharge from the Stratford Public Swimming Pool into the Patea River on one occasion per year up to a total of 550 cubic metres of swimming pool water to empty the pool for maintenance	Fish and Game NZ, Ngāti Ruanui, Ngāruahine	Iwi feedback received – no issues. Application submitted to TRC.
1337-3	East Road, Toko	To take and use groundwater from a bore in the vicinity of the Toko Stream in the Patea catchment for Toko rural water supply purposes	Ngāti Ruanui, Ngāruahine, Ngāti Maru	Iwi feedback received – no issues. Application submitted to TRC.
6605-1	East Road, Toko	To discharge treated filter backwash water from the Toko Water Treatment Plant into a soak hole adjacent to the Manawawiri Stream	Ngāti Ruanui, Ngāruahine, Ngāti Maru	Iwi feedback received – no issues. Application submitted to TRC.
6468-1	Cordelia Street, Stratford	To erect, place and maintain a culvert in an unnamed tributary of the Kahouri Stream in the Patea catchment for flood control purposes	Ngāti Ruanui, Ngāruahine	Iwi feedback received – no issues. Awaiting outcome of application processing from the TRC.

**Attachments:**

- **Appendix 1** - Summary of Roading Projects – July 2022
- **Appendix 2** - Summary 3-Waters Projects – July 2022
- **Appendix 3** - Summary of GIS Projects – July 2022
- **Appendix 4** - Summary of Solid Waste Projects – July 2022
- **Appendix 5** - Summary of Property Projects – July 2022
- **Appendix 6** - Summary of Parks and Reserves Projects – July 2022
- **Appendix 7** - Summary of Special Projects – July 2022
- **Appendix 8** - Latest Update Report on the Replacement Aquatic Facility project
- **Appendix 9** – Tāpoi Taranaki



Victoria Araba  
Director Assets



[Approved by]  
Sven Hanne  
Chief Executive

Date 16 August 2022

## Appendix 1

## Summary of Roading Projects – July 2022

Summary of Roading Projects – June 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Monmouth Road Culvert Replacement	January 2022	Completed	April 2022
2	Mangaotuku Road Realignment - <i>Baldocks Corner</i>	May 2022	Works in progress	August 2022
3	Swansea Road School Safety Project	July 2022	Works to commence in July	September 2022
4	Stratford Primary School Safety Improvements	Subject to funds availability	Detailed design can be undertaken if funding becomes available.	TBC
5	Avon School Safety Project	2022	Design in progress	TBC
6	Mangaehu Road Bridge Replacement	2022	Design from July 2022	TBC
7	Kirai Road and Mangaoapa Road Emergency Works	November 2022	Design in progress. Contract documents by the end of August 2022	January 2023
8	Junction Road and Douglas North Road Emergency Works	July 2022	Site investigation being undertaken in July. Design to follow based on findings from soil tests.	End of March 2023
9	Essex St Footpath Replacement	April 2022	Completed.	June 2022
10	Surrey St Footpath Replacement	September 2022	To follow on from watermain replacement	November 2022
11	Palmer Road/Opunake Road Intersection Upgrade	April 2022	Substantially complete. Hotmix surfacing to be undertaken in September/October	October 2022
12	Dunns Bridge repairs and geometric improvements to Opunake Road.	July – August 2022	Design and contract documents to be and tendered through winter.	January 2023
13	Opunake Road - Armco Barrier Installation	TBC	Design needs to be undertaken by an accredited barrier designer. Currently investigating local options for this requirement	June 2023
14	Connecting Our Communities 2021-2051 Strategy	October 2021	Out for consultation	TBC

<b>Summary of Roading Projects – June 2022</b>				
	<b>Project Description</b>	<b>Commencement Date</b>	<b>Status</b>	<b>Expected Completion Date</b>
15	Footpaths Strategy	October 2020	In draft	TBC
16	Structural Assets Replacement Strategy (including Bridge and Retaining Walls);	November 2020	In draft	TBC
17	Unsealed Roads Strategy	November 2020	In draft	TBC
18	Roading Procurement Strategy	November 2019	Work in Progress	August 2022
19	District Road Hierarchy (ONF and associated level of service)	October 2020	In draft	TBC
20	Traffic Count Policy	January 2022	To be started	TBC
21	Asset Data Reliability Improvements Policy	2021	In draft	TBC
22	Licence to Occupy/Occupation of Unused Road Reserve/Fences on Road Reserve/Stock Underpasses/Stock Crossing and Races Policies	October 2021	In draft	TBC
23	Road Maintenance Intervention Plan	January 2021	In draft	TBC
24	Asset Management Plan 2024-2027	May 2022	In draft	TBC
25	Restricted Access of Roads Bylaw	March 2022	In draft	TBC
26	Restriction on Use of Road Bylaw	March 2022	In draft	TBC

## Appendix 2

### Summary of key 3-Waters Projects and Activities – July 2022

Summary of key 3-Waters Projects and Activities – June 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Automated Meter Project	20/01/2022	Stage one Supply of Goods contract agreed with Deeco which includes software and hardware purchase and training. Software and hardware have arrived and will be trailed soon. 200 meters to be installed to replace existing meters.	TBA
2	Diatomix - WWTP	25/11/2021	Monthly algal and chemical sampling has commenced, Diatomix dosing equipment to be installed by 30 June 2022.	Ongoing
3	Surrey Street and Broadway drinking water pipe renewals	1/02/2022	Surrey Street renewal underway – Completion expected August 2022. Broadway renewal scheduled for Feb / March 2022	31/03/2023
4	Stratford Trunk Main	10/01/2022	Stages 1, 2 and 3 have commenced. The recent inclement weather has resulted in poor ground conditions at stages 2 and 3, which will likely result in delayed completion. Contractor has also reported Covid-19 cases.	31/09/2022
5	Patea delivery line/grit tanks	TBC	Final design to be independently reviewed prior to proceeding with procurement strategy, the review will unlikely occur before completion of the trunk-main project.	TBC
6	Water supply Zoning	1/06/2022	PRV stations commissioned - Tags are installed, SCADA data provision being finalised by consultants.	1/09/2022
7	Reticulation Capacity Increase	1/12/2022	Achilles and Miranda Street stormwater upgrade designs completed. Works programmed for the 22/23 financial year.	31/12/2022
8	Inflow and Infiltration (I&I) Network Identification Project	April 2022	Scoping of project and procurement underway	Ongoing
9	Water Safety Plan	2020	Waiting for change in legislation	TBC
10	Water Supply Asset Management Plan 2024-2027	May 2022	In draft	TBC
11	Backflow Prevention Programme	1/09/2021	Ongoing as staff are available.	Ongoing
12	Water and Sanitary Services Assessment	Jan 2021	In draft	TBC

## Appendix 3

### Summary of key GIS Projects - July 2022

Summary of key GIS Projects – June 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Automated Meter Project - also in 3 Waters Trade Waste Tab	January 2022	The software has been installed and tested. New electronic meters to replace mechanical meters to be installed by new staff member	TBA
2	Addresses		Process in place	Completed
3	AssetFinda	November 2021	Some work request emails are not reaching their destination. IT is looking to help fix this. IT have resolved this issue	Completed
4	Representation Review	May 2021	The representation review has been completed	Completed
5	GPS	Ongoing	GPS points of new assets and uploading the data is waiting for resources to be assigned.	ongoing
6	Property Match	Ongoing	Every Wednesday - uploads are done Tuesday night.	ongoing
7	TRAPP	December 2022	Rural imagery has been completed. Urban imagery to commence September 2022	TBA
8	Capitalisation	July 2022	All new infrastructure assets and project costs associated to installation of the assets are removed from Work in Progress and capitalised into the asset register	Aug/Sept

## Appendix 4

## Summary of key Solid Waste Activities underway - July 2022

Summary of key Solid Waste Activities underway - July 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Water and Sanitary Services Assessment	January 2021	In draft	30 August 2022
2	Regional Waste Assessment and WMMP review	May 2022	Tonkin and Taylor have been engaged to complete the regional Waste Assessment and WMMP template for each district. Regional behaviour change survey completed SWAP Survey completed	Feb 2023
3	Regional Solid Waste Services Contract	June 2022	Section 17A Review being completed and the report from that is due end of September 2022	June 2024
4	Waste Levy Contestable Fund Policy	November 2021	In draft - to be presented at the Council Workshop on 23 August 2022 and for decision on 13 September 2022	30 September 2022
	Meeting with Sustainable Taranaki and Para Kore re events in the region  Enviro-schools to be added	April 2022	Report request as to what has happened and what is planned for SDC and region has produced no evidence at this time With only Para Kore responding. Enviro-schools will be added to see how SDC can assist in this area Data will be included in waste assessment consultation	Ongoing
	Community garden Feasibility and support Community consultation and presentation from ST	July 2022	A second screening of Together we grow linked to proposal for membership drive and management /operation of proposed garden. Working in with Sustainable Taranaki and Para Kore as well as local businesses	Planning stage
	Education Officer School visits	August 2022	Presentation of strategies to identify, avoid and reduce waste. Improve recycling by reducing contamination	Ongoing
	Education Presentation and Waste Audits for Commercial and Business	June 2022	Identifying waste streams and options available for recycle/repurpose and AVOID	Planning Stage
	Public space recycling hubs	June 2022	Providing educational resources and manning a recycling hub at the A&P show with both rural and urban resources.	Planning stage
	Agricultural and Pastoral Show Recycling	July 2022	Providing educational resources and manning a recycling hub at the A&P show with both rural and urban resources.	Planning stage
	Competition re-use	March 2022	Diversion from land fill and community engagement	Ongoing Awaiting comms
	Walk in Wardrobe	May 2022	Postponed due to poor NP results – outside provide	On hold
	Did you know facts and competitions	March 2022	Composting and effective planting – water use	Ongoing
	Repair café Event	August 2022	Diverting waste from landfill through reuse, repair and avoid – Community engagement	Planning stage Comms

## Appendix 5

### Summary of Property Capital and Improvement Projects - July 2022

Summary of Property Capital and Improvement Projects – July 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Storage Shed	December 2021	Construction is complete. Laying of concrete flooring has been delayed due to weather and soil conditions. Completion of the shed has been pushed out to August.	30/08/2022
2	Chemical Shed for the Farm	June 2022	Concrete pad was completed in June. Awaiting completion of storage shed to transport container to Farm, where it will be utilised as a chemical storage facility	30/08/2022
3	Farm Milking Parlour	End June 2022	Painting of the milking parlour has been pushed out to November/December this year, due to poor weather conditions	30/12/2022
4	Demolition of the Bell Tower	December 2021	Completed. Have engaged contractor to construct the concrete wall for the garden. Work to commence in August	31/08/2022
5	Stratford South Digital Sign	Not yet determined	NZTA have declined proposed location. Awaiting on direction from Community Development	TBA
6	WMC - kitchen and cabinetry upgrade	January 2022	Contract is now completed	30/07/2022
7	TET Gap Analysis – 112 & 118	April 2022	Currently preparing RFT for the packaged projects	30/06/2022
8	TET Gap Analysis – G - Hygiene	On hold	This project has been put on hold, pending the outcomes from the Gap Analysis 112 % 118.	On hold
9	Building WOF Maintenance Contract	March 2022	Contract underway.	March 2025
10	TET DSA Peer Review	March 2022	Contract has commenced, due to be completed late August	August 2022
11	Preventative Maintenance	TBA	Preparing RFT for Preventative Maintenance Contract	2025
12	TET Escape Doors and Emergency Lighting Design	TBA	Currently working on the Request for Proposal	TBA

## Appendix 6

### Summary of Parks Capital and Improvement Projects - July 2022

Summary of Parks Capital and Improvement Projects – June 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Upgrade of Kopuatama Cemetery	TBA	Concept design will be obtained by the end of the calendar year – before any upgrade begins.	TBA
2	Broadway Roundabout / Garden upgrade		On hold as liaising with Community Services regarding the town centre plan.	TBA
3	Trees of Significance - Walkway		Clearance of trees complete. New pathways complete. Iwi liaison still ongoing regarding signage.	TBA
4	Stratford Parks – continued development	2022	Still determining where development will occur within district parks.	TBA
5	Stratford Walkways – continued development	2022	Walkway to Rhododendron Dell will be repaired – concrete instead of lime-chip.	Obtaining quotes
6	Clean Memorial Gates – Victoria Park & King Edward Park	2022	Quotes will be obtained nearer the end of the calendar year – as weather will be warmer for necessary cleaning.	TBA

## Appendix 7

### Summary of key Special Projects - July 2022

Summary of key Special Projects – June 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
1	Better off Funding	1/7/2022	<p>Five projects identified for potential funding:</p> <ul style="list-style-type: none"> <li>Brecon Road Bridge – complete link of Brecon Road south and north</li> <li>Taranaki Trails – Cycle paths in conjunction with Taranaki Trails Trust</li> <li>Prospero Place and CBD Beautification – see Appendix 7, item 4</li> <li>Heritage Buildings – fund or co-fund upgrade or purchase of heritage buildings in CBD</li> <li>Stratford Park – Extension / upgrade of Taranaki Racing Club, A &amp; P Showgrounds, and Stratford Speedway</li> </ul>	30/09/22 for funding application
2	School speed zones	1/08/2021	<p>Consultation underway with the following schools and neighbouring properties:</p> <ul style="list-style-type: none"> <li>Avon School</li> <li>Makahu School</li> <li>Midhirst School</li> <li>Pembroke School</li> <li>St Joseph’s Catholic School</li> <li>Stratford High School</li> <li>Stratford Primary</li> <li>Taranaki Diocesan School for Girls</li> </ul> <p>Wider community consultation will be in August 2022.</p> <p>In conjunction with Appendix 1 – items 3, 4 and 5.</p>	30/01/2023
3	Connecting Our Communities Strategy	1/07/2021	See Appendix 1 – item 14	2/09/2022
4	Stratford 2035	1/12/2021	Proposal with BERL for upgrades to Stratford CBD. Draft proposal received.	29/07/2022
5	Surrey Street and Broadway drinking water pipe renewals	1/02/2022	See Appendix 2 – item 3	31/03/2023
6	Stratford Trunk Main	10/01/2022	See Appendix 2 – item 4	1/09/2022
7	Achilles Street / Brecon Road stormwater pipe replacement	1/02/2022	Design finalised, out to tender early in 2022 / 23 financial year.	9/12/2022
8	Miranda Street Stormwater	1/01/2022	Design completed, finishing drawings and preparation of contract documentation.	

Summary of key Special Projects – June 2022				
	Project Description	Commencement Date	Status	Expected Completion Date
9	Rollover of Building Facilities Maintenance Contract	1/01/2022	Building Facilities Maintenance Contract renewed for two-year period (Fulton Hogan). New Cleaner appointed sub-contractor	30/06/2022
10	Renewal of Open Spaces Contract	1/01/2022	Open Space Maintenance Contract renewed over for two-year period (Downer).	30/06/2022
	3 Waters maintenance Contract	1/01/22	3 Water Maintenance Contract renewed for two-year period (CityCare)	30/06/2022
11	Stormwater / Wastewater Modelling	1/02/2022	Initial discussions with DHL, Watershed, Beca, and BTW to determine capability and scope of project. Approached Mike Matangi to provide advice for project going forward. Writing of scope underway to formally approach selected suppliers.	30/07/2022
12	IAF Hospital subdivision	1/11/2021	Application declined though IAF. With Ngaruahine as to next steps they wish to take. Project now being considered by the Māori Infrastructure Fund (MIF). Officers are reviewing the original proposal to maximise opportunities under the MIF criteria.	Ongoing.
13	Whangamomona Septic Tank	1/03/2021	Options are being investigated: <ul style="list-style-type: none"> <li>• Installation of a holding tank and likely times it will need emptying</li> <li>• Design of a treatment system</li> </ul>	9/12/2022
14	Procurement Process	1/07/2021	Updating Procurement process. Investigating software system where all forms can be produced automatically instead of manually at this stage.	Ongoing.

## Appendix 8

### Current Report on the Aquatic Facility Replacement Project



**Apollo**  
PROJECTS



Stratford District Council  
**Stratford Aquatic Centre**  
Friday, 29 July 2022  
**Weekly Update 66**

## Weekly Project Update

### Weekly site update information

#### Site Overview

##### Progress this week

Yet another very wet week for us but we have made use of the half day of sunshine with the remaining crossing placed.

Inside, All trades dryside are now complete of snags, Cleaners are in next week to make a start. Pool plant spaces are now clearing out with services installation and snags done or near complete.

Services are into soft starting their capital plant and testing.

In the hall Audio and AV installations progressing, painting is near completion with snags underway. Joinery is near complete with some final finishes next week.

Pool liner installation is progressing well with the programme/LTS and toddlers pools getting their attention. Prep is underway in the lane pool, etching and cleaning of the substrates.

Handrails fabrication and installation is progressing with lots of shiny stuff to be seen.

##### Next week

- › Painters' exterior foundation and downpipes (weather permitting)
- › Liner installation programme & LTS pool
- › Cleaners to dryside
- › Civils seal coat to entry carpark (weather permitting)
- › External concrete works (weather permitting)
- › Staff carpark gate installation
- › HVAC remedials
- › Snagging

**Programme-Construction 95%**

## Weekly Project Update

- › Pool water installation-complete
- › Civil- On Track-watching
- › Concrete trade- complete
- › Electrical/Data/Security -watching
- › Hydraulic-On track
- › Painting-On Track-watching
- › Mechanical- watching
- › Pool installation-watching
- › Carpentry-complete
- › Tiling- complete

### Health & Safety

Indicators	Meetings		Inductions	Audits		
	Daily Co-ordination	Health & Safety		Total	Contractor	Apollo
This Week	5	1	4	7	1	0
Project Total	271	94	236	317	64	3

Indicators	Incident Data					
	Contractor Hours	WorkSafe Visits	Near Miss	FAI	MTI	LTI
This Week	1178	0	0	0	0	0
Project Total	48,712	0	14	0	0	0

Incidents this week

Nil

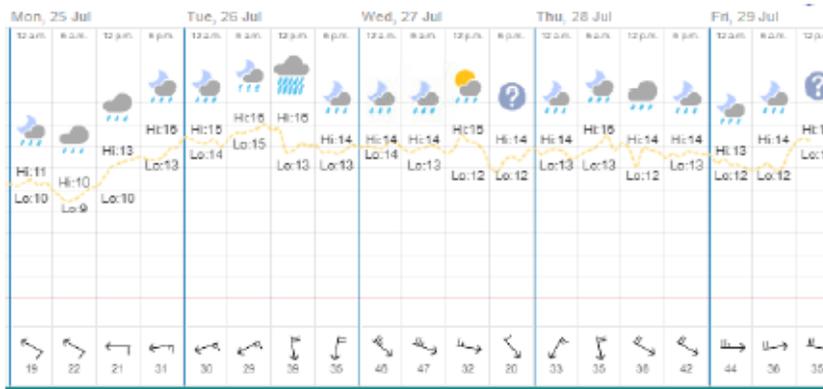
Sub-Contractors on Site

## Weekly Project Update



Weekly Subcontractor Onsite						
Date: From 23-Jul-2022 To 29-Jul-2022						
Subcontractor	Mon (26/07/2022)	Tue (26/07/2022)	Wed (27/07/2022)	Thu (28/07/2022)	Fri (28/07/2022)	Total
Nature	1	1	1	1	1	5
Active Refrigeration Ltd	4	4	3	3	3	17
Acacia Bay of Plenty Ltd	3	0	0	0	1	4
Acacia Security	2	0	0	0	0	2
Apollo Projects Limited	1	2	2	2	2	9
Bowl Stewart Construction	3	2	1	3	2	11
Cameron's Rigging & Scaffolding	0	0	3	0	0	3
Choices Flooring New Plymouth	0	0	2	0	0	2
DR (Jack) Gray Ltd	2	1	2	4	2	11
Double R Construction Limited	1	1	2	2	1	7
Fire Security Services 2016 Ltd	0	1	0	0	0	1
Fire Security Services 2016 Ltd	0	1	0	1	0	2
Graham Harris Ltd	3	3	3	3	3	15
H&L Nire	8	7	1	6	7	29
Jones & Sandford Joinery Ltd	3	2	3	2	3	13
Laser Plumbing Group Ltd	3	3	2	2	2	12
Nature	5	5	6	6	5	27
Sopars Macindoe Ltd - Auckland	0	0	0	2	0	2
Wavelength	0	0	1	0	0	1
Wavelength Water Services Ltd	0	1	1	0	2	4
<b>Total Persons onsite each Day</b>	<b>39</b>	<b>34</b>	<b>31</b>	<b>37</b>	<b>34</b>	<b>165</b>

## Weather



**Weekly Project Update**



poolside



liners underway



staff entry prep



plantroom

## Appendix 9



With hundreds of events happening around the country every year, it takes something disruptive to get the cycling community buzzing.

Enter Tāpoi Taranaki – a fresh remake of the legendary Around the Mountain Cycle Challenge; the 148km single day cycling event circumnavigating Taranaki Maunga. For 2023 Tāpoi Taranaki will be bringing a fresh twist to the Challenge - the Pinnacle event. Marketed as New Zealand's toughest cycling challenge the Pinnacle covers 225 km and an elevation gain of almost 3,000m.

The Pinnacle includes the Around the Mountain course with the additional four climbs of Taranaki Maunga – Pukeiti, Dawson Falls, Stratford and North Egmont. Competitors will compete not only for the fastest time around the course but to be awarded the honour of the King and Queen of the Mountain – the fastest cumulative ascents of the day.

Launching in Taranaki in January 2023 this one day cycling adventure is set against the backdrop of the mighty Taranaki Maunga and spectacular Taranaki coastline and is truly a cycling event like no other.

Tāpoi Taranaki is the creation of Suzanne McCarthy and Mark Turner who launched the successful Coastal Five running event in Taranaki in 2021. Suzanne and Mark's vision is to create world class endurance events in Taranaki and build the region's profile as a lifestyle destination.

The ambition is to launch a new cycling challenge in Taranaki that would appeal to locals and visitors alike. "After living overseas and coming back to Taranaki, you can appreciate that it's a hidden gem with so much to offer adventurous Kiwis who are keen to get out there and explore their own backyard. We want to showcase this natural playground to the rest of New Zealand while creating a cycling event that the Taranaki community can really own. We've had great support from the local Council and businesses who are working with us to ensure the event offers an awesome experience for the cyclists, families and local community", says Race Director, Suzanne McCarthy.

By fusing the spectacular scenery on offer in Taranaki with an innovative new cycling challenge, the event hopes to attract 800 participants in it's first year, building on the previous success of the Around the Mountain Challenge.

Mark Turner comments: "Whether you're a serious cyclist and want to compete for the overall title, or if you just want to set yourself a new challenge, we have something for everyone. The event kicks off from TSB Stadium from 6:00am on Saturday 28<sup>th</sup> January with the first finishers expected at 10:30am and the final competitor at 4:00pm. Rogan Street will be closed for the race so we're aiming to create a fun atmosphere where you can dress up, cheer on the cyclists, and get amongst the local festival-like vibe.

# MONTHLY REPORT

## Community Services Department



F19/13/04 – D22/29253

To: Policy and Services Committee  
 From: Director – Community Services  
 Date: 23 August 2022  
 Subject: Community Services Monthly Report – July 2022

### Recommendation

THAT the report be received.

/  
 Moved/Seconded

This report presents a summary of the monthly progress and any highlights for the main areas of activity within Community Services i.e., Community and Economic Development, Communications, Library and Visitor Information Centre, Pool and Service Centre. The Long-Term Plan 2021 - 2031 sets the performance measures for these activities and this report presents, in tabular form, the progress measured to date against the target for each performance measure.

### 1. Highlights

- School Holiday Programme: 11-22 July
- Stratford Positive Ageing Forum: 14 July
- Local Elections: Candidate Information Day 16 July
- Service Centre Team came 9<sup>th</sup> in the 2022 ALGIM Customer Service rankings

### 2. Community and Economic Development

**Performance Measures** (*Performance Measures in bold*)

	Target	2021/22 YTD
<b>Deliver or facilitate community events</b>	2	Achieved
<b>Percentage of residents feeling a sense of community</b>	80%	
<b>Number of client interactions with Venture Taranaki's Business Advisory Services</b>	100%	
<b>Mentor matches made as requested</b>	100%	
<b>Review the Economic Development Strategy</b>	Achieved	In Progress

2.1 **Council Organisations and Council Representatives on Other Organisations**  
 Councillors may take the opportunity to report back from Strategic and Community organisations on which they are a representative for Council.

#### 2.2 Youth Council

- A number of Youth Councillors completed a first aid course held in the Council Chambers.
- A visit to the Taranaki Emergency Management Office (TEMO) and the Materials Recovery Facility (MRF) was organised and attended by both Youth Councillors and Elected Members.
- The Co-Chairperson attended the Model UN in Wellington.
- The Co-Chairperson participated in the Youth Parliament as a Press Secretary in Wellington.
- Four Youth Councillors attended the 'Girl Boss' edge conference.

Upcoming meetings and events:

- Youth Council Ordinary meeting: 9 August
- Youth Council Projects meeting: 23 August

### 2.3 Civic and Community Events

Completed:

- School Holiday Programme: 11-22 July
- Stratford Positive Ageing Forum: 14 July
- Local Elections: Candidate Information Day 16 July
- SDYC – First Aid Training: 18 July
- SBA BA5 – Stratford Community House: 20 July
- SDC Regional Facilities Visit: 21 July
- Prospero Markets: 30 July (Cancelled due to weather conditions)

Coming Up:

- Chunuk Bair: 8 August
- PAG AGM: 10 August
- Prospero Markets: 28 August
- Te Wiki o Te Reo Māori (Māori Language Week): 13-19 September
- Prospero Markets: 24 September
- International Day of the Older Persons event: 30 September

### 2.4 Community Projects and Activity

#### 2.4.1 Mayors' Taskforce for Jobs (MTFJ)

##### Registrations

	JULY	YTD
Young People Registered	4	4
Businesses Registered	1	1

##### Employment

	JULY	YTD
Young people placed into employment	0	0
Young people who are employed but require assistance with upskilling	0	0
Young people registered onto programme and straight in study	0	0
Young people received support and found work themselves	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Funding has been confirmed for another 12 months and contract negotiations are ongoing which should be in place early August.

The new MTFJ perimeters focus on providing employment outcomes for NEETs, disabled youth and other youth 16 – 24 years old. Plus, MTFJ is also able to provide employment outcomes for those disadvantaged in the labour market and not able to readily access MSD products and services.

#### 2.4.2 Community Relationships Framework

In partnership with The Wheelhouse, a new series of workshops will be delivered to support our groups and the wider community.

Coming up

- How to be successful in attracting sponsorship for your organisation: 21 September

Stratford Business Association

A partnership agreement has been drafted for further discussion and confirmation. The agreement once confirmed will be in place until the end of the 2023/2024 financial year and will be reassessed after that time.

Taranaki Pioneer Village

A follow up meeting was held with the board on Monday 18 July 2022 to discuss progress of the previous recommendations and discussions. Working alongside the Wheelhouse Manager a programme of support will be presented for the board to agree to in August. If not committed to in full then resources will be pulled and allocated to other groups requesting support.

2.4.3 Stratford Strategies and Town Centre Plans

The draft documents will be presented to council for initial discussion and feedback on 23 August 2022.

2.5 **Funding**

2.5.1 Creative Communities Scheme

The Creative Communities Scheme funding round opens on 1 August 2022 and closes 2 September 2022.

2.5.2 Sport New Zealand Rural Travel Fund

The next Sport New Zealand Rural Travel Fund will open on 3 October 2022.

2.6 **Positive Ageing**

The Positive Ageing Forum was held on 14 July. Mayor Neil Volzke, Leon Crowley from GMC Chiropractors and Hamish Guthrie from The University of the Third Age each spoke at the forum. Entertainment was provided by the Taranaki Swiss Club, who put on a great show with their singing and musical instruments.

Upcoming meetings and events:

- Positive Ageing Committee Ordinary meeting: 10 August 10.30am (AGM)
- International Day of the Older person event – 30 September from 10.30am
- Positive Ageing Forum: 24 November 10.30am

2.7 **Stratford Business Association**

Memberships	
June total	140
New	1
July total	140

**Completed events/activity:**

Wednesday 20 July – BA5 - Stratford Community House

**Upcoming events/workshops:**

Wednesday 24 August – Business Talk (AM)

Wednesday 17 August – BA5 – TET Kings Theatre

Monday 29 August – Get the best out of your team

Wednesday 31 August – Women in Business

Wednesday 2 November - How to create video content on smartphones

### 3. Communications

#### 3.1 News Media

Four Central Link updates were produced in July. These are printed in the Stratford Press and shared online at stratford.govt.nz and on Council's Facebook page weekly.

##### Central Link focus for July:

- Annual Plan Fees and Charges
- Wai O Rua
- School Holiday Programme
- Elections – enrol and stand campaign
- Antenno
- Dog registrations due
- Did you know feature – Plastic Free July
- Winter warmers at the Library (events/programme updates)
- Careers at the Pool
- Chunuk Bair
- Residents' Survey results
- Public notices (Meeting schedule – July/August 2022, Street Sprint Closure Proposal, Fenton Street and Cloten Road Temporary Road Closure)

##### News/Media Releases posted to stratford.govt.nz for the month of July:

- Regional Organics Materials Recovery Facility (joint update with STDC/NPDC)
- Make your mark on the future of our district
- Three Waters Reforms - It's time to tell the Government what you think
- Community members to be recognised with Citizen Awards
- Council facilities come out on top in 2022 Residents' Survey
- Another busy year for Stratford's Workforce Programme

#### 3.2 Digital channels

##### July snapshot:

Website	Social Media
 <b>5,700</b> ↑1200 <b>Users</b>	 <b>24</b> <b>New Facebook followers</b> /stratforddistrictcouncil 3,741 people follow our page.
 <b>21,517</b> ↑4904 <b>Page views</b>	 <b>10,300</b> ↑48% <b>People reached</b> The number of people who saw any of our posts at least once this month.
 <b>8,402</b> ↑1706 <b>Total sessions (visits)</b> A session is the period of time a user is actively engaged with our website.	 <b>23</b> <b>New Instagram followers</b> /stratford_nz 1,015 people follow our account.

#### 3.3 Official Information Requests

For the 2022 calendar year, Council has received 30 Local Government Official Information and Meetings Act (LGOIMA) requests.

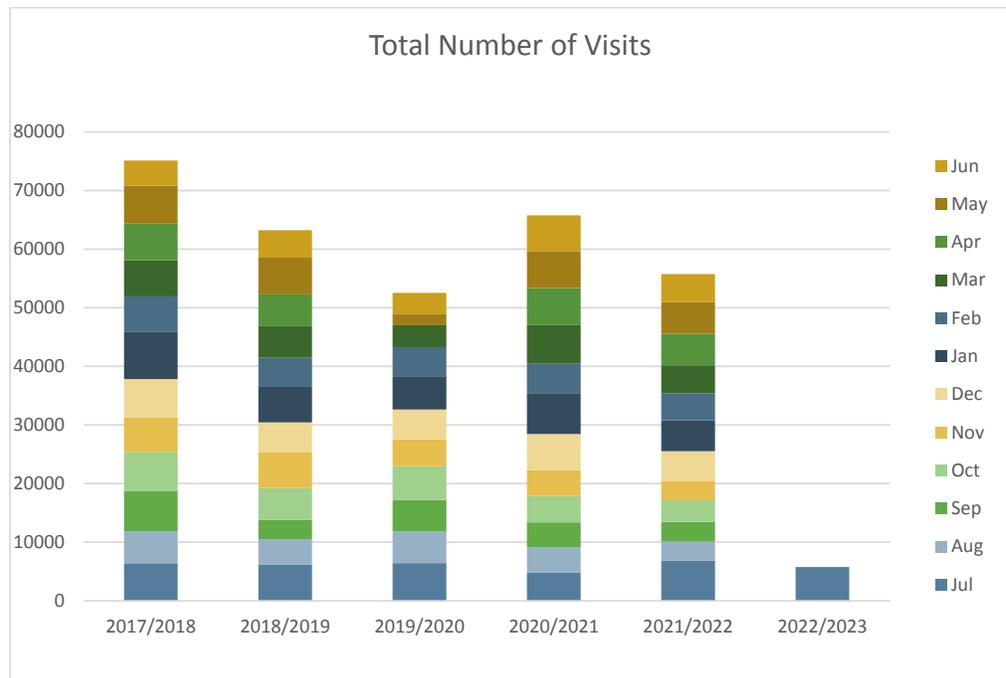
The below table includes the LGOIMA's received for the month of July 2022.

Date Received	Query	Due Date	Date Responded	Days to Respond
19/07/2022	LGNZ	16/08/2022	25/07/2022	4
30/07/2022	Council Cameras - ANPR	26/08/2022		

4. Visitor Information and Library Services

Performance Measures (*Performance Measures in bold*)

	Target	2022/23 YTD
<b>Number of users of AA Agency Service is measured</b>	>10,000	624
<b>Percentage customers are satisfied with the Information Centre</b>	>80%	
<b>Number of items (including digital) issued annually</b>	>40,000	5,595
<b>% of library users satisfied with library services</b>	>80%	
<b>Number of people participating in library events and programmes</b>	>1,200	269



## Visitors/Users per service

Service	July	Year to date (2022/23)
 Information Services (brochures/maps/ event tickets etc)	<b>254</b> ↑68	<b>254</b>
 Vehicle/Driver licensing	<b>624</b> ↓56	<b>624</b>
 Programme and Events	<b>269</b> ↓280	<b>269</b>

## Library services - Items Issued

Service	July	Year to date (2022/23)
 In person	<b>5,034</b> ↑614	<b>5,034</b>
 Online	<b>561</b> ↑17	<b>561</b>

## Programme/Event Users

Age group	July	Year to date (2022/23)
<b>65+</b> Seniors	<b>10</b> ↓21	<b>10</b>
<b>18+</b> Adults	<b>57</b> ↑37	<b>57</b>
<b>13-17</b> Secondary School	<b>0</b>	<b>0</b>
<b>5-12</b> Primary School	<b>132</b> ↓324	<b>132</b>
<b>&lt;5</b> Pre-School	<b>10</b> ↓32	<b>10</b>

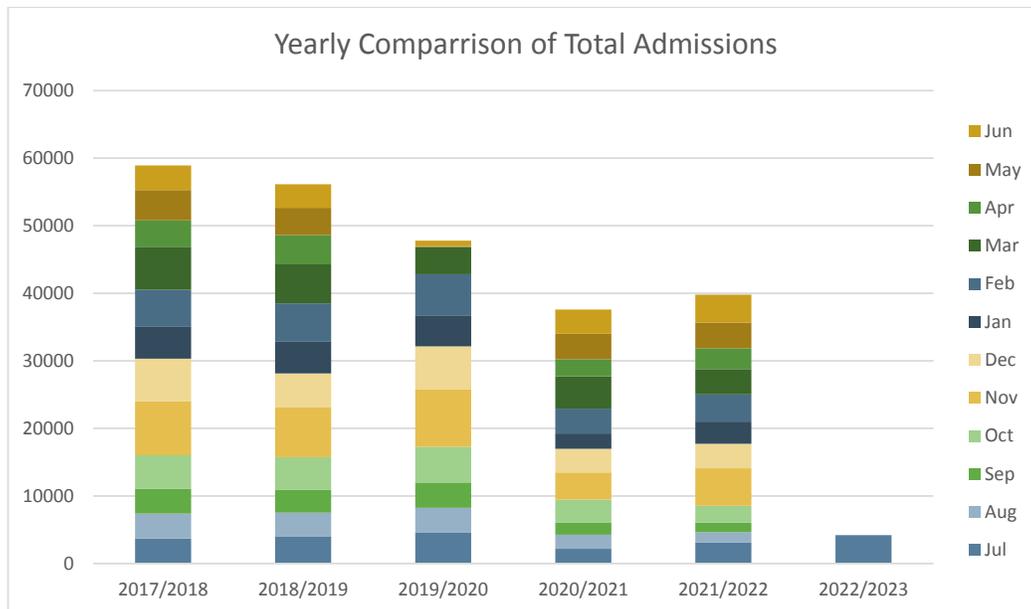
- Library activity in July included a well attended School Holiday Programme. This was a welcome return to in-facility programming for tamariki. Library staff are running a “Winter Warmers” series of activities for all ages and giving away a chromebook which was donated by the Digital Inclusion Alliance.
- Digital inclusion remains a focus for staff with many members of the public seeking help with devices or online activity. This occurs both within our programme structure and also ad hoc throughout the day.
- Training continues for all staff as we try and build resilience in services such as AA but this has been hampered by winter illnesses.
- There has been an increase in domestic visitors from all over the country, particularly during the school holidays.
- AA Driver and Motor Vehicle Licensing numbers continue to be consistent.

**5. Pool Complex**

Level of Service Category	Performance Measure	Target	2022/23 YTD
The pool complex will be a safe place to swim	Number of reported accidents, possible accidents and similar incidents per annum (pa).	<80	1
	Compliance with NZS5826:2010 NZ Pool Water Quality Standards	100%	100%
	PoolSafe accreditation is met	100%	100%
The pool facilities meet demand	Percentage of pool users are satisfied with the pool	>80%	
	Number of pool admissions per annum	>55,000	4,211

**5.1 Highlights for July**

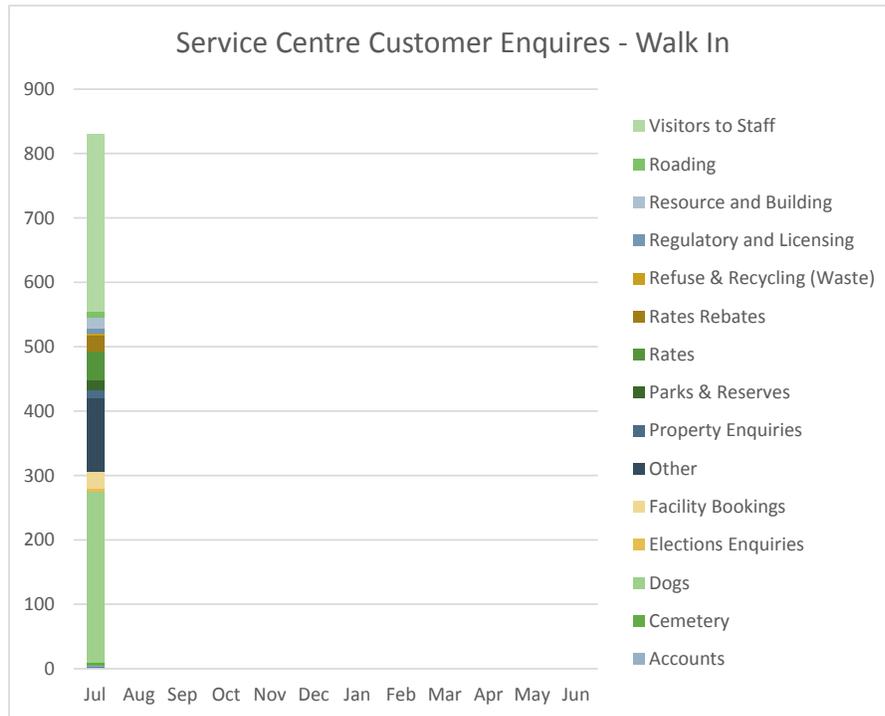
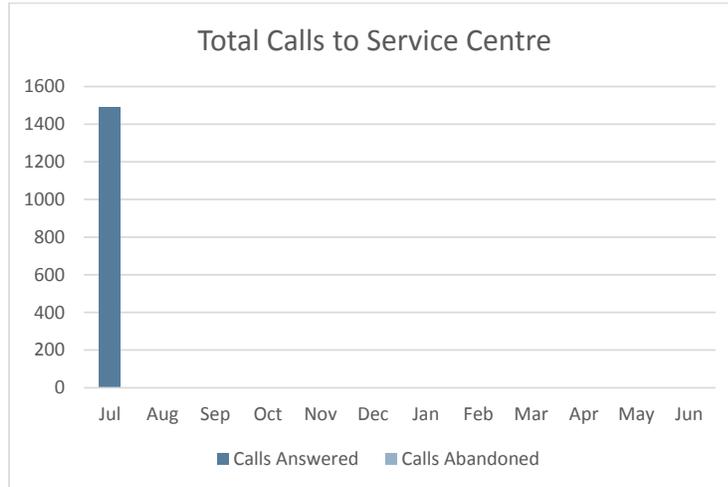
- 4,211 patrons came through the facility during July 2022.
- Sickness, again, hit the team throughout the month. Team members were really helpful in picking up extra shifts and covering.
- July saw the facility host the Taranaki Winter Camp, with 187 swimmers attending.
- July also saw the facility host the Taranaki Winter Champs with 280 swimmers attending over the 3 days.
- July saw the pool hold different events on throughout the holidays. The Fun Inflatables were a hit with the kids through-out, having them on 3 times per week.



**6. Service Centre**

July was a busy month for dogs and enquires about rates. There was a reduction in calls this month from this time last year but an increase in walk ins to the desk.

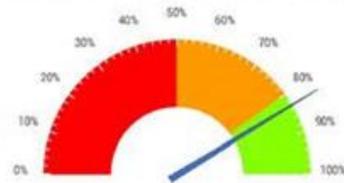
The results of the mystery shop from ALGIM were received which ranked Stratford District Council 9<sup>th</sup> out of 80 councils, with an overall excellence score of 83.2%. This was a jump of 54 places from the last mystery shop in 2019 where this council was ranked 63<sup>rd</sup>.





## Stratford District Council summary

- 1 Of the 80 organisations contacted, Stratford District Councils ranking is 9 of 80.
- 2 Increased ranking position by 54 positions from last survey. Last survey ranking position was 63<sup>rd</sup> up to 9<sup>th</sup> this survey.
- 3 Overall performance score was 83.2% effective customer service.
- 4 Achieved rating of "Excellence rated customer experience provided".



Ranking: 9  
83.2%

4



Kate Whareaitu  
Director - Community Services

Sven Hanne  
Chief Executive

Date: 16 August 2022

# MONTHLY REPORT

## Environmental Services Department



F19/13/04 – D22/27607

**To:** Policy and Services Committee  
**From:** Director – Environmental Services  
**Date:** 23 August 2022  
**Subject:** Environmental Services Monthly Report – July 2022

### Recommendation

THAT the report be received.

\_\_\_\_\_  
Moved/Seconded

This report presents a summary of the monthly progress and highlights for the main areas of activity within the Environmental Services department. The Long-Term Plan 2021-2031 sets the performance measures and this report presents progress to date against the target for each performance measure.

## 1. Overview

Eleven applications for building consent were received in July 2022. These included:

- Two new dwellings, four log fires, one accessory building, one extension/alteration to a dwelling and three extension/alterations to commercial buildings.
- Not included in the monthly figure are a further eleven amendments, one application for a Certificate of Acceptance (COA), one for Certificate of Public Use (CPU), three exemptions and one Project Information Memorandum (PIM). Also, four Code Compliance Certificate applications were refused, one application lapsed and three consents were cancelled.

The level of activity in the construction and development sectors is following a similar pattern to other districts insofar as it has reduced from June. This is particularly noticeable for building consents which have steadily dropped. Applications for resource consent have rebounded a little for July. It is unusual that applications for building and resource consents are not following the same pattern. The reason for this is not clear at this stage. It may be a result of resource consent applications coming in around the end of July and early August or possibly the reduction in the number of building consents could be partly due to material supply issues easing allowing work to resume on already-consented and partly completed projects.

## 2. Strategic/Long Term Plan Projects

Work on the joint New Plymouth District Council and Stratford District Council Local Alcohol Policy started late last year and is still in an information gathering phase. Work on the formal part of the process will start later this year.

The last remaining road naming and numbering project relates to Pembroke Road which has been delayed to allow completion of the Gambling Venues and TAB Venue Policies. The road naming project will come back to elected post elections.

### 3. Dashboard – All Business Units

3.1 The following table summarises the main licencing, monitoring and enforcement activity across the department for the month:

Activity	Result July
<b>Building Consent Authority</b>	
Building Consent Applications	11
Building Consents Issued	21
Inspections completed	109
Code Compliance Certificate Applications	27
Code Compliance Certificates Issued	28
Code Compliance Certificates Refused	4
Number of Building Consents Received in Hard Copy	0
Number of Buildings Consents Received Digitally	11
Building Act Complaints received and responded to	1
<b>Planning</b>	
Land Use Consents Received	2
Land Use Consents Granted	1
Subdivision Consents Received	7
Subdivision Consents Granted	7
223/224 Applications Received	5
223/224 Applications Granted	6
Resource Consent Applications Received in Hard Copy	1
Resource Consent Applications Received in Digital Form	8
Resource Consent Applications Placed on Hold or Returned	9
LIM's Received	4
LIM's Granted	7
<b>Environmental Health</b>	
Registered Premises Inspected for Compliance under the Food or Health Act	8
Health or Food Act Complaints Received and responded to	2
Licensed Premises Inspected for Compliance under the Sale & Supply of Alcohol Act.	0
Certificates and Licence Applications received under the Sale and Supply of Alcohol Act	8
Bylaw Complaints Received and responded to	31
Dog Complaints Received and responded to	24

4. Key Performance Indicators – All Business Units

4.1 Building Services

Level of Service	Performance Measures	Targets	Status
To process applications within statutory timeframes.	Percentage of building consent applications processed within 20 days.	100%	100% with an average processing time of 9.9 days
	Percentage of inspection requests completed within 24 hours of request.	100%	96% 105 of the 109 inspections were within 24 hours of the request. The four that weren't were due to being booked more than 24 hours in advance.
	Percentage of code compliance certificate applications determined within 20 working days.	100%	86% 24 of 28 CCC's issued were issued within 20 working days. Two were old historic applications found in the system and two were delayed waiting on review.
To process LIMs within statutory timeframes	% of LIMs processed within statutory timeframes.	100%	100%
To retain registration as a Building Consent Authority.	Current registration	Confirmed	Achieved.
48	Percentage of customers using building consent processes are satisfied with the service provided.	>80%	The customer service survey will be undertaken later in the year.

4.2 **Planning and Bylaws**

Level of Service	Performance Measure	Target	Status
To promote the sustainable management and use of land and public spaces.	To undertake a comprehensive review of the district plan, with notification within statutory timeframes.	N/A in Year 2	Not required at this time.
	To undertake a systematic review of bylaws and related policies as they reach their statutory review dates.	100% review within timeframes	Polices and bylaws for review have been identified and are currently in progress, beginning with bylaws.
To process resource consents within statutory timeframes.	% of non-notified applications processed within 20 working days.	100%	87.5% Seven out of eight applications were processed within 20 working days.
	% of notified applications processed within legislated timeframes for notification, hearings and decisions.	100%	100%
	% of S223 and S224 applications processed within 10 working days.	100%	100%
Service meets customer expectations.	Percentage of customers using resource consent processes are satisfied with the service provided	>80%	The customer service survey will be undertaken later in the year.

4.3 **Community Health and Safety**

Level of Service	Performance Measure	Target	Status
To fulfil obligations to improve, promote and protect public health	Percentage of registered premises registered under the Food Act, Health Act, Beauty and Tattoo Bylaw, to be inspected for compliance.	100%	100%
	Health nuisance and premise complaints are responded to within 1 working day.	100%	100%
To fulfil obligations as a District Licensing Committee	Percentage of licensed premises inspected.	100%	94.2%
	Percentage of applications processed within 25 working days (excluding hearings).	100%	100%
To monitor and enforce bylaws	Percentage of complaints responded to within 2 hours.	100%	100%
To ensure dogs are controlled	Percentage of known dogs registered	95%	97.5%
	Percentage of dog attack/wandering dog complaints responded to within an hour	100%	100%

## 5. Detailed Reporting Building Services

### 5.1 Building Control Authority (“BCA”)

5.1.1 Compliance/Notices to Fix issued as a BCA  
No Notices to Fix were issued by the BCA in July.

5.1.2 Lapsed Consents  
Section BC5 of the Quality Management System requires the BCA to check the files to identify consents issued 10 months previously, against which no inspections have been recorded. The check has been undertaken and one building consent was lapsed and no warning letters were issued in July 2022.

5.1.3 Regulation 6A Compliance Dashboard  
Clause 6A of the Accreditation Regulation requires BCAs to notify the Ministry of Business Innovation and Enterprise (“MBIE”) if any of the following incidents occur:

Incident	Occurrence this month
<b>A significant change in the legal, commercial, or organisational status of the building consent authority or the wider organisation in which it operates:</b>	Nil
<b>The departure of the building consent authority’s authorised representative or responsible manager:</b>	Nil
<b>In any one quarter of a calendar year, a reduction of 25% or more of employees doing technical jobs who are not replaced with employees who have equivalent qualifications and competence:</b>	Nil
<b>A transfer under section 233 or 244 of the Act of (i) 1 or more functions of the building consent authority to another building consent authority: (ii) 1 or more functions of another building consent authority to the building consent authority:</b>	Nil
<b>An arrangement being made under section 213 of the Act for— (i) another building consent authority to perform a significant amount of the functions of the building consent authority: (ii) the building consent authority to perform a significant amount of the functions of another building consent authority:</b>	Nil
<b>A material amendment to the building consent authority’s policies, procedures, or systems required by these regulations.</b>	Nil

5.1.4 Training needs analysis  
One Building Control Officer attended another block course for his Reg 18 Diploma. The course was for plan/processing of small buildings. In August the Building Control Manager is attending the annual BOINZ conference. Individual training plans for each Building Control Officer will be developed after this conference.

5.1.5 Internal audit/external audit timetable  
During July 14 scheduled internal audits were undertaken by the Quality Manager.

All internal audits that were scheduled went well with some minor recommendations identified which have been added to the BCA’s continuous improvement register. Compliance with the following regulations was audited:

- Reg 5(b) document control
- Reg 6A change notification
- Reg 7(2)(a) public information
- Reg 7(2)(d)(v) lapsing
- Reg 7(2)(f) compliance schedules
- Reg 7(2)(f) notice to fix
- Reg 10 competency assessments
- Reg 11(2)(f) recording qualifications, experience and training
- Reg 13 technical leadership

- Reg 16 filing building consent documents
- Reg 17(2)(e) continuous improvement
- Reg 17(2)(h) internal audits
- Reg 17(2)(i) conflicts of interest
- Reg 17(2)(j) communications

**5.2 Territorial Authority**

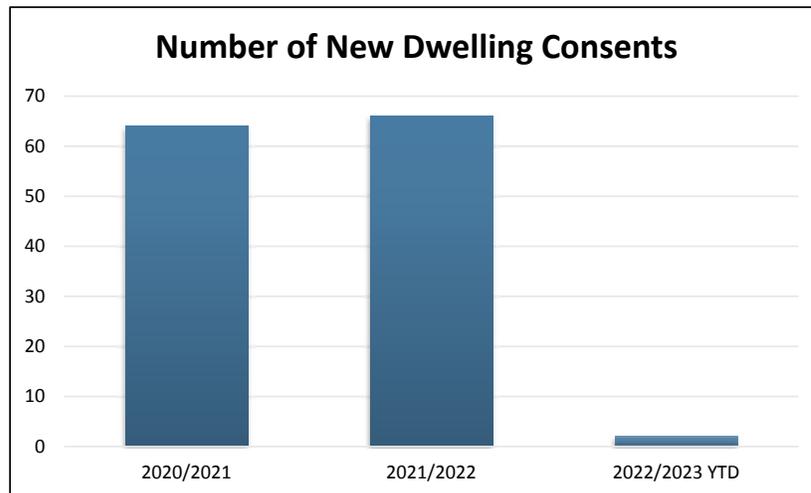
- 5.2.1 Compliance Schedules/Building Warrants of Fitness  
Two existing Compliance Schedules were amended and issued in July 2022. No notifications were issued for Warrant of Fitness renewal.
- 5.2.2 Swimming Pools  
Two swimming pool inspections were undertaken in July, and will continue to be scheduled in the coming months. A project has commenced to have the swimming pool register moved to the GoGet system.
- 5.2.3 Non-Standard Site Register Maintenance  
No new sites were added to the non-standard site register in July 2022.
- 5.2.4 Notices to Fix/Other Compliance as a Territorial Authority  
No Notices to Fix were issued by the Territorial Authority in July 2022.

**5.3 Trends Analysis**

- 5.3.1 Consents applied for by type:

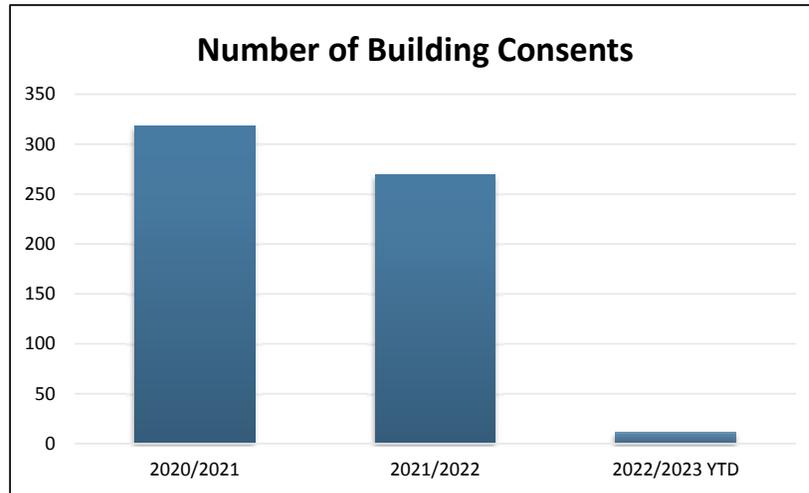
Type	July 2022	July 2021	2021/2022 Year to Date	2021/2022 Whole Year
<b>New Dwellings</b>	2	2	2	66
<b>Relocated dwellings</b>	0	0	0	9
<b>Relocated buildings other than dwellings</b>	0	0	0	0
<b>Fires</b>	4	8	4	83
<b>Pole sheds/accessory buildings</b>	1	8	1	50
<b>Additions/alterations – residential</b>	1	4	1	22
<b>New Commercial buildings</b>	0	1	0	10
<b>Additions/alterations – commercial</b>	3	1	3	14
<b>Other/miscellaneous</b>	0	2	0	15
<b>Certificate of Acceptance (not in total)</b>	1	0	1	8
<b>Totals/s</b>	<b>11</b>	<b>26</b>	<b>11</b>	<b>269</b>

**New House indicator by year**



Year	New Dwellings
2020/2021	64
2021/2022	66
2022/2023 YTD	2

**Consent numbers by year**



Year	Building Consents
2020/2021	318
2021/2022	269
2022/2023 YTD	11

Blair Sutherland  
**Director - Environmental Services**

[Approved]  
 Sven Hanne  
**Chief Executive**

**Date:** 16 August 2022

# MONTHLY REPORT

## Corporate Services Department



F19/13 – D22/30849

To: Policy and Services Committee  
From: Director – Corporate Services  
Date: 23 August 2022  
Subject: Corporate Services Monthly Report – July 2022

### Recommendation

THAT the report be received.

/\_\_\_\_\_  
Moved/Seconded

## 1. Financial Management

Reports attached, as at 30 June 2022 (interim pending final audit), are:

- 1) Statement of Comprehensive Revenue and Expenses
- 2) Balance Sheet
- 3) Reserve Account Balances
- 4) Expenditure and Revenue by Activity
- 5) Capital Expenditure Report

Reports attached, as at 31 July 2022, are:

- 6) Statement of Comprehensive Revenue and Expenses
- 7) Expenditure and Revenue by Activity
- 8) Capital Expenditure Report
- 9) Treasury Report
- 10) Cashflow Forecast
- 11) Debtors Report

### 1.1 Summary of Financial Results and Progress

#### Results (interim) – 2021/22 Financial Year

##### *Summary of Council*

Draft results are showing total revenue received close to budget, and total expenditure \$1,175,989 over budget.

Rates revenue was \$197,164 over budget, due to additional properties being added to the district, due to subdivisions, after the Long Term Plan 2021-31 was prepared for presentation to Council for adoption. This includes the additional TRC rates rated for as well.

In addition, a 'gain' on asset revaluations (an increase in asset values that must be reflected in the profit and loss statement) of \$54,572,333 which has had an impact on depreciation for the year, being \$521,316 above budget.

Reserves Balances – The total reserves balance has increased from the previous year. Note the Financial Contributions Reserve balance is now at \$1,012,098, and the Asset Sales Proceeds Reserve balance is now at \$1,183,143.

A final determination of the net surplus/deficit, excluding capital revenue and losses, will be calculated and presented to the Audit and Risk Committee in September.

### Summary by Activity

The Expenditure and Revenue by Activity shows the total revenue received, including capital revenue, and total operating expenditure, including overheads but excluding depreciation, incurred by each Activity. The majority of revenue and expenditure for Council Activity's remained somewhat within budget. Some highlights from this report are below.

- Expenditure for Parks and Reserves was \$62,247 over budget, and \$77,257 higher than previous year. This is due to repairs and maintenance, and contract services all being over budget. Part of the overspend is due to responding to weather events, particularly responding to tree related complaints. Also, with new recreational assets and facilities at Council parks and reserves comes additional operating expenses e.g. Council subdivision, the green space at Prospero Place, the bike park and toilets and associated maintenance and repairs. This was not sufficiently allowed for in the budget.
- The Building Control activity, although \$211,368 over expenditure budget, the increased revenue during the year levelled out to a nil net effect on overall cost of activity.
- TSB Pool – both expenditure is over budget (by \$68,028), and revenue under (by \$61,033). Pool expenditure was up on the previous year by \$107,169. Majority of the budget being exceeded relates to staff wages (\$63,484 over), and partly unbudgeted contract services i.e. security contractor during Covid restrictions.
- Roothing – Expenditure over by \$116,147, and revenue under by \$999,488. The revenue was adjusted down by Waka Kotahi after the LTP was set and relates to the subsidy for both operational and capital expenditure. Capex in total for rooding was under budget in 2021/22.
- Significant savings were achieved in Wastewater activity for another year in a row, where expenditure came to \$552,065, compared to a budget of \$705,535, and down on previous years expenditure of \$603,622. With repairs and maintenance expenditure being \$13,745 compared to \$165,000 budgeted for. The budget for 2022/23 for repairs and maintenance has been reduced to \$80,000 to reflect savings in this area but still allow for any unexpected repairs and maintenance as required, particularly as we start the dosing proper of the wastewater treatment plant.

An information report on reserves balances will be brought to Council once the year end audit has been finalised, with a further decision report if necessary for the use of reserve funds as a potential funding source for future projects.

### Summary of July 2022 – YTD

Budgeted Operating Revenue for the 2022/23 financial year is \$23,002,000. Some of this revenue includes the Roothing Subsidy funding for capital projects. Budgeted Expenditure is \$21,432,400. Some of the expenditure includes unfunded depreciation.

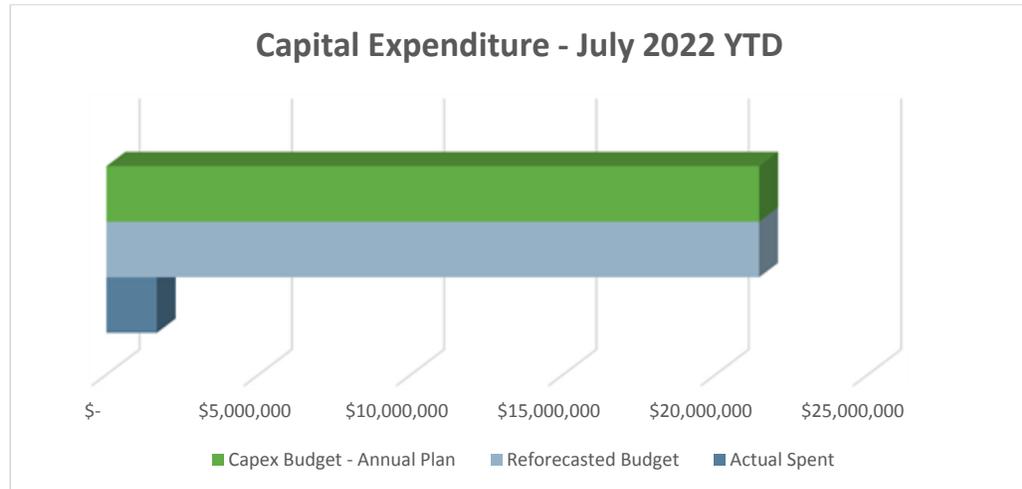
Expenditure by Activity is currently \$172,407 over budget. This is largely due to the Roothing Activity, being over budget by \$193,331.

### 1.2 Capital Expenditure Report

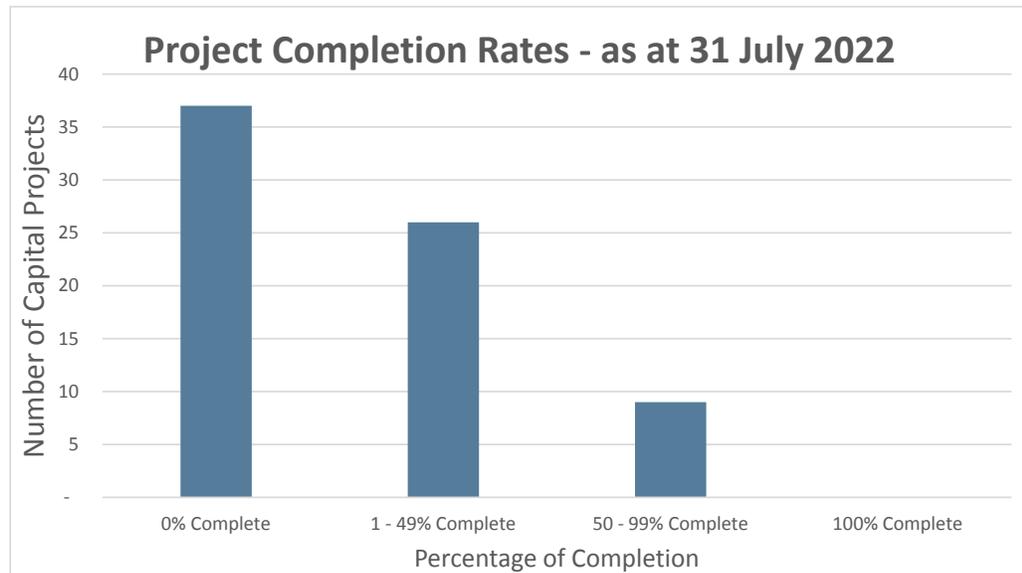
In August 2022, Council agreed to carry forward \$3,969,880 of uncompleted capital projects from 2021/22 to 2022/23 to enable funding for project completion. This came after a record year of capital expenditure with \$24,477,426 spent of the capital expenditure budget of \$28,534,970, in 2021/22.

Total capital expenditure funds available for the 2022/23 financial year is **\$21,432,087**, after adjusting for changes to approved rooding expenditure. Of this, \$7,000,239 is for replacing existing assets, \$12,212,873 is for new assets or improving existing assets, and \$2,218,975 is to cater for district growth.

Total actual capital expenditure for the year to date, is \$1,652,081.



The project completion percentages in the graph below relate to where capital projects are at in terms of delivery of the scope of the project (note Council has 72 projects in its capital work programme for 2022/23, including projects carried forward from the previous year).



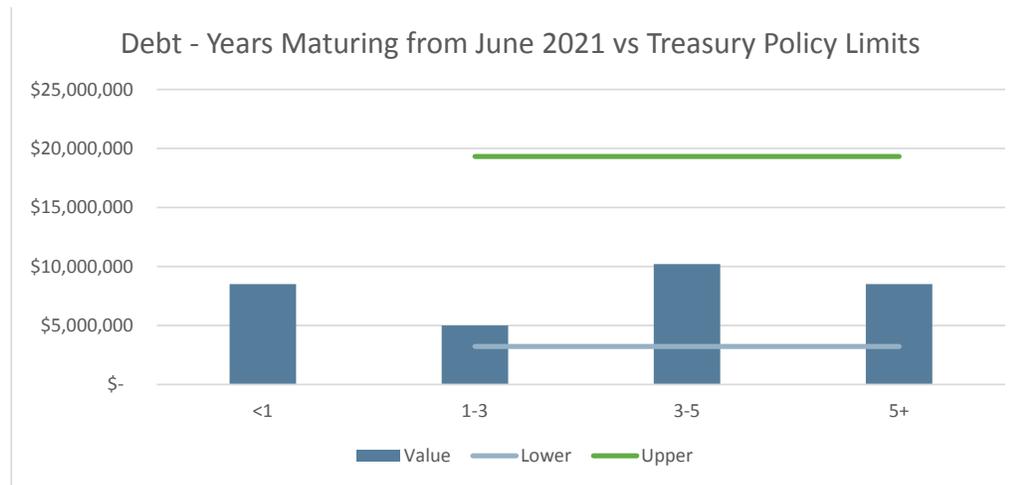
Refer to the capital expenditure report for a status update on each individual capital project.

### 1.3 Treasury Management

Gross Council debt as at 31 July 2022 was \$32,200,000. Net debt is \$18,020,000 after taking into account \$7,000,000 on term deposits with registered New Zealand banks, and the \$7,180,000 loan to the Stratford A&P Association. Of the gross debt, over \$10,000,000 relates to the Three Waters Activities, over \$8,000,000 relates to the new swimming pool, over \$2,000,000 relates to the Council Farm, and \$7,180,000 relates to the A&P Association loan.

The net debt to revenue ratio is currently at 68% (against Council's limit of 130%). Based on estimated annual revenue for 2022/23 of \$26,470,000, net debt could increase to \$34,411,000 before breaching Council's limit as per the Treasury Management Policy.

All Council debt, made up of Local Government Funding Agency ('LGFA') loans, is 100% fixed.



It is expected that Council will carry a minimum of \$6,000,000 of term deposits to cover reserves<sup>1</sup>, additionally surplus cash on hand will be invested for an appropriate term if it does not put Council in short term liquidity risk.

Council's Treasury Management Policy was recently updated to remove the limitation on the total amount able to be invested with any counterparty. Previously, the maximum amount that could be invested elsewhere was \$4,000,000. This limit has now been removed from the policy altogether, however all investments will continue to be reported to Council on a monthly basis.

	<b>Actual</b>	<b>Policy</b>
Actual Fixed Debt	100%	>60%
Actual Floating Debt	0%	<60%
Fixed 1-3 years	23%	10-60%
Fixed 3-5 years	32%	10-60%
Fixed >5 years	26%	5-60%
Debt Matures 1-3 years	23%	10-60%
Debt Matures 3-5 years	32%	10-60%
Debt Matures > 5 years	26%	10-60%
Debt Servicing to Revenue Ratio	5%	<10%
Net Debt to Revenue Ratio	68%	<130%
Liquidity Ratio	178%	>110%
Net Debt per Capita	\$ 1,824	<\$3,000
Net Debt per Ratepayer	\$ 3,804	N/A

#### Cashflow Forecast

It is forecast that no additional borrowings will be required over the next 12 months. Term deposits is expected to remain at between \$5,000,000 to \$7,000,000 over the next 12 months.

#### 1.4 Annual Report 2021/22 - Audit Update

<sup>1</sup> As at 30 June 2022 (interim results), reserves balances totalled \$8,408,078 including General Asset Renewals Reserve \$4,523,813, Contingency Reserve \$504,500, Asset Sale Proceeds Reserves \$1,183,143, Targeted Rate Reserves \$854,562, and Financial Contributions Reserve \$1,012,098.

With regards to the year-end audit, the interim audit is complete and waiting for partner review to finalise before the audit report is provided. The interim audit primarily focuses on internal controls for financial information and authorisations, and technological data and controls around use of IT. No major issues were identified. The IT controls audit which is a big part of the interim audit didn't raise any red flags, just some tidy up points, however the auditor advised that this Council is in a far better place compared to other councils.

Auditors are waiting on Council to close off and finalise the financial year. As there is a vacancy for the GIS Officer, a contractor has been employed to determine final water assets data and then we will be able to close off the year and provide final draft trial balance and full transaction listing for the year to auditors. The auditors will be back for the final audit on 17<sup>th</sup> October, but final drafts will be presented to the September Audit and Risk meeting for approval, prior to the new Council taking over.

## 2.0 Revenue Collection

### 2.1 Rates

*Rates Arrears (owing from 2021/22 year and earlier) \$240,104*

Of the amount overdue, \$213,645 relates to the 2021/22 rating year and many are immaterial amounts which may be due to automatic payments not being updated. The remainder relates to earlier years which have been sent to the courts to commence legal proceedings for recovery of rates by way of a property rating sale. The overdue amount relates to 260 separate rates accounts.

*Current Year Rates*

Rates have not yet been invoiced for the 2022/23 year.

### 2.2 Outstanding Debtors

Of the total debtors outstanding as at 31 July 2022 of \$1,607,102, 22%, or \$358,627, was overdue. Total infringements is all overdue at \$52,416, water consumption accounts at \$20,854 and overdue rates of \$240,104 make up the majority of the remaining overdue debtors.

## 3.0 Information Technology and Records

### IT Update

- The current network infrastructure within the Microsoft Azure datacentres is to get upgraded. A new 3-year agreement has been reached with Managed Service provider Civica and ownership of all cloud-hosted environments, as well as licensing, is being transferred to Stratford District Council. The upgrade project work will be carried out over a 5–6-month timeframe starting next month and will provide numerous software and security enhancements to the current environment.
- An eight-week project was commenced with Jonas Leisure and Civica to upgrade the Aquatic Centre software to a product named Envibe. The new system will serve the new Aquatic centre and all public-facing facilities and POS (Points of Sale) across Council with an Online portal available to the public for bookings and payments. Go Live for Envibe is the 26<sup>th</sup> of September and is the current priority within IT.
- Work continues at the new Swimming pool complex throughout setting up new IT hardware.

### IM Update

- 215 of the rural property files have now been digitised and there are approximately 545 remaining, As a rough guide, about 60 full boxes of files have been digitised, leaving about 70 remaining.
- The Information Management Officer discovered that, historically, duplicate paper and Content Manager property files have been being created for apportionment assessments (the full property title), as well as the individual properties (assessed

differently for rates within the one title), leading to documents being misfiled and lost. There were 147 of these “duplicate” files found, with 100 of these so far cleaned up and deactivated, with the remainder in progress. Should take another couple of weeks to complete.

- The Information Support Officer is approaching completion of the scanning project for the loose building plans. There are about 60 remaining.
- The Information Support Officer has been offered a new 12-month permanent part-time position and will be assisting with the following project tasks, following the successful completion of her initial term, funded by the Mayors Taskforce for Jobs programme.
  - Completion of the digitization of the rural property files
  - Reorganisation of the Community Archives and creation of a publicly accessible catalogue website within Recollect.
  - Cataloguing of artworks and set-up of community loan scheme.



Tiffany Radich  
**Director, Corporate Services**



Approved By:  
Sven Hanne  
**Chief Executive**

**Date:** 16 August 2022

## Statement of Comprehensive Revenue and Expense

For the Year to Date - June 2022 (Interim only)

	June '22 Actual YTD	June '22 Budget YTD	Variance YTD	Total Budget 2021/22	June 21 Actual YTD
<b>Operating Revenue</b>					
Finance Revenue	\$221,728	\$206,000	\$15,728	\$206,000	\$169,635
Waka Kotahi NZTA Rooding Subsidy	\$4,521,641	\$5,446,000	(\$924,359)	\$5,446,000	\$3,807,868
Rates Revenue - excl water consumption rate	\$13,771,164	\$13,574,000	\$197,164	\$13,574,000	\$13,010,775
Water Supply - Consumption Charge	\$420,478	\$376,000	\$44,478	\$376,000	\$452,569
Sundry Revenue	\$51,598	\$46,000	\$5,598	\$46,000	\$47,742
Farm Milk Proceeds	\$715,895	\$469,100	\$246,795	\$469,100	\$596,618
User Charges for Services	\$2,630,399	\$2,074,100	\$556,299	\$2,074,100	\$2,290,868
<b>Total Operating Revenue</b>	<b>\$22,332,903</b>	<b>\$22,191,200</b>	<b>\$141,703</b>	<b>\$22,191,200</b>	<b>\$20,376,075</b>
<b>Extraordinary Revenue</b>					
Grant Funding	\$6,705,497	\$7,179,000	(\$473,503)	\$7,179,000	\$8,962,627
Financial Contributions	\$300,190	\$0	\$300,190	\$0	\$127,467
Sale of land	\$0	\$0	\$0	\$0	\$2,588,528
Other Revenue	\$74,573	\$0	\$74,573	\$0	\$0
Dividends	\$16,564	\$19,800	(\$3,236)	\$19,800	\$9,369
<b>Total Extraordinary Revenue</b>	<b>\$7,096,824</b>	<b>\$7,198,800</b>	<b>(\$101,976)</b>	<b>\$7,198,800</b>	<b>\$11,687,991</b>
<b>Total Revenue</b>	<b>\$29,429,727</b>	<b>\$29,390,000</b>	<b>\$39,727</b>	<b>\$29,390,000</b>	<b>\$32,064,066</b>
<b>Operating Expenditure</b>					
Personnel Costs	\$4,815,273	\$4,819,000	\$3,727	\$4,819,000	\$4,358,350
Other Direct Operating Costs	\$10,484,370	\$10,029,200	(\$455,170)	\$10,029,200	\$10,226,053
<b>Total Operating Expenditure</b>	<b>\$15,299,643</b>	<b>\$14,848,200</b>	<b>(\$451,443)</b>	<b>\$14,848,200</b>	<b>\$14,584,403</b>
<b>Other Operating Expenditure</b>					
Loss (gain) on disposal of assets	\$105,661	\$0	(\$105,661)	\$0	\$7,730
Depreciation	\$5,181,316	\$4,660,000	(\$521,316)	\$4,660,000	\$4,550,937
Finance Costs	\$552,444	\$477,000	(\$75,444)	\$477,000	\$447,019
Cost of sales - residential subdivision	\$0	\$0	\$0	\$0	\$709,296
Sundry Expenditure	\$22,125	\$0	(\$22,125)	\$0	\$5,027
<b>Total Other Expenditure</b>	<b>\$5,861,546</b>	<b>\$5,137,000</b>	<b>(\$724,546)</b>	<b>\$5,137,000</b>	<b>\$5,720,009</b>
<b>Total Expenditure</b>	<b>\$21,161,189</b>	<b>\$19,985,200</b>	<b>(\$1,175,989)</b>	<b>\$19,985,200</b>	<b>\$20,304,412</b>
<b>Net Surplus (Deficit)</b>	<b>\$8,268,538</b>	<b>\$9,404,800</b>	<b>(\$1,136,262)</b>	<b>\$9,404,800</b>	<b>\$11,759,654</b>
<b>Other Comprehensive Revenue and Expense</b>					
Gain/(Loss) on Infrastructure Revaluation	\$54,572,333	\$7,708,000	\$46,864,333	\$7,708,000	\$0
<b>Total Other Comprehensive Revenue and Expense</b>	<b>\$54,572,333</b>	<b>\$7,708,000</b>	<b>\$46,864,333</b>	<b>\$7,708,000</b>	<b>\$0</b>
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE FOR THE YEAR</b>	<b>\$62,840,871</b>	<b>\$17,112,800</b>	<b>\$45,728,071</b>	<b>\$17,112,800</b>	<b>\$11,759,654</b>
<i>Capital Revenue/Expenditure is made up of:</i>					
NZTA Funding for Rooding capital projects	\$2,745,894	\$3,540,930			
Provincial Growth Funding	\$6,705,497	\$7,179,000			
	\$9,451,391	\$10,719,930			
<b>Adjusted Net Surplus/(Deficit)*</b>	<b>(\$1,182,853)</b>	<b>(\$1,315,130)</b>	<b>\$132,277</b>		

\*The budgeted YTD net deficit includes un-funded depreciation - mainly rooding as 61% of capital projects are subsidised, and some Council buildings.

## Statement of Financial Position

As at 30 June 2022 (Interim)

	June '22 Actual YTD	June 21 Actual YTD
<b>Assets</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	\$3,757,229	\$5,032,864
Short Term Deposits	\$10,000,000	\$6,000,000
Receivables	\$1,198,726	\$6,152,293
Prepayments	\$9,661	\$6,358
LGFA Borrower Notes	\$40,000	\$0
<b>Current Assets Total</b>	<b>\$15,005,616</b>	<b>\$17,191,515</b>
<b>Non-Current Assets</b>		
<b>Investment in Other Financial Assets</b>		
LGFA Borrower Notes	\$525,000	\$447,000
Shares	\$681,575	\$672,534
Loan to Stratford A and P Association	\$7,180,000	\$7,180,000
Trust Settlements	\$110	\$110
Work in Progress	\$28,353,636	\$9,536,869
Property, Plant & Equipment / Intangibles	\$391,209,928	\$325,152,852
<b>Non-Current Assets Total</b>	<b>\$427,950,249</b>	<b>\$342,989,365</b>
<b>Assets Total</b>	<b>\$442,955,865</b>	<b>\$360,180,880</b>
<b>Liabilities &amp; Equity</b>		
<b>Equity</b>		
Renewal Reserves	\$4,523,813	\$3,610,371
Contingency Reserve	\$504,500	\$504,500
Other Council Created Reserves	\$1,462,029	\$1,219,268
Restricted Reserves	\$1,063,174	\$722,346
Targeted Rate Reserves	\$854,562	\$542,723
Asset Revaluation Reserves	\$199,752,785	\$133,904,734
Retained Earnings	\$198,212,067	\$193,189,824
<b>Equity Total</b>	<b>\$406,372,930</b>	<b>\$333,693,766</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Borrowings (maturing less than one year)	\$7,000,000	\$1,500,000
Provision for Landfill Aftercare	\$6,766	\$10,858
Employee Entitlements	\$243,298	\$182,888
Payables and Deferred Revenue	\$4,114,436	\$2,498,869
<b>Non-Current Liabilities</b>		
Borrowings	\$25,200,000	\$22,200,000
Employee Entitlements	\$0	\$49,359
Provision for Landfill Aftercare	\$18,435	\$45,140
<b>Liabilities Total</b>	<b>\$36,582,935</b>	<b>\$26,487,114</b>
<b>Liabilities &amp; Equity Total</b>	<b>\$442,955,865</b>	<b>\$360,180,880</b>

## Reserve Account Balances

As at 30 June 2022 (Interim)

	<b>June '22 Actual YTD</b>
<b>Renewal Reserves made up of:</b>	<b>\$4,523,813</b>
General Renewals Reserve	\$4,177,335
Stormwater Renewal Reserve	\$346,478
<b>Contingency Reserve:</b>	<b>\$504,500</b>
	\$504,500
<b>Other Council Created Reserves made up of:</b>	<b>\$1,462,029</b>
Asset Sale Proceeds Reserve	\$1,183,143
Mayor`s Relief Fund	\$4,122
Turf Replacement Reserve	\$31,124
Staff Gratuities Reserve	\$146,715
Farm Surplus	\$96,925
<b>Restricted Reserves made up of:</b>	<b>\$1,063,174</b>
Financial Contributions	\$1,012,098
Elsie Fraser Bequest Reserve	\$51,076
<b>Targeted Rate Reserves made up of:</b>	<b>\$854,562</b>
Solid Waste	\$78,312
Roading Renewals Reserve	\$755,404
Wastewater	\$282,325
Water Supplies	-\$261,479
<b>Total</b>	<b>\$8,408,078</b>

## Expenditure and Revenue by Activity

For the Year to Date - June 2022 (Interim only)

\*Note: Expenditure excludes interest and depreciation allocated to each activity.

Revenue includes user charges, water revenue by meter, and sundry revenue as per Comprehensive report

	June '22 Actual YTD	June '22 Budget YTD	Variance YTD	Total Budget 2021/22	June 21 Actual YTD
<b><u>Recreation and Facilities</u></b>					
<b>Aerodrome</b>					
Expenditure	\$98,525	\$92,669	(\$5,856)	\$92,669	\$98,032
Revenue	\$25,264	\$27,000	(\$1,736)	\$27,000	\$24,001
Net cost of activity	\$73,261	\$65,669	(\$7,592)	\$65,669	\$74,031
<b>Civic Amenities</b>					
Expenditure	\$444,400	\$435,805	(\$8,595)	\$435,805	\$132,226
Revenue	\$34,171	\$51,000	(\$16,829)	\$51,000	\$61,707
Net cost of activity	\$410,229	\$384,805	(\$25,424)	\$384,805	\$70,519
<b>Pensioner Housing</b>					
Expenditure	\$78,502	\$80,684	\$2,182	\$80,684	\$69,334
Revenue	\$72,433	\$72,000	\$433	\$72,000	\$68,119
Net cost of activity	\$6,069	\$8,684	\$2,615	\$8,684	\$1,215
<b>Library</b>					
Expenditure	\$627,844	\$638,502	\$10,658	\$638,502	\$611,123
Revenue	\$116,983	\$14,000	\$102,983	\$14,000	\$93,972
Net cost of activity	\$510,861	\$624,502	\$113,641	\$624,502	\$517,151
<b>Parks and Reserves</b>					
Expenditure	\$661,792	\$599,545	(\$62,247)	\$599,545	\$584,535
Revenue	\$19,936	\$9,000	\$10,936	\$9,000	\$8,229
Net cost of activity	\$641,856	\$590,545	(\$51,311)	\$590,545	\$576,306
<b>Cemeteries</b>					
Expenditure	\$171,915	\$175,964	\$4,049	\$175,964	\$180,110
Revenue	\$121,897	\$92,100	\$29,797	\$92,100	\$116,180
Net cost of activity	\$50,018	\$83,864	\$33,846	\$83,864	\$63,930
<b>TSB Pool Complex</b>					
Expenditure	\$1,032,481	\$964,453	(\$68,028)	\$964,453	\$925,312
Revenue	\$169,967	\$231,000	(\$61,033)	\$231,000	\$210,513
Net cost of activity	\$862,514	\$733,453	(\$129,061)	\$733,453	\$714,799
<b><u>Democracy and Corporate Support</u></b>					
Expenditure	\$1,201,921	\$1,178,479	(\$23,442)	\$1,178,479	\$1,131,848
Revenue	\$153,970	\$116,000	\$37,970	\$116,000	\$96,214
Net cost of activity	\$1,047,951	\$1,062,479	\$14,528	\$1,062,479	\$1,035,634
<b><u>Community Development</u></b>					
<b>Community Services</b>					
Expenditure	\$611,646	\$471,650	(\$139,996)	\$471,650	\$650,174
Revenue	\$311,370	\$34,000	\$277,370	\$34,000	\$305,731
Net cost of activity	\$300,276	\$437,650	\$137,374	\$437,650	\$344,443
<b>Economic Development</b>					
Expenditure	\$583,983	\$617,717	\$33,734	\$617,717	\$436,933
Revenue	\$0	\$0	\$0	\$0	\$42,760
Net cost of activity	\$583,983	\$617,717	\$33,734	\$617,717	\$394,173
<b>Information Centre</b>					
Expenditure	\$204,644	\$261,630	\$56,986	\$261,630	\$279,738
Revenue	\$52,123	\$61,700	(\$9,577)	\$61,700	\$65,172

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\*Note: Expenditure excludes interest and depreciation allocated to each activity.

Revenue includes user charges, water revenue by meter, and sundry revenue as per Comprehensive report

	June '22 Actual YTD	June '22 Budget YTD	Variance YTD	Total Budget 2021/22	June 21 Actual YTD
Net cost of activity	\$152,521	\$199,930	\$47,409	\$199,930	\$214,566
<b>Rental Properties</b>					
Expenditure	\$46,472	\$48,492	\$2,020	\$48,492	\$49,557
Revenue	\$29,934	\$35,000	(\$5,066)	\$35,000	\$31,553
Net cost of activity	\$16,538	\$13,492	(\$3,046)	\$13,492	\$18,004
<b>Farm</b>					
Expenditure	\$355,010	\$299,257	(\$55,753)	\$299,257	\$261,786
Revenue	\$715,895	\$469,100	\$246,795	\$469,100	\$596,618
Net cost of activity	-\$360,885	-\$169,843	\$191,042	-\$169,843	-\$334,832
<b>Holiday Park</b>					
Expenditure	\$1,832	\$1,840	\$8	\$1,840	\$1,649
Revenue	\$3,270	\$3,000	\$270	\$3,000	\$3,270
Net cost of activity	-\$1,438	-\$1,160	\$278	-\$1,160	-\$1,621
<b><u>Environmental Services</u></b>					
<b>Building Control</b>					
Expenditure	\$971,962	\$760,594	(\$211,368)	\$760,594	\$899,034
Revenue	\$487,995	\$279,700	\$208,295	\$279,700	\$361,344
Net cost of activity	\$483,967	\$480,894	(\$3,073)	\$480,894	\$537,690
<b>District Plan</b>					
Expenditure	\$150,427	\$187,366	\$36,939	\$187,366	\$143,112
Net cost of activity	\$150,427	\$187,366	\$36,939	\$187,366	\$143,112
<b>Resource Consents</b>					
Expenditure	\$225,472	\$201,564	(\$23,908)	\$201,564	\$224,777
Revenue	\$96,873	\$76,000	\$20,873	\$76,000	\$96,448
Net cost of activity	\$128,599	\$125,564	(\$3,035)	\$125,564	\$128,329
<b>Food and Health</b>					
Expenditure	\$156,849	\$165,699	\$8,850	\$165,699	\$161,826
Revenue	\$35,884	\$30,000	\$5,884	\$30,000	\$31,585
Net cost of activity	\$120,965	\$135,699	\$14,734	\$135,699	\$130,241
<b>Alcohol Licensing</b>					
Expenditure	\$104,348	\$109,287	\$4,939	\$109,287	\$108,952
Revenue	\$35,603	\$32,700	\$2,903	\$32,700	\$37,205
Net cost of activity	\$68,745	\$76,587	\$7,842	\$76,587	\$71,747
<b>Parking and Other Bylaws</b>					
Expenditure	\$138,715	\$128,111	(\$10,604)	\$128,111	\$136,434
Revenue	\$761	\$1,000	(\$239)	\$1,000	-\$448
Net cost of activity	\$137,954	\$127,111	(\$10,843)	\$127,111	\$136,882
<b>Animal Control</b>					
Expenditure	\$193,122	\$214,751	\$21,629	\$214,751	\$196,352
Revenue	\$146,032	\$141,500	\$4,532	\$141,500	\$141,027
Net cost of activity	\$47,090	\$73,251	\$26,161	\$73,251	\$55,325
<b>Civil Defence</b>					
Expenditure	\$351,817	\$332,741	(\$19,076)	\$332,741	\$254,211
Net cost of activity	\$351,817	\$332,741	(\$19,076)	\$332,741	\$254,211
<b><u>Assets</u></b>					
<b>Roading</b>					
Expenditure	\$4,020,466	\$3,904,319	(\$116,147)	\$3,904,319	\$3,918,076
Revenue	\$5,079,512	\$6,079,000	(\$999,488)	\$6,079,000	\$4,346,821

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\*Note: Expenditure excludes interest and depreciation allocated to each activity.

Revenue includes user charges, water revenue by meter, and sundry revenue as per Comprehensive report

	June '22 Actual YTD	June '22 Budget YTD	Variance YTD	Total Budget 2021/22	June 21 Actual YTD
Net cost of activity	-\$1,059,046	-\$2,174,681	(\$1,115,635)	-\$2,174,681	-\$428,745
<b>Stormwater</b>					
Expenditure	\$192,275	\$194,556	\$2,281	\$194,556	\$168,978
Revenue	\$0	\$0	\$0	\$0	\$0
Net cost of activity	\$192,275	\$194,556	\$2,281	\$194,556	\$168,978
<b>Wastewater (Sewerage)</b>					
Expenditure	\$552,065	\$705,535	\$153,470	\$705,535	\$603,622
Revenue	\$56,661	\$72,900	(\$16,239)	\$72,900	\$71,400
Net cost of activity	\$495,404	\$632,635	\$137,231	\$632,635	\$532,222
<b>Solid Waste</b>					
Expenditure	\$895,546	\$840,418	(\$55,128)	\$840,418	\$845,490
Revenue	\$152,999	\$107,500	\$45,499	\$107,500	\$126,563
Net cost of activity	\$742,547	\$732,918	(\$9,629)	\$732,918	\$718,927
<b>Water Supply</b>					
Expenditure	\$1,225,612	\$1,236,572	\$10,960	\$1,236,572	\$1,080,929
Revenue	\$420,478	\$376,000	\$44,478	\$376,000	\$452,569
Net cost of activity	\$805,134	\$860,572	\$55,438	\$860,572	\$628,360
<b>Total Activity Expenditure</b>	\$15,299,643	\$14,848,200	(\$451,443)	\$14,848,200	\$14,154,150
<b>Total Activity Revenue</b>	\$8,340,011	\$8,411,200	(\$71,189)	\$8,411,200	\$7,388,553
<b>Net Cost of Activities</b>	\$6,959,632	\$6,437,000	(\$522,632)	\$6,437,000	\$6,765,597

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**CAPITAL EXPENDITURE SUMMARY BY ACTIVITY AS AT 30 JUNE 2022**

Grant funded

Council Activity	Project Description	2021/22 Long Term Plan Budget (a)	Available from other sources (b)	Total Funds Available (a + b)	2021/22 Actual Expenditure YTD	Projected year end forecast	2021/22 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
<b>GROWTH - to meet additional demand</b>										
Economy	Proposed Council subdivision	1,200,000	0	1,200,000	6,025	6,025	1,193,975	0%	Proposed Carry-Forward	Staff are in active negotiations for one strategically important property that would meet the intent of this funding. It is unlikely that a sale will be completed within the current financial year even if agreement can be reached with the vendor.
<b>Total Growth Expenditure</b>		<b>1,200,000</b>	<b>0</b>	<b>1,200,000</b>	<b>6,025</b>	<b>6,025</b>	<b>1,193,975</b>			
<b>LEVEL OF SERVICE - to improve the level of service on an existing asset or provide an additional asset to increase a service level</b>										
Roading	Road to zero	0	905,000	905,000	475,238	475,238	429,762	52%	Proposed Carry-Forward	Remaining funds carried over to fund the High School safety project (the contract value is \$120,000 over allocation), and Opunake Road barrier installations.
Roading	Brecon Road Extension	0	0	0	4,200	4,200	0	0%	Proposed Carry-Forward	This project is to be funded from the Better Off Package
Roading	Walking and Cycling Strategy - footpath improvements	350,000	-213,500	136,500	0	0	136,500	0%	Proposed Carry-Forward	Funding request declined by Waka Kotahi (NZTA), so Council will spend it's share of the cost on the Fenton Street Shared Use Footpath / Cycleway. Unfortunately due the weather and workload, contractors are unable to start the project until September/ October 2022.
Solid Waste	Transfer Station - security camera system	0	0	0	6,842	6,842	(6,842)	100%	Completed	Security cameras required due to complaints regarding charging for wastes received, to enable verification of such complaints. The cameras will also address the lone worker security issues.
Stormwater	Reticulation Capacity Increase	135,000	0	135,000	64,328	64,328	70,672	50%	Proposed Carry-Forward	Achilles Street upgrade design is complete, easement to be obtained prior to works commencing, tender documentation yet to be drafted. Miranda Street upgrade design finalised, tender documentation yet to be drafted.
Stormwater	Safety improvements	117,370	0	117,370	0	0	117,370	0%	Proposed Carry-Forward	Work required for rock armouring of a storm water culvert off Pembroke Road, quotes being sought, resource consent requirements have increased the scope of works and therefore cost.
Wastewater	Camper van drainage facility	0	0	0	0	0	0	0%	By 30 June 2021	Planning and programming of works is on-going
Wastewater	Reticulation capacity increase	150,000	0	150,000	82,619	82,619	67,381	50%	Proposed Carry-Forward	The re-lining of Broadway is complete, and the balance of funds is currently being programmed for 2022/23
Wastewater	Inflow and infiltration programme	150,000	0	150,000	7,281	7,281	142,719	10%	Proposed Carry-Forward	The three year network investigation and pipelining contract is near completion and is to be tendered prior to end of June. Consultants were engaged to design a flow monitoring programme, but the proposed cost outweighed the benefit.
Wastewater	Treatment plant upgrade	500,000	0	500,000	105,021	105,021	394,979	75%	Proposed Carry-Forward	Sample programme has commenced. Diatomix seeding infrastructure has been procured from Australia, and installed, to ensure consent compliance.

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Council Activity	Project Description	2021/22 Long Term Plan Budget (a)	Available from other sources (b)	Total Funds Available (a + b)	2021/22 Actual Expenditure YTD	Projected year end forecast	2021/22 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Water Supply	Water meter upgrade - change existing to electronic meters	258,000	0	258,000	61,130	61,130	196,870	40%	Proposed Carry-Forward	200 meters have been procured this year and are to be installed to replace existing meters.
Water Supply	Electronic water reading software	91,500	0	91,500	34,249	34,249	57,251	100%	Completed	
Water Supply	Zoning	30,000	0	30,000	129,726	129,726	(99,726)	100%	Completed	
Water Supply	Second trunkmain	1,400,000	0	1,400,000	3,372,563	3,372,563	(1,972,563)	80%	By 30 September 2022	Stage 1 (construction of pipework from Brecon Road to Hunt Road Extension) is almost complete. Stages 2 and 3 have commenced and are making good progress. To meet central government timeframes, and in accordance with the Council resolution to suspend elements of the procurement policy to facilitate certain central government funded projects, the contractor selection for Stages 2 & 3 was done by direct appointment. Council, by resolution in March 2022, approved additional funding of \$640,000 for the completion of this project.
Parks and Reserves	Broadway Roundabout Gardens upgrade	60,000	0	60,000	0	0	60,000	0%	Proposed Carry-Forward	On hold as liaising with Community Services regarding the town centre plan.
Parks and Reserves	Adrian Street Fort demolition	2,000	0	2,000	0	0	2,000	0%	Not required	This has been done but as it was less than the capital expenditure minimum of \$2,000 it is being treated as operating expenditure.
Parks and Reserves	Park signage	0	0	0	5,347	5,347	(5,347)	100%	Completed	This was outstanding expenditure incurred in the previous financial year.
Parks and Reserves	Trees of Significance - Walkway	35,000	0	35,000	30,000	30,000	5,000	75%	Proposed Carry-Forward	Currently liaising with Iwi regarding information to go on the signs, and awaiting their decision.
Parks and Reserves - Cemetery	Public Toilets Water tank	0	0	0	6,734	6,734	(6,734)	100%	Completed	This 25,000 litre tank ensures there is sufficient water storage for the summer months.
Parks and Reserves	Victoria Park improvements (including bike park and half basketball court)	0	484,168	484,168	446,959	446,959	37,209	100%	Completed	Funding of \$1,870,000 from Provincial Growth Fund approved, of which \$484,168 is available for this year. The bike park and half basketball court, the pump track, and the public toilets are all complete. Total project expenditure is \$1,846,093, which includes \$13,302 of council funds spent prior to the approval of the PGF funding. This also includes the purchase of CCTV cameras for the park, to reduce the level of vandalism.
Parks and Reserves	Half basketball court - grant \$25k	0	0	0	0	0	0		By 30 June 2021	
Swimming Pool	Pool development	16,700,000	0	16,700,000	14,298,419	14,298,419	2,401,581	92%	By 30 September 2022	Funding of \$1.74m from Provincial Growth Fund received so far this year, along with \$1.88m from grants. A further \$1.4m is to be received from PGF on completion of the project, which will be in the 2022/23 year. Total project expenditure to date is \$19,146,289.
Aerodrome	Level operational area	0	0	0	0	0	0		By 30 June 2021	
Civic Amenities	Demolish ANZ building	0	0	0	0	0	0		By 30 June 2021	

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Council Activity	Project Description	2021/22 Long Term Plan Budget (a)	Available from other sources (b)	Total Funds Available (a + b)	2021/22 Actual Expenditure YTD	Projected year end forecast	2021/22 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Civic Amenities	Stratford 2035	482,500	0	482,500	34,758	34,758	447,742	5%	Proposed Carry-Forward	This budget consists of a number of projects, which are being planned and prioritised. The balance will be carried over to next year.
Civic Amenities	WMC - kitchen and cabinetry upgrade	20,000	0	20,000	7,519	7,519	12,481	50%	Proposed Carry-Forward	Contract has been awarded, and a deposit paid, however due to delays of materials, and labour shortages, the full project was completed by 30 June 2022.
Civic Amenities	LED Entrance way sign	0	0	0	0	0	0	0%	By 30 June 2021	
Farm	Emergency generator	0	0	0	0	0	0	0%	By 30 June 2021	
Civic Amenities	WMC - appliance upgrade	9,500	0	9,500	4,336	4,336	5,164	50%	Proposed Carry-Forward	Commercial dishwasher was not able to be delivered prior to 30 June 2022
Civic Amenities	TET Stadium improvements	50,000	0	50,000	49,430	49,430	570	100%	Completed	Heating has been upgraded, and the oven was installed in May 2022.
Farm	New storage facility	8,000	0	8,000	6,013	6,013	1,987	100%	Completed	
Farm	Install new freestanding fireplace	8,500	0	8,500	0	0	8,500	100%	Not required	This work was brought forward and completed in 2020/21.
Farm	New yard and entrance way	0	0	0	127,876	127,876	(127,876)	100%	Completed	This expenditure was approved by Council in the previous year but was completed in November 2021. This also provided for a roof on the area where the AI takes place, which has been completed.
Farm	Install in-shed feed system	53,000	0	53,000	54,192	54,192	(1,192)	100%	Completed	
Farm	Landscaping / riparian planting	3,500	0	3,500	3,486	3,486	14	100%	Completed	
Animal Control	New dog pound	0	0	0	0	0	0		By 30 June 2022	
Library	Information centre relocation	0	0	0	0	0	0		By 30 June 2022	
Pensioner Housing	Conservatories	0	0	0	0	0	0		By 30 June 2021	
<b>Total Level of Service Expenditure</b>		<b>20,613,870</b>	<b>1,175,668</b>	<b>21,789,538</b>	<b>19,418,266</b>	<b>19,418,266</b>	<b>2,375,472</b>			

**REPLACEMENTS - replaces an existing asset with the same level of service provided**

Roading - Financially assisted NZTA	Unsealed Road metalling (includes forestry roads)	840,000	0	840,000	534,671	534,671	305,329	100%	Completed	Reallocation of funds for Monmouth Road culvert replacement
Roading - Financially assisted NZTA	Sealed Road resurfacing	1,100,000	(206,966)	893,034	1,072,834	1,072,834	(179,800)	100%	Completed	Slight overspend to meet target length for reseals of 26km.
Roading - Financially assisted NZTA	Drainage Renewals	700,000	0	700,000	699,544	699,544	456	100%	Completed	Monmouth Road and Mangaotuku Road rehabilitation
Roading - Financially assisted NZTA	Pavement Rehabilitation	750,000	0	750,000	536,419	536,419	213,581	100%	Completed	
Roading - Financially assisted NZTA	Structure Components Replacement	835,000	0	835,000	1,078,369	1,078,369	(243,369)	100%	Completed	Re-prioritised programme to include Monmouth Road culvert replacement
Roading - Financially assisted NZTA	Traffic Services Renewals	113,000	(37,726)	75,274	35,402	35,402	39,872	100%	Completed	
Roading - Financially assisted NZTA	Footpath renewals	170,000	0	170,000	170,000	170,000	0	100%	Completed	Essex Street footpath replacement has been completed.

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Council Activity	Project Description	2021/22 Long Term Plan Budget (a)	Available from other sources (b)	Total Funds Available (a + b)	2021/22 Actual Expenditure YTD	Projected year end forecast	2021/22 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Roading - Financially assisted NZTA	Low cost low risk safety	830,000	(680,000)	150,000	78,889	78,889	71,111	50%	Proposed Carry-Forward	This will be utilised in 2022/23 for road safety projects.
Roading - Financially assisted NZTA	Sealed Road resurfacing-Special purpose	60,000	0	60,000	5,620	5,620	54,380	100%	Completed	Reseals deferred to 2022/23 year.
Roading - Financially assisted NZTA	Unsealed Road resurfacing-Special purpose	0	10,000	10,000	0	0	10,000	0%	Not required	Savings to offset overspend in traffic services and drainage renewals
Roading - Financially assisted NZTA	Traffic Services Renewals-Special purpose	0	5,000	5,000	15,996	15,996	(10,996)	100%	Completed	
Roading - Financially assisted NZTA	Drainage Renewals-Special purpose	0	10,000	10,000	12,330	12,330	(2,330)	100%	Completed	
Roading - Financially assisted NZTA	Low cost low risk safety - Special purpose roads	15,000	5,000	20,000	0	0	20,000	0%	Proposed Carry-Forward	To put towards a meaningful project in 2022/23
Roading non-subsidised	Underverandah lighting	0	0	0	0	0	0	0%	By 30 June 2022	
Roading	Traffic counters	0	0	0	0	0	0	0%	By 30 June 2022	
Solid Waste	Transfer Station - Building renewals	0	0	0	0	0	0	0%	By 30 June 2022	
Stormwater	Reticulation Renewals	53,000	0	53,000	6,017	6,017	46,983	50%	Proposed Carry-Forward	Achilles Street design completed, tender documentation yet to be drafted. Miranda Street upgrade design finalised, tender documentation yet to be drafted.
Wastewater	Step / aerate treatment renewals	30,000	0	30,000	12,929	12,929	17,071	100%	Completed	
Wastewater	Infiltration renewals	183,000	0	183,000	27,414	27,414	155,586	25%	Proposed Carry-Forward	The three year network investigation and pipelining contract is near completion and is to be tendered in 2022/23.
Wastewater	Bulk discharge	0	0	0	0	0	0	0%	By 30 June 2022	
Wastewater	Reticulation renewals	0	0	0	0	0	0	0%	By 30 June 2022	
Water Supply	Laterals	30,600	0	30,600	0	0	30,600	0%	Proposed Carry-Forward	Ongoing as required
Water Supply	Treatment renewals	0	0	0	0	0	0	0%	By 30 June 2022	
Water Supply	Stratford street work rider mains	255,000	0	255,000	146,414	146,414	108,586	55%	Proposed Carry-Forward	Expenditure to date is for Claudius Street works, and the balance is for Surrey Street and part of Broadway. The contract is due to commence in July 2022.
Water Supply	Toko street work rider mains	15,000	0	15,000	9,614	9,614	5,386	100%	Completed	
Water Supply	Infrastructural general - Stratford	25,000	0	25,000	39,464	39,464	(14,464)	100%	Completed	
Water Supply	Infrastructural general - Midhirst	3,000	0	3,000	0	0	3,000	0%	Proposed Carry-Forward	Ongoing, as required
Water Supply	Pipe bridge renewal	0	0	0	29,221	29,221	(29,221)	100%	Completed	This was for an unplanned failure of the pipe bridge suspension system on Brecon Road.

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Council Activity	Project Description	2021/22 Long Term Plan Budget (a)	Available from other sources (b)	Total Funds Available (a + b)	2021/22 Actual Expenditure YTD	Projected year end forecast	2021/22 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Water Supply	Patea delivery line	0	0	0	25,930	25,930	(25,930)	100%	Completed	This expenditure is for finalising the design of the raw water delivery line and the grit tank. The final design will then be independently reviewed before proceeding with procurement, which will commence once the second trunkmain is completed.
Water Supply	Infrastructural general - Toko	1,500	0	1,500	2,847	2,847	98	100%	Completed	
Water Supply	Stratford reservoir	30,000	0	30,000	14,464	14,464	15,536	80%	Proposed Carry-Forward	Reservoir roof seal was replaced and ladders installed; the cleaning requirement and methodology will be determined in 2022/23.
Water Supply	Midhirst reservoir	15,000	0	15,000	0	0	15,000	0%	Proposed Carry-Forward	The cleaning requirement and methodology will be determined in 2022/23.
Water Supply	Toko reservoir	5,000	0	5,000	5,301	5,301	(301)	100%	Completed	
Water Supply	Treatment plant replacements	0	0	0	0	0	0	0%	By 30 June 2021	
Water Supply	Membranes	150,000	0	150,000	129,890	129,890	20,110	100%	Completed	
Water Supply	Meter replacements	50,000	0	50,000	43,950	43,950	6,050	90%	Proposed Carry-Forward	Meters will be installed in 2022/23
Water Supply	Midhirst resource consent	100,000	0	100,000	6,460	6,460	93,540	6%	Proposed Carry-Forward	Iwi are reviewing the assessment reports to determine the need for a cultural impact assessment.
Water Supply	Hydrants	14,800	0	14,800	0	0	14,800	0%	Not required	No hydrants have needed replacing thus far this year.
Parks and Reserves	Replace septic tank - Whangamomona Camp Ground	47,000	0	47,000	1,301	1,301	45,699	0%	Proposed Carry-Forward	The concept design is completed, then the old tank will be removed and the new one installed. However, council is now looking at a new location for the dump station and effluent bed as having these on-site does not comply with new regulations.
Parks and Reserves	Eastern Loop staircase and Carrington walkway renewals	0	0	0	11,073	11,073	(11,073)	100%	Completed	Downer were to replace a few steps on the Eastern Loop walkway under their R&M contract. When the repairs were about to take place, it was decided that due to health and safety risks the whole staircase would need to be replaced immediately. If the stairs were not fully replaced, the walkway would have been closed until further notice. A section of retaining wall on the walkway also required urgent replacement.
Civic Amenities	WMC - replace furniture	3,100	0	3,100	5,293	5,293	(2,193)	100%	Completed	
Civic Amenities	CRR - various replacements	8,000	0	8,000	7,160	7,160	840	100%	Completed	
Pensioner Housing	Appliance replacements	0	0	0	0	0	0	0%	By 30 June 2022	
Library	Equipment	0	0	0	0	0	0	0%		
Civic Amenities	Storage shed	70,000	0	70,000	43,301	43,301	26,699	50%	Proposed Carry-Forward	The old shed has been demolished and work commenced on the new shed. However there have been delays in getting materials and then the weather.
Civic Amenities	Demolish Bell Tower	30,000	0	30,000	52,042	52,042	(22,042)	100%	Completed	It was necessary that the budget for the project increased to ensure the work is completed safely. Demolition of the tower took place in April, and the bells were removed, and will be stored in a secure facility until a decision is made on their permanent resting place.

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Council Activity	Project Description	2021/22 Long Term Plan Budget (a)	Available from other sources (b)	Total Funds Available (a + b)	2021/22 Actual Expenditure YTD	Projected year end forecast	2021/22 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Farm	Yard repairs	0	0	0	0	0	0	0%	By 30 June 2022	
Farm	Effluent pump replacement	0	0	0	0	0	0	0%	By 30 June 2022	
Farm	House - fireplace and floor coverings	0	0	0	0	0	0	0%	By 30 June 2022	
Miranda Street Office	Furniture Replacement	3,100	0	3,100	3,126	3,126	(26)	100%	Completed	
Miranda Street Office	Floor coverings	0	0	0	0	0	0	0%	By 30 June 2022	
Miranda Street Office	Office renovations	0	0	0	65,893	65,893	(65,893)	100%	Completed	This is for the safe conversion into office space.
Miranda Street Office	Dishwasher	0	0	0	0	0	0	0%	By 30 June 2022	
Communications	Website redevelopment	0	0	0	0	0	0	0%	By 30 June 2022	
Corporate	Computers/Peripherals/ Software	128,000	0	128,000	76,352	77,125	50,875	60%	Proposed Carry-Forward	The balance of funds are proposed to be carried over for the purchase of various projects that were held up this year due to Covid and contract negotiations.
Corporate	AssetFinda and GIS software replacement	0	0	0	0	0	0	0%	Completed	
Corporate	Civil defence equipment	0	0	0	0	0	0	0%	By 30 June 2021	
Corporate	Telephone System	0	0	0	0	0	0	0%	By 30 June 2022	
Corporate	Website redevelopment	0	0	0	0	0	0	0%	By 30 June 2022	
Corporate	Vehicle Replacement (after trade in)	38,000	0	38,000	47,605	47,605	(9,605)	100%	Completed	One vehicle arrived in December, and a second vehicle was purchased in April 2022, which replaced an existing vehicle, as per council's vehicle renewal programme. Due to covid, vehicles have been hard to secure, so council was reliant on supply, as they arrive in NZ.
Corporate	Miscellaneous	20,000	0	20,000	0	0	20,000	0%	Not required	
<b>Total Replacement Expenditure</b>		<b>6,721,100</b>	<b>-894,692</b>	<b>5,826,408</b>	<b>5,053,135</b>	<b>5,053,908</b>	<b>773,945</b>			
<b>TOTAL EXPENDITURE</b>		<b>\$28,534,970</b>	<b>\$280,976</b>	<b>\$28,815,946</b>	<b>\$24,477,426</b>	<b>\$24,478,199</b>	<b>\$4,343,392</b>			

## Statement of Comprehensive Revenue and Expense

For the Year to Date - July 2022

	July '22 Actual YTD	July '22 Budget YTD	Variance YTD	Total Budget 2022/23	July 21 Actual YTD
<b>Operating Revenue</b>					
Finance Revenue	\$26,745	\$19,333	\$7,412	\$232,000	\$11,582
Waka Kotahi NZTA Rooding Subsidy	\$651,947	\$422,583	\$229,364	\$5,071,000	\$0
Rates Revenue - excl water consumption rate	\$0	\$0	\$0	\$14,360,000	\$0
Water Supply - Consumption Charge	\$1,603	\$0	\$1,603	\$485,000	\$0
Sundry Revenue	\$462	\$1,917	(\$1,455)	\$53,000	\$697
Farm Milk Proceeds	\$23,146	\$39,083	(\$15,937)	\$469,000	\$26,618
User Charges for Services	\$707,008	\$686,292	\$20,716	\$2,332,000	\$667,538
<b>Total Operating Revenue</b>	<b>\$1,410,911</b>	<b>\$1,169,208</b>	<b>\$241,703</b>	<b>\$23,002,000</b>	<b>\$706,435</b>
<b>Extraordinary Revenue</b>					
Grant Funding	\$0	\$0	\$0	\$3,450,000	\$2,643,889
Financial Contributions	\$28,695	\$0	\$28,695	\$0	\$7,826
Other Revenue	\$4,318	\$0	\$4,318	\$0	\$0
Dividends	\$0	\$0	\$0	\$19,840	\$0
<b>Total Extraordinary Revenue</b>	<b>\$33,013</b>	<b>\$0</b>	<b>\$33,013</b>	<b>\$3,469,840</b>	<b>\$2,651,715</b>
<b>Total Revenue</b>	<b>\$1,443,924</b>	<b>\$1,169,208</b>	<b>\$274,716</b>	<b>\$26,471,840</b>	<b>\$3,358,150</b>
<b>Operating Expenditure</b>					
Personnel Costs	\$380,239	\$413,654	\$33,415	\$4,780,000	\$306,495
Other Direct Operating Costs	\$1,210,207	\$1,004,385	(\$205,822)	\$10,562,400	\$1,201,325
<b>Total Operating Expenditure</b>	<b>\$1,590,446</b>	<b>\$1,418,039</b>	<b>(\$172,407)</b>	<b>\$15,342,400</b>	<b>\$1,507,820</b>
<b>Other Operating Expenditure</b>					
Loss (gain) on disposal of assets	\$0	\$0	\$0	\$0	\$0
Depreciation	\$446,250	\$446,250	\$0	\$5,355,000	\$388,333
Finance Costs	\$68,548	\$61,250	(\$7,298)	\$735,000	\$39,775
Sundry Expenditure	\$0	\$0	\$0	\$0	\$0
<b>Total Other Expenditure</b>	<b>\$514,798</b>	<b>\$507,500</b>	<b>(\$7,298)</b>	<b>\$6,090,000</b>	<b>\$428,108</b>
<b>Total Expenditure</b>	<b>\$2,105,244</b>	<b>\$1,925,539</b>	<b>(\$179,705)</b>	<b>\$21,432,400</b>	<b>\$1,935,928</b>
<b>Net Surplus (Deficit)</b>	<b>(\$661,320)</b>	<b>(\$756,331)</b>	<b>\$95,011</b>	<b>\$5,039,440</b>	<b>\$1,422,222</b>
<b>Other Comprehensive Revenue and Expense</b>					
Gain/(Loss) on Infrastructure Revaluation	\$0	\$0	\$0	\$1,341,000	\$0
<b>Total Other Comprehensive Revenue and Expense</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,341,000</b>	<b>\$0</b>
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE FOR THE YEAR</b>	<b>(\$661,320)</b>	<b>(\$756,331)</b>	<b>\$95,011</b>	<b>\$6,380,440</b>	<b>\$1,422,222</b>
<i>Capital Revenue/Expenditure is made up of:</i>					
NZTA Funding for Rooding capital projects	\$269,025	\$269,890			
Provincial Growth Funding	\$0	\$0			
Community Grants and Donations	\$0	\$0			
	<u>\$269,025</u>	<u>\$269,890</u>			
<b>Adjusted Net Surplus/(Deficit)*</b>	<b>(\$930,345)</b>	<b>(\$1,026,221)</b>	<b>\$95,876</b>		

\*The budgeted YTD net deficit includes un-funded depreciation - mainly rooding as 61% of capital projects are subsidised, and some Council buildings.

## Expenditure and Revenue by Activity

For the Year to Date - July 2022

*\*Note: Expenditure excludes interest and depreciation allocated to each activity.*

*Revenue includes user charges, water revenue by meter, and sundry revenue as per Comprehensive report*

	July '22 Actual YTD	July '22 Budget YTD	Variance YTD	Total Budget 2022/23	July 21 Actual YTD
<b><u>Recreation and Facilities</u></b>					
<b>Aerodrome</b>					
Expenditure	\$10,569	\$9,254	(\$1,315)	\$96,000	\$9,123
Revenue	\$4,280	\$2,250	\$2,030	\$27,000	\$6,239
Net cost of activity	\$6,289	\$7,004	\$715	\$69,000	\$2,884
<b>Civic Amenities</b>					
Expenditure	\$76,475	\$86,028	\$9,553	\$518,000	\$132,226
Revenue	\$8,054	\$4,333	\$3,721	\$52,000	\$4,260
Net cost of activity	\$68,421	\$81,695	\$13,274	\$466,000	\$127,966
<b>Pensioner Housing</b>					
Expenditure	\$13,338	\$18,514	\$5,176	\$110,000	\$11,967
Revenue	\$6,195	\$6,583	(\$388)	\$79,000	\$5,698
Net cost of activity	\$7,143	\$11,931	\$4,788	\$31,000	\$6,269
<b>Library</b>					
Expenditure	\$65,680	\$55,590	(\$10,090)	\$589,000	\$58,461
Revenue	\$14,671	\$1,167	\$13,504	\$14,000	\$8,598
Net cost of activity	\$51,009	\$54,423	\$3,414	\$575,000	\$49,863
<b>Parks and Reserves</b>					
Expenditure	\$70,369	\$67,026	(\$3,343)	\$655,000	\$66,863
Revenue	\$1,971	\$750	\$1,221	\$9,000	\$2,214
Net cost of activity	\$68,398	\$66,276	(\$2,122)	\$646,000	\$64,649
<b>Cemeteries</b>					
Expenditure	\$18,242	\$15,576	(\$2,666)	\$180,000	\$15,882
Revenue	\$10,478	\$8,667	\$1,811	\$104,000	\$4,087
Net cost of activity	\$7,764	\$6,909	(\$855)	\$76,000	\$11,795
<b>TSB Pool Complex</b>					
Expenditure	\$102,402	\$107,154	\$4,752	\$989,000	\$83,032
Revenue	\$18,654	\$20,083	(\$1,429)	\$241,000	\$17,931
Net cost of activity	\$83,748	\$87,071	\$3,323	\$748,000	\$65,101
<b><u>Democracy and Corporate Support</u></b>					
Expenditure	\$113,135	\$108,712	(\$4,423)	\$1,243,000	\$107,885
Revenue	\$27,169	\$13,583	\$13,586	\$138,000	\$17,899
Net cost of activity	\$85,966	\$95,129	\$9,163	\$1,105,000	\$89,986
<b><u>Community Development</u></b>					
<b>Community Services</b>					
Expenditure	\$33,763	\$30,417	(\$3,346)	\$437,000	\$31,528
Revenue	\$12,436	\$2,833	\$9,603	\$34,000	\$22,259
Net cost of activity	\$21,327	\$27,583	\$6,256	\$403,000	\$9,269
<b>Economic Development</b>					
Expenditure	\$30,560	\$51,482	\$20,922	\$598,000	\$28,387
Revenue	\$0	\$0	\$0	\$0	\$0
Net cost of activity	\$30,560	\$51,482	\$20,922	\$598,000	\$28,387
<b>Information Centre</b>					
Expenditure	\$24,520	\$25,782	\$1,262	\$283,000	\$25,681
Revenue	\$3,930	\$3,250	\$680	\$39,000	\$3,897

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\*Note: Expenditure excludes interest and depreciation allocated to each activity.

Revenue includes user charges, water revenue by meter, and sundry revenue as per Comprehensive report

	July '22 Actual YTD	July '22 Budget YTD	Variance YTD	Total Budget 2022/23	July 21 Actual YTD
Net cost of activity	\$20,590	\$22,532	\$1,942	\$244,000	\$21,784
<b>Rental Properties</b>					
Expenditure	\$6,112	\$9,035	\$2,923	\$52,000	\$6,204
Revenue	\$2,934	\$3,000	(\$66)	\$36,000	\$2,924
Net cost of activity	\$3,178	\$6,035	\$2,857	\$16,000	\$3,280
<b>Farm</b>					
Expenditure	\$17,807	\$33,501	\$15,694	\$295,000	\$15,684
Revenue	\$23,146	\$39,083	(\$15,937)	\$469,000	\$26,618
Net cost of activity	-\$5,339	-\$5,583	(\$244)	-\$174,000	-\$10,934
<b>Holiday Park</b>					
Expenditure	\$190	\$167	(\$23)	\$2,000	\$97
Revenue	\$0	\$0	\$0	\$3,000	\$0
Net cost of activity	\$190	\$167	(\$23)	-\$1,000	\$97
<b>Environmental Services</b>					
<b>Building Control</b>					
Expenditure	\$84,138	\$86,212	\$2,074	\$994,000	\$78,075
Revenue	\$49,722	\$36,083	\$13,639	\$433,000	\$30,033
Net cost of activity	\$34,416	\$50,129	\$15,713	\$561,000	\$48,042
<b>District Plan</b>					
Expenditure	\$17,386	\$17,333	(\$53)	\$208,000	\$11,703
Net cost of activity	\$17,386	\$17,333	(\$53)	\$208,000	\$11,703
<b>Resource Consents</b>					
Expenditure	\$22,533	\$21,099	(\$1,434)	\$240,000	\$14,597
Revenue	\$9,953	\$10,083	(\$130)	\$121,000	\$6,139
Net cost of activity	\$12,580	\$11,016	(\$1,564)	\$119,000	\$8,458
<b>Food and Health</b>					
Expenditure	\$17,460	\$14,383	(\$3,077)	\$166,000	\$15,542
Revenue	\$9,146	\$15,500	(\$6,354)	\$31,000	\$7,221
Net cost of activity	\$8,314	-\$1,117	(\$9,431)	\$135,000	\$8,321
<b>Alcohol Licensing</b>					
Expenditure	\$11,159	\$9,633	(\$1,526)	\$109,000	\$10,062
Revenue	\$1,735	\$2,833	(\$1,098)	\$34,000	\$4,469
Net cost of activity	\$9,424	\$6,800	(\$2,624)	\$75,000	\$5,593
<b>Parking and Other Bylaws</b>					
Expenditure	\$9,900	\$11,833	\$1,933	\$142,000	\$10,062
Revenue	-\$11	\$83	(\$94)	\$1,000	-\$97
Net cost of activity	\$9,911	\$11,750	\$1,839	\$141,000	\$10,159
<b>Animal Control</b>					
Expenditure	\$20,201	\$17,083	(\$3,118)	\$205,000	\$18,547
Revenue	\$91,103	\$120,125	(\$29,022)	\$145,000	\$94,528
Net cost of activity	-\$70,902	-\$103,042	(\$32,140)	\$60,000	-\$75,981
<b>Civil Defence</b>					
Expenditure	\$44,612	\$48,500	\$3,888	\$342,000	\$97,409
Net cost of activity	\$44,612	\$48,500	\$3,888	\$342,000	\$97,409
<b>Assets</b>					
<b>Roading</b>					
Expenditure	\$511,998	\$318,667	(\$193,331)	\$3,824,000	\$482,869
Revenue	\$1,055,877	\$843,500	\$212,377	\$5,722,000	\$403,248

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\*Note: Expenditure excludes interest and depreciation allocated to each activity.

Revenue includes user charges, water revenue by meter, and sundry revenue as per Comprehensive report

	July '22 Actual YTD	July '22 Budget YTD	Variance YTD	Total Budget 2022/23	July 21 Actual YTD
Net cost of activity	-\$543,879	-\$524,833	\$19,046	-\$1,898,000	\$79,621
<b>Stormwater</b>					
Expenditure	\$18,777	\$15,167	(\$3,610)	\$182,000	\$13,459
Revenue	\$0	\$0	\$0	\$0	\$0
Net cost of activity	\$18,777	\$15,167	(\$3,610)	\$182,000	\$13,459
<b>Wastewater (Sewerage)</b>					
Expenditure	\$45,715	\$55,000	\$9,285	\$660,000	\$49,788
Revenue	\$5,697	\$6,250	(\$553)	\$75,000	\$9,389
Net cost of activity	\$40,018	\$48,750	\$8,732	\$585,000	\$40,399
<b>Solid Waste</b>					
Expenditure	\$67,941	\$82,891	\$14,950	\$1,000,000	\$71,501
Revenue	\$25,423	\$9,833	\$15,590	\$118,000	\$16,602
Net cost of activity	\$42,518	\$73,058	\$30,540	\$882,000	\$54,899
<b>Water Supply</b>					
Expenditure	\$135,464	\$102,000	(\$33,464)	\$1,224,000	\$98,040
Revenue	\$1,603	\$0	\$1,603	\$485,000	\$0
Net cost of activity	\$133,861	\$102,000	(\$31,861)	\$739,000	\$98,040
<b>Total Activity Expenditure</b>	\$1,590,446	\$1,418,039	(\$172,407)	\$15,343,000	\$1,564,674
<b>Total Activity Revenue</b>	\$1,384,166	\$1,149,875	\$234,291	\$8,410,000	\$694,156
<b>Net Cost of Activities</b>	\$206,280	\$268,164	\$61,884	\$6,933,000	\$870,518

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**CAPITAL EXPENDITURE SUMMARY BY ACTIVITY AS AT 31 JULY 2022**

Grant funded

Council Activity	Project Description	2022/23 Annual Plan Budget (a)	Carry-forwards and adjustments	Total Funds Available (a + b)	2022/23 Actual Expenditure YTD	Projected year end forecast	2022/23 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
<b>GROWTH - to meet additional demand</b>										
Economy	Proposed Council subdivision	1,025,000	1,193,975	2,218,975	0	2,218,975	0	1%	By 30 June 2023	Staff are in active negotiations for one strategically important property. Overall a total of \$6,025 has been spent on an external market valuation. The budget b/f relates to the land purchase, with the remaining budget for the associated development works.
<b>Total Growth Expenditure</b>		<b>1,025,000</b>	<b>1,193,975</b>	<b>2,218,975</b>	<b>0</b>	<b>2,218,975</b>	<b>0</b>			
<b>LEVEL OF SERVICE - to improve the level of service on an existing asset or provide an additional asset to increase a service level</b>										
Roading	Brecon Road Extension	257,700	0	257,700	0	257,700	0	0%	By 30 June 2023	Ongoing
Roading	Road to Zero	0	917,381	917,381	113,790	917,381	0	12%	By 30 June 2023	Some projects have rolled over into this financial year - including Opunake Road / Palmer Road intersection upgrade, Stratford High School safety project.
Roading	Walking and Cycling Strategy - footpath improvements	140,400	136,500	276,900	0	276,900	0	0%	By 30 June 2023	This is for the upgrade to the southern footpath on Fenton Street between Swansea Road and Cordelia Street. The old cycleway is being removed as part of the High School project.
Stormwater	Reticulation Capacity Increase	139,700	70,672	210,372	0	210,372	0	50%	By 30 June 2023	Achilles and Miranda Street design complete, Achilles Street easement to be obtained, both contracts to be written prior to tender process commencing.
Stormwater	Modelling	31,000	0	31,000	0	31,000	0	10%	By 30 June 2023	Request for Proposal was posted to GETS on 5 August 2022, closing 26 August 2022. Due to the specialisation of the works, the request is by invitation only.
Stormwater	Safety improvements	121,400	117,370	238,770	903	238,770	0	10%	By 30 June 2023	Work required for rock armouring of a storm water culvert off Pembroke Road, quotes being sought, resource consent requirements have increased the scope of works and therefore cost. Assessments of access to storm water infrastructure to occur.
Wastewater	Reticulation capacity increase	155,200	67,381	222,581	0	222,581	0	0%	By 30 June 2023	
Wastewater	Modelling	51,700	0	51,700	0	51,700	0	10%	By 30 June 2023	Request for Proposal was posted to GETS on 5 August 2022, closing 26 August 2022. Due to the specialisation of the works, the request is by invitation only.
Wastewater	Inflow and infiltration programme	155,200	142,719	297,919	0	297,919	0	10%	By 30 June 2023	The three year network investigation and pipelining contract is near completion and is to be tendered prior to end of September.
Wastewater	Treatment plant upgrade	0	394,979	394,979	2,167	394,979	0	20%	By 30 June 2023	Diatomix dosing has commenced and agal sampling is ongoing.
Water Supply	Water meter upgrade - change existing to electronic meters	361,400	196,870	558,270	0	558,270	0	40%	By 30 June 2023	Procured water meters to be installed in Toko prior to 1 January 2023, remaining meters will be installed in Midhirst and more have been ordered.
Water Supply	Electronic water reading software	0	51,500	51,500	0	51,500	0	40%	By 30 June 2023	Software has been procured and is to be trailed during the next meter reading round in September.
Water Supply	Raw water delivery line	2,000,000	0	2,000,000	0	2,000,000	0	10%	By 30 June 2023	Final design has been given to an independent consultant for review prior to contract writing and initiating the tender process.
Water Supply	Raw water analyser	95,000	0	95,000	0	95,000	0	10%	By 30 June 2023	Procurement of the associated equipment is progressing.

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Council Activity	Project Description	2022/23 Annual Plan Budget (a)	Carry-forwards and adjustments	Total Funds Available (a + b)	2022/23 Actual Expenditure YTD	Projected year end forecast	2022/23 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Water Supply	Generator for treatment plant	105,000	0	105,000	0	105,000	0	10%	By 30 June 2023	Generator requirements and associated infrastructure for Stratford WTP are being investigated prior to procurement.
Water Supply	Street work rider mains	301,700	0	301,700	0	301,700	0	50%	By 28 February 2023	Surrey Street renewal has been completed. Broadway renewal programmed for January.
Water Supply	Second trunkmain (Council funded)	486,450	0	486,450	0	486,450	0	0%	By 30 November 2022	Council funds will be utilised once grant funding is spent.
Water Supply	Second trunkmain	1,024,650	0	1,024,650	21,178	1,024,650	0	75%	By 30 November 2022	Stage 1 is 99% complete; Stage 2 (bridget replacement) is 25% complete, and Stage 3 is 80% complete. Total project expenditure to date is \$3.7m
Parks and Reserves	Broadway Roundabout Gardens upgrade	0	60,000	60,000	0	60,000	0	0%	By 30 June 2023	Awaiting preparation of Broadway Town Centre Plans.
Parks and Reserves	Walkway development	10,000	0	10,000	0	10,000	0	0%	By 30 June 2023	Awaiting quotes for path upgrade.
Parks and Reserves	Victoria Park drainage	60,000	0	60,000	0	60,000	0	0%	By 30 June 2023	Currently writing the tender document
Parks and Reserves	Park development	6,400	0	6,400	0	6,400	0	0%	By 30 June 2023	It has not been determined yet as to which areas of the park the money will be spent
Parks and Reserves	Trees of Significance - Walkway	0	5,000	5,000	0	5,000	0	0%	By 30 June 2023	Waiting for iwi confirmation on signage.
Parks and Reserves - Cemetery	Koputama cemetery entrance upgrade	76,800	0	76,800	0	76,800	0	0%	By 30 June 2023	About to begin working on design concept.
Swimming Pool	Pool development	3,410,000	0	3,410,000	688,883	3,410,000	0	95%	By 30 September 2022	Funding of \$1.4m from Provincial Growth Fund, the balance is council funded. Total project expenditure to date is \$20,486,607.
Civic Amenities	Stratford 2035	520,000	459,056	979,056	0	979,056	0	0%	By 30 June 2023	This budget consists of a number of projects, which are being planned and prioritised. Total project costs to date is \$34,758.
Civic Amenities	WMC - kitchen and cabinetry upgrade	0	12,481	12,481	2,849	12,481	0	80%	By 31 August 2022	Vinyl has been purchased for the kitchen, yet to be installed. Total project cost to date is \$10,368.
Civic Amenities	WMC - appliance upgrade	0	4,164	4,164	3,816	4,164	0	80%	By 31 August 2022	Dishwasher to be delivered in August 2022. Total project cost to date is \$8,152.
Civic Amenities	TET Stadium improvements	51,300	0	51,300	0	51,300	0	0%	By 30 June 2023	The Request for tender to replace the fire exit doors is currently in the planning stage
Farm	Water lines and trough upgrade	12,300	0	12,300	0	12,300	0	25%	By 31 August 2022	Troughs have been purchased, once water lines have been purchased, it will all be installed.
Farm	Landscaping / riparian planting	3,500	0	3,500	0	3,500	0	0%	By 30 June 2023	Work will be undertaken in May / June 2023
<b>Total Level of Service Expenditure</b>		<b>9,576,800</b>	<b>2,636,073</b>	<b>12,212,873</b>	<b>833,586</b>	<b>12,212,873</b>	<b>0</b>			

**REPLACEMENTS - replaces an existing asset with the same level of service provided**

Roading - Financially assisted NZTA	Unsealed Road metalling (includes forestry roads)	780,000	60,000	840,000	99,096	840,000	0	10%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Sealed Road resurfacing	890,000	3,034	893,034	56,000	893,034	0	5%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Drainage Renewals	700,000	0	700,000	96,715	700,000	0	10%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Pavement Rehabilitation	750,000	0	750,000	173,002	750,000	0	20%	By 30 June 2023	Approved allocation from Waka Kotahi

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Council Activity	Project Description	2022/23 Annual Plan Budget (a)	Carry-forwards and adjustments	Total Funds Available (a + b)	2022/23 Actual Expenditure YTD	Projected year end forecast	2022/23 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Roading - Financially assisted NZTA	Structure Components Replacement	941,500	(294,500)	647,000	41,140	647,000	0	5%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Traffic Servcies Renewals	75,275	37,725	113,000	4,000	113,000	0	5%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Footpath renewals	170,000	0	170,000	0	170,000	0	0%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Low cost low risk safety	855,000	(333,858)	521,142	44,000	521,142	0	0%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Sealed Road resurfacing-Special purpose	60,000	54,000	114,000	0	114,000	0	0%	By 30 June 2023	Pembroke Road reseals programmed for early 2023.
Roading - Financially assisted NZTA	Unsealed Road resurfacing-Special purpose	0	10,000	10,000	0	10,000	0	0%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Drainage renewals-Special purpose	0	10,000	10,000	0	10,000	0	0%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Traffic services renewals-Special purpose	0	5,000	5,000	0	5,000	0	0%	By 30 June 2023	Approved allocation from Waka Kotahi
Roading - Financially assisted NZTA	Low cost low risk safety - Special purpose roads	20,000	19,695	39,695	0	39,695	0	0%	By 30 June 2023	Approved allocation from Waka Kotahi
Solid Waste	Transfer Station - Building renewals	10,300	0	10,300	0	10,300	0	10%	By 30 June 2023	Quotes being sought for remedial works for the laydown area outside of the main building.
Stormwater	Reticulation Renewals	55,000	46,983	101,983	0	101,983	0	0%	By 30 June 2023	Achilles and Miranda Street design complete, Achilles Street easement to be obtained, both contracts to be written prior to tender process commencing. This is an ongoing programme of works.
Wastewater	Step / aerate treatment renewals	31,000	19,800	50,800	0	50,800	0	25%	By 30 June 2023	One aerator has been removed during July and is being serviced. This is an ongoing programme of works.
Wastewater	Bulk discharge	31,000	0	31,000	0	31,000	0	0%	By 30 June 2023	No works required at present.
Wastewater	Infiltration renewals	189,400	155,586	344,986	0	344,986	0	10%	By 30 June 2023	The three year network investigation and pipelining contract is near completion and is to be tendered prior to end of September. Total project cost to date is \$27,414.
Water Supply	Laterals	31,600	30,600	62,200	0	62,200	0	0%	By 30 June 2023	Ongoing programme of works
Water Supply	Stratford street work rider mains	263,900	105,000	368,900	269,417	368,900	0	50%	By 28 February 2023	Surrey Street renewal has been completed. Broadway renewal programmed for January. This is an ongoing programme of works.
Water Supply	Infrastructural general - Stratford	25,800	0	25,800	0	25,800	0	0%	By 30 June 2023	Waterline under a stream at Biron Place to be replaced, quotes being sought.
Water Supply	Infrastructural general - Midhirst	3,100	3,000	6,100	0	3,000	0	0%	By 30 June 2023	Ongoing as required.
Water Supply	Toko bore	134,500	0	134,500	0	134,500	0	0%	By 30 June 2023	Ongoing as required.
Water Supply	Reservoir overflow to pond	77,600	0	77,600	0	77,600	0	5%	By 30 June 2023	Initial consultant engagement has occurred for the design.
Water Supply	Pipe bridges	103,500	0	103,500	0	103,500	0	75%	By 30 June 2023	Patea River pipe bridge is being replaced, the Hunt Road pipe bridge has been upgraded.
Water Supply	Infrastructural general - Toko	1,600	0	1,600	0	1,600	0	0%	By 30 June 2023	Ongoing as required

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Council Activity	Project Description	2022/23 Annual Plan Budget (a)	Carry-forwards and adjustments	Total Funds Available (a + b)	2022/23 Actual Expenditure YTD	Projected year end forecast	2022/23 Projected under/(over) spend	Project Completion %	Expected Project Completion Date	Status of each Project
Water Supply	Stratford reservoir	30,000	15,536	45,536	0	45,536	0	0%	By 30 June 2023	Cleaning requirement to be assessed at the completion of the second trunkmain project. Total project cost to date is \$14,464.
Water Supply	Midhirst reservoir	15,000	15,000	30,000	0	30,000	0	0%	By 30 June 2023	Cleaning requirement to be assessed. Total project cost to date is NIL
Water Supply	Toko reservoir	5,000	1,500	6,500	0	6,500	0	0%	By 30 June 2023	Cleaning requirement to be assessed. Total project cost to date is NIL
Water Supply	Membranes	150,000	0	150,000	0	150,000	0	0%	By 30 June 2023	Membranes to be procured throughout this financial year.
Water Supply	Meter replacements	51,700	6,050	57,750	0	57,750	0	10%	By 30 June 2023	Procured water meters to be installed in Toko prior to 1 January 2023, remaining meters will be installed in Midhirst and more have been ordered. This is an ongoing programme of works.
Water Supply	Midhirst resource consent	103,500	93,540	197,040	0	197,040	0	6%	By 30 June 2023	Iwi are providing assessment reports to determine the need for a cultural impact assessment.
Water Supply	Hydrants	15,300	14,800	30,100	0	30,100	0	0%	By 30 June 2023	Ongoing as required.
Parks and Reserves	Replace septic tank - Whangamomona Camp Ground	0	45,699	45,699	0	45,699	0	10%	By 30 June 2023	The concept design is completed, then the old tank will be removed and the new one installed. However, council is now looking at a new location for the dump station and effluent bed as having these on-site does not comply with new regulations. Total project cost to date is \$1,301.
Civic Amenities	WMC - replace furniture	3,200	0	3,200	0	3,200	0	0%	By 30 June 2023	Ongoing
Civic Amenities	Storage shed	0	26,699	26,699	11,090	26,699	0	90%	By 30 June 2023	The shed is fully constructed, however due to the weather, the concrete pad is unable to be poured. Total project cost to date is \$54,391.
Miranda Street Office	Furniture Replacement	3,200	0	3,200	0	3,200	0	0%	By 30 June 2023	Ongoing
Corporate	Computers/Peripherals/ Software	162,000	50,875	212,875	24,035	212,875	0	0%	By 30 June 2023	Ongoing
Corporate	Vehicle Replacement (after trade in)	39,500	0	39,500	0	39,500	0	0%	By 30 June 2023	Replacement programme currently being reviewed
Corporate	Miscellaneous	20,000	0	20,000	0	20,000	0	0%	By 30 June 2023	As required
<b>Total Replacement Expenditure</b>		<b>6,798,475</b>	<b>201,764</b>	<b>7,000,239</b>	<b>818,495</b>	<b>6,997,139</b>	<b>0</b>			
<b>TOTAL EXPENDITURE</b>		<b>\$17,400,275</b>	<b>\$4,031,812</b>	<b>\$21,432,087</b>	<b>\$1,652,081</b>	<b>\$21,428,987</b>	<b>\$0</b>			

LIABILITIES AND INVESTMENTS STATEMENT AS AT 31 JULY 2022					
<b>Public Debt Statement</b>					
Lender	Amount	Interest Rate	Term (Years)	Date Drawn	Maturity Date
LGFA	\$ 6,000,000	2.08%	< 1	April 2022	August 2022
LGFA	\$ 1,000,000	1.55%	3	April 2020	April 2023
LGFA	\$ 1,500,000	3.47%	5	May 2018	May 2023
LGFA	\$ 1,000,000	1.14%	3	April 2021	April 2024
LGFA	\$ 2,000,000	2.53%	5	May 2019	May 2024
LGFA	\$ 2,000,000	3.38%	7	August 2018	April 2025
LGFA - A&P	\$ 3,700,000	1.04%	5	December 2020	December 2025
LGFA	\$ 1,000,000	1.67%	5	April 2021	April 2026
LGFA	\$ 1,000,000	2.02%	6	April 2020	April 2026
LGFA	\$ 1,000,000	1.38%	7	May 2020	April 2027
LGFA	\$ 2,000,000	4.17%	5	April 2022	April 2027
LGFA	\$ 1,500,000	3.65%	9	August 2018	April 2027
LGFA	\$ 1,000,000	2.12%	7	April 2021	May 2028
LGFA	\$ 2,000,000	4.26%	6	April 2022	May 2028
LGFA	\$ 2,000,000	4.30%	9	April 2022	May 2031
LGFA - A&P	\$ 3,500,000	1.87%	12	December 2020	December 2032
	<b>\$ 32,200,000</b>	<b>2.51%</b>			
<b>Internal Debt Register</b>					
Activity	Amount	Start Date	Term	Interest Rate	Details
Water Supply	\$ 1,350,795	2013	N/a	2.51%	Water treatment plant
Farm	\$ 1,968,533	2016	N/a	2.51%	As at 1 July 2021
<b>Committed Cash Facilities</b>					
Lender	Facility Value	Outstanding	Rate		
TSB Bank	\$ 1,000,000	\$ -	BKBM* + 3%		
	<b>\$ 1,000,000</b>				
<b>Investment Statement</b>					
Investee	Amount	Interest Rate	Term (Days)	Start	End
Westpac	\$ 1,000,000	2.25%	120	14/04/2022	12/08/2022
Westpac	\$ 2,000,000	2.25%	120	14/04/2022	12/08/2022
Westpac	\$ 2,000,000	2.45%	148	14/04/2022	9/09/2022
Westpac	\$ 1,000,000	2.65%	120	19/05/2022	16/09/2022
Westpac	\$ 1,000,000	2.99%	120	9/06/2022	7/10/2022
A&P Association	\$ 3,680,000	1.29%	1826	22/12/2020	22/12/2025
A&P Association	\$ 3,500,000	2.12%	4383	22/12/2020	22/12/2032
	<b>\$ 14,180,000</b>	<b>2.08%</b>			
LGFA	\$ 32,000	2.13%	1827	10/05/2019	10/05/2024
LGFA	\$ 16,000	1.15%	1103	7/04/2020	15/04/2023
LGFA	\$ 24,000	3.06%	1826	24/05/2018	24/05/2023
LGFA	\$ 25,000	0.74%	1092	19/04/2021	15/04/2024
LGFA	\$ 32,000	2.98%	2423	27/08/2018	15/04/2025
LGFA	\$ 92,500	0.64%	1826	21/12/2020	21/12/2025
LGFA	\$ 25,000	1.27%	1822	19/04/2021	15/04/2026
LGFA	\$ 16,000	1.62%	2199	7/04/2020	15/04/2026
LGFA	\$ 16,000	0.98%	2530	11/05/2020	15/04/2027
LGFA	\$ 24,000	3.25%	3153	27/08/2018	15/04/2027
LGFA	\$ 50,000	3.82%	1827	14/04/2022	15/04/2027
LGFA	\$ 50,000	3.91%	2193	14/04/2022	15/04/2028
LGFA	\$ 25,000	1.72%	2583	19/04/2021	15/05/2028
LGFA	\$ 50,000	3.95%	3318	14/04/2022	15/05/2031
LGFA	\$ 87,500	1.47%	4383	21/12/2020	21/12/2032
	<b>\$ 565,000</b>	<b>2.19%</b>			
<b>Shareholdings Statement</b>					
	No. of Shares	Share Price	Value of Shares		
Fonterra	158,716	\$ 2.73	\$ 433,295		
Ravensdown	21,820	\$ 1.00	\$ 21,820		
Civic Financial Services Ltd	65,608	\$ 0.96	\$ 62,984		
			<b>\$ 518,098</b>		
<b>Other Investments</b>					
	Date Drawn	Amount	Interest Rate	Details	
Vendor loan to EBS Trust	2020	\$ 190,000	Nil	Repayable on maturity July 2023	

\*BKBM - The Bank Bill Market Rate is a short term interest rate used widely in NZ as a benchmark for pricing debt.

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**CASHFLOW FORECAST FOR THE YEAR ENDED JULY 2023**

	Jul-22	Actuals Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	12 Month
<b>OPENING BALANCE</b>	<b>2,399,084</b>	<b>2,399,084</b>	<b>616,681</b>	<b>596,822</b>	<b>76,822</b>	<b>149,158</b>	<b>1,885,833</b>	<b>1,688,868</b>	<b>775,648</b>	<b>2,889,848</b>	<b>2,054,848</b>	<b>1,532,412</b>	<b>2,436,612</b>	<b>891,612</b>	<b>15,595,161</b>
Rates	450,000	445,932	3,500,000	640,000	450,000	3,500,000	540,000	380,000	3,150,000	500,000	500,000	3,000,000	500,000	450,000	17,110,000
NZTA Refunds	71,551	71,550	749,741	500,000	600,000	380,000	600,000	215,000	490,000	840,000	800,000	350,000	270,000	72,000	5,866,741
Fees and Charges	400,000	312,254	300,000	400,000	350,000	320,000	400,000	300,000	350,000	415,000	250,000	350,000	400,000	315,000	4,150,000
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Revenue	1 4,200	4,685	2,000	35,000	4,200	4,200	35,000	4,200	4,200	35,000	4,200	4,200	35,000	4,700	171,900
PGF Funding - pool and bike park	2 -	-	-	-	-	1,610,000	0	0	0	0	0	0	0	0	1,610,000
<b>Total Cash In</b>	<b>925,751</b>	<b>834,421</b>	<b>4,551,741</b>	<b>1,575,000</b>	<b>1,404,200</b>	<b>5,814,200</b>	<b>1,575,000</b>	<b>899,200</b>	<b>3,994,200</b>	<b>1,790,000</b>	<b>1,554,200</b>	<b>3,704,200</b>	<b>1,205,000</b>	<b>841,700</b>	<b>28,908,641</b>
Salaries and Wages / Elected Members	420,000	397,773	480,000	420,000	420,000	480,000	420,000	430,000	480,000	550,000	550,000	550,000	550,000	550,000	5,880,000
Payments to Suppliers - Operating	570,000	445,669	550,000	550,000	670,000	600,000	500,000	500,000	600,000	700,000	700,000	700,000	700,000	700,000	7,470,000
Major contract payments	3,100,000	3,116,287	3,500,000	2,000,000	1,100,000	1,200,000	800,000	1,000,000	800,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	17,900,000
Interest Expense	-	-	41,600	-	141,864	147,525	51,965	-	-	-	-	50,000	-	0	432,954
GST Paid	- 342,904	342,904	-	125,000	-	(350,000)	-	(117,580)	-	(125,000)	(673,364)	-	-	(340,000)	1,480,944
<b>Total Cash Out</b>	<b>3,747,096</b>	<b>3,616,825</b>	<b>4,571,600</b>	<b>3,095,000</b>	<b>2,331,864</b>	<b>2,077,525</b>	<b>1,771,965</b>	<b>1,812,420</b>	<b>1,880,000</b>	<b>2,625,000</b>	<b>2,076,636</b>	<b>2,800,000</b>	<b>2,750,000</b>	<b>2,410,000</b>	<b>30,202,010</b>
(Increase)/Reduce Financial Investments	3 1,000,000	1,000,000	-	1,000,000	1,000,000	2,000,000	-	-	-	-	-	-	-	1,000,000	1,000,000
Borrowing /(Repaying) Loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>CLOSING BALANCE</b>	<b>577,739</b>	<b>616,681</b>	<b>596,822</b>	<b>76,822</b>	<b>149,158</b>	<b>1,885,833</b>	<b>1,688,868</b>	<b>775,648</b>	<b>2,889,848</b>	<b>2,054,848</b>	<b>1,532,412</b>	<b>2,436,612</b>	<b>891,612</b>	<b>323,312</b>	<b>15,301,792</b>
<b>Net Debt</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>19,020,000</b>	<b>20,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>18,020,000</b>	<b>19,020,000</b>	
<b>Gross Debt</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	<b>32,200,000</b>	
<b>Investments - Term Deposits</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>6,000,000</b>	<b>5,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>6,000,000</b>	
<b>Investments - A &amp; P Loan</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	<b>7,180,000</b>	

**Notes re Cashflow Forecast:**

1. A&P Interest on Loan due every quarter
2. MBIE funding for the pool due in November 2022.
3. Reduce term deposit by \$1m in July to help with cash flow until the next rates instalment in August. Refinancing \$6m loan in August, net affect is nil.

**Outstanding Debtors as at 31 July 2022**

Category	Total Outstanding	Overdue > 3 months	Notes relating to outstanding balances
Rates	\$240,104	\$240,104	Of the amount overdue, \$213,645 is from the 2021/22 rating year, the remaining amount is from previous years, largely one ratepayer who is with the courts to recovery by way of a property rating sale. The overdue amount relates to 260 separate rates accounts, and many immaterial amounts.
Transfer Station	\$390	\$20	
Cemeteries	\$32,750	\$21,140	Overdues relate to 15 debtors, of which all have payment arrangements with council and are compliant.
Rental Properties	\$15,001	\$604	One debtor on a monthly payment arrangement
Pensioner Housing	\$1,125		
Planning and Regulatory	\$10,679	\$7,646	This relates to 8 debtors, that are all actively being pursued by debt collectors.
Facility Hire	\$6,838	\$0	
Sundry Debtors	\$97,808	\$7,616	Overdue debtors are actively being pursued by debt collectors. One account is in a payment arrangement.
Legal Fees	\$6,220	\$6,220	Charged for services in connection with outstanding rates. These fees are expected to be recovered via legal proceedings eg. Rating sale. The fees date back to November 2019.
Targeted Rates after Strike	\$732	\$732	Services added after 1 July 2021 via debtor invoice. Due 30 June 2022. Ratepayers sent final notice.
Debtors Accruals	\$187,763	\$0	
NZTA	\$749,741	\$0	
Swimming Pool	\$483		
Resource Consents	\$68,925	\$900	1 debor being pursued.
Building Consent Applications	\$38,583	\$645	Regulatory team investigating two debtors
Building Control - Other	\$2,285	\$0	
Aerodrome	\$765	\$0	
Infringements	\$52,416	\$52,416	All debtors are overdue and with the Ministry of Justice for collection.
Wastewater Discharge	\$10,438	\$0	
Water Billing	\$84,056	\$20,584	A number of properties are being investigated for leaks. One property has been sent to first mortgagee as per the Rating Act.
<b>TOTAL</b>	<b>\$1,607,102</b>	<b>\$358,627</b>	



**Our reference**  
F19/13/03-D21/40748

### **Karakia**

Kia uruuru mai  
Ā hauora  
Ā haukaha  
Ā haumāia  
Ki runga, Ki raro  
Ki roto, Ki waho  
Rire rire hau Paimārire

I draw in (to my being)  
The reviving essence  
The strengthening essence  
The essence of courage  
Above, Below  
Within, Around  
Let there be peace.