



3 February 2021

ORDINARY MEETING OF COUNCIL

Notice is hereby given that the **Ordinary Meeting of Council** will be held in the **Council Chambers, Stratford District Council, Miranda Street, Stratford** on **Tuesday 9 February 2021** at **3.30pm** .

Note the change of time for 2021 Ordinary meetings.

Timetable for 9 February 2021 as follows:

1.30pm	Workshop for Councillors <ul style="list-style-type: none">- Taranaki Regional Council – Long Term Plan presentation- LTP Consultation Document- Fees and Charges – Aerodrome & Pensioner Housing
3.15pm	Afternoon tea for Councillors
3.30pm	Ordinary Meeting

Yours faithfully

Sven Hanne
CHIEF EXECUTIVE

2021 - Ordinary - February (09/02/2021)

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ORDINARY MEETING OF COUNCIL
TUESDAY 9 FEBRUARY 2021 AT 3.30 PM

A G E N D A

1. **WELCOME**

- [Health and Safety Message](#)

2. **APOLOGIES**

3. **ANNOUNCEMENTS**

4. **DECLARATIONS OF MEMBERS INTEREST**

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. **ATTENDANCE SCHEDULE**

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting of Council – 8 December 2020**

D20/36235

(Pages 7-18)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 8 December 2020 be confirmed as a true and accurate record.

Moved/Seconded

6.2 **Farm and Aerodrome Committee – 15 December 2020**

D20/37137

(Pages 19-26)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Farm and Aerodrome Committee meeting held on Tuesday 15 December 2020 be received.

2. THAT the recommendations in the minutes of the Farm and Aerodrome Committee meeting held on Tuesday 15 December 2020 be adopted.

Moved/Seconded

6.3 **Policy and Services Committee Meeting– 26 January 2021**
D21/3410 (Pages 27-35)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 26 January 2021 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 26 January 2021 be adopted.

_____/_____
Moved/Seconded

6.4 **Taranaki Solid Waste Joint Committee – 19 November 2020**
(Pages 36-38)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Solid Waste Joint Committee held on Thursday 19 November 2020 be received.

_____/_____
Moved/Seconded

6.5 **Taranaki Regional Transport Committee – 2 December 2020**
(Pages 39-45)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Regional Transport Committee held on Wednesday 2 December 2020 be received.

_____/_____
Moved/Seconded

6.6 **Taranaki Civil Defence Group Joint Committee – 3 December 2020**
(Pages 46-52)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Civil Defence Joint Committee held on Thursday 3 December 2020 be received.

_____/_____
Moved/Seconded



Health and Safety Message

In the event of an emergency, please follow the instructions of Council Staff.

Please exit through main entrance.

Once you reach the footpath outside please turn left and walk towards the Bell tower congregating on lawn outside the Council Building.

Staff will guide you to an alternative route if necessary.

If there is an earthquake – drop, cover and hold where possible. Stay indoors till the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2021 Ordinary and Extraordinary Council meetings.

Date	<u>09/02/21</u>	<u>09/03/21</u>	<u>13/04/21</u>	<u>11/05/21</u>	<u>08/06/21</u>	<u>13/07/21</u>	<u>10/08/21</u>	<u>14/09/21</u>	<u>12/10/21</u>	<u>09/11/21</u>	<u>14/12/21</u>
Meeting	O	O	O	O	O	O	O	O	O	O	O
Neil Volzke											
Grant Boyde											
Rick Coplestone											
Peter Dalziel											
Jono Erwood											
Amanda Harris											
Alan Jamieson											
Vaughan Jones											
Min McKay											
John Sandford											
Gloria Webby											

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES OF THE ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 8 DECEMBER 2020 AT 4.07PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, P S Dalziel, J M S Erwood, A K Harris, V Jones, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Director Corporate Services – Mrs T Radich, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Roading Asset Manager – Mr S Bowden, the Special Projects Manager – Mr N Cooper (*part meeting*), the Customer & Leisure Services Manager – Mrs A Mathews (*part meeting*), the Aquatic Services Team Leader – Mrs H Baker (*part meeting*), Mr S Hastie (Apollo, via audio visual link *part meeting*), one member of the public and one member of the media (Stratford Press).

1. **WELCOME**

The District Mayor welcomed the Chief Executive, Councillors, staff, members of the public, and the media.

The District Mayor reiterated the health and safety message and emergency procedures.

2. **APOLOGIES**

A leave of absence had been approved for Councillor R W Coplestone.

RECOMMENDATION

THAT the apology be received.

WEBBY/BOYDE
Carried
CL/20/147

3. **ANNOUNCEMENTS**

The District Mayor requested that standing orders be suspended during item 8 – Preliminary Design Approval for New Aquatic Centre, this was in order to allow free discussion to occur given the tight timeframe for the design decision to be made. This was supported by Council.

The District Mayor requested approval for the Decision Report – Whangamomona Republic Day to be tabled as item 10 due to this being the last Council meeting prior to the event on 23 January 2020.

RECOMMENDATION

THAT the Decision Report – Whangamomona Republic Day be tabled as item 10.

VOLZKE/ERWOOD
Carried
CL/20/148

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

The declaration of member's interest was circulated for updating.

Councillor Harris declared her interest in item 10 – Whangamomona Republic Day.

Councillor McKay declared her interest in item 9 – Americarna 2021 – proposed road closure.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached. The District Mayor noted the excellent attendance by Councillors for the past 12 months.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting of Council – 10 November 2020**
D20/32152 (Pages 8-14)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 10 November 2020 be confirmed as a true and accurate record.

BOYDE/HARRIS
Carried
CL/20/149

6.2 **Extraordinary Meeting – 24 November 2020**
D20/22815 (OPEN) D20/33682 (PE) (Pages 15-25)

RECOMMENDATION

THAT the minutes of the Extraordinary Meeting of Council held on Tuesday 24 November 2020, including the public excluded section, be confirmed as a true and accurate record.

WEBBY/JAMIESON
Carried
CL/20/150

6.1

6.3 **Policy and Services Committee Meeting (Hearing) – 24 November 2020**
D20/33504 (Pages 26-30)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting, to hear and consider submissions to the draft Keeping of Animals, Poultry and Bees Bylaw, held on Tuesday 24 November 2020 be received.

JONES/SANDFORD
Carried
CL/20/151

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting, to hear and consider submissions to the draft Keeping of Animals, Poultry and Bees Bylaw, held on Tuesday 24 November 2020 be adopted.

HARRIS/BOYDE
Carried
CL/20/152

6.4 **Policy and Services Committee Meeting – 24 November 2020**
D20/33578 (Pages 31-39)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 24 November 2020 be received.

JAMIESON/JONES
Carried
CL/20/153

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 24 November 2020 be adopted.

JAMIESON/VOLZKE
Carried
CL/20/154

6.5 **Audit and Risk Committee Meeting – 1 December 2020**
D20/35439 (Pages 40-46)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 1 December 2020 be received.

VOLZKE/ERWOOD
Carried
CL/20/155

2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 1 December 2020 be adopted.

McKAY/VOLZKE
Carried
CL/20/156

6.6 **Sport NZ Rural Travel Fund Committee Meeting – 1 December 2020**
D20/34889 (Pages 47-49)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Sport New Zealand Rural Travel Fund Committee meeting held on Tuesday 1 December 2020 be received.

2. THAT the recommendations in the minutes of the Sport New Zealand Rural Travel Fund Committee meeting held on Tuesday 1 December 2020 be adopted.

SANDFORD/JONES
Carried
CL/20/157

Councillor Sandford, as Chair of the Sport NZ Rural Travel Fund Committee, noted the following points:

- Round 1 had occurred later in the year due to COVID-19. He noted this was generally the smaller round for funding requests with summer sports.
- He noted that improvements with the whole process had been made and that the accountability forms were much more precise now and have turned into a wonderful tool.
- There were two applicants who were unable to use their previous grant and had returned the funds which were now able to reallocated.
- He thanked the Communications & Administration Support Officer, Ms R Vanstone, for the wonderful work she does with administering this fund.
- It was clarified that the total of \$10,569 covered both funding rounds.

7. **DISTRICT MAYOR'S REPORT**

D20/35300 (Pages 50-55)

RECOMMENDATIONS:

1. THAT the District Mayor's report be received.

VOLZKE/DALZIEL
Carried
CL/20/158

2. THAT Council supports the Governments stated intention to remove the provision for public poll in regard of the establishment of Māori Wards aligning with Local Government New Zealand's position.

VOLZKE/McKAY
Carried
CL/20/159

6.1

The District Mayor noted the following points:

- He noted the success so far with the Mayors Taskforce for Jobs programme which had only been going a couple of months and was already very successful. He had initially thought 50 people into jobs was ambitious but now feels this is certainly achievable by June 2021.
- He noted that LGNZ had taken a policy position as an organisation to support the proposal to abolish the poll option when establishing a Māori ward. At present if Council chose to establish a Māori ward then 5% of the electors could ask for a poll which could effectively overturn the decision made by Council. This is not the case for establishing any other ward. New Plymouth District Council, South Taranaki District Council and the Taranaki Regional Council have pledged their support towards this and will present a letter to the Minister. If Stratford supports this stance then this letter will collectively be sent from the Taranaki Mayoral Forum.

Questions/Points of Clarification:

- It was clarified that 5% of the electors could trigger a poll but that the poll outcome would be determined by the majority.
- Councillor McKay noted her support of this motion as it is inconsistent with all other wards. She noted it was strange that a community could call for a referendum on a Māori ward establishment but not for a rural ward as an example.

Points noted in discussion:

- Councillor Boyde noted the Children's bike part was progressing well.

8. **DECISION REPORT – PRELIMINARY DESIGN APPROVAL FOR
NEW AQUATIC CENTRE**

D20/34151

(Pages 56-62)

RECOMMENDATIONS

1. THAT the report be received.

BOYDE/HARRIS
Carried
CL/20/160

2. ~~THAT the preliminary design for the new aquatic centre as outlined on Apollo Projects plan A1.05 P0 (Appendix 1) attached to this report be approved and officers authorised to proceed with detail design.~~

Recommended Reason

This design and build project is moving at pace due to funding conditions and a final decision in this matter is required as a matter of urgency to enable this project to move to the next stage.

6.1

The Chief Executive noted the following points:

- Due to the time frame that came with the Central Government Funding a decision is required this week to ensure the physical work can commence in February 2021.
- This is one of the biggest financial decisions this Council has ever made so there was a requirement to ensure this was right. Therefore a new set of options were circulated to Council with the feedback having been incorporated into the new drawings.

The Special Projects Manager noted the following points:

- These drawings are a result of some disquiet between elected members and other stakeholders.
- These were largely around the depth of the main pool being 1.8m throughout. There was now feeling that it should be a variable depth from 1.4m to 1.8m with the shallow end adjacent to the programmes pool.
- Council will need to determine the ratio of depth and transition zone.

The Customer & Leisure Services Manager noted the following points:

- She noted she supported having a fixed depth of 1.8m for the whole pool but understood the hesitations.
- She noted a variable depth could still achieve some of the aspirations if the ration was one third (1.4m) to two thirds (1.8m) but a 50/50 split would rule out a number of accessories.
- She felt all the concerns noted with the fixed depth would be addressed by the programmes pool which would also have a higher temperature. The main pool will be 27 degrees which will work well for competitive swimmers who currently sweat in the current temperatures and cause chemical imbalances. The programmes pool will be 32 degrees which will be more appropriate for water walkers, senior aqua aerobics and learn to swim. Even 1.5 degrees change in temperature can make a huge difference to seniors and children.
- From a teaching element children would not go in the main pool unless they were able to swim and handle the depth of 1.8m.
- The biggest part of the main pool depth would be the range of inflatables able to be run in the pool. Videos and images were shown to Council of the various ranges available for different depths including configurations of these accessories. These require space around them as well as appropriate depth. There are only two options for shallow pools which are currently owned by the facility. Being able to purchase new designs, and ones that have multiple configurations, keep the facility interesting and attract users back. The multiple set up options

would not be utilised in a variable depth. She felt with a variable depth it was restricting what the facility could do holiday to holiday or year to year.

- By having a bigger and better set up of inflatables it would attract a different market, for example young teenagers, who want excitement such as a hydroslide or this kind of activity.

Points noted in discussion:

- Councillor Erwood noted his support for a variable depth which would create more options for the community while supporting and encompassing competitive swimmers.
- It was clarified that most of the inflatable options would not be available if the split was one third, two thirds. The shallow end would be used as the beginning stage. If the split was half then none of the options would be available due to the length and the depth requirements along the full set up.
- The Deputy Mayor noted his support for a set depth of 1.8m. He noted the programme pool would provide for learn to swim and hydrotherapy. He asked if there was a cost difference to have the centre pool split in two and it was clarified this would then require more piping, filters and treatment care and would be in the vicinity of \$300,000 to \$400,000 additional cost.
- Mr Hastie clarified that it could have two separate grates to allow one to flow to another but that the main cost is incurred when it is split into two different bodies of water, if it can be kept as one but with a split then it will reduce the cost.
- It was noted a one quarter (1.4m), three quarter (1.8m) split was achievable. This would reduce the amount of functionality that could be lost.
- Councillor Sandford noted his support for a variable depth with a split of one third, two thirds. He did not support the starting blocks being between the two pools. He noted he wanted the facility to be used as much as it can and felt the fixed depth of 1.8m would restrict a lot of people from using it.
- Councillor Dalziel noted he supported a fixed depth of 1.8m to enable the fun as well as competitive swimming. The variation of inflatable toys will make the facility hum and attract the older kids who can swim. The programme pool will service those who are not as confident. He supported option 1 and a fixed depth.
- Councillor Boyde also supported a fixed depth of 1.8m and felt the size of the new pools would cater for all needs. Mr Hastie noted pool builds throughout the country were a mixture of fixed and variable depths. He noted depth made a difference to times for competitive swimmers.
- It was noted the minimum depth for competitive swimming was 1.35m which has changed over time due to safety concerns. The diving blocks at the 1.8m of a variable depth pool would be the recommendation to reduce safety concerns.
- Councillor Jones supported Option 2 with a fixed depth of 1.8m. He noted that this complex was double the size of what is currently there with the programmes pool being the same size as the current main pool. He did note his concern for school swimming sports and their ability to swim the full length of the increased main pool. Mrs Mathews noted that the programme pool could be utilised for school swimming meaning two levels of racing could be undertaken at the same time. The programme pool would be 0.8m to 1.4min depth.
- It was noted it is anticipated that the hydrotherapy pool will also be a space for learn to swim. The hydrotherapy pool will require a ramp or a hoist.
- It was noted that there would be some substantial savings operating out of a modern facility. Staff costs could be reduced due to the ability to lifeguard the pools more efficiently but will potentially be offset by higher usage and the ratio for swimmer to lifeguard increasing.
- Councillor Harris noted her support for a fixed depth of 1.8m throughout the pool as the programme pool had the 1.4m depth available. She noted she preferred option 2.
- It was clarified that it was difficult to lifeguard the current facility due to the smaller pool being above ground.
- Councillor Sandford felt the fixed depth created an elitist pool and not for use by the full community.

- The Director – Community Services noted feedback from staff had resulted in the top priorities being a variable depth with it being 1.4m depth at one end and no compromise on the hydrotherapy pool which would create a unique point of difference.
- It was clarified that there would be a foot hold along the edge of the pool at 1.2m deep.
- The District Mayor noted his support for Option 2, a variable depth, the hydrotherapy/learn to swim set up and felt a split of one third, two third for depth would allow big inflatables to be used.

6.1

RECOMMENDATION

THAT Council approves the design layout as presented in Option 2.

JAMIESON/BOYDE
Carried
CL/20/161

RECOMMENDATION

THAT the depth of the main pool be three quarters 1.8m and the remainder quarter 1.4m with the transition occurring in the larger section.

ERWOOD/SANDFORD
Division
For 5
Against 5
Casting Vote Against
Lost
CL/20/162
REVOKED

A division was called:

Those voting for the motion were Councillors: *Dalziel, Erwood, McKay, Sandford and Webby.*

Those voting against the motion were: *Councillors: Boyde, Harris, Jones, the Deputy Mayor and the District Mayor. The District Mayor used his casting vote to vote against the motion.*

RECOMMENDATION

THAT the depth of the main pool be two thirds at 1.8m and the remainder third being 1.4m with the transition occurring in the larger section.

VOLZKE/SANDFORD
Lost
CL/20/163

RECOMMENDATION

THAT in accordance with standing order 24.5 the resolution CL20/162 be revoked.

VOLZKE/WEBBY
Carried
CL/20/164

6.1

RECOMMENDATION

THAT the depth of the main pool be three quarters 1.8m and the remainder quarter 1.4m with the transition occurring in the larger section.

DALZIEL/ERWOOD
For 6
Against 4
Carried
CL/20/165

It was clarified that the transition would be approximately 1.4meters for 5meters, 3 meters of transition and then 17 meters at 1.8m deep.

The Special Projects Manager, the Customer & Leisure Service Manager and the Aquatic Services Team Leader left the meeting at 5.33pm.

Councillor McKay left the table at 5.33pm.

9. **DECISION REPORT – AMERICARNA 2021 – PROPOSED ROAD CLOSURES**

D20/34101 (Pages 63-78)

RECOMMENDATIONS

1. THAT the report be received.

BOYDE/VOLZKE
Carried
1 abstained
CL/20/166

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads on Friday 26 February 2021, between the hours of 7.00am and 1.30pm for the purpose of the 2021 Americarna event.

- SH3 Broadway between Seyton Street and Fenton Street;
- Miranda Street between the Seyton Street and Fenton Street;
- Fenton Street between Juliet Street and SH3 Broadway and
- Regan Street between Miranda Street and Juliet Street which will be closed between the hours of 9am to 1:30pm.

3. THAT the Council approves the alternative routes detailed below:

- Southbound traffic – Left into Seyton Street, right into Juliet St, left onto Celia Street and right onto Orlando St to return to SH3 via Hills Road to the south of Stratford.
- Northbound traffic - Left onto Fenton Street, right onto Portia St, right onto Seyton Street and left to re-join SH3 at Seyton St/SH3 intersection.

BOYDE/HARRIS
Carried
1 abstained
CL/20/167

Recommended Reason

In order for the Stratford Business Association to host Americarna, it is necessary to close the roads listed above for safety reasons and for the participants to exhibit their vehicles via a static display. The proposed road closures require formal endorsement by a Council resolution.

The Roading Asset Manager noted the following points:

- This is an annual event every year and nothing has changed from this years closure.
- It is proposed that Broadway is closed from Seyton to Fenton Street and Miranda Street from Seyton to Fenton to allow for overflow parking.
- Access to the Z Service Station will be permitted along Regan Street.
- Regan Street will close from 9.30am – 1.30pm to allow for school traffic.
- Toko Lions marshalled the event this year and did really well with parking.

Councillor McKay joined the table at 5.36pm and Councillor Harris departed the meeting at 5.36pm.

10. **TABLED ITEM - DECISION REPORT – WHANGAMOMONA
REPUBLIC DAY**

D20/33066

6.1

RECOMMENDATIONS

1. THAT the report be received.

VOLZKE/ERWOOD
Carried
1 abstained
CL/20/167

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to implement a temporary partial road closure for of the roads listed below on Saturday 23 January 2020 between the hours of 7:00am to 5:00pm for the purposes of the Whangamomna Republic Day:

- Ohura Road (State Highway 43) – From the Whangamomona Hall to the Bridge to Anywhere (Whangamomona River);
- Whangamomona Road – From Ohura Rd (SH43) south for a distance of 100m

WEBBY/McKAY
Carried
1 abstained
CL/20/168

Recommended Reason

In order for the Republic of Whangamomona Committee to hold its bi-annual Whangamomona Republic Day, it is necessary to implement a partial road closure as indicated above. Following early discussions with Waka Kotahi New Zealand Transport Agency, they have requested that traffic is escorted through the road closure. In order to comply with this condition from Waka Kotahi, the proposal is to operate the partial road closure using stop/go traffic control. The proposed closure requires formal endorsement by a Council resolution.

The Roding Asset Manager noted the following points:

- This report is due to Waka Kotahi (NZTA) trying to reduce the delay that the travelling public has on a state highway.
- Council Officers have been involved in helping the Whangamomona Republic Day committee with their planning as well as helping with the traffic management plan.
- This is not a full road closure but will allow vehicles to pass through the event which will be escorted through the township at walking pace.

Questions/Points of Clarification:

- Councillor McKay noted it was a fair compromise to not completely closing the road. There is the real potential for out of town visitors due to the restrictions on overseas travel so being able to control this better will be an improvement.

Councillor Harris joined the table at 5.41pm.

11. **PUBLIC FORUM RESPONSE**

Name: Chris French & Rebecca Somerfield

Subject: Experience Pūrangi

Response: Acknowledge their presentation and congratulate the trust on the work that is being done.

6.1

12. **QUESTIONS**

- The Chief Executive noted that Council had just received notification from Waka Kotahi NZ Transport Agency that the Funding Assistance Rate (FAR) had been recalculated. This has resulted in an increase to this for 2018/19, 2019/20 and 2020/21 to 58%. A corrective payment will be made to Council.

The meeting closed at 5.43pm

N C Volzke
CHAIRMAN

Confirmed this 9th day of February 2021.

N C Volzke
DISTRICT MAYOR

**MINUTES OF THE FARM & AERODROME COMMITTEE MEETING
OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL
CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 15
DECEMBER 2020 AT 11:00AM**

6.2

PRESENT

Councillors G W Boyde (the Chairman), P S Dalziel (via audio visual link), V Jones and Committee Members the Director Corporate Services – Mrs T Radich and the Property Officer – Mrs T Hinton.

IN ATTENDANCE

The District Mayor, N C Volzke, the Deputy Mayor A L Jamieson, Councillor W J Sandford, the Chief Executive – S Hanne (*part meeting*), the Director Assets – Mrs V Araba (*acting Chief Executive for part meeting*), the Director Environmental Services – Mr B Sutherland and the Executive Administration Officer – Mrs E Bishop.

1. WELCOME

The Chairman welcomed the Acting Chief Executive, the District Mayor, Councillors, staff to the meeting of the Farm and Aerodrome Committee.

He reminded those present to ensure they were familiar with the health and safety notice at the start of the agenda.

2. APOLOGIES

Apologies from the farms sharemilker Mr A Riddick and for lateness from the Chief Executive – Mr S Hanne were noted.

3. ANNOUNCEMENTS

There were no announcements.

4. DECLARATION OF MEMBERS INTEREST

There were no declarations of interest relating to the agenda items.

5. ATTENDANCE SCHEDULE

The attendance schedule for Farm & Aerodrome Committee meetings was attached.

6. CONFIRMATION OF MINUTES

- 6.1 Farm and Aerodrome Committee Meeting – 15 September 2020
D20/25069 (Pages 7-13)

RECOMMENDATION

THAT the minutes of the Farm and Aerodrome Committee Meeting, held on Tuesday 15 September 2020, be confirmed as a true and accurate record.

BOYDE/JONES
Carried
F&A/20/19

7. MATTERS OUTSTANDING

- D20/11504 (Page 14)

RECOMMENDATION

THAT the matters outstanding be received.

JONES/BOYDE
Carried
F&A/20/20

The property officer noted that she was aware the aerodrag representative was on a steering committee for the A&P Stratford Park Project. However further clarification of their plans had not been provided. It was requested that the Director – Assets contact the representative via email to highlight the information required by Council including a clear intent for the project moving forward.

8. PROGRAMME OF WORKS

- D20/28552 (Page 15)

RECOMMENDATION

THAT the programme of works be received.

BOYDE/JONES
Carried
F&A/20/21

9. **DECISION REPORT – CONCRETE PAD INSTALLATION**

D20/35464 (Pages 16-21)

6.2

RECOMMENDATIONS

1. THAT the report be received.

DALZIEL/BOYDE
Carried
F&A/20/22

2. THAT Council agrees to: *Option 3 of this report.*

DALZIE/JONES
Carried
F&A/20/23

Recommended Reason

A Council decision is required to address the silage issues on the farm.

The Property Officer noted the following points:

- The current concrete pad has been decommissioned due to a large crack allowing seepage that could contaminate the silage and if used would then contaminate the milk.
- It is envisioned that a large concrete pad be installed with metal around the edge to enable to store and access silage and maize. Lime chip may be added to the metal to help seal the access.
- This is a required project but when will need to be determined by the committee.

Questions/Points of clarification:

- It was clarified the feed would be loose within the pit to be fed out with a wagon.
- Councillor Boyde noted his support for the pit to reduce wastage through ground contamination and due to the environmental impact as a result of wrapping the bales in plastic.
- Councillor Jones noted he was in favour of improving infrastructure and the co-efficiencies around silage but wanted clarification in regards to putting the budget in the Long Term Plan or on the loan. Councillor Boyde noted that if this was put into the Long Term Plan it would be July before work could commence. By approving the budget to go onto the loan today it would allow the work to be undertaken before the end of the financial year. He noted the work needed to be done to allow for the maize to be harvested and stored in March.
- The District Mayor questioned if the budget for the yard upgrade which would be undertaken in May/June could be used to fund this project with the remaining costs of the yard upgrade being put into year 1 of the Long Term Plan. It was noted that the yard upgrade would be undertaken as soon as the cows had been dried off for calving. This would be done at the end of May/beginning of June and therefore would still be in this financial year with any invoices needing to be related back to the financial year the work was undertaken. Quotes have been obtained for the yard upgrade.
- As an asset this would be loan funded and would only affect the budgeted loan balance at the end of the financial year and impact slightly on the budgeted interest.

- The Property Officer noted her concern in the availability of contractors to undertake the work required for the concrete pad and noted there may be delays in the project being completed.
- Councillor Dalziel noted his support for Option 3. It is not a large amount for the work to be done and as it is capital it would not impact the cashflow for the remainder of the year.

10. **DECISION REPORT – COUNCIL FARM – COST-BENEFIT ANALYSIS OF IN-SHED FEEDING SYSTEM**

D20/35849 (Pages 22-31)

RECOMMENDATIONS

1. THAT the report be received.

BOYDE/VOLZKE

Carried
F&A/20/24

2. THAT the Council approves that the estimated cost of \$53,000 for an in-shed feeding system to be added to Year 1 of the Long Term Plan 2021-31 budget.

DALZIEL/BOYDE

Carried
F&A/20/25

Recommended Reason

The proposed feeding system will provide many benefits, financial and non-financial, to be detailed within this report.

The Director – Corporate Services noted the following points:

- As a result from a workshop this report has been brought to the committee to seek its endorsement that an in-shed feeding system be included in the Long Term Plan budget.
- This is an item that a lot of farms are moving towards, especially those who feed out in high proportion or buy in feed.
- It will generally help increase milk production and lowers feed wastage as well as other benefits that were noted in the report.
- The sharemilkers are keen to have this asset installed.
- The cost benefit analysis is based on an estimated cost of \$53,000. This would increase with a larger silo but be offset by a reduction in the amount of deliveries required.
- If the committee is supportive then this item will be added to the Long Term Plan discussion. It could be moved from Year 1 during these discussions at a later stage of the process.

Questions/Points of clarification:

- The Deputy Mayor questioned the reduction in cropping and the removal of the Stanley Road block for maize given the concrete block had been approved for storage of maize and silage. Councillor Boyde noted this would then be used for 500m³ of silage only. The in-shed feeding system would give the opportunity to reduce cropping feeds. Currently the feed utilisation is 75% but with the in-shed system it would increase to 90-95%.
- It was clarified that palm kernel is a by product of palm kernel oil and it is a common misconception that this feed is responsible for the rain forest destruction. Palm Kernels should only be used as a top up or to encourage the heifers into the shed by adding molasses to it. Minerals are much better for the in-shed feeding system and the total footprint for the farm is less and would significantly reduce the hours undertaken feeding out.

The Chief Executive joined the meeting at 11.30am

- It was noted that maize could be fed through the in-shed system and the lower requirements would be as a result of less wastage. The Stanley Road block could then be used for silage.
- It was noted that it was not the intention to feed less but readjust to ensure the best efficiencies including more high energy value feeds.
- Councillor Jones noted his concerns regarding the calculations reducing feed by 25% but increasing milk solids. He felt the benefits for this would be to the sharemilker but was unsure how it would be profitable for Council. However he noted his support for good infrastructure.
- It was clarified that the sharemilker was not increasing the herd size from 365 to 400 but that he was able to in terms of his contract.
- It was noted that this committee could recommend to include in Year 1 of the Long Term Plan but there would be opportunity for it to be removed or for the timing to be changed before the plan is adopted.
- The District Mayor noted his support of this installation provided it would not effect the \$50,000 rate mitigation. The Director – Corporate Services noted this would be loan funded and would ensure that this would not affect the rate mitigation before presenting final numbers to Council with the Long Term Plan budgets.
- Councillor Dalziel agreed that this arrangement should not jeopardise the \$50,000 rate mitigation but supported the addition to Year 1 of the Long Term Plan.

11. **INFORMATION – RISK REVIEW**

D20/34923 (Pages 32-40)

<p><u>RECOMMENDATION</u></p> <p><u>THAT</u> this report be received.</p> <p style="text-align: right;"><u>BOYDE/DALZIEL</u> Carried F&A/20/26</p> <p><u>Recommended Reason</u></p> <p>To provide an update to the Farm and Aerodrome Committee of any changes to the Farm Risk Register and advice the Committee of any incidents in relation to the Top Seven Risk on the Risk Register from the previous quarter.</p>

6.2

The Property Officer noted that animal welfare had been identified and added as a risk under the reputational risk factor. The control for this will be to ensure there is good animal welfare practice on the farm and stated requirements (legislation, vet plans and Fonterra regulations) are adhered to.

12. **QUARTERLY REPORT – FARM AND AERODROME BUSINESS AND FINANCIAL REPORT**

D20/35247 (Pages 41-55)

<p><u>RECOMMENDATION</u></p> <p><u>THAT</u> the report be received.</p> <p style="text-align: right;"><u>JONES/BOYDE</u> Carried F&A/20/27</p> <p><u>Recommended Reason</u></p> <p>This report provides the third quarterly update to the Farm and Aerodrome Committee. It highlights the milk production from the current season at the farm and also reports on the key activities at the Aerodrome.</p>
--

The Property Officer noted the following points:

- Current milk production at November was 67,606kg which was down slightly from last year and a result of the weather.
- The riparian planting is now complete and will just require maintenance or replacement planting in the future.
- The spring fertiliser has been applied and crops have been planted.
- The main focus of the sharemilker quarterly meeting as the relocation of the race. Work will start on the race this Friday and completion will be largely weather dependent.
- There have been two requests for new hangars at the Aerodrome and Officers are working with the committee regarding suitable locations for these.

- She noted the matter outstanding regarding the aerodrome numbers was correct. There was a big difference from 3,384 in 2019 to only 774 by November 2020. There has been an impact from COVID-19 and the weather as the runway is grassed and restricts landing when the ground is wet. The figures are collated by AIM and are not as accurate as a person counting all landings and also take into account radio coverage when Stratford is mentioned.

Questions/Points of clarification:

- It was agreed that a reserve be set up for any profit above the \$50,000 rate mitigation which would give the opportunity to offset lower profit years or provide an increased mitigation. The mitigation is currently very conservative as it is unknown what the milk price will do. It is currently difficult to amend the mitigation given that the profit is not known until the end of the financial year. It would be extremely important to ensure there were strict parameters and rules around this reserve to ensure it could only be used for this intent and not be reallocated to a different activity such as the aerodrome.
- Councillor Boyde noted the 10 year budget was realistic with the milk price of \$6.10 but felt the dividend of 25 cents was too high.
- Councillor Jones requested that any notes from the sharemilker meetings or aerodrome meetings be uploaded to the resource centre so the committee could be kept up to date.

13. **QUARTERLY REPORT – HEALTH AND SAFETY**

D20/35253 (Pages 56-58)

RECOMMENDATION

THAT the report be received.

BOYDE/JONES
Carried
F&A/20/28

The Property Officer noted the following points:

- It was noted the sharemilker had been injured when lifting a large calf. His shoulder had required surgery and would be unable to work for the next couple of months. There are two staff covering and a temp being taken on.
- Council's Health and Safety Advisor is working with the sharemilkers on the storage of chemicals and the fuel tank onsite.
- There were three near misses reported and all have been rectified.

14. **QUESTIONS**

- It was clarified that the District Mayor had ex-officio status and therefore could vote and move resolutions if required. The quorum for the committee was two members and was made up of three elected members and two members of staff.

The meeting closed at 11.56am.

G W Boyde
CHAIRMAN

Confirmed this 16th day of March 2021.

N Volzke
DISTRICT MAYOR

MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL, MIRANDA STREET, STRATFORD ON TUESDAY 26 JANUARY 2020 AT 3PM

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, G W Boyde, W J Sandford, A K Harris, J M S Erwood, P S Dalziel and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Administration & Communication Support Officer – Ms R Vanstone, the Communications Manager – Ms G Gibson, the Community Development Manager – Mr C Julie (*part meeting*), the Environmental Health Manager – Ms R Otter (*part meeting*), the Roading Asset Manager – Mr S Bowden (*part meeting*) and two members of the media (Daily News & Stratford Press).

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, Councillors, staff, and the media. He reminded Councillors to ensure they are familiar with the health and safety message including evacuation procedures.

2. **APOLOGIES**

No apologies were received.

3. **ANNOUNCEMENTS**

There were no announcements.

4. **DECLARATIONS OF MEMBERS' INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

There were no declarations of interest.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Policy and Services Committee Meeting (Hearing) – 24 November 2020**
D20/33504 Pages 7-11

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 24 November 2020, to hear and consider submissions to the Keeping of Animals, Poultry and Bees Bylaw, be confirmed as a true and accurate record.

BOYDE/SANDFORD
Carried
P&S/21/1

6.2 **Policy and Services Committee Meeting – 24 November 2020**
D20/33578 Pages 12-20

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 24 November 2020 be confirmed as a true and accurate record.

SANDFORD/WEBBY
Carried
P&S/21/2

The Administration & Communication Support Officer undertook to make the following amendment:

- Page 18, third bullet point in the Questions/Point of Clarification section, amend to read “*went well with a good turnout of kids from adjoining day-cares and kindergartens*”.

7. **MATTERS OUTSTANDING**
D16/47 Page 21

RECOMMENDATION

THAT the matters outstanding be received.

COPESTONE/McKAY
Carried
P&S/21/3

8. DECISION REPORT – APPROVE TREASURY MANAGEMENT POLICY

D21/1728

Pages 22-47

RECOMMENDATIONS

1. THAT the report be received.

ERWOOD/BOYDE
Carried
P&S/21/4

2. THAT the amended Treasury Management Policy in **Appendix 2** is approved.

COPLESTONE/DALZIEL
Carried
P&S/21/5

Recommended Reason

The changes made to the current policy are in line with best practice and Council's strategic and financial objectives.

6.3

The Director Corporate Services noted the following points:

- The Treasury Management Policy has been reviewed in the last 12 months but has been bought back before elected members as the A&P Association loan decision triggered an update.
- In the amended (draft) policy, the net debt to revenue limit has been changed to the more conservative value of 100 per cent, from 130 per cent, to align with Council's current Financial Strategy.

Points of Clarification/Questions:

- Councillor Dalziel's view is that borrowing is a necessity and that Council should not constrain itself by setting an arbitrary limit that is well under LGFA's limits. He therefore supports the limit remaining at 130 per cent. Councillor Coplestone agreed with this stance. Elected members decided that the limit should remain at 130 per cent.
- In referring to 'Funding Risk' on page 31, Councillor Dalziel sought clarification on whether Council needs to "ensure access to a committed facility through a registered bank that does not have more than 50% of Council's lending" given that all of Council's lending is through the LGFA. Mrs Radich clarified that Council does not want to have more than half of its loan facilities with one lender hence this clause.
- Councillor Dalziel, in referring to clause 14 on page 33 which relates to property purchases – "Council will not purchase properties on a speculative basis" suggested a change in wording to – "Council will not purchase properties purely for speculative reasons" as the initial wording gives the impression that Council does not purchase property with a view to making improvements and selling on.
- Councillor Dalziel in referring to 'CCO's' on pages 34-35, noted his discomfort that the Percy Thomson Trust has an open policy on investment compared to the Council. He feels that the trust's policy should be more aligned with Council's due to the risks involved. The Deputy Mayor agreed. Mrs Radich clarified that the Trust does operate under a separate set of rules than what is imposed on Council, as based on legislation. She suggested that the Trust could be questioned on this point when the Trust Chair presents to elected members later in the year.
- Mayor Volzke noted minor changes to be made to clause 17 on page 35 and on page 37 where references are made to the CEO and Mayor, and for consistency should be changed to Chief Executive and District Mayor.
- Mayor Volzke sought clarification with regards to relevant delegations in clause 19 on page 36 which discusses investments maturing within 120 days – a change from 90 days. This

makes sense as a number of investments seem to have higher returns on 120 days however if it matures on 120 days, it is no longer as a breach of the policy. Did that mean that investments maturing on 120 days are treated as a breach? Mrs Radich accepted this and will make the change to 125 days.

- Councillor Jones reiterated Councillor Dalziel's concerns about the conditions on previous loans, notably the A&P Association loan. The Deputy Mayor supported these comments.
- Changes will be made to the policy by Mrs Radich for application, moving forward.

The Roading Asset Manager, the Senior Engineering Advisor and the Services Asset Manager joined the meeting at 3.10pm.

9. **DECISION REPORT – DRAFT PUBLIC PLACES AND NUISANCE BYLAW 2021 AND STATEMENT OF PROPOSAL**

D21/2067

Pages 48-86

RECOMMENDATIONS

1. THAT the report be received.

BOYDE/McKAY
Carried
P&S/21/6

2. THAT the *draft* Public Places and Nuisances Bylaw 2021 be adopted and released for public consultation.

COPLESTONE/McKAY
Carried
P&S/21/7

Recommended Reasons

1. The current Nuisance Bylaw 2008, is due for replacement and the relevant clauses from the bylaw be moved to the *draft* Public Places and Nuisances Bylaw 2021.
2. The recommendation of the Committee is required to initiate the public consultation process required by Sections 82 and 83 of the Local Government Act 2002 to seek comments from the public on the amendments to the *draft* Public Places and Nuisances Bylaw 2021.

The Environmental Health Manager noted the following points:

- That some of the numbering in the new draft bylaw document requires amending and will be corrected prior to the Bylaw going out for public consultation.
- In reviewing the Bylaw council proposes to combine the current Public Places and Nuisance Bylaw in one document. There are a number of clauses in the Nuisance Bylaw which are no longer relevant. It is considered that a number of the clauses from the Nuisance Bylaw can be dealt with under the Health Act, which affords greater enforcement tools allowing for direction orders where the matter concerns public health.
- As part of the review, council also considered community amenity and how the Bylaw could address this, particularly the accumulation of material or waste on a property. In the review of other council bylaws around the country it was evident that resolving and enforcing accumulation of material on private property is difficult. In some instances this can be seen when travelling through some towns nationwide. Government legislation provides no tools for measuring what is inappropriate accumulation of material/waste, other than what is currently afforded in legislation such as the Litter Act, Health Act or Fire and Emergency Act

and in particular it is difficult if the accumulation is situated on private property. There is a possibility that the District Plan can afford some measure of enforcement, however it cannot address existing use.

Questions/Points of Clarification:

- Councillor Boyde sought clarification on the control of dripping from eaves on Broadway. Ms Otter responded that Council had previously had some success in dealing with the issue during walk-arounds by Council officers, however she noted that there had not been many, if any complaints in recent times.
- Councillor Boyde sought clarification on complaints and prosecutions relating to dumped litter. Ms Otter responded that she was unaware of an increase in complaints or prosecutions in the last few years. Under the Litter Act, she noted, it is extremely difficult to compile evidence to pursue a prosecution relating to dumped litter. Ms Otter clarified that the culprit can be infringed and fined, up to \$20,000, under the Litter Act where evidence is proven. Litter on a private property is also treated differently.
- The Deputy Mayor sought clarification on why references to the deposit and burial of refuse (page 50) were being removed from the Bylaw. Ms Otter clarified that the legislation gave a greater enforcement tool through infringement and prosecution than the Bylaw so removal of these references is appropriate.
- It was clarified that the Nuisance Bylaw is ‘naturally’ revoked upon the commencement of the new Bylaw on 1 July 2021.
- Councillor Jones sought clarification around the wording of clause 12.1(a) on page 78 relating to goods on display and keeping the footpath clear for pedestrians. Mr Sutherland will further clarify this clause by removing the comma between the second and third conditions prior to the document being released for consultation.
- The District Mayor sought clarification on clause 22.1(b) relating to structures and vehicles and wondered whether the two sets of circumstances should be separated out for ease of understanding. Mr Sutherland agreed that this change will be made before the document is released for consultation.
- Councillor Sandford sought clarification on the term ‘deposit of night soil’, as referenced by clause 903 on page 50. Mr Hanne clarified that ‘night soil’ is the term used for human waste.
- Councillor Sandford, in reference to clause 210 on page 52 clarified that permission is now required by any person selling items from a stall in a public place. Ms Otter confirmed that is correct adding that this included road reserve but excluded private property.
- Councillor Sandford, in reference to fireworks, asked whether Council has the authority to ban them throughout the district or restrict when fireworks could be let off. The Deputy Mayor added that he would be happy to see a restriction put in place. Mr Sutherland clarified that a ban or restriction could not be considered through this Bylaw as its application is for public places.
- Councillor Jones sought clarification of clause 27 on page 81 which relates to the numbering of houses and asked if the Bylaw relates to public places, how is this clause relevant? Mr Sutherland clarified that the clause provides a provision for Council to direct someone to display a number and that this could be done in a rural area.

10. **MONTHLY REPORTS**10.1 **ASSETS REPORT**
D20/34214 Pages 87-158**RECOMMENDATION**

THAT the report be received.

BOYES/HARRIS
Carried
P&S/21/8

6.3

The Director – Assets noted the following points:

- Council’s new Services Asset Manager, Mr Sean Pathmanathan has taken over from Mr Mike Oien who has moved into an advisory role as the Senior Engineering Advisor.
- It has been a busy few months for the team, drafting Asset Management Plans, the Infrastructure Strategy, council policies, plans and programmes and meeting with Iwi.

Questions/Points of Clarification:

- Councillor Boyde sought an update on damage to McBrides Bridge.

The Roading Asset Manager joined the table at 3.54pm.

- Mr Bowden clarified that tenders for the McBrides Bridge repair close on Friday 29 January. Repairs are considered to be in the vicinity of \$80,000.
- Councillor Boyde, in referring to page 99, asked what action was being taken over the illegal wastewater connection. Mrs Araba clarified that Council is working with the site owner and that education is the focus of these interactions.
- Councillor Boyde noted that overnight water usage in Midhirst had increased again and asked how Council was following this up. Mrs Araba confirmed that an investigation was underway.
- The Deputy Mayor, in referring to the Technical Audit on page 92, asked for further clarification of point 2. Mr Bowden advised that Waka Kotahi NZ Transport Agency have asked Councils to set up a framework to monitor how we have managed to show the benefits we have indicated in the Activity Management Plan. This is unlikely to result in more funding however, as nationally the fund has been oversubscribed by \$700 million.
- Councillor Sandford sought an update on Dunns Bridge on Opunake Road, which he considers extremely dangerous when crossed at speed and whether a speed restriction could be put in place. Mr Bowden will follow up with temporary speed restrictions and confirmed that Council is considering long term options including lowering the road on either side of the bridge (realignment) or putting a concrete pad on the side of the bridge deck.
- Councillor Sandford sought clarification on Council’s capacity to accept trade waste from three more bulk septage operators and one stock carrier (page 88, Trade Waste refers) and whether this waste is coming from within the district. Mrs Araba confirmed that to date, Council has been successful in ensuring that only what is generated locally is received. A Bylaw is in place; cameras are in place to monitor dumping; and operators are required to log waste pick-ups. Council has historically accepted this waste and now it has formally consented to this.
- Councillor Dalziel noted a slight correction required on page 88 of the report, from Earnest & Young to Ernst & Young.
- Councillor Dalziel congratulated Council on the Technical Audit. Regarding the Procedural Audit, he asked about the actual administration costs and whether these would add substantially to the cost of a project. Mr Bowden responded that for every subsidised work activity Council applies a 2.25 per cent administration charge. Waka Kotahi NZ Transport

Agency are now asking how much it actually costs Council to run roading and to increase the administration percentage to reflect this. charge them – We have looked at the costs, taking into account all internal charges, and it equates to 10 percent of the approved allocation. Mr Bowden concluded that his preference is always invest in the roading asset rather than administration.

- Councillor Boyde wished to note his disappointment in the continual delay by the Walking Access Commission to formally appoint Council as the controlling authority of the Whangamomona walkways.
- Mr Bowden clarified that the Technical Audit would form part of the ‘story’ regarding the district’s roads and the hope is that it would result in more investment from Waka Kotahi NZ Transport Agency.
- Councillor Harris, in reference to the field inspections by Waka Kotahi NZ Transport Agency on page 155 noted that the organisation went no further than the Pohokura Saddle. Mr Bowden confirmed that Waka Kotahi NZ Transport Agency review the roughest roads in the district and any roads that Mr Bowden considered which would be worthwhile visiting.

The Roading Asset Manager, the Senior Engineering Advisor and the Services Asset Manager left the meeting at 4.13pm.

10.2 **COMMUNITY SERVICES REPORT**

D20/36182

Pages 159-175

RECOMMENDATION

THAT the report be received.

ERWOOD/WEBBY
Carried
P&S/21/9

The Director – Community Services noted the following points:

- Youth Councillor applications are now open.
- The Community Development Officer, Peter Boyd leaves Council this Friday 29 January to join Venture Taranaki. His work with the Youth Council and Positive Aging groups is noted.
- The Mayors’ Taskforce for Jobs is looking for more employers.
- The Discovery Trail has been launched and the co-location of the Library and I-Site has been completed. Council continues to await furniture and signage.
- Pool safe accreditation is being conducted today.

Council Organisations and Council Representatives on Other Organisations

- Councillor Boyde noted that the picnic tables on Broadway were a positive addition to the green space. He advised that the Lightning 5s (5-aside hockey) tournament would be hosted in Stratford on 21-22 February.
- Councillor Webby noted that visitor numbers have been steady to the recent lockdown exhibition at the Percy Thomson Gallery. The next exhibitions - #make believe and Denis Bourke open on 29 January. The Go Local campaign has been successful for Percy’s Place which has matched its 2019/20 takings in the first 7 months of this year. Councillor Webby also acknowledged Mr Boyd’s contribution to the Positive Aging group.

10.3 ENVIRONMENTAL SERVICES REPORT

D20/34288

Pages 176-182

RECOMMENDATION

THAT the report be received.

HARRIS/JONES
Carried
P&S/21/10

6.3

The Director – Environmental Services noted the following points:

- There continued to be strong building consent numbers coming through. Despite need consent for fewer buildings, numbers were still tracking ahead of 2019.
- The team is still receiving a lot of enquiries about subdivisions.

Questions/Points of Clarification:

- Mr Sutherland estimated that the number of pools in the district was around 100, in response to a question from Councillor Boyde. Mr Sutherland clarified that the Building Act provides for a barrier, including fence or secure cover on a spa pool.

10.4 CORPORATE SERVICES REPORT

D20/1352

Pages 183-200

RECOMMENDATION

THAT the report be received.

ERWOOD/WEBBY
Carried
P&S/21/11

There were no questions regarding the Corporate Services Report.

11. QUESTIONS

- Councillor Jones sought clarification on the timing of consultation noting that a bylaw review out for consultation over the Christmas period did not encourage feedback. Also, does the 30 day period include weekends or public holidays. Mr Sutherland noted that 30 days is provided for in legislation and that the act was silent on whether these are weekdays, weekends or public holiday days. Generally Council tries to avoid public consultation over the Christmas period but it did depend on the bylaw programme and whether there would be a period of time where there would be no bylaw cover.

The meeting closed at 4.25pm.

6.3

A L Jamieson
CHAIRMAN

Confirmed this 23rd day of February 2021.

N C Volzke
DISTRICT MAYOR



Date:	19 November 2020, 10.30am
Venue:	Taranaki Regional Council, 47 Cloten Road, Stratford
Document:	2643059

Present	Councillors	N W Walker B Roach A Jamieson	Taranaki Regional Council (Chairman) South Taranaki District Council Stratford District Council	
	Attending	Councillor	D McIntyre	Taranaki Regional Council
		Mr	G Bedford	Taranaki Regional Council
Mrs		H Gerrard	Taranaki Regional Council	
Miss		L Davidson	Taranaki Regional Council	
Ms		L Jones	Taranaki Regional Council	
Ms		J Dearden	New Plymouth District Council	
Mr		M Oien	Stratford District Council	
Mr		H Denton	South Taranaki District Council	
Ms		R Martin	South Taranaki District Council	

Apologies Apologies were received from Victoria Araba (SDC), Louise Campbell (SDC), David Langford (NPDC) and Kimberley Hope (NPDC).
Jamieson/Roach

Notification of Late Items There were no late items.

1. Confirmation of Minutes - 20 August 2020

Resolved

That the Taranaki Solid Waste Joint Committee of the Taranaki Regional Council:

- takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Thursday 20 August at 10.30am
- notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee held at the Taranaki Regional Council on Thursday 20 August 2020 at 10.30am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Jamieson/Walker

Matters arising

Plastics in road surfacing trial – No update to provide. Ms J Dearden will request an update from Ms K Hope.

2. Regional Waste Minimisation Officer's Activity Report

- 2.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum informing Committee members of significant activities undertaken by the Regional Waste Minimisation Officer, in collaboration with the district council officers of New Plymouth District Council, Stratford District Council and South Taranaki District Council.
- 2.2 Ag-Recovery workshops have been scheduled for May 2021. Fonterra have indicated that they could assist with advertising via a letter drop from their tankers or advertising in their newsletter.
- 2.3 It was noted that farmers won't all book so the programme needs to have a contingency plan in place for people who will just turn up and don't turn them away.
- 2.3 There has been a reduction in recycling this year. This is due to the smaller range of plastics being accepted by the plant. The response to publicity over the change has been positive and the Zero Waste Taranaki website has been getting a lot more traffic as Councils have been pushing it out through advertising.
- 2.4 Menstrual workshops have been well received. Jess attended the New Plymouth workshops and noted the number of parents, teachers and students that took an interest. Everyone was appreciative of the education and product knowledge they received. Jess wants to look at expanding on this to work with charities to be able to provide products.

Recommended

That the Taranaki Solid Waste Committee:

- a) receives the memorandum and notes the activities of the Regional Waste Minimisation Officer.

Roach/Walker

3. Waste Management and Minimisation Plan Regional Annual KPI Summary

- 3.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum providing a summary of NPDC, SDC and STDC's progress towards the five-year targets outlined in the Waste Management and Minimisation Plans. The district council officers spoke to their own sections of the KPI Summary.

Recommended

That the Taranaki Solid Waste Committee of the Taranaki Regional Council:

- a) receives the memorandum and notes the progress towards meeting selected KPIs for the councils' Waste Management and Minimisation Plans.

Roach/Jamieson

4. Submission on Reducing the Impact of Plastic on our environment

- 4.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum presenting for Members information, a draft submission on The Ministry for the Environment's (MfE's) proposal to reduce the impact of plastic on our environment. The submission has been compiled by the RWMO in line with WasteMINZ Territorial Authority Officers Forum views and panel discussions.
- 4.2 If Committee members had any specifics they would like changed in the submission, they were invited to get in touch with Jessica Dearden and she would be able to go over changes. A final submission will be emailed out to the Committee.

Recommended

That the Taranaki Solid Waste Joint Committee of the Taranaki Regional Council:

- a) receives the memorandum entitled Ministry for the Environment consultation (MfE) – submission on reducing the impact of plastic on our environment.
- b) receives the draft submission entitled *Submission on reducing the impact of plastic on our environment*
- c) approves the draft submission.

Walker/Jamieson

5. General Business

- 5.1 It was noted that there has been a lack of attendance from NPDC for the last two meetings. If the representative is unable to attend then their alternate should be sent.

There being no further business, Committee Chairperson, Councillor N W Walker declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.32am.

Confirmed

Chairperson _____

N W Walker

25 February 2021



Date 2 December 2020, 11am
Venue: Taranaki Regional Council, 47 Cloten Road, Stratford
Document: 2653732

Present	Councillors	M McDonald	Taranaki Regional Council (Chairperson)
		T Cloke	Taranaki Regional Council
	Mayors	N Volzke	Stratford District Council
		P Nixon	South Taranaki District Council
	Ms	E Speight	Waka Kotahi NZ Transport Agency
Attending	Messrs	M Nield	Taranaki Regional Council
		C Clarke	Taranaki Regional Council
	Ms	F Ritson	Taranaki Regional Council
	Miss	L Davidson	Taranaki Regional Council
	Messrs	R I'Anson	Waka Kotahi NZ Transport Agency
		S Bowden	Stratford District Council
		V Lim	South Taranaki District Council
		P Ledingham	Taranaki Regional Council
		R Arber	National Road Carriers Assoc.
	Ms	C Symes	South Taranaki District Council
	Ms	K Smith	New Plymouth District Council
	Councillor	C Littlewood	Taranaki Trails Trust
	Senior Sgt	R O'Keefe	NZ Police
Inspector	A Gurney	NZ Police	

One member of the media, Mr Mike Watson, Taranaki Daily News.

Apologies Apologies were received from Councillors H Duynhoven and C Johnston from New Plymouth District Council.
McDonald/Cloke

Notification of Late Items There were no late items.

1. Confirmation of Minutes – 17 June 2020

Resolved

That the Taranaki Regional Transport Committee:

- a) takes as read and confirms the minutes and resolutions of the Regional Transport Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Wednesday 9 September 2020 at 11am
- b) notes that the unconfirmed minutes of the Regional Transport Committee meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Wednesday 9 September 2020 at 11am were circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Nixon/Cloke

Matters arising

There were no matters arising.

2. Minutes of the Regional Transport Advisory Group

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the unconfirmed minutes of the Taranaki Regional Transport Advisory Group Meeting held on Wednesday 21 October 2020.

Volzke/Speight

Matters arising

- 2.1 Taranaki Trails Trust Presentation - It was clarified that land on the railway corridor between Kaponga and Ōpuanke is now a combination of KiwiRail land and privately owned land and using this rail corridor and accessing the land will be an issue.

4. State Highway 3 Working Party Minutes

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the unconfirmed minutes of the State Highway 3 Working Party meeting held on 10 September 2020 via audio-visual link (zoom).

Speight/McDonald

Matters arising

- 3.1 Ahititi Stock Truck Effluent Facility – Waka Kotahi are currently working on design, have been speaking with the Taranaki Regional Council regarding decommissioning the ponds.

4. RLTP Annual Monitoring Report for 2019/20

- 4.1 Mr M J Nield, Taranaki Regional Council, spoke to the memorandum updating Members on delays in the preparation of the *Regional Land Transport Plan for Taranaki 2015/16-2020/21: Annual Monitoring Report for 2019/20*.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum, *RLTP Annual Monitoring Report for 2019/20*
- b) notes that the *Regional Land Transport Plan for Taranaki 2015/16-2020/21: Annual Monitoring Report for 2019/20* will now be brought to the first meeting of the Regional Transport Committee in 2021.

Cloke/Nixon

5. Developing the Regional Land Transport Plan 2021

- 5.1 Mr M J Nield, Taranaki Regional Council, spoke to the memorandum to:
- update the Committee on development of the *Regional Land Transport Plan 2021* including challenges and the planned way forward
 - advise of the release of the final *Government Policy Statement on Land Transport 2021* and Ministry of Transport portfolio changes following the General Election
 - provide the *Waka Kotahi Investment Proposal 2021-31* for which feedback is being sought.
- 5.2 Ms E Speight, Waka Kotahi NZ Transport Agency, provided clarification on the timeframes and delays. Conversations have been had with RTAG members regarding support that can be provided to assist with TIO.
- 5.3 It was suggested that an invitation be extended for a delegate to meet with the new Minister. Ms E Speight was happy to assist with connections and a strategy for meeting with the Minister.
- 5.4 It was clarified that with the delays we will still be able to meet the deadline of 30 June 2021 for the RLTP it will be very tight but is achievable.
- 5.5 The absence of NPDC was noted and will ensure they have an NPDC representative for the workshops and the March meeting as decisions need to be made.

Recommended

That the Taranaki Regional Council:

- a) receives the Memorandum, *Developing the Regional Land Transport Plan 2021* and notes the challenges that have resulted in delays in drafting sections of the Plan

- b) receives and notes for information purposes the update provided on the release of the final *Government Policy Statement on Land Transport 2021*
- c) receives and notes for information purposes the update provided on Ministry of Transport portfolio changes
- d) receives and notes the release of the *Waka Kotahi Investment Proposal 2021-31* including the regional summary for Taranaki
- e) notes that a workshop with the Committee will be scheduled for mid-February 2021 to work through aspects of the draft RLTP in detail prior to the Committee's 3 March 2021 meeting receiving the full draft to approve for public consultation.

Cloke/Nixon

6. Waka Kotahi New Zealand Transport Agency Update

- 6.1 Ms E Speight, Waka Kotahi NZ Transport Agency, provided an update on the Waka Kotahi NZ Transport Agency's activities nationally and regionally and answered questions arising.
- 6.2 The High Court has dismissed the appeal against the Mt Messenger bypass. Now awaiting the Environment Court decision which will have a number of further conditions on the project and possible appeal on those conditions.
- 6.3 Movements in regards to the purchase of land can not be made until a decision from the Environment Court has been confirmed.
- 6.4 Credit was given to the Waka Kotahi NZ Transport Agency team who are working on the Mt Messenger project. They have continued to be persistent in getting good information and have pushed through to get the project up and running. It was suggested this be communicated appropriately with the team.
- 6.5 Mayor P Nixon, South Taranaki District Council, expressed his gratitude regarding the Innovating Streets programme. South Taranaki have two towns on State Highway 3, Eltham and Waverley, which are lucky enough to be benefiting from the programme to assist with traffic and pedestrians.
- 6.6 It was requested that Waka Kotahi NZ Transport Agency ensure clear communications are shared with the public about where repairs on the highway are at there is a lot of frustration. Communications have started and people are encouraged to use the 0800 4 HIGHWAYS number to report faults on the network.
- 6.7 Mr R I Anson, Waka Kotahi NZ Transport Agency, provided an update on upcoming repair works for the Taranaki network.

Recommended

That the Taranaki Regional Council:

- a) receives with thanks the presentation provided by waka Kotahi New Zealand Transport Agency.

McDonald/Cloke

7. Development of Active Modes (walking and Cycling)

- 7.1 Ms K Smith, New Plymouth District Council, provided a presentation updating on active modes in the New Plymouth District.
- 7.2 Mr S Bowden, Stratford District Council, provided a presentation updating on active modes in the Stratford District.
- 7.3 Mrs C Symes, South Taranaki District Council, provided a presentation updating on active modes in the South Taranaki District.
- 7.4 Ms C Littlewood, Taranaki Trails Trust, provided an update on activities undertaken by the Taranaki Trails Trust and a draft map was provided for discussion purposes.
- 7.5 It was noted that the proposed tracks and trails shown on the map are very high-level indications for strategic planning purposes only. There have been no conversations with land owners and iwi.

Recommended

That the Taranaki Regional Council:

- a) receives with thanks the update provided by the New Plymouth District Council on walking and cycling activities in their district
- b) receives with thanks the update provided by the Stratford District Council on walking and cycling activities in their district
- c) receives with thanks the update provided by the South Taranaki District Council on walking and cycling activities in their district
- d) receives with thanks the verbal update provided by the Taranaki Trails Trust on their activities
- e) receives and notes the draft Taranaki Trails Vision Map presented at the meeting for discussion.

McDonald/Cloke

8. Updates from Approved Organisations

- 8.1 The updates were attached to the agenda for members.

Recommended

That the Taranaki Regional Council:

- a) receives the update provided by the New Plymouth District Council on its transport activities
- b) receives the update provided by the Stratford District Council on its transport activities
- c) receives the update provided by the New Plymouth District Council on its transport activities.

Cloke/Nixon

9. Public Transport Operational Update for the quarter ending 30 September 2020

- 9.1 Mr C Clarke, Taranaki Regional Council, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 30 September 2020.

Recommended

That the Taranaki Regional Council:

- a) receives and notes the operational report of the public transport services for the quarter ending 30 September 2020.

Cloke/Speight

10. Correspondence and Information Items

- 10.1 Mr M J Nield, Taranaki Regional Council, spoke to the memorandum updating the Committee on correspondence and information items since their last meeting and to:

- Seek formal endorsement of the regional submission on the *Proposed Approach to Speed Management – Land Transport Rule: Setting of Speed Limits*; and
- Update the Committee on correspondence and information items on changes sought to speed limits, state highway maintenance and KiwiRail activities and seek guidance on responses where appropriate.

Recommended

That the Taranaki Regional Council:

- a) adopt the submission on the *Proposed Approach to Speed Management – Land Transport Rule: Setting of Speed Limits*
- b) receives and notes for information purposes the correspondence from Waka Kotahi NZ Transport Agency regarding the confirmed speed limit changes for State Highway 3 Waitara to Bell Block
- c) receives and notes for information purposes the correspondence to and from Waka Kotahi NZ Transport Agency regarding concerns about the level of maintenance on state highways throughout the region
- d) receives and notes the update that efforts to connect with KiwiRail continue but are yet to translate into improved engagement.

McDonald/Volzke

11. General Business

- 11.1 Mr M J Nield, gave acknowledgement to the work of Mr C Clarke, Taranaki Regional Council, who has resigned from his position as Transport Manager after 13 years. Chris has put a lot of effort in to the public transport for the region and the Regional Transport Committee meetings.

- 11.2 NZ Police provided a brief update on activities around the Police network.

11.3 Meeting times for the Regional Transport Committee meetings will be 10.30am starts for 2021.

There being no further business the Committee Chairperson, Councillor M J McDonald, declared the Regional Transport Committee meeting closed at 1.12pm.

6.5

Confirmed

Taranaki Regional Transport

Committee Chairperson: _____

M J McDonald

Wednesday 3 March 2021



Committee: Taranaki Emergency Management Group Joint Committee

Date: 3 December 2020, 10.30am

Venue: Taranaki Regional Council, 47 Cloten Road, Stratford

Document: 2654969

Present	Councillor	M Cloke	Taranaki Regional Council (<i>Chairman</i>)
	Mayors	P Nixon	South Taranaki District Council
		N Volzke	Stratford District Council
		N Holdom	New Plymouth District Council
Attending			
	Messrs	S Ruru	Taranaki Regional Council
		G Bedford	Taranaki Regional Council
		S Hanne	Stratford District Council
		C Stevenson	New Plymouth District Council
		C Campbell-Smart	Taranaki Emergency Management
	Ms	M Meads	National Emergency Management Agency
	Miss	L Davidson	Taranaki Regional Council
One member of the media, Mr M Watson, Taranaki Daily News.			

Apologies There were no apologies.

Notification of Group Recovery Role moving forward.

Late Items

1. Confirmation of Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held Taranaki Regional Council, 47 Cloten Road, Stratford on Thursday 10 September 2020 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Thursday 10 September 2020 were circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Volzke/Nixon

Matters arising

There were no matters arising.

2. Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Minutes – 26 November 2020

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten road, Stratford on Thursday 26 November 2020 at 9am
- b) adopts the recommendations therein or as amended and passed at this Joint Committee meeting
Cloke/Volzke

Matters arising

There were no matters arising.

3. Advisory Group Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the meeting of the Rural Advisory Group (WCG) held on 21 September 2020
- b) receives the unconfirmed minutes of the meeting of the Welfare Coordination Group (WCG) held on 7 October 2020
- c) receives the unconfirmed minutes of the meeting of the Lifelines Advisory Group (LAG) held on 14 October 2020
- d) receives the unconfirmed minutes of the meeting of the Readiness & Response Advisory Group (RARAG) held on 4 November 2020
Cloke/Holdom

Matters arising

Focus on re-targeting the advisory groups post the COVID-19 response. There is a common theme throughout the groups around further training.

4. Quarter One Performance Report 2020/21

- 4.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum presenting the 2020/21 Quarter One Performance Report for the Taranaki Civil Defence Emergency Management Group and answered questions arising.
- 4.2 It was noted that there needs to be some clear procedures around messaging to communities during events.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *Quarter One Performance Report 2020/21 and Appendix 1*
Volzke/Holdom

5. Iwi Representation in CDEM Governance and Oversight

- 5.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum updating the Taranaki Emergency Management Group Joint Committee with progress towards Group Plan Objective Seven - to review local CDEM governance arrangements regarding the involvement and representation of Māori. Recommendations for improving and formalising Iwi representation and involvement in decision making were presented.
- 5.2 It was clarified that the Taranaki Civil Defence Emergency Management Group Joint Committee can co-opt members on to the Co-ordinating Executive Group Committee with full voting rights; membership of the Joint Committee is governed by the legislation so cannot co-opt anyone on. The Joint Committee meets publicly and anyone can attend.
- 5.3 Mayor P Nixon, South Taranaki District Council, moved the recommendation, noting it is a move in the right direction to have Iwi involved, but expressed that there needs to be clear communications around what their roles on the committees are. He was comfortable with the suggestion of one from each Waka.
- 5.4 Chairman Mr M Cloke, wanted clarification on what benefits having the three representatives would bring to the two committees. Other members felt that having the three iwi representatives at these meetings would help with better alignment between Civil Defence and tangata whenua. It was noted that the Māori community is often most affected in terms of vulnerability especially during health events such as COVID-19.
- 5.5 Chairman, Mr M Cloke, proposed that the representation would be most effective at the Co-ordinating Executive Group Committee level.
- 5.6 Mayor N Holdom, NPDC, seconded the recommendations, as providing better alignment across all governance and leadership levels.
- 5.7 Mr S J Ruru, Taranaki Regional Council, suggested Officers could investigate whether a sub-committee of the Taranaki Civil Defence Joint Committee can be formed to provide 3 Iwi representatives on that sub-committee with full voting rights, and then the Joint Committee could confirm those minutes and decisions. Ms Meads (NEMA) was going to look in to this and see if it is possible through the Act.
- 5.8 Mayor N Volzke, Stratford District Council, supported having Iwi representation on the Co-ordinating Executive Group Committee
- 5.9 Mayors N Volzke and P Nixon, and Councillor M Cloke were not in favour of remunerating the representatives as no other representatives are remunerated by Civil Defence to attend either the Co-ordinating Executive Group or Joint Committee meetings. Each representative attended in the capacity of their role with an organisation.
- 5.10 Mayor N Holdom felt that the Iwi representatives should be remunerated on an attendance basis, as with iwi representatives on other council committees.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Iwi representation in CDEM governance and oversight*
Carried
- b) approves the co-opting of three Iwi representatives (one from each of the "three waka") to the Taranaki CDEM Coordinating Executive Group with voting rights
Carried
- c) invites three Iwi representatives (one from each of the "three waka") to attend the Taranaki CDEM Joint Committee meetings on a regular basis as non-voting participants
Carried
- d) approves the funding of meeting remuneration fees for iwi representatives on both the Joint committee and Coordinating Executive Group
For 1 (Mayor N Holdom) Against 3
Motion lost
- f) submits in support of iwi representatives as voting members of the Joint Committee during the central government legislative processes
Carried
- g) approves the increase to TEMO budget of \$10,000 for meeting remuneration fees as recommended by the Coordinating Executive Group as the meeting of the 26 November 2020
For - 1 (Mayor N Holdom) Against - 3
Motion lost
- h) notes that budget increase will be incorporated into the TEMO LTP budget 2021/2031
Carried
- i) recommends staff investigate the functions and powers of a subcommittee of the Joint Committee.
Carried
Nixon/Holdom

Summary of resolutions:

The decisions made by the Taranaki Civil Defence Emergency Management Committee are:

- a) receives the memorandum *Iwi representation in CDEM governance and oversight*
- b) approves the co-opting of three Iwi representatives (one from each of the "three waka") to the Taranaki CDEM Coordinating Executive Group with voting rights

- c) invites three Iwi representatives (one from each of the "three waka") to attend the Taranaki CDEM Joint Committee meetings on a regular basis as non-voting participants
- d) submits in support of iwi representatives as voting members of the Joint Committee during the central government legislative processes
- e) notes that budget increase will be incorporated into the TEMO LTP budget 2021/2031
- f) recommends staff investigate the functions and powers of a subcommittee of the Joint Committee.
Nixon/Holdom

6. ECC Development Project Update and Contract Award

- 6.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum updating the Taranaki Emergency Management Group Joint Committee with further project and budget information, and to seek approval to award a contract for the construction works.
- 6.1 Acknowledgement was given to Mayor N Volkze and Mr S Hanne, Stratford District Council, for leading the work on re-visiting the initial contracting process
- 6.2 An amendment to recommendation c was suggested and agreed to by the Committee.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *ECC Development Project Update and Contract Award*
- b) notes and endorses the content of the memorandum
- c) approves the awarding of a construction contract to Southcoast Construction Ltd, for the sum of \$568,626.
Cloke/Holdom

7. Group Office (TEMO) Long Term Plan budget 2021-2031 and Service Level Improvement options

- 7.1 Mr C Campbell-Smart, spoke to the memorandum presenting the Taranaki Emergency Management Office (TEMO) Long-Term Plan budget options, considering levels of service improvements to address capability risks, and setting out budget options for consultation.
- 7.2 Following discussions noting the significant improvements in regional CDEM delivery that had already been achieved, members were in agreement that a conservative budget was needed. There was overall agreement that option 3 was the best option going forward.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum Group Office (TEMO) Long Term Plan budget 2021-2031 and service level improvement options

- b) notes and endorses the content of the memorandum
- c) notes the capability gaps, risks and consequences presented in the memorandum
- d) determines the TEMO level of service and LTP budget option for consultation, from the following:
 - I. Option 1 - LTP 'baseline' budget, contained in Appendix A of this report, and accept the capability risk;
 - II. Option 2 - LTP 'baseline' budget, contained in Appendix A of this report, and commit to a reprioritisation of Group Plan objectives, and accept the capability risk;
 - III. Option 3 - LTP 'baseline' budget, contained in Appendix A of this report with an increase of \$125,000 per annum and 1.00 FTE;
 - IV. Option 4 - Adopt the LTP 'baseline' budget, contained in Appendix A of this report with an increase of \$546,750 per annum and 5.00 FTE;
 - V. Option 5 - Adopt the LTP 'baseline' budget, contained in Appendix A of this report with an increase of \$772,575 per annum and 7.50 FTE.
- e) approves the TEMO LTP budget option 3, and any subsequent increase to the level of service, for consultation through respective Council member budget approval processes.

Holdom/Volzke

Against - 1 (Councillor M Cloke)

Motion carried

8. Appointment of Ms Karen Lawson as Group Welfare Manager

- 8.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum noting the appointment of Ms Karen Lawson as Group Welfare Manager

Resolved

That the Taranaki Emergency Management Group Joint Committee:

- a) receives the Memorandum *Appointment of Ms Karen Lawson as Group Welfare Manager*
- b) endorses the appointment of Ms Karen Lawson, Taranaki Emergency Management Office to role of Taranaki Group Welfare Manager

Holdom/Cloke

9. Verbal NEMA Update

- 9.1 Ms M Meads, National Emergency Management Agency, offered to provide a presentation on changes at national level at the March 2021 meeting if there is interest.
- 9.2 The new Minister for Emergency Management, Kiri Allen, has been appointed.
- 9.3 The current director Sarah Stuart-Black is moving on to a new role, David Coetzee remains as National Controller, and Roger Ball is the acting Director CDEM
- 9.4 COVID Resurgence planning at Central Government is still ongoing.

- 9.5 In 2021 there will be a series of workshops on Strategic Recovery Planning tailored to specific recovery roles. Regionally there will be some half day workshops that will include wider stakeholder groups.

10. General Business

10.1 Recovery Manager Role

Mr K Wright was appointed as the CDEM Recovery Manager, for a fixed period to 31 December 2020. As this is about to lapse, Mr C Campbell-Smart as the Alternate Recovery Manager will automatically fill that position until a new Recovery Manager is appointed. The Committee were comfortable having only one Recovery Manager in this role until the next meeting in the new year. Ms M Meads, National Emergency Management Agency, clarified that only having one appointment to the Recovery Manager role is a risk, however, it still meets the statutory requirements.

Resolved

That the Taranaki Emergency Management Group Joint Committee:

- a) agrees to continue with one Group Recovery Manager until an appointment can be confirmed at the next meeting in March 2021.

Cloke/Nixon

There being no further business the Group Chairperson Tom Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 12.32pm.

Confirmed

Chairperson _____

M J Cloke
4 March 2021

MONTHLY REPORT



F19/13/04-D21/4036

TO: District Council

FROM: District Mayor

DATE: 9 February 2021

SUBJECT: REPORT FOR THE MONTH OF DECEMBER 2020 AND JANUARY 2021

RECOMMENDATIONS:

1. THAT the District Mayor's report be received.
2. THAT, in accordance with Standing Order 8.3, Council resolves to call an Extraordinary Meeting of Council to be held on Tuesday 23 March 2021 at 2.00pm to release the 2021-2031 Long Term Plan Consultation Document for public consultation.

Moved/Seconded

1. WELCOME BACK - A BUSY YEAR AHEAD

Already we are one month into the New Year and council is back into full swing. The year ahead looks challenging as we move forward with the Long Term Plan and the consultation process associated with that, the Aquatic Centre build is set to commence very soon and other significant infrastructure projects are progressing in various stages. Along with the decisions associated with those items, council will be challenged by the three water reforms with major government announcements expected mid-year. Overarching all our activities will be the ongoing shadow of the Covid-19 pandemic and economic recovery plans. As the government looks set to accelerate its climate change initiatives in 2021, we can also expect new challenges to arise particularly in our traditional industries of dairy farming and energy sectors.

2. **NGĀ KAIWHAKATERE O TARANAKI**

This is a newly formed group whose purpose is to lead work across the region towards achieving the just transition vision outlined in the Taranaki 2050 Roadmap. This includes supporting the successful implementation of plans and actions that make progress towards that vision. The group will meet every six weeks.

Specifically, the role of the Group is to:

- Guide a combined strategic narrative across Tapuae Roa (TR) and Taranaki 2050 (T2050);
- Ensure progress is made on TR and T2050 actions not covered in the Regional COVID-19 Recovery Plan;
- Develop criteria for prioritisation of actions, and work with central government and project champions to refine the work plan, including to determine investment priorities and support business case development for more significant actions;
- Receive updates on actions and monitor their implementation (this includes significant projects e.g. SH43, Taranaki Crossing, Parihaka); and
- Measure progress towards the vision of T2050 over time.

Its membership is made up of 13 people:

- 3 Mayors and Taranaki Regional Council Chair;
- 3 Iwi members from Ngā Iwi o Taranaki recognising the three major waka that arrived in Taranaki: Tokomaru, Kurahaupō and Aotea;
- 1 education member;
- 1 community member;
- 1 union member;
- 1 central government member; and
- 2 business members.

Currently the group is chaired by New Plymouth Mayor Neil Holdom.

3. **WHANGAMOMONA REPUBLIC DAY**

The 2021 celebrations were another success story and an entertaining day out for those making the journey to the Republic. No quarantine was necessary to enter this independent state, just a \$5 entry fee payable to the border guard and international travel became a reality.

The crowds enjoyed the fun events organised on the day and watched in amazement as the competitors competed in the “Whanga Gut Buster”. Sheep racing, chopping, shearing, possum skinning and swimming with eels all seemed to attract good audiences, who watched and looked somewhat bemused at times.

The incumbent President John Herlihy fought off some spirited challenges to retain his Presidential title for another two years. Allegations of corruption and vote rigging were dismissed (as expected). The three garden gnomes who entered the Presidential race were disappointing as they did not have much to say, but rival Bryan Ramage did and was elected into the new position of Vice President. All in all, a great day and good fun!!

4. PASSING OF FORMER DEPUTY MAYOR ROGER WHITE

The community lost one of its most respected people recently with the passing of former councillor and Deputy Mayor Roger White. Roger was a Stratford Borough councillor from 1983 to 1989 and then in the newly formed District Council, became the Deputy Mayor from 1989 to 1992. During his time as an elected member, he served under three Mayors being Leo Carrington, Laurie Bond and David Walter.

Roger was a well-known and respected businessman with a generous community spirit. He was an active Justice of the Peace for over 45 years. In recognition of his outstanding community service Roger was awarded a Citizens Award in 2016. We offer our sincere condolences to his wife Betty and their extended family.

5. MAYORAL XMAS GIFTS

Following a successful appeal for Xmas gifts, the annual distribution took place in mid-December. The recipient families were understandably very grateful and many were surprised by the generosity of our community. It seemed food items were particularly well received and it was also notable the number of families new to the Stratford area who were nominated to receive gift packages. My personal thanks to all those who donated to the appeal.

6. MEETING ATTENADNCE 2020

Elected members showed an outstanding meeting attendance record in 2020 and I thank and congratulate them on their commitment. I doubt whether many organisations could boast the collective attendance record that was achieved last year, as shown in the tables that are attached.

7. EXTRAORDINARY MEETING

In order to adhere to the planned timeline for the 2021-2031 Long Term Plan consultative process, council needs to adopt and release the consultation document on the 23rd March 2021. As this does not align with council's normal meeting schedule and in order to meet this deadline, an extraordinary meeting has been scheduled for that date. This requires a special resolution of council as shown in the recommendations of this report.

8. CORRESPONDENCE - See attached.

9. SOME EVENTS ATTENDED

- Attended – Taranaki Regional Land Transport Committee meeting
- Attended – Taranaki Civil Defence Emergency Management Committee meeting
- Attended - Waipipi Windfarm site tour
- Attended – Stratford Business Association Xmas parade
- Hosted – Mayoral Reception
- Attended - Opening of the NZ Veterans Golf Championships in Stratford
- Attended – Positive Aging Committee Meeting
- Attended - Te Kōpuka nā Te Awa Tupua meeting
- Attended - NZ Veterans Golf Championships Dinner evening
- Attended - Regional Leadership Group workshop
- Attended – Mayoral Forum meeting
- Attended – Opening of Nel's Remedy business premises
- Attended – Percy Thompson Trust Xmas function

- Attended – Opening of MTFJ work ready training course
- Met with Steph Lewis – Member of Parliament for Wanganui
- Attended – SCSS Committee meeting
- Attended – Stratford District Youth Council Xmas function
- Attended – Regional Leadership Group meeting
- Delivered gifts from Mayoral Gift Appeal
- Attended – JP Service Desk Xmas function
- Visited day care facilities (x2)
- Attended - Presentation by Kayla Manuirirangi on COVID-19 response
- Attended and officiated – Whangamomona Republic Day
- Attended - Ngā Kaiwhakatere o Taranaki meeting
- More FM Radio Interview (x1)
- Stratford Press Interviews (multiple)
- Attended Regional Mayors and Chairs meeting (x2)
- Attended Public Forum (x1)
- Attended Council Meetings (x4)
- Attended Council Workshops (x5)



N C Volzke JP
DISTRICT MAYOR

Attendance schedule for 2020 Audit and Risk Committee meetings.

<u>Date</u>	<u>17/03/20</u>	<u>19/05/20</u>	<u>21/07/20</u>	<u>06/10/20</u>	<u>01/12/20</u>	<u>Attendance</u>	<u>Percentage</u>
Meeting	A	A	A	A	A		
Neil Volzke	✓	✓	✓	✓	✓	5/5	100%
Grant Boyde	✓	✓	✓	✓	✓		
Rick Coplestone							
Peter Dalziel	✓	✓	✓	✓	A	4/5	80%
Jono Erwood	✓	✓	✓	✓	✓	5/5	100%
Amanda Harris		✓			✓		
Alan Jamieson	✓	✓	✓	✓	✓	5/5	100%
Vaughan Jones							
Min McKay	✓	✓	✓	S	✓	4/5	80%
John Sandford		✓		✓	✓		
Gloria Webby				✓	✓		
Kura Denness (Chair)	✓	✓	✓				
Philip Jones (Chair)				✓	✓		

Key	
A	Audit & Risk Meeting
	Non committee member
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sickness
(AV)	Meeting held by Audio Visual Link

Attendance schedule for 2020 Policy & Services Committee meetings, including hearings.

<u>Date</u>	<u>28/01/20</u>	<u>25/02/20</u>	<u>24/03/20</u>	<u>14/04/20</u>	<u>28/04/20</u>	<u>28/04/20</u>	<u>26/05/20</u>	<u>26/05/20</u>	<u>23/06/20</u>	<u>14/07/20</u>	<u>28/07/20</u>	<u>25/08/20</u>	<u>22/09/20</u>	<u>27/10/20</u>	<u>17/11/20</u>	<u>24/11/20</u>	<u>24/11/20</u>	<u>Attendance</u>		
Meeting	P&S	P&S	H / P&S	H (AV)	H (AV)	P&S (AV)	H	P&S	P&S	H	P&S	P&S	P&S	P&S	H	H	P&S			
Neil Volzke	✓	✓	CANCELLED DUE TO COVID-19 LOCKDOWN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%	
Grant Boyde	✓	A		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/16	93.75%
Rick Coplestone	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%
Peter Dalziel	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A	14/16	87.5%
Jono Erwood	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%
Amanda Harris	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%
Alan Jamieson	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%
Vaughan Jones	A	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/16	93.75%
Min McKay	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%
John Sandford	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%
Gloria Webby	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/16	100%

Key	
P&S	Policy & Services Committee Meeting
H	Hearing (heard by Policy & Services)
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
	Non Committee Member
(AV)	Meeting held by Audio Visual Link

Ordinary and Extraordinary Council meetings.

Date	11/02/20	10/03/20	14/04/20	12/05/20	09/06/20	14/07/20	11/08/20	25/08/20	08/09/20	13/10/20	10/11/20	24/11/20	08/12/20	Attendance	Percentage
Meeting	O	O	O (AV)	O (AV)	O	O	O	E	O	O	O	E	O		
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Grant Boyde	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Rick Coplestone	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Peter Dalziel	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	AV	✓	13/13	100%
Jono Erwood	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Alan Jamieson	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12/13	92.3%
Vaughan Jones	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Min McKay	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
John Sandford	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%
Gloria Webby	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	13/13	100%

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
I	Inaugural Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

Attendance schedule for 2019 – 2020 Farm & Aerodrome Committee meetings

<u>Date</u>	16/06/20	15/09/20	15/12/20	Attendance	Percentage
Meeting	FA	FA	FA		
Neil Volzke	✓	✓			
Grant Boyde	✓	✓			
Rick Coplestone					
Peter Dalziel	✓	AV			
Jono Erwood					
Amanda Harris					
Alan Jamieson	✓	✓			
Vaughan Jones	✓	✓			
Min McKay					
John Sandford	✓	✓			
Gloria Webby					

Key	
FA	Farm & Aerodrome Committee Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
	Non Committee Member
(AV)	Meeting held or attended by Audio Visual Link



14 December 2020

Prime Minister Jacinda Ardern
Parliament Office
Private Bag 18888
Parliament Buildings
WELLINGTON 6160

By email: jacinda.ardern@parliament.govt.nz
CC: nanaia.mahuta@parliament.govt.nz

Dear Prime Minister,

Request to amend the Local Electoral Act (2001)

The Taranaki Mayoral Forum write to you to request Government amend the Local Electoral Act (2001) (LEA) to remove the clauses which allow for a poll to overturn Council decisions to establish Māori Ward(s).

We are deeply concerned that the current legislation represents a barrier to progress in Aotearoa's cultural evolution.

The current legislation treats the creation of Māori Ward(s) differently to the creation of geographic wards and in our view is inherently unjust and out of step with contemporary New Zealand values.

We noted prior to the 2020 election Minister Mahuta indicated the Labour Party was committed to amending the LEA to address the clauses relating to Māori Wards. We thank you for publicly committing to this reform and urge you to progress the matter without delay.

We thank you for your leadership and look forward to working with you for the good of all our people.

Yours sincerely,

Handwritten signature of Mayor Phil Nixon.

Mayor Phil Nixon
South Taranaki District Council

Handwritten signature of Mayor Neil Volzke.

Mayor Neil Volzke
Stratford District Council

Handwritten signature of Mayor Neil Holdom.

Mayor Neil Holdom
New Plymouth District Council

Handwritten signature of David MacLeod.

David MacLeod
Taranaki Regional Council Chair

Stratford Volunteer Fire Brigade Call Outs

December 2020

Calls this month

22

Calls this year

186



Fire related calls

- | | | |
|---|--|--|
| <p>02-12-20 Accidental alarm activation at Stratford Manufacturing – Celia Street</p> <p>03-12-20 Meter box on fire – Juliet Street</p> <p>03-12-20 Alarm activation at Stratford Vet Club – Juliet Street</p> <p>05-12-20 Alarm activation at Elizabeth R Hospital – Elizabeth Grove</p> <p>06-12-20 Tanker required to assist New Plymouth Fire Brigade at house fire. Stood down before arrival – Sealy Road, Omata</p> <p>08-12-20 Tanker required to assist Urenui Fire Brigade. Stood down before arrival – Mokau Road</p> <p>09-12-20 Car fire – Orlando Street</p> | <p>15-12-20 Tractor fire – Rowan Road Kaponga</p> <p>18-12-20 Investigate rubbish fire – Celia Street</p> <p>27-12-20 Tractor fire – Pembroke Road</p> <p>28-12-20 Alarm activation at Stratford High School – Swansea Road</p> <p>29-12-20 Investigate rubbish fire – Orlando Street</p> | |
|---|--|--|



Motor vehicle accidents

- 07-12-20** Car vs. truck – Celia Street / Orlando Street
- 12-12-20** Motorbike accident – SH 3 Ngaere
- 17-12-20** Car vs Van - SH 3/Bird Road
- 18-12-20** Accident north of Midhurst - SH 3
- 28-12-20** Accident – Orlando Street



Other emergencies

- 05-12-20** Special service assist Police at Stratford Primary School
- 20-12-20** Chlorine gas leak at Stratford swimming pool. Assisted by Toko, Eltham and New Plymouth Fire Brigades – Page Street
- 21-12-20** Standby at Hawera Station



Medical calls

- 10-12-20** Assist ambulance with medical call – Cassandra Street
- 21-12-20** Landing zone required for medical call at the Stratford Fire Station for the rescue helicopter

Stratford Volunteer Fire Brigade Call Outs

January 2021

Calls this month

18

Calls this year

18



Fire related calls

- | | |
|--|---|
| <p>06-01-21 Standby Eltham Fire Station – Stood down before arrival</p> <p>12-01-21 Vegetation fire, assist Kaponga Fire Brigade – Mania Road</p> <p>13-01-21 Alarm activation Toko Primary School. Stood down before arrival – East Road</p> <p>15-01-21 Tanker required to assist Waitara and New Plymouth Fire Brigades at a house fire – East Beach Waitara</p> <p>16-01-21 Weatherboards on house on fire – Achilles Street</p> <p>20-01-21 Car fire – Orlando Street</p> | <p>21-01-21 Tanker required to assist Inglewood Fire Brigade at alarm activation at the North Egmont camp house. Stood down before arrival – Egmont Road</p> <p>27-01-21 Alarm activation at Stratford Furniture Manufacturing – Celia Street</p> <p>27-01-21 Investigate smoke in area, old car on fire – Cordelia Street</p> <p>28-01-21 Alarm activation Stratford Primary School – Regan Street</p> <p>28-01-21 Rubbish fire – Maria Place</p> |
|--|---|



Motor vehicle accidents

- 01-01-21** Motorbike accident – Broadway
- 16-01-21** 4 Wheel Bike roll over on a farm and into a drain. 1 person transported by Rescue Helicopter to Taranaki Base in a serious condition – Croydon Road



Other emergencies

- 06-01-21** Accidental activation of siren
- 23-01-21** Cat stuck in drain – Celia Street



Medical calls

- 01-01-21** Assist ambulance with medical call – Pembroke Road
- 11-01-21** Assist ambulance with medical call – Pembroke Road
- 28-01-21** Assist ambulance with medical call – Cassandra Street