



Our reference  
F19/13/03-D21/26182

8 September 2021

**Ordinary Meeting of Council**

Notice is hereby given that the **Ordinary Meeting of Council** will be held in the **Council Chambers, Stratford District Council, Miranda Street, Stratford** on **Tuesday 14 September 2021** at **3.30pm**.

At this stage the meeting will be held in the Council Chambers, however should it be required due to COVID-19 Alert Levels or from guidance received, the meeting may be moved to an alternative venue or held virtually.

**Timetable for 14 September 2021 as follows:**

3.15pm	Afternoon tea for Councillors
3.30pm	Ordinary Meeting

Yours faithfully

Sven Hanne  
**Chief Executive**

## 2021 - Ordinary - September

14 September 2021 03:30 PM - 04:30 PM



TE KAUNIHERA Ā ROHE O  
**WHAKAAHURANGI**  
**STRATFORD**  
DISTRICT COUNCIL

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# AGENDA

## Ordinary Meeting of Council



F19/13/05 – D21/31421

**Date: Tuesday 14 September 2021 at 3.30 PM**

**Venue: Council Chambers, 63 Miranda Street, Stratford**

The meeting location may change, or will be held via Audio Visual Link, if required due to current COVID-19 Alert Levels or Government Guidelines.

1. **Welcome**

Health and Safety Message

2. **Apologies**

3. **Announcements**

4. **Declarations of members interest**

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. **Attendance Schedule**

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. **Confirmation of Minutes**

**6.1 Ordinary Meeting of Council – 10 August 2021**

D21/29422 Page 7

### Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 10 August 2021 be confirmed as a true and accurate record.

/  
Moved/Seconded

**6.2 Policy & Services Committee – 24 August 2021 (Hearing)**

D21/30229 Page 14

### Recommendations

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting, to hear and considering submissions to the Mobile or Travelling Shops Bylaw 2021, held on Tuesday 24 August 2021, be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee meeting, to hear and considering submissions to the Mobile or Travelling Shops Bylaw 2021, held on Tuesday 24 August 2021, be adopted.

/  
Moved/Seconded

**6.2.1 Mobile or Travelling Shops Bylaw 2021**

A copy of the bylaw and changes made is attached for information only.

**6.3 Policy & Services Committee – 24 August 2021**  
D21/30227 Page 25

**Recommendations**

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting held on Tuesday 24 August 2021 be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee meeting held on Tuesday 24 August 2021 be adopted.

/  
Moved/Seconded

**7. District Mayor's Report**  
D21/27700 Page 33

**Recommendations**

1. THAT the District Mayor's report be received.
2. THAT an extraordinary meeting is held on Tuesday 26 October 2021 to complete the Representation Review process.

/  
Moved/Seconded

**8. Questions**

\*\*\*\*\*



**Our reference**  
F19/13/03-D21/26210

**Health and Safety Message**

In the event of an emergency, please follow the instructions of Council Staff.

Please exit through main entrance.

Once you reach the footpath outside please turn left and walk towards the Bell tower congregating on lawn outside the Council Building.

Staff will guide you to an alternative route if necessary.

If there is an earthquake – drop, cover and hold where possible. Stay indoors till the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

**5. Attendance schedule for 2021 Ordinary and Extraordinary Council meetings.**

Date	09/02/21	09/03/21	23/03/21	13/04/21	11/05/21	21/05/21	08/06/21	22/06/21	13/07/21	10/08/21	14/09/21	12/10/21	09/11/21	14/12/21
<b>Meeting</b>	<b>O</b>	<b>O</b>	<b>E</b>	<b>O</b>	<b>O</b>	<b>EM</b>	<b>O</b>	<b>E</b>	<b>O</b>	<b>O</b>	<b>O</b>	<b>O</b>	<b>O</b>	<b>O</b>
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Grant Boyde	✓	✓	✓	✓	✓	AV	✓	✓	✓	✓				
Rick Coplestone	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Peter Dalziel	✓	✓	✓	✓	✓	AV	✓	S	✓	✓				
Jono Erwood	A	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Alan Jamieson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Vaughan Jones	A	✓	✓	A	✓	✓	✓	✓	✓	✓				
Min McKay	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
John Sandford	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Gloria Webby	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				

Key	
<b>O</b>	<b>Ordinary Meeting</b>
<b>E</b>	<b>Extraordinary Meeting</b>
<b>EM</b>	<b>Emergency Meeting</b>
<b>✓</b>	<b>Attended</b>
<b>A</b>	<b>Apology/Leave of Absence</b>
<b>AB</b>	<b>Absent</b>
<b>S</b>	<b>Sick</b>
<b>(AV)</b>	<b>Meeting held, or attended by, by Audio Visual Link</b>

# MINUTES

## Ordinary Meeting of Council



F19/13/04 – D21/27963

**Date: Tuesday 10 August 2021 at 3.30pm**  
**Venue: Council Chambers, 63 Miranda Street, Stratford**

### Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, P S Dalziel, J M S Erwood, R W Coplestone, A K Harris, V R Jones, M McKay, W J Sandford and G M Webby.

### In attendance

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Administration & Communication Support Officer – Ms R Vanstone, the Communications Manager – Ms G Gibson and three members of the media (Stratford Press, Taranaki Daily News and Te Korimako o Taranaki) and three members of the public.

#### 1. Welcome

The District Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The District Mayor reiterated the health and safety message and emergency procedures.

#### 2. Apologies

There were no apologies.

#### 3. Announcements

The District Mayor took the opportunity to acknowledge the passing of Stratford resident Mr Roy Lithgow. Mr Lithgow was a very community minded person who contributed to many organisations throughout the district and generously supported young people by providing an annual scholarship through Stratford High School. He was one of Stratford's earliest citizen award winners. Mr Lithgow will be sadly missed. Comforting thoughts go to Mr Lithgow's family at this time.

#### 4. Declarations of Members Interest

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

The declaration of member's interest was circulated for updating.

Due to their roles as Taranaki Electricity Trust trustees, the Deputy Mayor and Councillor Erwood, declared an interest in matters relating to the trust.

#### 5. Attendance Schedule

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached.

Councillor Dalziel noted that the attendance schedule had not been updated for the July meeting.

6. Confirmation of minutes

**6.1 Ordinary Meeting of Council – 13 July 2021**  
D21/27963 Page 7

**Recommendation**

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 13 July 2021 be confirmed as a true and accurate record.

BOYDE/DALZIEL  
Carried  
CL/21/66

**6.2 Audit & Risk Committee – 20 July 2021**  
D21/26251 Page 12

**Recommendations**

1. THAT the unconfirmed minutes of the Audit & Risk Committee meeting held on Tuesday 20 July 2021, be received.
2. THAT the recommendations in the minutes of the Audit & Risk Committee held on Tuesday 20 July 2021, be adopted.

DALZIEL/McKAY  
Carried  
CL/21/67

ERWOOD/DALZIEL  
Carried  
CL/21/68

**6.3 Policy & Services Committee – 27 July 2021**  
D21/28353 Page 19

**Recommendations**

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting held on Tuesday 27 July 2021 be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee meeting held on Tuesday 27 July 2021 be adopted.

BOYDE/JONES  
Carried  
CL/21/69

McKAY/SANDFORD  
Carried  
CL/21/70

The District Mayor noted that minor changes relating to the chair and attendees at this meeting, would be made prior to the confirmation of these minutes.



7. District Mayor's Report  
D21/27700 Page 28

**Recommendation**

THAT the District Mayor's report be received.

VOLZKE/JAMIESON  
Carried  
CL/21/71

The District Mayor noted that discussions on three waters and local government reforms are ongoing and starting to gather momentum. More detailed information is being circulated to elected members as it becomes available.

Questions/Points of Clarification:

- Councillor Boyde sought clarification on whether information was getting back to government and ministers on local government reforms.
- Mayor Volzke noted that a series of workshops on the functions and roles of local government had been held recently with a number of elected members in attendance. An interim report identifying key issues is due for release in September. Council's will have opportunities to feed back our views. At the moment, central government is information gathering.

8. Decision Report – Representation Review 2021 – Initial Proposal  
D21/27982 Page 33

**Recommendations**

1. THAT the report be received.

BOYDE/WEBBY  
Carried  
CL/21/72

2. THAT councillors consider the various options detailed in this report and make decisions on each of the following for the next two local elections:

- If councillors are to be elected by wards, or a mixture of wards and 'at large', the proposed number, names, boundaries of wards, and the number of councillors that will represent each,
- If wards are established (in addition to the Māori ward), the description of each proposed ward boundary and any explanation of changes,
- The total number of councillors to be elected,
- Whether to have community boards, and if so, how many, their names, and their membership.

3. THAT councillors adopt formal resolutions based on the decisions made on the above and release the Initial Proposal for consultation no later than 24 August 2021.

McKAY/ERWOOD  
Carried  
CL/21/73

**Recommended Reason**

There are no specific recommendations given by council officers on each of the decisions that need to be made. This is a political decision councillors must decide on.

The Director Corporate Services noted that the establishment of a Māori ward had been previously agreed to by elected members and that this report included options to consider for how representation is to look.

The District Mayor clarified that this report would normally go to the Policy and Services Committee however the timeline did not allow this, hence it is coming to a full meeting of council. Mayor Volzke asked elected members to give permission for the standing orders to be suspended to allow council to treat the item as if it were being considered at a Policy and Services Committee meeting. There were no objections from elected members.

A number of options were discussed and considered, as outlined on page 42 of the report, in the following order and a resolution followed each option:

- Retain Wards – Urban and Rural, or disestablish wards altogether:
  - The Deputy Mayor's view was that the current ward structure be retained so that, especially, the rural community would be represented. The bulk of the districts resources come from the rural community and they must be given a fair voice.
  - Councillor Dalziel was in favour of disestablishing wards altogether and all elected members being 'at large'. As a small community he sees no need for rural and urban wards and rural ratepayers would continue to be well served by elected members. He had not received too much feedback about change.
  - Councillor Boyde disagreed with Councillor Dalziel. The current ward structure had stood the test of time. The capital value from the rural ward is 81% and there are fundamental differences between the urban and rural populations. Current legislation requires an equitable system and the current ward structure gives a voice to both.
  - Councillor Harris supported the retention of the wards. As she is from a rural background, it is great to know that you have a sense of belonging and the wards address the communities of interest very well.
  - Councillor Coplestone disagreed with Councillor Dalziel. He had recently been to some of the more distant communities, such as Mt Dampier, in the district and they need (and want) representation.
  - Councillor McKay was in favour of seeing some 'at large' representatives but also saw value in rural and urban wards. She considered that a portion of the community did not fit into either ward – that of the growing lifestyle property population. Councillor McKay liked the idea of 'at large' because it gave voters more of a say with the ability to exercise an extra vote if there was a combination of the two. It would also attract more candidates and increase voter turnout.
  - Mayor Volkze clarified that there is scope to have a combination of the two systems but in doing so, serious consideration ought to be given to the number of councillors.
  - Councillor Sandford's view was the current system worked well and he felt that 'at large' would not work for this community. There had been lot of discussion in the community about a Māori ward.
  - Councillor Webby's view was that the current system did not need to change.
  - Councillor Erwood agreed with the Deputy Mayor and felt that both the urban and rural communities needed representation and did not want to see any name changes.
  - Mayor Volkze supported the retention of the urban and rural wards in Stratford district.

#### Recommendation

4. THAT Council retain the existing urban and rural wards.

BOYDE/COPLESTONE  
Carried  
Against DALZIEL  
CL/21/74

- Establish 'at large' seats – and if so, how many:
  - The Deputy Mayor asked whether the District Mayors seat is 'at large'. Mayor Volkze clarified that the mayor is elected 'at large' as per legislation.
  - Councillor Dalziel expressed concern for electors noting, given that council had just agreed to retain urban and rural wards, there could be confusion to establish 'at large' seats.

- Councillors Erwood, Sandford and Coplestone agreed with Councillor Dalziel.
- Mayor Volzke noted that an unfortunate consequence of 'at large' and urban and rural seats is that unless you have quite a significant number of 'at large' candidates the negative effect may be that a very good candidate happens to choose the wrong seat producing some bizarre results. The only way to overcome this situation is to have a pure model.

**Recommendation**

5. THAT Council will not establish any at large seats for elected members.

SANDFORD/BOYDE  
Carried  
Against Councillor McKay  
CL/21/75

- Establish Community Boards, or continue with the status quo having no Community Boards:
  - Councillor Coplestone considered it unnecessary to change the current system and did not think the district big enough to warrant community boards.
  - The Deputy Mayor was of the view that community boards do not have enough 'teeth' to make decisions.
  - Councillor Sandford noted that he had not received any approaches from the community that they were not represented by the current structure.
  - Councillor Erwood spoke in favour of the previous speakers and noted that the community was served well by the diverse group of elected members currently sitting around the council table.

**Recommendation**

6. THAT Council remain with the status quo and no community boards will be established.

ERWOOD/COPLESTONE  
Carried  
CL/21/76

- Confirm names for Urban, Rural and Māori wards:
  - The Deputy Mayor did not wish to see name changes as it would cause confusion.
  - Councillors Harris and Boyde were in agreement with the Deputy Mayor.
  - Councillor Boyde asked if iwi had a view about the name of the Māori ward. The Director Corporate Service responded that this had not come. Mayor Volzke clarified that iwi could make a suggestion during the submission process.

**Recommendation**

7. THAT the names of the wards will be the urban ward, the rural ward and the Māori ward.

WEBBY/HARRIS  
Carried  
CL/21/77

- Amend Ward Boundaries – refer **Appendix 1** for recommended option based on feedback from June workshop:
  - Mayor Volzke noted that the decision in front of elected members today is to add two new areas to the urban ward – those being the Mercade Estate and east to Beaconsfield Road.

- The Deputy Mayor saw no reason to exclude these areas from the urban ward due to Stratford's growing population and its sprawling nature. Residents from Mercade Estate already considered themselves urban. He was satisfied to extend the urban ward boundaries to incorporate these areas.
- Councillor Erwood considered that as these areas that were already receiving urban services, it is pragmatic to include them in the urban ward.
- Councillor Sandford asked about Hunt Road West – one side of which is considered urban and the other side rural.
- Councillor Dalziel supported the proposal.
- Councillor Erwood sought clarification on the consultation process and whether changes, such as Hunt Road West, could not be submitted now for change. Mrs Radich confirmed that changes could be made now but it would mean adding all of the larger farm areas into an urban ward because of how the mesh block for this area has been configured, before the initial proposal. She suggested that she would request the changes to the mesh blocks so that if submissions are received, the applicable parts can be split off at the hearing stage. The next opportunity to propose change would be six years from now.
- Councillor Sandford noted that residents off Pembroke Road expressed a desire to be part of the urban ward and this solution meant that will be a reality.

### Recommendation

8. **THAT** the Māori ward be 'at large' across the district and that the urban and rural ward boundaries be as shown in **Appendix 1**.

DALZIEL/BOYDE  
Carried  
CL/21/78

- Determine the number of councillors in total:
  - Mayor Volzke noted that the current split allows for 6 urban councillors and 4 rural. In the new council there will be an additional one councillor representing the Māori ward. That position is not factored into the mandatory plus or minus 10 per cent rule because that ward is across the district – or 'at large'.
  - Councillor McKay was in favour of reducing the overall number of councillors to 8 with the Māori ward as an additional one. When she reflected back to her first few meetings as a councillor, she noted that there were few times when every councillor was vocal on every (major) decision. She asked herself would council have been better with an additional voice around the table, and felt the answer to this would have been not. She noted also that fewer councillors meant greater visibility to the community and more responsibility and accountability for those left around the table. Councillor McKay was of the view that fewer seats would see stronger candidates running for them and ultimately, a strong team of elected members.
  - Councillor Dalziel agreed with Councillor McKay noting that Carterton District Council, of only slightly smaller size, had seven elected members plus the mayor and large public companies operated with a board of the same size.
  - Councillor Sandford disagreed noting that fewer councillors did not mean any less accountability and nor would there be cost savings to the ratepayer. Residents had told Councillor Sandford that they are satisfied with the current number and they wanted visible and accessible elected members. Councillor Sandford added that there was already accountability around the table and did not agree with lessening the number of councillors.
  - Councillor Erwood agreed with Councillor Sandford adding that the district does not have community boards and councillors do the work for the community and for ratepayers.
  - Councillor Coplestone noted that due to the large geographical size of the district, the rural community needed representation and the various areas within the district were well-served by their elected members.
  - Councillor Boyde agreed with Councillor Sandford adding that he had received feedback from the community which found favour with current numbers which provided an effective voice.

- Councillor Harris agreed to retain the status quo. She felt that the job was a big one and primarily it was about being seen and having enough people on the ground to make that happen. She acknowledge the support network that her council peers had provided her.
- Mayor Volzke noted that this had been interesting discussion because in the time he'd been in council he had always advocated that there were too many councillors and his preference was to reduce numbers to eight. He was not of the view that urban and rural wards necessarily guarantee representation for those communities as historically rural councillors of the past have not necessarily lived in the rural area. However in general terms the chances of people accessing an elected member is greater when there are greater numbers. He also considered that in a small council where all the elected members are working part-time as councillors, it is important that there be some continuity and a bigger pool ensures this. Under present circumstances, Mayor Volzke supported the status quo of 6 urban and 4 rural councillors.

### Recommendation

9. THAT Council have a total of 11 elected members plus the District Mayor. This will be made up of 6 urban representatives, 4 rural representatives and one Māori representative.

BOYDE/COPLESTONE

*Division*

*For 8*

*Against 3*

Carried

CL/21/79

*A division was called.*

*Those voting for the motion were: The District Mayor, Councillors: Boyde, Coplestone, Erwood, Harris, Jones, Sandford, Webby.*

*Those voting against the motion were: The Deputy Mayor, Councillors: Dalziel and McKay.*

The District Mayor noted that a proposal had now been developed for public consultation and he looked forward to submissions.

### 9. Questions

Councillor Sandford asked about damage sustained to stonework around the Broadway pedestrian crossing. This matter has been added to matters outstanding for follow up by the Director Assets.

*The meeting closed at 4.35pm*

N C Volzke  
**Chairman**

Confirmed this 14<sup>th</sup> day of September 2021.

N C Volzke  
**District Mayor**

# MINUTES

## Policy and Services Committee



F19/03/05 – D21/30229

**Date: Tuesday 24 August 2021 at 2.30PM**

**Venue: Held via Audio Visual Link**

### Present

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors G W Boyde, P S Dalziel, J M S Erwood, R W Coplestone, A K Harris, V R Jones, M McKay, W J Sandford and G M Webby.

### In attendance

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Environmental Health Manager- Ms R Otter, the Roading Asset Manager – Mr S Bowden, the Project Engineer/Manager – Mr S Taylor, and one member of the media (Stratford Press)

#### 1. Welcome

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

#### 2. Apologies

There were no apologies received.

#### 3. Announcements

There were no announcements.

#### 4. Declarations of Members Interest

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

#### 5. Attendance Schedule

The Attendance Schedule for Policy and Services Committee meetings was attached. It was noted that the apology for the meeting on 22 June 2021 for Councillor Dalziel would be amended to sick.

6. Acknowledgement of Submissions

D21/27700 Page 13

Attached is the one (1) submission received.

**Recommendations**

1. THAT the submission to the Draft Mobile or Travelling Shops Bylaw 2021 be received.

WEBBY/BOYDE  
Carried  
P&S/21/111

2. THAT the submitter be advised of the outcome of their submission and notified that the minutes of the Policy and Services Committee Meeting, and subsequent meetings, are available on Council's website.

ERWOOD/JONES  
Carried  
P&S/21/112

**Recommended Reason**

So that each submission is formally received and the submitter provided with information on decisions made.

7. Submitters To Be Heard

There were no submitters requesting to be heard.

8. Decision Report – Adoption of the Mobile or Travelling Shops Bylaw 2021

D21/29128 Page 7

**Recommendations**

1. THAT the report be received.
2. THAT the Committee consider the submission received as part of the public consultation process of the bylaw and the subsequent adoption, with the amendments noted in the report, of the draft Mobile or Travelling Shops Bylaw 2021 (attached).
3. THAT the commencement date of the Mobile and Travelling Shops Bylaw 2021 be Wednesday 15 September 2021.

BOYDE/WEBBY  
Carried  
P&S/21/113

**Recommended Reason**

The draft Mobile and Travelling Shops Bylaw 2021 has gone through the public consultation process, required by Sections 82 and 83 of the Local Government Act 2002. One submission was received during the public consultation period.

The Environmental Health Manager noted the following points:

- One submission was received from Waka Kotahi New Zealand Transport Agency in relation to the state highways in the Stratford District.
- There are currently limited areas within the District to safely operate a mobile or travelling business along state highways. Officers support the submission that will provide officers with a tool to enforce safety. Other council's also use delegated authority from Waka Kotahi.
- There are currently a small number of businesses who operate from private properties along state highway and these are either permitted activities or governed by other legislation.

Questions/Points of Clarification:

- Councillor Harris questioned how roadside stalls such as free range eggs or feijoas would be affected by the suggested change from the submission. Ms Otter clarified that those activities generally have signs up and point of purchase takes place on private land off the road or on road reserve. She noted there was currently very little area to park along the state highways to set up a business. Schools would not be affected as any stalls would be on their property. Council Officers would be able to stop unsafe trading on state highways because of the delegation provided by Waka Kotahi. The majority of businesses/stalls are not occurring on state highway.
- It was clarified that an exemption would apply along Broadway as the footpath along Broadway is owned by Council therefore Waka Kotahi would have no ruling over activities such as the Rotary weekly sausage sizzle.
- It was noted that the amendments suggested in the report had not been incorporated in the bylaw and would be subject to this Committee's approval.
- The District Mayor questioned the amendment stating no trading shall be undertaken on a state highway without the approval of the appropriate agency when it had been stated prior that exemptions will not apply to state highways. Ms Otter noted that this was worded in this way to allow for any changes to the structure of the highways which could permit future activity without the need for an amendment to be made to the bylaw.
- It was clarified that the business that operates at the Midhirst Hall was on part Midhirst Hall land and part road reserve and has permission from both parties to operate there.
- Councillor Boyde noted his concern that the area surrounding Stratford High School was not in a restricted area and the possibility that mobile vaping shops could operate there. The District Mayor opposed identifying specific products within the bylaw but supported areas being exempt.
- It was clarified that council activity along the state highway would largely be complaint driven but also if an officer was in the field and saw unsafe activity or activity that warranted further questioning. The bylaw would provide a good tool to give control within the district and to apply safety rules. Ms Otter noted that some activities will also be subject to other legislative requirements. She reminded the committee that officers are still limited with how they can deal with private property under this bylaw but there is other legislation that can help with that area if a need arises.
- It was noted the resolution would be amended to approve the amendments as noted in the decision report.

*The meeting closed at 2.48pm*

A L Jamieson  
**Chairman**

Confirmed this 27<sup>th</sup> day of September 2021.

N C Volzke  
**District Mayor**





## MOBILE OR TRAVELLING SHOPS 2021

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**Date in force: 15 September 2021**

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**Purpose:** To regulate trading activities and the conduct of persons selling goods on streets, roads, footpaths and other public places; and

Setting general and specific conditions for trading in public places to ensure that appropriate standards of health and safety, pedestrian and vehicle access and visual amenity are maintained.

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**Review date: 15 September 2031**

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## 1 TITLE

- 1.1 This Bylaw is made under Section 145 of the Local Government Act 2002 and **the Land Transport Act 1998** and shall be known as the 'Mobile or Travelling Shop Bylaw 2021'.

## 2 COMMENCEMENT

- 2.1 This Bylaw shall come into force on 15 September 2021

## 3 REPEAL

- 3.1 As from the day this Bylaw comes into force, the previous Mobile or Travelling Shop Bylaw 2008 shall be repealed.

## 4 APPLICATION OF BYLAW

- 4.1 This Bylaw shall apply to the Stratford District.

## 5 SCOPE

- 5.1 This bylaw is made pursuant to section 145 of the Local Government Act 2002 which gives authority to the Council to adopt bylaws for the following general purposes:

- (a) Protecting the public from nuisance;
- (b) Protecting, promoting, and maintaining public health and safety;
- (c) Minimising the potential for offensive behaviour in public places.

And any other authority enabling the Council to make bylaws to regulate activities in Public Places **and includes the Land Transport Act 1998**.

## 6 INTERPRETATION

- 6.1 In this Bylaw, unless the context otherwise requires:

**“Authorised Officer”** means any person authorised by Council to carry out or exercise any powers, duties or functions under this Bylaw or any part thereof or any Police Officer.

**“Goods”** means any product or service.

**“Hawker”** means any person who attempts to sell goods or services to any person without invitation or request for such service or prior orders.

**“Licence”** means the authority granted by the Stratford District Council allowing the holder to engage in the sale of goods or services from a mobile shop to stall, or the hawking of goods or services upon payment

of fees and such terms and for any duration that the Council specifies, including inspections for health and safety regulations.

**“Mobile Shop”** means a vehicle, whether self-propelled or not, from which goods or services are offered or exposed for sale or from which goods or services may be ordered.

**“Non-Profit Organisation”** means a registered charity or community group or registered club.

**“Nuisance”** means to obstruct, annoy or interfere, be it intentionally or unintentionally.

**“Permitted area”** means an area permitted by the Council for trading with an approved licence.

**“Public Place”** means a place that is:

- (a) Under the control of the Council; and
- (b) Open to, or being used by, the public whether or not there is a charge for admission; and includes:
  - (i) Any part of a public place; and
  - (ii) Any reserve; or
- (c) A road, whether or not the road is under the control of the Council.

**“Restricted Area”** means those areas of the Stratford District which are designated on the Map attached as schedule 1.

**“Service Delivery Vehicle”** means any vehicle being used for the purpose of delivering goods to the premises of any business or organisation and does not involve the sale of goods to the general public in any Public Place.

**“Sign”** means any display or device which is visible from a public place and which is intended to attract attention for the purpose of identifying, advertising, informing or directing.

**“Stall”** means any structure or device, barrow, table, display board or portable stand established for the purposes of selling goods.

**“Stratford District”** means the territory defined in Schedule 1 and includes state highway 3 and state highway 43 within the Stratford District.

**“Trading”** refers to commercial activities in mobile, temporary or movable premises.

## **7 Licence required**

- 7.1 No person, in any public place, as outlined in the areas defined on the map attached as schedule 1 of this bylaw, shall engage in the sale of goods of any description without having first obtained a Licence from the Council, except where an exemption is provided in clause 16 of this bylaw.

**Note:** *The possession of a Licence does not replace the need to also obtain the approval of the owner of private land or property where the sale of goods will take place and complying with any conditions such as the owner may impose.*

**Note:** *No trading of any kind is to be undertaken on a State Highway without the permission of the appropriate agency.*

**Note:** *No trading of any kind is to be undertaken on a State Highway with a posted speed limit of 70km/hr and above within the Stratford District.*

## **8 Licence application**

- 8.1 Every person, other than a person mentioned in clause 16 of this bylaw, who wishes to sell goods in a public place shall make written application to obtain a Licence.
- 8.2 The information to be supplied by the applicant may include any of the following, but not restricted to:
- (a) Name and address of the applicant;
  - (b) Name and address of the person(s) selling the goods;
  - (c) The location/site;
  - (d) The telephone number of the applicant;
  - (e) The type of goods for sale;
  - (f) The days and hours the applicant intends to sell goods;
  - (g) The type of vehicle(s) and registration numbers if applicable;
  - (h) Evidence of good character;
  - (i) Where appropriate, the written approval of neighbors;
  - (j) Proposed signage, and any audible devices;
  - (k) Litter and cleanliness measures;
- 8.3 Every applicant shall comply with the operative Stratford District Plan rules governing the proposed activity.
- 8.4 An application for a Licence must be lodged five working days prior to the trading.

## **9 Licence conditions**

- 9.1 The Authorised Officer may impose conditions in granting any Licence. The conditions imposed may include, but are not limited to the following:
- (a) Time, location and duration of the Licence
  - (b) Types of Goods for sale;
  - (c) Area available for sale;
  - (d) Persons entitled to sell;
  - (e) Safety or hygiene requirements;

- (f) Use of signage, and audible devices;
- (g) Litter and cleanliness
- (h) Display of Licence
- (i) Requiring compliance with a traffic management plan
- (j) Food Act registration.

9.2 The Council may, in issuing a Licence, prescribe additional conditions or amend the standard conditions where appropriate with which the Licence holder shall comply when carrying out their trade or business.

## **10 Production of Licence**

10.1 When engaged in the sale of goods every Licence holder must carry a Licence at all times and show the Licence to any Authorised Officer on request.

## **11 Signage**

11.1 A Licence holder shall have no more than one freestanding double sided sign associated with their mobile trade. The maximum area of the sign shall not exceed 2m<sup>2</sup>.

11.2 The sign shall be located only where approved by Council. Council will approve the sign location at the time of the application.

11.3 Signs are prohibited from the following locations:  
(a) Median strip  
(b) Berm or street poles  
(c) Trees on road reserve

Any other signage must be directly attached to the mobile trade vehicle or table.

## **12 Moving on**

12.1 Every Licence holder must, notwithstanding the conditions of the Licence, upon being requested to do so by an Authorised Officer or Police Officer, alter their position or place for sales to any other position or place as indicated by the Officer.

The reason for such a request include:

- (a) Safety
- (b) Avoidance of nuisance
- (c) Compliance with any Act "Regulation or Bylaw"

## **13 Breach of Licence**

13.1 Any Licence holder who fails to comply with any such conditions of the Licence commits an offence against this bylaw.

13.2 The Council may suspend or cancel the Licence wholly or for such

period as it thinks fit if satisfied:

- (a) That the Licensee is not of good character and reputation or otherwise not a fit and proper person to hold such a Licence; or
- (b) That the Vehicle or Vehicles used in connection with such Licence has or have become unsuitable for such use.

**14 Licence not transferable**

- 14.1 No Licence issued under the bylaw will be transferrable to any other person.

**15 Fees**

- 15.1 Council may, by resolution, prescribe fees for Licenses. Fees may differ for any class of Licence as prescribed. Classes are:
  - (a) Hawker
  - (b) Mobile or Travelling Shop
  - (c) Street Stall
  - (d) Temporary Commercial Promotion

**16 Exemptions**

- 16.1 The exemptions allowed under this bylaw are as follows:
  - (a) Service delivery vehicles or,
  - (b) Any market, stall or stand which has been approval by an Authorised Officer under any other bylaw, legislation, resource consent or approval of the Council.
  - (c) A Non-profit organisation that raises funds for the benefit of the needy, a community group, and environmental causes approved by an Authorised Officer.

*Note: Exemptions do not apply to state highways within the Stratford District*

**17 Recreation reserves**

- 16.1 No mobile trader or hawker shall operate on any recreation reserve without additional separate approval from an Authorised Officer of the Council.

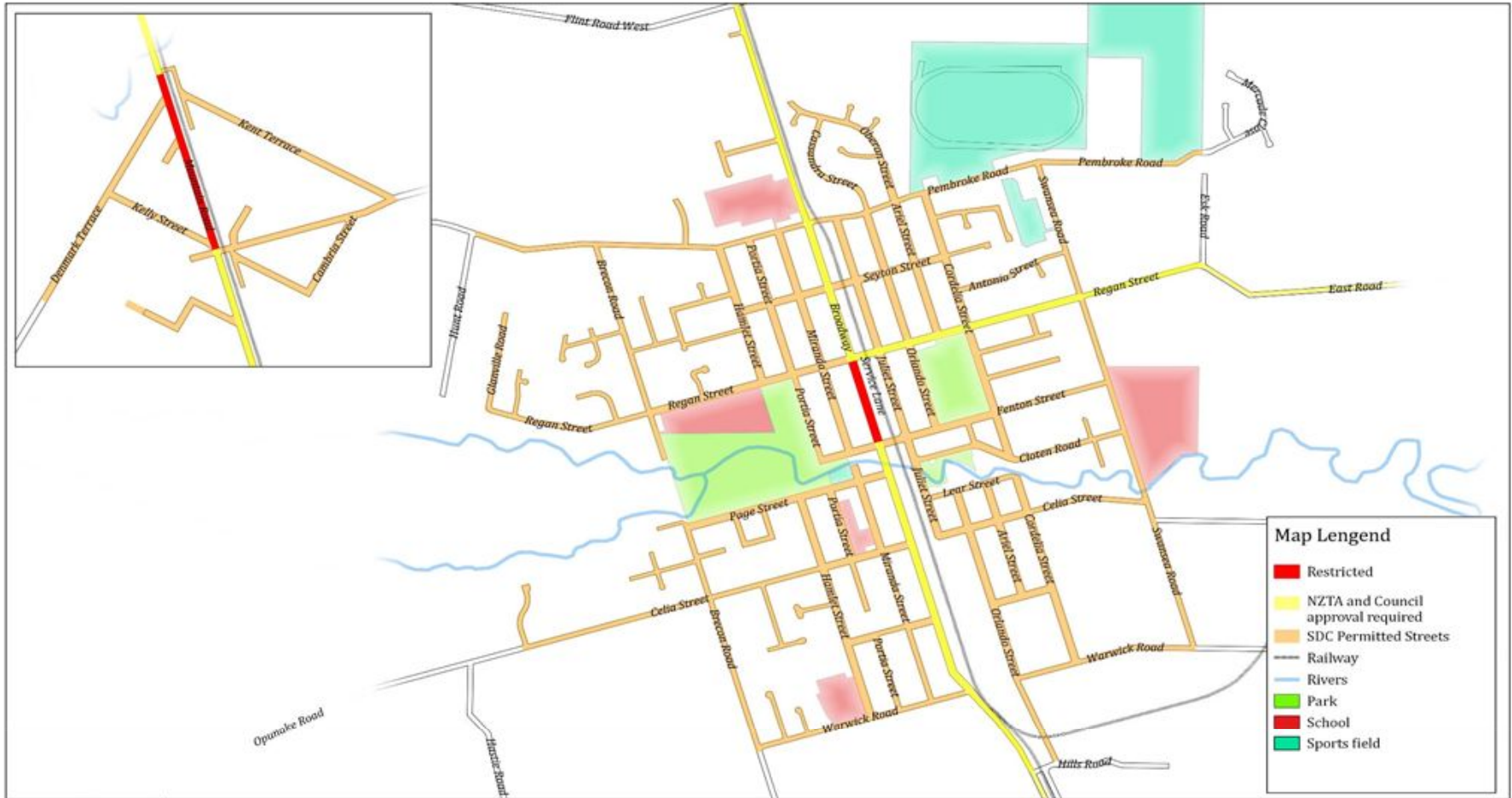
This Bylaw was made by the Stratford District Council on 15 September 2021.

THE COMMON SEAL of the STRATFORD DISTRICT COUNCIL was hereto affixed by resolution of the said Council in the presence of:

Mayor .....

Chief Executive .....

**SCHEDULE 1**



**Map Legend**

- Restricted
- NZTA and Council approval required
- SDC Permitted Streets
- Railway
- Rivers
- Park
- School
- Sports field



## Stratford & Midhirst Mobile Shops Permitted Street Parking and Restricted Street Parking Map

The information provided is an indication only and needs to be validated in the field.  
The Stratford District Council accepts no responsibility for errors or omissions for loss or damage resulting from the reliance or use of this information.  
Cadastral information is derived from LINZ's Digital Cadastral Record System (CRS) CROWN COPYRIGHT RESERVED.

December 2020



# MINUTES

## Policy and Services Committee



F19/03/05 – D21/30227

**Date: Tuesday 24 August 2021 at 3.00pm**  
**Venue: Held via Audio Visual Link**

### Present

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors G W Boyde, P S Dalziel, J M S Erwood, R W Coplestone, A K Harris, V R Jones, M McKay, W J Sandford and G M Webby.

### In attendance

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Roading Asset Manager – Mr S Bowden, the Projects Manager/Engineer – Mr Steve Taylor, the Environmental Health Manager- Ms R Otter and one member of the media (Stratford Press)

#### 1. Welcome

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

#### 2. Apologies

There were no apologies received.

#### 3. Announcements

The Deputy Mayor thanked the Chief Executive for including Elected Members in all the staff updates relating to COVID 19 during Alert Level 4.

#### 4. Declarations of Members Interest

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

#### 5. Attendance Schedule

The Attendance Schedule for Policy and Services Committee meetings was attached.

#### 6. Confirmation of minutes

**6.1 Policy & Services Committee – 27 July 2021**  
D21/27700 Page 8

#### Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 27 July 2021 be confirmed as a true and accurate record.

DALZIEL/McKAY  
Carried  
P&S/21/114

7. **Matters Outstanding**  
D16/47 Page 17

**Recommendation**

THAT the Matters Outstanding be received.

DALZIEL/BOYDE  
Carried  
P&S/21/115

Questions/Points of Clarification:

- Councillor Boyde requested the workshop scheduled for October on damage to roads by Forestry be brought forward. He noted the damage to Puniwhakau Road highlighted in the monthly report and the previous damage to Soldiers Road have increased the urgency for this discussion. It was clarified that any decision on differential rates would not take effect until 1 July 2022 and there was quite a bit of work still to be done collating data on the forestry areas and looking at how other Councils are managing this situation. Councillor Boyde clarified that his request was regarding restricting the damage with the Taranaki Regional Council allowing 6 trucks a day and questioned if there was a way to close the roads during adverse weather events he noted that almost a quarter of a million dollars had been spent above budget for these repairs on just two roads. The District Mayor supported the request for a workshop to discuss this issue. He noted he had visited Puniwhakau Road and it was as much an environmental issue as it was a safety issue. He questioned if the regional council was aware of how much ran off the roads into the rivers when this damage was done. A discussion on this will be held earlier than the October workshop.
- Councillor Dalziel clarified he was anticipating an ongoing project update on the Aquatic Centre Project to be included in the Assets Monthly Report which would have a summary, project end date, where it is currently tracking and budget lines. The Director – Assets noted this would be incorporated in the next report.
- Councillor Sandford questioned if the damaged stonework at the southern round-a-bout had been repaired at the same time as the pedestrian crossing? The Roading Asset Manager noted that this was currently awaiting quotes for the repairs as it would be an insurance claim from the person who caused the damage and had been delayed as there was a shortage of suitable stone masons able to complete the job. He would follow this up and this item will be added to matters outstanding.

8. **Information Report – Dog Control Policy & Practices Report – Year Ended 30 June 2021**  
D21/29614 Page 18

**Recommendation**

THAT the Annual Report on Dog Control Policy and Practices for the year ending 30 June 2021 be received and contents noted.

McKAY/VOLZKE  
Carried  
P&S/21/116

**Recommended Reason**

The report is required under section 10A of the Dog Control Act 1996.

The Director – Environmental Services noted that this report was required to be provided every year under the Dog Control Act and noted the standard statistics for the activity for the past year. There were no measures that were particularly different compared to the previous years in the report.

Questions/Points of Clarification:

- It was noted that the increase in infringement notices correlated with the increase in dog attacks on stock and other animals and wandering animals highlighting more enforcement action from incidents and more complaints received.
- It was clarified that information on unregistered dogs was fairly limited although there is a small number of officers aware of. The reduction in registered dogs is as a result of less dogs in the urban area.

9. **Decision Report – Proposed School Zone Variable Speed Limits**

D21/29614 Page 22

<p><b>Recommendations</b></p>	
<p>1. <u>THAT</u> the report be received.</p>	<p>ERWOOD/COPLESTONE Carried <u>P&amp;S/21/117</u></p>
<p>2. <del>THAT</del> the Committee give approval for council officers to consult with the community for a proposal to install 30 km/h speed limits on Avon Street (Avon Kindergarten) and Erin Street (Midhirst School).</p>	
<p>3. <del>THAT</del> the Committee give approval for council officers to consult with the community for a proposal to install permanent 30 km/h speed limits at Best Start Stratford, Gr8Kidz Childcare and Learning Centre and Stratford Community Childcare Centre.</p>	
<p>4. <del>THAT</del> the Committee give approval for council officers to consult with the community for a proposal to install 30 km/h variable speed limits at Avon School, Central Kindergarten, St Joseph's Catholic School and Stratford High School / Koru Kindergarten.</p>	
<p>5. <del>THAT</del> the Committee give approval for council officers to consult with the community for a proposal to install 60 km/h variable speed limits at Makahu School and Pembroke School.</p>	
<p>6. <del>THAT</del> once the consultation period has been undertaken, a further decision report will be presented to this committee summarising the comments received and making a recommendation on the speed limits around the schools mentioned.</p>	
<p><b>Recommended Reason</b></p> <p>Waka Kotahi is in the process of proposing a new rule enabling an improved approach to speed management planning on New Zealand roads, called the Land Transport Rule: Setting of Speed Limits 2021. If the proposal is successful, the rule will require all road controlling authorities to reduce speed limits around urban schools to 30 km/h (permanent or variable) and rural schools to 60 km/h (permanent or variable).</p>	

The Projects Engineer/Manager noted the following points:

- This report was a result of Waka Kotahi New Zealand Transport Agency's review of the Setting of Speed Limits 2017 rule for which they plan to have the changes rolled out by the start of 2022. One of the conditions of the new rules will be reduced speed limits around urban schools to 30km and rural schools to 60km with a timeframe of having 40% of these changes done before 30 June 2024 and any remaining to be completed by 31 December 2029.
- It was suggested that this could be completed earlier. There are 11 schools which includes 3 day-cares that can be included in this report – some are on state highway and therefore cannot be covered.
- Consultation will be held with the schools first to determine an appropriate area followed by consultation with the immediate residents and then the general public. The appendices show the indicative areas where those speed zones could be.

- It is proposed that as Avon Kindergarten and Midhirst Primary Schools are in cul-de-sacs that a permanent 30km speed zone be put in place with the other schools being variable speed zones to cover school pick up and drop off times. It is suggested that a permanent reduced speed limit be put in place for Gr8Kidz and Best Start daycares as kids are dropped off at varying times. The limits for the rural schools would also be variable to be reduced speeds during pick up and drop off times.

Questions/Points of Clarification:

- Councillor Sandford noted that the new day-care on Cloten Road had been missed as well as the play centre behind Mitre 10 and requested these be included.
- The Deputy Mayor noted his concern that Council had initially set a speed limit at Stratford Primary School of 40km and felt there was still the ability for the 30km limit to be changed before it becomes legislation. The Roading Asset Manager noted that Council had to develop a plan to be signed off by the Regional Transport Committee by 2024 that looks across the whole district and part of this is the reduction of speeds outside of schools with a goal to reduce the road toll and encourage a safer area for students to walk or cycle to school. He did not think it mattered if council did this now or waited for the legislation to be approved. He noted there was a bigger discussion currently occurring with Stratford Primary School with the pool development and parking discussions which would be discussed in a workshop with Elected Members in the near future and would include reducing that 40km speed limit to 30km. He noted there had been no clarification yet on how long an area the speed limit needed cover and the proposal had picked up whole blocks surrounding school areas.
- The Deputy Mayor noted his concern regarding the size of the area of reduced speed, particularly for St Joseph's Primary School as he felt this was too far and also the reduction from 100km to 30km at Gr8Kidz.
- The District Mayor noted that the Whakaahurangi Te Kōhanga Reo had not been included. He felt that putting schools and daycares together was not appropriate as schools had set times to arrive and leave and there were also not many children walking or cycling to kindergartens or daycare without supervision. Mr Bowden would discuss the definitions further with Waka Kotahi to clarify if the intent was to include kindergartens and daycares.
- Councillor Erwood requested that further clarification be sought on the length of the speed limit as well.
- The report would be brought back to the committee when more detail had been received.

10. Monthly Reports

**10.1 Assets Report**  
D21/28968 Page 39

**Recommendation**

THAT the report be received.

COPLESTONE/BOYDE  
Carried  
P&S/21/118

The Director – Assets noted the following points:

- This report is the beginning of the new financial year and includes the updated financial compliance measures adopted as part of the Long Term Plan.
- This report only covers July in terms of performance measures but these have all started on a good note.
- Officers are undertaking a lot of planning and programming for capital works at the moment.

Questions/Points of Clarification:

- Councillor Boyd reiterated his earlier concerns on the roads damaged by forestry trucks and noted the pictures on page 44 ad 45 of the report emphasised this.
- It was clarified that the regional council were still considering enforcement action on the oxidation pond flooding in July. It is likely that council will be prosecuted. Officers are doing everything possible to ensure that this will not happen again.
- Officers believe that the missing water from the Midhirst Dairy Company pipe was a burst pipe. The valve that supplies the old factory has now been capped.
- Councillor Erwood commended the waste minimisation programmes undertaken at the library and felt this could be extended to schools and market days.
- Councillor Erwood noted the significant flooding on Opunake Road during the heavy rains where water ran off properties and onto the roads. He questioned if council could require property owners to address this on their properties to not impact the roads. Mr Bowden noted that it would be ideal for property owners to deal with their own water run off but suspected council was going to have to look at roadside water tabling along Opunake Road. Councillor Erwood reiterated that if there was a fatality due to this flooding and council had not required these land owners to comply then the responsibility would come back on Council. He questioned if letters could be sent to these land owners to get them rectify the water runoff and asked that this be added to matters outstanding. Mrs Araba noted there was not much that council could do to rectify an overland flow path but education could be a possibility.
- Councillor Boyde noted that the significant amount of rain had occurred in the urban areas and caused surface flooding as well and felt it was a tall order to ask rural land owners to divert the water when the same happened in town.

**10.2 Community Services Report**  
D21/29171 Page 66

**Recommendation**

THAT the report be received.

McKAY/HARRIS  
Carried  
P&S/21/119

The Director – Community Services noted the following points:

- The new report template was highlighted in particular the new key performance measures with the digital channel section. She welcomed any feedback on the new format to ensure the report represents what Elected Members wanted to be engaged on.
- It was noted a wrong graph had been included in the pool section and would be rectified in the next report.
- All facilities were currently closed under Alert Level 4. The teams are undertaking planning, looking at training possibilities and undertaking community engagement via the social media platforms. The Community Development Team have a lot of meetings and events planned so are currently looking at other options for these.
- The Service Centre is taking a lot of calls with the majority of these related to rubbish or rates as a result of the current Level 4 lockdown.
- She noted the work of the Community Development Manager who had been extremely busy in his role of Alternative Welfare Manager with Civil Defence.

Questions/Points of Clarification:

- Councillor Boyde noted the excellent feedback he had received from the assistance with online booking for COVID vaccinations and the addition of the Lions Volunteers to help as well. He questioned if there was the opportunity for help over the phone with bookings as those using this assistance appreciated the local support. The Chief Executive noted that residents could book over the phone through the Ministry and felt it would be a duplication of a service if council officers assisted bookings in this manner. He noted council was supporting COVID initiatives and had been working with the Taranaki District Health Board and Ngāruahine Health Services.
- Councillor Dalziel noted that the door count had been removed from the performance measures and replaced with items issued including digital items which he felt was inaccurate as one person could check out multiple items but would have been recorded as only one visit by the door count. It was noted that this had been discussed with Elected Members during the Long Term Plan discussions as a more accurate way of capturing actual transactions and as a result of both the Library and iSITE having a downwards trend in numbers through the doors. It was requested that as the door count was still active that these numbers still be included in the report monthly to capture physical use of the building, it was clarified that while this could be done it would not be an active performance measure. Councillor McKay supported the new measures as a good way to accurately track how the library is being used which could lead to better use of the library, getting the public engaged and better utilisation of the service when staff have a better insight of what they should deliver. There were still inaccuracies when counting numbers through the door.

**10.3 Environmental Services Report**  
D21/27931 Page 73

**Recommendation**

THAT the report be received.

ERWOOD/McKAY  
Carried  
P&S/21/120

The Director – Environmental Services noted the following points:

- The general level of activity in building control was noted. He noted the suggestions that council had shut down the building industry and as a result officers had looked closely to ensure this was not the case. He noted the 12 working days prior to the introduction of the geotech guidelines had seen 5.75 building inspections per day and 12 working days before the nationwide lockdown had seen 5.54 inspections a day. There were two new applications per day before the guidelines and 1.75 a day prior to lockdown. These numbers illustrate the industry had not been shut down at all.
- There were a couple of performance measures not met in July. A couple of building consents went over the processing time due to the contractor's workload but the average wait time had now reduced. A number of building inspections have taken more than one day to take place and were a result of capacity issues with only one inspector as well as some types of inspections he was unable to complete and required a wait for someone external who was able to complete those. There was also a code of compliance that went over time due to a resourcing issue. The team is very stretched at the moment with a current vacancy and one staff member working reduced hours.
- There were also two resource consents under the Planning activity that went over as a result of a series of applications coming off hold at the same time which affects the ability to control the workload.

Questions/Points of Clarification:

- Councillor McKay noted the issues regarding the building guidelines seem to have quietened down, however she felt that the media put out more false information and only highlighted one side of the story and questioned if officers had pushed back on this? Mr Sutherland noted that a lot of information had been provided to the media but this had not been used.
- Councillor McKay also noted the media coverage of the mental health of builders due to council was unfair and was an awful accusation to make.
- The Chief Executive noted that he, along with the Communications Manager and Director – Community Services, had supported Mr Sutherland with the media dealings during this process. Numerous days of effort had been dedicated to providing accurate and balanced information and a

significant amount of that was just not picked up. He noted the report of the residents living in their caravan due to the new guidelines was actually due to a number of other issues that had not been answered over the 5 weeks prior to the introduction of the guidelines. A letter of concern will be sent to the editor of the paper concerned and work had begun on this prior to lockdown. A retraction is not being sought but concern to be noted on how the reporting was carried out.

- Mr Sutherland noted that in terms of changes that need to be made the geotech guidelines was the biggest. His team will work to improve the rollout of the future changes and to release these in a palatable fashion.

**10.2 Corporate Services Report**  
D21/29586 Page 80

**Recommendations**

1. THAT the report be received.

COPLESTONE/DALZIEL  
Carried  
P&S/21/121

2. THAT the Committee acknowledges that the Treasury Management Policy breach has been authorised appropriately by the Chair of the Audit and Risk Committee and the Mayor.

DALZIEL/WEBBY  
Carried  
P&S/21/122

The Director – Corporate Services noted the following points:

- Staff are currently working on the year end results and are almost done. Audit NZ have advised they will not be able to start the audit until 25 October which is usually when the Annual Report is being presented to council for adoption.
- There is an updated report on page 90 which provides explanations on capital expenditure projects that had not been completed or were no longer needed. The new budget for this financial year is \$29million.
- The summary of the subdivision project was included in the report on page 81. This table had been in previous reports but now has updated figures including an estimation of interest costs and project management costs. It also includes the sale of the spite strip but does not include any potential future spite strip sales. There is \$618,000 still outstanding with \$400,000 due in within the next eight months.
- There have been a number of phone calls due to the rate increases and officers have been discussing the breakdown of each individual's rates with them.

Questions/Points of Clarification:

- Councillor Dalziel commended the work done on the subdivision project and felt council had got it spot on. It was a very well run project.
- It was clarified that the personnel costs were below budget for the month and was likely to do with staff vacancies for which a lot of recruiting had been undertaken recently. Mrs Radich would monitor this.
- It was clarified that the animal control revenue was down due to dog registrations being due now.

**11. Questions**

- It was noted that at the COVID Vaccination Clinic last week under Alert Level 4 800 people were vaccinated on Friday with a further 900 completed on Saturday. At the previous clinic there were 2,386 vaccinations given. This is a fantastic local result. There is still follow up work to be done as everyone will require their second vaccination. The Taranaki District Health Board has raised the possibility of another clinic on a smaller scale targeting specific groups.

*The meeting closed at 4.13pm*

A L Jamieson  
**Chairman**

Confirmed this 27<sup>th</sup> day of September 2021.

N C Volzke  
**District Mayor**

UNCONFIRMED



# MONTHLY REPORT

## District Mayor



F19/13/04 – D21/31540

**To:** Council  
**From:** District Mayor  
**Date:** 14 September 2021  
**Subject:** District Mayor Monthly Report – August 2021

### Recommendations

1. THAT the report be received.
2. THAT an extraordinary meeting is held on Tuesday 26 October 2021 to complete the Representation Review process.

/  
Moved/Seconded

### 1. Three Waters Reform Update

The month of August has been dominated by webinars, information and debate over the governments Three Waters plans. At the moment councils are not being asked to make any decisions as to whether to opt in or out of the new proposed entities, but simply to provide feedback to the government. The feedback will in turn be factored into their imminent decisions that constitute the final proposals. Community consultation will follow.

The debate has become so complicated and extensive that I thought it appropriate to remind ourselves what it is that the government is actually trying to achieve. The following extract from a Department of Internal Affairs newsletter outlines what is being proposed and why the changes are necessary:

#### What is being proposed?

*“New Zealanders have high expectations about their water and sewage infrastructure. The investment needed to ensure we address failing systems and to build and maintain the required infrastructure in the future is significant, and the impact on individual councils and ratepayers will also be very high if we do nothing.*

*The findings of investigations and analysis of the future needs show New Zealand is at a crucial point. We cannot afford to continue the way we currently are if we are to address the real issues we all face. Currently 67 different councils own, manage and operate most of the drinking water, wastewater and storm water services across New Zealand on behalf of their communities.*

*The Government’s Three Waters Reform Programme proposes to create publicly-owned multi-regional entities that have the scale, expertise, operational efficiencies and financial flexibility to provide safe, affordable water services for New Zealanders.*

*These reforms are intended to safeguard and enhance this critical infrastructure and associated services for generations to come so that we can have safe drinking water, and sewage and storm water systems with good environmental outcomes that we can afford.”*

#### Why reform is necessary?

*“The scale and the cost of the investment required for our future water and sewerage systems indicate this is one of New Zealand’s biggest infrastructural programmes. The analysis shows the cost per household could be between \$1900 and \$9000 over the next 30 years, depending on location. Whereas, with reform, costs are projected to range between \$800 and \$1640 depending on location. This represents a much lower average cost per household.*

*Given these possible costs and savings, the Government is committed to working with local government to ensure New Zealanders understand the scale of the challenge, the need to move forward quickly, and the cost implications to ratepayers and households.*

*Local government is facing urgent challenges in the provision of these services including: funding historical infrastructure deficits, meeting future costs associated with rising safety and environmental standards and expectations, meeting iwi/Māori aspirations, building resilience to natural hazards and climate change, and supporting growth.*

*Rather than piecemeal solutions, comprehensive, system-wide reform is needed to achieve lasting benefits for the local government sector, our communities, and the environment.*

*Current arrangements are no longer workable. Councils trying to address the urgent challenges facing them and their communities alone would see large increases in household water costs across New Zealand. In many cases these would be unaffordable, in others, households would be paying much more than they would under reform."*

The debate among councils on the benefits or otherwise of the reforms has raised literally hundreds of questions, many of which have yet to be answered. A random selection of some of the topics follows:

- Community voice proposals
- Role of representatives on the Regional Representatives Group
- Engagement, publishing and reporting requirements
- Te Mana o Te Wai Statements
- Requirement to establish consumer forums
- Consumer protections
- Transparency around pricing and charging instruments
- The proposed role of Local Government in the reformed system
- Governance of the entities
- Strategic oversight and influence of the Representative Group
- Protections against future privatisation
- Community ownership of new water entities
- The cost of delivering these services
- The role of iwi/Māori in the reformed system
- Workforce changes
- Rural water schemes
- The planning interface
- Responding to growth and development
- Responding to planning and regulatory requirements

It is my observation that councils have divided themselves into two main groups: those that are saying to government, make the reforms mandatory and get on with the job versus those that are calling for a pause (or stop altogether) while the Local Government Reforms are still being considered. The government is expected to make the next round of decisions in October.

## **2. Roading Update from Waka Kotahi New Zealand Transport Agency**

As the dryer summer months rapidly approach us, so too does the construction season for road works, both maintenance and new work. At last week's Regional Transport Committee meeting Waka Kotahi presented their quarterly report on the planned works for this summer. As expected we will experience delays, detours and disruptions, all of which come within the gambit of progress and improvements.

State Highway 43 work scheduled this summer includes the long awaited project to seal the last 12km's through the Tangarakau Gorge. The contract for the first 2km section of seal has recently been awarded to Inframax and sealing work is set to start later this year. The design for stage 2 works is now well underway and is expected to be tendered in mid-2022. This work on SH43 has been funded through the Provincial Growth Fund.

Another significant project is the Kahouri Stream Bridge replacement. The existing single lane bridge located near Stratford's cemetery is no longer fit for purpose and the new two lane replacement will be a very welcome safety improvement. The structure options report is complete, the preferred option has been agreed and early land acquisition negotiations are underway. The construction period is early 2022-23.

Other highway projects include the new bridge at the Pohokura Stream (now completed), a new bridge at the Manawawiri Stream at Toko, a range of safety improvements including guard rails, way finding and improved passing opportunities along the route.

SH3 is also destined for some major maintenance works as Waka Kotahi launches into the expanded summer works programme to address the issues being experienced with potholes. The Hawera to New Plymouth stretch of SH3 is currently littered with temporary repairs put in place to patch the road over winter months. The plan to make good on these areas will require significant work, including resealing, in many locations.

Like all roading authorities, Waka Kotahi is always looking for ways to improve safety on our roads but one proposal for SH3 is sure to meet with mixed reactions. Referred to as a Safe System Transformation intervention, which in this case means a median barrier on sections of the SH3 corridor from Inglewood to Hawera, is no minor intervention. The sections listed in the report are extensive and suggest almost the whole length of corridor will have very limited passing opportunities, unless more passing lanes are constructed (none are planned). Having limited opportunities to pass safely, will only lead to increased driver frustration and potentially more risk taking.

Meanwhile Waka Kotahi's work on revising speed limits continues and we await the final proposals on how they will be applied to our regions highways. There is a strong school of thought that suggests SH3 may well have the speed limit lowered to 80 km per hour, but this is still in process and is yet to be decided.

If both proposals become a reality the journey from Hawera to New Plymouth will be a totally different experience. Driving at 80 km per hour with median barriers ensuring minimal places to pass slow vehicles, could well be the norm.

### **3. Taranaki District Health Board Meetings**

The TDHB has been hosting twice weekly meeting to keep the regional leadership group well informed of any developments during the COVID lock down period. This process has worked well and the ability to raise concerns has been very useful. While there have been no community cases in Taranaki associated with the current COVID outbreak, agencies have been taking a very cautious approach to ensure the situation in this region remains that way. There has been a considerable push for more testing and accelerating the vaccination rates which currently sit as the slowest in the country.

### **4. Conservation Minister Kiri Allen Visit**

The Minister of Conservation Kiri Allen visited the region in August. She was very impressed with many conservation initiatives occurring in the region but particularly with the Predator Free Taranaki programme. This programme has already heavily reduced the number of rats in targeted areas with over 1,100 traps deployed and over 100 locations being monitored annually. The success to date indicates the potential benefits from the roll out across the region as the programme expands in coming years.

### **5. Taranaki Civil Defence**

The committee held its quarterly meeting in August and received the Annual Report for the year ending 30 June 2021. Improvements in our Civil Defence capability are ongoing and progressing in line with expectations. Meeting minutes are available on the Taranaki Regional Council website.

## 6. Extraordinary Meeting of Council

This report includes a resolution to call an Extraordinary Meeting of Council in order to complete the Representation Review process. The proposal is currently out for public consultation until Sunday 19 September. A hearing has been scheduled on Tuesday 12 October 2021. In order for Council to meet its statutory timeframes for the required public notice I am requesting that Council moves to schedule an Extraordinary Meeting of Council to be held on Tuesday 26 October to adopt the resolutions from the minutes of the hearing and release the final proposal to the public.

## 7. Correspondence – None to attach.

## 8. Some Events Attended

- Attended – Zoom meeting with Professor Jan Rotmans (Venture Taranaki)
- Hosted - Citizens Awards Ceremony
- Attended – Three Waters Hui for Entity B Mayors in Taupo
- Attended – Three Waters Webinar LGNZ (x4)
- Attended – Positive Aging Committee meeting
- Attended – Roy Lithgow's Funeral
- Met with the Conservation Minister Kiri Allen
- Met with NPDC staff – Local Alcohol Policy review
- Attended – Official Mayor's Steak Cook Off (and won)
- Guest Speaker - NZ Diversional Therapists Conference Dinner in New Plymouth
- Attended – South Taranaki Car Club street sprints in Stratford
- Met with representatives of Chorus
- Met with Stratford A&P Association executive committee representatives
- Attended – Te Kōpuka nā Te Awa Tupua meeting
- Attended – Taranaki Civil Defence Group Joint Committee meeting
- Attended – Nga Kaiwhakatere o Taranaki meeting
- Attended – Taranaki District Health Board Covid-19 update meeting (x2)
- Stratford Press Interviews and Articles (multiple)
- Daily News Interviews (multiple)
- Radio Interview with More FM (x1)
- Attended Regional Mayors and Chairs meeting (x3)
- Attended Council Pre-Agenda meetings (x2)
- Attended Council Workshops (x3)
- Attended Council Meetings (x3)



N C Volzke JP  
District Mayor

Date: 7 September 2021

## Stratford Volunteer Fire Brigade Call Outs

# August 2021

Calls this month

# 13

Calls this year

# 176



### Fire related calls

- 06-08-21** Investigate smoked logged house – Oberon Street
- 11-08-21** Chimney fire – Hamlet Street
- 14-08-21** Investigate smoke near Miranda Street / Pembroke Road



### Motor vehicle accidents

- 07-08-21** Car vs. Car vs. House vs. Gas Main – Regan Street
- 12-08-21** Assist Kaponga fire brigade – Opunake Road / Manaia Road
- 15-08-21** Motorbike crash – Croydon Road
- 19-08-21** Car rolled – Bird Road
- 27-08-21** Fatal motorbike accident / medical call, assist ambulance – East Road



### Medical calls

- 06-08-21** Assist ambulance with medical call, Maryann Residential Care Rest Home – Brecon Road
- 13-08-21** Assist ambulance with medical call at Shakee Pear Café – Mountain Road



### Other emergencies

- 09-07-21** Assist resident with blown over fence – Cordelia Street
- 16-08-21** Chemical reaction, Stratford assisted by the Toko, Eltham and New Plymouth Fire Brigades – Willo on Broadway
- 23-08-21** Investigate gas leak inside residential home, assisted Kaponga fire brigade – Opunake Road