



Our reference  
F19/13/03-D21/26182

6 October 2021

**Ordinary Meeting of Council**

Notice is hereby given that the **Ordinary Meeting of Council** will be held in the **Council Chambers, Stratford District Council, Miranda Street, Stratford** on **Tuesday 12 October 2021** at **3.30pm**.

At this stage the meeting will be held in the Council Chambers, however should it be required due to COVID-19 Alert Levels or from guidance received, the meeting may be moved to an alternative venue or held virtually.

**Timetable for 12 October 2021 as follows:**

12noon	Lunch for Councillors
12.30pm	Workshop for Councillors - Long Term Plan debrief - Council Farm
2.00pm	Policy & Services Committee Meeting - Representation Review Hearing
3.00pm	Afternoon tea for Councillors
3.15pm	Public Forum - Michael Carr, Sport Taranaki
3.30pm	Ordinary meeting of Council

Yours faithfully

Sven Hanne  
Chief Executive

## 2021 - Ordinary - October - Open

12 October 2021 03:30 PM - 04:00 PM



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# AGENDA

## Ordinary Meeting of Council



F19/13/05 – D21/35354

**Date: Tuesday 12 October 2021 at 3.30 PM**

**Venue: Council Chambers, 63 Miranda Street, Stratford**

The meeting location may change, or will be held via Audio Visual Link, if required due to current COVID-19 Alert Levels or Government Guidelines.

1. **Welcome**

Health and Safety Message

2. **Apologies**

3. **Announcements**

4. **Declarations of members interest**

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. **Attendance Schedule**

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. **Confirmation of Minutes**

**6.1 Ordinary Meeting of Council – 14 September 2021**

D21/32318 Page 8

**Recommendation**

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 14 September 2021 be confirmed as a true and accurate record.

/  
Moved/Seconded

**6.2 Farm & Aerodrome Committee – 21 September 2012**

D21/33298 Page 12

**Recommendations**

1. THAT the unconfirmed minutes of the Farm & Aerodrome Committee meeting held on Tuesday 21 September 2021, be received.
2. THAT the recommendations in the minutes of the Farm & Aerodrome Committee meeting held on Tuesday 21 September 2021, be adopted.

/  
Moved/Seconded

**6.3 Audit & Risk Committee – 21 September 2012**  
D21/33297 Page 16

**Recommendations**

1. THAT the unconfirmed minutes of the Audit & Risk Committee meeting held on Tuesday 21 September 2021, be received.
2. THAT the recommendations in the minutes of the Audit & Risk Committee meeting held on Tuesday 21 September 2021, be adopted.

/  
Moved/Seconded

**6.4 Policy & Services Committee – 28 September 2021**  
D21/35487 (Open) D21/34710 (PE) Page 22

**Recommendations**

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting, including the public excluded section, held on Tuesday 28 September 2021 be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee meeting, including those in the public excluded section, held on Tuesday 28 September 2021 be adopted.

/  
Moved/Seconded

**7. District Mayor's Report**  
D21/35746 Page 37

**Recommendation**

THAT the District Mayor's report be received.

/  
Moved/Seconded

8. Decision Report – Road Closures for Targa Rally 2021  
D21/30072 Page 41

**Recommendations**

1. THAT the report be received.
2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 Clause 11 (e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads for the purpose of the New Zealand Targa Rally 2021:

**Wednesday 27 October 2021**

Stage Name: Ratapiko

Between the hours of 9.05 am and 1.35 pm

- Makara Road: Ratapiko Road to Croydon Road
- Croydon Road: Makara Road to Stanley Road
- Stanley Road: Croydon Road to 4 Stanley Road (Stanley School)

**Thursday 28 October 2021**

Stage Name: Douglas

Between the hours of 12.00 pm and 4.30 pm

- Wawiri Road: Ahuroa Road to Makuri Road
- Makuri Road: Wawiri Road to Douglas Road
- Douglas Road: Makuri Road to approximately 356 Douglas Road

Stage Name: Insane Eltham

Between the hours of 12.40pm and 5.10 pm

- Wingrove Road: 200m from its intersection with Skinner Road to Cheal Road
- Cheal Road: Wingrove Road to Oru Road
- Oru Road: Cheal Road to Rawhitiroa Road (South Taranaki)

**Recommended Reason**

In order for the Targa Rally to hold its annual event, it is proposed to close the roads listed above. These proposed road closures will require formal endorsement by a Council resolution.

/  
Moved/Seconded

9. Public Forum Response

**Name** Michael Carr  
**Subject** Sport Taranaki – Central Taranaki Update  
**Response**

10. Questions

\*\*\*\*\*



**Our reference**  
F19/13/03-D21/26210

### **Health and Safety Message**

In the event of an emergency, please follow the instructions of Council Staff.

Please exit through main entrance.

Once you reach the footpath outside please turn left and walk towards the Bell tower congregating on lawn outside the Council Building.

Staff will guide you to an alternative route if necessary.

If there is an earthquake – drop, cover and hold where possible. Stay indoors till the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

**5. Attendance schedule for 2021 Ordinary and Extraordinary Council meetings.**

Date	09/02/21	09/03/21	23/03/21	13/04/21	11/05/21	21/05/21	08/06/21	22/06/21	13/07/21	10/08/21	14/09/21	12/10/21	09/11/21	14/12/21
<b>Meeting</b>	<b>O</b>	<b>O</b>	<b>E</b>	<b>O</b>	<b>O</b>	<b>EM</b>	<b>O</b>	<b>E</b>	<b>O</b>	<b>O</b>	<b>O</b>	<b>O</b>	<b>O</b>	<b>O</b>
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Grant Boyde	✓	✓	✓	✓	✓	AV	✓	✓	✓	✓	✓			
Rick Coplestone	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	AV			
Peter Dalziel	✓	✓	✓	✓	✓	AV	✓	S	✓	✓	AV			
Jono Erwood	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	AV			
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Alan Jamieson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Vaughan Jones	A	✓	✓	A	✓	✓	✓	✓	✓	✓	✓			
Min McKay	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
John Sandford	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Gloria Webby	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			

Key	
<b>O</b>	<b>Ordinary Meeting</b>
<b>E</b>	<b>Extraordinary Meeting</b>
<b>EM</b>	<b>Emergency Meeting</b>
<b>✓</b>	<b>Attended</b>
<b>A</b>	<b>Apology/Leave of Absence</b>
<b>AB</b>	<b>Absent</b>
<b>S</b>	<b>Sick</b>
<b>(AV)</b>	<b>Meeting held, or attended by, by Audio Visual Link</b>

# MINUTES

## Ordinary Meeting of Council



F19/13/04 – D21/32318

**Date: Tuesday 14 September 2021 at 3.30pm**  
**Venue: Council Chambers, 63 Miranda Street, Stratford**

### Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, P S Dalziel (*via audio visual link*), J M S Erwood (*via audio visual link*), R W Coplestone (*via audio visual link*), A K Harris, V R Jones, M McKay, W J Sandford and G M Webby.

### In attendance

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Environmental Health Manager – Ms R Otter (*part meeting*), the Communications Manager – Ms G Gibson, and two members of the media (Stratford Press, Taranaki Daily News *via audio visual link*).

#### 1. Welcome

The District Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The District Mayor reiterated the health and safety message and emergency procedures.

#### 2. Apologies

There were no apologies.

#### 3. Announcements

#### 4. Declarations of Members Interest

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

The declaration of member's interest was circulated for updating and had been circulated to those attending by audio visual link via email.

#### 5. Attendance Schedule

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached.



6. Confirmation of minutes

**6.1 Ordinary Meeting of Council – 10 August 2021**  
D21/29422 Page 7

**Recommendation**

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 10 August 2021 be confirmed as a true and accurate record.

BOYDE/HARRIS  
Carried  
CL/21/80

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Page 7 – declarations of interest remove “*There were no declarations of interest*”.
- Page 10 – amend *Mayor Volkze* to *Mayor Volzke*.
- Page 11 – last line amend to Beaconsfield Road to *towards* Beaconsfield Road.

**6.2 Policy & Services Committee – 24 August 2012 (Hearing)**  
D21/30229 Page 14

**Recommendations**

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting, to hear and considering submissions to the Mobile or Travelling Shops Bylaw 2021, held on Tuesday 24 August 2021, be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee meeting, to hear and considering submissions to the Mobile or Travelling Shops Bylaw 2021, held on Tuesday 24 August 2021, be adopted.

SANDFORD/McKAY  
Carried  
CL/21/81

JAMIESON/McKAY  
Carried  
CL/21/82

**1.2.1 Mobile or Travelling Shops Bylaw 2021**

A copy of the bylaw and changes made was attached for information only.

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Page 24 – *Premitted* amended to *Permitted*.
- Page 24 – update Stratford District Council’s Logo.

*The Environmental Health Manager departed the meeting at 3.40pm.*

**6.3 Policy & Services Committee – 24 August 2021**  
D21/30227 Page 25

**Recommendations**

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting held on Tuesday 24 August 2021 be received.

JONES/WEBBY  
Carried  
CL/21/83

2. THAT the recommendations in the minutes of the Policy & Services Committee meeting held on Tuesday 24 August 2021 be adopted.

BOYDE/JAMIESON  
Carried  
CL/21/84

The Committee Advisor and Executive Assistant undertook to make the following amendments:

- Page 29 – amend *Boyd* to *Boyde*
- Page 29 – note that Councillor Erwood stated that the overflow on Opunake Road also occurred during minimal rainfall also.

Points noted in discussion:

- It was noted that the Variable Speed Limit Review had not proceeded. A workshop with Council will be held prior to the report being represented to the Policy and Services Committee.

**7. District Mayor's Report**  
D21/27700 Page 33

**Recommendations**

1. THAT the District Mayor's report be received.

VOLZKE/HARRIS  
Carried  
CL/21/85

2. THAT an extraordinary meeting is held on Tuesday 26 October 2021 to complete the Representation Review process.

McKAY/JAMIESON  
Carried  
CL/21/86

The District Mayor noted the following points:

- General comments had been made regarding the 3 Waters update to Councillors within this report. These were made in order to remind Councillors as it has been an information overload recently. He noted he had made the assumption that Central Government will expect council to consult with the community but reiterated this was an assumption only.
- He noted he would be watching the progress closely on Waka Kotahi's intention to install median barriers from New Plymouth to Hawera as well as reducing the speed to 80kms. This is to address safety issues but would restrict safe areas to pass.
- He noted the report included a resolution to hold an Extraordinary Meeting of Council on Tuesday 26 October which was in order to complete the Representation Review process within the required timeframes.

Points of Clarification/Questions:

- Councillor Boyde noted that under council's significance and engagement policy the 3 waters reform would be significant enough to have to consult with the community. The Chief Executive noted that this change was being driven by Central Government and not council. The Local Government Act requires you to have a high level of certainty about the item being consulted on before council can legally consult with the community. Council does not currently know what the question would be to ask the community through formal consultation. Councillor Boyde felt it was intriguing that council cannot make the decision or that the standards have not been supplied by the Government, however the Government was proceeding to advertising on television without providing local authorities the information to make the decision. The District Mayor noted that council had only been asked to provide accurate feedback and information relating to our council and raising any concerns that it may have identified. The feedback supplied will go to the government and will be factored into their proposal development. He noted when there was a clear statement of intent then council would be in a position to consult however he noted that Councils were showing information to their community including media releases and links to information on their website, he expected a media release from this council to go out this week.

8. Questions

*The meeting closed at 3.50pm*

N C Volzke  
**Chairman**

Confirmed this 14<sup>th</sup> day of September 2021.

N C Volzke  
**District Mayor**

# MINUTES

## Farm and Aerodrome Committee



F19/13/04 – D21/33298

**Date: Tuesday 21 September 2021 at 12noon**  
**Venue: Council Chambers, 63 Miranda Street, Stratford**

### Present

Councillor G W Boyde (the Chairman), the District Mayor N C Volzke, Councillors P S Dalziel, V R Jones and Committee Members: the Director Corporate Services – Mrs T Radich and the Property Officer – Mrs S Flight.

### In attendance

The Deputy Mayor A L Jamieson (*via audio visual link*), Councillors A K Harris (*via audio visual link*) and W J Sandford.

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Parks and Reserves Officer – Mrs M McBain, the Communications Manager – Ms G Gibson, and two members of the media (Stratford Press, Taranaki Daily News *via audio visual link*). 1 member of the public

#### 1. Welcome

The Chairman welcomed the Chief Executive, Councillors, staff, and the media.

The Chairman reiterated the health and safety message and emergency procedures.

#### 2. Apologies

There were no apologies.

#### 3. Announcements

The Chairman introduced Sara Flight as the newly appointed Property Officer.

#### 4. Declarations of Members Interest

The Chairman requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

#### 5. Attendance Schedule

The attendance schedule for Farm & Aerodrome Committee meetings was attached.

6. Confirmation of minutes

6.1 Farm and Aerodrome Committee Meeting – 15 June 2021  
D21/20787 Page 7

**Recommendation**

THAT the minutes of the Farm and Aerodrome Committee Meeting held on Tuesday 15 June 2021 be confirmed as a true and accurate record.

BOYDE/VOLZKE  
Carried  
F&A/21/21

Questions/Points of Clarification:

- It was clarified that the updated Farm Business Plan had not been brought back to this committee meeting as the final payout had not yet been confirmed and the year end audit process had not been completed. It was requested that this be added to the matters outstanding and will also be discussed at the workshop in October.

7. Matters Outstanding  
D20/11504 Page 14

**Recommendation**

THAT the matters outstanding be received.

DALZIEL/JONES  
Carried  
F&A/21/22

The Chairman noted that the most recent minutes from the quarterly sharemilkers meeting and the consultant's report had been circulated to the committee.

8. Programme of Works  
D20/28552 Page 15

**Recommendation**

THAT the Programme of Works be received.

BOYDE/JONES  
Carried  
F&A/21/23

Questions/Points of Clarification:

- It was requested that the Aerodrome Business Plan be removed from the programme of works as it had been determined this was a service and not a business. The Director – Corporate Services noted that this would be removed from June 2022 and that going forward the programme of works would only report on the upcoming year.

9. Information Report – Risk Review  
D21/30886 Page 16

**Recommendation**

THAT the report be received.

BOYDE/DALZIEL  
Carried  
F&A/21/24

**Recommended Reason**

To provide an update to the Farm and Aerodrome Committee of any changes to the Farm Risk Register and advise the Committee of any incidents in relation to the Top Seven Risk on the Risk Register from the previous quarter.

The Parks and Reserves Officer noted that there had been no new risks added to the registers and no threats or incidents in relation to the top 7 risks as identified in Appendix 1 of the report.

10. Quarterly Report – Farm and Aerodrome Business and Financial Report  
D21/30887 Page 24

**Recommendation**

THAT the report be received.

DALZIEL/BOYDE  
Carried  
F&A/21/25

**Recommended Reason**

This report provides the first quarterly update to the Farm and Aerodrome Committee. It highlights the milk production from the current season at the farm and also reports on the key activities at the Aerodrome.

The Parks and Reserves Officer noted the following points:

- This report provides an update on the farm and aerodrome activities to the committee.
- The Property Officer noted an updated financial report had been circulated to the committee. This corrected a calculation error in the Council's share of milk revenue line.

Questions/Points of Clarification:

- The Chairman noted the renewal of the sharemilkers contract would also need to be discussed at the October workshop.
- Mrs McBain noted that the fixed milk price had been set at \$8.12 per kg which the farm submitted 45,000kgs which is roughly 30% of production. The fixed price is paid less 10cents so will be \$8.02 per kg. It is possible to fix up to a maximum of 50% of production, however in this case due to oversubscription the final amount fixed was set at 12%.
- The Chairman noted that the sharemilkers had thanked Council for the work done on the yards, backing gate and in-shed feed system. With these upgrades they were saving one and a quarter hours per milking and up to a third of savings in water used for hosing down.
- Councillor Dalziel requested that a revised budget with a proposed profit be presented during the business plan discussion next month. It was clarified that this workshop would focus on sharemilkers contract, strategic direction and strategy, reforecasting of financials for the year and a discussion on any profits.
- It was clarified that the Yard Upgrade project total expenditure had come to \$128,000 so far, there may be some outstanding invoices to come through. There had been a budget of \$60,000 in the previous year (2019/20) for this project with \$30,000 budgeted as replacement of existing infrastructure and \$30,000 as improvements, with half being funded from depreciations reserves and the other half

effectively being loan funded. The project was under budgeted in the initial proposal, pricing was higher than expected and the scope changed. Council then approved a total project cost of \$130,000. The work was not completed in the previous year and the remaining budget was spent in this new financial year (2020/21) to ensure the project was completed.

- It was clarified that officers were waiting the Aeroclub to provide plans and specifications for the proposed new hangar. The club has approached Council with a drawing to identify the location and the challenges of that location, when they are ready to proceed the next step will be to present full scale plans. It will remain on the report to ensure the committee is aware of the plans.
- It was clarified that the Chief Executive has delegated authority to approve a fixed milk price in agreement with the sharemilkers. Mr Hanne noted he had involved the Chairman in that discussion. The timeframes involved when fixing the milk price would not allow a report to be brought to the committee or to Council for approval so authority to complete this was delegated by Council to the Chief Executive.
- Councillor Jones noted that the targeted milk production was still 150,000 kgm in the report, however it was projected to reach 160,000 kgm. Mrs Radich would include this figure when doing the reforecasting.
- Mrs McBain noted that the new AIMM recording programme had seen an increase in aircraft recordings. No invoices had been sent as the AIMM report needs to be processed. As per the fees and charges the landing fees will be charged from 1 July 2021 and then quarterly thereafter.

*The Deputy Mayor joined the meeting via audio visual link at 12.25pm.*

**11. Quarterly Report – Health and Safety**  
D21/30900 Page 32

**Recommendation**

THAT the report be received.

BOYDE/JONES  
Carried  
F&A/21/26

The Parks and Reserves Officer noted the following points:

- There was one recorded incident at the farm with a worker being kicked by a cow in the cowshed. There was no injury and no medical attention required. The sharemilker has reminded all staff to stay vigilant at all times when working in the cowshed.
- There were no incidents at the aerodrome.

**12. Questions**

*The meeting closed at 12.26pm*

N C Volzke  
**Chairman**

Confirmed this 7<sup>th</sup> day of December 2021.

N C Volzke  
**District Mayor**

# MINUTES

## Audit and Risk Committee



F19/13/05 – D21/33297

**Date: Tuesday 21 September 2021 at 2pm**  
**Venue: Council Chambers, 63 Miranda Street, Stratford**

### Present

P Jones (the Chair – *via audio visual link*), the District Mayor N C Volzke, Councillors J M S Erwood, P S Dalziel and M McKay.

### In attendance

Councillors G W Boyde, G M Webby and W J Sandford.

The Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Directory Community Services – Ms Kate Whareaitu, the Director Environmental Services – Mr Blair Sutherland, the Administration and Communication Support Officer – Ms R Vanstone, the Corporate Accountant – Mrs Christine Craig, the Communications Manager – Ms Gemma Gibson, the Health & Safety/Civil Defence Advisor – Mr Mario Bestall, the Audit Director, Audit New Zealand – Mr Chris Webby (*via audio visual link*) and two members of the media (Stratford Press and Taranaki Daily News – *via audio visual link*).

#### 1. Welcome

The Chair welcomed the District Mayor, Councillors, staff and the media to the meeting.

The Chair noted the health and safety message and emergency procedures on page 5 of the agenda.

#### 2. Apologies

No apologies were received.

#### 3. Announcements

No announcements were made.

#### 4. Declarations of Members Interest

The Chair requested councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

There were no declarations of interest relating to items on this agenda.

#### 5. Attendance Schedule

The attendance schedule for Audit and Risk Committee meetings was attached.



6. Programme of Works  
D21/6382 (Page 7)

**Recommendation**

THAT the Audit and Risk Committee's rolling programme of works up to the end of the 2022 be received.

ERWOOD/McKAY  
Carried  
A&R/21/34

The Chair noted that the workshop planned for today has been deferred to the next meeting (material has been uploaded to the Diligent Resource Centre for this).

7. Confirmation of minutes

7.1 **Audit and Risk Committee Meeting Minutes – 20 July 2021**  
D21/26251 (Page 8)

**Recommendation**

THAT the minutes of the Audit and Risk Committee Meeting held on Tuesday 20 July 2021 be confirmed, with any amendments, as a true and accurate record.

DALZIEL/VOLZKE  
Carried  
A&R/21/35

8. Matters Outstanding  
D18/27474 (Page 15)

**Recommendation**

THAT the matters outstanding be received.

JONES/McKAY  
Carried  
A&R/21/36

The Chair noted that the item on cyber insurance could now be removed from Matters Outstanding.

Questions/Points of clarification:

- Mr Hanne noted that upon looking at the prequalification process, it became evident that a more comprehensive framework review was required. He sought to have the Health and Safety Framework Review brought back to the next meeting. The Chair and committee agreed to this request.

9. Information Report – Health and Safety  
D21/31852 (Page 16)

**Recommendation**

THAT the report be received.

McKAY/DALZIEL  
Carried  
A&R/21/37

Questions/Points of clarification:

- Councillor Boyde stated that he was pleased to see that the aerodrome work has started.

*The Health and Safety/Civil Defence Advisor left the meeting at 2.12pm.*

10. Information Report – Audit NZ – Audit Matters Outstanding  
D21/31863 (Page 19)

**Recommendation**

THAT the report be received.

DALZIEL/ERWOOD  
Carried  
A&R/21/38

The Chair welcomed Mr Chris Webby, Audit New Zealand's (Audit NZ) Audit Director to the meeting.

Questions/Points of clarification:

- Councillor Dalziel sought clarification on how the Capital Expenditure do-ability item (Appendix 1 – page 21 refers) would be closed off, suggesting that the item could be reviewed on an annual basis if Audit NZ found this to be a satisfactory way forward. The Chair clarified that it is this committee's responsibility to monitor the risks around the do-ability of the capital programme. He and Mr Hanne will discuss further the process to monitor key projects. Mr Hanne added that he is in favour of regular reporting which would give Audit NZ some confidence.
- Councillor Boyde noted the difficulty in monitoring capital expenditure in the current climate. The Chair responded that realistic targets assist councils in this area and Mr Webby added that Audit NZ take lockdowns into account when monitoring.
- Mr Hanne clarified that this council had completed an exercise last year looking at the completion of capital projects. He commented that Stratford historically sits at around 80 per cent of the capital project completed within the timeframe.
- Mrs Radich added that budgeted costs was the second measure to be considered when looking at capital expenditure do-ability. The Chair clarified that budget, timelines and level of service were all considerations.
- Councillor Dalziel asked how council would overcome the issue raised regarding the Financial Budget Model (Appendix 1, page 22). Mrs Radich clarified that the council had looked at different budget models and software solutions 3 years previously and had come to the conclusion that it suited this council to refine what was already in place – a spreadsheet – and to eliminate errors on the spreadsheet, likely due to incorrect data input. Mrs Radich added that the issue would be revisited however.
- Mr Webby noted that budget models were equipped to pick up errors and that this was critical because incorrect input into the wrong cell had huge flow on effects for rates requirement and debt.
- The Chair was satisfied that an options paper would come back to this committee for consideration including an explanation of sufficient controls throughout the spreadsheet, and giving council some comfort that the numbers are correct.

11. Information Report – Annual Report Update 2021  
D21/31840 (Page 23)

**Recommendations**

1. THAT the report be received.
2. THAT the Audit Engagement letter and Audit Proposal Letter for the years ended 30 June 2021 and 2022 be received and the District Mayor is authorised to sign both on Council's behalf.

JONES/DALZIEL  
Carried  
A&R/21/39

The Director – Corporate Services noted that work is progressing for auditors to commence on 26 October - a bit later than usual.

Questions/Points of clarification:

- Mr Webby noted that the reasons for audit timing this year and next were due to auditor shortage and Covid-19. The Annual Plan should be adopted by council in December.
- Councillor Dalziel asked what area auditors would focus on in the fair value assessment of assets. Mr Webby noted that auditors would be looking at whether fair value and carrying amounts were different.
- Mayor Volzke asked how auditors would assess the impact of three waters reform since council appeared not to know yet. Mr Webby responded that Audit NZ would look at the treatment of any money council may receive.
- The Chair noted that borrowing was less than budget despite the A&P Association loan. He asked why debt was not higher. Mrs Radich responded that this goes back to the delivery of capital expenditure. The pool, due for completion in 2022 and the timing of that completion and how the budget was allocated are the key reasons.

*The Audit Director left the meeting at 2.38pm.*

12. Information Report – Risk Review  
D21/31913 (Page 71)

**Recommendation**

THAT the report be received.

ERWOOD/DALZIEL  
Carried  
A&R/21/40

The Director Corporate Services noted that:

- The report highlights some of the risks which council has been actively managing since the last meeting.
- Elected members have been kept apprised of discussions and thinking relating to three waters reforms and *Risk 78 - Government policy impacting on Local Government* has been upgraded from very high to extreme.
- Council was able to continue operating essential services during August's Covid lockdown. Many lessons were learnt from the previous lockdown.
- *Risk 58 - Contractor Damage or Breach* – a piece of work is in progress including the prequalification system which has been discussed previously by this committee.

Questions/Points of clarification:

- Councillor Dalziel considered that the risk grade for *Risk 12 - Cyber Attack* should be higher. Currently it looked like council accepted that it had enough adequate controls in place to stop an attack. He added that it was only a few weeks ago that a major NZ bank was attacked.
- Mr Hanne responded that the sort of attack that Councillor Dalziel referred to would not directly impact council's data and council is not using the types of legacy systems which some organisation's have had hacked recently.
- Mrs Radich clarified that the raw and residual risk grades illustrated that a cyber attacker might get into council's system but could not necessarily damage it. With controls in place it was possible, rather than likely that an attack could occur. The committee may wish to consider penetration testing as a regular activity however.
- Councillor Dalziel warned against complacency.

13. Information Report – Internal Audit Findings

D21/30310 (Page 78)

**Recommendation**

THAT the report be received.

DALZIEL/JONES  
Carried  
A&R/21/41

The Corporate Accountant noted that the internal audit had proceeded well and that the staff involved had enjoyed the learning opportunity that the audit provided.

Questions/Points of clarification:

- Councillor Dalziel congratulated the finance team on a good approach and report including detailed findings which give confidence that internal controls are present and are being followed.
- The Chair asked if any reviewed risks could be considered for an upgrade in residual risk rating. Mrs Craig responded that the lone worker ratings could be explored further and Mr Hanne confirmed that council is currently looking at other lone worker solutions/products.
- Mayor Volzke commented on the high degree of practical application when considering the outcomes of the report. He added that the principle of the internal audit exercise and the outcome were very good. Councillor Boyde agreed.
- The Chair noted that he would like to see all councils complete this level of internal audit.

14. Information Report – Tax Audit

D21/31471 (Page 89)

**Recommendations**

1. THAT the report be received.
2. THAT the Committee reviews the final tax audit report provided by PWC and accepts the recommendations and actions to address these.

ERWOOD/McKAY  
Carried  
A&R/21/42

The Director – Corporate Services noted that the overall audit outcome was positive and that council was, with the exception of Fringe Benefit Tax (FBT), treating its relevant taxes correctly. A discrepancy in the way FBT was calculated resulted in an underpayment which will be rectified.

15. Information Report – Water Supply Heavy Metals Monitoring Report  
D21/31696 (page 108)

**Recommendation**

THAT the report be received.

JONES/McKAY  
Carried  
A&R/21/43

Questions/Points of clarification:

- Mayor Volzke sought an assurance that the reported monitoring levels were compliant with standards and that the levels supplied (in the appendices attached to the report) were comprehensive. The Director Assets confirmed this to be the case.

16. General Business

No general business was discussed.

17. Questions

No questions were asked.

*The meeting closed at 3.03pm.*

P Jones  
**Chairman**

Confirmed this 16th day of November 2021.

N C Volzke  
**District Mayor**

# MINUTES

## Policy and Services Committee



F19/03/05 – D21/35487

**Date: Tuesday 28 September 2021 at 3.00pm**  
**Venue: Council Chambers, 63 Miranda Street, Stratford**

### Present

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors G W Boyde, P S Dalziel, J M S Erwood, R W Coplestone, A K Harris, V R Jones, M McKay, W J Sandford and G M Webby.

### In attendance

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu (*part meeting*), the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Roading Asset Manager – Mr S Bowden, the Environmental Health Manager- Ms R Otter (*part meeting*), the Compliance Officer – Mr K Best (*part meeting*), the Communications Manager – Ms G Gibson (*part meeting*), the Community Services Manager – Mr C Julie (*part meeting*), the Services Asset Manager – Mr J Cooper (*part meeting*), the Customer and Leisure Services Manager and one member of the media (Stratford Press)

#### 1. Welcome

The Deputy Mayor welcomed the Chief Executive, Councillors, staff, and the media.

#### 2. Apologies

There were no apologies received.

#### 3. Announcements

The Chief Executive noted that *Item 10 – Decision Report – Road Closures for the Targa Rally 2021* had been withdrawn. In accordance with Standing Order 9.9 notice of this withdrawal had been given to the Chairman and Elected Members on Friday 24 September 2021. The item was due to a change in the route due to the roadworks on State Highway 3 and requires further advertising before returning to Council for approval on 12 October 2021.

#### 4. Declarations of Members Interest

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

The Deputy Mayor and Councillor Erwood noted their conflict of interest in Item 16. Both would remove themselves from the table for this item. The District Mayor would assume the position of Chair for this item.

#### 5. Attendance Schedule

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. Confirmation of minutes

**6.1 Policy & Services Committee – 24 August 2021 (Hearing)**  
D21/30229 Page12

**Recommendation**

THAT the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Mobile and Travelling Shops Bylaw 2021, held on Tuesday 24 August 2021 be confirmed as a true and accurate record.

BOYDE/ERWOOD  
Carried  
P&S/21/123

**6.2 Policy & Services Committee – 24 August 2021**  
D21/30227 Page 15

**Recommendation**

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 24 August 2021 be confirmed as a true and accurate record.

JONES/HARRIS  
Carried  
P&S/21/124

7. Matters Outstanding

D16/47 Page 23

**Recommendation**

THAT the Matters Outstanding be received.

WEBBY/COPLESTONE  
Carried  
P&S/21/125

8. Decision Report – Renaming of Page Street Extension  
D21/29035 Page 24

<b>Recommendations</b>	
1. <u>THAT</u> the report be received.	BOYDE/VOLZKE Carried <u>P&amp;S/21/126</u>
2. <u>THAT</u> the Council approve the renaming of Page Street extension.	McKAYWEBBY Carried <u>P&amp;S/21/127</u>
3. <u>THAT</u> the Council determined the new name for Page Street extension is Ford Street.	WEBBY/ERWOOD Carried <u>P&amp;S/21/128</u>
<b>Recommended Reason</b>	
Land Information New Zealand (LINZ) have directed the Council to correct historic inconsistencies in street numbering within the Stratford District. Page Street Extension has been identified as an area with inconsistent numbering.	

The Environmental Health Manager noted the following points:

- This report asks Council to consider a name change for the Page Street Extension to correct numbering issues identified by LINZ.
- Council officers have investigated present and future considerations and now recommend renumbering and changing the name of Page Street Extension as being the most cost effective and viable option that also takes into consideration future development of vacant land in the surrounding area.
- This option will also cause the least amount of disruption to a small number of residents.
- Option 1 in the report has been socialised with current occupiers and home owners of Page Street Extension. There was no other feedback received other than the name suggestion of Edward Avenue.

Questions/Points of Clarification:

- The District Mayor noted he had no issue with the name Edward as it fit the criteria, however he disagreed with *Avenue* as the definition of an avenue was a tree lined thoroughfare. He suggested it should be Street, Road or Way.
- The District Mayor noted that two properties included in the renaming actually face Brecon Road. He requested Officers reconsider these two properties as part of Brecon Road.
- Councillor Webby suggested Ford Street as an appropriate name due to the friendship of Mistress Page and Mistress Ford within the play *The Merry Wives of Windsor*.

Points noted in discussion:

- Councillor Sandford requested a letter be sent to residents explaining the reason behind Ford Street.



9. Decision Report – Stratford District Licensing Committee  
D21/30177 Page 32

**Recommendations**

1. THAT the report be received.

DALZIEL/HARRIS  
Carried  
P&S/21/129

2. THAT the Council re-affirms the decision to appoint a Deputy Chairperson be from elected members of the Stratford District Council made on 22 September 2021. The purpose of this role is to consider licensing applications in the absence of the commissioner and in addition ensure the requirements of legislation and a quorum can be readily met. This option supports community knowledge in the consideration of licence applications by the elected member.

COPLESTONE/JONES  
Carried  
P&S/21/130

3. THAT the Chief Executive collate expressions of interests for this position and present these to the Policy and Services Committee.

HARRIS/DALZIEL  
Carried  
P&S/21/131

**Recommended Reason**

The Council reviewed and approved the composition of the DLC in September 2020. To complete the approved structure of the committee, a Deputy Chairperson is required to be selected from elected members in accordance with the Sale and Supply of Alcohol Act 2012.

The Environmental Health Manager noted the following points:

- This report seeks Council's approval to complete the composition of the Stratford District Licensing Committee.
- The Deputy Chairperson would be required to consider applications in the absence of the Commissioner. There is not a high volume of licenses received annually.
- Selecting a Deputy Chairperson from Elected Members ensures local knowledge is provided in the decision making process.
- Training and guidance will be provided to the person appointed to this role.

Questions/Points of Clarification:

- It was clarified expressions of interest are to be given to the Chief Executive who will compile a report to be brought back to this committee to complete the appointment.
- It was clarified that the Commissioner did not have a conflict of interest as the decision to appoint a deputy chairperson from elected members had been a decision of Council in 2020.
- It was noted there were specific criteria that have to be met and these are outlined within the report.

10. Decision Report – Road Closures for the Targa Rally 2021 - Withdrawn

D21/30072 Page 38

**Recommendations**

1. ~~THAT~~ the report be received.
2. ~~THAT~~ pursuant to Section 312(1) (b) in accordance with Schedule 10 Clause 11 (e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads for the purpose of the New Zealand Targa Rally 2021:

~~Wednesday 27 October 2021~~

- ~~Stage Name: Ratapiko~~  
~~Between the hours of 9.05 am and 1.35 pm~~
- ~~• Makara Road: Ratapiko Road to Croydon Road~~
  - ~~• Croydon Road: Makara Road to Salisbury Road~~
  - ~~• Salisbury Road: Croydon Road to 845 Salisbury Road~~

~~Thursday 28 October 2021~~

- ~~Stage Name: Douglas~~  
~~Between the hours of 12.00 pm and 4.30 pm~~
- ~~• Wawiri Road: Ahuroa Road to Makuri Road~~
  - ~~• Makuri Road: Wawiri Road to Douglas Road~~
  - ~~• Douglas Road: Makuri Road to approximately 356 Douglas Road~~

- ~~Stage Name: Insane Eltham~~  
~~Between the hours of 12.40pm and 5.10 pm~~
- ~~• Wingrove Road: 200m from its intersection with Skinner Road to Cheal Road~~
  - ~~• Cheal Road: Wingrove Road to Oru Road~~
  - ~~• Oru Road: Cheal Road to Rawhitiroa Road (South Taranaki)~~

**Recommended Reason**

~~In order for the Targa Rally to hold its annual event, it is proposed to close the roads listed above. These proposed road closures will require formal endorsement by a Council resolution.~~

11. Information Report – Summary of the 2021 Customer Satisfaction Survey

D21/31520 Page 58

**Recommendation**

THAT the report be received.

ERWOOD/BOYDE  
Carried  
P&S/21/132

**Recommended Reason**

This is an information report only. It gives a summary of the results of the 2020/21 Customer Satisfaction Survey.

The Chief Executive noted the following points:

- This is an annual exercise undertaken by council. The printed survey was sent to each and every household (4,024) and the electronic version was available on council's website and via facebook.
- There were only 373 responses which is 130 less than the previous year.
- There was a higher response from over 40 females and over 65 males. This raises a concern on the fair representation of the broader community from these results.
- Unfortunately there has been a downward trend across most areas. The Directors have analysed their areas but have come to the conclusion that as every single activity has dropped it is unlikely that council's level of service has dropped in everything that it does. Most measures have lost approximately half a point across the board with very few exceptions. This has been factored into the review of the survey as a whole. The results give a view that the community is feeling a bit cooped up and fed up at the moment.

*The Roading Asset Manager joined the meeting at 3.21pm.*

- Elected members have approved budget through the Long Term Plan process to access an external provider to deliver this survey. Being part of a bigger company in this case would have provided information on the downward trend and if this had been common across the board.

Questions/Points of Clarification:

- Councillor Boyde noted that 157 surveys were completed in hard copy. There were a lot of elderly who like to have the paper copy and he noted his concern if the survey went online and away from a paper version. The Communications Manager noted that the agencies she had approached will be taking this into consideration and one agency in particular would still use a letter that would be delivered to residents. She noted that using an external company there would be a much fairer split in the demographics.
- The Deputy Mayor noted that a lot of information can be gained from these surveys but council needed to be asking the right questions while drilling down to the actual users of specific areas rather than a large number of questions regarding public toilets.
- Councillor Coplestone reiterated the need to consider the older generation who do not use computers when moving forward with this.
- Councillor McKay questioned if future surveys could be completed in real time, such as those accessing building consents receiving a survey within a month. Ms Gibson noted that this was one of the options she was investigating. She noted that the comments from the survey had been loaded to diligent today and when reviewing those it is clear that those answering the questions had not necessarily accessed specific services but have heard it is ok from someone else, this means council is not getting the direct response from the users.
- Councillor Sandford noted that every year there are comments regarding lawn clippings on the headstones when the cemetery is mowed. If mowed correctly this won't be a problem but it comes up every year. It was noted that activity specific comments had been passed onto the officers to review.
- The District Mayor noted that although the overall community view around Stratford being an attractive, safe and healthy district had reduced these responses were still above 90% which a lot of places would struggle to achieve and felt this should be commended.
- Councillor Dalziel noted his support in moving towards a more professional approach and that this would result in a shorter but more targeted survey. He noted a typo on page 61 under sports grounds which had 160% but should be 78%.

12. Information Report – 3 Waters Reforms  
D21/33217 Page 69

**Recommendations**

1. THAT the report be received.

BOYDE/JONES  
Carried  
P&S/21/133
  
2. That Council:
  - a) **notes** the Government's 30 June and 15 July 2021 Three Waters Reform announcements

BOYDE/HARRIS  
Carried  
P&S/21/134
  
  - b) **notes** officer's advice on the accuracy of the information provided to Council in June and July 2021 as a result of the RFI and WICS modelling processes

DALZIEL/VOLZKE  
Carried  
P&S/21/135
  
  - c) **notes** the previously provided analysis of the impacts of the Government's proposed three water service delivery model on the Stratford community and its wellbeing, including the impacts on the delivery of water services and water related outcomes, capability and capacity, on Stratford District Council's sustainability (including rating impact, debt impact, and efficiency) and

ERWOOD/JONES  
Carried  
P&S/21/136
  
  - d) **notes** the high level analysis of three waters service delivery options available to council included in this report

HARRIS/DALZIEL  
Carried  
P&S/21/137
  
  - e) ~~**notes** that a decision to support the Government's preferred three waters service delivery option is not lawful (would be ultra vires) at present due to section 130 of the Local Government Act 2002 (LGA), which prohibits Council from divesting its ownership or interest in a water service except to another local government organisation, and what we currently know (and don't know) about the Government's preferred option~~
  
  - f) **notes** that Council cannot make a formal decision on a regional option for three waters service delivery without doing a Long Term Plan (LTP) amendment and ensuring it meets section 130 of the LGA.

VOLZKE/BOYDE  
Carried  
P&S/21/138
  
  - g) **notes** that the Government intends to make further decisions about the three waters service delivery model after 30 September 2021.

HARRIS/BOYDE  
Carried  
P&S/21/139
  
  - h) **notes** that it would be desirable to gain an understanding of the community's views once Council has further information from the Government on the next steps in the reform process

McKAY/ERWOOD  
Carried  
P&S/21/140

- i) **requests** the CEO to seek guidance on and/or give feedback to the Government on:
- Placement of Stratford District Council in Entity B – support/no support
  - Ownership model – Council support/not support/ask for alternative options to be shown
  - Governance structure - support/not support/alternative suggestions/further information to be sought
  - Inclusion of stormwater in the reforms – support/don't support
  - Ensuring urban growth is enabled/supported
  - Protection against privatisation
- j) **notes** that the CEO will report back further once they have received further information and guidance from Government ,LGNZ and Taituarā on what the next steps look like and how these should be managed

McKAY/ERWOOD  
Carried  
P&S/21/141

**Recommended Reason**

This report outlines the Government's current Three Waters Reform proposal, and enables Council to provide initial feedback to the Government on it.

The Chief Executive noted the following points:

- Elected members have been involved in this subject matter for some time now.
- This has been presented as an information report as there is no power to make a decision today and has been presented to elected members in order to collate feedback.
- Elected members are well aware of the 3 waters reforms and there has been at least one workshop held on the matter but plenty of discussions as well as having full access to all material from Department of Internal Affairs.
- It is important to remember the information provided has been third party information as council is a passenger on this journey. Council has been careful in regurgitating elements of this as it is coming from Central Government.
- It is important that council continues to engage in these reports.
- The modelling that was done by consultants has been discussed with elected members. These predicted a significant amount of discrepancies with their models and what it would cost if council continued to provide the water services as opposed to if it went into a reform model. These models have not been deconstructed as there have been thousands of consultant hours that have gone into them and it is not feasible to attempt to do this.
- There is some high level analysis in this report that has previously been discussed with elected members. The government has requested that council spends the eight week period to digest this information to the best of its ability and form some opinions to provide feedback.
- This is not the moment where council can decide to opt in or out. It is also not the moment to start consulting with the community. There are specific elements in the Local Government Act which show what has to be in place to enable consultation – there is still too much vagueness in this proposal. It is also not known yet if this is going to be voluntary or mandatory.
- The Government has asked three specific questions to which they want feedback on, there were also a whole other range of suggestions however this does not mean this is all the engagement elected members have to seek with the government.
- Entity B is where the Stratford District Council has been placed with 22 other councils. This has provisionally been put together to create one of the proposed four entities. Representatives from those councils have met twice to find an appropriate way to engage with these reforms. No one from these councils is saying if they will be opting in or out. These meetings were not endorsements of the reforms and each council has defended their right to make its own submission to this process. A draft copy of the letter from the Entity B to the government was provided to elected members. It was important that elected members now decided if Stratford was to write its own letter in partner to the entity b letter to the government.
- Mr Hanne noted he would take notes of the points raised in discussion and provide a draft letter to elected members for final approval. Both South Taranaki and New Plymouth District Councils have submitted a letter.

Questions/Points of Clarification:

- It was agreed to go through each of the points in the second resolution individually.
- The District Mayor expressed his concern that this option was not lawful under Section 130 of the Local Government Act where Council must continue to provide water services to meet its obligations. The subsection goes on to state that local authorities can transfer these assets to another local government organisation and if Entity B is owned by local government then it may well be lawful, he noted he had also heard suggestions that this subsection could be legislated out of the Act. He noted that resolution 2 F covers transferring of assets adequately and requested that 2 E be deleted.
- Councillor Boyde supported council writing its own letter. He noted the proposal as it stands, regardless of the structure, could have significant impact on the wellbeing of Stratford and would be a massive change to the landscape. The proposal lacks clarity and council still does not know the regulations and standards that it will have to meet, a well informed decision cannot be made without these. He noted that on behalf of the Stratford ratepayers a letter of council's concerns should be sent to the government.
- The Chief Executive noted he had drafted a letter and went through each point seeking feedback and amendments. A final draft will be circulated to elected members.

Entity B

- There is a natural alignment as a council towards the south rather than across to the east as well as having strong affiliations going down the country. Entity B is a more growing prosperous area compared to going down the country. Natural iwi affiliation would support going down the country rather than across.
- The alternative would be to seek to be put in Entity C.
- The Deputy Mayor noted rather than aligning with what has been proposed should it be noted that council is opposed to specific entities? He felt there had been a general discontent with the process to date and this is reflected by the community. There has been a lack of engagement and lack of ability to provide feedback.
- Councillor Dalziel supported sticking with Entity B including Whanganui. He did not see any value in changing.
- The District Mayor noted that if the reforms proceed in their currently proposed form then Option C discusses an alternative arrangement being a regional model which should be mentioned within the letter as council may wish to consider that. The work being done to date does suggest there could be benefit in a regional model and it would just be a matter of comparing that to the Entity B model.
- Councillor Boyde noted that without knowing the regulations and standards that council is meant to be achieving it is still difficult to look at the proposal for a regional model.
- Councillor Copestone reiterated that without standards then it is impossible to judge anything.
- The Deputy Mayor noted that council has met every standard and never fallen below them and continues to strive to provide that to the community. We do not know if they are going to go higher or stay the same.
- Councillor Dalziel felt the standards will go higher. He noted that every council already has its own interpretation of what those standards are. He did not know if a regional set up would match up to Entity B in a cost benefit analysis as a regional solution is never going to match the numbers of an Entity B set up.
- The District Mayor agreed that scale is the key to lowering the costs however one of his major concerns is the loss of community ownership, the loss of being able to prioritise things and he noted there were many arguments that could challenge the economies of scale argument. He felt for this reason the letter should note the request to be able to consider the regional option. On one of the maps provided Entity B has a circle around it which suggests that Taranaki has the potential to move from Entity B to Entity C which suggests the government is willing to look at the region of Taranaki potentially due to its isolation and distance from the Waikato.
- It was agreed that Entity B was the preferred approach.

Ownership models

- Mr Hanne noted that it is an interesting hybrid of managed assets that will be managed by the entity. A line outside of the management schedule brings the ownership back to councils but then it was also described as a crown owned entity. He felt that he had accepted the fact that , if the reforms were to go ahead, council was to hand over the ownership of these assets to an entity but there is a tie back to council in the model as it stands.

- Mr Hanne noted that there are four layers to the governance structure: A board chosen on skill and expertise chosen by an independent selection panel. The independent selection panel which is appointed be a regional representative group made up of a 50/50 mix of representatives of local authorities and representatives of mana whenua. Finally, there are the local authorities and mana whenua themselves. There are no representatives of local authorities or mana whenua directly appointed to the board. There is a misconception that councils or iwi are appointing this board, but this is not the case.
- It was also clarified that iwi will not own the entities, they will be owned by the memberships of the councils in Entity B's case this is the 22 within the model.
- Mr Hanne noted the letter would include feedback regarding governance and ownership together. He noted concern had been raised around the size and complexity of the governance board which creates concern around efficiencies and the loss of say for Stratford ratepayers.
- It was agreed that council would like to see the regional model as an option.
- Councillor Dalziel agreed he would like to see some options. He agreed it was complex at the moment and it would be good to see a simplified version. The over complication is leading to the miscommunications as people will believe what they want to believe.
- The District Mayor also noted the loss of local voice, issues of prioritisation of spend, concerns over the planning processes – what council wants to do vs what the entity wants to do, concerns over the accountability of the entity back to the owners and concerns over the governance model as it he felt it was clumsy and flawed. Councillor Dalziel supported these points to be included.
- Councillor Boyde asked that the assumptions be questioned. Councillor Coplestone reiterated this as he felt the summary was ridiculous and could not work out how figures could increase from \$1,200 to \$7,000 for a council run operation.
- Councillor Erwood noted figures, graphs and modelling could be manipulated in anyway and he felt the government had done this with these.
- The Deputy Mayor noted his concern that he did not see how this could save money and felt the investment would be better made into infrastructure that needs it.
- Councillor Boyde reiterated that the figures have been made on assumptions. In order to make assumptions they must know the standards they want to be achieved and he noted he was really struggling with the fact council could not get those standards so that it could make its own assumptions.

#### Consultation

- Mr Hanne noted one of the biggest concerns had been around community consultation.
- Councillor McKay noted she would like to see more local engagement. There has been a lack of community engagement on fundamental changes coupled with an appalling advertising campaign.
- Councillor Coplestone noted there had been a lack of reporting on the whole thing which he expressed his surprise at due the scale of the topic.
- The District Mayor requested it refer to government led consultation as these are their reforms and they should be telling the community.
- Councillor Erwood noted that he was very proud of council's three waters and felt it was disgraceful that all councils had been portrayed as bad suppliers in the advertising campaign.
- Councillor Harris noted that she agreed with the general conversation and noted if she laid a water pipe like the government structure with this any joins there would be a very poor water supply.
- Mr Hanne noted that the letter could reflect on the order the government reforms are taking place and felt they have not been done in the right order. Elected members agreed.
- The District Mayor also wanted to note that councils need time to reconsider and assess the whole proposal.
- Mr Hanne noted that stormwater as one of the three waters, still takes the same skill sets to manage and is entwined with roading and parks. This is important to note as everything that is a park stays with council but everything with a pipe or similar structure would go to the new structure. The District Mayor noted that the Australian models that had been presented to councils have not included stormwater. He felt the letter should reflect the amount of unknowns around stormwater.

*The Director – Community Services left the meeting at 4.28pm*

General

- It was felt it would be beneficial to include a paragraph on how Iwi feel about the proposal. Mr Hanne was meeting with three representatives this week so would draft a paragraph following that.
- The District Mayor requested that it be stated that council supported the creation of Taumata arowai and the functions it will carry out. He also requested the suggestion to create an ombudsmen for water for people who feel aggrieved by the process or the entity.
- It was noted that support should be given to the creation of a water pricing regulator. There is a small grouping that oversees set processes around the price setting of water and would be similar to the set up in the electricity market.
- The letter should note the lack of local iwi engagement. This has been done very poorly or not at all.
- Councillor Boyde noted he agreed with the New Plymouth District Council's concern about the funding from the entity funding non-water infrastructure. The funds coming from the new entity will be paid for by everyone and none of it is going to infrastructure.
- It was clarified that bespoke legislation referred to legislation introduced purely to solve one single purpose – being the water reforms.
- Councillor Dalziel noted it was important when looking at this proposal that in the Long Term Plan council is forecasting \$91million to be spent on the three waters over the next 30 years which will mean in year 10 the water will be 70% dearer than what residents are paying now. It is equally as important to share that with the community when consultation does occur.

### 13. Monthly Reports

**13.1 Assets Report**  
D21/30404 Page 89

**Recommendation**

THAT the report be received.

BOYDE/HARRIS  
Carried  
P&S/21/142

The Director - Assets noted the following points:

- The highlights are noted on the first and second page of the report.
- The special projects are ongoing despite interruptions.
- The team is continuing with planning and capital projects.
- Ongoing maintenance is occurring.
- Have included a new item being the summary of resource consents that the department are undertaking with the Taranaki Regional Council.

Questions/Points of Clarification:

- Councillor Boyde noted the response to the matters outstanding in the monthly report in regard to Opunake Road and asked if Section 357 1E could also be applied to damage caused by forestry such as sludge on the road and filth coming from that activity. The Roading Asset Manager noted that this clause requires categorical proof that it was this activity that caused the damage but it does cover multiple causes of damages to the road. He noted that it would have to be proven that the damage was caused by forestry trucks and not any other type of truck such as milk tankers. The District Mayor noted he had raised councils concerns about the sludge running from damaged roads into waterways at the Land Transport Committee and as council owns the channelling it would be council's responsibility.



- Councillor Sandford noted that kindys and daycares would not be included in the variable speed zones decision. He noted the detour passing through Stratford roads while the State Highway was being repaired and asked how council will be monitoring the damage. Mr Bowden noted that a video will be taken of Salisbury Road this week and regular meetings will be held with the contractor. He noted that he will be travelling this road on a daily basis so this will be an additional level of monitoring.
- It was requested that the Walking and Access Commission be followed up regarding the Kingheim walkways. The District Mayor will also follow this up at the ministerial level following an update being obtained from the Special Projects Manager.

*The Services Asset Manager left the meeting at 4.45pm*

**13.2 Community Services Report**  
D21/30588 Page 124

**Recommendation**

THAT the report be received.

WEBBY/JONES  
Carried  
P&S/21/143

The Customer and Leisure Services Manager noted the following points:

- The impact of lockdown is reflected in the visitor numbers in this report and resulted in events being postponed or cancelled.
- As requested by elected members more information on the library/iSITE figures have been added to the report and will also include quarterly social media engagement statistics in those areas.
- Scarecrow trail registrations are now open.
- The School Holiday Programme starts next week and is being delivered via online videos and take home packs.
- Sport New Zealand Rural Travel Fund opens next week.

*The Roding Asset Manager left the meeting at 4.48pm.*

Questions/Points of Clarification:

- It was clarified that the bike park will be open for the school holidays. An official community opening will be held when the entire park is complete, and when Alert Levels permit, but on Friday 1 October there will be a small blessing by local iwi with minimum numbers.

Council Organisations and Council Representatives on Other Organisations

- Councillor Webby noted that the Percy Thomson Trust is holding its AGM in October. She noted that Covid-19 had disrupted exhibitions but that the gallery director had been busy and found ways to create pop up exhibitions when needed. There is presently a pop up exhibition at the moment where local artists were invited to display in the gallery. The gallery is also getting ready for the Taranaki Arts Trail.
- Councillor Boyde noted that the Lower North Island U15s Hockey tournament was being held in Stratford this weekend (10 teams).
- Councillor McKay noted that the Romeo Awards had moved to be held digitally rather than postponing or cancelling due to Covid-19. Winners will begin to be announced this Thursday and a small invite only event will be held with winners. Councillors were urged to congratulate the winners when they are announced.

**13.3 Environmental Services Report**  
D21/30869 Page 132

**Recommendation**

THAT the report be received.

BOYDE/VOLZKE  
Carried  
P&S/21/144

The Director – Environmental Services noted the following points:

- The effects of the lockdown are visible in this report and it was a bit early to see how much of a rebound may occur, however it was updated that requests were bouncing back to pre-lockdown levels fairly quickly.
- On page 134 the building inspection measure notes 12 that went over the 24 hours timeframe as these were booked at the time of the country going into Alert level 4.

Questions/Points of Clarification:

- It was clarified that some preliminary work had been done identifying earthquake prone buildings and the next step is to let owners know. The timeframe for repairs begins upon owners receiving notification.

**13.4 Corporate Services Report**  
D21/32746 Page 139

**Recommendations**

1. THAT the report be received.
2. THAT the Committee acknowledges that the Investment with Counterparty limit breach has been authorised by the Chair of the Audit and Risk Committee, and the Mayor, in accordance with the Treasury Management Policy.

DALZIEL/COPLESTONE  
Carried  
P&S/21/145

The Director – Corporate Services noted the following points:

- The resolutions include acknowledgement by Council of the breach of the investment policy in terms of having more than \$4 million with one bank at the moment.
- The operating revenue and expenditure is tracking close to budget, some variations have been noted and are due to grants not having been spread out evenly throughout the year.
- The Waka Kotahi funding has been approved for the next three years but is \$3 million less than budgeted.
- The legal enforcement for rates collection noted in 2.1 on page 142 has been put on hold and will be brought to the Policy and Services Committee in October.

Questions/Points of Clarification:

- Regarding the reduced funding application from Waka Kotahi it was questioned what happens now with the sealed road resurfacing and minor works .It was requested that the Director – Assets brings the adjusted budget back to this committee with the new forecasted expenditure for the activity and adjusted works programme. The budget has been signed off by Council through the Long Term Plan process, however the re-prioritising of projects is done at the operational level.
- It was requested that the Taranaki Regional Council be followed up in regards to the valuations of Stratford properties still being at the 2017 valuations on their website.

- Councillor Boyde noted that the level of debt weighted average is 2.1% but that the average for the financial investment was 1.26% and he questioned keeping the higher level of debt? Mrs Radich noted that the debt was fixed for longer periods with the investments being on staggered periods of mostly 120 days. This was aimed to have councils reserves financially backed by liquid investments. She noted some councils were delaying investments into water and infrastructure investment but were still depreciating the assets. If that asset fails then council will need accessible money which is why the reserves are being backed in this manner. There are also grants in this total investment figure that have been received but not yet spent.
- It was noted that the outstanding debtors was largely due to the due date for rates falling during the Alert Level 4 lockdown. Residents were given an extension till Level 2 to be able to come in to pay their rates. This was largely caught up by two weeks into Level 2.

The Communications Manager and Community Services Manager left the meeting at 5.08pm.

#### 14. Questions

There were no questions.

*Media left meeting at 5.09pm*

#### 15. Resolution to Exclude the Public

##### **RECOMMENDATION**

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

Agenda Item No: 16

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
Facility Sponsorship	The withholding of the information is necessary for commercial sensitivity	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. Section 7(2)(b)(ii) of the Local Government Official Information and Meetings Act 1987.

BOYDE/SANDFORD  
Carried  
P&S/21/146

*The Deputy Mayor and Councillor Erwood departed the table at 5.09pm  
The District Mayor assumed the position of Chairman.*

16. Public Excluded Item

**Recommendation**

THAT the open meeting resumes

SANDFORD/DAZLIEL  
Carried  
P&S/21/149

*The Deputy Mayor and Councillor Erwood re-joined the table at 5.43pm  
The Deputy Mayor resumed the position of Chairman.*

*The meeting closed at 5.43pm*

A L Jamieson  
**Chairman**

Confirmed this 26<sup>th</sup> day of October 2021.

N C Volzke  
**District Mayor**

# MONTHLY REPORT

## District Mayor



F19/13/04 – D21/35746

**To:** Council  
**From:** District Mayor  
**Date:** 12 October 2021  
**Subject:** District Mayor Monthly Report – September 2021

### Recommendation

THAT the report be received.

/  
 Moved/Seconded

## 1. Three Waters Reform Update

The government set an eight week period that ended on 1 October for feedback on the Three Waters Reform. I am pleased to confirm that the Stratford District Council did provide feedback as requested and outlined our concerns on behalf of this community.

Like August, the month of September has been completely dominated by webinars, information overload and debate over the governments Three Waters proposals. Such is the volume of and complexity of information, at times it is difficult to decipher what is important and what isn't. It seems like the bombardment of supportive information is destined to batter us all into submission.

There has also been a number of nationwide campaigns started to oppose the reforms and encourage councils to "opt out" of the proposals. As elected members we have been individually targeted in these campaigns. If and when we are asked to make a decision on these proposals it will be a huge call to make and with such strong community interest, it will be highly scrutinised.

To date community engagement and consultation has been limited by the process the government has chosen to follow, but it is anticipated the next step in the process will involve full community consultation. That is something many councils, including the Stratford District Council, have been advocating for and is highlighted in our feedback letter to the government.

I repeat my comment from last month's report that I still find this situation somewhat bizarre given that the reform proposals are not ours to sell; they are government proposals and therefore the government should be leading the community consultation process.

A copy of the feedback letter can be found on the council's website page:  
<https://www.stratford.govt.nz/our-services/water/three-waters-reform#toc-link-2>

In my report last month I made the observation that councils had divided themselves into two main groups: those that are saying to government, make the reforms mandatory and get on with the job versus those that are calling for a pause (or stop altogether) while the Local Government Reforms are still being considered.

I am not so sure that is the case anymore. There seems to be an increasing resistance to the reforms as proposed, particularly around the governance model and the loss of local influence or voice in future decision making processes. But also, some councils appear to be changing their position and becoming more doubting over the information being provided and where these reforms will end up. It is an even more confusing situation than earlier on and remember, that all the financial figures provided by the DIA in the modelling are based on an "all in" model. This means that should any individual council chose to exit their new water entity, all other councils within that entity are affected.

**2. Dawson Falls Lodge**

At the beginning of the month I attended the short ceremony to officially close and bid farewell to the Dawson Falls Lodge on Mt Taranaki. In recent years the Lodge has been successfully owned and operated by Te Korowai O Ngāruahine Trust who have kept the present facility trading while they developed future plans. The planning is now complete.

Over the next twelve months Ngāruahine will demolish the existing building, which is looking very tired, and build a brand new lodge that includes more accommodation, a restaurant and meeting facilities. The new building has a strong, authentic cultural component in its design and it will be purpose built for the planned use that Ngāruahine have in mind.

This is exactly the type of new, capital investment the Taranaki region visitor/tourist market needs. The new lodge is at the start point of the Taranaki Crossing trail that traverses Mt Taranaki and which is currently being developed into a first class walkway. The lodge is therefore well positioned to become a very busy place once completed and will be a wonderful new stop over point for visitors to the region.

**3. SH3 Summer Maintenance Programme**

The SH3 summer maintenance programme commenced on Wednesday 6 October. A significant amount of the work will be focussed on addressing the issues that are being experienced with multiple potholes along the route. We are all very aware that the Hawera to New Plymouth stretch of SH3 has become plastered with temporary repairs of hot mix coating, laid over the winter months, and which now need to be repaired to a higher standard as the permanent solution.

However, there has already been loads of negative feedback about Waka Kotahi's traffic management plan that will send south bound traffic on a lengthy by-pass from Inglewood to Midhurst. Motorists will need to drive slowly and carefully on their excursion into the country as people's safety relies on the good behaviour of all drivers at all times.

The Road Carriers Association has advocated against the use of this route and changes have been made to the original traffic management plan. Originally, a suggested alternative route for heavy trucks was for them to use SH45 around the mountain, but this has also met resistance. Now instead, on SH3, a southbound lane will be open at set times for heavy vehicles only, which will help decongest the Inglewood-Midhurst by-pass route. This will create lengthy delays on SH3 for all traffic heading north as it will mean stop/go will be in operation to allow the trucks to pass through as they head south.

I am sure we have not heard the end of this issue which will cause a massive disruption over the next 8-9 weeks.

**4. Bike Park Opens**

On Friday 1 October a blessing took place, the security fences came down and the kids were allowed to use the new bike park and basketball court for the first time. I called in on Saturday and again on Sunday but this time with my granddaughter in tow. Like the dozens of other kids, she loved it and had great fun.

The basketball court was proving popular and the bike park was packed with kids riding everywhere while parents stood around in small groups chatting among themselves and keeping a watchful eye on their youngsters. It was really gratifying to see that this project has come to fruition and will be such a great attraction to the town.

This project was funded through the government's shovel-ready projects initiative and the TOI Foundation meaning that the cost of construction has not fallen on our ratepayers. As a small town bike park, I doubt if there is a better one in New Zealand. Well done and my thanks to everyone involved in this project.

**5. Correspondence – see attached**

## 6. Some Events Attended

- Attended – Taranaki Regional Transport Committee meeting
- Attended - TDHB Recycling Materials Webinar
- Attended – Stratford Business Association meeting
- Interview with Opunake High School Head Girl
- Met with Taranaki Emergency Services Leaders (x2)
- Attended - Justices of the Peace meeting
- Attended – Three Waters Hui for Entity B Mayors in Taupo
- Attended – Three Waters Webinar LGNZ (x6)
- Attended – Mayoral Forum meeting
- Attended- Stratford Rotary Club meeting
- Met with Angela Roberts, Member of Parliament
- Met with representative of the Stratford Croquet Club
- Stratford Press Interviews and Articles (multiple)
- Daily News Interviews (multiple)
- Radio Interview with More FM (x2)
- Attended Regional Mayors and Chairs meeting (x4)
- Attended Council Pre-Agenda meetings (x4)
- Attended Council Workshops (x1)
- Attended Council Meetings (x4)



N C Volzke JP  
District Mayor

Date: 6 October 2021

**Stratford Volunteer Fire Brigade Call Outs September 2021**

The Stratford fire brigade responded to 11 calls in September 2021

- 03-09-21 Alarm activation Toko Primary School Ohura Road assist Toko fire brigade
- 04-09-21 Investigate backyard bonfire Falstaff Street
- 15-09-21 Alarm activation New Commercial Hotel Broadway
- 15-09-21 Car in river Soldiers Road Tututawa assist Toko fire brigade
- 16-09-21 Alarm activation Stratford High School Swansea Road
- 19-09-21 Truck vs. power lines Celia Street
- 22-09-21 Alarm activation Stratford High School Swansea Road
- 22-09-21 Alarm activation Stratford Police Station Miranda Street
- 22-09-21 Alarm activation Industrial Chemistry Services Miranda Street
- 27-09-21 Investigate rubbish fire Lear Street
- 29-09-21 Motor vehicle accident Truck rolled Opunake road near Manaia Road



# DECISION REPORT



F19/13/04 – D21/30072

**To:** Council  
**From:** Roading Engineer  
**Date:** 12 October 2021  
**Subject:** Road Closures for the Targa Rally 2021

## Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 Clause 11 (e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads for the purpose of the New Zealand Targa Rally 2021:

### Wednesday 27 October 2021

Stage Name: Ratapiko

Between the hours of 9.05 am and 1.35 pm

- Makara Road: Ratapiko Road to Croydon Road
- Croydon Road: Makara Road to Stanley Road
- Stanley Road: Croydon Road to 4 Stanley Road (Stanley School)

### Thursday 28 October 2021

Stage Name: Douglas

Between the hours of 12.00 pm and 4.30 pm

- Wawiri Road: Ahuroa Road to Makuri Road
- Makuri Road: Wawiri Road to Douglas Road
- Douglas Road: Makuri Road to approximately 356 Douglas Road

Stage Name: Insane Eltham

Between the hours of 12.40pm and 5.10 pm

- Wingrove Road: 200m from its intersection with Skinner Road to Cheal Road
- Cheal Road: Wingrove Road to Oru Road
- Oru Road: Cheal Road to Rawhitiroa Road (South Taranaki)

### Recommended Reason

In order for the Targa Rally to hold its annual event, it is proposed to close the roads listed above. These proposed road closures will require formal endorsement by a Council resolution.

/  
Moved/Seconded

## 1. Purpose of Report

For any street event that requires a road closure, Schedule 10 Clause 11 (e) of the Local Government Act 1974 requires a Council resolution to endorse the proposed road closure. This report seeks this endorsement for the purposes of allowing the Targa Rally to close the roads listed above on 27 and 28 October 2021 at the times specified in the recommendation.

## 2. Executive Summary

In order for the annual road racing event to be held and for health and safety reasons a request has been received from the Targa Rally organisation to close several roads within the Stratford District:

### Wednesday 27 October 2021

Stage Name: Ratapiko

Between the hours of 9.05 am and 1.35 pm

- Makara Road: Ratapiko Road to Croydon Road
- Croydon Road: Makara Road to Stanley Road
- Stanley Road: Croydon Road to 4 Stanley Road (Stanley School)

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Between the hours of 12.40pm and 5.10 pm

- Wingrove Road: 200m from its intersection with Skinner Road to Cheal Road
- Cheal Road: Wingrove Road to Oru Road
- Oru Road: Cheal Road to Rawhitiroa Road (South Taranaki)

## 3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council's purpose is to "enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future"			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
✓	✓		

The Targa Rally has a strong number of entrants and spectators which come from within, and out of Taranaki.

The report is for the purposes of providing good regulatory function, as events such as this which require a road to be closed. A Council resolution is necessary to endorse the proposed road closure.

#### 4. Background

- 4.1 The Ultimate Rally Group New Zealand, on behalf of Club Targa Inc, have approached the Stratford District Council with the view of holding the Taranaki leg of the New Zealand Targa Rally on Wednesday 27 October and Thursday 28 October 2021.
- 4.2 The New Zealand Targa Rally is a tarmac rally held annually on public roads typically throughout the North Island of New Zealand. The Targa Rally New Zealand is a week-long event which covers around 1500 km of touring and 750 km of closed special stages.
- 4.3 The event was created to allow people to drive their road registered cars through closed roads, in a safe, structured environment and in a manner and speed not allowed on the open road.
- 4.4 As at 23 July 2021 there are 82 entrants.

#### 5. Consultative Process

##### 5.1 Public Consultation - Section 82

Adverts were published in Central Link on both 11 August and 25 August 2021. The revised route has been published on Facebook, Council website, and Central Link on 29 September 2021. The rally organisers have personally visited all residents potentially affected by the event. The letters delivered are attached as **Appendix 2**. Notice for objections closed on Wednesday 6 October 2021. At the time of writing this report, no objections had been received.

Council have contacted the Police, Fire Service, St Johns Ambulance seeking their approval for the proposed road closure. At the time of writing this report, no objections have been received.

##### 5.2 Māori Consultation - Section 81

There are no known effects that this event is likely to have on local iwi issues, therefore no separate consultation is required.

#### 6. Risk Analysis

Refer to the Council Risk Register - available on the Council website.

- Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating?
- Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks.
- Is there a legal opinion needed?

- 6.1 In order to ensure the health and safety of the travelling public, event participants, spectators and residents it is essential that the roads listed are closed for the duration of the event.
- 6.2 A full Health and Safety Management Plan and Traffic Management Plan have been prepared for this event. Further, the Council have been indemnified against any claims whatsoever arising from the event. Although this is not a council run event this element is captured by Risk 29 – Health, Safety and Wellbeing but is covered by the organisers with their appropriate plans.
- 6.3 A Street Event Refundable Bond for damages will be applied to this event, ensuring any accidental street damage is rectified by the event holder. To date there have been no known instances of Health and Safety incidents or street damage resulting from the Targa Rally.

- 6.4 There is a risk that Council assets could be damaged during the event, however, the Ultimate Rally Group have paid a street damage bond to cover these costs.
- 6.5 There is a risk that an injury could occur to the spectators should one of the entrants lose control of their vehicle. This risk is managed through the Safety Management Plan for the event.

## 7. Decision Making Process – Section 79

### 7.1 Direction

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	Yes. This event brings visitors to Stratford for an event and for the community to enjoy as spectators.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	This report supports the performance of Council by providing a regulatory function in accordance with the Local Government Act 2002.

### 7.2 Data

The approximate times and dates of the road stages are detailed in the Executive Summary above.

### 7.3 Significance

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	No	
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	Yes	There are nine local roads that will be closed in order to facilitate this event.

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

#### 7.4 Options

An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.

1. What options are available?
2. For **each** option:
  - explain what the costs and benefits of each option are in terms of the present and future needs of the district;
  - outline if there are any sustainability issues; and
  - explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions?
3. After completing these, consider which option you wish to recommend to Council, and explain:
  - how this option is the most cost effective option for households and businesses;
  - if there are any trade-offs; and
  - what interdependencies exist.

The options to be considered for this report are:

**Option 1** Do not approve the closing of the roads listed above. If this is the option chosen, then the Targa Rally will not visit Stratford.

**Option 2** Endorse the proposed road closures as outlined in the recommendation to indicate Council's support for this event.

**Option 2 is the preferred option.**

#### 7.5 Financial

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

There are no financial contributions required by the Council. The Council's officer time for approving the traffic management and safety plans is met from current Roading budgets.

#### 7.6 Prioritisation & Trade-off

- Have you taken into consideration the:
- Council's capacity to deliver;
  - contractor's capacity to deliver; and
  - consequence of deferral?

The physical closing of the roads to facilitate this event will be undertaken by the organisers traffic management contractor. The Council is confident that the Ultimate Rally Group are competent to monitor this event.

#### 7.7 Legal Issues

- Is there a legal opinion needed?
- Are there legal issues?

Pursuant to Section 342(1) (b) in accordance with Schedule 10 Clause 11 (e) of the Local Government Act 1974, provides powers to Council to formally endorse a recommendation to close a road for the purposes of a street event.

7.8 **Policy Issues - Section 80**

- |   |
|---|
| <ul style="list-style-type: none"><li>• Are there any policy issues?</li><li>• Does your recommendation conflict with Council Policies?</li></ul> |
|---|

There are no policy issues that arise due to the approval of the road closure for the Targa Rally New Zealand.

**Attachments:**

- Appendix 1** Application Letter to Stratford District Council
- Appendix 2** Letters provided to Affected Residents
- Appendix 3** Maps of Road Closure
- Appendix 4** Certificate of Insurance



Courtney Devlin  
**Roading Engineer**



[Endorsed by]  
Stephen Bowden  
**Roading Asset Manager**



[Approved by]  
Sven Hanne  
**Chief Executive**

**Date** 6 October 2021

## APPENDIX 1

August 30, 2021

Stratford District Council  
63 Miranda Street  
Stratford



PO Box 499, Drury, Auckland 2247  
Tel: 09 298 8322  
Mb: 0274 525643  
Fax: 09 298 8266  
E-mail: peter@urg.co.nz

Dear Stratford District Council

### REF: Application for Road Closure(s), for the Targa New Zealand 2021 Event.

Club Targa Incorporated proposes the attached closures under the Tenth Schedule, Paragraph 11(e) of the Local Government Act 1974 066

Although Council may close roads under the Tenth Schedule without calling for objections, we would like the opportunity for public comment to remain in place. This system has worked well over many years and we feel that the good relationship Club Targa has established with the residents of the district could suffer if that right was withdrawn.

Club Targa's initial consultation will inform residents of the proposed time and date of the road closure application. We prefer to start this as soon as possible.

Club Targa wishes to be advised of any comments regarding the closure that Council may receive from residents or businesses, in order to re-consult with them to achieve a mutually satisfactory agreement.

Upon Council approving the Closure Applications, Road Closure Signage will be erected on the proposed roads no sooner than 21 days prior to the event date to advise users of the impending closure. Any new comments will be handled by Club Targa Inc, with Council being advised of the outcome.

A reminder letter will be dropped to residents on the affected roads reminding them of the closure 7 - 21 days before the Targa event. This final letter will detail Emergency Procedures should an emergency situation arise. **An emergency 0800 number** will be published enabling residents to contact the organisers during the road closure in the event of an emergency. The competition can then be stopped so that appropriate procedures can take place. Medical staff are located at the start of each 'stage' on the closed road and are there to render assistance if required. The letter will also advise of Club Targa's commitment to repairing any property damage that may occur.

In addition, written correspondence will be made to all transport operators, dairy companies, rural delivery, utilities, schools, bus operators and associated organization's that could be affected by the closure, including Police, Fire Service and St John. Every effort is made to enable local schools / community groups to benefit from our event by initiating them to hold fundraising activities.

#### With this in mind could we suggest the following timetable:

- ❖ Club Targa visits residents as soon as possible.
- ❖ "Proposal Public Notice" to be published no later than 60 days before event.
- ❖ Comments to be received within 14 days.
- ❖ Council decision finalised no later than 44 days before the event.
- ❖ Advise Club Targa of the decisions no later than 30 days before the event.
- ❖ The "Road Closure" public notice" is published no less than 14 days before the event.
- ❖ Club Targa to carry out resident mail drop advice and erect "Notice of Event" signs 7-21 days before event.

---

1 | CLUB TARGA ROAD CLOSURE APPLICATION

The Targa New Zealand 2021 takes the form of a timed trial event, with cars leaving at one minute intervals. Each car is timed from start to finish. The closed roads will be under the control of experienced officials at the start and finish venues. All side roads will be taped and marshaled to ensure all vehicles and or spectators remain off the closed stage.

**The following safety measures for the event include:**

- ❖ All area emergency services and their communication centres are informed of the Event.
- ❖ Full radio communications between start and finish points including medics, police and Targa Base.
- ❖ A St John Ambulance Officer and/or a MIV type vehicle will be located at the start of each 'stage' along with additional MIV vehicles in a roaming capacity.
- ❖ All closed roads will be cleared for safety purposes by official vehicles equipped with flashing lights and/or a siren before the 'stage' can commence.
- ❖ Closed roads re-open behind the official stage Safety Clearance Vehicle "SWEEP" vehicle who immediately follow the last competing vehicle.

**Advertising Criteria:**

- ❖ Only local papers are to be used. We have found that on rural roads these papers have the best coverage.
- ❖ If the cost of advertising exceeds \$500 collectively written confirmation must be sort from Club Targa Inc.
- ❖ We ask that each advertisement be kept to the minimum size possible (200mm by 2 columns) by the elimination of repetition, and use of abbreviation. This size we have found to be adequate for communicating up to 6 Road Stage Closure Applications. Smaller Closure Applications generally only require 1 column width.
- ❖ Club Targa can supply examples of past event advertisements if required.

Please confirm receipt of this application.

Thank you for your assistance and we look forward to your reply.

Kind Regards,



**Peter Martin**  
Event Director  
Ultimate Rally Group  
Tel: 09 298 8322  
Mb: 0274 525643



APPENDIX 2



**Targa New Zealand 2021  
Proposed Road Closure**

Dear Resident

Club Targa Inc (in association with the Ultimate Rally Group, promoters of this event) has applied to your local council proposing the temporary closure of a number of roads in the area for the running of Targa New Zealand 2021 Motorsport Event to be held from Tuesday 26<sup>th</sup> October to Saturday 30<sup>th</sup> October 2021.

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Details of the proposed road closures are as follows:

**Stage Name: RATAPIKO**  
**Date of Closure: Wednesday 27<sup>th</sup> October 2021**  
**Time of Closure: 9:05am – 1:35pm**

**Name of Roads:**

**Tariki Road South**, from its intersection with **Kaimata Road**, to finish at its intersection with **Ratapiko Road**. Including its intersection with **Tariki Road North**.

**Ratapiko Road**, from its intersection with **Tariki Road South**, to finish at its intersection with **Makara Road**. Including its intersection with **Kupara Road** (no exit), **Mana Road** (no exit).

**Makara Road**, from its intersection with **Ratapiko Road**, to finish at its intersection with **Croydon Road**.

**Croydon Road**, from its intersection with **Makara Road**, to finish at its intersection with **Stanley Road**.

**Stanley Road**, from its intersection with **Croydon Road**, to finish 200mtrs from its intersection with **Beaconsfield Road**. Including its intersection with **Cross Road**.



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**Targa New Zealand 2021  
Proposed Road Closure**

**Note: To assist with the stage security, the closure is also to include 100 metres of EACH adjoining road, from where it intersects within this road closure.**

We acknowledge that this proposed closure may cause inconvenience to you and your family however we hope you will take this opportunity to watch New Zealand's leading tarmac rally drivers and cars in action.

Should the proposed Road Closure application be approved then approximately 7-21 days prior to the Targa New Zealand rally event, signs advertising the road closure will be placed throughout the area. At the same time a second notice will be delivered confirming the road closure, an emergency telephone number of Targa New Zealand Rally Base, and further important on the day information.

The rally is controlled from a central Targa NZ Rally Base with a comprehensive radio communications network for Officials, and full medical services. These safety services are available to you for any unexpected emergency during the proposed road closure. Contact details will be provided in the second resident's letter which is delivered closer to the event.

Ultimate Rally Group does not allow practising or reconnaissance on the roads at any time by competitors prior to the event.

Should you require entry to/from your property during the road closure, further information will be available in a second letter closer to the event. Targa Rally Base will allow restricted access under escort during the road closure period subject to safety.

All local bodies, rural delivery, transport operators, milk tankers and rural services will be advised of these proposed road closures and School Buses will operate as close to schedule as possible or under escort.

We request that you please inform all run off users and Landlords where applicable.

If you have any queries, comments or objections please do not hesitate to contact Ultimate Rally Group on the details below quoting the stage name and date listed above.

**Ultimate Rally Group would like to take this opportunity to thank the local community groups for their assistance in making this event possible and for the goodwill and support of your community in allowing Targa NZ to make application to your local Council.**

Kind regards

Victoria Main  
 General Manager

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Details of the proposed road closures are as follows:

**Stage Name:** WHANGAMOMONA 1 & 2  
**Date of Closure:** Wednesday 27<sup>th</sup> October 2021  
**Time of Closure:** 10:05am – 7:15pm

**Please note the vehicle will be racing into Whangamomona and then back towards Stratford once they have had a short stop for lunch.**

**Name of Roads:**

**Ohura Road**, from its intersection with **Mangatuku Road**, to finish at its intersection with Whangamomona Road. Including its intersection with **Popuanui Road** (no exit), Brewer Road, Huiakama Road (no exit), **Kirai Road** (no exit), **Mohakau Road**, Junction Road, Arnold Road and Mangere Road (no exit).



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Details of the proposed road closures are as follows:

**Stage Name:** DOUGLAS  
**Date of Closure:** Thursday 28<sup>th</sup> October 2021  
**Time of Closure:** 12:00pm – 4:30pm

**Name of Roads:**

**Waiwiri Road**, at its intersection with **Huiroa Road**, to finish at its intersection with **Makuri Road**.

**Makuri Road**, from its intersection with Waiwiri Road, to finish at its intersection with Douglas Road. Including its intersection with Kota Road (no exit).

**Douglas Road**, from its intersection with Makuri Road, to finish at 356 Douglas Road. Including its intersection with Douglas Road North (no exit).



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Details of the proposed road closures are as follows:

**Stage Name:** **INSANE ELTHAM**  
**Date of Closure:** **Thursday 28<sup>th</sup> October 2021**  
**Time of Closure:** **12:40pm – 5:10pm**

**Name of Roads:**

**Wingrove Road**, 200mtrs from its intersection with Skinner Road, to finish at its intersection with **Cheal Road**.

**Cheal Road**, from its intersection with **Wingrove Road**, to finish at its intersection with **Oru Road**.

**Oru Road**, from its intersection with **Cheal Road**, to finish at its intersection with **Rawhitiroa Road**.

**Rawhitiroa Road**, from its intersection with **Oru Road**, to finish at its intersection with **Horoji Road**.

**Horoji Road**, from its intersection with **Rawhitiroa Road**, to finish at its intersection with **Rawhitiroa Road**.

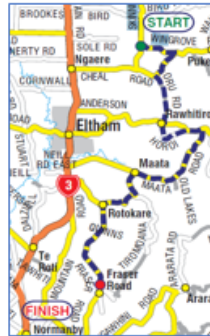
**Rawhitiroa Road**, from its intersection with **Horoji Road**, to finish at its intersection with **Maata Road**.

**Maata Road**, from its intersection with **Rawhitiroa Road**, to finish at its intersection with Campbell Road. Including its intersection with Old Lake Road (no exit).

**Campbell Road**, from its intersection with **Maata Road**, to finish at its intersection with **Rotokare Road**. Including its intersection with **Tromana Road**.

**Rotokare Road**, from its intersection with Campbell Road, to finish at its intersection with Fraser Road.

**Fraser Road**, from its intersection with **Rotokare Road**, to finish at 473 Fraser Road. Including its intersection with **Quinns Road** (no exit).



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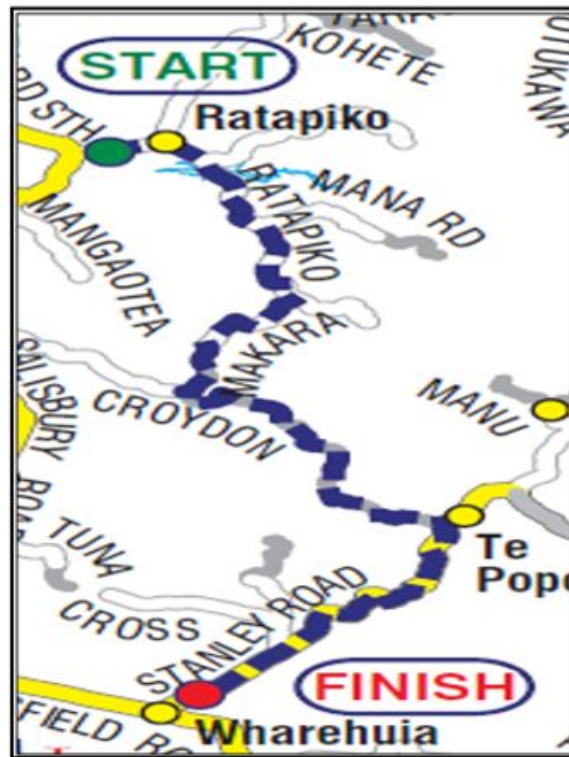
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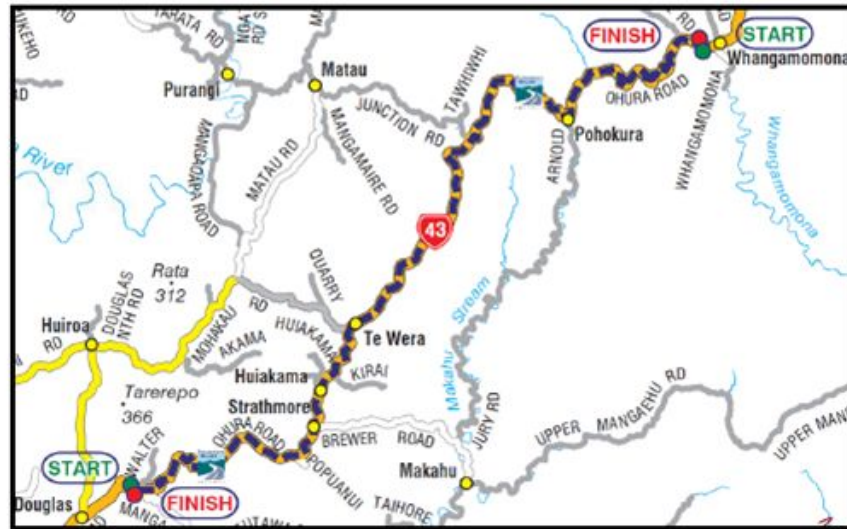


## Appendix 3

Stage Name:	<b>RATAPIKO</b>	Intersecti on Plan	Road Closed Sign	Marshal Numbers
Road Closur e:	<b>9:05am – 1:35pm   Wednesday 27<sup>th</sup> October 2021</b>			
RCA:	<b>New Plymouth District Council / Stratford District Council</b>			
Start:	<b>Tariki Road South, from its intersection with Kaimata Road South</b>	Plan 1	1	2
	Continue into Ratapiiko Road at its intersection with Tariki Road North	C	2	1
	Past Kupara Road (no exit)	E	1	1
	Past Mana Road (no exit)	E	1	1
	Right into Makara Road	D	2	1
	Left into Croydon Road	D	1	1
	Right into Stanley Road	D	1	1
	Past Cross Road	C	1	1
Finish:	<b>Stanley Road, 200mtrs from its intersection with Beaconsfield Road</b>	Plan 1	1	2
<b>Total Number of Arrows/Signs &amp; Marshals</b>			11	11



Stages Name:	WHANGAMOMONA 1 & 2	Intersection Plan	Road Closed Sign	Marshal Numbers
Road Closure:	10:05am – 7:15pm   Wednesday 27 <sup>th</sup> October 2021			
RCA:	Stratford District Council			
Start:	On Ohura Road from its intersection with Mangaotuku Road	Plan 1	1	2
	Past Popuanui Road (no exit)	E	1	1
	Past Brewer Road	E	1	1
	Past Huiakama Road (no exit)	E	1	1
	Past Kirai Road (no exit)	E	1	1
	Past Mohakau Road	E	1	1
	Past Junction Road	E	1	1
	Past Arnold Road	E	1	1
	Past Mangare Road (no exit)	E	1	1
Finish:	On Ohura Road from its intersection with Whangamomona Road	Plan 1	1	2
<b>Total Number of Arrows/Signs &amp; Marshals</b>			10	12

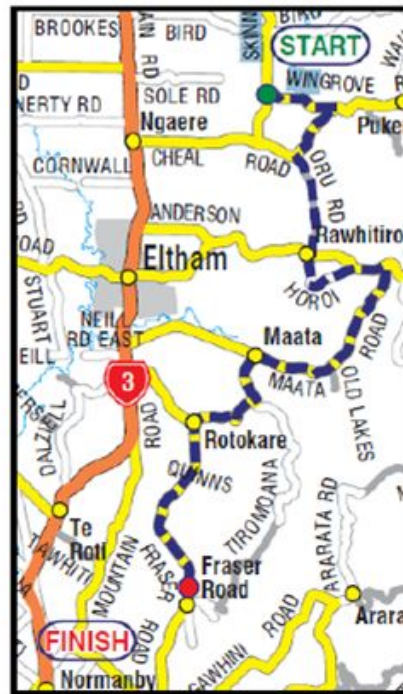


### Thursday 28 October 2021

Stage Name:	<b>DOUGLAS</b>	Intersection Plan	Road Closed Sign	Marshal Numbers
Road Closure:	12:00pm – 4:30pm   Thursday 28 <sup>th</sup> October 2021			
RCA:	Stratford District Council			
Start:	Waiwiri Road, at its intersection with Ahuroa Road	Plan 1	1	2
	Right into Makuri Road	B	2	1
	Past Kota Road (no exit)	E	1	
	Right into Douglas Road at its intersection with Douglas Road North (no exit)	B	2	2
Finish:	3.5kms from intersection of Douglas Road and Ohura Road, near #356 Douglas Road	Plan 1	1	2
Total Number of Arrows/Signs & Marshals				
			7	7



Stage Name:	<b>INSANE ELTHAM</b>	Intersection Plan	Road Closed Sign	Marshal Numbers
Road Closure:	12:40pm – 5:10pm   Thursday 28 <sup>th</sup> October 2021			
RCA:	South Taranaki District Council / Stratford District Council			
Start:	Wingrove Road, 200mtrs from its intersection with Skinner Road	Plan 1	1	2
	Right into Cheal Road	E	2	1
	Left into Onu Road	E	2	1
	Right into Rawhitiroa Road	E	2	1
	Left into Horoi Road	E	2	1
	Right into Rawhitiroa Road	E	2	1
	Right into Maata Road	E	2	1
	Past Old Lake Road	E	1	1
	Left into Campbell Road	A	2	1
	Right into Rotokare Road at its intersection with Tiromoana Road	E	3	1
	Left into Fraser Road	A	2	1
	Past Quinns Road (no exit)	E	1	1
Finish:	Fraser Road, 1.5kms from its intersection with Tiromoana Road, #473 Fraser Road	Plan 1	1	2
<b>Total Number of Arrows/Signs &amp; Marshals</b>			23	16





**Stage Name: RATAPIKO**

9:05am to 1:35pm | Wednesday 27<sup>th</sup> October | Day 2

**Tanki Road South**, from its intersection with Kaimata Road South, to finish at its intersection with Ratapiko Road. Including its intersection with Tanki Road North.

**Ratapiko Road**, from its intersection with Tanki Road South, to finish at its intersection with Makara Road. Including its intersection with Kupara Road (no exit), Mana Road (no exit).

**Makara Road**, from its intersection with Ratapiko Road, to finish at its intersection with Croydon Road.

**Croydon Road**, from its intersection with Makara Road, to finish at its intersection with Stanley Road.

**Stanley Road**, from its intersection with Croydon Road, to finish 200mtrs from its intersection with Beaconsfield Road. Including its intersection with Cross Road.

**Stages Name: WHANGAMOMONA**

10:05am to 7:15pm | Wednesday 27<sup>th</sup> October | Day 2

**Ohura Road**, from its intersection with Mangaotuku Road, to finish at its intersection with Whangamomona Road. Including its intersection with Copuarui Road (no exit), Brewer Road, Huiakama Road (no exit), Kirai Road (no exit), Mohakau Road, Junction Road, Arnold Road and Mangare Road (no exit).

**Stage Name: OHURA**

11:50am to 4:20pm | Wednesday 27<sup>th</sup> October | Day 2

**Ngarimu Street**, from its intersection with Tui Street to finish at its intersection with Ohura Road. Including its intersection with Kaka Street and Tongaporutu Road.

**Ohura Road**, from its intersection with Ngarimu Street to finish at its intersection with Okahukura Saddle Road. Including its intersections with Huia Road, Tawa Street, Williams Avenue, Waitewhena Road, Ohura North Road, Macclure Road (no exit), Gadsby Road, Waiou Road (no exit), Waitangata Road (no exit), Ohura North Road, Pleasants Road, Ohura Mokau Road, Tui Street, Whanui Street, Cemetery Road (no exit) and Phillips Street (no exit).

**Okahukura Saddle Road**, from its intersection with Ohura Road to house number 51.

**Stage Name: INSANE ELTHAM**

12:40pm to 5:10pm | Thursday 28<sup>th</sup> October | Day 3

**Wingrove Road**, 200mtrs from its intersection with Skinner Road, to finish at its intersection with Cheal Road.

**Cheal Road**, from its intersection with Wingrove Road, to finish at its intersection with Oru Road.

**Oru Road**, from its intersection with Cheal Road, to finish at its intersection with Rawhitiroa Road.

**Rawhitiroa Road**, from its intersection with Oru Road, to finish at its intersection with Horoi Road.

**Horoi Road**, from its intersection with Rawhitiroa Road, to finish at its intersection with Rawhitiroa Road.

**Rawhitiroa Road**, from its intersection with Horoi Road, to finish at its intersection with Maata Road.

**Maata Road**, from its intersection with Rawhitiroa Road, to finish at its intersection with Campbell Road.

Including its intersection with Old Lake Road (no exit).

**Campbell Road**, from its intersection with Maata Road, to finish at its intersection with Rotokare Road. Including its intersection with Tirohanga Road.

**Rotokare Road**, from its intersection with Campbell Road, to finish at its intersection with Fraser Road.

**Fraser Road**, from its intersection with Rotokare Road, to finish at 473 Fraser Road. Including its intersection with Quinns Road (no exit)

**Insurance Summary for  
AUSTRALIAN AUTO-SPORT ALLIANCE**

**National Insurance Program  
2021 - 2022**



**INTRODUCTION**

This Insurance Summary has been prepared by Horsell Duffy Langley as Insurance Brokers to Australian Auto-Sport Alliance (AASA). It is designed to be used as a reference guide and provide general information with regards to the AASA Public Liability, Professional Liability and Personal Accident & Injury National Insurance program.

The information set out in this guide in no way overrides the terms and conditions set out in the policy document and it is important that each section be read in full. If there is any matter on which clarification is required, please contact Horsell Duffy Langley.

**WHO IS THE INSURED?**

Clubs, Entities, Companies, Organisations and Persons to whom AASA have sanctioned an event for and for which a Permit has been issued.

- Engineering / Component Testing
- Ride on Mower Event
- Car Show
- Photo Shoot – Static and Moving
- Motorkhana / Autokhanas / Khanacross
- Touring Road Events

**WHAT IS A PERMIT?**

A permit is a certificate issued by AASA which officially sanctions an event and enables the Insured to be covered under the AASA insurance program with respect to the activities associated with the sanctioned event.

**SCOPE OF COVER**

**Public Liability**

Cover for the Insured for their legally liable to pay compensation in respect of Personal Injury or Property Damage as a result of an incident occurring in connection with the business of the Insured.

**Participant Liability**

Cover for the Insured in respect of their legal liability to another Insured arising from the participation in an insured event.

**Professional Liability**

Cover for the Insured whereby they are legally liable to pay damages, claimant costs, and expenses in respect of any claim arising as a direct result of any negligent act, error or omission in the conduct of the Insured's business.

**Personal Accident / Injury**

There are two categories of Insured Persons:

Category 1:

Drivers, Pit Crew, Navigators and Passengers of the Insured.

Category 2:

Officials, Board Members, Committee Members, Photographers and Voluntary Workers.

Cover applies whilst the insured person is engaged in a sanctioned event and extends to include:

Category 1:

- a) Participation in club, representative, state or national events
- b) Travelling directly to and from the above sanctioned activities
- c) Staying away from home whilst engaged in the above sanctioned activities.

Category 2:

- a) Unpaid voluntary work performed on behalf of the Insured.
- b) Travelling Arranged by the Insured.
- c) In an administrative capacity as an official, photographer, trainer or fundraiser.

**WHAT IS COVERED?**

The program provides the follows covers:

- Public Liability
- Professional Liability
- Personal Accident & Injury

**WHEN IS COVER PROVIDED?**

Cover is provided on the date(s) noted on the sanctioned event Permit.

**WHAT EVENTS ARE COVERED?**

- National, State, Club & Inter Club Level Car Race Meets
- Drag Racing
- Rally Cross Events
- Speedway Race Meetings
- Tarmac / Gravel Rallies
- Off Road & ROV Events
- Go Kart Race Meets
- Go Kart Events (Non Racing)
- Burnout Events
- Nats Style Events
- Tractor Pull Events
- Hill Climbs
- Advanced Driver Training
- Drifting Events incl. Practice
- Speedway Event Test and Tune
- Test N Tune / Speed of The Streets / Circuit Driver Training
- Karting Event
- Rally Sprint
- Lap Dash / Sprint Meeting
- Drive / Ride / Corporate Days
- Come & Try / Fun Days



HDL Insurance Brokers  
ABN 12 155 940 604  
AFS Licence no 422018

Ph. 1300 525 622  
[www.HDL-brokers.com.au](http://www.HDL-brokers.com.au)

## Insurance Summary for AUSTRALIAN AUTO-SPORT ALLIANCE

### National Insurance Program 2021 - 2022



- d) Travelling directly to and from the above sanction activities  
e) Staying away from home whilst engaged in the above sanctioned activities.

#### LIMIT OF LIABILITY / BENEFITS

##### Public Liability

\$25,000,000 any one Occurrence.

##### Participant Liability

\$5,000,000 any one Occurrence.

##### Professional Liability (Errors and Omissions)

\$1,000,000 any one incident and \$2,000,000 over the full policy period.

##### Personal Accident / Injury

###### Death and Permanent Disability

A maximum lump sum benefit is payable in the event of a death or a permanent disability to an insured person up to \$100,000 for a Insured person but \$10,000 for an Insured under 18 years of age.

###### Injury Weekly benefits

If an insured person is temporarily totally disabled and unable to work they shall receive a maximum weekly benefit of \$900.

If an insured person is temporarily partially disabled and able to work in a reduced capacity, they shall receive the difference between the \$900 weekly benefit less their weekly salary.

The weekly benefits will apply for a maximum period of 156 weeks subject to a 7 day excess where no benefits are payable.

##### Non-Medicare Medical Expenses

Benefit percentage:	75%
Maximum benefit per injury:	\$5,000
Excess	\$50

Up to \$5,000 of cover is provided, subject to deduction of the excess (if not privately insured) for 75% of the below mentioned non-Medicare expenses should an insured person suffer an injury:

- Private hospital accommodation;
- Ambulance transport cost;
- Chiropractic;
- Ancillary medical procedures;
- Theatre fees in private hospitals where Medicare does not apply;
- Orthotics, splints, and Prostheses.

If an insured person has private health insurance they must claim on that policy first. The AASA program benefits will apply to the difference between any applicable private health insurance rebate which an insured person may be entitled to, and the actual cost incurred.

##### Physiotherapy benefits

Physiotherapy costs are calculated as described above however the percentage benefit amounts varies as follows:

Visits 1 to 5:	95% of the cost up to \$45 per visit.
Visits 6 to 10:	80% of the cost up to \$40 per visit.
All other visits:	75% of the cost up to \$30 per visit.

##### Additional benefits

The following additional benefits may apply and you should contact HDL for further information:

- Transport to and from work benefit;
- Re-imbursment of professional/membership fees;
- Return to work assistance;
- Student Tutorial benefit;
- Domestic Help Expenses benefit;
- Home / Work / Motor Vehicle Modification benefit;
- Private / Public Transport and Parking Out of Pocket Expenses benefit;
- Funeral Expenses benefit;
- Injury Rehabilitation benefit.

#### WHAT IS NOT COVERED?

- Medicare related expenses including gap payments;
- Liability under Workers Compensation legislation;
- Fines and penalties imposed by law;
- Liability arising out of aircraft/aerial device activities.

#### HOW TO MAKE A CLAIM

##### Public, Professional & Participant Liability

Once becoming aware of an incident that may give rise to a claim, contact HDL immediately and do not admit liability under any circumstances.

All incidents that may lead to a Professional Liability claim must be notified before the end of the policy period 31<sup>st</sup> December 2021.

##### Personal Accident / Injury

Written notification and a completed claim form should be provided to HDL in the event of any incident which may give rise to a claim within 30 days of the incidence occurring.

The Dual Personal Accident claim form is attached to this document.

All supporting documents and medical evidence including any non-Medicare original medical tax invoices and receipts that have been incurred will also be required.

## Insurance Summary for AUSTRALIAN AUTO-SPORT ALLIANCE

### National Insurance Program 2021 - 2022



#### HDL CONTACT DETAILS

For further information about the AASA insurance program or to make a claim, please contact:

Leesa Pickles

Ph. 02 9252 7317

Mobile 0412 511 526

Email [lpickles@HDLbrokers.com.au](mailto:lpickles@HDLbrokers.com.au)

#### OTHER IMPORTANT INFORMATION

1. The insurance program expires on the 31<sup>st</sup> December 2021.
2. The insurers are Certain Underwriters at Lloyd's with respect to the Public Liability and Professional Liability policy and DUAL Australia Pty Ltd on behalf of certain underwriters at Lloyd's with respect to the Personal Accident & Injury policy.
3. AASA is not and does not represent itself as a licensed insurer or insurance broker by endorsing the products referred to in this summary.
4. For further details of the services provided by HDL, please contact us on the number above or consult our Financial Services Guide as attached to this summary.