



5 May 2021

ORDINARY MEETING OF COUNCIL

Notice is hereby given that the **Ordinary Meeting of Council** will be held in the **Council Chambers, Stratford District Council, Miranda Street, Stratford** on *Tuesday 11 May 2021* at *3.30pm* .

Timetable for 11 May 2021 as follows:

3.15pm	Afternoon tea for Councillors
3.30pm	Ordinary Meeting

Yours faithfully

Sven Hanne
CHIEF EXECUTIVE

2021 - Ordinary - May (11/05/2021)

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ORDINARY MEETING OF COUNCIL
TUESDAY 11 MAY 2021 AT 3.30 PM

A G E N D A

1. **WELCOME**

- Health and Safety Message

2. **APOLOGIES**

3. **ANNOUNCEMENTS**

4. **DECLARATIONS OF MEMBERS INTEREST**

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. **ATTENDANCE SCHEDULE**

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting of Council – 13 April 2021**
D21/11969 (Pages 6-12)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 11 April 2021 be confirmed as a true and accurate record.

Moved/Seconded

6.1.1 **Public Forum Notes – 13 April 2021**
D21/12050 (Pages 13-15)

Attached for information only.

6.2 **Policy & Services Committee – 27 April 2021 - Hearing**
D21/13787 (Pages 16-18)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting, to consider submissions to the Public Places and Nuisances Bylaw, held on Tuesday 27 April 2021 be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee, to consider submissions to the Public Places and Nuisances Bylaw, meeting held on Tuesday 27 April 2021 be adopted.

/_____
Moved/Seconded

6.3 **Policy & Services Committee – 27 April 2021**
D21/13787 (Pages 19-23)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting held on Tuesday 27 April 2021 be received.
2. THAT the recommendations in the minutes of the Policy & Services Committee meeting held on Tuesday 27 April 2021 be adopted.

/_____
Moved/Seconded

7. **DISTRICT MAYOR'S REPORT**
D21/14888 (Pages 24-28)

RECOMMENDATIONS

1. THAT the District Mayor's report be received.
2. THAT, in accordance with Standing Order 8.3, Council resolves to call an Extraordinary Meeting of Council to be held on Tuesday 22 June 2021 at 2.00pm to adopt the 2021-2031 Long Term Plan.
3. THAT should the final 2021 – 2031 Long Term Plan not have final sign off by Audit NZ prior to the 22 June 2021 the Extraordinary Meeting be rescheduled to Tuesday 29 June 2021 at 2.00pm.

/_____
Moved/Seconded

8. **QUESTIONS**



Health and Safety Message

In the event of an emergency, please follow the instructions of Council Staff.

Please exit through main entrance.

Once you reach the footpath outside please turn left and walk towards the Bell tower congregating on lawn outside the Council Building.

Staff will guide you to an alternative route if necessary.

If there is an earthquake – drop, cover and hold where possible. Stay indoors till the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2021 Ordinary and Extraordinary Council meetings.

Date	09/02/21	09/03/21	23/03/21	13/04/21	11/05/21	08/06/21	13/07/21	10/08/21	14/09/21	12/10/21	09/11/21	14/12/21
Meeting	O	O	E	O	O	O	O	O	O	O	O	O
Neil Volzke	✓	✓	✓	✓								
Grant Boyde	✓	✓	✓	✓								
Rick Coplestone	✓	✓	✓	✓								
Peter Dalziel	✓	✓	✓	✓								
Jono Erwood	A	✓	✓	✓								
Amanda Harris	✓	✓	✓	✓								
Alan Jamieson	✓	✓	✓	✓								
Vaughan Jones	A	✓	✓	A								
Min McKay	✓	✓	✓	✓								
John Sandford	✓	✓	✓	✓								
Gloria Webby	✓	✓	✓	✓								

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES OF THE ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE TOWN HALL, OHURA ROAD, WHANGAMOMONA ON TUESDAY 13 APRIL 2021 AT 4.00 PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, P S Dalziel, J M S Erwood, R W Coplestone, A K Harris, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Acting Chief Executive and Director Community Services – Ms K Whareaitu, the Director Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Executive Administration Officer – Mrs E Bishop, the Roading Asset Manager – Mr S Bowden, the Communications Manager – Ms G Gibson, the Community Development Manager – Mr C Julie, the Administration & Communication Support Officer – Ms R Vanstone, the Community Development Officer – Mrs S Shepherd, the Community Engagement Officer – Mrs J Roguski, two members of the media (Stratford Press & Taranaki Daily News) and four members of the public.

1. **WELCOME**

The District Mayor welcomed the Acting Chief Executive, Councillors, staff, members of the public, and the media.

The District Mayor reiterated the health and safety message and emergency procedures. He noted that even in the Whangamomona Town Hall if there was an emergency the procedures would remain the same and those present would need to meet on the road.

2. **APOLOGIES**

A leave of absence was noted for Councillor V R Jones and apologies noted for the Chief Executive – Mr S Hanne and the Director – Assets – Mrs V Araba.

RECOMMENDATION

THAT the apologies be noted.

BOYDE/HARRIS
Carried
CL/21/20

3. **ANNOUNCEMENTS**

The District Mayor reminded Councillors to speak loudly due to not having the microphones and being in a large hall.

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

The declaration of member's interest was circulated for updating.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting of Council – 9 March 2021**
D21/7767 (Pages 9-13)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 9 March 2021 be confirmed as a true and accurate record.

DALZIEL/WEBBY
Carried
CL/21/21

6.2 **Farm & Aerodrome Committee – 16 March 2021**
D21/8645 (Pages 14-21)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Farm & Aerodrome Committee meeting held on Tuesday 16 March 2021 be received.

JAMIESON/DALZIEL
Carried
CL/21/22

2. THAT the recommendations in the minutes of the Policy & Services Committee meeting held on Tuesday 16 March 2021 be adopted.

McKAY/BOYDE
Carried
CL/21/23

The Chairman of the Farm and Aerodrome Committee, Councillor Boyde, noted the outstanding performance of the farm.

6.3 **Audit & Risk Committee – 16 March 2021**
D21/9431 (Pages 22-32)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit & Risk Committee meeting held on Tuesday 16 March 2021 be received.

VOLZKE/ERWOOD
Carried
CL/21/24

2. THAT the recommendations in the minutes of the Audit & Risk Committee meeting held on Tuesday 16 March 2021 be adopted.

VOLZKE/DALZIEL
Carried
CL/21/25

It was clarified by the Director – Corporate Services that a data breach would be covered by the Statutory Liability Insurance as the Cyber Policy covers putting the system back in place after a hack, ransomware threat or an intercept of Council’s invoices.

6.4 **Extraordinary Meeting of Council – 23 March 2021**
D21/9666 (Pages 33-36)

RECOMMENDATION

THAT the minutes of the Extraordinary Meeting of Council held on Tuesday 23 March 2021 be confirmed as a true and accurate record.

WEBBY/McKAY
Carried
CL/21/26

6.5 **Policy & Services Committee – 23 March 2021**
D21/9613 (Pages 37-34)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy & Services Committee meeting held on Tuesday 23 March 2021 be received.

SANDFORD/HARRIS
Carried
CL/21/27

2. THAT the recommendations in the minutes of the Policy & Services Committee meeting, including those in the public excluded section, held on Tuesday 23 March 2021 be adopted.

DALZIEL/McKAY
Carried
CL/21/28

6.6 **Sport New Zealand Rural Travel Fund Assessment Committee – 6 April 2021**
D21/10812 (Pages 45-47)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on Tuesday 6 April 2021 be received.

SANDFORD/ERWOOD
Carried
CL/21/29

2. THAT the recommendations in the minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on Tuesday 6 April 2021 be adopted.

SANDFORD/ERWOOD
Carried
CL/21/30

6.1

The Chairman of the Sport New Zealand Rural Travel Fund Assessment Committee, Councillor Sandford noted the following points:

- The process was continuing to improve - including a rise in the return of funds not used. He commended the Administration & Communication Officer, Ms R Vanstone, for her diligence and the work put in the organisation.
- He noted \$10,000 was able to be distributed this round including one grant to a new rugby league club in Stratford.
- It was noted there was one organisation that was late in getting its application into Council. The application was received and approved by the Committee as these funds are to help the kids of our area and aid the travel to sports. This organisation will be reminded of the need to applications and accountability forms need to be received on time.
- It was noted there had been applications in the past received where the funds were allocated to families who lived in Stratford but travelled to sports outside the area. This time there were applications for families who play for Stratford clubs but live outside the area. Following discussion by the committee it was approved as these families were travelling to play for a Stratford sports team.

6.7 **Taranaki Solid Waste Joint Committee – 25 February 2021**
(Pages 48-50)

RECOMMENDATIONS

- THAT the unconfirmed minutes of the Taranaki Solid Waste Committee meeting held on Thursday 25 February 2021 be received.

JAMIESON/WEBBY
Carried
CL/21/31

The Deputy Mayor noted the following points:

- The committee had requested a review be undertaken on the trial with the use of plastics on road surfaces and to have the results documented.
- There had been a strong push for reusable coffee cups where the public could exchange a cup for a reusable one.
- Agri-recovery has different depots coming up around the region. There will be on at the Stratford A&P Show grounds in May.

6.8 **Taranaki Regional Transport Committee - 3 March 2021**
(Pages 51-56)

RECOMMENDATIONS

THAT the unconfirmed minutes of the Taranaki Regional Transport Committee meeting held on Wednesday 3 March 2021 be received.

VOLZKE/BOYDE
Carried
CL/21/32

6.1

The District Mayor noted the following points:

- There had been discussion on the sealing of the piece of State Highway 43 which had been spoken about today during the public forum.
- There was focus on the condition of State Highway 3, particularly going through Normanby and between Stratford and New Plymouth. The issues with potholes has not gone away, especially with wet weather, the Committee will do everything it can to keep a focus on these road breaks.

6.9 **Taranaki Emergency Management Group Joint Committee - 10 March 2021**
(Pages 57-63)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Emergency Management Group Joint Committee meeting held on Wednesday 10 March 2021 be received.

ERWOOD/VOLZKE
Carried
CL/21/33

The District Mayor noted there had been reports during this meeting on the response to COVID and some weather related events. He noted Todd Velvin had been appointed as the permanent Lead Controller with Civil Defence.

7. **DISTRICT MAYOR'S REPORT**
D21/10793 (Pages 64-92)

RECOMMENDATION

THAT the District Mayor's report be received.

VOLZKE/BOYDE
Carried
CL/21/34

The District Mayor requested that Councillors ensure they are up to date with the 3 Water Reform progress. He noted the submission by Stratford District Council to the Climate Change Commission was included as an attachment.

Questions/Points of Clarification:

- It was noted the majority of call outs by the Stratford Fire Brigade during March had been to vegetation and bon fires. This was largely due to it being hedge cutting season and burning the offcuts, some of which had gotten out of hand. Councillor Boyde commended the Stratford Fire Brigade on the work they undertake.

8. **DECISION REPORT – PROPOSED ROAD CLOSURE FOR ANZAC DAY COMMEMORATIONS 2021**

D21/8426

(Pages 93-103)

6.1

RECOMMENDATIONS

1. THAT the report be received.

McKAY/ERWOODCarriedCL/21/35

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads on Sunday 25 April 2021, between the hours stated in the recommendation below, for the purpose of the ANZAC Day Dawn Service:

- Miranda Street between Fenton Street and Regan Street – 5:30am to 8:00am
- No Parking on the western side of Juliet Street between Regan Street and No. 53 Juliet Street – 6:00am to 10:00am

McKAY/DALZIELCarriedCL/21/36**Recommended Reason**

In order for the Stratford District Council to hold ANZAC Day commemorations, it is necessary to close the roads listed above for the safety of the public gathering for the dawn service at the Cross of Sacrifice on Miranda Street. The parking restriction along part of Juliet Street is for the purposes of a display of military vehicles following the ANZAC commemorations. The proposed road closures require formal endorsement by a Council resolution.

The Roading Assets Manager noted the following points:

- This is a slight change from previous reports as due to the uncertainty of the COVID alert levels the decision was made to not have a parade but rather an extended commemoration service at the War Memorial Centre.
- This report requests the closure of Miranda Street for the commemoration service and includes a provision for a no parking restriction on Juliet Street for the display of Army or ANZAC vehicles.

9. **PUBLIC FORUM RESPONSE**

Name: Richard Pratt
Subjects: Heritage status of the town
Hot pools in Stratford.

Response:

The District Mayor will formalise the verbal response to Mr Pratt's points that were given during the forum and invite him to speak to these points as part of the Long Term Plan hearing.

6.1

10. **QUESTIONS**

- It was noted that Kohuratahi hold an ANZAC service at the Kohuratahi monument at 10am.
- It was clarified that the reseal of Broadway was due to commence on 22 April 2021 (subject to the weather conditions). This would include a resurface between the two round-a-bouts and some pavement repairs as well. This work will not be going to the kerb as initially planned and therefore would not include the parking areas. The plan will be to complete the work overnight with diversions in place. Mr Bowden noted that Waka Kotahi NZ Transport Agency is generally very good at communicating with businesses. The District Mayor noted there would be an article in the Stratford Press relating to this. It was confirmed the required work to Council's infrastructure under Broadway had been completed.

The meeting closed at 4.31pm.

N C Volzke
CHAIRMAN

Confirmed this 11th day of May 2021.

N C Volzke
DISTRICT MAYOR

NOTES FROM THE PUBLIC FORUM OF THE STRATFORD DISTRICT COUNCIL HELD IN THE TOWN HALL, OHURA ROAD, WHANGAMOMONA ON TUESDAY 13 APRIL 2021 AT 3.30PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, P S Dalziel, J M S Erwood, R W Coplestone, A K Harris, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Acting Chief Executive and Director Community Services – Ms K Whareaitu, the Director Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Executive Administration Officer – Mrs E Bishop, the Roading Asset Manager – Mr S Bowden, the Communications Manager – Ms G Gibson, the Community Development Manager – Mr C Julie, the Administration & Communication Support Officer – Ms R Vanstone, the Community Development Officer – Mrs S Shepherd, the Community Engagement Officer – Mrs J Roguski, two members of the media (Stratford Press & Taranaki Daily News) and three members of the public.

1. **WELCOME**

The District Mayor welcomed the Acting Chief Executive, Councillors, staff, members of the media and members of the public.

2. **SPEAKERS**

Name: Richard Pratt
Subjects: Heritage status of the town
Hot pools in Stratford.

Points noted in presentation:

- A submission was presented requesting consideration be given to the Whangamomona township to be listed and protected as a heritage precinct such as Arrowtown.
- He noted the hotel was a Heritage 2 building and therefore alterations can only be done on the inside and not the outside of the building.
- He listed the following buildings within the township:
 - Post Office
 - Bank
 - Anglican Church
 - Catholic Church
 - Hall
 - McCluggage Store
 - Dolly Grey's
 - Butcher Shop
 - Bakery
 - Bridge House (formally Athalinda Dean's home)

It was noted that some of these were publically owned and some privately owned.

- The community is proud of its connection with its history.
- The Forgotten World Highway has created a draw card no one could have anticipated. The sealing of the Tangarakau Gorge could bring an extra 30,000 people annually and a cycle rail on the rail corridor could bring a minimum of 20,000 cyclists annually.

Questions/Points of Clarification:

- It was clarified that to change the heritage status a provision would need to be made in the District Plan which could be done as a standalone plan or part of the full review. Either would be a publically notified process.
- The District Mayor requested that this be included as a submission to the Long Term Plan and if a decision is made at that point to pursue this then the process will continue from there.
- It was noted that this would impact future owners of those buildings.
- It was clarified that the Council was still waiting for the Walking Access Commission to hand over the Kingheim walkways, this cannot be done until NZ Forestry have signed on behalf of the Kingheim Group to grant the easement for the walkways. Council does have the signage ready to erect once the process is complete. Unfortunately this is out of Council's hands at this point. Mr Pratt noted the delay for the easement was unwarranted due to the requirements of the land purchase from the Overseas Investment Office and the fact that the surveyors had already completed that part.
- It was noted that the sealing of State Highway 43 had been delayed due to consent delays which were a result of work required to be completed alongside the resealing – such as drainage and retaining walls. It is hoped that work will commence in late 2021. Local contractors have already submitted their tenders and once the consents are granted Waka Kotahi will be in a position to grant the tender and begin construction.
- The District Mayor noted the Pohokura Stream bridge was now complete pending the addition of native plants. The damage culvert has now been removed. He also noted that work was scheduled to begin later this year on the damaged culvert at the Manawaiwiri Stream which would be undertaken in a similar manner to the Pohokura Stream work to enable the road to remain open to traffic.
- The provision of the Whangamomona Road upgrade being moved to Year 3 was questioned. It was clarified that this was to allow Council to introduce a bylaw to be able to enforce the restrictions to vehicles and closure during certain times of year. The delay was also to ensure a funding application could be made to Waka Kotahi which would require an economic business case in terms of wealth generation by the road and would include tourism, farming and bee keepers. Mr Pratt noted budget was needed to clean the culverts and water tables to stop it getting more impassable.
- It was noted the recycling and waste concern had been raised by residents before. The issue was with the cartage expense. Huiakama School had collectively talked to the Councillors earlier today on the matter. Mr Pratt noted there was nothing specific to the republic within the Long Term Plan. Councillor Harris noted the pilot for waste collection was independent to Council and would be established soon.
- Mr Pratt noted, in addition to the new aquatic complex, that a heated pool complex such as in Hamner Springs would be a large draw card for the District.
- Mr Pratt clarified that he has used glass from his glass breaking machine under and in concrete and that it has paid for itself in the first year as previously he was carting a trailer load of glass into Stratford weekly. Mr Bowdon noted that Fulton Hogan had commented that 100,000 tonne of crushed glass would need to be generated to make it a viable tool for concrete and asphalt.

The forum closed at 3.55pm

N C Volzke
CHAIRMAN

Confirmed this 11^h day of May 2021.

N C Volzke
DISTRICT MAYOR

6.1

MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL, MIRANDA STREET, STRATFORD ON TUESDAY 27 APRIL 2021 AT 2.30PM TO CONSIDER SUBMISSIONS TO THE DRAFT PUBLIC PLACES AND NUISANCES BYLAW

6.2

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, G W Boyde, W J Sandford, A K Harris, J M S Erwood, P S Dalziel and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Executive Administration Officer – Mrs E Bishop, the Environmental Health Manager – Ms R Otter, and one member of the media (Stratford Press).

1. WELCOME

The Deputy Mayor welcomed the District Mayor, Councillors, staff, and the media. He reminded Councillors to ensure they are familiar with the health and safety message including evacuation procedures.

2. APOLOGIES

No apologies were received.

3. ANNOUNCEMENTS

The Deputy Mayor reinforced to Councillors that the purpose of this meeting is to consider submissions on the Public Places and Nuisances Bylaw.

4. DECLARATIONS OF MEMBERS' INTEREST

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. ATTENDANCE SCHEDULE

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. ACKNOWLEDGEMENT OF SUBMISSION

(Submission page 13)

Attached was the one (1) submission received.

RECOMMENDATIONS

1. THAT the one (1) submission to the Public Places and Nuisances Bylaw be received.
2. THAT the submitter be thanked for their submission, and a copy of the minutes of this Policy & Services Committee Meeting and subsequent meetings be provided to the submitter.

BOYDE/McKAY
Carried
P&S/21/43

Recommended Reason

Each submission is formally received and the submitter provided with information on decisions made.

6.2

7. SUBMITTERS TO BE HEARD

(No report)

There were no requests to speak.

8. DECISION REPORT - ADOPTION OF THE PUBLIC PLACES AND NUISANCE BYLAW 2021

D20/11697 Pages 6-24

Discussion

Council needs to consider the submission to the Draft Public Places and Nuisance Bylaw as part of the consultation process.

RECOMMENDATIONS

1. THAT the report be received.
2. THAT The Committee consider the submission received as part of the public consultation process of the bylaw and the subsequent adoption of the *draft* Public Places and Nuisance Bylaw 2021 (attached).
3. THAT the commencement date of the Public Places and Nuisance Bylaw 2021 be Wednesday 12 May 2021.

ERWOOD/SANDFORD
Carried
P&S/21/44

BOYDE/McKAY
Carried
P&S/21/45

Recommended Reason

The *draft* Public Places and Nuisance Bylaw 2021 has gone through the public consultation process, required by Sections 82 and 83 of the Local Government Act 2002. One submission was received during the public consultation period.

6.2

Points of Clarification/Questions:

- Page 17, clause 10 – it was clarified the owner would be responsible for fixing any dripping or flowing of water from any roof, eaves, veranda or any guttering system of any building or structure onto any public place. Any complaints received would be addressed to the owner directly.
- Page 17, clause 12.2 – it was clarified that there were currently no permits for the main street but this would now be initiated as part of this bylaw and will integrate with the Travelling Shops bylaw which will be brought to Council at a later date.
- Page 17, clause 13.1 – it was clarified that the nuisance component of any overhanging any tree, hedge, shrub or other foliage would be activated by a complaint or from an observation from an officer.
- Page 21, clause 30.1 (b) – it was clarified that stock on private property was covered adequately by the Stock Control Bylaw for example wandering stock. This bylaw covers stock at an event in a public place.
- Page 21, clause 30.1 (a & c) – it was clarified that this covered vehicles on public property and not private land. The Director – Environmental Services would look into the restrictions within the District Plan regarding vehicles on private land.
- Page 18, clause 17 – it was clarified that this bylaw requires a permit to be sought for busking in public places. If a nuisance complaint is received then the offending person(s) can be asked to move on. Fundraising organisations are required to register with the Council to ensure no clashing with other organisations and be able to enforce rules such as seeking permission from the shop owners when setting up in a doorway. It was clarified there were charges already in the Fees and Charges for events and use of Prospero Place.

The meeting closed at 2.44pm

A L Jamieson
CHAIRMAN

Confirmed this 25th day of May 2021.

N C Volzke
DISTRICT MAYOR

MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL, MIRANDA STREET, STRATFORD ON TUESDAY 27 APRIL 2021 AT 3.00PM

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, G W Boyde, W J Sandford, A K Harris, J M S Erwood, P S Dalziel and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Director – Corporate Services – Mrs T Radich, the Director – Assets – Mrs V Araba, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Roading Assets Manager – Mr S Bowden (*part meeting*), the Parks and Reserves Officer – Mrs M McBain (*part meeting*), the Trade Waste Officer – Mr J Cooper (*part meeting*), and two members of the media (Stratford Press & the Taranaki Daily News).

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, Councillors, staff, and the media. He reminded Councillors to ensure they are familiar with the health and safety message including evacuation procedures.

2. **APOLOGIES**

No apologies were received.

3. **ANNOUNCEMENTS**

The District Mayor noted with sadness the passing of former Dunedin City Mayor and LGNZ President Dave Cull. He read the message from the President of Local Government New Zealand - Stuart Crosby.

4. **DECLARATIONS OF MEMBERS' INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Policy and Services Committee Meeting – 23 March 2021**
D21/10964 (Open) & D21/9613 (Public Excluded) Pages 6-14

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 23 March 2021, including the public excluded section, be confirmed as a true and accurate record.

WEBBY/HARRIS
Carried
P&S/21/46

6.3

7. **MATTERS OUTSTANDING**

D16/47 Page 15

RECOMMENDATION

THAT the matters outstanding be received.

BOYDE/ERWOOD
Carried
P&S/21/47

8. **MONTHLY REPORTS**

8.1 **ASSETS REPORT**
D21/12685 Pages 16-44

RECOMMENDATION

THAT the reports be received.

JONES/HARRIS
Carried
P&S/21/48

The Director - Assets noted the following points:

- Completed road activities were noted in the highlights as well as the activities underway such as the remarking of rural roads and grading of unsealed roads.
- There has been a considerable reduction in consumption of water in Midhurst and Toko but there are still periods of high usage at Toko which is still under investigation.
- Still continuing to talk with Iwi regarding consents.
- Trade Waste Officers are still continuing monthly sampling at the waste water treatment plant

Points of Clarification/Questions

- It was clarified the Diatomix System was a system that is applied to the waste water treatment plant and is a biological system that manipulates the process of the oxidation pond to create better quality discharge.
- Councillor Sandford noted the Big Belly litter bins were a real improvement at Midhurst.
- Councillor Sandford noted he had raised concerns of the quality of the work done by contractors when reinstating lawn following the completion of work on Lysander Street with mainly weeds having grown rather than grass and also that the soil was higher than the footpaths creating deep puddles when it rained. The Roding Asset Manager noted that he

had spoken to some residents who had organised a working bee to reinstate the grass themselves. He clarified the soil was higher than the footpath level to allow for it to compact down. He noted the alternatives to lawn seed would be a hydro-seed or ready lawn approach which would be expensive and time consuming due to the amount of watering required. He would follow up the concerns with the contractors.

- Councillor Boyde noted the response to his outstanding question regarding permanent residents at the Stratford Holiday Park and asked for further clarification on the amount of emergency housing residents over the past year.
- It was clarified the work at Dunns Bridge would be done over two financial years. The first year would see bridge repairs completed at either side of the existing bridge step. The second year would be the realigning of the road on the approach to the bridge.
- It was clarified the Children's Bike Park was expected to be completed in July.

The Roading Asset Manager, Trade Waste Officer and Parks and Reserves Officer departed the meeting at 3.15pm.

8.2 **COMMUNITY SERVICES REPORT**

D21/6428

Pages 45-53

RECOMMENDATION

THAT the reports be received.

WEBBY/McKAY
Carried
P&S/21/49

The Director – Community Services noted the following points:

- A citizenship ceremony was held in March.
- A grant of \$521,200 was received from the TSB Community Trust for the new pool, Puanga and Summer Nights.
- The Long Term Plan is currently out for consultation. The public meeting at the War Memorial Centre was live streamed with 32 people watching it on the night. Since then the video has had over 1,600 views. The final public meeting is tonight at 7.00pm at Whakaahurangi Marae.
- The Mayor's Taskforce for Jobs careers expo will be on 14 May 2021.
- Citizen Awards launch in May with nomination forms being available online and at the Service Centre and the Library.

Council Organisations and Council Representatives on Other Organisations

- Councillor Webby noted the numbers for Percy Thomson Gallery were at 19,218 at the end of March so it was expected to exceed the target of 20,000. Percy's Place has also had a good number of visitors (5,766) and takings were up to \$51,000 in March. There are plans for seating and more natives to be planted at the arboretum.
- Councillor Webby also reported that the Stratford Positive Ageing group was organising an accessibility expo for 22 May 2021 which will include a lot of speakers. She noted she had met with Maryann Jacob of the Taranaki District Health Board who are forming a consumer council for Taranaki which will go out and encourage engagement with the public regarding what is happening at the medical centres in Taranaki.
- Councillor Erwood noted that Ann Coles had been appointed as the new assistant to the Community Safety Officer with the Central Taranaki Safe Community Trust.
- Councillor Harris noted that Kevin Kirk had been appointed as the new caretaker at the Te Wera Valley Lodge.

- Councillor McKay noted the Stratford Business Association was holding a series of events in May centered around wellness and would stretch over three consecutive weeks focusing on mental health and wellbeing, physical health and nutrition, financial coaching and personal development coaching. Tickets have now been opened up to the general public and proceeds will go to the Taranaki Rural Trust.

Points noted in discussion:

- Councillor Boyde noted his disappointment at the amount of funding received from the TSB Community Trust given the amount that had been given to other capital projects in the region. He noted the new pool complex would be a regional asset offering hydrotherapy and indoor swimming. Councillor Dalziel noted he had not been part of the decision or discussion regarding this application but assured Councillor Boyde that Stratford was not seen in a different light due to the Taranaki Electricity Trust operating in the same area and was not being disadvantaged because of this.

8.3 ENVIRONMENTAL SERVICES REPORT

D21/10703

Pages 54-60

RECOMMENDATION

THAT the reports be received.

BOYDE/McKAY
Carried
P&S/21/50

The Director – Environmental Services noted the following points:

- There is still a continuation of the last several months of buoyant activity.
- There have been more LIM requests than usual with six in one day during March.
- It was corrected that the number of hard copy building consents was one and the number of digital consents received was 38.
- It was noted there had been four building consents that had gone outside of the statutory timeframes which was as a result of higher than usual numbers and the particular situation the consultant had gotten themselves into.

8.4 CORPORATE SERVICES REPORT

D21/12382

Pages 61-79

RECOMMENDATION

THAT the reports be received.

HARRIS/ERWOOD
Carried
P&S/21/51

The Director – Corporate Services noted the following points:

- Revenue for extraordinary items had been separated out in the table on page 67.
- The new graph for capital expenditure showed a spike in February with a couple of big contracts that were due. The capital expenditure budget had been reforecast.
- \$3million had been refinanced and this had been broken into \$1million blocks over a three year, four year and seven year term.
- There is still \$549,096 owing from debtors.
- Will be relaunching the online dog registration payments and it is hoped this will go well.

Points of Clarification/Questions

- Councillor Boyde noted it was pleasing to see that the parks and reserves signage and plantings were now on target.

9. **QUESTIONS**

- The District Mayor questioned if Councillors believed the threshold for the Elsie Fraser Units was still appropriate at \$150,000 given the rise of property values. He noted he had recently been visited by a ratepayer who was unable to apply for a unit due to the value of his property even though the house was falling down and this was only based on land value. It was noted there are approximately 50 people on the waiting list for these units and are treated on a first in first served basis. It was questioned if prioritisation for urgent cases could be looked at as part of the scope of the policy. The Housing for the Elderly Policy would be brought to Council for review.
- It was clarified there had been no specifications within the contract for a driveway on the piece of land that was sold beside the Colonel Malone statue. The Chief Executive noted he would review the conditions within this agreement.

The meeting closed at 3.38pm

A L Jamieson
CHAIRMAN

Confirmed this 25th day of May 2021.

N C Volzke
DISTRICT MAYOR

MONTHLY REPORT



F19/13/04-D21/14888

7

TO: District Council

FROM: District Mayor

DATE: 11 May 2021

SUBJECT: REPORT FOR THE MONTH OF MARCH 2021

RECOMMENDATIONS

1. THAT the District Mayor's report be received.
2. THAT, in accordance with Standing Order 8.3, Council resolves to call an Extraordinary Meeting of Council to be held on Tuesday 22 June 2021 at 2.00pm to adopt the 2021-2031 Long Term Plan.
3. THAT should the final 2021 – 2031 Long Term Plan not have final sign off by Audit NZ prior to the 22 June 2021 the Extraordinary Meeting be rescheduled to Tuesday 29 June 2021 at 2.00pm.

Moved/Seconded

1. LTP CONSULTATION

The Long Term Plan Consultation period has finished and staff are now in the process of collating submissions in preparation for the committee meeting on 18 May 2021. While the number of written submissions received is somewhat disappointing, given the amount of work that is gone on to encourage submitters, the questions raised are very valuable to the consultation process.

The attendance at public and targeted meetings was not great, but those who attended did get the chance to challenge and have their say, which they did. Councillors in attendance at those meetings will be able to call on that feedback to factor into their thinking when making decisions on the plan.

The live streaming of the meeting held in the War Memorial Hall has been viewed by a wide audience and the feedback I have received to date has been very positive. Clearly there is an opportunity for real reach into the community via this platform and we should continue with this.

2. MINISTERIAL VISIT

The Taranaki Regional Leadership Group organised a delegation to visit Wellington and meet with the Deputy Prime Minister Grant Robertson and Ministers Megan Wood, Nanaia Mahuta and Stuart Nash. For those in the delegation it was a great opportunity to have quality time with each of the Ministers in one on one conversations with each. It was also an opportunity to talk about the Taranaki regional economic development plans and the Transition plan as we move toward a more diverse and sustainable regional economy. The Ministers were very receptive of this and keen to know about the “next steps” and role central government could play as a partner in the immediate future. I think it was a well worthwhile trip that firmed up relationships that will be beneficial to both the region goals and government goals.

3. ANZAC DAY

In 2020 there were no formal ANZAC Day commemorations due the COVID-19 lockdown that was in place at that time. Instead, those who wanted to personally acknowledge the significance of the day were asked to stand at their front gate at dawn and many of us did. The morning was clear, calm and cold. I recall a lone piper playing in the distance, it was a quite special, almost eerie moment.

This year we were able to host a formal dawn service at the Cross of Sacrifice. This was an extended service in comparison to earlier years and drew a good crowd of people. The local contribution to our nation’s military service and the sacrifice was obvious for all to see. Each white cross displayed on the lawn next to the Cross of Sacrifice commemorated an individual from our District who lost their life defending this country. Many of the names are easily recognisable with a prevalence of long standing local family names displayed throughout.

The number of young people attending the Anzac dawn service was really gratifying and gives confidence our history will continue to be commemorated.

No parade or separate Civic Service was held this year. This has drawn criticism from some people who clearly believe a parade should be held. In coming months we will review and critique this year’s commemorations and consider all options. Unfortunately Stratford no longer has an RSA to contribute to this discussion but there are still a few ex members we can call upon for advice.

4. ZONE 3 MEETING

This meeting was held in Hastings and attended by all councils in the Taranaki Region. A short tour of the Hastings area was eye opening. There are hundreds and hundreds of houses being built there by private developers, government agencies, council, iwi, social housing groups and more. The scale and future plans are staggering. There are areas of high deprivation like Flaxmere and areas of high wealth like Havelock North, a real contrast.

Commercial activity and growth is at very high levels, but unemployment remains a major issue for the region. Ironically, unpicked apples left on the tree or lying rotting on the ground caused most of us visitors to shake our heads and wonder where is the disconnect here. Some estimated the cost of not picking this fruit to be in vicinity of \$100 million lost production.

Minutes from the Zone meeting are available to elected members.

5. HMNZS AOTEAROA VISIT

On the Friday prior to ANZAC Day I had the privilege to be a guest at the powhiri to welcome the HMNZS Aotearoa crew to Taranaki. The ship is the newest NZ naval vessel and at 173 metres in length, is also the largest. A supply ship, it can carry up to 22 x twenty foot containers and it cost \$450 million to build. Port Taranaki has been chosen as the ceremonial home port for this vessel.

The powhiri was followed by the Charter Parade where those who serve on the HMNZS Aotearoa were given the freedom of the City of New Plymouth. The ceremony was full of naval pomp and protocol with band playing, naval personnel immaculately presented and exemplary marching. Establishing this local bond was clearly a very special occasion for the crew and the people of New Plymouth. The Stratford District has a similar Charter with the Wellington West Coast and Taranaki Regiment of the NZ Army.

6. VISITS TO TOKO AND HUIAKAMA SCHOOLS

The council meeting held in the Republic of Whangamomona provided an opportunity for council to call in and visit the students at Huiakama and Toko schools. The students at both schools were very enthusiastic to show us their Enviro Schools work and how they had developed the school grounds. Both schools have done an outstanding job and the work will continue to promote this aspect of their education. Thank you to both schools for hosting council in such a positive way.

7. CORRESPONDENCE - See attached.

8. SOME EVENTS ATTENDED

- Attended – Taranaki Regional Council submissions hearing on Maori Wards
- Attended - Stratford District Youth Council Ordinary meeting
- Attended – Rural Sports Travel Fund Committee meeting
- Attended – District Licensing Commissioners meeting
- Met with Police Youth Aid Officer and young offender
- Attended – Regional Leadership Group meeting
- Attended - Te Kōpuka nā Te Awa Tupua meeting
- Attended – Meeting of the Stratford Women’s Fellowship Group (guest speaker)
- Met with representatives of the Department of Corrections
- Visited Toko School
- Visited Huiakama School
- Met with the Deputy Prime Minister Grant Robertson, and Ministers Megan Woods, Nanaia Mahuta and Stuart Nash in Wellington.
- Attended – Local Government New Zealand Zone 3 meeting in Hastings
- Attended – Presented at Stratford Business Association Long Term Plan meeting
- Attended – Pioneer Village Committee meeting
- Met with representatives of Blue Light
- Attended – Ngā Kaiwhakatere o Taranaki meeting
- Attended – Presented at the Public Long Term Plan meeting (War Memorial Centre)
- Attended – Powhiri for HMNZS Aotearoa crew at Pukeariki Landing in New Plymouth
- Attended – Function to welcome HMNZS Aotearoa crew to home port
- Attended – ANZAC Day Dawn Service in Stratford

- Attended – Presented at the Venture Taranaki Tapuae Roa meeting
- Attended - Presented at the Public Long Term Plan meeting (Whakaahurangi Marae)
- Attended – Creative Communities Committee meeting
- Attended – TSB Community Trust function for new branding launch
- Met with representative of the Stratford A & P Association
- Met with Steph Lewis, Member of Parliament
- Stratford Press Interviews (multiple)
- Radio Interview with More FM (x1)
- Attended Regional Mayors and Chairs meeting (x3)
- Attended Council Pre-Agenda meetings (x1)
- Attended Council Workshops (x1)
- Attended Council Meetings (x3)
- Attended Public Forums (x1)



N C Volzke JP
DISTRICT MAYOR

Stratford Volunteer Fire Brigade Call Outs

April 2021

Calls this month

24

Calls this year

85



Fire related calls

- 01-04-21** Alarm activation Taranaki Diocesan School – Pembroke Road
- 01-04-21** Alarm activation Stratford Health Centre – Romeo Street
- 01-04-21** Tyres on fire – Whakakahurangi Marae, Celia Street
- 03-04-21** Couches on fire – Hamlet Street
- 04-04-21** House fire, assist Eltham Fire Brigade – High Street, Eltham
- 05-04-21** Alarm activation Stratford High School – Swansea Road
- 06-04-21** Car fire – Orlando Street
- 08-04-21** House fire – Croydon Road
- 10-04-21** Alarm activation Finlays Florist – Broadway
- 12-04-21** Alarm activation Toko School, assist Toko Brigade – Toko
- 20-04-21** Alarm activation Stratford Manufacturing – Celia Street
- 20-04-21** Investigate report of smoke – Flint Road
- 21-04-21** Investigate rubbish truck smoking – Broadway
- 21-04-21** Investigate report of smoke – Bird Road
- 22-04-21** Bonfire at Stratford High School – Swansea Road
- 25-04-21** Investigate report of smoke – Celia Street
- 26-04-21** Bonfire at Stratford High School – Swansea Road
- 29-04-21** Investigate smoke in house – Hamlet Street
- 29-04-21** Property fire Toko Junction Tavern, assist Toko Fire – East Road
- 29-04-21** Alarm activation Bees and Trees – Orlando Street



Other emergencies

- 22-04-21** Child’s knee stuck in fire guard – Clotten Road



Medical calls

- 21-04-21** Person trapped under trees, assisted Toko Fire Brigade – Puniwhakau Road



Motor vehicle accidents

- 12-04-21** Car vs Truck on passing lane – SH3 north of Croydon road
- 28-04-21** Truck vs. Fence followed by a two car accident, scene protection carried out – Corner Broadway South/ Warwick Road