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**MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE FUNCTION FACILITY, WAR MEMORIAL CENTRE, MIRANDA STREET, STRATFORD ON TUESDAY 26 MAY 2020 AT 1.00PM TO HEAR AND CONSIDER SUBMISSIONS TO THE TRADE WASTE BYLAW**

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**PRESENT**

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, P S Dalziel, G W Boyde, W J Sandford, A K Harris, J M S Erwood, and G M Webby.

**IN ATTENDANCE**

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Service Asset Manager – Mr M Oien, the Engineering Officer – Mr P Jacobs, the Asset Management Coordinator – Mrs L Campbell and one member of the media (Stratford Press)

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, the Chief Executive, Councillors and staff. He noted the health and safety message was the same, except exits were different and were clearly labelled above the doors.

2. **APOLOGIES**

There were no apologies.

3. **ANNOUNCEMENTS**

The Chief Executive reminded attendees to ensure they maintain physical distancing and that they had signed in on entry for contact tracing.

The Chairman noted that this meeting of the Policy & Services Committee had originally been scheduled to hear and consider submissions to the Dog Control Bylaw and Policy as well as the Trade Waste Bylaw. Due to an extension being given for submissions to the Dog Control Bylaw and Policy this has now been postponed to a later date. In accordance with Standing Order 8.1 sufficient notice will be given to Councillors, the public and those who have submitted when a new hearing date is set.

4. **DECLARATIONS OF MEMBERS INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillor Coplestone declared an interest in the Trade Waste Bylaw.

## 1. ACKNOWLEDGEMENT OF SUBMISSIONS

Submissions pages 5-13

Attached were the four (4) submissions received.

### RECOMMENDATIONS

1. THAT each of the four (4) submissions to the Trade Waste Bylaw be received.

BOYDE/WEBBY  
Carried  
P&S/20/56

2. THAT each submitter be individually thanked for their submission, and a copy of the minutes of this Policy & Services Committee Meeting and subsequent meetings be provided to each submitter.

ERWOOD/HARRIS  
Carried  
P&S/20/57

### Recommended Reason

Each submission is formally received and the submitter provided with information on decisions made.

## 6. TRADE WASTE BYLAW– DELIBERATION AND ADOPTION

D20/2087 (Pages 14-124)

*Councillor Coplestone removed himself from the table at 1.04pm.*

### Discussion

Council needs to consider submissions to the Trade Waste Bylaw as part of the consultation process.

### RECOMMENDATIONS

1. THAT the report be received.

BOYDE/WEBBY  
Carried  
1 abstained  
P&S/20/58

2. THAT subject to any new information from submissions highlighted at the Hearing, the Trade Waste Bylaw 2020 be adopted.

3. THAT the commencement date of the Trade Waste Bylaw be 1 July 2020.

HARRIS/WEBBY  
Carried  
1 abstained  
P&S/20/59

### Recommended Reason

Section 146 (b)(ii) of the Local Government Act (LGA) 2002 allows the Stratford District Council ('Council') to make and revise its Trade Waste Bylaw for the purposes of managing, regulating and protecting the Trade Waste activities, assets and services in an efficient, safe, reliable and sustainable manner in the Stratford District. The adoption of this Bylaw will allow the fulfilment of these purposes.

The Director – Assets noted the following points:

- Amendments:
  - The commencement date has been written as 1 June 2020 in the report and bylaw. This is to be amended to 1 July 2020 and includes the resolution for adoption.
  - The review date for the bylaw has been amended to 1 July 2030.
  - Change Purpose from “to regulate trade waste in the Stratford District by”, to “regulate trade waste in the Stratford District to” and amend the starting words of the bullet points accordingly.
  - Page 124 – remove last cell of table.
- This is the deliberation of the Trade Waste Bylaw that was notified to Council in December 2019. Consultation closed in February. Three submissions were received.
- Although Council has had a Trade Waste Bylaw in the past it has not been implemented. Implementation is now important due to Council’s resource consent requiring it. It will help Officers capture the big waste discharges and charge accordingly as well as helping identify what waste is going into the waste water system.
- A few changes were made in response to the submissions received and these were highlighted in the report.

Questions/Points of Clarification:

- It was clarified that the 6m<sup>3</sup> for Z Service Station’s carwash was increased to 10m<sup>3</sup> as per their submission request. The contaminants are very small as the discharge is made up more of water. The service station does have a metered connection but it was noted that the carwash has its own recycling system so does not use much water – it is not a significant amount that is delivered to the site.
- It was noted that the Pharmacy Guild, and possibly the Ministry of Health, are responsible for regulating pharmacies.
- It was clarified that drug testing in the waste water system is used to find the location it came from. Stratford District Council has not been asked in the past by the Police to complete this.
- It was noted that the new bylaw included scope to install a meter at point of discharge if Officers used to measure the volume that is being discharged.

**Submission Response:**

Ngāti Ruanui Trust	Management Response
Te Korowai O Ngāruahine Trust (TKONT)	Management response
Z Energy	Management Response
Ministry of Health	Management Response

It was noted that Council’s Resource Consent requires consultation to occur with Iwi for any new Trade Waste discharge.

*The meeting closed at 1.19pm.*

A L Jamieson  
**CHAIRMAN**

Confirmed this 23<sup>rd</sup> day of June 2020.

N C Volzke  
**DISTRICT MAYOR**