



4 June 2019

ORDINARY MEETING OF COUNCIL

Notice is hereby given that the **Ordinary Meeting of Council** will be held in the **Function Facility, War Memorial Centre, Miranda Street, Stratford** on **Tuesday 9 June 2020** at **4.00pm**.

Timetable for 9 June 2020 as follows:

| | |
|--------|--|
| 1pm | Tikanga Training |
| 2.45pm | Workshop for Councillors - LTP Vision – 30 minutes - Roding – 30 minutes |
| 4.00pm | Ordinary Meeting |

Yours faithfully

Sven Hanne
CHIEF EXECUTIVE

2020 - Ordinary - June (09/06/2020)

Table of Contents:

| | |
|---|----|
| Notice of Meeting | 1 |
| Agenda | 2 |
| Welcome | 8 |
| Attendance Schedule | 9 |
| Confirmation of Minutes | 10 |
| Ordinary - 12 May 2020 | 10 |
| Audit and Risk Committee - 19 May 2020 | 17 |
| Public Excluded - Executive Committee - 22 May 2020 | 25 |
| Policy and Services Committee (Trade Waste Bylaw Hearing) - 26 May 2020 | 27 |
| Policy and Services Committee - 26 May 2020 | 30 |
| District Mayor's Report | 42 |
| Decision Report - Setting of Rates, Due Dates and Penalties Regime for 2020/21 | 50 |

ORDINARY MEETING OF COUNCIL
TUESDAY 9 JUNE 2020 AT 4.00 PM

A G E N D A

1. **WELCOME**
2. **APOLOGIES**
3. **ANNOUNCEMENTS**
4. **DECLARATIONS OF MEMBERS INTEREST**
Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.
5. **ATTENDANCE SCHEDULE**
Attendance schedule for Ordinary and Extraordinary Council meetings.
6. **CONFIRMATION OF MINUTES**
 - 6.1 **Ordinary Meeting – 12 May 2020**
D20/8883 (Pages 10-16)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 12 May 2020 be confirmed as a true and accurate record.

Moved/Seconded

- 6.2 **Audit and Risk Committee Meeting – 19 May 2020**
D20/7485 (Pages 17-24)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 19 May 2020 be received.
2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 19 May 2020 be adopted.

Moved/Seconded

6.3 **Executive Committee – 22 May 2020 - PUBLIC EXCLUDED**
D20/10150 (Pages 25-26)

RECOMMENDATION

THAT the minutes of the Executive Committee of Council held on Tuesday 12 May 2020, including the public excluded section, be confirmed as a true and accurate record.

_____/_____
Moved/Seconded

6.4 **Policy and Services Committee Meeting (Trade Waste Bylaw Hearing) – 26 May 2020**
D20/10150 (Pages 27-29)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020 be adopted.

_____/_____
Moved/Seconded

6.5 **Policy and Services Committee Meeting – 26 May 2020**
D20/7485 (Pages 30-41)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 26 May 2020 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 26 May 2020 be adopted.

_____/_____
Moved/Seconded

7. **DISTRICT MAYOR'S REPORT**
D20/8008 (Pages 42-49)

RECOMMENDATION

THAT the District Mayor's report be received.

_____/_____
Moved/Seconded

8. **DECISION REPORT – SETTING OF RATES, DUE DATES AND PENALTIES REGIME FOR 2020/21**

D20/10392 (Pages 50-59)

RECOMMENDATIONS

1. THAT the report be received.
2. THAT the Stratford District Council sets the following rates, due dates, and penalties regime under the Local Government (Rating) Act 2002, in accordance with the relevant provisions of the Annual Plan 2020/21 and Funding Impact Statement, on rating units in the Stratford District for the financial year commencing 1 July 2020, and ending 30 June 2021.

Important: All charges are GST inclusive, and funds raised are GST exclusive.

GENERAL RATE

Council set a general rate under section 13 of the Local Government (Rating) Act 2002 (“LGRA”) calculated on the capital value of each rateable rating unit within the district.

The general rate is set with no differential.

The rate (in cents per dollar of capital value) for 2020/21 is 0.14869 cents, raising \$4,017,000.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

UNIFORM ANNUAL GENERAL CHARGE

Council set a UAGC under section 15 of the LGRA in respect of every separately used or inhabited part of a rateable rating unit within the district.

The UAGC for 2020/21 is \$679 per SUIP, raising \$2,837,000.

DEFINITION OF SUIP

A SUIP is a separately used or inhabited part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of UAGCs, the Solid Waste targeted rate and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

TARGETED RATE – ROADING

Council set a targeted rate under section 16 of the LGRA in respect of roading and street services based on the capital value of each rating unit within the District.

The roading rate (in cents per dollar of capital value) under section 16 for 2020/21 is 0.11074 cents, raising \$2,992,000.

The roading rate will be used to fund roading and street services activities within the District.

TARGETED RATE – SOLID WASTE

Council set a targeted rate under section 16 of the LGRA for refuse collection on the basis of an amount per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area.

The solid waste rate under section 16 for 2020/21 is \$310, raising \$696,000.

The solid waste rate will be used to fund the urban domestic refuse collection activity.

TARGETED RATE – WASTE WATER (SEWERAGE)

Council set a targeted rate under section 16 of the LGRA for sewerage as a fixed amount per separately used or inhabited part of a rating unit which is connected to a public sewerage drain.

For all non-commercial properties the differential factor is 1 (base) and the amount is \$376 per SUIP.

Commercial properties are differentiated by use as follows:

Commercial base category (all commercial rating units not included in any other commercial category) and the differential factor is also 1 (base) and the amount is \$376 per SUIP.

- Commercial 2 (commercial rating units used for an activity requiring 2 toilets) differential factor 150% of base and the amount is \$564 per SUIP.
- Commercial 3 (commercial rating units used for an activity requiring 3 toilets) differential factor 200% of base and the amount is \$752 per SUIP.
- Commercial 4 (commercial rating units used for an activity requiring 4 toilets) differential factor 225% of base and the amount is \$846 per SUIP.
- Commercial 5 (commercial rating units used for an activity requiring 5 toilets) differential factor 250% of base and the amount is \$940 per SUIP.
- Commercial 6 (commercial rating units used for an activity requiring 6 toilets) differential factor 275% of base and the amount is \$1,034 per SUIP.
- Commercial 7 (commercial rating units used for an activity requiring 7 toilets) differential factor 300% of base and the amount is \$1,128 per SUIP.
- Commercial Large (commercial rating units used for an activity requiring 8 or more toilets) differential factor 325% of base and the amount is \$1,222 per SUIP.

The Waste Water system rate for 2020/21 is to raise \$881,000 and will be used to fund the waste water activity.

TARGETED RATES - WATER SUPPLY

Council set a targeted rate under section 16 of the LGRA for water supply on the basis of an amount per rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area.

The water supply rate under section 16 for 2020/21 is \$573 per rating unit, raising \$1,453,000.

In addition, Council set a targeted rate for extraordinary water supply under section 19 of the LGRA on the basis of an amount per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The Stratford water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$431,539.

The Midhirst water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,465.

The Toko water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$2,610.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

TARGETED RATES - COMMUNITY CENTRES

Council sets targeted rates under section 16 of the LGRA for community centres on the basis of an amount per separately used or inhabited part of a rating unit in the listed community areas. This rate uses a fixed charge based on the location of the rating unit.

The community centre rates for 2020/21 are:

- A fixed charge of \$23.00 within the Wharehuia/Te Popo Community Centre area per SUIP collecting \$1,860.
- A fixed charge of \$13.80 within the Pembroke Road Community Centre area per SUIP collecting \$816.
- A fixed charge of \$34.50 within the Toko Community Centre area per SUIP collecting \$3,150.
- A fixed charge of \$17.25 within the Pukengahu Community Centre area per SUIP collecting \$630.
- A fixed charge of \$17.25 within the Midhirst Community Centre area per SUIP collecting \$3,810.
- A fixed charge of \$23.00 within the Ngaere Community Centre area per SUIP collecting \$2,020.
- A fixed charge of \$11.50 within the Makahu Community Centre area per SUIP collecting \$370.
- A fixed charge of \$30.00 within the Cardiff Community Centre area per SUIP collecting \$1,826.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$14,482.

PAYMENT DUE DATES AND PENALTIES

All rates, except those for metered water supply, will be payable in four equal instalments due on:

| | |
|-----------------------------|------------------|
| 1 st Instalment: | 26 August 2020 |
| 2 nd Instalment: | 25 November 2020 |
| 3 rd Instalment: | 24 February 2021 |
| 4 th Instalment: | 26 May 2021 |

Pursuant to Sections 57 and 58 of the LGRA the following penalties on unpaid rates (excluding metered water rates) will be added:

- A charge of 10% on so much of any instalment that has been assessed after 1 July 2020 and which remains unpaid after the due date for that instalment. The penalty will be added on the following dates:
 - 1st Instalment 2 September 2020
 - 2nd Instalment 2 December 2020
 - 3rd Instalment 3 March 2021
 - 4th Instalment 2 June 2021
- A charge of 10% on so much of any rates assessed before 1 July 2020 which remain unpaid on 1 July 2020. The penalty will be added on 10 July 2020.
- A continuing additional penalty of 10% on so much of any rates assessed before 1 July 2020, to which a penalty has been added under the immediately preceding bullet point, and which remain unpaid six months after the previous penalty was added. The penalty will be added on 11 January 2021.
- Penalties imposed are exempt from GST.

Payment Due Dates for Metered Water Supply

A charge of 10% on any amount outstanding which remains unpaid on the following dates will be added on the dates below:

| <u>Period</u> | <u>Due Date</u> | <u>Penalty Date</u> |
|-------------------------------|-------------------|---------------------|
| 1 July to 30 September 2020 | 11 December 2020 | 18 December 2020 |
| 1 October to 31 December 2020 | 12 March 2021 | 19 March 2021 |
| 1 January to 31 March 2021 | 11 June 2021 | 18 June 2021 |
| 1 April to 30 June 2021 | 10 September 2021 | 17 September 2021 |

EARLY PAYMENT

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to allow for the early payment of rates.

- Council proposes to accept early payment of all rates assessed for the 2020/21 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2021/22 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

PAYMENT LOCATIONS – ALL RATES AND CHARGES

Payments can be made online by going to <https://www.stratford.govt.nz> and clicking on “Pay Online”.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.

The Council accepts payments by cash, eftpos or credit card between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford

Recommended Reason

The Annual Plan 2020/21 contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs. The Rates to be set above are consistent with the Funding Impact Statement in the Annual Plan 2020/21, as required by law. Council is required by law to adopt an Annual Plan by 30 June of the year to which the Plan commences, and set rates for the year.

/_____
Moved/Seconded

9. **QUESTIONS**



Health and Safety Message

In the event of an emergency, please follow the instructions of Council Staff.

Please exit through main entrance.

Once you reach the footpath outside please turn left and walk towards the Bell tower congregating on lawn outside the Council Building.

Staff will guide you to an alternative route if necessary.

If there is an earthquake – drop, cover and hold where possible. Stay indoors till the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2019-2020 Ordinary and Extraordinary Council meetings.

| Date | 29/10/19 | 12/11/19 | 10/12/19 | 11/02/20 | 10/03/20 | 14/04/20 | 12/05/20 | 09/06/20 | 14/07/20 | 11/08/20 | 08/09/20 | 13/10/20 | 10/11/20 |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Meeting | I | O | O | O | O | O (AV) | O (AV) | O | O | O | O | O | O |
| Neil Volzke | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Grant Boyde | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Rick Coplestone | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Peter Dalziel | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Jono Erwood | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Amanda Harris | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Alan Jamieson | ✓ | ✓ | ✓ | A | ✓ | ✓ | ✓ | | | | | | |
| Vaughan Jones | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Min McKay | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| John Sandford | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |
| Gloria Webby | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | | | |

| Key | |
|-------------|--|
| O | Ordinary Meeting |
| E | Extraordinary Meeting |
| I | Inaugural Meeting |
| ✓ | Attended |
| A | Apology/Leave of Absence |
| AB | Absent |
| S | Sick |
| (AV) | Meeting held by Audio Visual Link |

MINUTES OF THE ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD BY AUDIO VISUAL LINK ON TUESDAY 12 MAY 2020 AT 4 PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, R W Coplestone, P S Dalziel, J M S Erwood, A K Harris, V Jones, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Ms R Vanstone, and two members of the media (Stratford Press and the Taranaki Daily News).

1. **WELCOME**

The District Mayor welcomed the Chief Executive, Councillors, staff and the media.

2. **APOLOGIES**

There were no apologies.

3. **ANNOUNCEMENTS**

Mayor Volzke noted that a late agenda item had been received. There were no announcements from the Chief Executive.

RECOMMENDATION

THAT the report *Decision Report – Procurement* be added as item 8 of this agenda in accordance with Standing Order 9.12 as an urgent matter that cannot be delayed. Delegating authority to act outside of Council’s Procurement Policy is urgently required for crucial economic stimulus funding and economic recovery from the COVID-19 pandemic.

ERWOOD/BOYDE
Carried
CL/20/33

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillors were reminded that the monthly update for the declaration of member’s interest had been circulated by email for them to update and acknowledge by return email.

In relation to today’s agenda, elected members had no real or perceived conflicts of interest.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting – 14 April 2020**
D20/6330 (Pages 7-14)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 14 April 2020 be confirmed as a true and accurate record.

WEBBY/COPESTONE
Carried
CL/20/34

The Executive Administration Officer undertook to correct the reference - Councillor *Harrison* (page 9 refers) to Councillor Harris.

6.2 **Audit and Risk Meeting – 17 March 2020**
D20/7601 (Pages 15-23)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit and Risk Meeting of Council held on Tuesday 17 March 2020 be received.

McKAY/JAMIESON
Carried
CL/20/35

2. THAT the recommendations in the minutes of the Audit and Risk Meeting of Council held on Tuesday 17 March 2020 be adopted.

McKAY/ERWOOD
Carried
CL/20/36

Councillor Erwood noted that Mayor Volzke was referred to as *Major* Volzke (page 20 refers) and would require amendment.

6.1

6.3 **Policy and Services Committee Meeting (Rates Remission Policy) – 28 April 2020**
D20/7484 (Pages 24-27)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee Meeting to hear and consider submissions to the Rates Remission Policy held on Tuesday 28 April 2020 be received.

JONES/HARRIS
Carried
CL/20/37

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting to hear and consider submissions to the Rates Remission Policy on Tuesday 28 April 2020 be adopted.

WEBBY/McKAY
Carried
CL/20/38

The Deputy Mayor noted the reference to the *Deputy* (page 26 refers) requiring amendment to the *Deputy Mayor*.

6.4 **Policy and Services Committee Meeting – 28 April 2020**
D20/7485 (Pages 28-36)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 28 April 2020 be received.

COPELSTONE/HARRIS
Carried
CL/20/39

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 28 April 2020 be adopted.

SANDFORD/WEBBY
Carried
CL/20/40

The Deputy Mayor noted the reference to the *Safer Communities Trust* (page 33 refers) requiring amendment to the *Central Taranaki Safe Community Trust*.

6.5 **Taranaki Civil Defence Emergency Management Group – 3 March 2020**
(Pages 37-42)

RECOMMENDATION

THAT the unconfirmed joint committee minutes of the Taranaki Civil Defence Emergency Management Group held on Tuesday 3 March 2020 be received.

VOLZKE/ERWOOD
Carried
CL/20/41

The District Mayor noted that this meeting of the Taranaki Civil Defence Emergency Management Group adopted the civil defence budget for the next 12 months and noted the appointment of Mr Todd Velvin as the Alternate Group Controller.

The Chief Executive added that the budget setting exercise meant more visibility of costs for this council's Annual Plan. Mr Hanne noted that this meeting occurred just before the COVID-19 pandemic announcement. The additional pandemic related costs were not significant for Stratford and any welfare costs would be funded nationally.

6.6 **Taranaki Solid Waste Committee Minutes – 20 February 2020**
(Pages 43-46)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Solid Waste Committee held on Tuesday 20 February 2020 be received.

JAMIESON/BOYDE
Carried
CL/20/42

The Deputy Mayor highlighted the presentation by Mrs Trish Rankin from the Kellogg Rural Leadership Programme on waste minimisation and the circular economy. He considered elected members would find the presentation useful.

7. **DISTRICT MAYOR'S REPORT**
D20/8008 (Pages 47-51)

RECOMMENDATION

THAT the District Mayor's report be received.

VOLZKE/McKAY
Carried
CL/20/43

The District Mayor made the following points:

- It was unusual not to officially commemorate ANZAC Day this year although he did lay wreaths on behalf of the community at the Cross of Sacrifice and the Malone Gates. The sound of the lone piper reverberating around the town added to the early morning atmosphere as did those standing at their front gates with illuminated cell phones.
- The drop off in fire brigade callouts over the month is notable and has been a welcome break for volunteers. A typical month sees 25 callouts – this halved during Alert Level 4 and has risen to normal levels again in Alert Level 3.
- Mayor Volzke drew attention to the New Zealand Motor Caravan Association correspondence adding that he had responded and looked forward to the continuing relationship and support from the Association.

Questions/Points of clarification:

- Councillor Boyde acknowledged the work of council staff including Mr Chade Julie, Ms Gemma Gibson, Mr Sven Hanne and Mr Mario Bestall at the Emergency Operations Centre in New Plymouth over the pandemic response period, as well as to those who had picked up additional work back at council during this time.

- Mayor Volzke acknowledged the genuine team effort by all council staff and asked that this be conveyed.
- Councillor Dalziel noted that his community at the east end of Warwick Road were also joined by a lone piper at 6am on ANZAC Day.

8. **TABLED ITEM:**
DECISION REPORT – PROCUREMENT
D20/8360

6.1

RECOMMENDATION

1. THAT the report be received.

VOLZKE/DALZIEL
Carried
CL/20/44

- ~~2. THAT Council adopt **Option 1** contained within this report, authorising the Chief Executive to suspend any elements of the procurement policy for projects as required to meet the eligibility criteria of COVID-19 related external stimulus funding requiring less than 30 per cent of local co-funding.~~

The Chief Executive made the following points:

- This Council responded to central government's call for 'shovel ready' projects to stimulate the economy following COVID-19, submitting 10 projects totalling \$39 million.
- Mr Hanne has had conversations with various government agencies working through the projects to date and it has become clear that when the money is available, there will be conditions attached.
- Conditions such as speedy completion and contractual outcomes related to creating employment do not necessarily match this Council's Procurement Policy. Council would be unable to access funding if the policy were applied as it stands. The report therefore attempted to provide some flexibility and to override the conditions of the policy, not the entire policy itself.

Questions/Points of clarification:

- Councillor Boyde noted that he would like to see an amendment to the resolution indicating an additional sign-off by the District Mayor, for transparency's sake.
- Councillor Coplestone supported option 1 and asked how long the Procurement Policy would be suspended for. Mr Hanne responded that no fixed timeline was put around this since there is no visibility on the response required for COVID-19. The recommendation was worded specifically to apply to COVID-19 project funding requirements. Any timelines would be determined by the funder.
- Councillors Jones and Dalziel supported Councillor Boyde's comments. Councillor Dalziel added the additional sign-off provided protection for the Chief Executive as much as transparency.
- Mr Hanne prepared two options for further discussion:

2. THAT Council adopt **Option 1** contained within this report, authorising the Chief Executive *subject to approval by District Mayor* to suspend any elements of the procurement policy for projects as required to meet the eligibility criteria of COVID-19 related external stimulus funding requiring less than 30 per cent of local co-funding.

OR:

2. THAT Council adopt **Option 1** contained within this report, authorising the Chief Executive *and District Mayor jointly* to suspend any elements of the procurement policy for projects as required to meet the eligibility criteria of COVID-19 related external stimulus funding requiring less than 30 per cent of local co-funding.
- Furthermore, Councillor Webby suggested:
 2. THAT Council adopt **Option 1** contained within this report, authorising the Chief Executive *endorsed by the Mayor* to suspend any elements of the procurement policy for projects as required to meet the eligibility criteria of COVID-19 related external stimulus funding requiring less than 30 per cent of local co-funding.
 - The Deputy Mayor agreed with the first suggestion adding that the authority lay with the Chief Executive, with the endorsement of the District Mayor. He considered the application of policy to be a management decision.

RECOMMENDATION

2. THAT Council adopt **Option 1** contained within this report, authorising the Chief Executive subject to approval by District Mayor to suspend any elements of the procurement policy for projects as required to meet the eligibility criteria of COVID-19 related external stimulus funding requiring less than 30 per cent of local co-funding.

JAMIESON/BOYDE
Carried
CL/20/45

- Mr Hanne noted he had also agreed to report, for transparency, to the Audit and Risk Committee following discussion with the Chair.
- Mayor Volzke added that this decision or process was similar to what a number of other councils around the country were going through. Some were putting aside their entire Procurement Policy. In this council's case, it only related to COVID-19 external funding.

9. QUESTIONS

- Councillor Sandford sought an update on Stratford's recycling service. Mr Hanne advised that recycling was being collected during COVID-19 however the plant would only reopen at Alert Level 2 so all recycling was going to landfill in the meantime. Glass collections were suspended during levels 3 and 4, returning to normal in level 2. Communications around the refuse and recycling services had been quite clear during COVID-19.
- In closing, Mayor Volzke said that he looked forward to face-to-face council meetings resuming in the near future.

The meeting closed at 4.37pm.

N C Volzke
CHAIRMAN

Confirmed this 9th day of June 2020.

6.1

N C Volzke
DISTRICT MAYOR

UNCONFIRMED

MINUTES OF THE AUDIT & RISK COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 19 MAY 2020 AT 4.00 PM

6.2

PRESENT

K Denness (the Chairman), the District Mayor N C Volzke, the Deputy Mayor A L Jamieson, Councillors P S Dalziel, J M S Erwood and M McKay.

IN ATTENDANCE

The Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Environmental Services – Mr B Sutherland, the Director Assets – Mrs V Araba, Councillors G W Boyde, A K Harris and W J Sandford, the Executive Administration Officer – Ms R Vanstone, the Health & Safety and Emergency Management Advisor – Mr M Bestall (*part meeting*), and one member of the media (the Daily News).

1. WELCOME

The Chairperson Ms K Denness welcomed the District Mayor, Councillors and staff.

2. APOLOGIES

No apologies were received.

3. ANNOUNCEMENTS

There were no announcements.

4. DECLARATION OF MEMBERS INTEREST

There were no declarations of interest.

5. ATTENDANCE SCHEDULE

The attendance schedule for 2019 – 2020 Audit and Risk Committee meetings was attached.

6. PROGRAMME OF WORKS

D19/32844 (Page 8)

RECOMMENDATION

THAT the Audit and Risk Committee's programme of works for 2020 be received.

ERWOOD/VOLZKE
Carried
A&R/20/13

6.2

7. CONFIRMATION OF MINUTES

7.1 Audit and Risk Committee Meeting Minutes – 17 March 2020

D20/7601 (Pages 8-16)

RECOMMENDATION

THAT the minutes of the Audit and Risk Committee Meeting held on Tuesday 17 March 2020 be confirmed, with any amendments, as a true and accurate record.

McKAY/DALZIEL
Carried
A&R/20/14

8. MATTERS OUTSTANDING

D18/27474 (Page 17)

RECOMMENDATION

THAT the matters outstanding be received.

McKAY/JAMIESON
Carried
A&R/20/15

The following points were noted:

- In response to the request for an update on the Climate Change Response Report, the District Mayor advised that this matter was a work in progress. The Director – Environmental Services noted that the three territorial authorities would convene at the earliest opportunity to consider the draft of a regional stud that has been commissioned.
- The Health & Safety and Emergency Management Advisor advised that the lone worker status item had been discussed and concluded at the previous meeting.
- The Director – Community Services noted that a job description and advertisement for the Chair role had been reviewed and would be advertised as soon as possible.
- In response to a question about whether the Council could exit the Local Government Funding Agency's ("LGFA") guarantor scheme, the Director – Corporate Services advised that the Council could exit as a guarantor where:

- Council debt had reduced to less than \$20,000,000 (currently \$14,500,000, but predicted to exceed \$20,000,000 by June 2021), and
- Council's commitment under the guarantee would only cease once the longest LGFA bond, at the time the Council ceases to become a guarantor with LGFA, matures (currently April 2033).

9. INFORMATION REPORT - ANNUAL REPORT 2018/19 – AUDIT OUTCOMES

D20/8187 (Pages 18-24)

RECOMMENDATION

THAT the report be received.

Recommended Reason

This report informs the Committee of the issues identified in the final Audit New Zealand Management Report for the 2018/19 Annual Report, and summarises their findings and the actions to be taken by Council officers to respond to audit recommendations.

JAMIESON/ERWOOD
Carried
A&R/20/16

The Director – Corporate Services noted that Council was preparing working papers for the upcoming audit. The interim audit would commence on 25 May 2020 with auditors on-site for two weeks reviewing significant items prior to the full audit which would commence in the last week of August. Council had requested that the audit be brought forward this year.

Questions/Points of clarification:

- The Deputy Mayor requested an update on Council's request to the Auditor-General for a change of auditor. Mr Hanne noted that the Auditor-General had made it clear that the current arrangement would not change for the 2019/20 audit however Mr Ryan had indicated that the engagement period could be shortened in the future.
- The Deputy Mayor noted the irony in Council's being asked to consider cost reductions when annual audit fees would increase by 1.5 per cent.
- The Chair sought an update on the contract management register. Mrs Radich confirmed that Council was awaiting a patch from Civica and that the deadline for that work would likely be met although it would not be a priority given that Council already had a number of other urgent IT projects awaiting Civica's resolution and already had a robust system in place.

10. **INFORMATION REPORT – RISK REVIEW**

D20/8094

(Pages 25-29)

RECOMMENDATION

THAT this report be received.

RECOMMENDED REASON

To provide an update to the Audit and Risk Committee of any changes to the risk register and advise of any incidents in relation to the Top 10 Risk Register from the previous quarter.

ERWOOD/DALZIEL

Carried
A&R/20/17

6.2

The Director – Corporate Services noted the following points:

- Failure of a Significant Contractor was added to the risk register and given a ‘high’ risk rating.
- The COVID-19 Response Bill would prove to be helpful in terms of giving Council a further year to review bylaws due for revocation this year.
- Management of the Infectious Disease Outbreak/Pandemic risk would be reported on in other reports to this Council.

The Chief Executive left the meeting briefly at 4.25pm and returned at 4.27pm.

Questions/Points of clarification:

- The Chair was pleased to note that credit checks were being completed for contractors, particularly the larger ones.
- The District Mayor noted that the failure of contractors considered a likely occurrence two months ago, was a reality in the current circumstances. He also noted that the impact of government policy changes in this situation was positive.
- Mayor Volzke advised the committee that an announcement was due very soon on three waters and he expected this to have a significant impact.

11. **BI-MONTHLY REPORT – HEALTH AND SAFETY**

D20/7961

(Pages 48-51)

RECOMMENDATION

THAT the report be received.

McKAY/VOLZKE
Carried
A&R/20/18

6.2

The Health & Safety and Emergency Management Advisor noted that aside from the COVID-19 pandemic, the health and safety arena had been relatively quiet since the last meeting. COVID-19 had been a defining and amazing event with the goalposts shifting hourly. Coming out of the pandemic called for a staggered approach to ensure the safety of staff and their families.

Questions/Points of clarification:

- The Chair asked how many people had been diagnosed with COVID-19 in the Stratford District. The Chief Executive responded that he was aware of two local cases.
- Councillor Boyde praised council staff for a job well done during the COVID-19 pandemic response. This was reiterated by the Deputy Mayor. Mr Bestall acknowledged Mr Hanne’s leadership and effort as regional Controller.
- In response to a question from the District Mayor concerning the outstanding matter of the swim school, Mr Hanne confirmed that the school’s learn to swim sessions would not restart until council had received the required pre-qualification documentation by the agreed date of 3 June 2020. Swim squad sessions would restart this week once the relevant documentation from trainers was received.
- Mayor Volzke asked about the pool safe standards and how council benefited from the accreditation process given that not all public pools subscribe. Mr Hanne noted that the pool safe accreditation requirements state that trainers be qualified from the age of 16 years. He viewed this as an appropriate requirement. Other councils allow people slightly younger to operate with special requirements for supervision however those facilities are generally bigger with more staff. Mr Hanne noted that it would be ill-conceived to opt out of pool safe accreditation as this would put the entire facility at risk and would significantly increase the workload of staff who would be required to regularly audit.

12. INFORMATION REPORT - CIVIL DEFENCE UPDATE

D20/8088

(Pages 52-58)

RECOMMENDATION

THAT the report be received.

Recommended Reason

It is a function of this committee to stay abreast of Council's readiness and ability to meet its requirements and obligations as laid out in the Taranaki Civil Defence Group's constituting agreement.

McKAY/JAMIESON

Carried

A&R/20/19

6.2

The Chief Executive noted the following points:

- The COVID-19 event had provided an opportunity to assess the region's emergency readiness.
- The Morris Report triggered the move of the civil defence function away from the regional council and saw a significant increase in resourcing and staffing. In 2017 the regional/collective effort commenced. While this model was being established, central government moved the goalpost further through legislative change. This Council's investment in the regional civil defence function has increased ten-fold.
- Stratford District Council now contributes 47 volunteers to the regional effort, an increase of 7 on the previous year. The Director – Environmental Services Mr Blair Sutherland has volunteered to be the Alternate Controller. Portable equipment and packs are ready and available.
- By way of an update, the 11 staff who directly contributed at the EOC during COVID-19 worked the equivalent of 148 full-time eight hour days – that represented a quarter of Council staff contributing to the event and is on a par with other council's efforts.
- Mr Hanne noted that he was extremely proud of Council staff at the EOC – they were outcomes focussed, productive, well liked and pragmatic. Their efforts were equally matched by staff who have kept Council running and those who have performed equally important roles.

Questions/Points of clarification:

- The District Mayor acknowledged that this Council had done well to effectively start from almost nothing to where it is now – it had required a lot of investment. He also acknowledged the Chief Executive's lead role and congratulated him on being part way through the Response and Recovery Leadership Programme qualification.
- The Health & Safety and Emergency Management Advisor also acknowledged Mr Hanne as the Controller, adding that he had gained the respect of his staff and other councils in the sometimes high pressure environment. Mr Bestall felt a keen sense of pride.
- The Chair noted the contribution of this Council in terms of expense and time to the effort.
- Councillor Dalziel asked whether it was fair to say that Stratford District Council had punched above its weight in terms of the regional effort? Mr Hanne confirmed this

adding that other organisations may have been lighter contributors in the initial response but as the effort was now entering the 'long tail of recovery' which required the same level of staffing, those organisations were delivering in that phase.

- The Chair asked whether the council was prepared for a second wave of infections. Mr Hanne confirmed this.
- The Chief Executive explained the relevance of the public health legislation versus the civil defence legislation following a question from the District Mayor.
- The Chair commented on observations from the northern and southern road blocks noting the high numbers travelling in Alert Levels 3 and 4.

The Health & Safety and Emergency Management Advisor left the meeting at 5.10pm.

13. INFORMATION REPORT – FINANCIAL RISK MANAGEMENT REPORT

D20/8096 (Pages 98-102)

RECOMMENDATION

THAT the report be received.

JAMISTON/DALZIEL
Carried
A&R/20/20

The Director – Corporate Services noted that the lockdown had affected council revenue.

Questions/Points of clarification:

- Councillor Boyde, in referring to page 99 of the agenda, noted his serious concern around incomplete capital expenditure projects and asked that these be brought back to Council for approval.
- Mr Hanne clarified that 'carry overs' required council approval. He also noted that carry overs were a natural function of council business. If the view was broadened from 12 months to 18 months, the 20 per cent of council's work that was carried over was being completed in that period. When considering the 2-3 year timeline, Council has delivered on everything that it has committed to. Mr Hanne noted that 20 per cent carry over was not a failure to deliver.
- Councillor Boyde asked when referring to the capital expenditure summary, whether it was a risk to have a 'wish list'.
- The District Mayor clarified that this year would be unique as some projects would be funded by government stimulus funding and there would be a certain amount of reprioritisation of funds. We would know more in the coming weeks, he said.
- Mayor Volzke noted, when referring to income and cash flow, how income from fees and charges versus rating income exposed councils during an economic downturn. He referred to the Auckland City Council which topped the table in terms of fees and charges which equated to 75 per cent of their rate take, suggesting a vulnerability. The New Plymouth District Council featured in the top 10–29 per cent. He noted that 10 per cent of this Council's cash revenue came from fees and charges.
- The Chair noted her interest in the cash flow forecast, given that the loss of income from Council facilities was not recoverable.

14. AUDIT NEW ZEALAND CORRESPONDENCE

- Audit NZ – Letter to Local Authorities – Responding to COVID-19 & audit fees
D20/8158 (Pages 113-114)

RECOMMENDATION

THAT the correspondence be received.

JAMIESON/DALZIEL
Carried
A&R/20/21

15. GENERAL BUSINESS

- 15.1 Insurance Claims - no insurance claims were made in the period up to the end of April 2020.

16. QUESTIONS

The meeting closed at 5.26pm.

K Denness
CHAIRMAN

Confirmed this 21st day of July 2020.

N Volzke
DISTRICT MAYOR

MINUTES OF THE EXECUTIVE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD BY AUDIO VISUAL LINK AND IN THE COMMITTEE ROOM, STRATFORD DISTRICT COUNCIL ON FRIDAY 22 MAY 2020 AT 2.30PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors J M S Erwood, P S Dalziel (by audio link), and W J Sandford.

IN ATTENDANCE

The Chief Executive – Mr S Hanne and the Executive Administration Officer – Ms R Vanstone.

1. **WELCOME**

The District Mayor welcomed the Chief Executive, Councillors and council staff to the meeting. He reminded Councillors to familiarise themselves with the Health and Safety message included in the agenda.

2. **APOLOGIES**

An apology was noted from the Special Projects Manager, Mr N Cooper.

RECOMMENDATION

THAT the apology be received.

JAMIESON/ERWOOD
Carried
CL/20/12

3. **ANNOUNCEMENTS**

No announcements were made.

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

The District Mayor declared that he had purchased section 25 on the council subdivision two weeks ago.

Councillors did not perceive this to be a conflict as Mayor Volzke paid the advertised price for the section and the sale had been completed. Mayor Volzke noted that he had discussed the potential for conflict with the Chief Executive at the time of the sale.

5. **PUBLIC EXCLUDED ITEM**

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting, namely

Agenda Items No. 6 - 10

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution to each matter | Grounds under section 48(1) for the passing of this resolution |
|--|--|--|
| 1. Subdivision of land and disposal of house site | The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary, under section 6 or section 7 (specifically section 7(2)(h) of the Act). (section 48(1)(a) Local Government Official Information and Meetings Act 1987. |

JAMIESON/SANDFORD
Carried
CL/20/13

RECOMMENDATION

THAT the open meeting resume.

JAMIESON/ERWOOD
Carried
CL/20/17

The meeting closed at 3.04pm.

N C Volzke
CHAIRMAN

MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE FUNCTION FACILITY, WAR MEMORIAL CENTRE, MIRANDA STREET, STRATFORD ON TUESDAY 26 MAY 2020 AT 1.00PM TO HEAR AND CONSIDER SUBMISSIONS TO THE TRADE WASTE BYLAW

6.4

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, P S Dalziel, G W Boyde, W J Sandford, A K Harris, J M S Erwood, and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Service Asset Manager – Mr M Oien, the Engineering Officer – Mr P Jacobs, the Asset Management Coordinator – Mrs L Campbell and one member of the media (Stratford Press)

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, the Chief Executive, Councillors and staff. He noted the health and safety message was the same, except exits were different and were clearly labelled above the doors.

2. **APOLOGIES**

There were no apologies.

3. **ANNOUNCEMENTS**

The Chief Executive reminded attendees to ensure they maintain physical distancing and that they had signed in on entry for contact tracing.

The Chairman noted that this meeting of the Policy & Services Committee had originally been scheduled to hear and consider submissions to the Dog Control Bylaw and Policy as well as the Trade Waste Bylaw. Due to an extension being given for submissions to the Dog Control Bylaw and Policy this has now been postponed to a later date. In accordance with Standing Order 8.1 sufficient notice will be given to Councillors, the public and those who have submitted when a new hearing date is set.

4. **DECLARATIONS OF MEMBERS INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillor Coplestone declared an interest in the Trade Waste Bylaw.

1. ACKNOWLEDGEMENT OF SUBMISSIONS

Submissions pages 5-13

Attached were the four (4) submissions received.

RECOMMENDATIONS

1. THAT each of the four (4) submissions to the Trade Waste Bylaw be received.

BOYDE/WEBBY
Carried
P&S/20/56

2. THAT each submitter be individually thanked for their submission, and a copy of the minutes of this Policy & Services Committee Meeting and subsequent meetings be provided to each submitter.

ERWOOD/HARRIS
Carried
P&S/20/57

Recommended Reason

Each submission is formally received and the submitter provided with information on decisions made.

6.4

6. TRADE WASTE BYLAW– DELIBERATION AND ADOPTION

D20/2087 (Pages 14-124)

Councillor Coplestone removed himself from the table at 1.04pm.

Discussion

Council needs to consider submissions to the Trade Waste Bylaw as part of the consultation process.

RECOMMENDATIONS

1. THAT the report be received.

BOYDE/WEBBY
Carried
1 abstained
P&S/20/58

2. THAT subject to any new information from submissions highlighted at the Hearing, the Trade Waste Bylaw 2020 be adopted.

3. THAT the commencement date of the Trade Waste Bylaw be 1 July 2020.

HARRIS/WEBBY
Carried
1 abstained
P&S/20/59

Recommended Reason

Section 146 (b)(ii) of the Local Government Act (LGA) 2002 allows the Stratford District Council ('Council') to make and revise its Trade Waste Bylaw for the purposes of managing, regulating and protecting the Trade Waste activities, assets and services in an efficient, safe, reliable and sustainable manner in the Stratford District. The adoption of this Bylaw will allow the fulfilment of these purposes.

The Director – Assets noted the following points:

- Amendments:
 - The commencement date has been written as 1 June 2020 in the report and bylaw. This is to be amended to 1 July 2020 and includes the resolution for adoption.
 - The review date for the bylaw has been amended to 1 July 2030.
 - Change Purpose from “to regulate trade waste in the Stratford District by”, to “regulate trade waste in the Stratford District to” and amend the starting words of the bullet points accordingly.
 - Page 124 – remove last cell of table.
- This is the deliberation of the Trade Waste Bylaw that was notified to Council in December 2019. Consultation closed in February. Three submissions were received.
- Although Council has had a Trade Waste Bylaw in the past it has not been implemented. Implementation is now important due to Council’s resource consent requiring it. It will help Officers capture the big waste discharges and charge accordingly as well as helping identify what waste is going into the waste water system.
- A few changes were made in response to the submissions received and these were highlighted in the report.

Questions/Points of Clarification:

- It was clarified that the 6m³ for Z Service Station’s carwash was increased to 10m³ as per their submission request. The contaminants are very small as the discharge is made up more of water. The service station does have a metered connection but it was noted that the carwash has its own recycling system so does not use much water – it is not a significant amount that is delivered to the site.
- It was noted that the Pharmacy Guild, and possibly the Ministry of Health, are responsible for regulating pharmacies.
- It was clarified that drug testing in the waste water system is used to find the location it came from. Stratford District Council has not been asked in the past by the Police to complete this.
- It was noted that the new bylaw included scope to install a meter at point of discharge if Officers used to measure the volume that is being discharged.

Submission Response:

| | |
|--|---------------------|
| Ngāti Ruanui Trust | Management Response |
| Te Korowai O Ngāruahine Trust (TKONT) | Management response |
| Z Energy | Management Response |
| Ministry of Health | Management Response |

It was noted that Council’s Resource Consent requires consultation to occur with Iwi for any new Trade Waste discharge.

The meeting closed at 1.19pm.

A L Jamieson
CHAIRMAN

Confirmed this 23th day of June 2020.

N C Volzke
DISTRICT MAYOR

MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE FUNCTION FACILITY, WAR MEMORIAL CENTRE, MIRANDA STREET, STRATFORD ON TUESDAY 26 MAY 2020 AT 3:03PM

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, P S Dalziel, G W Boyde, W J Sandford, A K Harris, J M S Erwood, and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Revenue Manager – Mrs J Erwood (*part meeting*), the Corporate Accountant – Mrs C Craig (*part meeting*), the Roding Asset Manager – Mr S Bowden (*part meeting*), the Special Projects Manager – Mr N Cooper (*part meeting*), Ms J Gilliland and Mrs J Patterson (Venture Taranaki) (*part meeting*) and one member of the media (Stratford Press).

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, the Chief Executive, Councillors, staff, the media and Venture Taranaki staff. He reiterated the health and safety message in the agenda and reminded members that the meeting place was still at the bell tower and that exits were clearly labelled in the War Memorial Centre.

2. **APOLOGIES**

There were no apologies.

3. **ANNOUNCEMENTS**

RECOMMENDATION

THAT the public feedback received on the Annual Plan be tabled as information supporting the report - Item 9 – Adoption of Annual Plan 2020/21.

JAMIESON/VOLZKE
Carried
P&S/20/60

The three responses from the public to the Draft Annual Plan were circulated to be included for discussion with Item 9 – Adoption of Annual Plan 2020/21.

4. **DECLARATIONS OF MEMBERS INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

The District Mayor, the Deputy Mayor, Councillor Sandford and Councillor Boyde declared and interest in item 9 – the public feedback received from the Stratford JP Association.

All four would leave the table when this feedback was discussed and considered.

RECOMMENDATION

THAT during the discussion on the Public Feedback received from the Stratford JP Association, Councillor Erwood would chair the meeting.

JAMIESON/VOLZKE
Carried
P&S/20/61

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Policy and Services Committee Meeting (Hearing - Rates Remission Policy) – 28 April 2020**

D20/7484 Pages 8-11

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting to hear and consider submissions to the Rates Remission Policy held on Tuesday 28 April 2020, be confirmed as a true and accurate record.

ERWOOD/BOYDE
Carried
P&S/20/62

The Executive Administration Officer undertook to make the following amendments:

- Page 10, last bullet point amend to read “*removal of the rates remission on covenanted land could see the rateability of the land be subject to Council’s interpretation*”

It was requested that other options of support for land with heritage structures on it, as raised on page 11, last bullet, be added to matters outstanding for Officers to bring to Council at a later date.

6.2 **Policy and Services Committee Meeting – 28 April 2020**

D20/7485 Pages 12-20

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 28 April 2020, be confirmed as a true and accurate record.

WEBBY/SANDFORD
Carried
P&S/20/63

6.5

7. **MATTERS OUTSTANDING**

D16/47

Page 21

RECOMMENDATION

THAT the matters outstanding be received.

HARRIS/ERWOOD
Carried
P&S/20/64

6.5

The Chief Executive noted he was still to meet with Officers to discuss the Children’s Bike Park project.

8. **INFORMATION REPORT – ECONOMIC DEVELOPMENT REPORT QUARTER 3**

D20/8032

Pages 22-49

RECOMMENDATION

THAT the report be received.

BOYDE/COPLESTONE
Carried
P&S/20/65

The Chairman invited Ms Gilliland and Mrs Patterson to present the Venture Taranaki quarterly report.

Points noted:

- The launch of the Branching Out project was in quarter 3, this is now well underway.
- There has been quite a bit of interest, including from investors, in the offshore wind discussion paper.
- The National New Energy Development Centre is progressing well in terms of establishment. Viewing of potential locations has not been able to happen due to Covid-19. The launch is still on track for July.
- The team has been categorised into two categories for Covid – 19. Response and the Recovery (return to better). It has been very busy and some people have been redeployed from their usual roles.
 - Response was extremely critical to provide support to enterprises (mainly small and medium). With support from Councils, Venture Taranaki was able to provide two forms of grant support. The local fund was partnered with 60 professional advisory firms who matched the funding from Councils with their own free time. With this enterprises are able to access up to \$800 of professional advisory support for those with less complex issues such as core cash, forecasting, bank discussions, lease agreements and employee relationships. The Regional Business Partnership with government funding provided grants up to \$2,000 for more complex issues. As of Friday 22 May \$521,000 grants have been issued (\$15,000 to Stratford enterprises) to nearly 600 enterprises (21 in Stratford).
 - Recovery – Return to Better, has had a main focus on a tactical plan for all the actions from the various documents to integrate and map together and look at through a Covid-19 lens. New actions have been added and all actions were then put through an impact framework to get a draft tactical plan which focusses on key pillars – Smart connected

communities, skills and digital connectivity, food, the energy sector and a vibrant tourist and hospitality sector.

- A critical part of this was the Go Local campaign that has included Councils, business associations, the Chamber of Commerce and has seen fantastic support from local enterprises. It was launched 2 weeks ago and is being scaled up again this week. There has been a good response from social media and from retail statistics. Taranaki was up 2% from retail spend the same time in 2019 while nationally there has been an 11% decrease.
- Working on the domestic tourism campaign but there has been concern as a lot of the regions will be competing against one another for a relatively small market. The aim is to encourage those who usually visit Taranaki to continue to do so and then be very targeted about attracting new visitors to the region.
- The tactical plan “Return to Better” will become part of the economic pillar of the region’s overall recovery plan.

The Corporate Accountant joined the meeting at 3.21pm.

Questions/Points of Clarification:

- It was noted that the H2 Taranaki Roadmap was still a live document. There have been positive benefits to this as it has alerted the Government’s attention to hydrogen. The Balance Kapuni Hydrogen project is still progressing.
- It was noted that the increase in spend couldn’t be broken down to a district level on a weekly basis. These figures were provided as part of a special Covid-19 response request. It is hoped that the positive figures are a result of the Go Local campaign.
- It was noted the Enterprise Advisors worked individually with enterprises to help facilitate grants, to get investment ready and help with entrepreneurship. They will support these enterprises from start up to maturity. Shaan Davis is the new Stratford Enterprise advisor. The destination team looks at attraction of investment, people and talent and visitors. A key focus area is looking at creating a list of projects and tracking those projects while matching enterprises with investors. The best support from Council would be a ‘hub’ to provide a space for these enterprises.
- It was noted there is now the opportunity to consider what projects and investments are a priority for the Stratford District to be included as the team works through the tactical recovery plan.
- It was clarified that the 25 job vacancies in Stratford are collected by what Venture Taranaki is aware of. It would be possible to work out the percentage of the Stratford workforce by collating census data. The District Mayor noted that over 50% of Stratford residents who describe themselves as ‘employed’ travel out of the District to work. It was important to remember that Eltham was out of the District as well.
- It was clarified that the response funding for business continuity was looking at the individual client needs and was for both planning for the future and responding to Covid-19. Some businesses may not be eligible for one of the grants but it was noted many enterprises were now turning their minds to business strategy and planning.
- It was clarified that the National Energy Building was funded by core government funding but that the intention was to attract private and international funding and for it to become its own entity. There will not be any formal association with Venture Taranaki when it becomes its own entity.
- It was noted job advertisements can be a flawed way to compile data in a small town like Stratford as a lot of positions are filled with waiting lists, word of mouth and other methods.

Ms Gilliland and Mrs Patterson departed the meeting at 3.36pm.

The Director – Community Services noted the following points:

- Quarter 3 was primarily about delivering on Community Events.
- The area where the ANZ building once stood is now grassed and the fences have been removed today.
- A Broadway discussion paper will be brought to a Council workshop very soon.
- It was clarified that the floor plans for the i-SITE had not changed much since last brought to council. Any changes from now would be purely operational and would not be brought back for Council approval.

6.5

9. **DECISION REPORT – ADOPTION OF ANNUAL PLAN 2020/21**

D20/9174

Pages 50-180

RECOMMENDATIONS

1. THAT the report be received.

ERWOOD/WEBBY
Carried
P&S/20/66
2. THAT feedback on the Annual Plan 2020/21 is acknowledged and any amendments, agreed to by elected members, are incorporated into the Annual Plan 2020/21.
3. THAT the Annual Plan 2020/21 (attached) be approved, and recommended for adoption by Council at the June 2020 Ordinary Council meeting. The adoption of the Annual Plan 2020/21 includes the:
 - Funding Impact Statement (Clause 20 of Schedule 10 of the Local Government Act 2002), and the
 - Fees and Charges Schedule for 2020/21.
4. THAT Council delegate authority to the Chief Executive to approve any final edits and design changes required to the Annual Plan to finalise the document for distribution.

COPELSTONE/McKAY
Carried
P&S/20/68

RECOMMENDED REASON

Council is required to adopt an Annual Plan, pursuant to Section 95 of the Local Government Act 2002 (“the Act”), before the commencement of the year to which it relates, by 30 June 2020, and prior to setting the rates for the financial year.

The Director – Corporate Services noted the following points:

- The draft Annual Plan was released for public feedback.
- Initially a 5.27% rates increase was proposed, however this was amended to 4.3% by removing some expenditure.
- There were three organisations who submitted feedback and no individual comments.
- With the increase of 4.3%, Council now meets all the benchmarks in the financial strategy.

Public Feedback

Federated Farmers of New Zealand

- Councillor Harris acknowledged the email from Federated Farmers regarding the charging of the UAGC per SUIP. She noted that this is based on the assumption that any dwelling has the potential to exhaust council services and in the most cases, for rural land owners, this is not the case. She requested that this be discussed further. Councillor Boyde and Councillor Dalziel supported this.
- The Chief Executive noted that as this is a part of the rating model it was not able to be changed at this time but was a natural component of the Long Term Plan process. It would be good practice to review the introduction of SUIPS and see if the intent has been achieved.
- The District Mayor noted that this would be discussed as part of the Long Term Plan process and would like to particularly look at the intent, the components and if any anomalies had arisen. He noted that the notion that Council treats farmers differently to other groups is incorrect and that the rates increase is reflective of the value of your property. He queried if the documents released to the public, especially the sample rates, contributed to this miscommunication. He noted the UAGC charge per SUIP also affected other rate payers such as rest homes and property owners of blocks of flats.
- Councillor Coplestone noted that the examples given by the District Mayor were tenanted properties and noted the affected dwellings that needed to be reviewed were dwellings such as shearers quarters. He requested that the response to Federated Farmers to note that Councillors have noted their concerns and will review the rating models during the Long Term Plan process.

Social Credit Western Region

- Thank for feedback.

The District Mayor, the Deputy Mayor, Councillor Sandford and Councillor Boyde left the table at 3.53pm. Councillor Erwood became the Chair.

Stratford JP Association

- The Chief Executive noted that it was not unusual for a specific group to ask for preferential treatment during an Annual Plan or Long Term Plan process. The Community Framework was put together to put a ruler across a lot of these requests. Council needs to decide if they wish to support this group, have separate fees and charges or name groups – which would become unfair and unmanageable.
- Councillor Dalziel noted the Chief Executive's concern for consistency. He noted the JPs were currently not charged for the room and given that they did not fundraise or charge for their services - their benefits for the community outweighed any management time or cost on our part. There were already inconsistencies with who does and does not pay.

RECOMMENDATION

THAT the Kowhai Room at the library be amended in the Fees and Charges to be free for non-profit community groups.

DALZIEL/WEBBY
Carried
6 for
4 abstained
P&S/20/67

- It was noted the charge for the room was \$5 per hour. There was a very small number of groups that used the room at the moment but this could increase with the removal of the fee.
- Councillor Coplestone noted it should be determined on a case by case basis.

- Councillor McKay supported the motion in principle as she acknowledged the value for the community. She noted there would be groups who did not ask and would be disadvantaged by not knowing to ask or be scared to ask. The Director – Community Services clarified that the fee for the JP Association would be \$480 per year should they be charged.

The District Mayor, the Deputy Mayor, Councillor Sandford and Councillor Boyde returned to the table at 4.04pm. The Deputy Mayor returned as the Chair.

Points noted in discussion:

- Councillor Dalziel noted that page 127 stated there would be a surplus of \$7.8 million and questioned what is done with that surplus. The Director – Corporate Services and Corporate Accountant noted that this was not a cash surplus but made up of all funding, grant and donations, the swimming pool complex funding and NZTA subsidies and it is reported on in the way that is required for accounting standards for a local authority. Councillor Dalziel requested that footnotes or better explanations be included in the future to ensure ratepayers are able to understand the surplus as it is misleading and can make the rate increase questionable.

The Corporate Accountant and the Revenue Manager departed the meeting at 4.17pm.

10. DECISION REPORT – FURTHER REVIEW OF RESERVE MANAGEMENT PLAN 2011

D20/9325

Pages 181-189

RECOMMENDATIONS

1. THAT the report be received.

BOYDE/HARRIS
Carried
P&S/20/69
2. THAT, in terms of Section 41(4) of the Reserves Act 1977, as administering body of the reserves Council carry out a comprehensive review of the Reserve Management Plan 2011 as it affects the neighbourhood (urban) reserves of Windsor Park, Thomson Arboretum, Cassandra Reserve, Pembroke Reserve, Adrian Street Reserve, Swansea Road Sportsground, Pioneer Memorial Cemetery Reserve, Celia Street Reserve, Colonel Malone Statue Reserve, the Midhirst and Broadway Railway Beautification Reserves and nine unnamed urban esplanade reserves.
3. THAT following the review of the Reserve Management Plan 2011 as it affects the neighbourhood (urban) reserves, a similar comprehensive review be carried out in respect of the remaining reserves covered by the plan, namely the 11 rural domains and 18 other miscellaneous rural local purpose reserves in the district.

BOYDE/VOLZKE
Carried
P&S/20/70

Recommended Reasons

The Reserves Act 1977 requires Council to “keep its management plan under continuous review” and it is now nine years since the current plan has had a formal review to guide their present and future use, maintenance and development, other than in regard to King Edward and Victoria Parks.

The Special Projects Manager noted the following points:

- The Reserves Act requires that all administering bodies have to have in place, and under continual review, a management plan for all its reserves.
- In 2011 an overarching plan was adopted for all reserves. A review in 2016 resolved to create an individual plan for King Edward Park and Victoria Park.
- This report is a proposal to continue the review and encompass all the reserves. King Edward Park and Victoria Park will remain separate due to the size and complexity of use at these two reserves.
- It is proposed to do a management plan for urban and one for rural reserves to differentiate between the two.
- The process involves public notification, workshopping feedback from that notification, a draft plan to be released for consultation, a further workshop and a final plan to be drawn up and adopted by Council.
- This report seeks formal approval to begin the process.

Questions/Points of Clarification:

- It was clarified that these plans would bring together a lot of policies already in place to incorporate into a management plan.
- It was noted there was no significance in the numbering of the rural reserves on the map.
- It was noted that the review could give the opportunity to consider the reserves with bare land and whether they continue to be a reserve or be on-sold. It would also give the opportunity to review the halls given that some are unused and run down.
- All the reserves will be within one management plan but all the domain boards will be consulted with individually as part of this process.
- The targeted rate on some reserves would need to be looked at during a rating process and not during the management plan discussion.
- The timeframe would be 18 months to 2 years to complete.

The Special Projects Manager departed the meeting at 4.28pm.

11. DECISION REPORT – ADOPTION OF COMMUNICATIONS AND ENGAGEMENT STRATEGY

D20/9273

Pages 190-208

RECOMMENDATIONS

1. THAT the report be received.

ERWOOD/HARRIS
Carried
P&S/20/71

2. THAT feedback on the draft Communication and Engagement Strategy is acknowledged and any amendments, agreed to by elected members, are incorporated into the Communication and Engagement Strategy.

3. THAT the Communication and Engagement Strategy (attached) be approved, and recommended for adoption by Council at the June 2020 Ordinary Council meeting.

HARRIS/McKAY
Carried
P&S/20/72

Recommended Reason

Adopting the strategy as a framework is recommended to support communication and engagement between Council and the community.

The Communications Manager noted the following points:

- The draft strategy was brought to the Policy & Services Committee in April and has since gone out for community feedback.
- It is now proposed that Council adopt the final strategy.
- Only one piece of feedback was received from Te Korowai O Ngāruahine Trust.
- The changes made in the document are highlighted.
- The total budget for council promotional materials/activities (which includes brand related expenditure) is roughly \$35,000 annually, and there is already allocated budget of \$60,000 for the website project. The intention is to complete the projects in the strategy within this budget.

Questions/Points of Clarification:

- Councillor Dalziel complimented the document and noted there had only been one response. Ms Gibson agreed this was disappointing and hoped to have gotten younger members of the public engaged, however a lot of the objectives in the document will hopefully see an increase in engagement moving forward.
- The District Mayor noted his concern that the feedback received from Te Korowai O Ngāruahine Trust had noted they had only received the document for consideration on the 11 May with consultation closing a few days later. They have made references to our responsibilities under the Act. Ms Gibson noted that this had been captured and there is a plan to properly develop engagement processes. It will be developed alongside Iwi and we will talk with them how they would like it to move forward. The Chief Executive noted there is every intent and desire to engage with Iwi and that he was looking forward to developing stronger ties. He and the District Mayor had met with Iwi leaders and had very positive conversations. He accepted the feedback as it is and promised to do better with engagement in the future.

12. MONTHLY REPORTS**12.1 ASSETS REPORTS**

D20/8086

Pages 209-218

RECOMMENDATIONTHAT the reports be received.BOYDE/COPELSTONECarried
P&S/20/73**6.5**

The Director – Assets noted the following points:

- There were no issues at the Water Treatment Plant, Waste Water system or Storm Water systems.
- Normal business was scaled down during the Covid-19 Level 3 and 4. It was down to a two man crew doing essential maintenance.
- Solid Waste also saw a scaled down collection with waste and recycling disposed to landfill.
- Water engineers worked through both levels 3 and 4.

12.2 COMMUNITY SERVICES REPORTS

D20/7958

Pages 231-237

RECOMMENDATIONTHAT the reports be received.ERWOOD/HARRISCarried
P&S/20/74

The Director – Community Services noted the following points:

- April was focused on responding to Covid-19.
- The team is now starting to get back to the new normal.
- All facilities are back open with sanitising, contact tracing and promoting cashless payments.
- The Swimming Pool is open but only for structured swimming and squad swimming – there is no leisure or recreation swimming yet. As the restrictions loosen it will slowly add more recreational swimming back in.

Council Organisations and Council Representatives on Other Organisations

Councillors may take the opportunity to report back from Strategic and Community organisations on which they are a representative for Council.

- Councillor Webby noted that the Percy Thomson Gallery had been closed during the lockdown but staff had created a virtual art exhibitions with Taranaki artists being invited to contribute work. The response was excellent. The Gallery Assistant also compiled a slideshow of photographs taken around Stratford during the lockdown which was excellent. Percy's Place opened last week and after a slow beginning sales picked up and reached over \$1,000. Gallery staff are busy preparing for the Taranaki Arts Trial opening this Thursday with over 80 exhibits and includes the Rodin's Eve – the sculpture that Te Papa has left with the gallery that remained following the finish of the previous exhibition and lockdown

occurring. ‘Eve’ will be at the gallery for 3 more weeks. Every care is being taken to conform with Covid-19 requirements.

- Councillor Erwood acknowledged the work of Di and Georgia from the Central Taranaki Community Safe Trust during the Levels 3 and 4 with daily emails to their community providing communication, safety tips and humour. This was reinforced by the Deputy Mayor.
- Councillor McKay noted there had been quite a bit of social media activity from the Stratford Business Association promoting the channels offered by Venture Taranaki and the Go Local campaign. There are some cool competitions coming up around showcasing what Stratford has to offer. It has also been a focus to promote to buy local and not online.
- Councillor Boyde noted that novaflow had been put down on the hockey turf to ensure correct spacing between the players. Competition starts 13/14 June and will move quickly from there. A lot of regional tournaments have been put off but there is still the likelihood there will be some secured by the end of the season. The gates have now been locked so no one can walk across the turf.
- It was noted that the Sport NZ Rural Travel Fund meeting will go ahead when able. This will be communicated to the committee members

The Roading Asset Manager departed the meeting at 4.48pm.

12.3 **ENVIRONMENTAL SERVICES REPORTS**

D20/7465

Pages 238-244

RECOMMENDATION

THAT the reports be received.

BOYDE/COPLESTONE
Carried
P&S/20/75

The Director – Environmental Services noted the following points:

- The team was able to continue processing applications throughout the lockdown.
- There is contact tracing in place and social distancing for building inspections and health inspections are being undertaken via zoom.
- The building accreditation will begin in July but may be undertaken via zoom.

Questions/Points of Clarification:

- It was clarified that the impact of the changes to building consent requirements will not be known until details have been released to Council. These may still be in the developmental phase.

12.4 **CORPORATE SERVICES REPORTS**

D20/9048

Pages 245-261

RECOMMENDATION

THAT the reports be received.

DALZIEL/McKAY
Carried
P&S/20/76

6.5

The Director – Corporate Services noted the following points:

- This report covers a period of ten months.
- Auditors are doing the interim audit remotely. The final audit will be undertaken the week of 27 August.
- The team is starting to get prepared for the year end and getting on top of cashflow.
- It is positive to see the debtors and rate payments haven't been as affected by Covid-19 as initially thought. Rates are due at the end of this week.

Questions/Points of Clarification:

- It was noted that the Project Phoenix – digitalisation of the property files was 78% complete. It had originally been scoped as a 2 year project but at the end of the last financial year it was identified that it would take a further 12 months to complete the project. Therefore it has now been brought in-house and the Information Management Specialist is continuing the project. All residential files have been scanned and any rural and commercial that are not are being scanned if there is a request to view them. There is no funding going towards the project now.
- Councillor Boyde noted that the farm net revenue isn't shown in the revenue section of the report but separately on page 253 within user charges. Councillor Dalziel agreed that it should be separate to display the revenue and costs. The Chief Executive clarified it was a Council business item and therefore should be recorded as that. The District Mayor noted that in the report by activity the farm was separated out, as were the other activities/council business items.

13. **QUESTIONS**

- The District Mayor requested that the street numbering on Ariel Street be added to the matters outstanding to be investigated for consistency and clarity.

The meeting closed at 5.04pm.

A L Jamieson
CHAIRMAN

Confirmed this 23th day of June 2020.

N C Volzke
DISTRICT MAYOR

MONTHLY REPORT



STRATFORD

F19/13/04-D20/10527

7

TO: District Council
FROM: District Mayor
DATE: 2 June 2020
SUBJECT: **REPORT FOR THE MONTH OF MAY 2020**

RECOMMENDATIONS:

THAT the District Mayor's report be received.

Moved/Seconded

1. COVID – 19 CIVIL DEFENCE EMERGENCY

The COVID-19 pandemic continues to roll along affecting our daily lives and causing massive economic harm on a scale this generation has never seen before. We have been in level 2 Alert for some weeks now and at the time of writing this, we've experienced a period of eleven days in a row with no new cases in New Zealand. The success of the health response to controlling the spread of the COVID-19 disease has been outstanding and we are all thankful for that, but that needs to be offset against the financial impact and the true cost of the economic response that is yet to be seen.

Wildly varying predictions made by an army of economists seem to have little relevance to what we, as a local community, are experiencing in the real world. As we move closer to level 1 Alert and a return to business as usual, people are remaining positive and just wanting the freedom to get on with their lives. At this stage, the brunt of the economic pain seems focussed on certain sectors with tourism, hospitality and accommodation among the hardest hit. As a region Taranaki is not as heavily exposed to the tourism sector as some regions and as such, we are probably better positioned overall to cope with the economic downturn than some others face.

Our regional response to the economic stimulus packages offered by the government has been excellent and there is a multi-faceted bundle of support offers available for businesses and people that are struggling to cope with the current economic conditions. By nature our region is full of very resilient people and those in the farming sector are well used to dealing with adversity, so tough times are not new to many people. Most pride themselves in their ability to get stuck in and get on with the job, which will lead to good outcome for most. But we still need to be very aware that some will not have that job to get stuck into and it is those people we need to target and continue to support.

Councils have been tasked with playing a role in the economic recovery process. In a webinar I attended recently called '*Assisting Communities in Hard Times*', presenters offered numerous actions we could take to assist people through this difficult period and I was satisfied we as a council have some form of most of those suggestions, in place.

Once again I re-iterate our appreciation of the work done by our regional Civil Defence team and the support groups that have contributed to the health response to this pandemic, collectively they have done a great job.

2. **FRESHWATER REGULATIONS**

The long awaited government announcement on freshwater regulations has been made and the more moderate approach taken has been broadly welcomed. The original proposals had raised many issues, particularly for farmers, where people questioned the ability to deliver as required, but the revised regulations seem to have dealt with most of those concerns. The changes indicate more of a willingness to embrace a science based approach and adopt more managed, targeted outcomes that can demonstrate genuine improvements to water quality. The voice of reason seems to have been heard.

An example of this is the changes made to the riparian planting requirements. The Government has eased back on the initial proposal to impose a 5 metre setback for all riparian fencing with 3 meters now set as the minimum. Taranaki is the lead region in riparian planting having embarked on a planting programme many years ago. The new 3 meter rule means that all existing planting will be accepted as compliant under these regulations avoiding the need for further often very expensive and impractical work to be done.

Another contentious part of the original proposal was the issue of fertiliser application and nutrient limits. It had been argued that the proposal would impose rules that brought the viability of up to a third of the Taranaki's farms into question. That decision has now been delayed pending further analysis, with the government allowing time for the scientific experts to reach consensus on how to best manage nutrient impact. At present the differing views of the scientists suggest that consensus is some way off. It also shows that even science is not always clear cut and that so called "experts" are only really expressing their own personal, albeit well informed, opinions. This could also present an opportunity for farmers to look at their farming practices and front foot this issue.

There is no question that we all want to our waterways to be clean and healthier, but there is a shared responsibility that we all need to embrace for that to happen. It is timely to remind those of us who are urban dwellers, we also contribute just as significantly to the poor health of rivers, but in a different way than farmers. It is only a whole of community approach that will achieve the long term improvements we are striving for.

3. **CORRESPONDENCE** - See attached.

4. SOME EVENTS ATTENDED

- Attended multiple video meetings of the ECC Controller and Governance Group
- Attended multiple video meetings of the regional Mayors and Chairs
- Attended multiple video meetings of the regional Emergency Services
- Attended webinars with NEMA and Local Government Response Unit (x2)
- Attended webinar with Infrastructure Group
- Attended webinar “*Assisting Communities in Hard Times*”
- Attended video meeting Te Kōpuka nā Te Awa Tupua Hui
- Attended video meeting of the Taranaki Civil Defence Emergency Management Group Joint Committee
- Attended webinar “How to use your Wastewater to Heat Buildings”
- Met with A & P Association representative
- Met with NZTA representatives
- Met with Harete Hipango – Member of Parliament for Whanganui
- More FM Interview (x1)
- Interview with Access Radio (1)
- Stratford Press Covid-19 Community Articles
- Attended Council Meetings (4)
- Attended Council Workshops (4)



N C Volzke JP
DISTRICT MAYOR

Stratford Volunteer Fire Brigade Call Outs May 2020

The Stratford fire brigade responded to 24 calls in May 2020

| | |
|----------|--|
| 02-05-20 | Investigate rubbish fire Celia Street / Achilles Street |
| 02-05-20 | Assist ambulance with medical call Mountain Road Midhirst |
| 02-05-20 | Water tanker required at 2 nd alarm vegetation fire Titahi Road Pihama Opunake |
| 03-05-20 | Assist with securing fence at the old ITM building Broadway |
| 05-05-20 | House fire Sole Road The call was also attended by the Toko, Eltham and New Plymouth fire brigades |
| 06-05-20 | Re-ignition house fire Sole Road |
| 06-05-20 | Alarm activation Toko primary school East Road Assist Toko fire brigade |
| 07-05-20 | Motor vehicle accident car vs. shop and EFPOS machine Broadway |
| 08-05-20 | Assist ambulance medical call Regan Street |
| 08-05-20 | Kitchen fire Hamlet Street |
| 12-05-20 | Car and bushes on fire Opunake Road near the Cardiff walkway |
| 14-05-20 | Tanker required shed fire Smart Road New Plymouth stood down before arrival |
| 14-05-20 | Old cow shed fire Makuri Road assist Toko fire brigade |
| 16-05-20 | Tanker required digger on fire Arnold Road Pohukura assist Toko fire brigade |
| 17-05-20 | Car vs. bank Opunake Road |
| 20-05-20 | Investigate shed fire Celia Street false alarm good intent |
| 20-05-20 | Assist Ambulance with medical call and set up a landing zone for the Taranaki rescue helicopter Salisbury Road |
| 23-05-20 | Assist Ambulance with medical call Hamlet Street |
| 25-05-20 | Alarm activation Chorus exchange Portia Street Defective apparatus |
| 25-05-20 | Alarm activation investigate smell of smoke in house Regan Street |
| 26-05-20 | Car vs. truck SH 3 outside Firth 1 Fatal |
| 26-05-20 | Hayshed fire Dudley Road assist Inglewood and New Plymouth fire brigades |
| 27-05-20 | Jersey set on fire on road Pembroke Road / Oberon Street |
| 29-05-20 | Motor vehicle accident car off road SH3 near Croydon Road |

Erin Bishop

From: Erin Bishop
Sent: Wednesday, 3 June 2020 1:40 p.m.
To: Erin Bishop
Subject: FW: National Litter Audit Results - Stratford

From: Krystle Harborne <projects@knzb.org.nz>
Sent: Thursday, 14 May 2020 12:07 p.m.
Cc: Sven Hanne <SHanne@stratford.govt.nz>; Neil Volzke <NVolzke@stratford.govt.nz>; Councillor Grant Boyde <grant.boyde@stratford.govt.nz>; Councillor Amanda Harris <Amanda.Harris@stratford.govt.nz>; Councillor Rick Coplestone <rick.coplestone@stratford.govt.nz>; Councillor Vaughan Jones <Vaughan.Jones@stratford.govt.nz>; Councillor Peter Dalziel <peter.dalziel@stratford.govt.nz>; Councillor Jono Erwood <jono.erwood@stratford.govt.nz>; Councillor Alan Jamieson <alan.jamieson@stratford.govt.nz>; Councillor John Sandford <john.sandford@stratford.govt.nz>; Councillor Min McKay <Min.McKay@stratford.govt.nz>; Councillor Gloria Webby <gloria.webby@stratford.govt.nz>
Subject: National Litter Audit Results - Stratford

Dear Mayor Volzke and the team at Stratford District Council,

I hope you are all staying safe and your families are well and healthy during this lock down period. We are definitely currently in some trying times but would still love to keep the lines of communication open with regards to litter abatement in your area. However, we completely understand that it might not be at the top of your list right now and understand any delay in response.

As I'm sure you're aware, during 2019 Keep New Zealand Beautiful in consultation with Statistics New Zealand, the Department of Conservation and the Ministry for Environment, conducted a National Litter Audit. Litter was collected across the NZ regions and compiled into a report, you can read [here](#). Below is an overview of the report specific to Stratford:

TERRITORY SUMMARIES

Taranaki Region is comprised of 3 territorial authorities:

- New Plymouth District
- South Taranaki District
- Stratford District

A total of 15 sites (from industrial, Retail, Residential, Car Park and Public Recreational sites) were audited in the Taranaki Region with a minimum of 5 sites audited from each territory.

The results are summarised in the following table:

Extract from Table 3 - Territory Data: Taranaki Region

| Territory | Total Area Surveyed (m ²) | Items per 1,000 m ² | Weight (kg) per 1,000 m ² | Volume (lit) per 1,000 m ² |
|--------------------------------|---------------------------------------|--------------------------------|--------------------------------------|---------------------------------------|
| TARANAKI REGION | | | | |
| New Plymouth District | 5963 | 68 | 0.28 | 2.92 |
| South Taranaki District | 5529 | 85 | 0.27 | 2.86 |
| Stratford District | 5506 | 90 | 0.32 | 4.28 |
| Taranaki Region Overall | 16990 | 84 | 0.29 | 3.34 |

When it comes time, KNZB would love to support Stratford in organising a council or community led clean up event to assist in tackling local litter issues. If this is something that Stratford District Council would be interested in facilitating, year round clean up event registrations can be made via our website. Alternatively, volunteers are also able to take advantage of free selected transfer station disposal during Clean Up Week (September 7th-13th) as well as additional clean up resources provided to assist in clean ups. We are currently taking expressions of interest, so co-ordinators and volunteers can stay up to date with Clean Up Week [here](#).

We also run a separate programme, Paint New Zealand Beautiful which focuses on graffiti eradication and beautifying communities with murals painted by students and local artists. Studies have proven that eradicating graffiti deters litter behaviours throughout our communities. If this is an initiative you could also be interested in, please do let me know and I can provide you with more information.

If you have any local community groups or volunteers outside of council that may be interested in the above KNZB initiatives, we would appreciate if you could provide us with their contact details so we're able to get in touch and offer support.

If you have any questions or queries, please do not hesitate to contact me.

I look forward to your response.

Kind regards,

Krystle Harborne
Keep New Zealand Beautiful
Project Manager



Tue 26/05/2020 11:50 a.m.

Neil Volzke

FW: Supporting InterCity to Continue as an Essential National Transport Network

To Erin Bishop

[Bing Maps](#)

[Action Items](#)

+ Get more apps

From: John Thorburn <johnthorburn@entradatravelgroup.com>

Sent: Tuesday, 26 May 2020 11:42 a.m.

To: Neil Volzke <NVolzke@stratford.govt.nz>

Subject: RE: Supporting InterCity to Continue as an Essential National Transport Network

Dear Mayor Neil Volzke

Thank you for supporting InterCity and our efforts to seek assistance from central Government to ensure Stratford residents have a safe and reliable transport option.

I am pleased to inform you that limited daily services will resume to Stratford from Thursday 28 May.

Due to physical distancing measures, we will be restricted to operating at less than half our seat capacity, meaning services will run at a loss. As a result, not all stops on the network will be available.

Our discussions with central Government have progressed thanks to support from stakeholders like you. We have yet to confirm details with the Ministry of Transport but are hopeful of assistance that would allow for sustained operations and the re-expansion of the network.

Thank you for taking the time to support us and the important role InterCity plays in the community. We are excited to be returning to Stratford.

Regards,

John Thorburn

Chief Executive

ENTRADA
TRAVEL GROUP

P +64 9 583 5700 **M** +64 21 989 778

Level 1, Building A, The Millennium Centre, 600 Great South Road, Greenlane, Auckland

entradatravelgroup.com


 Wed 3/06/2020 2:49 p.m.
Neil Volzke
 FW: Stats NZ info.
 To: Erin Bishop

Hi all,

Stats NZ have created a portal for Covid related data

<https://www.stats.govt.nz/experimental/covid-19-data-portal>

Here's a couple of examples Sarah pulled out for our region. It's well worth a look.

Numbers on the Jobseeker Benefit:



Numbers on the Accommodation Supplement:



Thanks

Kelvin

DECISION REPORT



TO: Council

F16/1280/03 – D20/10392

FROM: Director – Corporate Services

DATE: 9 June 2020

SUBJECT: SETTING OF RATES, DUE DATES AND PENALTIES REGIME FOR 2020/21

RECOMMENDATIONS

1. THAT the report be received.
2. THAT the Stratford District Council sets the following rates, due dates, and penalties regime under the Local Government (Rating) Act 2002, in accordance with the relevant provisions of the Annual Plan 2020/21 and Funding Impact Statement, on rating units in the Stratford District for the financial year commencing 1 July 2020, and ending 30 June 2021.

Important: All charges are GST inclusive, and funds raised are GST exclusive.

GENERAL RATE

Council set a general rate under section 13 of the Local Government (Rating) Act 2002 (“LGRA”) calculated on the capital value of each rateable rating unit within the district.

The general rate is set with no differential.

The rate (in cents per dollar of capital value) for 2020/21 is 0.14869 cents, raising \$4,017,000.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

UNIFORM ANNUAL GENERAL CHARGE

Council set a UAGC under section 15 of the LGRA in respect of every separately used or inhabited part of a rateable rating unit within the district.

The UAGC for 2020/21 is \$679 per SUIP, raising \$2,837,000.

DEFINITION OF SUIP

A SUIP is a separately used or inhabited part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of UAGCs, the Solid Waste targeted rate and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

TARGETED RATE – ROADING

Council set a targeted rate under section 16 of the LGRA in respect of roading and street services based on the capital value of each rating unit within the District.

The roading rate (in cents per dollar of capital value) under section 16 for 2020/21 is 0.11074 cents, raising \$2,992,000.

The roading rate will be used to fund roading and street services activities within the District.

TARGETED RATE – SOLID WASTE

Council set a targeted rate under section 16 of the LGRA for refuse collection on the basis of an amount per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area.

The solid waste rate under section 16 for 2020/21 is \$310, raising \$696,000.

The solid waste rate will be used to fund the urban domestic refuse collection activity.

TARGETED RATE – WASTE WATER (SEWERAGE)

Council set a targeted rate under section 16 of the LGRA for sewerage as a fixed amount per separately used or inhabited part of a rating unit which is connected to a public sewerage drain.

For all non-commercial properties the differential factor is 1 (base) and the amount is \$376 per SUIP.

Commercial properties are differentiated by use as follows:

Commercial base category (all commercial rating units not included in any other commercial category) and the differential factor is also 1 (base) and the amount is \$376 per SUIP.

- Commercial 2 (commercial rating units used for an activity requiring 2 toilets) differential factor 150% of base and the amount is \$564 per SUIP.
- Commercial 3 (commercial rating units used for an activity requiring 3 toilets) differential factor 200% of base and the amount is \$752 per SUIP.
- Commercial 4 (commercial rating units used for an activity requiring 4 toilets) differential factor 225% of base and the amount is \$846 per SUIP.
- Commercial 5 (commercial rating units used for an activity requiring 5 toilets) differential factor 250% of base and the amount is \$940 per SUIP.

- Commercial 6 (commercial rating units used for an activity requiring 6 toilets) differential factor 275% of base and the amount is \$1,034 per SUIP.
- Commercial 7 (commercial rating units used for an activity requiring 7 toilets) differential factor 300% of base and the amount is \$1,128 per SUIP.
- Commercial Large (commercial rating units used for an activity requiring 8 or more toilets) differential factor 325% of base and the amount is \$1,222 per SUIP.

The Waste Water system rate for 2020/21 is to raise \$881,000 and will be used to fund the waste water activity.

TARGETED RATES - WATER SUPPLY

Council set a targeted rate under section 16 of the LGRA for water supply on the basis of an amount per rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area.

The water supply rate under section 16 for 2020/21 is \$573 per rating unit, raising \$1,453,000.

In addition, Council set a targeted rate for extraordinary water supply under section 19 of the LGRA on the basis of an amount per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The Stratford water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$431,539.

The Midhirst water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,465.

The Toko water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$2,610.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

TARGETED RATES - COMMUNITY CENTRES

Council sets targeted rates under section 16 of the LGRA for community centres on the basis of an amount per separately used or inhabited part of a rating unit in the listed community areas. This rate uses a fixed charge based on the location of the rating unit.

The community centre rates for 2020/21 are:

- A fixed charge of \$23.00 within the Wharehuia/Te Popo Community Centre area per SUIP collecting \$1,860.
- A fixed charge of \$13.80 within the Pembroke Road Community Centre area per SUIP collecting \$816.
- A fixed charge of \$34.50 within the Toko Community Centre area per SUIP collecting \$3,150.
- A fixed charge of \$17.25 within the Pukengahu Community Centre area per SUIP collecting \$630.
- A fixed charge of \$17.25 within the Midhirst Community Centre area per SUIP collecting \$3,810.
- A fixed charge of \$23.00 within the Ngaere Community Centre area per SUIP collecting \$2,020.
- A fixed charge of \$11.50 within the Makahu Community Centre area per SUIP collecting \$370.
- A fixed charge of \$30.00 within the Cardiff Community Centre area per SUIP collecting \$1,826.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$14,482.

PAYMENT DUE DATES AND PENALTIES

All rates, except those for metered water supply, will be payable in four equal instalments due on:

- 1st Instalment: 26 August 2020
- 2nd Instalment: 25 November 2020
- 3rd Instalment: 24 February 2021
- 4th Instalment: 26 May 2021

Pursuant to Sections 57 and 58 of the LGRA the following penalties on unpaid rates (excluding metered water rates) will be added:

- A charge of 10% on so much of any instalment that has been assessed after 1 July 2020 and which remains unpaid after the due date for that instalment. The penalty will be added on the following dates:
 - 1st Instalment 2 September 2020
 - 2nd Instalment 2 December 2020
 - 3rd Instalment 3 March 2021
 - 4th Instalment 2 June 2021
- A charge of 10% on so much of any rates assessed before 1 July 2020 which remain unpaid on 1 July 2020. The penalty will be added on 10 July 2020.
- A continuing additional penalty of 10% on so much of any rates assessed before 1 July 2020, to which a penalty has been added under the immediately preceding bullet point, and which remain unpaid six months after the previous penalty was added. The penalty will be added on 11 January 2021.
- Penalties imposed are exempt from GST.

Payment Due Dates for Metered Water Supply

A charge of 10% on any amount outstanding which remains unpaid on the following dates will be added on the dates below:

| <u>Period</u> | <u>Due Date</u> | <u>Penalty Date</u> |
|-------------------------------|-------------------|---------------------|
| 1 July to 30 September 2020 | 11 December 2020 | 18 December 2020 |
| 1 October to 31 December 2020 | 12 March 2021 | 19 March 2021 |
| 1 January to 31 March 2021 | 11 June 2021 | 18 June 2021 |
| 1 April to 30 June 2021 | 10 September 2021 | 17 September 2021 |

EARLY PAYMENT

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to allow for the early payment of rates.

- Council proposes to accept early payment of all rates assessed for the 2020/21 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2021/22 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

PAYMENT LOCATIONS – ALL RATES AND CHARGES

Payments can be made online by going to <https://www.stratford.govt.nz> and clicking on “Pay Online”.
Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.
The Council accepts payments by cash, eftpos or credit card between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford

Recommended Reason

The Annual Plan 2020/21 contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs. The Rates to be set above are consistent with the Funding Impact Statement in the Annual Plan 2020/21, as required by law. Council is required by law to adopt an Annual Plan by 30 June of the year to which the Plan commences, and set rates for the year.

Moved/Seconded

1. **PURPOSE OF REPORT**

The purpose of this report is to recommend that Council set rates for 2020/21 in accordance with the Annual Plan 2020/21 and the Funding Impact Statement.

2. **EXECUTIVE SUMMARY**

The Annual Plan 2020/21 has been workshopped with elected members and the draft has been reviewed by both elected members and the community, with feedback from both groups taken into account in the final Annual Plan 2020/21. The Plan contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs.

Council is required by law to adopt an Annual Plan and set rates for the year, by Rates Resolution, by 30 June of the year to which the Annual Plan commences.

3. **LOCAL GOVERNMENT ACT 2002 - SECTION 10**

How is this proposal applicable to the purpose of the Act?

- Is it for the provision of good quality local infrastructure? If so, why?; **OR**
- Is it for the performance of a good quality regulatory function? If so, why?;
- OR**
- Is it for the performance of a good quality local public service?

AND

- Is it in a way that is most cost-effective to businesses and households? If so, why?

Good quality means, infrastructure, services, and performance that are efficient and effective, and appropriate to present and anticipated future circumstances.

Local public service means, a service provided for the community which is for the benefit of the District.

The process of preparing, reviewing and adopting the Annual Plan 2020/21 requires council officers and elected members to acknowledge how best it can deliver good quality local infrastructure, regulatory functions and public services within rate and debt limits that are cost-effective for businesses and households. The Rates Resolution supports and is consistent with the Annual Plan.

4. **BACKGROUND**

- 4.1 The Draft Annual Plan 2020/21 was recommended for release to the public for feedback by the Policy and Services Committee on 14 April 2020 and approved by the Policy and Services Committee on 26 May 2020.
- 4.4 The Annual Plan 2020/21, with amendments if any, is expected to be adopted at the Council meeting on 9 June, prior to the adoption of this Rates Resolution.

5. **CONSULTATIVE PROCESS**

5.1 **Public Consultation - Section 82**

Public consultation on the setting of rates or on the Annual Plan 2020/21 was not undertaken. However, the Council did seek feedback from the community.

5.2 **Maori Consultation - Section 81**

The Long Term Plan has been consulted directly with Maori representatives and iwi have had the opportunity to submit to the Long Term Plan. There have been no significant changes in rates from what was proposed for year 3 of the Long Term Plan 2018-28.

6. **RISK ANALYSIS**

Please refer to the Consequence and Impact Guidelines at the front of the reports in this agenda.

- Is there a:
 - financial risk;
 - human resources risk;
 - political risks; or
 - other potential risk?
- If there is a risk, consider the probability/likelihood of it occurring.
- Is there a legal opinion needed?

Council is required under the Local Government Act 2002 to follow a formal process for the adoption of the Long Term Plan and the setting of rates and fees and charges. This process is required to reduce the risk of legal challenges to any outcomes.

7. **DECISION MAKING PROCESS - SECTION 79**

7.1 **Direction**

| | Explain |
|---|---|
| Is there a strong link to Council’s strategic direction, Long Term Plan/District Plan? | Yes, the Annual Plan 2020/21 is based on Year 3 of the LTP 2018-28 and aligns closely with the direction set within that document. |
| What relationship does it have to the communities’ current and future needs for infrastructure, regulatory functions, or local public services? | Setting the rates for the financial year allows the Council to provide for the community’s needs as set out in the Annual Plan 2020/21. |

7.2 **Data**

- Do we have complete data, and relevant statistics, on the proposal(s)?
- Do we have reasonably reliable data on the proposals?
- What assumptions have had to be built in?

Data is available in the Annual Plan 2020/21 and the Funding Impact Statement 2020/21.

7.3 **Significance**

Following on from the consultation process on the draft Long Term Plan and changes to the draft Long Term Plan, this report refers to the adoption of the Long Term Plan.

| | Yes/No | Explain |
|---|--------|---|
| Is the proposal significant according to the Significance Policy in the Long Term Plan? | No | The Annual Plan 2020/21 is not considered to be a significant shift from the LTP 2018-28 which underwent special consultative procedures. |
| Is it: | N/A | |
| • considered a strategic asset; or | No | |
| • above the financial thresholds in the Significance Policy; or | No | |
| • impacting on a CCO stakeholding; or | No | |
| • a change in level of service; or | No | |
| • creating a high level of controversy; or | No | |
| • possible that it could have a high impact on the community? | No | |

| | | |
|---|---------------|------------|
| In terms of the Council’s Significance Policy, is this proposal of high, medium, or low significance? | | |
| HIGH | MEDIUM | LOW |
| | ✓ | |

7.4 **Options**

| |
|---|
| <p>An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.</p> <ol style="list-style-type: none"> 1. What options are available? 2. For each option: <ul style="list-style-type: none"> • explain what the costs and benefits of each option are in terms of the present and future needs of the district; • outline if there are any sustainability issues; and • explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions? 3. After completing these, consider which option you wish to recommend to Council, and explain: <ul style="list-style-type: none"> • how this option is the most cost effective option for households and businesses; • if there are any trade-offs; and • what interdependencies exist. |
|---|

The Annual Plan 2020/21 must be adopted prior to the setting of rates for the following year. Council is now required to set the rates for 2020/21. There are no alternative options, to be able to meet the commitments in the Annual Plan, to setting rates for the 2020/21 financial year.

7.5 **Financial**

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

This has been taken into account in the Annual Plan 2020/21 decision report.

7.6 **Prioritisation & Trade-off**

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

This has been taken into account in the Annual Plan 2020/21 decision report.

7.7 **Legal Issues**

- Is there a legal opinion needed?
- Are there legal issues?

No legal opinion is needed. A legal opinion was sought on the Rates Resolution and Funding Impact Statement for 2018/19, which guided current process.

7.8 **Policy Issues - Section 80**

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

The Rates Resolution for 2020/21 is consistent with the Council's Revenue and Financing Policy adopted in June 2018.



T Radich
DIRECTOR – CORPORATE SERVICES



[Approved by]
S Hanne
CHIEF EXECUTIVE

DATE 2 June 2020