



9 July 2020

ORDINARY MEETING OF COUNCIL

Notice is hereby given that the **Ordinary Meeting of Council** will be held in the **Council Chambers, Stratford District Council, Miranda Street, Stratford** on **Tuesday 14 July 2020** at **4.00pm**.

Timetable for 14 July 2020 as follows:

1.00pm	Tikanga Training
3.00pm	Hearing - Dog Control Policy - Control of Dogs Bylaw
3.45pm	Afternoon tea for Councillors
4.00pm	Ordinary Meeting

Yours faithfully

Sven Hanne
CHIEF EXECUTIVE

2020 - Ordinary - July (14/07/2020)

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ORDINARY MEETING OF COUNCIL
TUESDAY 14 JULY 2020 AT 4.00 PM

A G E N D A

1. **WELCOME**
2. **APOLOGIES**
3. **ANNOUNCEMENTS**
4. **DECLARATIONS OF MEMBERS INTEREST**
Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.
5. **ATTENDANCE SCHEDULE**
Attendance schedule for Ordinary and Extraordinary Council meetings.
6. **CONFIRMATION OF MINUTES**
 - 6.1 **Ordinary Meeting – 9 June 2020**
D20/10859 (Pages 7-15)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 9 June 2020 be confirmed as a true and accurate record.

Moved/Seconded

- 6.2 **Farm and Aerodrome Committee Meeting – 16 June 2020**
D20/11519 (Pages 16-23)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Farm and Aerodrome Committee meeting held on Tuesday 16 June 2020 be received.
2. THAT the recommendations in the minutes of the Farm and Aerodrome Committee meeting held on Tuesday 16 June 2020 be adopted.

Moved/Seconded

6.3 [Sport New Zealand Rural Travel Fund Committee – 16 June 2020](#)
D20/11665 (Pages 24-27)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Sport New Zealand Rural Travel Fund Committee meeting held on Tuesday 16 June 2020 be received.
2. THAT the recommendations in the minutes of the Sport New Zealand Rural Travel Fund Committee meeting held on Tuesday 16 June 2020 be adopted.

_____/_____
Moved/Seconded

6.4 [Policy and Services Committee Meeting – 23 June 2020](#)
D20/12016 (Pages 28-35)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 23 June 2020 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 23 June 2020 be adopted.

_____/_____
Moved/Seconded

6.5 [Taranaki Solid Waste Joint Committee Meeting – 21 May 2020](#)
(Pages 36-39)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Solid Waste Joint Committee meeting held on Thursday 21 May 2020 be received.

_____/_____
Moved/Seconded

6.6 [Taranaki Civil Defence Emergency Management Group Joint Committee Meeting – 21 May 2020](#)
(Pages 40-45)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Thursday 21 May 2020 be received.

_____/_____
Moved/Seconded

6.7 **Taranaki Regional Transport Committee Meeting – 17 June 2020**
(Pages 46-53)

RECOMMENDATION

THAT the unconfirmed minutes of the Taranaki Regional Transport Committee meeting held on Wednesday 17 June 2020 be received.

_____/_____
Moved/Seconded

7. **DISTRICT MAYOR'S REPORT**
D20/17600 (Pages 54-62)

RECOMMENDATION

THAT the District Mayor's report be received.

_____/_____
Moved/Seconded

8. **QUESTIONS**



Health and Safety Message

In the event of an emergency, please follow the instructions of Council Staff.

Please exit through main entrance.

Once you reach the footpath outside please turn left and walk towards the Bell tower congregating on lawn outside the Council Building.

Staff will guide you to an alternative route if necessary.

If there is an earthquake – drop, cover and hold where possible. Stay indoors till the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2019-2020 Ordinary and Extraordinary Council meetings.

Date	29/10/19	12/11/19	10/12/19	11/02/20	10/03/20	14/04/20	12/05/20	09/06/20	14/07/20	11/08/20	08/09/20	13/10/20	10/11/20
Meeting	I	O	O	O	O	O (AV)	O (AV)	O	O	O	O	O	O
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓					
Grant Boyde	✓	✓	✓	✓	✓	✓	✓	✓					
Rick Coplestone	✓	✓	✓	✓	✓	✓	✓	✓					
Peter Dalziel	✓	✓	✓	✓	✓	✓	✓	✓					
Jono Erwood	✓	✓	✓	✓	✓	✓	✓	✓					
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓					
Alan Jamieson	✓	✓	✓	A	✓	✓	✓	✓					
Vaughan Jones	✓	✓	✓	✓	✓	✓	✓	✓					
Min McKay	✓	✓	✓	✓	✓	✓	✓	✓					
John Sandford	✓	✓	✓	✓	✓	✓	✓	✓					
Gloria Webby	✓	✓	✓	✓	✓	✓	✓	✓					

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
I	Inaugural Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held by Audio Visual Link

MINUTES OF THE ORDINARY MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 9 JUNE 2020 AT 4.00PM

PRESENT

The District Mayor N C Volzke (the Chairman), the Deputy Mayor A L Jamieson, Councillors G W Boyde, R W Coplestone, P S Dalziel, J M S Erwood, A K Harris, V Jones, M McKay, W J Sandford and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Assets – Mrs V Araba, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, and two members of the media (Stratford Press and the Taranaki Daily News).

1. **WELCOME**

The District Mayor welcomed the Chief Executive, Councillors, staff and the media. He reiterated the Health and Safety message contained in the agenda for every meeting.

2. **APOLOGIES**

There were no apologies.

3. **ANNOUNCEMENTS**

The minutes from the Policy and Services Committee meeting that was held on Tuesday 14 April 2020 were tabled as item 6.6.

RECOMMENDATION

THAT the Minutes from the Policy & Services Committee, to hear and consider submissions to the Waste Water Bylaw and the Solid Waste Management and Minimisation Bylaw be approved to be tabled as item 6.6.

BOYDE/JAMIESON
Carried
CL/20/46

4. **DECLARATIONS OF MEMBERS INTEREST**

The District Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillors were reminded that the monthly update for the declaration of member's interest had been circulated by email for them to update and acknowledge by return email.

There were no real or perceived conflicts of interest relating to the items on the agenda.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Ordinary and Extraordinary Council meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Ordinary Meeting – 12 May 2020**
D20/8883 (Pages 10-16)

RECOMMENDATION

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 12 May 2020 be confirmed as a true and accurate record.

COPLESTONE/HARRIS
Carried
CL/20/47

6.2 **Audit and Risk Committee Meeting – 19 May 2020**
D20/7485 (Pages 17-24)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 19 May 2020 be received.

DALZIEL/JAMIESON
Carried
CL/20/48

2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 19 May 2020 be adopted.

ERWOOD/McKAY
Carried
CL/20/49

6.3 **Executive Committee – 22 May 2020 - PUBLIC EXCLUDED**
D20/10150 (Pages 25-28)

RECOMMENDATION

THAT the minutes of the Executive Committee of Council held on Tuesday 12 May 2020, including the public excluded section, be confirmed as a true and accurate record.

SANDFORD/DALZIEL
Carried
CL/20/50

6.1

6.4 **Policy and Services Committee Meeting (Trade Waste Bylaw Hearing) – 26 May 2020**
D20/10150 (Pages 29-31)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020 be received.

BOYDE/ERWOOD
Carried
CL/20/51
2. THAT the recommendations in the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020 be adopted.

WEBBY/JONES
Carried
CL/20/52

6.5 **Policy and Services Committee Meeting – 26 May 2020**
D20/7485 (Pages 32-43)

RECOMMENDATIONS

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 26 May 2020 be received.

McKAY/BOYDE
Carried
CL/20/53
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 26 May 2020 be adopted.

HARRIS/JONES
Carried
CL/20/54

6.1

6.6 **Policy and Services Committee Meeting – 14 April 2020 – Tabled Item**
D20/6328 (Pages 32-43)**RECOMMENDATIONS**

1. THAT the confirmed minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Waste Water Bylaw and Solid Waste Management and Minimisation Bylaw, held on Tuesday 14 April 2020 be received.

JAMIESON/BOYDE
Carried
CL/20/55

2. THAT the commencement date in *recommendation 3* of item 7 and 8 be amended to be *1 July 2020*.

WEBBY/ERWOOD
Carried
CL/20/56

3. THAT the recommendations in the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Waste Water Bylaw and Solid Waste Management and Minimisation Bylaw (with the change to the commencement date) held on Tuesday 14 April 2020 be adopted.

BOYDE/HARRIS
Carried
CL/20/57

7. **DISTRICT MAYOR'S REPORT**
D20/8008 (Pages 44-51)**RECOMMENDATION**

THAT the District Mayor's report be received.

VOLZKE/HARRIS
Carried
CL/20/58

The District Mayor noted the following points:

- It was noted that New Zealand had now entered into Alert Level 1. He recognised the urge for life to return to normal but noted that for many this will not be the case as he acknowledged those who had lost their jobs, or may do so in the near future. This emergency will still require a lot of support from both the community and Council. The country is now in a recovery phase.
- He noted there had been interesting figures released for the region with retail spend above where it had been this time last year. However the amount of people who had gone onto a benefit or applied for accommodation supplements had increased. The level of unemployment was now at a level that had not been seen since the 1990s.
- The announcement of the Fresh Water regulations have been long awaited. There were some very significant concerns when they were initially released but a lot of those that posed the greatest concern have now been largely moderated such as the riparian planting and fertiliser application. Councillor Dalziel noted that urban residents also had a responsibility and felt this would be increased in the future as further details were released.
- It was noted that the litter survey results in the attached correspondence showed further efforts to correct this were needed.

8. **DECISION REPORT – SETTING OF RATES, DUE DATES AND PENALTIES REGIME FOR 2020/21**

D20/10392 (Pages 52-61)

RECOMMENDATIONS

1. THAT the report be received.

JONES/ERWOOD
Carried
CL/20/59

2. THAT the Stratford District Council sets the following rates, due dates, and penalties regime under the Local Government (Rating) Act 2002, in accordance with the relevant provisions of the Annual Plan 2020/21 and Funding Impact Statement, on rating units in the Stratford District for the financial year commencing 1 July 2020, and ending 30 June 2021.

Important: All charges are GST inclusive, and funds raised are GST exclusive.

GENERAL RATE

Council set a general rate under section 13 of the Local Government (Rating) Act 2002 (“LGRA”) calculated on the capital value of each rateable rating unit within the district.

The general rate is set with no differential.

The rate (in cents per dollar of capital value) for 2020/21 is 0.14869 cents, raising \$4,017,000.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

UNIFORM ANNUAL GENERAL CHARGE

Council set a UAGC under section 15 of the LGRA in respect of every separately used or inhabited part of a rateable rating unit within the district.

The UAGC for 2020/21 is \$679 per SUIP, raising \$2,837,000.

DEFINITION OF SUIP

A SUIP is a separately used or inhabited part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of UAGCs, the Solid Waste targeted rate and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

TARGETED RATE – ROADING

Council set a targeted rate under section 16 of the LGRA in respect of roading and street services based on the capital value of each rating unit within the District.

The roading rate (in cents per dollar of capital value) under section 16 for 2020/21 is 0.11074 cents, raising \$2,992,000.

The roading rate will be used to fund roading and street services activities within the District.

TARGETED RATE – SOLID WASTE

Council set a targeted rate under section 16 of the LGRA for refuse collection on the basis of an amount per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area.

The solid waste rate under section 16 for 2020/21 is \$310, raising \$696,000.

The solid waste rate will be used to fund the urban domestic refuse collection activity.

TARGETED RATE – WASTE WATER (SEWERAGE)

Council set a targeted rate under section 16 of the LGRA for sewerage as a fixed amount per separately used or inhabited part of a rating unit which is connected to a public sewerage drain.

For all non-commercial properties the differential factor is 1 (base) and the amount is \$376 per SUIP.

Commercial properties are differentiated by use as follows:

Commercial base category (all commercial rating units not included in any other commercial category) and the differential factor is also 1 (base) and the amount is \$376 per SUIP.

- Commercial 2 (commercial rating units used for an activity requiring 2 toilets) differential factor 150% of base and the amount is \$564 per SUIP.
- Commercial 3 (commercial rating units used for an activity requiring 3 toilets) differential factor 200% of base and the amount is \$752 per SUIP.
- Commercial 4 (commercial rating units used for an activity requiring 4 toilets) differential factor 225% of base and the amount is \$846 per SUIP.
- Commercial 5 (commercial rating units used for an activity requiring 5 toilets) differential factor 250% of base and the amount is \$940 per SUIP.
- Commercial 6 (commercial rating units used for an activity requiring 6 toilets) differential factor 275% of base and the amount is \$1,034 per SUIP.
- Commercial 7 (commercial rating units used for an activity requiring 7 toilets) differential factor 300% of base and the amount is \$1,128 per SUIP.
- Commercial Large (commercial rating units used for an activity requiring 8 or more toilets) differential factor 325% of base and the amount is \$1,222 per SUIP.

The Waste Water system rate for 2020/21 is to raise \$881,000 and will be used to fund the waste water activity.

TARGETED RATES - WATER SUPPLY

Council set a targeted rate under section 16 of the LGRA for water supply on the basis of an amount per rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area.

The water supply rate under section 16 for 2020/21 is \$573 per rating unit, raising \$1,453,000.

In addition, Council set a targeted rate for extraordinary water supply under section 19 of the LGRA on the basis of an amount per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The Stratford water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$431,539.

The Midhirst water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,465.

The Toko water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$2,610.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

TARGETED RATES - COMMUNITY CENTRES

Council sets targeted rates under section 16 of the LGRA for community centres on the basis of an amount per separately used or inhabited part of a rating unit in the listed community areas. This rate uses a fixed charge based on the location of the rating unit.

The community centre rates for 2020/21 are:

- A fixed charge of \$23.00 within the Wharehuia/Te Popo Community Centre area per SUIP collecting \$1,860.
- A fixed charge of \$13.80 within the Pembroke Road Community Centre area per SUIP collecting \$816.
- A fixed charge of \$34.50 within the Toko Community Centre area per SUIP collecting \$3,150.
- A fixed charge of \$17.25 within the Pukengahu Community Centre area per SUIP collecting \$630.
- A fixed charge of \$17.25 within the Midhirst Community Centre area per SUIP collecting \$3,810.
- A fixed charge of \$23.00 within the Ngaere Community Centre area per SUIP collecting \$2,020.
- A fixed charge of \$11.50 within the Makahu Community Centre area per SUIP collecting \$370.
- A fixed charge of \$30.00 within the Cardiff Community Centre area per SUIP collecting \$1,826.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$14,482.

PAYMENT DUE DATES AND PENALTIES

All rates, except those for metered water supply, will be payable in four equal instalments due on:

1 st Instalment:	26 August 2020
2 nd Instalment:	25 November 2020
3 rd Instalment:	24 February 2021
4 th Instalment:	26 May 2021

Pursuant to Sections 57 and 58 of the LGRA the following penalties on unpaid rates (excluding metered water rates) will be added:

- A charge of 10% on so much of any instalment that has been assessed after 1 July 2020 and which remains unpaid after the due date for that instalment. The penalty will be added on the following dates:
 - 1st Instalment 2 September 2020
 - 2nd Instalment 2 December 2020
 - 3rd Instalment 3 March 2021
 - 4th Instalment 2 June 2021
- A charge of 10% on so much of any rates assessed before 1 July 2020 which remain unpaid on 1 July 2020. The penalty will be added on 10 July 2020.
- A continuing additional penalty of 10% on so much of any rates assessed before 1 July 2020, to which a penalty has been added under the immediately preceding bullet point, and which remain unpaid six months after the previous penalty was added. The penalty will be added on 11 January 2021.
- Penalties imposed are exempt from GST.

Payment Due Dates for Metered Water Supply

A charge of 10% on any amount outstanding which remains unpaid on the following dates will be added on the dates below:

Period	Due Date	Penalty Date
1 July to 30 September 2020	11 December 2020	18 December 2020
1 October to 31 December 2020	12 March 2021	19 March 2021
1 January to 31 March 2021	11 June 2021	18 June 2021
1 April to 30 June 2021	10 September 2021	17 September 2021

EARLY PAYMENT

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to allow for the early payment of rates.

- Council proposes to accept early payment of all rates assessed for the 2020/21 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2021/22 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

PAYMENT LOCATIONS – ALL RATES AND CHARGES

Payments can be made online by going to <https://www.stratford.govt.nz> and clicking on “Pay Online”.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt.

The Council accepts payments by cash, eftpos or credit card between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford

BOYDE/SANDFORD
Carried
1 against
CL/20/59

Recommended Reason

The Annual Plan 2020/21 contains the activities and associated costs of Council and the funding mechanisms, including rates, to meet those costs. The Rates to be set above are consistent with the Funding Impact Statement in the Annual Plan 2020/21, as required by law. Council is required by law to adopt an Annual Plan by 30 June of the year to which the Plan commences, and set rates for the year.

The Director – Corporate Services noted this report was an administrative task following on from the adoption of the 2020/21 Annual Plan and set the rates for the financial year ending June 2021.

Questions/Points of Clarification:

- Councillor Dazliel reiterated his feeling that the 4.3% increase was justifiable and noted he would vote against the resolution.

9. **QUESTIONS**

There were no questions.

The meeting closed at 4.22pm.

N C Volzke
CHAIRMAN

Confirmed this 14th day of July 2020.

N C Volzke
DISTRICT MAYOR

**MINUTES OF THE FARM & AERODROME COMMITTEE MEETING
OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL
CHAMBERS, STRATFORD DISTRICT COUNCIL ON TUESDAY 16
JUNE 2020 AT 11:00AM**

6.2

PRESENT

Councillors G W Boyde (the Chairman), P S Dalziel, V Jones and Committee Members the Finance Officer – Ms K Lawrence and the Property Officer – Mrs T Hinton.

IN ATTENDANCE

The District Mayor, N C Volzke, the Deputy Mayor A L Jamieson, Councillor W J Sandford, the Chief Executive – S Hanne, the Director Community Services – Ms K Whareaitu, the Director Corporate Services – Mrs T Radich, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Parks and Reserves Officer – Mrs M McBain, the Special Projects Manager – Mr N Cooper, the Communications Manager – Ms G Gibson, Mr P Radich (Fonterra) and one member of the media (Stratford Press).

1. WELCOME

The Chairman welcomed the Chief Executive, the District Mayor, Councillors, staff, guests and the media to the first meeting of the Farm and Aerodrome Committee. He reminded those present to ensure they were familiar with the health and safety notice at the start of the agenda.

2. APOLOGIES

Apologies were received from Councillor R W Coplestone and the Director – Assets – Mrs V Araba.

RECOMMENDATION

THAT the apologies be received.

DALZIEL/JONES
Carried
F&A/20/1

3. ANNOUNCEMENTS

The Chief Executive noted that following the adoption of the Terms of Reference, the Finance Officer – Ms K Lawrence and the Property Officer – Mrs T Hinton, would join the table as members of the committee.

4. **DECLARATION OF MEMBERS INTEREST**

There were no declarations of interest.

5. **ATTENDANCE SCHEDULE**

The attendance schedule for Farm & Aerodrome Committee meetings was attached.

6. **DECISION REPORT – FARM & AERODROME COMMITTEE - TERMS OF REFERENCE**

D20/10812 (Pages 7-14)

RECOMMENDATIONS

1. THAT the Farm and Aerodrome Committee Terms of Reference, as adopted by Council, be received.

BOYDE/JONES
Carried
F&A/20/2

2. THAT the Finance Officer and Property Officer, or substitutes as appointed by the Chief Executive, be appointed as the two staff members to the Farm and Aerodrome Committee (with no voting rights).

BOYDE/DALZIEL
Carried
F&A/20/3

Recommended Reason
To ensure that the Committee members formally acknowledge, at the inaugural meeting of this Committee, the terms by which the Committee operates.

The Director – Corporate Services noted the following points:

- The Terms of Reference were adopted by Council in April.
- These outline the scope and responsibilities of the committee and will give the ability to review its performance along with the programme of works.
- In April, Council requested a change to the third objective regarding the dividend to allow some flexibility - so the \$50,000 that was previously stated has been removed. It was noted that this would need to align with the Long Term and Annual Plans.
- It was noted that the second resolution appointed two staff members to the committee as per the committee membership section. All Directors will also be involved in the meetings as usual. The two positions suggested are roles that are actively involved in the farm already.

Questions/Points of Clarification:

- It was noted that it had been requested at Council that the first objective be changed to read “*To operate the Council owned farm and aerodrome*”. This would be recommended to Council to amend.
- Councillor Dalziel commented that the change to objective 3 was worded well for flexibility, however he questioned if this committee was to be responsible for setting what the dividend would pay. It was clarified that this committee would make a

suggestion to Council for consideration. The committee would be involved in the planning for the Long Term or Annual Plan process in December where the level of dividend would be set for the ensuing financial year.

- The District Mayor noted in the previous objective 3 it was a compulsory requirement for \$50,000 of rate mitigation which was to ensure the current rate payers see some rates mitigation from the dividend, however this removes this and leave it as a decision to be made by the Council of the day.
- It was clarified the dress code requirements were consistent for all Council and council committee meetings.

The Finance officer and the Property Officer joined the table at 11.15am.

Points noted in discussion:

- It was clarified that the three appointed Councillors had voting rights for this committee. All elected members have full speaking rights at the meeting but cannot vote.
- Ms Lawrence and Mrs Hinton were welcomed to their roles within the committee and introduced themselves to the meeting.
- Mr Cooper and Mrs McBain were thanked for their contribution to the operation of the Council farm.

7. **PROGRAMME OF WORKS**

D20/10858 (Page 15)

RECOMMENDATION

THAT the programme of works be received.

DALZIEL/BOYDE
Carried
F&A/20/4

The Director – Corporate Services noted that this was the first draft for a programme of works in terms of what staff can deliver to the committee and for what the committee may want to see. It will be open to change and up for discussion at each committee meeting.

8. **INFORMATION REPORT – FARM BUSINESS REPORT 2020**

(ANNUAL)

D20/10755 (Pages 16-86)

RECOMMENDATION

THAT the Farm Business Report 2020 be received.

DALZIEL/JONES

Carried

F&A/20/5

Recommended Reason

The Farm Business Report 2020 gives an overview of the 2019/20 results, outlines the budget for 2020/21, and considers items of relevance to the Council owned farm investment for the Committee to consider.

The Chairman welcomed Paul Radich from Fonterra to present to the committee. Points noted during his presentation:

- Fonterra is a cooperative formed nearly 150 years ago in 1871 with the idea that if the farmers owned the factory there was control to get the full price for milk and a certainty to have the highly perishable product processed. It operates under the same ideas today.
- Council is a member and owner of the cooperative. To supply milk to Fonterra it is required that you be an owner as well.
- Fonterra is proud that Council owns a farm and feels it is a good fit for the farming community.
- There are a lot of Stratford residents who are employed in the Eltham Fonterra stores. Local schools benefit from the milk in schools project and both Midhirst and Toko have received funding through the grassroots funding scheme from Fonterra.
- Council has 158,000 shares with the big portion of the payout coming from the milk solids, it is hoped to see 10-15 cents dividend for the shares this year.
- The year ahead is unknown with the current Covid-19 situation. China buys one in every four tanker loads of milk so there is a big reliance on that market. Currently Rabobank have their prediction for the future payout at \$5.60 with Futures trading at \$6.20. A season has never been entered into with so much uncertainty before. There is also the potential for the American and European milk to enter in our markets with local demand decreasing.
- There is the option to fix up to 50% of milk production price and this is offered to the owners every month. The price is dependent on how Futures is trading. This option provides a bit of certainty.

Questions/Points of Clarification:

- Councillor Boyde noted the variance between the prices of the milk solids makes a huge difference overall.
- Mr Radich noted that when a country becomes more affluent then they consume more milk and China has been a good example of this.
- It was clarified that Fonterra was unable to encourage its owners to fix milk price but that there are several resources and analysts available to help make that decision.
- It was noted that the budget for the coming year had the milk price as \$6.50.

The Director – Corporate Services noted the following points:

- This report will now be presented to this committee annually instead of going to the Policy and Services Committee. It is an information report that documents the past financial year and what predictions would be for the next financial year.
- 2019/20 was a record year for the farm with the highest milk production and highest income recorded. The increased income was largely due to the high payout. 37,000 milk solids were locked in at \$6.80 which has meant the average is \$7.10 for the final revenue.
- Operating expenses were only 2% higher than predicted and overheads and depreciation were lower.
- There was \$200,000 of profit this year to go towards debt with \$50,000 for rate mitigation.
- The environmental report attached was received earlier in the year and had some good recommendations. The riparian planting is almost complete.

Questions/Points of Clarification:

- It was clarified that the budget for the upcoming financial year has been set. This committee would work on the next budget and then recommend to Council.
- It was clarified that the increase to the overheads budget was made by Council in the Annual Plan. This is reviewed by Officers every three years but if the committee felt there was a need to review the allocation of overheads then a case could be put to Council to review the allocation earlier.
- The District Mayor noted that this had been an outstanding year for the farm and congratulated everyone involved in this result – specifically the sharemilkers. Record production, record income and the ability to repay a significant amount of debt as well as contributing to rate mitigation. He noted that this had been achieved with less cows.

Points noted in discussion:

- It was noted that there could be a 75% decrease of net profit with the current forecast for milk solids. It was noted that there are a lot of fixed costs being a farm owner in a sharemilking agreement such as repairs, maintenance, grazing costs, fertiliser, minerals etc. Options included fixing the milk price to gain some certainty but there might be a lower level of profit next year.
- Councillor Boyde noted that in times of low payouts there is a need to tighten the belt and there are areas that could save considerable amount of money such as the fertiliser programme.
- It was requested that another forecast be presented to the committee with the lower milk prices. This will be added to the matters outstanding.

9. **DECISION REPORT - RISK REGISTER**

D20/10275 (Pages 87-96)

RECOMMENDATIONS

1. THAT the report be received

BOYDE/JONES
Carried
F&A/20/6

2. THAT the Farm Risk Register be approved and adopted.

JONES/DALZIEL
Carried
F&A/20/7

Recommended Reason

Identification of the risks in the Risk Register is necessary to monitor and manage the farm and aerodrome overall risks for continued service delivery at these facilities.

The Property Officer noted the following points:

- The risk register is a working document and can be amended at any time.
- It identifies the key risks.
- The aerodrome register is still being drafted by the aerodrome club and the users.
- Any suggestions now, or at future meetings, can be added to it.

Questions/Points of Clarification:

- It was requested that a risk category be added for:
 - Buildings and infrastructure - unsafe structures (such as bridges);
 - Interest rates increasing.

10. **QUARTERLY REPORT – FARM AND AERODROME BUSINESS REPORT**

D20/10305 (Pages 97-102)

RECOMMENDATION

THAT the report be received.

BOYDE/DAZLIEL
Carried
F&A/20/8

Recommended Reason

This report provides the first quarterly update to the Farm and Aerodrome Committee. It highlights the milk production from the current season at the farm and also reports on the key activities at the Aerodrome.

6.2

The Chief Executive noted that this report would be the appropriate location for reforecasted numbers to be brought to the committee.

The Property Officer noted the following points:

- This report provides an overview of the past quarter which includes the Covid-19 lockdown.
- As previously mentioned the farm recorded its best ever production which was achieved with less cows. Giving the lesser number of cows better quality feed resulted in more milk.
- Riparian planting is 95% complete with an aim to have 100% completed by the end of the year.
- The aerodrome numbers dropped significantly from 399 aircraft movements in March 2020 to only 64 in April.

Questions/Points of Clarification:

- Amendments to the dates for calving and crops in Appendix 1 were noted.
- Councillor Boyde noted that it had been an outstanding year for the sharemilker. He noted that during the drought he had put some on once a day but kept the bulk of the herd on twice a day milkings. He has congratulated the sharemilker on behalf of Council and is extremely proud of their efforts, passion and performance.
- It was noted that the quotes were still coming in for the loading race.

11. **QUARTERLY REPORT – HEALTH AND SAFETY**

D20/10629 (Pages 103-105)

RECOMMENDATION

THAT the report be received.

BOYDE/JONES
Carried
F&A/20/9

The Property Officer noted that this report shows a quick overview of any near misses on the farm and relevant discussions with the sharemilker at the monthly meetings. There were no reported incidents at the aerodrome.

12. **QUESTIONS**

- Councillor Boyde noted that a total of 6,850 plants will be planted on the farm under the riparian planting programme. 5,600 plants had been planted with a further 1,250 to go.

*Farm and Aerodrome Committee 16/06/2020
D20/11519*

The meeting closed at 11.59am.

G W Boyde
CHAIRMAN

Confirmed this 15th day of September 2020.

N Volzke
DISTRICT MAYOR

6.2

MINUTES OF THE MEETING OF THE STRATFORD DISTRICT COUNCIL SPORT NEW ZEALAND RURAL TRAVEL FUND ASSESSMENT COMMITTEE HELD IN THE COMMITTEE ROOM, STRATFORD DISTRICT COUNCIL, MIRANDA STREET, STRATFORD ON TUESDAY 16 JUNE 2020 AT 3.30 PM.

6.3

PRESENT

Councillor John Sandford (the Chairman), the District Mayor N Volzke, Councillor Jono Erwood, Councillor Amanda Harris, Councillor Vaughan Jones, Mr Brendan Haami, Mrs Kerry Dickson, Mr Aaron Moore and Mr Gary Vincent.

IN ATTENDANCE

The Administration & Communication Support Officer – Ms Rhonda Vanstone (the Committee Secretary) and the Director – Community Services – Ms Kate Whareaitu.

APOLOGIES

No apologies were received.

ANNOUNCEMENTS

The Chair noted that a late application from the Stratford Eltham Junior Rugby Club was received via a committee member on the morning of the committee meeting and would be discussed later in the agenda.

1. **CONFIRMATION OF MINUTES**

THAT the minutes from the Sport New Zealand Rural Travel Fund Assessment Committee Meeting on 19 November 2019 be confirmed.

DICKSON/JONES
Carried

2. **CRITERIA AND FUNDING**

The current status of available funding is as follows:

Received November 2019	\$9,500.00
Funds returned	\$0.00
TOTAL	\$9,500.00
<u>Less</u>	
Distributed November 2019	\$1,400.00
Advertising	<i>Nil</i>
TOTAL AVAILABLE FOR DISTRIBUTION	\$7,535.00

3. **CORRESPONDENCE**3.1 **Inwards**

Accountability Form

ED Raw Touch Rugby (2019)

3.2 **Outwards**

Successful letters sent to applicants.

THAT the correspondence be received.

VINCENT/HARRIS
Carried

It was noted that the following accountability forms for round one of funding in 2019/20 were received after the agenda was finalised from Central Rugby & Sports Club and Stratford Secondary Cricket Club. ED Raw Basketball and Toko Junior Rugby have informed that their accountability forms are in progress.

It was noted that outward correspondence informing Marist Rugby League U13 and Inglewood Junior Rugby Club of their unsuccessful round one applications (considered by the committee on 19 November 2019) were sent.

4. **DECLARATIONS OF INTEREST**

The Chair requested committee members to declare any real or perceived conflicts of interest relating to items on this agenda.

Mr Aaron Moore declared an interest in the Stratford Eltham Junior Rugby (late) application as he is a member of that committee and Mr Brendan Haami declared an interest in the Taranaki Diocesan rugby application as a parent and coach of the team. Both members abstained from the decision-making process regarding these applications.

Councillor Erwood declared an interest in the Stratford Eltham Junior Rugby application as he is the assistant coach for an associated Central Rugby IX team. Councillor Jones declared an interest in the Toko School application as a former BOT member of the school. The Chair did not consider that either of these members had a real or perceived conflict of interest in the applications.

5. **CONSIDERATION OF APPLICATIONS**

5.1 **Application Index**

The application index was attached.

5.2 **Information Report**

The information report was attached.

5.3 **Applications for funding**

In considering the late application received from Stratford Eltham Junior Club on the morning of the meeting, brought to the attention of the committee by Mr Moore, it was noted that the original application was emailed to an incorrectly spelt email address on 20 March 2020 – the day that applications closed. The country then went into Covid-19 lockdown the following week. The committee agreed that the application be accepted for consideration.

THAT the late application from Stratford Eltham Junior Rugby be accepted for consideration by the Sport New Zealand Rural Travel Fund Assessment Committee.

VINCENT/VOLZKE

Carried

6.3

After some discussion the committee agreed with Mayor Neil Volzke that a part season due to Covid-19 be considered. Mr Haami and Mr Moore updated the committee on the shorter seasons.

Regarding the ED Raw Touch Rugby application, Councillor Jones noted that the club's financials had not been submitted with the application. He also noted that the club had received funding from Sport NZ Rural Travel Fund in November 2019 for the term 4 season. The committee agreed that, whilst retrospective (the touch season having been played in term 1 also), the ED Raw Touch Rugby application would be considered and suggested that the outcome letter seek clarification on the club's affiliation and financials. In addition, the club should be advised that an application in the next funding round would cover touch seasons in term 4 of 2020 and term 1 2021.

<u>Stratford High School (various)</u>	\$1,500.00
<u>Eastern Districts Raw Touch Rugby</u>	\$ 400.00
<u>Eastern Districts Netball</u>	\$1,300.00
<u>Eastern Districts Junior Hockey Club</u>	\$ 935.00
<u>Toko School (basketball)</u>	\$ 400.00
<u>Taranaki Diocesan School for Girls (rugby)</u>)	
<u>Taranaki Diocesan School for Girls (football)</u>)	\$1,400.00
<u>Taranaki Diocesan School for Girls (hockey)</u>)	
<u>Stratford Eltham Junior Rugby</u>	\$1,600.00

That the following applications be approved.

VINCENT/ERWOOD

Carried

6. **GENERAL BUSINESS**

No general business was discussed.

7. **NEXT MEETING**

The next round of the Sport New Zealand Rural Travel Fund will open Monday 5 October 2020 and close Friday 30 October 2020. The Assessment Committee meeting will be held on Tuesday 17 November 2020 at 3pm.

The meeting concluded at 4.26pm.

Councillor John Sandford
CHAIRMAN

DRAFT

MINUTES OF THE POLICY AND SERVICES COMMITTEE MEETING OF THE STRATFORD DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, STRATFORD DISTRICT COUNCIL, MIRANDA STREET, STRATFORD ON TUESDAY 23 JUNE 2020 AT 3:02PM

PRESENT

The Deputy Mayor A L Jamieson (the Chairman), the District Mayor N C Volzke, Councillors M McKay, V R Jones, R W Coplestone, P S Dalziel, G W Boyde, W J Sandford, A K Harris, J M S Erwood, and G M Webby.

IN ATTENDANCE

The Chief Executive – Mr S Hanne, Director Corporate Services – Mrs T Radich, the Director Environmental Services – Mr B Sutherland, the Executive Administration Officer – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Roading Asset Manager – Mr S Bowden (*part meeting*) the Services Asset Manager – Mr M Oien (*part meeting*), the Engineering Officer – Mr P Jacobs (*part meeting*), the Graduate Roading Engineer – Mr V Regmi (*part meeting*), the Corporate Accountant – Mrs C Craig, the Parks and Reserves Officer – Mrs M McBain (*part meeting*), the Revenue Manager – Mrs J Erwood (*part meeting*), Former Mayor – Mr B Jeffares (*part meeting*), Mr M Neild (Taranaki Regional Council, *part meeting*) and one member of the media (Stratford Press).

1. **WELCOME**

The Deputy Mayor welcomed the District Mayor, the Chief Executive, Councillors, staff, former District Mayor Mr Brian Jeffares and the media.

2. **APOLOGIES**

Apologies were noted from the Director – Community Services – Ms K Whareaitu and the Director – Assets – Mrs V Araba.

3. **ANNOUNCEMENTS**

There were no announcements.

4. **DECLARATIONS OF MEMBERS INTEREST**

The Deputy Mayor requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda.

There were no declarations of interest relating to items on the agenda.

5. **ATTENDANCE SCHEDULE**

The Attendance Schedule for Policy and Services Committee meetings was attached.

6. **CONFIRMATION OF MINUTES**

6.1 **Policy and Services Committee Meeting (Hearing – Trade Waste Bylaw) –
26 May 2020**

D20/10177

Pages 7-9

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting, to hear and consider submissions to the Trade Waste Bylaw, held on Tuesday 26 May 2020, be confirmed as a true and accurate record.

BOYDE/McKAY
Carried
P&S/20/77

6.2 **Policy and Services Committee Meeting – 26 May 2020**

D20/10215

Pages 10-21

RECOMMENDATION

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 26 May 2020, be confirmed as a true and accurate record.

HARRIS/SANDFORD
Carried
P&S/20/78

The Executive Administration Officer undertook to amend page 14, last paragraph, second bullet 5.27% to 5.72%.::

7. **MATTERS OUTSTANDING**

D16/47

Page 22

RECOMMENDATION

THAT the matters outstanding be received.

ERWOOD/JONES
Carried
P&S/20/79

8. **DECISION REPORT – APPROVE CAPITAL PROJECT CARRY-FORWARDS**

D20/11461

Pages 23-32

RECOMMENDATIONS

1. THAT the report be received.

JONES/VOLZKE
Carried
P&S/20/80

2. THAT the capital projects and dollar amounts as per **Appendix 1** to this report, be approved to carry forward to be completed in the 2020/21 financial year.

BOYDE/COPLESTONE
Carried
P&S/20/81

Recommended Reason

There are legitimate reasons why the projects have not been completed, the projects and associated expenditure have already been approved by Council, and these projects deliver necessary infrastructure to the Stratford District.

The Chief Executive noted the following points:

- It has been an extraordinary year with regards to delivery on the normal programme given the impact that Covid-19 had on projects followed by the task to create a list of shovel ready projects following the government announcement of funding.
- This report includes historical data for the past years which shows, on average, Council has spent 96% of its annual budget each year. The unspent funds fall into projects that were no longer required or projects were delivered under budget.
- There are a number of projects that have achieved what was needed and therefore staff are not requesting funds to be carried over for these.

Questions/Points of Clarification:

- It was questioned if the carried over funds could be reallocated to projects that may arise if there is more government funding released for projects that will require Council to co-fund. Given that these funds have been budgeted for and consulted on the funds should remain to the specific activity, however upon direction from Council it was agreed that should the need to reallocate the funds arise then Officers will bring a report back to Council requesting that amendment. There were currently no indication that further government funding would be announced.

The meeting was suspended at 3.14pm due to an all of organisation fire drill.

The meeting reconvened at 3.21pm. Mr Jeffares departed the meeting during the fire drill.

- It was clarified that the waste water oxidation pond project had been delivered significantly cheaper than anticipated.
- It was noted that the variation in the Economy Activity for the 2017/18 year was due to the purchase of the land for the subdivision.
- It was clarified that carry overs did not occur in the Long Term Plan year, therefore budgets are only carried over during the three years in-between. Occasionally it can take the full three years for the budget to be spent.
- It was noted that the planned activities would continue to be implemented with shovel ready projects specifying in the tender process that the planned and normal activities

continue as planned. There is a shortage for skilled workers in the industry and funding is available to help find staff and train them.

- It was clarified that the funding withdrawn from the Annual Plan for the conservatories at the pensioner housing had not affected the ones budgeted for in the previous plan. However this specific budget had not been requested to be carried forward.

9. **DECISION REPORT – ROAD CLOSURES FOR A CAR CLUB EVENT**

D20/10974

Pages 33-42

6.4

RECOMMENDATIONS

1. THAT the report be received.

DALZIEL/HARRIS
Carried
P&S/20/82

2. THAT pursuant to Section 342(1) (b) Schedule 10 clause 11(e) of the Local Government Act 1974, notice is hereby given that the Stratford District Council proposes to close the following roads on Sunday 09 August 2020 between the hours of 7.30am and 5.30pm for the purpose of the Stratford Street Sprint 2020

- Orlando Street from Warwick Road to Celia Street
- Romeo Street from Orlando Street to Cordelia Street
- Cordelia Street from Romeo Street to Warwick Road
- Warwick Road from Cordelia Street to Orlando Street

ERWOOD/SANDFORD
Carried
P&S/20/83

Recommended Reason

The South Taranaki Car Club have approached the Stratford District Council with the view of holding their annual Stratford Street Sprint Event on Sunday 09 August. This is their 30th year of running the event. The proposed road closure requires formal endorsement by a Council resolution.

The Graduate Roading Engineer noted the following points:

- This report is for the South Taranaki Car Club for the 2020 Stratford Sprint.
- This will be the 30th annual circuit for the club and it is anticipated there will 40 cars in attendance as well as 10 classic motorcycles that have been invited for a demonstration.
- The road closure is for Sunday 9 August and detours will be set up.

Questions/Points of Clarification:

- It was clarified that a letter drop has occurred to affected neighbours as well as advertising in Central Link and notices on the Council's facebook page. No objections have been received. Emergency Services have also been consulted with.

The Graduate Roading Engineer left the meeting at 3.47pm.

10. **MONTHLY REPORTS**10.1 **ASSETS REPORT**

D20/10639

Pages 43-65

RECOMMENDATIONTHAT the reports be received.WEBBY/McKAY
Carried
P&S/20/84

6.4

The Chief Executive noted the following points:

- It was noted that during the pandemic the contractors continued to work and care for the infrastructure.
- The three waters remained operational.
- The new bylaws for the Trade Waste, Waste Water and Solid Waste come into effect on 1 July.
- 12 sections are now sold in the subdivision with another sales and purchase agreement being presented today. There is good progress happening in the subdivision with building.

Questions/Points of Clarification:

- The District Mayor noted the settlements for all but three of the 45 affected pieces of abandoned land in Midhurst were complete. He acknowledged the work of the Special Projects Manager – Mr N Cooper and noted it had been an outstanding achievement for an issue over 100 years old.

The Revenue Manager joined the meeting at 3.51pm.

- It was clarified that the Assets monthly report would continue to have the aerodrome and farm data included to ensure Councillors were kept up to date, however the reports to the Farm and Aerodrome Committee would contain more detail.
- It was noted the increase in the costs of the Children's Bike park was due to other projects being absorbed into the same task – i.e the request for bbq availability, shelter and the basketball court extension, however the budget for the bike park had only increased by approximately \$50,000 to \$80,000 as more detailed estimates had been received. This was to be fully grant funded but less funding was received. This has been extended to allow time to find another funding source. It was noted this was not approved as a shovel ready project.
- It was noted that there has been an increase in contamination with recycling. Stratford had not publically advertised that recycling was not able to be sorted during the Covid-19 lockdown which resulted in recycling going to landfill. The aim was to not unlearn the level that Stratford residents with recycling and still provide the two bin service with increased demand occurring with more people being at home during the day. There is likely to be further changes to come in the recycling activity due to market for some recyclable materials having all but shut down. Further education for our residents will occur when it is clearer what will be able to be recycled in the future.
- It was noted the waste minimisation campaign will be in New World as well as Countdown.

The Roading Manager, the Services Asset Manager, the Engineering Officer, the Parks and Reserves Officer left the meeting at 4.02pm.

10.2 **COMMUNITY SERVICES REPORT**

D20/10511

Pages 66-74

RECOMMENDATION

THAT the reports be received.

WEBBY/BOYDE
Carried
P&S/20/85

6.4

The Chief Executive noted the following points:

- The key focus for the past month had been getting the organisation back running during Level 2. It was very positive to note that Council had been able to continue to provide the highest level of service allowed during Level 3 and 4.

Mr Mike Neild (Taranaki Regional Council) joined the meeting at 4.04pm.

- The Swimming Pool was different to the rest of the organisation and was restricted in its ability to operate fully by a further two weeks. This gave staff the opportunity to ensure everything was up to scratch and ready prior to opening.

Questions/Points of Clarification:

- It was clarified that the Community Development Team would be running the next Prospero Farmers Market in July but that this was a temporary arrangement at this stage. The Deputy Mayor acknowledged and thanked Mrs Moana Hancock for her work and achievements in establishing and running the markets.
- Councillor Webby noted that Percy Thomson Trust had two new trustees recently appointed – Mrs Deborah Clough and Mrs Helen Cloke. The meeting held last week discussed the future of the arboretum and how it can feature in the discovery trail. The gallery is currently promoting the TSB Emergence Awards which have been hugely successful over the past two years and celebrate Taranaki artists.
- Positive Ageing will hold its next forum on Thursday 16 July. All welcome.
- Councillor Harris noted her recent appointed as the Council representative on the Te Wera Outdoor Recreation Trust. The AGM was held on Sunday was the group is really focused on moving forward after the impact of Covid-19. The volunteers have done a lot of work out there and are very enthusiastic.

10.3 **ENVIRONMENTAL SERVICES REPORT**

D20/10408

Pages 75-81

RECOMMENDATION

THAT the reports be received.

ERWOOD/VOLZKE
Carried
P&S/20/86

The Director – Environmental Services noted the following points:

- There were 38 building consents in May compared to 80 in April. The fire season was a large contributor to these numbers. Application numbers are holding strong.
- First monthly post lockdown, consequently tells a different tale.

Questions/Points of Clarification:

- It was clarified the team is in the 'stocktake' phase for the earthquake prone buildings. This means they are drafting up letters to go to owners and completing desktop assessments which will identify which buildings meet certain criteria.
- The District Mayor noted the positivity in the increase in the number of new dwelling consents (and overall for building consents). He noted that some are associated with the subdivision and reflected that this proves the success of the subdivision as well as stimulating work for the trades.

10.4 **CORPORATE SERVICES REPORT**

D20/11158

Pages 82-99

RECOMMENDATION

THAT the reports be received.

WEBBY/SANDFORD
Carried
P&S/20/87

The Director – Corporate Services noted the following points:

- There is one more month to go before year end.
- Auditors working off site seemed to work well.
- General revenue is up on the budget for year to date. This is despite a full shut down of the library, iSITE and pool during level 4. The farm revenue, resource consents and solid waste fees are up.
- Total expenditure is on track for the budget and Council's treasury covenants are being met.
- It was noted the impact of Covid-19 may not be seen until the wage subsidies run out.
- The District revaluation will now be 15 August 2020 with public notice to be sent out by 7 October. This was delayed nationally to allow the property market to settle to get a more credible value.

Questions/Points of Clarification:

- The District Mayor requested a detailed breakdown of the reserves. The Director – Corporate Services noted this wouldn't be possible until the Annual Report audit has been completed. To be added to the matters outstanding.
- Councillor Dalziel thanked Mrs Radich for the additional information of the Statement of Comprehensive Revenue and Expense which clearly showed the make up of the revenue/expenditure.

11. **QUESTIONS**

The meeting closed at 4.19pm.

A L Jamieson
CHAIRMAN

Confirmed this 28th day of July 2020.

N C Volzke
DISTRICT MAYOR

6.4



Date: 21 May 2020, 10.30am
Venue: Via audio-visual link (Zoom)
Document: 2505166

Present	Councillors	N W Walker R Handley B Roach A Jamieson	Taranaki Regional Council New Plymouth District Council South Taranaki District Council Stratford District Council
Attending	Councillors	D McIntyre M Chong M Bellringer Mr G Bedford Mrs H Gerrard Miss L Davidson Mr P Ledingham Mrs K Hope Mrs V Araba Ms J Dearden Mr H Denton Ms M Cashmore	(Taranaki Regional Council) (New Plymouth District Council) (South Taranaki District Council) (Taranaki Regional Council) (Taranaki Regional Council) (Taranaki Regional Council) (Taranaki Regional Council) (New Plymouth District Council) (Stratford District Council) (New Plymouth District Council) (South Taranaki District Council) (Taranaki District Health Board)
Apologies	Apologies were received from Miss V Moyle and Mr D Miller, South Taranaki District Council, Mr M Downer, EnviroWaste and Mr D Langford, New Plymouth District Council. Roach/Handley		
Notification of Late items	There were no late items.		

1. Confirmation of Minutes – 20 February 2020

Resolves

That the Taranaki Solid Waste Management Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Thursday 20 February 2020 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 20 February 2020 at 10.30am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their information and receipt.

Jamieson/Roach

Matters arising

There were no matters arising.

2. Impact of Covid-19 on Taranaki Solid Waste Services Preliminary Assessment

- 2.1 Ms K Hope, New Plymouth District Council, spoke to the memorandum providing a preliminary assessment of the impact of Covid-19 on solid waste services in Taranaki and the changes to solid waste kerbside, transfer station and MRF Services during the Covid-19 Alert levels 2, 3 and 4.
- 2.2 It was clarified that in the event of a civil defence emergency, such as an extreme flooding event, where the landfill waste could not go South to Bonny Glenn, Taranaki would work with Bonny Glenn to send the refuse elsewhere. Taranaki has two closed landfills that are consented to reopen in emergency situations and Colson Road landfill is still consented to take refuse. It was noted that Taranaki Civil Defence Emergency Management also have a contingency plan in place for Civil Defence emergency refuse.
- 2.3 Household recycling bin collection has started up again however, there is a high level of contamination. This is currently not being policed but monitoring and stickering will be starting up again in the next two weeks.
- 2.4 The Chairman, Mr N W Walker expressed his thanks to the District Councils for their work in this space through the Covid-19 situation.

Resolves

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum Impact of Covid-19 on Taranaki Solid Waste Services Preliminary Assessment.

Walker/Roach

3. Regional Waste Minimisation Officer's Report

- 3.1 Ms J Dearden, New Plymouth District Council, spoke to the report providing an update on activities undertaken by the Regional Waste Minimisation Officer (RWMO), in collaboration with the New Plymouth, Stratford and South Taranaki District Councils and providing information on activities in the wider community and matters of interest to the Committee from March – May 2020.
- 3.2 It was noted that September is not great timing for AGrecovery One-stop events for farmers and these dates are not confirmed at this stage.
- 3.3 The Taranaki District Health Board is working on waste minimisation and management plans and sustainable procurement policies to align with the District Councils.

Resolves

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum and notes the activities of the Regional Waste Minimisation Officer
- b) endorses the four councils supporting the AGrecovery One-Stop events proposed for late this year.

Walker/Jamieson

4. District Council Submissions on National Environmental Standards for Outdoor Storage of Tyres

- 4.1 Ms K Hope, New Plymouth District Council, spoke to the memorandum presenting for Members information, the joint New Plymouth, Stratford and South Taranaki District Councils' submission sent to the Ministry for the Environment on the Proposed National Environmental Standards for the Outdoor Storage of Tyres (NES-OST).

Resolves

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum entitled Ministry for the Environment Consultation (MfE) – Proposed National Environmental Standard for the Outdoor Storage of Tyres.

Roach/Handley

5. Taranaki Regional Council Submission on the National Environmental Standard for the Outdoor Storage of Tyres

- 5.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum presenting for Members information the Taranaki Regional Council submission sent to the Ministry for the Environment on the Proposed National Environmental Standards for the Outdoor Storage of Tyres (NES-OST). The submission was received and endorsed by the TRC at the Ordinary meeting on Tuesday 7 April 2020.

Resolves

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum entitled Submission on National Environmental Standards for Outdoor Storage of Tyres.

Jamieson/Roach

6. General Business

6.1 Mixed plastic recycling

A discussion was held around recycling of mixed plastics. It was noted that for mixed bales of plastics to be sent overseas there would be need for a permit under the Basle Convention, and that would involve needing to know where it is going. However if plastic is baled as only one type of plastic a permit would not be required. For Taranaki types one and two are separated but types 3-7 are baled together. There is also currently no market for plastics overseas.

6.2 Plastic in road surfacing

A trial is still being evaluated. The first section was laid but was very difficult to use, they are now working on getting the formula right. Once they have the technical aspects of this sorted they will then need to look at the financial impact to determine if it is both a viable and cost effective process.

There being no further business, Committee Chairperson, Councillor N W Walker declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.39am.

Confirmed

Chairperson _____

N W Walker

20 August 2020



Committee: Taranaki Emergency Management Group Joint Committee

Date: 21 May 2020, 1.30pm

Venue: Via audio-visual link (Zoom)

Document: 2504729

Present	Councillor	M Cloke	Chairman - Taranaki Regional Council
	Mayors	P Nixon	South Taranaki District Council
		N Volzke	Stratford District Council
		N Holdom	New Plymouth District Council
Attending	Councillor	A Jamieson	Stratford District Council
	Messrs	G Bedford	Taranaki Regional Council
		S Hanne	Stratford District Council
		C Stevenson	New Plymouth District Council
		K Wright	New Plymouth District Council
		N Wilson	New Plymouth District Council
		A Barron	New Plymouth District Council
		C Campbell-Smart	Taranaki Emergency Management
		I Wilson	National Emergency Management Agency
	Ms	M Meads	National Emergency Management Agency
Miss	L Davidson	Taranaki Regional Council	
Mr	P Ledingham	Taranaki Regional Council	

Apologies An apology from Mr W Crockett, South Taranaki District Council, was received and sustained.

Notification of Late Items There were no late items.

1. Confirmation of Minutes – 3 March 2020

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 3 March 2020 at 1.30pm
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 3 March 2020 at 1.30pm, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for receipt and information.

Volzke/Nixon

Matters Arising

1.1 Underspend redistribution

The underspend from the previous financial year redistribution is underway.

1.2 Appointment of Kelvin Wright to Recovery Role

Kelvin Wright, New Plymouth District Council has been appointed to the role of Recovery Manager with Taranaki Civil Defence Emergency Management. His term in this role is due to expire on 30 June 2020. New Plymouth District Council are happy for him to continue within this role for a further six months, however would like the other Councils to consider some form of compensation to NPDC for his time at TCDEM. Kelvin is an integral member of NPDC Staff and his focus has been turned towards recovery as opposed to the role NPDC has employed him for.

Craig Stevenson, New Plymouth District Council, will draft a memo for distribution, with the Committee to consider at the next meeting or if urgent, at an extra-ordinary meeting.

1.3 Letter to Ministry

The letter to the Ministry regarding the struggle to resource and deliver improvements according to the Ministry's expectations, has not been done as Craig Campbell-Smart was caught up with COVID-19 response. He will do this within the next week.

2. Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Minutes – 7 May 2020

- 2.1 It was decided to defer this item until the end of the agenda.

3. ECC Development Project – Project and Budget Update

3.1 Mr C Campbell-Smart, Group Manager, spoke to the memorandum updating the Taranaki Emergency Management Group Joint Committee with further project and budget information, to request approval of a budget increase and approval to proceed with the construction works.

3.2 Four options were provided to the Committee to consider. These were detailed in the agenda memorandum.

Option one – retained agreed work, budget increase of \$280,000 and award construction to ICL Construction.

Option two – Decrease the scope of work to decrease the cost of construction.

Option three – Seek prices from market through open tendering process.

Option four – Demolish the existing building, design and construct a new purpose built facility.

3.3 Additional funding is required for the final scope of works to be completed to a high standard. The budget includes a contingency of \$50,000. The group felt that the contingency potentially could not be enough.

3.4 Main points raised in discussions:

- Reservations over ICL's performance record;
- the project budget and scope has increased significantly from what was originally signalled (around \$300,000);
- the project contract penalties and timeframes;
- the current scope (option one) is believed by staff to deliver everything needed to produce a modern, effective and efficient building within the constraints of overall existing structure;
- there is risk of unidentified problems causing the budget to creep, but most causes of budget creep (contingency) are due to changes requested by the client;
- option one requires annual financing of \$21,000 not provided for in the agreed budget for 2020-2021;
- NPDC would be responsible for project delivery;
- re-tendering would delay the project somewhat, but provide certainty around best price;
- the Committee agreed that the project should be re-tendered, and the agenda recommendation should be amended accordingly.

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) withdraws recommendation c, to be replaced by a recommendation that the project should go out to tender.

Cloke/Holdom

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *ECC Development Project: Project and Budget Update*
- b) notes and endorses the content of the memorandum

e) ~~approves the proposed budget increase, and approves the awarding of a construction contract to ICL Construction.~~

d) approves that New Plymouth District Council go out to re-tender for the construction of the building as per page 16 and 17 of the agenda memorandum process.

Cloke/Volzke

4. Financial Expenditure of the Covid-19 Response – Interim Report

4.1 Mr C Campbell Smart, CDEM Regional Manager, spoke to the memorandum advising the Taranaki Emergency Management Group Joint Committee of the expenditure (to 24 April 2020) in the COVID-19 response.

4.2 From February through March the team were working on preparation work for potential activation.

4.3 Since the beginning of activation there has been a large focus on welfare, ensuring people had enough food, goods and accommodation.

4.4 The current Group expenditure of the COVID-19 response is \$286,477. Of those expenses \$223,564 is recoverable from the Government under section 33 of the National Plan, and \$62,912.98 is the current expenditure cost to Councils.

4.5 The final figure is looking to be around \$380,000 of recoverable costs and \$75,000 - \$80,000 of unrecoverable costs.

4.6 It was clarified that at the beginning Iwi were independently working to feed people out of their own funds but it was discovered that these costs were recoverable under section 33 of the National Plan. Needs assessment questionnaires were used to assess clients.

4.7 Taranaki has had a lower cost response than other groups of similar size, because of the parallel Iwi response.

4.8 At the current stage of the event, the welfare is beginning to wind down. Instructions from NEMA have been to continue to fill the welfare gaps and there is currently no timeframe of when response will stop.

4.9 It was clarified that when Councils have given staff to Civil Defence that is at a cost to the Council and is not recoverable.

4.10 At the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group held on Thursday 7 May a question was put around possible reimbursement to Councils of staff costs for short term response deployments and whether this could be funded out of the MCDEM reserves. Ian Wilson, NEMA, informed that this has been escalated to the Minister and is now in his hands.

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the memorandum *Financial Expenditure of the COVID-19 Response – Interim Report*

b) notes the costs that have been incurred in the regional response to the COVID-19 Pandemic between 11 March 2020 and 24 April 2020

c) notes that further costs will be incurred as the response to this pandemic continues.

Cloke/Volzke

5. Alternate Group Welfare Manager Appointment

- 5.1 Mr C Campbell-Smart, Group Manager, spoke to the memorandum noting the appointment of Group Welfare Manager, Mr Chade Julie, under delegated authority for the Taranaki CDEM Group and to acknowledge the resignation of Mr Ben Ingram from this role.
- 6.2 Nadine Ward at TEMO is the Group Welfare Manager. Ben Ingram's time was needed elsewhere so Stratford District Council offered Chade Julie to fill this role. Chade was a great asset to Nadine through this pandemic.

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Alternate Group Welfare Manager Appointment*
- b) notes and endorses the content of the memorandum
- c) confirms the appointment of the Alternate Group Welfare Manager, Mr Chade Julie
- d) notes the resignation of Ben Ingram.

Cloke/Nixon

6. Appointment of Local Controllers and Local Recovery Managers

- 6.1 Mr C Campbell-Smart, Group Manager, spoke to the report recommending the appointment of Mr Blair Sutherland, Mr Simon Wilkinshaw and Mr Kelvin Wright to the role of Local Controller and Mr Ben Ingram and Mr Scott Wilson to the position of Local Recovery Manager by the Taranaki Civil Defence Emergency Management (CDEM) Group.
- 6.2 Prior to COVID-19 there was only one primary controller so they have taken this opportunity to appoint controllers at a local level. Local Controller roles are at single Council level only.
- 6.3 Appointment to these roles also meets some of the findings from the capability assessment.
- 6.4 There is no timeframe on these roles.

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Appointment of Local Controllers and Local Recovery Manager*
- b) notes and endorses the content of the memorandum
- c) approves the appointment of Mr Blair Sutherland, Mr Simon Wilkinshaw and Mr Kelvin Wright to the role of Local Controller to Taranaki CDEM Group Joint Committee
- d) approves the appointment of Mr Ben Ingram and Mr Scott Willson to the role of Local Recovery Managers to Taranaki CDEM Group Joint Committee.

Volzke/Holdom

7. Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Minutes – 7 May 2020

7.1 Item two, deferred from earlier in the meeting.

Resolves

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held via audio-visual link (zoom) on Thursday 7 May 2020 at 10.30am

b) adopts the recommendations therein and as amended by the Joint Committee.

Cloke/Nixon

Matters arising

There are no matters arising.

8. General Business

8.1 Funding outside of budgets

A discussion was held around funding for Taranaki Civil Defence Emergency Management from the Councils outside of the agreed budgets. There was comment from a couple of members that there should not be major discussions over small additional amounts that are sometimes required to be funded by the councils. It was suggested that adherence to budgets when extra ordinary matters arise is a matter for elected members and CE's to consider. Mayor Phil Nixon requested that a paper come to the next meeting on this topic.

8.2 Thanks – COVID-19

The Chairman, Tom Cloke, expressed his thanks to all the Councils and the TEMO staff for the way the pandemic has been handled in Taranaki and requested that this be passed on to all those involved.

There being no further business the Group Chairperson Tom Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 2.56pm.

Confirmed

Chairperson _____

M J Cloke

8 September 2020



Date	17 June 2020, 11am
Venue:	Taranaki Regional Council, 47 Cloten Road, Stratford
Document:	2456153

Present	Councillors	Matthew McDonald	TRC (Chairperson)
		Tom Cloke	TRC
		Harry Duynhoven	NPDC
	Mayor	Neil Volzke	SDC
	Ms	Emma Speight	NZTA
Attending	Messrs	Mike Nield	(Director – Corporate Services TRC)
		Chris Clarke	(Transport Manager TRC)
	Ms	Fiona Ritson	(Policy Analyst TRC)
		Liesl Davidson	(Committee Administrator TRC)
	Messrs	Ross I'Anson	(New Zealand Transport Agency)
		David Perry	(New Zealand Transport Agency)
		Steve Bowden	(Stratford District Council)
		Rui Leitao	(New Plymouth District Council)
	Ms	Charlotte Littlewood	(Taranaki Trails Trust)
			(Venture Taranaki)
	Ms	Stacey Hitchcock	(Taranaki Trails Trust)
Mr	Ian Armstrong	(Taranaki Trails Trust)	
Councillor	Colin Johnston	(New Plymouth District Council)	
Mr	Peter Ledingham	(Communications Adviser TRC)	
Mr	Richie Arber	(NZ Road Carriers Association)	

One member of the media, Mr Mike Watson, Taranaki Daily News.

Apologies Apologies were received from Mayor Phil Nixon and Councillor Robert Northcott, South Taranaki District Council.

Notification of Late Items There were no late items.

1. Confirmation of Minutes – 11 September 2019

Resolves

That the Regional Transport Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Regional Transport Committee meeting of the Taranaki Regional Council held in Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 11 September 2019 at 11am
- b) notes that the minutes of the Taranaki Regional Transport Committee meeting held in Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 11 September 2019 at 11am were authenticated by the Regional Transport Committee Chairperson, C S Williamson and the Taranaki Regional Council Chief Executive, B G Chamberlain, pursuant to standing orders.
- c) notes that the unconfirmed minutes of the Regional Transport Committee meeting held at Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 11 September 2019 at 11am, have been circulated to the New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Cloke/Volzke

Matters arising

There were no matters arising.

2. Key Functions and Terms of Reference

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum updating members on the Terms of Reference and the functions of the Regional Transport Committee and Regional Transport Advisory Group, noting that the terms of reference went to the Taranaki Regional Council due to COVID-19.

Resolves

That the Regional Transport Committee of the Taranaki Regional Council:

- a) notes the role of regional transport committees, as required by the *Land Transport Management Act 2003*
- b) receives for information purposes the Terms of Reference for the Regional Transport Committee for Taranaki
- c) receives for information purposes the Terms of Reference for the Regional Transport Advisory Group for Taranaki
- d) notes the decision by Stratford District Council to again join the Taranaki region in respect of transport matters, and that a Memorandum of Understanding has been completed to formalise this arrangement.

Cloke/Volzke

3. Overview of Regional Transport Core Work Programme

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to provide an overview of regional transport and the committee core work programme for the new triennium noting items that are included for information.

Recommends

That the Taranaki Regional Council:

- a) receives the memorandum Overview of Regional Transport and Core Work Programme.

Duynhoven/Speight

4. Minutes Regional Transport Advisory Group

Mr M J Nield, Director – Corporate Services spoke to the memorandum introducing the minutes from the RTAG group meetings from November, March and May.

Resolves

That the Regional Transport Committee of the Taranaki Regional Council:

- a) receives the confirmed minutes of the Taranaki Regional Advisory Group meeting held on Wednesday 6 November 2019
- b) receives the confirmed minutes of the Taranaki Regional Advisory Group meeting held on Wednesday 4 March 2020
- c) receives the unconfirmed minutes of the Taranaki Regional Advisory Group meeting held on Wednesday 27 May 2020.

Cloke/Volzke

Matters Arising

Ahititi stock effluent disposal site is being designed at the moment. It needs to be completed by 1 June 2021 and is progressing well.

It was clarified that the safety improvements of Egmont Road in 27 May minutes does not refer to Devon Road/Egmont Road intersection.

5. Minutes of State Highway 3 Working Party – 20 September 2019

- 5.1 Mr M J Nield, Director - Corporate Services, spoke to the memorandum updating members on the postponements and rescheduling of these meetings, the next meeting is going to be held late July or early August with the potential to include a site visit to the Awakino tunnel bypass and work sites.

Resolves

That the Taranaki Regional Transport Committee of the Taranaki Regional Council :

- a) receives the unconfirmed minutes of the State Highway 3 Working Party meeting held on Friday 20 September 2019 at the St Johns Ambulance Rooms in Mōkau

- b) notes the State Highway 3 Working Party meeting planned for Friday 1 May is in the process of being rescheduled, with timing dependent on update availability from key project staff of the New Zealand Transport Agency
- c) notes the second meeting of the State Highway 3 Working Party for 2020 is scheduled for Friday 6 November.

Cloke/Duynhoven

Matters arising

The SH3WP Project List was raised, with the NZ Transport Agency needing to advise how the listed projects were being progressed.

6. Request to Vary the Regional Land Transport Plan for Taranaki: Mid-term Review 2018/2019 – 2020/2021

- 6.1 Mr S Bowden, Roothing Asset Manager, Stratford District Council, spoke to the memorandum seeking approval of a request to vary the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/2019-2020/21*.
- 6.2 This extension connects key areas of the Stratford township increasing accessibility for the community. Currently to get from the north-west to the south-west people have to travel back to the highway to get there. Emergency services would also benefit from this as an alternate route as at peak traffic hours the highway can be gridlocked through Stratford.
- 6.3 The extension would also create longer term benefits and options for future development around the area.
- 6.4 As it is a residential area it would not be a high use heavy traffic thoroughfare.
- 6.5 The project does not align with Stratford District Councils significance policy so community consultation would have to be undertaken.

Recommends

That the Taranaki Regional Council:

- a) receives the memorandum, Request to Vary the *Regional Land Transport Plan for Taranaki: Mid-term review 2018/19-2020/21*
- b) agrees to the requested variation to the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21*, made by the Stratford District Council, to add a new project 'Brecon Road Extension'
- c) adopts this variation to the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21* and forwards it on to the NZ Transport Agency.

Volzke/Cloke

7. Regional Land Transport Plan: Annual Monitoring Report for 2018/19

- 7.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum presenting Members with the *Regional Land Transport Plan for Taranaki 2015/19-2020/21: Annual Monitoring Report for 2018/19*.

Recommends

That the Taranaki Regional Council:

- a) receives and adopts the *Regional Land Transport Plan to Taranaki 2015/16-2020/21: Annual Monitoring Report for 2018/19*.

Cloke/Duynhoven

8. Taranaki Trails Trust Presentation

- 8.1 Ms Charlotte Littlewood, Ms Stacey Hitchcock and Mr Ian Armstrong, Trustees of the Taranaki Trails Trust, spoke to the memorandum providing a presentation to updating Members on the Trust's activities and to advise how they intend to work in to the next Regional Land Transport Plan.
- 8.2 It was suggested that horse trails be considered within the scope of the Trust's work, where feasible.

Recommends

That the Taranaki Regional Council:

- a) receives with thanks the presentation by the Taranaki Trails Trust on their activities
- b) supports in principle the intent to create a shared regional vision for trails in Taranaki as part of developing the *Regional Land Transport Plan for Taranaki 2021/22-2026/27*.

Volzke/McDonald

9. Taranaki 2050 Roadmap

- 9.1 Charlotte Littlewood, Venture Taranaki, spoke to the report providing Members with an update on the transport-related aspects of the Taranaki 2050 project.

Mr Ian Armstrong left the meeting 11.47am

Recommends

That the Taranaki Regional Council:

- a) receives the update from Venture Taranaki on the transport-related aspects of the Taranaki 2050 project.

Cloke/Duynhoven

Ms Stacey Hitchcock and Ms Charlotte Littlewood left the meeting 11.52am

10. Updates on Ministry of Transport Workstreams Including Development of GPS 2021

- 10.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for Members to seek endorsement of the regional submission on the draft *Government Policy Statement on Land Transport (GPS) 2021*, which was previously circulated by email to allow the Committee's consideration prior to the submission closing.
- 10.2 Members were updated on other key work programmes of the Ministry of Transport, including the Future of Rail project and the Tackling Unsafe Speeds Programme.
- 10.3 Thanks was extended to those who assisted with the submission.

Recommends

That the Taranaki Regional Council:

- a) receives the memorandum, Updates on Ministry of Transport Workstreams including Development of GPS 2021
- b) adopts the submission on the draft *Government Policy Statement on Land Transport (GPS) 2021*.

Duynhoven/Cloke

11. New Zealand Transport Agency Regional Report and State Highway Project Updates

- 11.1 Ms E Speight, New Zealand Transport Agency (NZTA), spoke to the memorandum, providing the committee with a presentation updating the Committee on New Zealand Transport Agency's activities nationally and regionally, including state highway projects of significance in the region.
- 11.2 COVID-19 had a significant impact on the highway roading projects in Taranaki. The teams have worked hard to get back up and running.
- 11.3 Version 1.1 of Arataki is out now and NZTA are working on Version 2. It is great to get input from the regions and Councils.
- 11.4 The transport performance and investment reports are due out in June.
- 11.5 The Innovating Streets Pilot Fund is now open for the second round of submissions. This fund is for temporary projects not permanent.
- 11.6 NZTA are looking to provide more guidance and case studies as to what has been done in other regions on the Urban Development Programme.
- 11.7 NZTA are looking at Accessible Streets and how the use of footpaths has changed and looking at whether footpaths are still safe for the elderly and disabled.
- 11.8 Regionally \$9.6million has been funded by the Provincial Growth Fund for the sealing of Tangarakau Gorge. The design is currently underway and NZTA are looking to support local contractors. The committee felt that it would be preferred that the highway be sealed as wide as possible to ensure safety for people needing to pull over. There are some areas where the road cannot possibly go wider than the 5m as they need to keep within the road corridor. If they go outside the corridor this would then slow the project down.
- 11.9 State Highway maintenance renewals – The summer season is almost over and mostly complete.
- 11.10 NZTA were complemented on the Moturoa design and consultation of the project.
- 11.11 Mt Messenger bypass – Voting is currently underway. Once the outcome from the Court hearing has been finalised contractors will be able to start work. The final design has gone through processes to ensure the design is as safe as possible.
- 11.12 Awakino Gorge to Mt Messenger – Aiming to improve safety of this area.
- 11.13 Tongaporutu intersection improvements should be completed by December 2020.
- 11.14 Rapanui passing lane is scheduled to start in October and be completed by February 2022.
- 11.15 Waitara to Bell Block Safety improvements include wider centre lines, flexible safety barriers, upgrades at Airport Drive and Princes Street intersections.

11.16 Egmont Road/Devon Road intersection – It was noted that there is nothing in the current capital works programme for upgrades to be made at this intersection. There is no funding for a business case at this time. Members expressed concerns around the safety of this intersection noting that the seagull intersection was only supposed to be a temporary situation. If an opportunity becomes available for funding then it could be looked at but at this stage there is nothing.

Action: Letter to be sent from Chair requesting the specific inclusion of a solution for this intersection is included in the upcoming Transport Agency Investment Proposal.

11.17 Hāwera to New Plymouth – There is currently no funding available for the full project however, some of the improvements for this section can be made under the safety improvements fund.

11.18 NPDC have funding to make improvements to black spot areas along Egmont Road.

Recommends

That the Taranaki Regional Council:

- a) receives the presentation provided by the New Zealand Transport Agency.
Cloke/Volzke

12. Developing the Regional Land Transport Plan 2021

12.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum updating the Committee on the proposed timeline and process for the developing the *Regional Land Transport Plan for Taranaki 2021/22-2026/27* (RLTP 2021).

Recommends

That the Taranaki Regional Council:

- a) receives the Memorandum, *Developing the Regional Land Transport Plan 2021*.
Cloke/Duynhoven

13. Public Transport Operational Update for the Quarter Ending 31 March 2020

13.1 Mr C Clarke, Transport Manager, spoke to the memorandum providing Members with an operational update on the public transport services for the quarter ending 31 March 2020.

13.2 NZTA were very supportive of public transport services throughout lockdown, stepping up with funding and support.

13.3 Services were reinstated fully in May and on 25 May fares were reinstated.

13.3 There is currently still a decrease in patronage but this is expected to pick up again soon.

13.4 Mr M J Nield expressed thanks to Mr C Clarke and the operators for the work they put in through lockdown to get the best and most practical transport options in place as soon as possible.

Recommends

That the Taranaki Regional Council:

- a) receives and notes the operational report for the public transport services for the quarter ending 31 March 2020.

Cloke/Duynhoven

14. Correspondence and Information Items

- 14.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum updating the committee on correspondence and information items since the last meeting.

Recommends

That the Taranaki Regional Council:

- a) receives and notes for information purposes the copy of the submission made on the *Land Transport (NZTA) Legislation Amendment Bill* and the accompanying Memorandum to the Council’s Executive, Audit and Risk Committee
- b) receives and notes for information purposes the copy of the submission made by the Transport Special Interest Group on the *Land Transport (Rail) Legislation Amendment Bill*
- c) receives and notes for information purposes the correspondence with KiwiRail
- d) receives and notes for information purposes the correspondence with the NZ Transport Agency
- e) receives the update on the State Highway 43 Improvement Project.

Cloke/Speight

15. General Business

- 15.1 Councillor T Cloke introduced Mr Richie Arber, National Road Carriers, who is based in Palmerston North.

- 15.2 Councillor H Duynhoven introduced Councillor C Johnston who is the NPDC alternate.

There being no further business the Committee Chairperson, Councillor M J McDonald, declared the Regional Transport Committee meeting closed at 1.09pm.

Confirmed

**Taranaki Regional Transport
Committee Chairperson:**

_____ **M J McDonald**

Wednesday 9 September 2020

MONTHLY REPORT



F19/13/04-D20/17600

TO: District Council
FROM: District Mayor
DATE: 14 July 2020
SUBJECT: **REPORT FOR THE MONTH OF JUNE 2020**

RECOMMENDATION:

THAT the District Mayor's report be received.

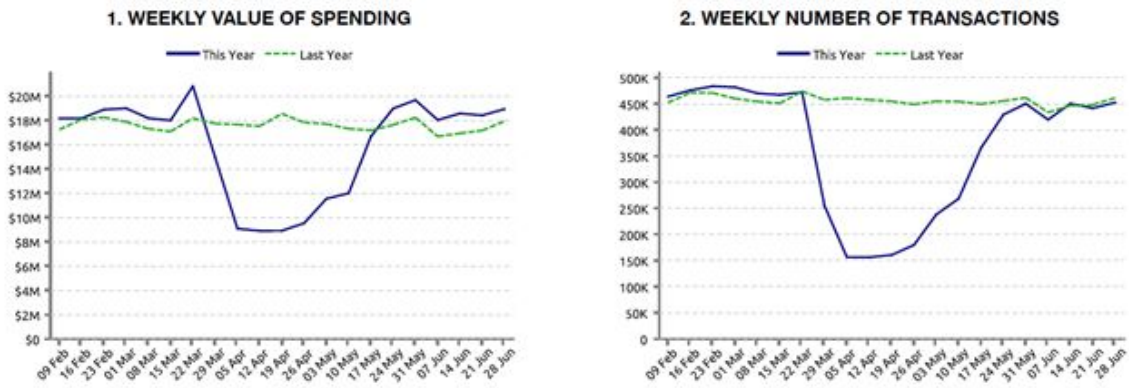
_____/_____
Moved/Seconded

1. COVID - 19 RECOVERY

This time last month I wrote about moving closer to Alert Level 1 and now we are there. Unlike many other parts of the world, in New Zealand the virus itself seems to be well under control and we have now turned our attention and focus towards economic recovery. What a challenge that presents, as no part of the economy has been able to avoid at least some impact and in some instances a devastating impact.

As a region Taranaki seems to have fared better than many others, largely due to our base industries of agriculture and energy. These are deemed to be essential services and were able to continue functioning during this whole emergency period. Significantly, we are far less exposed to the vagaries of the tourism sector, both domestic and international. For many businesses in the region, it is simply a case of box on the best you can until things return to the "new normal".

Already some sectors have bounced back quite well and notably quicker than expected, as seen in the graphs of retail spend shown below. While encouraging, we have been cautioned that it is not known yet whether this level of activity will be ongoing and sustainable, or whether the worst is yet to come.



Recent employment statistics provided by the Ministry of Social Development show the Stratford District has suffered through COVID - 19. This can be demonstrated by comparing the number of registered Work Ready Job Seekers in May 2019 at 173 people, compared to the May 2020 number of 273, a fifty-eight percent increase.

Those receiving the Accommodation Supplement, an indicator of hardship, also increased during this period from 637 in May 2019 to 720 in May 2020. So as a District, we are certainly not immune to the negative economic effects of the pandemic.

As a council we have been trying hard to access as much funding as we can from the multitude of aid packages that the government has made available. To date this has included multiple applications to the Provincial Growth Fund for shovel ready projects, community halls funding, Mayors Task Force for Jobs funding and more, with some known success to date and potentially more to follow.

As individuals and as a community, we can help boost the economy by buying New Zealand made products and by shopping locally as much as we can.

2. REGIONAL LAND TRANSPORT COMMITTEE MEETING

The Regional Council Land Transport Committee met for the first time since the local government elections in October last year, so as you would imagine, there was plenty to catch up on. Meeting minutes are included in this agenda.

One agenda item that was of particular importance to the Stratford District Council was the Brecon Road Link Project. We sought a variation to the Regional Land Transport Plan and requested that this specific project be added to the current plan. This variation was agreed to by the committee. NZTA was present at the meeting and did not oppose the variation.

What this means in practical terms is that the project has now gained regional support and by doing so, the ability to access government partnership funding has been enhanced. This is an important step in the process to enable the Brecon Road Link Project to be delivered.

3. STRATFORD COMMUNITY HOUSE

It was my pleasure to attend the Annual General Meeting of the Stratford Community House. I am pleased to report that the Community House continues to function very well and the facility use is at capacity. User groups are diverse in their services but share a common purpose of supporting significant numbers of people in our community. Furthermore, some service providers report they are unable to keep up with public demand, due mainly to funding constraints.

I take this opportunity to acknowledge the volunteer Trustees who have collectively done a great job in developing the facility and turning the provision of services into such a great success story. My thanks to all those involved with the Stratford Community House, they are doing an outstanding job.

4. RETIREMENT OF BASIL CHAMBERLAIN

Both the Local Government sector and the Taranaki Regional Council were sad to say farewell to long standing Taranaki Regional Council's Chief Executive Basil Chamberlain, who retired last week.

Basil had completed thirty one years in the role having started at the time of the Local Government Reforms in 1989. His contribution to this region has been immense and I doubt if there is any individual who has a greater knowledge and understanding of how the great political bureaucracy in Wellington actually works. His personal commitment and guidance has been invaluable to the success of many projects in the Taranaki region and we thank him for that.

5. CENTRAL TARANAKI SAFE COMMUNITY TRUST AWARDS

As a community we are very lucky to have a group like the Central Taranaki Safe Community Trust who work away quietly in the background doing good things for this community.

During the COVID -19 lock down period they were to the fore doing all sorts of activities, that made everyone feel better supported. Last week the Trust organised a function to present certificates to people in the community who had supported others during the lock down. These were ordinary people doing ordinary neighbourly things like mowing lawns, buying groceries, transporting, providing meals and much, much more. Many people, particularly the elderly, really appreciated the random acts of kindness that the Safe Trust promoted and we thank them for that.

6. CORRESPONDENCE

See attached.

7. SOME EVENTS ATTENDED

- Met with NEMA representative Malinda Meads
- Attended meeting with Paul Goldsmith MP and Harete Hipango MP
- Attended meeting of the Positive Aging Committee
- Met with A & P Association representative
- Met with Stratford Racing Club representatives
- Attended council farm visit
- Attended meeting of the Sport NZ Rural Travel Fund Committee
- Attended meeting of the SCSS Stadium Committee
- Attended meeting of the Taranaki Regional Land Transport Committee
- Attended the Annual General Meeting of the Stratford Community House
- Met with Regional Commissioner Gloria Campbell from MSD
- Attended video meeting Te Kopuka na Te Awa Tupua Hui
- Attended Central Taranaki Safe Community Trust Awards ceremony
- Attended farewell function for Chief Executive Basil Chamberlain
- Attended multiple video meetings of the regional Mayors and Chairs (4)
- More FM Interview (x1)
- Stratford Press Interviews – multiple
- Taranaki Daily News Interviews - multiple
- Attended Council Meetings (4)
- Attended Council Workshops (5)



N C Volzke JP
DISTRICT MAYOR

Stratford Volunteer Fire Brigade Call Outs June 2020

The Stratford fire brigade responded to 11 calls in June 2020

- 01-06-20 Assist ambulance with medical call Flint Road stood down before arrival
- 02-06-20 Assist ambulance with medical call Celia Street stood down before arrival
- 05-06-20 Investigate smoke alarm sounding Regan Street
- 05-06-20 Motor vehicle accident SH 3 near Rutland Road 1 Fatal
- 06-06-20 House fire Swansea Road
- 07-06-20 Assist with baby locked in car Broadway
- 10-06-16 Investigate smoke in area Rosalind street False alarm good intent, steam coming from the power station
- 19-06-20 Urgent lifting assistance required Mountain Road Midhurst stood down before arrival
- 19-06-20 Rubbish fire Mountain Road Midhurst
- 21-06-20 Alarm activation Stratford Club Juliet Street
- 29-06-20 Assist resident with flooding Cassandra Street

From: Daniel Webster

Sent: Wednesday, 8 July 2020 11:40 a.m.

Subject: MEDIA RELEASE: LGNZ welcomes three waters funding announcement

LGNZ welcomes three waters funding announcement

7

Local Government New Zealand (LGNZ) welcomes the announcement of \$761 million for Tranche One funding as part of the Government's three waters reform programme, saying it provides a measure of financial assistance to councils as they consider the Government's proposal on how drinking, waste and stormwater services are delivered in future.

The Government is seeking to develop a public multi-region model for water service delivery, with the final shape and characteristics still to be determined.

LGNZ and the Society of Local Government Managers (SOLGM) are participating in the policy design process, led by the Department of Internal Affairs, to ensure the perspectives and interests of communities are given due consideration.

A key bottom line for LGNZ is that any reform must be voluntary, and this has been accepted as a guiding parameter of the programme.

"We welcome the Government's inclusive and voluntary approach taken with the Three Waters Reform Programme, because it recognises that water is part of New Zealand's broader infrastructure, planning and governance system," said LGNZ President Dave Cull.

"Too often in the past water reform proposals have focussed exclusively on scale, without assessing the spill over effects for things like planning efficiency, infrastructure delivery, and governance and accountability of the system - or that there may be other ways of achieving the same outcome."

"By welcoming local government voices into the policy development processes, we are now having a joined up conversation that looks not only at water delivery models, but also the wider systemic implications so that communities can make fully informed decisions."

LGNZ notes that whether councils choose to participate in the Government's reform programme or pursue their own service delivery arrangements, all councils will be required to meet legislated public health and environmental standards.

A series of DIA-led workshops, with support from LGNZ and SOLGM, will commence shortly, setting out the context for the intervention and outlining the three tranches of the reform programme.

Only those councils that opt into Tranche One of the reform programme will be eligible for the \$761 million in stimulus funding, which is tied to investments in three waters infrastructure.

Participation in Tranche One is expected to require councils to share detailed data related to their three waters infrastructure. Once more detailed policy work has been completed councils will be required to decide whether to participate in the binding second and third tranches of the reform programme.

"We congratulate the Government on the flexible approach they've taken. The funding package will enable councils to continue investing in water infrastructure as they consider the reform proposal."

Ends

For more information, please contact LGNZ Senior Communications Advisor Daniel Webster on 022 524 1217 or email daniel.webster@lgnz.co.nz.

From: Daniel Webster <daniel.webster@lgnz.co.nz>

Sent: Tuesday, 16 June 2020 10:40 a.m.

Subject: LGNZ MEDIA RELEASE: New pilot sees mayors linking youth with local jobs

New pilot sees mayors linking youth with local jobs

7

The Mayors Taskforce for Jobs (MTFJ) is excited to launch a new pilot programme that will see four rural mayors linking vulnerable youth with employment opportunities in their regions.

Developed in collaboration with the Ministry of Social Development (MSD) as a response to the Covid crisis, the pilot will see the four councils assisting local businesses with recruitment, training, guidance and in some cases subsidies, to assist small businesses to take on young workers.

The four councils that have been identified for the pilot are Central Hawkes Bay District Council, Ōpōtiki District Council, South Wairarapa District Council and Rangitikei District Council.

Young workers have been hit hard by the Covid crisis, particularly in rural areas, so the pilot has a specific focus on getting rural NEETs (young people not in employment, education or training) into meaningful employment. With deep connections into their communities, rural mayors are well placed to link young people with employers.

“The Rangitikei District Council is absolutely thrilled to be given the opportunity to pilot the MTFJ Community Recovery Programme. With our strong networks between Council, iwi, the business sector and community, the programme gives Rangitikei a springboard to collectively make a difference for our people building ourselves and our future, together,” says participating Mayor Andy Watson

“We are able to react quickly and decisively due to being on the ground in our community. Not only does this pilot allow this to happen, but it also allows us to engage with different sectors of the community in a new and cooperative manner,” says Mayor Alex Beijen of South Wairarapa District Council.

The Minister for Social Development Hon Carmel Sepuloni said it was a priority to be supporting local communities and their young people.

“We know partnerships that help us support young people into jobs and training will be key to our recovery as a nation. It makes sense to be working closely with councils who are well connected to the needs of their communities and who have the ability to influence broad employment opportunities. We all have a part to play in ensuring our young people are able to realise their potential”.

The pilot will lead the way national expansion to include up to 23 rural councils (population of 20,000 or less). It has been developed under a Central Government Memorandum of Understanding (MOU) with the Mayors Taskforce for Jobs, signed by the Minister of Employment Hon Willie Jackson, the Minister for Building and Construction Hon Jenny Salesa, the Minister for Youth Hon Peeni Henare and Mayors, supported by Ministry of Social Development and government agencies.

“Like many crises before us, young people will be disproportionately affected by the impact of COVID-19 with an increase in unemployment, working poverty and underemployment,” says MTFJ chair, Mayor Max Baxter.

“This pilot will provide much needed assistance to SME businesses which make up 97% of all New Zealand businesses and will enable councils to take a lead role in kick starting their communities’ COVID-19 economic recovery plans. Rural councils are great navigators and are well connected to their communities.”

“This partnership will go a long way in providing tangible assistance to create employment outcomes for districts that have been hit hard by the impacts of COVID-19” concluded Baxter.

Ends

For more information, please contact LGNZ Senior Communications Advisor Daniel Webster on 022 524 1217 or email daniel.webster@lgnz.co.nz.