

Policy:	Presentations to Elected Members
Department:	Chief Executive
Approved by:	Council
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1. Purpose

- 1.1 To formalise a policy for presentations to be made to elected members who leave Stratford District Council or reach a significant milestone.

2. Recognition of Elected Members on leaving

- 2.1 After three years or more continuous service the elected member will be presented with a certificate and a function will be held.
- 2.2 After nine years or more continuous service the elected member will be presented with a certificate and gift on leaving, and a function will be held. The total value of the gift will be no more than \$500.
- 2.3 After 15 years or more continuous service the elected member's departure will be recognised with a function and they will be presented with a certificate and gift. The total value of the gift will be \$1,000.
- 2.4 Any presentations or functions held for the District Mayor will be at the discretion of the Chief Executive and the Deputy Mayor.

3. Recognition of Long Service of Elected Members

- 3.1 After 24 years (eight terms) continuous service for an elected member, the member will be presented with a certificate and a gift, and a function will be held. The total value of the gift will be \$1,500.

4. General

- 4.1 Any presentations or functions to be held will be at the discretion of the District Mayor with the exception of any presentations or functions held for the District Mayor which will be at the discretion of the Chief Executive and the Deputy Mayor as per 2.4 above.
- 4.2 Presentations to elected members, including the District Mayor, will be funded from the Staff Gratuities Reserve.

5. Appendices

- 6.1 Sensitive Expenditure Policy