

# STRATFORD DISTRICT COUNCIL ANNUAL PLAN 2020/21





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# OVERVIEW

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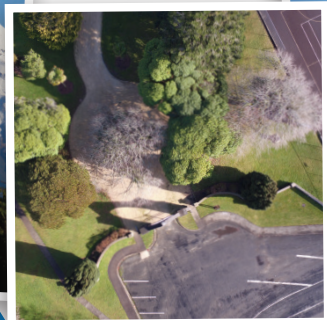
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# Purpose of Annual Plan

The purpose of this document is:

- to describe the annual budget and funding impact statement for the year to which the annual plan relates; and
- to describe any variation from the financial statements and funding impact statement included in the local authority's Long Term Plan in respect of the year; and
- to support the Long Term Plan in providing integrated decision making and co-ordination of the resources of the local authority; and
- to contribute to the accountability of the local authority to the community; and
- to provide an opportunity for participation by the public in decision-making processes relating to the costs and funding of activities to be undertaken by the local authority.

(Section 95, Local Government Act 2002).

## Summary of Information

This plan, including the Prospective Financial Plan and Prospective Financial Statements, was and presented to the Ordinary meeting of Council on Tuesday 14 April 2020. The Committee resolved to release the document for public feedback. The final document *will be* adopted at an Ordinary Meeting of Council on Tuesday 9 June 2020, after considering public feedback. The Council reserves the right to update this plan in the future.

The Prospective Financial Statements (financial statements) comply with the requirements of FRS 42 issued by the New Zealand Accounting Standards Board of the External Reporting Board (XRB), and the New Zealand equivalent of International Reporting Standard for Public Benefit Entities (NZ IFRS PEB), with Council designating itself as a Tier 2 public benefit entity for the purposes of compliance with these standards.

The major matters contained within the Annual Plan are:

- to describe the annual budget and funding impact statement for the 2020/21 financial year; and
- to describe any variation from the financial statements and funding impact statement included in the Council's Long Term Plan in respect of the year; and
- to support the Long Term Plan in providing integrated decision making and co-ordination of the Council's resources.

A copy of the Annual Plan may be inspected at the offices of the Stratford District Council, Miranda Street, Stratford, the Stratford Public Library, Prospero Place, Stratford and the website: [www.stratford.govt.nz](http://www.stratford.govt.nz) or a copy can be obtained by writing to the Stratford District Council, P O Box 320, Stratford 4352.



# Message from the Mayor and Chief Executive

Welcome to Stratford District Council's Annual Plan for 2020/21. This represents the third year of the 2018-28 Long Term Plan (LTP) – the “final year” in the three-yearly LTP review cycle.

In developing the LTP, Council engaged with the community and the feedback received was clear. You wanted us to invest in key infrastructure, see progress on key community assets and maintain rates affordability.

What no-one could have foreseen at the time this plan was developed was the global pandemic we are currently facing. Councillors have therefore reviewed what is in the plan and considered where we could reduce expenditure without adding further pain to the local economy or negatively impacting the services we provide. This has resulted in a reduction of the proposed overall rates increase for 2020/21 from 5.72% to 4.3%. Council had already made savings in other areas, offsetting a number of previously unforeseen costs into this Annual Plan that would have further increased rates, had we not been able to identify them early.

At the time of writing of this Annual Plan we were approximately half way through the 3-year life-span of the current LTP. While a lot of work has been done to deliver towards the projects identified in the LTP, not a lot has changed between what was proposed in the LTP and what is contained in this Annual Plan.

**Year 1** (2018/19) was largely a year of planning and laying the foundations for a number of key projects and initiatives.

**Year 2** (2019/20) saw the sections in the Council subdivision off Pembroke Road come on the market with approximately one third of all sections available sold to date. The historic residential boundary issues in Midhirst were proactively resolved by Council, and the new resource consent for the Wastewater Oxidation ponds was obtained. It also saw council, in cooperation with Waka Kotahi, NZ Transport Agency, successfully apply for \$9 million from the government's Provincial Growth Fund to seal the remaining 12kms of SH43. Then subsequently receive a further \$13 million for further improvements of the state highway, identified in the original study.

**Year 3** will continue to focus on project delivery, including:

- The new swimming pool;
- The children's bike park;
- Prospero Place / Broadway upgrade and beautification;
- The Stratford Discovery Trail – a guided walk connecting many of Stratford's historic and more recent landmarks;
- Wastewater treatment upgrades to comply with a new resource consent, which will ultimately improve the water quality of the Patea River;
- District Plan Review;
- Infrastructure renewals and improvements

While not reflected in the projects above, we will also continue to work on the economic development of the district through all available channels, particularly to aid Stratford's economic recovery from COVID-19. This includes working not only locally, but on a regional and national level to maximise the opportunities we can bring back to our district's businesses. Our work with Venture Taranaki, involvement in Just Transition, the Provincial Growth Fund and Tapuae Roa will also carry on. More recently, Council has put forward a total of 13 projects for funding from the Government's stimulus packages and will seek to maximise employment opportunities within the district and find alternative funding sources to reduce the dependence on rates.

We are acutely aware that just like Council itself, our community is facing a wide range of challenges, be they of an economic nature, caused or exacerbated by COVID-19 or legislative reforms and other challenges, that existed well before. Affordability continues to be at the forefront of elected members' minds when preparing these plans.

This Annual Plan contains no significant variations to the Long Term Plan adopted in 2018, however, a number of expenses have been reduced to actively reduce the rates burden on our community as we work through and recover from the local impacts of the global COVID-19 pandemic.

Kia kaha, noho ora mai



**Neil Volzke**  
District Mayor



**Sven Hanne**  
Chief Executive



# Council Governance

## Elected Members

Council consists of a District Mayor and ten Councillors.

### DISTRICT MAYOR

Neil Volzke, JP  
Mobile: 027 631 7418  
Email:  
[nvolzke@stratford.govt.nz](mailto:nvolzke@stratford.govt.nz)

### URBAN WARD

Deputy Mayor Alan Jamieson JP  
Mobile: (027) 533 1167  
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Councillor Peter Dalziel  
Mobile: (027) 509 8830  
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[peter.dalziel@stratford.govt.nz](mailto:peter.dalziel@stratford.govt.nz)

Councillor Jono Erwood  
Mobile: (027) 6404 008  
Email:  
[jono.erwood@stratford.govt.nz](mailto:jono.erwood@stratford.govt.nz)

Councillor Min McKay  
Phone: (027) 472 5904  
Email:  
[min.mckay@stratford.govt.nz](mailto:min.mckay@stratford.govt.nz)

Councillor John Sandford, JP  
Mobile: (027) 496 2278  
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[john.sandford@stratford.govt.nz](mailto:john.sandford@stratford.govt.nz)

Councillor Gloria Webby  
Mobile: (021) 022 62258  
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[gloria.webby@stratford.govt.nz](mailto:gloria.webby@stratford.govt.nz)

### RURAL WARD

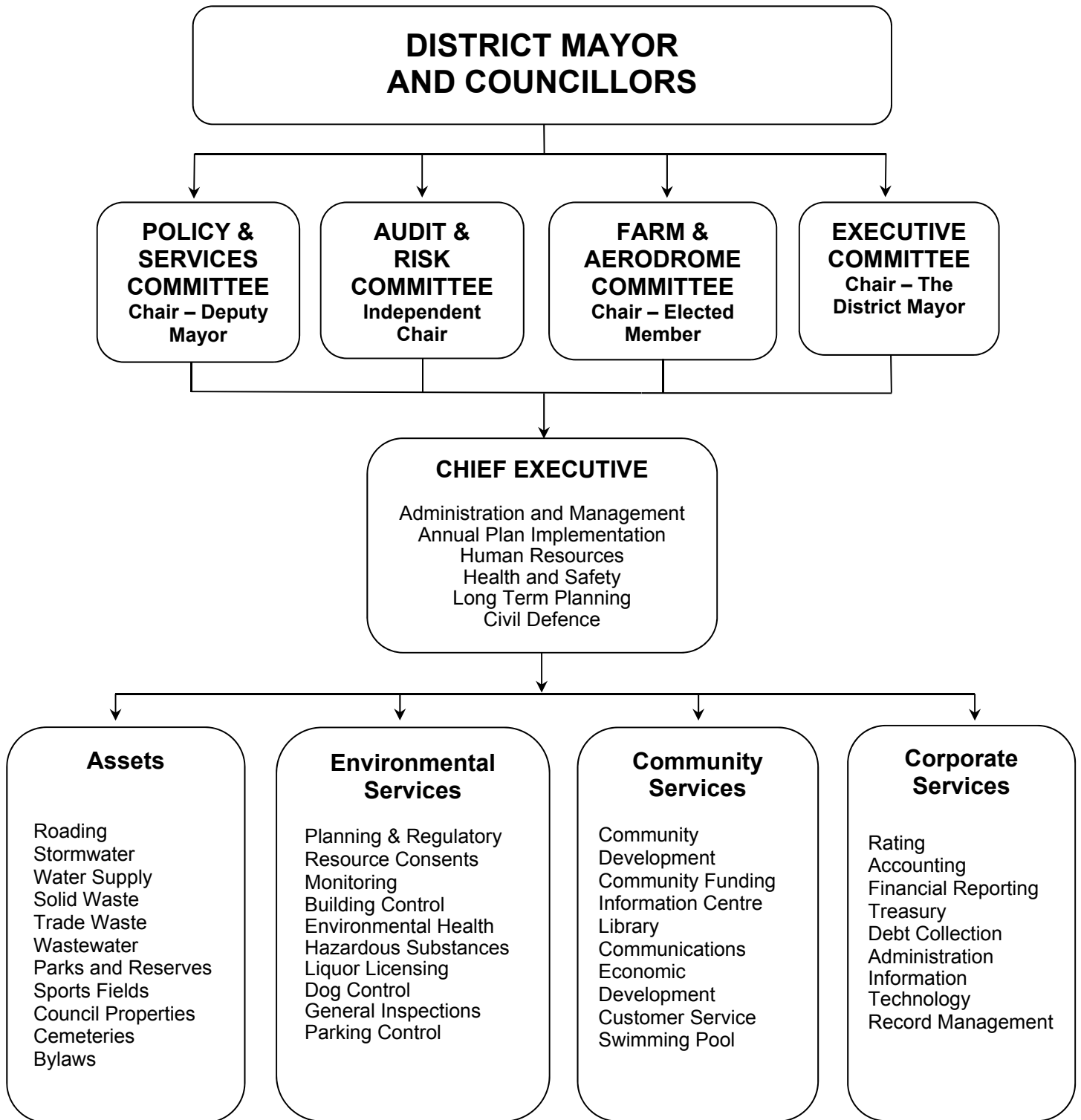
Councillor Grant Boyde, JP  
Mobile: (027) 603 2842  
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[grant.boyde@stratford.govt.nz](mailto:grant.boyde@stratford.govt.nz)

Councillor Rick Coplestone  
Mobile: (027) 264 5154  
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Councillor Amanda Harris  
Mobile: (027) 698 8291  
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Councillor Vaughan Jones  
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[vaughan.jones@stratford.govt.nz](mailto:vaughan.jones@stratford.govt.nz)

# Council Structure





# Community Outcomes

## Overall Vision

Council spent time reviewing its vision statement for the district and will aspire to be:

**“A progressive, prosperous district where communities are celebrated.”**

**To the deliver the vision we will develop strategies, policy and procedures that facilitate and encourage:**

- Outstanding Leadership;
- Affordable, Quality Services and Infrastructure;
- A strong Community;
- A smart, Vibrant and Prosperous District;
- Stratford District as a unique destination; and
- Financial Strength.

Council has a role on behalf of the community it represents in planning, delivering and monitoring parts of this vision.

Council has held workshops to refine the outcomes to better reflect what is important to Stratford. These are then used to provide direction and inform Council on service delivery and use of resources. These community outcomes are detailed below:

COMMUNITY OUTCOME	WHAT COUNCIL WILL DO
<b>Outstanding Leadership</b>	<ul style="list-style-type: none"> <li>• We will maintain and grow Stratford District as a desirable place to live, work, invest and play.</li> <li>• We will ensure strong advocacy for the community at a regional and national level.</li> <li>• We will take a positive leadership role in growing and developing the urban environment.</li> </ul>
<b>Affordable, Quality Services and Infrastructure</b>	<ul style="list-style-type: none"> <li>• We will focus on meeting the current and future needs of our communities by providing good quality infrastructure, and local public services</li> <li>• We will perform regulatory functions in a way that is most cost effective to households and businesses</li> </ul>
<b>Strong Community</b>	<ul style="list-style-type: none"> <li>• We will work with partners to provide and support high level of access to health, education, social and recreational services and facilities.</li> <li>• We will work proactively to recognise and embrace the bicultural nature of our district through functional relationships with iwi authorities.</li> <li>• We will work proactively to recognise and embrace the multicultural nature of our district.</li> </ul>
<b>Smart, Vibrant and Prosperous District</b>	<ul style="list-style-type: none"> <li>• We will work to create an attractive and safe built environment.</li> <li>• We will work creatively and collaboratively to develop an attractive, vibrant and prosperous CBD</li> </ul>
<b>Stratford District as a unique destination</b>	<ul style="list-style-type: none"> <li>• We will look to work collaboratively to support, build on and promote our uniqueness.</li> </ul>
<b>Financial Strength</b>	<ul style="list-style-type: none"> <li>• We will fund infrastructure development and capital works in a way that is most cost effective for households and businesses, seeking alternative funding to rates where possible.</li> <li>• We will ensure the financial security of Council is not compromised.</li> </ul>
<b>Growth</b>	<ul style="list-style-type: none"> <li>• We will grow a strong and prosperous local economy that attracts, welcomes and retains businesses and residents</li> <li>• We will actively promote the district and its lifestyle</li> <li>• We will support and participant in regional economic development initiatives for the benefit of the Stratford District and its residents</li> <li>• We will ensure the availability of suitable land for development for residential and commercial purposes</li> </ul>

The group of activities contribute predominantly to the following outcomes:

Activities	Outstanding Leadership	Affordable, Quality Services and Infrastructure	Strong Community	Smart, Vibrant and Prosperous District	Stratford District as a unique destination	Financial Strength	Growth
Community Services	✓	✓	✓	✓	✓	✓	✓
Democracy	✓	✓	✓	✓	✓	✓	✓
Economy	✓	✓	✓	✓	✓	✓	✓
Environmental Services	✓	✓	✓	✓	✓	✓	✓
Civil Defence & Emergency Management	✓	✓	✓	✓	✓	✓	
Roading		✓		✓	✓	✓	✓
Stormwater		✓	✓			✓	✓
Wastewater		✓	✓			✓	✓
Solid Waste		✓	✓			✓	✓
Water Supply		✓	✓			✓	✓

# Opportunities for Māori Contribution to Decision Making Processes

Section 81 of the Local Government Act 2002 sets out the obligations for Council to both consult with Māori and encourage Māori involvement in Council's decision making processes.

Māori includes those with tangata whenua acknowledged as Ngāti Ruanui, Ngāruahine, Ngāti Maru, Ngāti Mutunga, Ngā Rauru and Te Atiawa. Council also recognises the role of Whakaahurangi Marae within the district.

Council currently has an on-going commitment to Māori consultation with respect to all of its planning processes, including those under the Resource Management Act 1991.

Schedule 10(8) of the Local Government Act 2002 further requires Council to state the steps it intends to take to foster the development of Māori capacity to contribute to decision making processes.

To further foster Māori capacity to contribute to decision making processes Council proposes to:

- Adopt a more formal approach to involving Māori in decision making by having regular liaison meetings.
- Facilitate involvement in significant events.
- Offer training for Council staff and Councillors on marae protocol, local history and related legislation.
- Provide an interpreter on request should Māori wish to present submissions to Council in Te Reo Māori.

Council is also mindful that there may be additional processes which are also appropriate. Council will therefore continue to consult with Māori in the district on its decision making, taking into account the nature and significance of the decision to Māori. Council will also seek opportunities to expand the engagement model to accommodate any additional consultation mechanisms preferred by Māori.

# Changes from 2018-2028 Long Term Plan

## Introduction

The purpose of this Annual Plan is to outline the financial budget for the 2020/21 year, identify any changes from the 2018 – 2028 Long Term Plan (LTP), contribute to the accountability of the Council to its community, and extend opportunities for participation by the public in decision-making processes.

## Leadership

The community priorities strongly indicated that Council is expected to take a leadership role in areas not considered core services of Council, including health, education and social support. Council will continue to be a strong advocate for the District, and will, where appropriate, provide a co-ordination and facilitation role to ensure services are delivered to the community. Elected members will continue to participate in many community organisations, providing a two way communication channel between community groups and Council.

## Financial Trends

This Plan is built around a continuation of the activities within the LTP, on the premise of ensuring retention of the core services and facilities of Council and the Stratford District, and maintenance of existing levels of service.

The LTP signalled rating revenue for 2020/21 of \$13,052,000, excluding water supply targeted rates (water by meter revenue). The rating requirement in this plan is \$12,876,000 which is less than the increase of 5.72% as set out in the LTP.

## Variations

A simple comparison table between what the LTP said for 2020/21 and what this Annual Plan says is (figures in \$1,000's):

<b>ITEM</b>	<b>LTP \$000</b>	<b>ANNUAL PLAN \$000</b>
Total Rates (GST exclusive)	\$13,052	\$12,876
General Rate	\$4,011	\$4,017
Roading	\$3,217	\$2,992
Uniform Annual General Charge (UAGC)	\$2,642	\$2,837
Solid Waste	\$740	\$696
Water Supply	\$1,535	\$1,453
Wastewater (Sewerage)	\$906	\$881
Total Debt	\$28,902	\$24,536
% Total Rates Revenue Increase	5.72%	4.30%
% Uniform Fixed Rates (UAGC and Solid Waste)	25.99%	27.52%
Debt Servicing as a % of Operating Revenue	4.11%	2.46%
Debt as a % of Operating Revenue	122.45%	90.87%
Debt/Equity Ratio	8.25%	7.58%



Variations include:

- \$35,000 - Additional funding contribution for Tapuae Roa (regional economic development).
- Increase in elected members remuneration as imposed by legislation (\$97,000).
- Reduction in other costs and assumptions e.g. interest rate on external debt assumption re-estimated at 2.61% from 4.3%.
- Cost adjustments (increases and reductions) over multiple works contracts.

The percent of Uniform Fixed Rates is set at 27.52% compared to the 30% cap allowed for by legislation.

There are no changes to the rating structure included in the Annual Plan.

The variations in charges for 2020/21 as projected in the LTP and as calculated in the Annual Plan, are listed below:

Rate	2018 - 2028 LTP		Variation (Less)
	Projection 2020/21	Annual Plan 2020/21	
General Rate cents/\$ of Capital Value	0.14991	0.14869	(0.00122)
Roading cents/\$ of Capital Value	0.12023	0.11074	(0.00949)
UAGC	\$632	\$679	\$47
Solid Waste	\$326	\$310	(\$16)
Water Supply	\$599	\$573	(\$26)
Wastewater 1 Closet	\$381	\$376	(\$5)
2 Closets	\$572	\$564	(\$8)
3 Closets	\$762	\$752	(\$10)
4 Closets	\$857	\$846	(\$11)
5 Closets	\$953	\$940	(\$13)
6 Closets	\$1,048	\$1,034	(\$14)
7 Closets	\$1,143	\$1,128	(\$15)
8 + Closets	\$1,238	\$1,222	(\$16)

# Annual Plan Disclosure Statement

Annual Plan disclosure statement for the year ending 30 June 2021.

## What is the purpose of this statement?

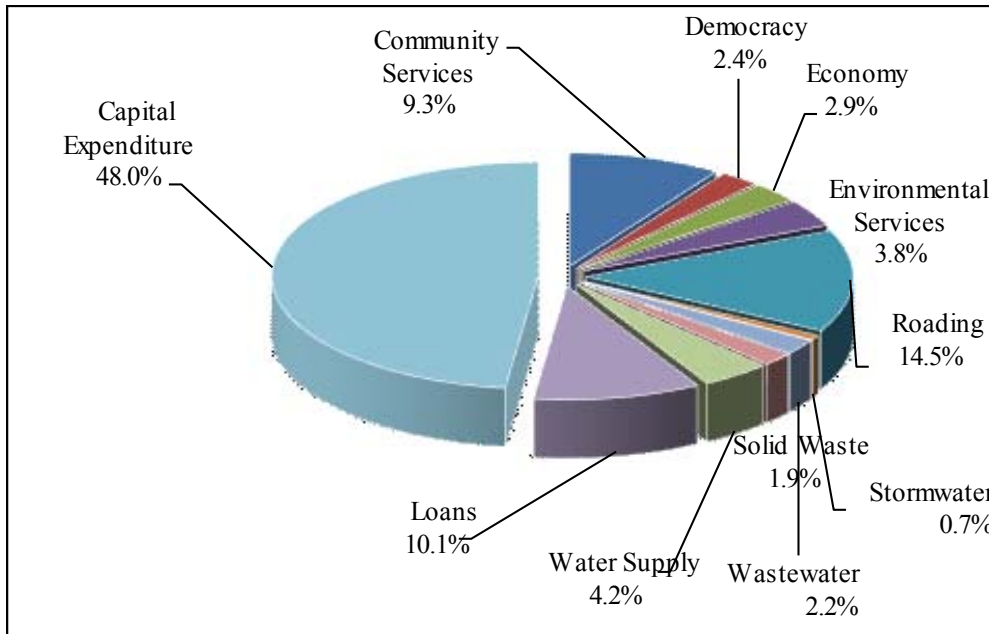
The purpose of this statement is to disclose the council's planned financial performance in relation to various benchmarks to enable the assessment of whether the council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the **regulations**). Refer to the regulations for more information, including definitions of some of the terms used in this statement. These can be viewed on [www.legislation.govt.nz](http://www.legislation.govt.nz) under Local Government (Financial Reporting and Prudence) Regulations 2014.

<b>Benchmark</b>	<b>Limit</b>	<b>Planned</b>	<b>Met</b>
<b>Rates Affordability Benchmark</b>			
• Income	<\$12,895,000	\$12,876,000	Yes
• Increases	<4.45%	4.30%	Yes
<b>Debt Affordability Benchmark</b>			
Net debt to operating revenue	<\$27.2 million	\$20.5 million	Yes
Balanced budget benchmark	>100%	141%	Yes
Essential services benchmark	>100%	139%	Yes
Debt servicing benchmark	<10%	2.5%	Yes

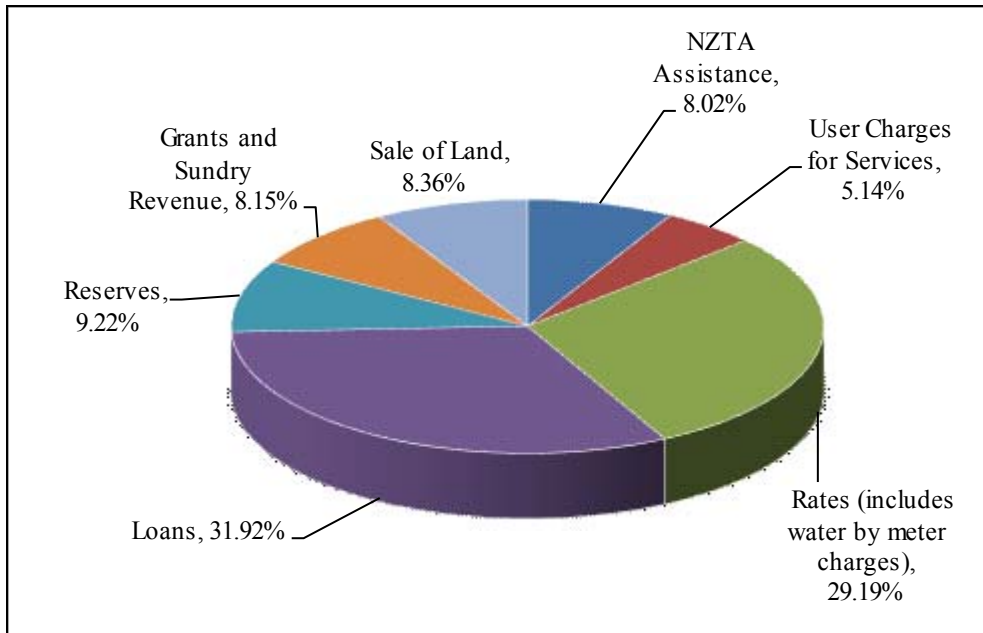
# Funding Overview

## Where the Money Goes To: 2020/21



	<u>\$'000</u>
Community Services	4,229
Democracy	1,097
Economy	1,309
Environmental Services	1,752
Roading	6,638
Stormwater	328
Wastewater	993
Solid Waste	870
Water Supply	1,904
Loans	4,610
Capital Expenditure	21,909
<b>Total Gross Expenditure (excl GST)</b>	<b><u>45,637</u></b>

## Where the Money Comes From: 2020/21



	<b><u>\$'000</u></b>
NZTA Assistance	3,661
User Charges for Services	2,345
Rates (includes water by meter charges)	13,320
Reserves	4,210
Grants and Sundry Revenue	3,719
Loan Funding	14,566
Sale of Land	3,816
<b>Total Gross Revenue (excl GST)</b>	<b><u><u>45,637</u></u></b>



# Highlights

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
Rates Revenue excluding water supply charges	12,345	13,052	12,876	176
Rate Increase (including CPI)	4.69%	5.72%	4.30%	1.42%
Public Debt	16,709	28,902	24,536	4,366
Net External Debt per head of population	\$1,258	\$2,640	\$2,170	470
Net External Debt per ratepayer	\$2,477	\$4,940	\$4,278	662
Interest expense / Total Revenue	2.7%	4.1%	2.5%	1.65%
Rates Revenue	12,345	13,052	12,876	176
User Charges for Services and Other Revenue	2,878	3,083	2,972	111
Sale of land	4,360	0	3,816	(3,816)
Subsidies and Grants	3,865	3,698	7,337	(3,639)
<b>Total Net Revenue</b>	<b>23,448</b>	<b>19,833</b>	<b>27,000</b>	<b>(7,167)</b>
Total Operating Expenditure	18,626	19,172	19,106	66
Capital Expenditure	7,467	22,035	21,909	126
<b>Operating Expenditure by Activity Group</b>				
Community Services	3,919	4,319	4,229	90
Democracy	1,134	1,074	1,097	(23)
Economy	1,266	1,173	1,309	(136)
Environmental Services	1,484	1,547	1,752	(205)
Roading	6,664	6,736	6,638	98
Stormwater Drainage	354	373	328	45
Wastewater (Sewerage)	987	981	993	(12)
Solid Waste	878	865	858	7
Water Supply	1,941	2,104	1,904	200
<b>Total Operating Expenditure</b>	<b>18,627</b>	<b>19,172</b>	<b>19,106</b>	<b>66</b>
<b>Revenue Increase (including CPI)</b>	<b>4.69%</b>	<b>5.72%</b>	<b>4.30%</b>	<b>1.42%</b>
Rates per Head of Population	\$1,311	\$1,469	\$1,359	\$110
Public Debt per Head of Population	\$1,774	\$3,216	\$2,590	\$626

# Prospective Funding Summary

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
<b>The Funding Summary shows that Council requires:</b>				
<b>TOTAL RATES REVENUE REQUIRED</b>	<b>12,345</b>	<b>13,052</b>	<b>12,876</b>	<b>176</b>
TOTAL RATES REVENUE INCREASE	<b>4.69%</b>	<b>5.72%</b>	<b>4.30%</b>	<b>1.42%</b>
Uniform Annual General Charge (UAGC)	2,625	2,642	2,837	(195)
Section 21 Rating Percentage Cap	27.01%	25.99%	27.52%	-1.53%
<b>Targeted Rates</b>				
Water Supply	1,477	1,535	1,453	82
% Increase	1.27%	0.73%	-1.62%	2.35%
Solid Waste	698	740	696	44
% Increase	0.07%	4.26%	-0.29%	4.55%
Wastewater	878	906	881	25.0
% Increase	21.15%	3.72%	0.35%	3.37%
Roading	3,039	3,217	2,992	225.1
% Increase	4.54%	7.61%	-1.55%	9.16%
<b>Sub-Total for Targeted Rates</b>	<b>6,092</b>	<b>6,399</b>	<b>6,022</b>	<b>376</b>
<i>This Summary does not include the targeted rate of \$14,482 collected for community centres.</i>				
<b>General Rate</b>	<b>3,628</b>	<b>4,011</b>	<b>4,017</b>	<b>(5)</b>
<b>Average % Increase</b>	<b>6.01%</b>	<b>11.17%</b>	<b>10.79%</b>	<b>0.38%</b>

# Key Projects in 2020/21

## **Civic Amenities**

- Upgrade War Memorial Centre for Civil Defence purposes
- Stratford 2035
- Centennial Restrooms – replace floor coverings

## **Parks, Reserves and Cemeteries**

- Children's bike park
- Walkway signage upgrade
- Trail development and art work
- Park and walkway development
- Discovery trail

## **Pool Complex**

- Pool complex development

## **Democracy**

- Miranda Street Office – replace floor coverings

## **Rental and Investment Properties**

- Landscaping and riparian planting at the farm
- Calf bay at farm
- Yard upgrade at farm

## **Roading**

- Work will continue in accordance with NZTA budgets and guidelines

## **Stormwater**

- Reticulation upgrades and safety improvements will continue
- Manhole lids and inlet safety screens installed

## **Wastewater**

- Reticulation renewals will continue
- Reticulation safety improvements
- Oxidation pond upgrade
- Infiltration renewals

## **Solid Waste**

- Transfer station building renewals

## **Water Supply**

- Reticulation renewals will continue
- New rider mains to be installed
- New water meters to be installed
- Hydrants and laterals to be renewed
- Pressure reducing and zoning valves to be installed

# Prospective Sample Rates for 2020/21

	2019/20 Annual Plan \$	2020/21 LTP \$	2020/21 Annual Plan \$
<b><u>Residential - Capital Value</u></b>	<b><u>\$250,000</u></b>	<b><u>\$250,000</u></b>	<b><u>\$250,000</u></b>
Uniform Annual General Charge	631.00	632.00	679.00
Solid Waste	313.00	326.00	310.00
Water Supply	584.00	599.00	573.00
Wastewater	375.00	381.00	376.00
Roading Rate	282.50	300.58	276.86
General Rate	337.25	374.75	371.72
<b>Total Rates (excl TRC)</b>	<b>2,522.75</b>	<b>2,613.33</b>	<b>2,586.58</b>
<b>Movement \$</b>		<b>90.57</b>	<b>63.83</b>
<b>Movement %</b>		<b>3.59%</b>	<b>2.53%</b>
<b><u>Residential - Capital Value</u></b>	<b><u>\$400,000</u></b>	<b><u>\$400,000</u></b>	<b><u>\$400,000</u></b>
Uniform Annual General Charge	631.00	632.00	679.00
Solid Waste	313.00	326.00	310.00
Water Supply	584.00	599.00	573.00
Wastewater	375.00	381.00	376.00
Roading Rate	452.00	480.92	442.97
General Rate	539.60	599.60	594.75
<b>Total Rates (excl TRC)</b>	<b>2,894.60</b>	<b>3,018.52</b>	<b>2,975.72</b>
<b>Movement \$</b>		<b>123.92</b>	<b>81.12</b>
<b>Movement %</b>		<b>4.28%</b>	<b>2.80%</b>
<b><u>Rural - Capital Value</u></b>	<b><u>\$2,645,000</u></b>	<b><u>\$2,645,000</u></b>	<b><u>\$2,645,000</u></b>
Uniform Annual General Charge	631.00	632.00	679.00
Roading Rate	2,988.85	3,180.08	2,929.15
General Rate	3,568.11	3,964.86	3,932.78
<b>Total Rates (excl TRC)</b>	<b>7,187.96</b>	<b>7,776.94</b>	<b>7,540.93</b>
<b>Movement \$</b>		<b>588.98</b>	<b>352.98</b>
<b>Movement %</b>		<b>8.19%</b>	<b>4.91%</b>
<b><u>Rural - Capital Value</u></b>	<b><u>\$5,000,000</u></b>	<b><u>\$5,000,000</u></b>	<b><u>\$5,000,000</u></b>
Uniform Annual General Charge	631.00	632.00	679.00
Roading Rate	5,650.00	6,011.50	5,537.15
General Rate	6,745.00	7,495.00	7,434.38
<b>Total Rates (excl TRC)</b>	<b>13,026.00</b>	<b>14,138.50</b>	<b>13,650.52</b>
<b>Movement \$</b>		<b>1,112.50</b>	<b>624.52</b>
<b>Movement %</b>		<b>8.54%</b>	<b>4.79%</b>
<b><u>Commercial - Capital Value</u></b>	<b><u>\$220,000</u></b>	<b><u>\$220,000</u></b>	<b><u>\$220,000</u></b>
Uniform Annual General Charge	631.00	632.00	679.00
Water Supply	584.00	599.00	573.00
Wastewater	375.00	381.00	376.00
Roading Rate	248.60	264.51	243.63
General Rate	296.78	329.78	327.11
<b>Total Rates (excl TRC)</b>	<b>2,135.38</b>	<b>2,206.29</b>	<b>2,198.75</b>
<b>Movement \$</b>		<b>70.91</b>	<b>63.37</b>
<b>Movement %</b>		<b>3.32%</b>	<b>2.97%</b>

# COUNCIL SERVICES

Groups of Activities

Community Services

Aerodrome

Civic Amenities

Community Development

Library

Parks, Reserves and Cemeteries

TSB Pool Complex

Democracy

Economy

Economic Development

Information Centre

Rental and Investment Properties

Environmental Services

Building Services

Planning

Community Health and Safety

Civil Defence and Emergency Management

Roading

Stormwater

Wastewater (Sewerage)

Solid Waste

Water Supply

Council Controlled Organisations

Percy Thomson Trust





# GROUPS OF ACTIVITIES

## GROUPS OF ACTIVITIES

As required by the Local Government Act 2002, Council has grouped the services it provides into the following groups of activities:

GROUP	ACTIVITY	SERVICES
<i>Community Services</i>	Aerodrome	
	Civic Amenities	Civic Amenities & Toilets Pensioner Housing
	Community Development Library Parks, Reserves & Cemeteries TSB Pool Complex	
<i>Democracy</i>		Democracy Corporate Support
<i>Economy</i>	Economic Development Information Centre	
	Rental & Investment Properties	Farm Holiday Park Rental Properties
<i>Environmental Services</i>	Building Services	
	Planning	District Plan Resource Consents
	Community Health And Safety	Food and Health Alcohol Licensing Parking and Other Bylaws Animal Control
<i>Civil Defence and Emergency Management</i>		Civil Defence and Emergency Management
<i>Roading</i>	Roading	Construction, maintenance and renewal of roads, footpaths and associated infrastructure.
<i>Stormwater</i>	Stormwater	Construction and renewal of stormwater infrastructure.
<i>Wastewater (Sewerage)</i>	Wastewater	Construction, maintenance and renewal of waste water network and treatment facilities.
<i>Solid Waste</i>	Waste Management	Kerbside collection of refuse and recycling and operation of the transfer station.
<i>Water Supply</i>	Water Supply	Construction, maintenance and renewal of water treatment plants and water reticulation network.

# COMMUNITY SERVICES

## Aerodrome

### 1.1 What We Do

Council owns the aerodrome to make provision for local air transport, recreation and light commercial needs. The aerodrome is situated at Flint Road and has two grassed runways.

### 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
The aerodrome meets the needs of users	A high level of satisfaction amongst the users with the condition and maintenance of the aerodrome.	>70%	Annual Aerodrome user survey

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	95	97	106	(9)
Revenue	22	22	22	(1)
<b>Net Cost of Service</b>	<b>74</b>	<b>75</b>	<b>85</b>	<b>(10)</b>
<b>EXPENDITURE</b>				
Operating Costs	67	67	74	(7)
Depreciation	7	6	7	(1)
Overheads	22	24	25	(1)
<b>Total Operating Expenditure</b>	<b>95</b>	<b>97</b>	<b>106</b>	<b>(9)</b>
Capital Expenditure	0	0	0	0
<b>Total Expenditure</b>	<b>95</b>	<b>97</b>	<b>106</b>	<b>(9)</b>
<b>FUNDED BY:</b>				
Charges for Services	22	22	22	1
<b>Revenue</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>1</b>
General Rates	74	75	84	(9)
Transfer from Reserves	0	0	0	0
Other Funding	0	0	0	(0)
<b>Total Funding</b>	<b>95</b>	<b>97</b>	<b>106</b>	<b>(9)</b>

### 1.4 Other Projects

There are no future projects associated with the Aerodrome activity.

# Civic Amenities

## 1.1 What We Do

Council's Civic Amenities include a range of facilities that are fairly typical of a rural area and service town:

- Council Office (Miranda Street)
- Centennial Library Building
- War Memorial Centre
- Pensioner Housing
- Centennial Rest Rooms
- Clock Tower (Glockenspiel)
- Bell Tower
- Bus Shelters
- Hall of Remembrance
- Public Toilets
- Rural Halls
- Security Cameras
- Structures/Beautification

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide facilities that are well maintained and utilised.	Buildings legally requiring a Building WoF have a current Building WoF at all times.	100%	Building WoF records
	Annual booking of War Memorial Centre.	>500	Booking records
	Annual booking of Centennial Restrooms.	>200	Booking records
To provide suitable housing for the elderly.	Percentage of Customer satisfaction.	>89%	Annual User Survey
	Annual Occupancy rate.	>95%	Tenancy records.
To provide clean, well maintained toilet facilities.	Percentage of Stratford District residents satisfied with overall level of service of toilets.	>75%	Annual Residents Survey

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

### Civil Amenities

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	854	869	807	62
Revenue	53	51	51	0
<b>Net Cost of Service</b>	<b>801</b>	<b>818</b>	<b>756</b>	<b>62</b>

<b><u>EXPENDITURE</u></b>				
Operating Costs	429	395	338	57
Interest	12	18	13	6
Depreciation	296	329	329	(0)
Overheads	116	126	127	(1)
<b>Total Operating Expenditure</b>	<b>854</b>	<b>869</b>	<b>807</b>	<b>62</b>
Principal Loan Repayments	14	17	19	(2)
Capital Expenditure	191	92	161	(69)
<b>Total Expenditure</b>	<b>1059</b>	<b>978</b>	<b>988</b>	<b>(10)</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	53	51	51	(0)
<b>Revenue</b>	<b>53</b>	<b>51</b>	<b>51</b>	<b>(0)</b>
General Rates	736	752	688	64
Targeted Rate - Community Centres	14	14	14	(1)
Grants and Doantions	0	0	50	(50)
Depreciation funded from Reserves	49	51	51	(0)
Loan Funding - Capital	189	0	100	(100)
Transfer from Reserves	16	109	30	79
Other Funding	0	1	2	(1)
<b>Total Funding</b>	<b>1059</b>	<b>978</b>	<b>988</b>	<b>(10)</b>



## Pensioner Housing

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	113	157	107	51
Revenue	64	65	65	(0)
<b>Net Cost of Service</b>	<b>50</b>	<b>93</b>	<b>42</b>	<b>50</b>
<b>EXPENDITURE</b>				
Operating Costs	34	75	32	44
Interest	1	2	1	1
Depreciation	31	28	28	(0)
Overheads	48	52	46	6
<b>Total Operating Expenditure</b>	<b>113</b>	<b>157</b>	<b>107</b>	<b>51</b>
Principal Loan Repayments	1	2	1	1
Capital Expenditure	35	0	0	0
<b>Total Expenditure</b>	<b>149</b>	<b>160</b>	<b>108</b>	<b>51</b>
<b>FUNDED BY:</b>				
Charges for Services	64	65	65	0
<b>Revenue</b>	<b>64</b>	<b>65</b>	<b>65</b>	<b>0</b>
General Rates	24	48	22	26
Operational Balance from Reserves	27	46	21	25
Transfer from Reserves	22	0	0	0
Loan Funding - Capital	12	0	0	0
Other Funding	0	0	0	(0)
<b>Total Funding</b>	<b>149</b>	<b>160</b>	<b>108</b>	<b>51</b>

## 1.4 Other Projects

Project	Category	2020/21
Stratford 2035	Level of Service	\$100,000
War Memorial Centre upgrade for Civil Defence	Level of Service	\$50,000
Centennial Restrooms	Replacements	\$8,700

# Community Development

## 1.1 What We Do

Community development encourages and supports groups and individuals in the District to achieve their own goals and outcomes in a way that sustainably benefits the community. It does this by providing information, advice, and support to groups and individuals, through activities such as networking, facilitation, administration support, promotion, advocacy, and event facilitation.

Examples of current community development activities include:

- Administration support for a number of community groups including the Positive Ageing Group and Central Taranaki Safe Trust
- Coordinating the promotion of school holiday activities
- Administration of the Sport NZ Rural Travel Fund and Creative New Zealand Funding Scheme
- Working with community groups to identify the outcomes they want for the community
- Working in partnership with regional agencies to support the well-being of the community
- Providing community events such as Summer Nights and War Memorial commemorations.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide a number of community events and provide support that encourages involvement of the community	Number of Community events organised.	2	Number of events held are recorded
	Percentage of residents feeling a sense of community.	>75%	Annual Residents Survey
Youth are supported to participate in their community through developing and implementing their own projects	Number of projects successfully developed and implemented by youth with support from community development	4	Number of projects developed are recorded
Council will provide, encourage and/or support events within the district	Events Council has provided or supported are measured	2	Number of supported events are recorded

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	379	334	429	(95)
Revenue	21	21	21	0
<b>Net Cost of Service</b>	<b>358</b>	<b>313</b>	<b>409</b>	<b>(95)</b>
<b>EXPENDITURE</b>				
Operating Costs	294	247	306	(59)
Overheads	84	87	123	(36)
<b>Total Operating Expenditure</b>	<b>379</b>	<b>334</b>	<b>429</b>	<b>(95)</b>
<b>FUNDED BY:</b>				
User Charges/Grants	21	21	21	0
<b>Revenue</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>0</b>
General Rates	358	312	407	(95)
Other Funding	1	1	2	(1)
<b>Total Funding</b>	<b>379</b>	<b>334</b>	<b>429</b>	<b>(95)</b>

### 1.4 Other Projects

There are no future projects associated with the Community Development activity.

# Library

## 1.1 What We Do

The Stratford and District Centennial Library provides physical and digital access to a collection of lending material and information resources in a safe and welcoming environment intended for community activities, leisure, social interaction, and study. It promotes creativity and learning through the delivery of public programmes and the provision of support facilities such as the Wi-Fi network and access to equipment and technology.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide a library service which meets the needs of and is being used by Stratford District residents	Number of people visiting the library is measured.	>90,000	Door count
	% of library users satisfied with library services.	>80%	Annual Residents Survey
Library services will be accessible to the community	The number of visitors accessing the Wi-Fi service is measured.	>15,000	Internal records
	The number of sessions accessing the People's Network is measured.	>10,000	Internal records

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	682	711	659	52
Revenue	18	19	17	2
<b>Net Cost of Service</b>	<b>664</b>	<b>692</b>	<b>642</b>	<b>54</b>
<b>EXPENDITURE</b>				
Operating Costs	338	357	343	14
Interest	28	34	21	13
Depreciation	97	108	93	15
Overheads	219	212	202	10
<b>Total Operating Expenditure</b>	<b>682</b>	<b>711</b>	<b>659</b>	<b>52</b>
Principal Loan Repayments	33	32	32	0
Capital Expenditure	0	0	0	0
<b>Total Expenditure</b>	<b>715</b>	<b>743</b>	<b>691</b>	<b>52</b>
<b>FUNDED BY:</b>				
Charges for Services	18	19	17	2
<b>Revenue</b>	<b>18</b>	<b>19</b>	<b>17</b>	<b>2</b>
General Rates	622	637	602	35
Depreciation funded from Reserves	41	52	37	15
Transfer from Reserves	33	32	32	0
Other Funding	1	3	3	0
<b>Total Funding</b>	<b>715</b>	<b>743</b>	<b>691</b>	<b>52</b>

## 1.4 Other Projects

There are no future projects associated with the Library activity.

# Parks, Reserves and Cemeteries

## 1.1 What We Do

Council provides a range of active and passive recreation opportunities that benefit the community's physical, social and personal quality of life. Parks assets include:

- (i) 36.7 hectares of passive reserves:
  - Gardens, lawns, trees, and amenity street plantings
  - 2 neighbourhood parks and 3 playgrounds
- (ii) 10 hectares of urban active reserves comprising:
  - 2 croquet greens
  - 6 netball/tennis courts
  - 5 rugby fields
  - 3 cricket wickets
  - 2 soccer fields
  - 2 hockey fields
- (iii) 9.4 hectares of cemeteries
  - 5.1ha in 2 operating cemeteries
  - 4.3ha in 5 closed cemeteries
- (iv) 14km of walkway including 9 foot bridges.
- (v) 4.8ha in 14 esplanade reserves.
- (vi) Accessory structures and buildings:
  - Grandstand at Victoria Park
  - Toilet block at Page Street
  - Toilet block at Victoria Park
  - Croquet pavilion at Victoria Park
  - Memorial gates at Victoria Park
  - Malone Gates at King Edward Park
  - Netball shelters at King Edward Park
  - Stratford Gateway Structures (2)
  - Skatepark at Victoria Park
- (vii) 34.3ha in rural domains and reserves.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide parks, sports fields and other open spaces that meet community demand	Number of complaints and requests for service.	<40	Reporting against corporate CRM system.
	Percentage of Stratford residents satisfied with:		Annual Residents Survey
	• Parks;	>80%	
	• Sports fields; and	>80%	
• Cemeteries.	>80%		
Safe playgrounds are provided	All playgrounds meet NZ Safety Standards.	100%	Biennial playground inspection report and records provided from weekly and quarterly compliance checks by contractor.
Foot Bridges are safe.	All foot bridges meet NZ Safety standards.	100%	Biennial bridge inspection Report

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

### Cemeteries

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	232	219	180	39
Revenue	122	125	85	(40)
<b>Net Cost of Service</b>	<b>109</b>	<b>95</b>	<b>95</b>	<b>(1)</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	140	122	113	9
Depreciation	9	7	9	(2)
Overheads	83	90	58	32
<b>Total Operating Expenditure</b>	<b>232</b>	<b>219</b>	<b>180</b>	<b>39</b>
Capital Expenditure	0	0	0	0
<b>Total Expenditure</b>	<b>232</b>	<b>219</b>	<b>180</b>	<b>39</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	122	125	85	40
<b>Revenue</b>	<b>122</b>	<b>125</b>	<b>85</b>	<b>40</b>
General Rates	109	93	94	(1)
Transfer from Reserves	0	0	0	0
Other Funding	1	2	1	1
<b>Total Funding</b>	<b>232</b>	<b>219</b>	<b>180</b>	<b>39</b>



## Parks & Reserves

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	668	752	778	(27)
Revenue	9	9	9	(0)
<b>Net Cost of Service</b>	<b>659</b>	<b>743</b>	<b>769</b>	<b>(27)</b>
<b>EXPENDITURE</b>				
Operating Costs	426	444	498	(54)
Interest	13	20	6	14
Depreciation	97	144	144	0
Overheads	132	143	130	13
<b>Total Operating Expenditure</b>	<b>668</b>	<b>752</b>	<b>778</b>	<b>(27)</b>
Principal Loan Repayments	15	19	9	10
Capital Expenditure	201	680	680	0
<b>Total Expenditure</b>	<b>885</b>	<b>1451</b>	<b>1,467</b>	<b>(17)</b>
<b>FUNDED BY:</b>				
Charges for Services	9	9	9	0
<b>Revenue</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>
General Rates	669	752	777	(25)
Grants and Donations	102	625	626	(1)
Loan Funding - Capital	87	42	54	(12)
Transfer (to) Turf Replacement Reserve	(10)	(10)	(10)	0
Transfer from Reserves	27	31	9	22
Other Funding	0	1	2	(1)
<b>Total Funding</b>	<b>885</b>	<b>1451</b>	<b>1,467</b>	<b>(17)</b>

## 1.4 Other Projects

Project	Category	2020/21
Walkway Signage upgrade	Level of Service	\$10,500
Trail Development and Art Work	Level of Service	\$104,200
Park Development	Level of Service	\$15,600
Walkway Development	Level of Service	\$15,400
Parks and Reserves Replacements	Replacements	\$12,500
New Park signs	Level of Service	\$10,500
Children's Bike Park	Level of Service	\$521,300

# TSB Pool Complex

## 1.1 What We Do

The TSB Pool Complex is a community swimming pool owned and operated by the Stratford District Council. This facility has three indoor pools that cater year-round for casual as well as organised swimming, including learn-to-swim, as well as an outdoor toddlers pool which is open during the summer months. As part of the operation the pool provides a range of fitness programmes, coaching and events.

As part of the 2018-2028 Long Term Plan, Council decided to replace the existing pool with a new facility and planning for this is currently under way.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
The pool complex will be a safe place to swim.	Number of reported accidents, possible accidents and similar incidents pa.	<80	Accident register – also reported monthly to Council.
	Compliance with NZS5826:2010 NZ Pool Water Quality Standards.	100%	Water quality register.
That the pool facilities meet demand.	Percentage of pool users are satisfied with the pool.	>80%	Annual customer survey.
	Number of pool admissions per annum.	<i>Target suspended due to expected closures for upgrade</i>	Ticketing system – also reported monthly to council.

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	896	1,179	1,163	16
Revenue	233	222	222	0
<b>Net Cost of Service</b>	<b>663</b>	<b>987</b>	<b>941</b>	<b>16</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	620	633	701	(69)
Interest	0	269	165	104
Depreciation	102	103	102	1
Overheads	174	174	195	(21)
<b>Total Operating Expenditure</b>	<b>896</b>	<b>1,179</b>	<b>1,163</b>	<b>16</b>
Principal Loan Repayments	0	250	253	(3)
Capital Expenditure	44	15,674	15,674	0
<b>Total Expenditure</b>	<b>940</b>	<b>17,103</b>	<b>17,089</b>	<b>14</b>
<b><u>FUNDED BY:</u></b>				
User Charges	233	222	222	0
<b>Revenue</b>	<b>233</b>	<b>222</b>	<b>222</b>	<b>0</b>
General Rates	661	955	938	17
Loan Funding - Capital	0	12,509	12,637	(128)
Grants - Capital	22	3,146	3,000	146
Transfer from Reserves	22	269	290	(21)
Other Funding	1	3	3	0
<b>Total Funding</b>	<b>940</b>	<b>17,103</b>	<b>17,089</b>	<b>14</b>

### 1.4 Other Projects

Project	Category	2020/21
Various Items of Equipment	Level of Service	\$37,200
Pool Complex Development	Level of Service	\$15,636,500

# DEMOCRACY

## 1.1 What We Do

### Democracy

Democracy includes the formal meeting processes, elections and the means for community involvement in the democratic process. The Democracy activity supports the elected members in these roles and ensures the purposes of the Local Government Act 2002 are met.

The Stratford District Council comprises a District Mayor and ten Councillors. The District Mayor is elected by the whole community, with the Councillors elected on a ward system, with four from the Rural Ward and six from the Urban Ward. Council sets the policy and standards for the management and delivery of Council activities and services.

### Corporate Support

Corporate Support provides a range of professional support services to the Council and to agencies closely associated with Council. These services include rates administration, financial planning, reporting, analysis and advice, the provision of accounting services, secretarial and administrative support and the development and maintenance of record management information systems and information technology.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide Democracy services in accordance with statutory deadlines.	Agendas and associated reports for all scheduled meetings are available to interested parties in accordance with statutory timeframes.	100%	Meeting Register.
	All Council meetings are publicly notified in accordance with statutory timeframes.	100%	Meeting Register.
To ensure that the Health and Safety manual is reviewed.	Complete an annual review of the Health and Safety Manual.	Achieved	Review Date.
Ensure accountability documents are prepared and meet statutory requirements.	The Annual Report, Annual Plan and Long Term Plan meet statutory deadlines and receive an unqualified audit opinion where relevant,	Achieved	Audit Opinion.

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

#### Democracy

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	1134	1074	1,097	(23)
Revenue	0	0	0	0
<b>Net Cost of Service</b>	<b>1134</b>	<b>1074</b>	<b>1,097</b>	<b>(23)</b>
<b>EXPENDITURE</b>				
Operating Costs	503	424	501	(77)
Overheads	631	650	595	55
<b>Total Expenditure</b>	<b>1134</b>	<b>1074</b>	<b>1,097</b>	<b>(23)</b>
<b>FUNDED BY:</b>				
UAGC	1130	1063	1,088	(25)
Other Funding	4	11	9	2
<b>Total Funding</b>	<b>1134</b>	<b>1074</b>	<b>1,097</b>	<b>(23)</b>

#### Corporate Support

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	0	0	0	0
Revenue	60	60	70	10
<b>Net Cost of Service</b>	<b>(60)</b>	<b>(60)</b>	<b>(70)</b>	<b>10</b>
<b>EXPENDITURE</b>				
Operating Costs				
- Chief Executive's Department	351	381	377	5
- Corporate Services Department	869	994	754	241
Overheads Recovered	(1,220)	(1,376)	(1,130)	(246)
<b>Total Operating Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>
Capital Expenditure	283	160	189	(29)
<b>Total Expenditure</b>	<b>283</b>	<b>160</b>	<b>189</b>	<b>(29)</b>
<b>FUNDED BY:</b>				
Charges for Services	60	60	70	(10)
<b>Revenue</b>	<b>60</b>	<b>60</b>	<b>70</b>	<b>(10)</b>
UAGC	(60)	(60)	(70)	10
Transfer from Reserves	283	160	189	(29)
<b>Total Funding</b>	<b>283</b>	<b>160</b>	<b>189</b>	<b>(29)</b>

### 1.4 Other Projects

Project	Category	2020/21
Computers and Peripherals	Replacements	\$90,000
Vehicle Replacements	Replacements	\$31,000
Miscellaneous Equipment	Replacements	\$20,000
Replace Floor Coverings – Miranda Street Office	Replacements	\$42,700



# ECONOMY

## Economic Development

### 1.1 What We Do

Council has a leadership role in economic development. This activity supports the growth of the District by:

- Encouraging and assisting the establishment, retention and development of sustainable, new and existing businesses.
- Promoting business opportunities and events that benefit the local economy
- Promoting the district as a great place to live.
- Supporting the Stratford Business Association
- Working in partnership with Venture Taranaki Trust to support the economic growth of the District.

### 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To support and promote the economic growth of the district.	Business mentoring and economic development support is available.	Report received	Venture Taranaki Quarterly reports
To support the business community.	Provide administration support to the Stratford Business Association meetings	11	Minutes and agendas completed
The website is a valuable resource for the community to access Council information	The number of visitors accessing Council information and services via the internet is measured.	Not less than previous year	Website statistics
Opportunities for the community to participate in decision making is widely publicised	The community is satisfied with how Council keeps them informed.	>85%	Annual Residents Survey

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

#### Economic Development

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	402	372	440	(69)
Revenue	0	0	0	0
<b>Net Cost of Service</b>	<b>402</b>	<b>372</b>	<b>440</b>	<b>(69)</b>
<b>EXPENDITURE</b>				
Operating Costs	302	266	295	(29)
Overheads	100	105	145	(40)
<b>Total Operating Expenditure</b>	<b>402</b>	<b>372</b>	<b>440</b>	<b>(69)</b>
<b>FUNDED BY:</b>				
General Rates	201	185	219	(34)
UAGC	201	185	219	(34)
Other Funding	1	2	2	(0)
<b>Total Funding</b>	<b>402</b>	<b>372</b>	<b>440</b>	<b>(69)</b>

#### Council Projects

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	118	0	97	(97)
Revenue	0	0	0	0
<b>Net Cost of Service</b>	<b>118</b>	<b>0</b>	<b>97</b>	<b>(97)</b>
<b>EXPENDITURE</b>				
Operating Costs	0	0	0	0
Interest	118	0	97	(97)
Overheads	0	0	0	0
<b>Total Operating Expenditure</b>	<b>118</b>	<b>0</b>	<b>97</b>	<b>(97)</b>
Principal Loan Repayments	4,239	0	3,719	(3,719)
Capital Expenditure	794	0	0	0
<b>Total Expenditure</b>	<b>5,150</b>	<b>0</b>	<b>3,816</b>	<b>(3,816)</b>
<b>FUNDED BY:</b>				
Charges for Services	0	0	0	0
<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
General Rates	(3)	0	(0)	0
Sales of Sections - Capital	4,360	0	3,816	(3,816)
Loan Funding - Capital	794	0	0	0
<b>Total Funding</b>	<b>5,150</b>	<b>0</b>	<b>3,816</b>	<b>(3,816)</b>

### 1.4 Other Projects

There are no future projects associated with the Economic Development activity.



# Information Centre

## 1.1 What We Do

Council owns and manages the Stratford Visitor Information Centre (i-SITE). The i-SITE promotes local attractions and events and provides local knowledge, a booking service and souvenirs for tourists and residents. An AA service is also provided at the i-SITE.

From mid-2020 the information centre will be located within the Stratford District Council library, next to its current location.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide an Information Centre for visitors, incorporating Automobile Association Agency services that meets the needs of and is being used by the community.	Number of people to the Information Centre service is measured.	>40,000	Door Count
	Number of users of AA Agency Service is measured.	>10,000	AA customer count records
	Percentage customers are satisfied.	>80%	Annual Residents Survey

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	293	313	312	1
Revenue	112	112	92	(20)
<b>Net Cost of Service</b>	<b>181</b>	<b>201</b>	<b>220</b>	<b>(19)</b>
<b>EXPENDITURE</b>				
Operating Costs	191	208	210	(2)
Depreciation	1	1	1	0
Overheads	101	103	101	2
<b>Total Operating Expenditure</b>	<b>293</b>	<b>313</b>	<b>312</b>	<b>1</b>
<b>FUNDED BY:</b>				
Charges for Services	112	112	92	20
<b>Revenue</b>	<b>112</b>	<b>112</b>	<b>92</b>	<b>20</b>
General Rates	181	199	218	(19)
Other Funding	1	2	1	1
<b>Total Funding</b>	<b>293</b>	<b>313</b>	<b>312</b>	<b>1</b>

## 1.4 Other Projects

There are no future projects associated with the Information Centre activity.

# Rental and Investment Properties

## 1.1 What We Do

The Rental and Investment Properties activity manages properties council owns for strategic or commercial purposes.

Under this activity Council staff performs common landlord roles, such as the day-to-day maintenance of grounds and buildings as well as the long term planning for purchase, disposal, renewal, upgrades and redevelopment of properties.

This activity covers the following:

**Farm** - manage 160 hectares of land (132 hectares milkable) on a 50/50 sharemilking basis.

**Holiday Park** - operate a formal lease for the land.

**Rental Properties** - Council manages urban and rural land and commercial properties under this activity.

- Land with a Council function that generally has limited potential for any other use or is strategically important to Council.
- Land that has commercial potential and its legal status permits its availability for sale.
- Land that is currently vacant or occupied informally by an adjoining owner and has limited options for sale.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
Maximum profits from the farm are returned to Council.	Milk production is maximised	>150,000kg	Milk Supplier's Statements issued by milk collector (currently Fonterra).
Leased property is safe and fit for purpose.	Number of complaints from tenants.	<5	Reporting against corporate CRM system.

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below.

### Farm

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	366	375	389	(14)
Revenue	505	524	507	(17)
<b>Net Cost of Service</b>	<b>(139)</b>	<b>(148)</b>	<b>(119)</b>	<b>(30)</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	183	165	211	(46)
Interest	88	104	54	50
Depreciation	57	66	66	0
Overheads	37	40	58	(18)
<b>Total Operating Expenditure</b>	<b>366</b>	<b>375</b>	<b>389</b>	<b>(14)</b>
Principal Loan Repayments	103	97	83	14
Capital Expenditure	45	70	97	(27)
<b>Total Expenditure</b>	<b>514</b>	<b>542</b>	<b>569</b>	<b>(27)</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	505	524	507	17
<b>Revenue</b>	<b>505</b>	<b>524</b>	<b>507</b>	<b>17</b>
General Rates	(36)	(52)	(52)	(0)
Transfer from Reserves	15	0	57	(57)
Sale of Land	0	0	0	0
Loan Funding - Capital	30	70	55	15
Other Funding	0	1	1	0
<b>Total Funding</b>	<b>514</b>	<b>542</b>	<b>569</b>	<b>(27)</b>

### Holiday Park

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	16	19	3	16
Revenue	3	3	3	0
<b>Net Cost of Service</b>	<b>13</b>	<b>16</b>	<b>0</b>	<b>16</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	0	1	1	0
Overheads	16	18	2	16
<b>Total Expenditure</b>	<b>16</b>	<b>19</b>	<b>3</b>	<b>16</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	3	3	3	0
<b>Revenue</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>
General Rates	13	15	0	15
Other Funding	0	0	0	0
<b>Total Funding</b>	<b>16</b>	<b>19</b>	<b>3</b>	<b>16</b>

## Rental Properties

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	71	95	68	28
Revenue	34	35	32	(3)
<b>Net Cost of Service</b>	<b>37</b>	<b>59</b>	<b>36</b>	<b>25</b>
<b>EXPENDITURE</b>				
Operating Costs	11	12	10	2
Depreciation	19	39	21	18
Overheads	41	45	37	8
<b>Total Operating Expenditure</b>	<b>71</b>	<b>95</b>	<b>68</b>	<b>28</b>
Capital Expenditure	0	0	0	0
<b>Total Expenditure</b>	<b>71</b>	<b>95</b>	<b>68</b>	<b>28</b>
<b>FUNDED BY:</b>				
Charges for Services	34	35	32	3
<b>Revenue</b>	<b>34</b>	<b>35</b>	<b>32</b>	<b>3</b>
General Rates	36	59	35	24
Other Funding	0	1	1	1
<b>Total Funding</b>	<b>71</b>	<b>95</b>	<b>68</b>	<b>28</b>

## 1.4 Other Projects

Project	Category	2020/21
Landscaping and Riparian Planting – Farm	Level of Service	\$10,400
Calf Bay – Farm	Level of Service	\$15,000
Yard Upgrade – Farm	Level of Service/Replacement	\$60,000
House Components – Farm	Replacement	\$12,000

# ENVIRONMENTAL SERVICES

## Building Services

### 1.1 What We Do

Council is registered as a building consent authority (BCA), as required by the Building Act 2004. The BCA receives and processes applications for building consents. It also involves monitoring and compliance, to ensure that all building, plumbing and drainage work in the District is undertaken in a safe, secure and proper manner.

The Building Control Team also leads the preparation of Land Information Memorandums.

### 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To process applications within statutory timeframes.	Percentage of building consent applications processed within 20 days.	100%	Council Records
	Percentage of inspection requests completed within 24 hours of request	100%	Council Records
	Percentage of code compliance certificate applications determined within 20 working days	100%	Council Records
To retain registration as a Building Consent Authority.	Current registration.	Confirmed	Current IANZ Certification
To process LIMs within statutory timeframes	% of LIMs processed within timeframes.	100%	Council Records
Service meets customer expectations.	Percentage of customers using building consent processes are satisfied with the service provided	>80%	Council Records

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

#### Building Control

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	416	448	560	(112)
Revenue	262	222	256	34
<b>Net Cost of Service</b>	<b>155</b>	<b>225</b>	<b>304</b>	<b>(78)</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	228	270	322	(52)
Overheads	189	178	239	(61)
<b>Total Operating Expenditure</b>	<b>416</b>	<b>448</b>	<b>560</b>	<b>(112)</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	262	222	256	(34)
<b>Revenue</b>	<b>262</b>	<b>222</b>	<b>256</b>	<b>(34)</b>
UAGC	153	223	301	(78)
Other Funding	1	3	4	(1)
<b>Total Funding</b>	<b>416</b>	<b>448</b>	<b>560</b>	<b>(112)</b>

### 1.4 Other Projects

There are no future projects associated with the Building Services activity

# Planning

## 1.1 What We Do

This activity covers:

- The development and administration of the Stratford District Plan
- Maintaining a set of bylaws that integrate with the District Plan provisions
- The processing of resource consents required under the District Plan.
- Monitoring of the district to ensure that the District Plan and bylaws are relevant and complied with.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 – 2020/21	
To promote the sustainable management and use of land and public spaces.	To undertake a comprehensive review of the district plan, with notification no later than 2018/19.	Not Applicable	Reports to Council
	To undertake a systematic review of bylaws and related policies as they reach their statutory review dates.	Not Applicable	Reports to Council
To process resource consents within statutory timeframes.	% of non notified applications processed within 20 working days.	100%	Council records
	% of notified applications processed within legislated timeframes for notification, hearings and decisions.	100%	Council records
	% of s223 and s224 applications processed within 10 working days.	100%	Council records
Service meets customer expectations.	Percentage of customers using resource consent processes are satisfied with the service provided	>80%	Council Records



### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

#### District Plan

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	147	170	169	1
Revenue	0	0	0	0
<b>Net Cost of Service</b>	<b>147</b>	<b>170</b>	<b>169</b>	<b>1</b>
<b>EXPENDITURE</b>				
Operating Costs	75	103	78	26
Overheads	71	68	91	(24)
<b>Total Operating Expenditure</b>	<b>147</b>	<b>170</b>	<b>169</b>	<b>1</b>
<b>FUNDED BY:</b>				
UAGC	146	169	168	1
Other Funding	0	1	1	(0)
<b>Total Funding</b>	<b>147</b>	<b>170</b>	<b>169</b>	<b>1</b>

#### Resource Consents

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	165	167	179	(12)
Revenue	32	27	35	8
<b>Net Cost of Service</b>	<b>134</b>	<b>140</b>	<b>144</b>	<b>(4)</b>
<b>EXPENDITURE</b>				
Operating Costs	74	83	81	2
Overheads	91	85	99	(14)
<b>Total Operating Expenditure</b>	<b>165</b>	<b>167</b>	<b>179</b>	<b>(12)</b>
<b>FUNDED BY:</b>				
Charges for Services	32	27	35	(8)
<b>Revenue</b>	<b>32</b>	<b>27</b>	<b>35</b>	<b>(8)</b>
UAGC	133	139	143	(4)
Other Funding	1	1	1	(1)
<b>Total Funding</b>	<b>165</b>	<b>167</b>	<b>179</b>	<b>(12)</b>

### 1.4 Other Projects

There are no future projects associated with the District Plan & Resource Consent activities

# Community Health and Safety

## 1.1 What We Do

The activities broadly cover the regulation and enforcement of various statutes and bylaws relating to health, food, alcohol, animal control, and general nuisance arising from inappropriate parking of motor vehicles and/or use of public places.

### Health Act and Food Act

Council:

- provides a uniform system of control to ensure the sale of food is fit for consumption and safe
- carries out premises registration, education, monitoring and enforcement activities, including complaint resolution, to avoid and mitigate actual and potential adverse effects on public health.

From time to time this activity also has to review and respond to legislative changes. Overall its main role is licencing, compliance and enforcement.

### Sale and Supply of Alcohol Act

Council carries out licensing, monitoring and enforcement activities, to ensure that a reasonable system of control is in place over the sale and supply of liquor to the public, with the aim of contributing to the reduction of liquor abuse in the community.

### Parking and other Bylaw compliance

Bylaws provide an enforcement tool where specific local regulation is required. In some instances bylaws are required to give a specific local interpretation of national legislation. Others, such as the Public Places Bylaw, are passed under the Local Government Act but simply reflect a set of local expectations.

Council receives an average of 300 complaints concerning infringements of the various bylaws each year. In addition approximately 200 to 300 parking infringement notices are issued each year, with almost all being in respect of time limits. Council has, since 2010, also issued infringement notices for other stationary vehicle offences related to warrants of fitness and vehicle registration.

### Animal Control

Council exercises its responsibilities under the Dog Control Act 1996 and Council's Dog Control Bylaw. Council controls dogs as required by legislation to avoid nuisance and minimise risk to the community.

This covers:

- registration of dogs
- timely response to all complaints concerning dogs, particularly in regard to instances involving aggressive behaviour by dogs
- Enforcing obligations on dog owners designed to ensure that dogs do not cause a nuisance to any person, and do not injure, endanger or cause distress to any person or cause distress to any stock, poultry, domestic animal or protected wildlife.

Council operates a dog pound which has a capacity for six dogs. The demand for services is relatively consistent.

Under the general bylaw this activity also manages wandering stock on road reserves.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To fulfil obligations to improve, promote and protect public health.	Percentage of premises registered under the Food Act, Health Act, Beauty and Tattoo Bylaw, to be inspected for compliance.	100%	Council Records
	Health nuisance and premise complaints are responded to within 1 working day.	100%	Council Records
To fulfil obligations as a District Licensing Committee.	Percentage of licensed premises inspected.	100%	Council Records
	Percentage of applications processed within 25 working days (excluding hearings).	100%	Council Records
To monitor and enforce bylaws.	Percentage of complaints responded to within 2 hours.	100%	Council Records
To ensure dogs are controlled.	Percentage of known dogs registered.	98%	Council Records
	Percentage of dog attack/wandering dog complaints responded to within an hour.	100%	Council Records

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation is shown below:

### Food and Health

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	87	93	155	(61)
Revenue	15	15	15	0
<b>Net Cost of Service</b>	<b>73</b>	<b>78</b>	<b>140</b>	<b>(61)</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	50	54	81	(27)
Overheads	37	39	73	(34)
<b>Total Operating Expenditure</b>	<b>87</b>	<b>93</b>	<b>155</b>	<b>(61)</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	15	15	15	0
<b>Revenue</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>0</b>
UAGC	73	77	138	(61)
Other Funding	0	1	1	(0)
<b>Total Funding</b>	<b>87</b>	<b>93</b>	<b>155</b>	<b>(61)</b>

## Alcohol Licensing

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	157	162	115	47
Revenue	35	35	35	0
<b>Net Cost of Service</b>	<b>122</b>	<b>127</b>	<b>80</b>	<b>47</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	63	73	66	8
Overheads	94	89	50	39
<b>Total Operating Expenditure</b>	<b>157</b>	<b>162</b>	<b>115</b>	<b>47</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	35	35	35	(0)
<b>Revenue</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>(0)</b>
UAGC	122	126	79	47
Other Funding	1	1	1	0
<b>Total Funding</b>	<b>157</b>	<b>162</b>	<b>115</b>	<b>47</b>

## Animal Control

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	189	202	201	1
Revenue	128	148	142	(7)
<b>Net Cost of Service</b>	<b>60</b>	<b>54</b>	<b>60</b>	<b>(6)</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	110	120	102	18
Interest	0	3	2	1
Depreciation	8	7	7	0
Overheads	71	73	91	(18)
<b>Total Operating Expenditure</b>	<b>189</b>	<b>202</b>	<b>201</b>	<b>1</b>
Principal Loan Repayments	0	2	0	2
Capital Expenditure	61	0	0	0
<b>Total Expenditure</b>	<b>250</b>	<b>204</b>	<b>201</b>	<b>3</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	128	148	142	7
<b>Revenue</b>	<b>128</b>	<b>148</b>	<b>142</b>	<b>7</b>
UAGC	60	55	58	(3)
Loan Funding - Capital	61	0	0	0
Other Funding	0	1	1	(0)
<b>Total Funding</b>	<b>250</b>	<b>204</b>	<b>201</b>	<b>3</b>

## Parking and Bylaws

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
Operating Expenditure	186	175	141	35
Revenue	27	27	1	(26)
<b>Net Cost of Service</b>	<b>160</b>	<b>148</b>	<b>140</b>	<b>9</b>

<b><u>EXPENDITURE</u></b>				
Operating Costs	78	68	71	(3)
Overheads	108	108	70	38
<b>Total Operating Expenditure</b>	<b>186</b>	<b>175</b>	<b>141</b>	<b>35</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	27	27	1	26
<b>Revenue</b>	<b>27</b>	<b>27</b>	<b>1</b>	<b>26</b>
UAGC	160	146	139	7
Other Funding	1	2	1	1
<b>Total Funding</b>	<b>186</b>	<b>175</b>	<b>141</b>	<b>35</b>

### 1.4 Other Projects

There are no future projects associated with the Community Health and Safety activity

# CIVIL DEFENCE & EMERGENCY MANAGEMENT SERVICES

## 1.1 What We Do

The overriding principle for Civil Defence and Emergency Management delivery across the Taranaki Civil Defence and Emergency Management (CDEM) Group is that it is a regionally coordinated and locally delivered approach. The Taranaki Region operates a CDEM Group Office, called the Taranaki Emergency Management Office (TEMO). TEMO is a shared service between all four councils in Taranaki that delivers Civil Defence and Emergency Management coordination throughout Taranaki on behalf of the councils in the region. The Council is obligated to plan and provide for Civil Defence and Emergency Management within the Stratford District and to ensure that it can function at the fullest possible extent during an emergency.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To maintain effective emergency capability	Operative Taranaki Civil Defence and Emergency Management Plan.	Achieved	Annual CDEMG Report

## 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

### Emergency Management

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	136	131	231	(100)
Revenue	0	0	0	0
<b>Net Cost of Service</b>	<b>136</b>	<b>131</b>	<b>231</b>	<b>(100)</b>
<b>EXPENDITURE</b>				
Operating Costs	100	94	105	(11)
Depreciation	0	0	1	(1)
Overheads	36	37	125	(88)
<b>Total Operating Expenditure</b>	<b>136</b>	<b>131</b>	<b>231</b>	<b>(100)</b>
<b>FUNDED BY:</b>				
UAGC	136	130	229	(99)
Other Funding	0	1	2	(1)
<b>Total Funding</b>	<b>136</b>	<b>131</b>	<b>231</b>	<b>(100)</b>

## 1.4 Other Projects

There are no future projects associated with the Civil Defence and Emergency Management activity

# ROADING

## 1.1 What We Do

The Roothing activity encompasses the management, construction, maintenance and renewal of rural and urban roads, footpaths, kerb and channel, street lighting and associated infrastructure for the District excluding State Highways. The Roothing network managed by the Stratford District Council totals 597.8km, made up of 556.1km of rural roads and 41.6km of urban streets. State Highways 3 and 43 are maintained by the New Zealand Transport Agency (NZTA). In addition there are over 700km of unformed legal road and a number of bridges ‘beyond the maintenance peg’ that are not maintained by Council.

The Roothing asset includes all pavements from the sub base to, and including, the top sealed or metal surface, traffic services (lighting, street and safety signage, footpaths, kerb & channel), bridges, culverts and side drains.

	Rural	Urban	Total
Sealed km	349.4	41.6	391.1
Unsealed km	<u>206.7</u>	<u>0.01</u>	<u>206.7</u>
	<b>556.1</b>	<b>41.6</b>	<b>597.8</b>

The physical works carried out on the District roads are undertaken by private contractors. Most of the work, including all routine maintenance and most renewals and planned work such as reseals and unsealed roads metal replacement, is carried out under the Roothing Facilities Management Contract.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide a safe roading network.	<b>Road safety</b> - The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	1	Police CAS Database
To provide a well maintained roading network.	<b>Road Condition</b> – The average quality of ride on sealed road network, measured by smooth travel exposure.	Urban – ≥83% Rural – ≥91%	RAMM Rating Report
	<b>Road maintenance</b> – The percentage of the sealed road network that is resurfaced.	≥5%	RAMM Rating Report
	<b>Road maintenance</b> – The percentage of the unsealed road network that has been metal dressed.	≥7%	RAMM Report



Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
To provide a well maintained roading network.	<b>Footpaths</b> - The percentage of footpaths within a territorial authority district that fall within the level of service or service standard for the condition of footpaths that is set out in the territorial authority's relevant document (annual plan, activity management plan, asset management plan, annual works programme or long term plan)	>84%	RAMM Report
	<b>Response to service requests</b> - The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long term plan (note: this information is actually held in the asset management plan not the long term plan).	>88%	RAMM Report. Spreadsheet until connectivity is established between RAMM and Customer Service Requests
	Percentage of residents who are satisfied with:		Annual Customer Survey
	<ul style="list-style-type: none"> <li>• Roothing Networks</li> <li>• Footpaths</li> </ul>	>78% >79%	

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for the Roothing activity is shown below:

#### Roothing

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	6,474	6,584	6,324	260
Revenue	3,875	3,833	3,830	(3)
<b>Net Cost of Service</b>	<b>2,599</b>	<b>2,751</b>	<b>2,494</b>	<b>257</b>
<b>EXPENDITURE</b>				
Operating Costs	3,493	3,498	3,368	130
Interest	0	30	0	30
Depreciation	2,700	2,774	2,805	(31)
Overheads	281	282	152	131
<b>Total Operating Expenditure</b>	<b>6,474</b>	<b>6,584</b>	<b>6,324</b>	<b>260</b>
Principal Loan Repayments	0	28	0	28
Capital Expenditure	3,199	3,359	3,107	252
<b>Total Expenditure</b>	<b>9,672</b>	<b>9,971</b>	<b>9,431</b>	<b>540</b>
<b>FUNDED BY:</b>				
User Charges	134	135	169	(34)
NZTA Financial Assistance	3,741	3,698	3,661	37
<b>Revenue</b>	<b>3,875</b>	<b>3,833</b>	<b>3,830</b>	<b>3</b>
Targeted Rates	3,039	3,217	2,992	225
Depreciation Funded From Reserves	1,398	1,422	1,482	(60)
Transfer from Reserves - Capital	1,360	1,547	1,278	269
Transfer (to) from Reserves	(1)	(52)	(153)	101
Loan Funding	0	0	0	0
Grants and Donations	0	0	0	0
Other Funding	2	5	2	3
<b>Total Funding</b>	<b>9,672</b>	<b>9,971</b>	<b>9,431</b>	<b>540</b>

## Business Unit

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	190	151	313	(162)
Revenue	196	157	327	170
<b>Net Cost of Service</b>	<b>(6)</b>	<b>(6)</b>	<b>(14)</b>	<b>8</b>
<b>EXPENDITURE</b>				
Operating Costs	142	104	144	(40)
Depreciation	9	9	9	0
Overheads	39	38	161	(123)
<b>Total Operating Expenditure</b>	<b>190</b>	<b>151</b>	<b>313</b>	<b>(162)</b>
<b>FUNDED BY:</b>				
Inhouse services- NZTA assisted	196	157	327	(170)
<b>Revenue</b>	<b>196</b>	<b>157</b>	<b>327</b>	<b>(170)</b>
General Rates	(6)	(7)	(16)	9
Other Funding	0	1	2	(1)
<b>Total Funding</b>	<b>190</b>	<b>151</b>	<b>313</b>	<b>(162)</b>

## 1.4 Other Projects

Project	Category	2020/21
Unsealed Road Metalling	Replacements	\$795,000
Sealed Road Resurfacing	Replacements	\$750,000
Drainage Renewals	Replacements	\$525,415
Pavement Rehabilitation	Replacements	\$742,800
Structure Component Replacement	Replacements	\$80,000
Traffic Services	Replacements	\$50,000
Sealed Road Resurfacing – Special Purpose Roads	Replacements	\$151,000
Under-veranda Lighting	Replacements	\$12,500

# STORMWATER

## 1.1 What We Do

Stormwater reticulation and collection services are provided and managed by Stratford District Council:

- To collect and disperse any excess water from a major rainfall event.
- To provide a system for the normal drainage of stormwater and groundwater, thereby enhancing the life of other infrastructure eg. roads and protecting private property (to the defined level of service).

The Stormwater reticulation system is a network of pipes and open drains that collects stormwater from developed urban areas. Collection from roads and public areas is usually via sumps and directed to reticulation. Collection from commercial and industrial properties is via reticulation manholes. Residential area stormwater is discharged to ground mainly by soak holes, although if soil or other conditions are not suitable for soak holes, discharge is carried out via runoff through sumps and reticulation.

There are 6.7km of stormwater pipes, and 14km of open drains in the Stratford urban area. Council is also responsible for approximately 70 metres of 450mm culvert in Midhirst.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
Stormwater system protects property from impacts of flooding.	<b>System adequacy</b>		Reporting against corporate CRM system. Note: specific category to be set up for flooding – to separate between residential & commercial buildings and include count of habitable floors flooded (residential only).
	<ul style="list-style-type: none"> <li>• The number of flooding events that occur in a territorial authority district. <i>“Flooding” in this context means stormwater entering a habitable floor</i></li> </ul>	0	
	<ul style="list-style-type: none"> <li>• For each flooding event, the number of habitable floors affected. (Expressed per 1000 properties connected to the territorial authority’s stormwater system.)</li> </ul>	0	
	<ul style="list-style-type: none"> <li>• For each flooding event, the number of buildings in the central business zone affected by flooding.</li> </ul>	0	
Discharge Compliance	Compliance with the territorial authority’s resource consents for discharge from its stormwater system, measured by the number of: <ul style="list-style-type: none"> <li>• Abatement notices</li> <li>• Infringement notices</li> <li>• Enforcement orders, and</li> <li>• Convictions</li> </ul> received by the territorial authority in relation to those resource consents.	N/A	Council does not hold discharge consents for discharge from its stormwater system.
Response Times	The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site.	1 hour	Work order tracking/reporting through Council’s Infrastructure asset management system.

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
Customer Satisfaction	The number of complaints received by a territorial authority about the performance of its stormwater system, expressed per 1000 properties connected to the territorial authority's stormwater system.	<8	Reporting against corporate CRM system.

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for the Stormwater activity is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	354	373	328	45
Revenue	0	0	0	0
<b>Net Cost of Service</b>	<b>354</b>	<b>373</b>	<b>328</b>	<b>45</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	105	118	61	57
Interest	25	33	18	15
Depreciation	116	125	141	(16)
Overheads	108	97	107	(11)
<b>Total Operating Expenditure</b>	<b>354</b>	<b>373</b>	<b>328</b>	<b>45</b>
Principal Loan Repayments	29	31	27	4
Capital Expenditure	285	292	292	0
<b>Total Expenditure</b>	<b>669</b>	<b>696</b>	<b>647</b>	<b>49</b>
<b><u>FUNDED BY:</u></b>				
UAGC	354	371	326	45
Transfer from Reserves	86	194	85	109
Loan Funding - Capital	229	129	234	(105)
Other Funding	1	2	2	0
<b>Total Funding</b>	<b>669</b>	<b>696</b>	<b>647</b>	<b>49</b>

### 1.4 Other Projects

Project	Category	2020/21
Pipework Capacity Increase	Level of Service	\$110,700
Safety Improvements	Level of Service	\$123,100
Reticulation Renewals	Replacements	\$55,600

# WASTEWATER (Sewerage)

## 1.1 What We Do

The Wastewater activity encompasses the planning, provision, operation, maintenance and renewal of wastewater, reticulation and treatment and disposal, and associated infrastructure for the Stratford urban area.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
Wastewater is managed without risk to public health.	<b>System and adequacy</b> - The number of dry weather sewerage overflows from the territorial authority's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	<5	Reporting against corporate CRM system.
	<b>Discharge compliance</b> - Compliance with the territorial authority's resource consents for discharge from its sewerage system measured by the number of <ul style="list-style-type: none"> <li>• Abatement notices</li> <li>• Infringement notices</li> <li>• Enforcement orders; and</li> <li>• Convictions,</li> </ul> Received by the territorial authority in relation to those resource consents.	0	Consent & compliance documentation.
<b>Fault response times</b>	Where the territorial authority attends to sewerage overflows resulting from a blockage or other fault in the territorial authority's sewerage system, the following median response times measured:		Work order tracking/reporting through Council's Infrastructure asset management system.
	<ul style="list-style-type: none"> <li>• Attendance time: from the time that the territorial authority receives notification to the time that service personnel reach the site; and</li> </ul>	1 hour	
	<ul style="list-style-type: none"> <li>• Resolution time: from the time that the territorial authority receives notification to the time that service personnel confirm resolution of the blockage or other fault.</li> </ul>	8 hours	
<b>Customer satisfaction</b>	The total number of complaints received by the territorial authority about any of the following: <ul style="list-style-type: none"> <li>• Sewage odour</li> <li>• Sewerage system faults</li> <li>• Sewerage system blockages, and</li> <li>• The territorial authority's response to issues with its sewerage system,</li> </ul> Expressed per 1000 connections to the territorial authority's sewerage system.	<5	Reporting against corporate CRM system.

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for this activity is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	987	981	993	(12)
Revenue	71	73	73	(0)
<b>Net Cost of Service</b>	<b>916</b>	<b>908</b>	<b>920</b>	<b>(12)</b>
<b>EXPENDITURE</b>				
Operating Costs	441	368	423	(55)
Interest	58	100	59	41
Depreciation	309	357	300	57
Overheads	180	156	211	(55)
<b>Total Operating Expenditure</b>	<b>987</b>	<b>981</b>	<b>993</b>	<b>(12)</b>
Principal Loan Repayments	67	93	91	2
Capital Expenditure	1530	687	687	(0)
<b>Total Expenditure</b>	<b>2584</b>	<b>1761</b>	<b>1,771</b>	<b>(10)</b>
<b>FUNDED BY:</b>				
Charges for Services	71	73	73	0
<b>Revenue</b>	<b>71</b>	<b>73</b>	<b>73</b>	<b>0</b>
Targeted Rates	878	906	881	25
Transfer (to) from Reserves	36	0	36	(36)
Transfer from Depreciation Reserve	559	295	293	2
Loan Funding - Capital	1038	485	485	0
Other Funding	1	3	3	(0)
<b>Total Funding</b>	<b>2584</b>	<b>1761</b>	<b>1,771</b>	<b>(10)</b>

### 1.4 Other Projects

Project	Category	2020/21
Resource Consents	Level of Service	\$262,100
Safety Improvements	Level of Service	\$33,900
Pipework Capacity Increase	Level of Service	\$104,900
Pump Station telemetry	Level of Service	\$83,900
Infiltration renewals	Replacements	\$160,400
Bulk Discharge renewals	Replacements	\$10,500
Step screen/aerator renewals	Replacements	\$31,500

# SOLID WASTE

## 1.1 What We Do

Council provides a domestic refuse and recycling service to the households in the urban areas of Stratford and Midhurst. In addition it operates a transfer station in Stratford which allows for the disposal of general waste, recycling and green waste. All services are provided by a contractor and all waste is taken to a Council approved landfill.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
The levels of waste generated are reducing.	Waste to landfill per household (municipal kerbside collection only)	<700kg	Landfill invoices & transactions.
	Percentage (by weight) of council controlled waste stream that is recycled (municipal kerbside collection only).	>25%	Recycling facility invoices & transactions.
The waste collection service meets the needs of the community.	Percentage of customers satisfied with the service provided.	>90%	Annual Residents Survey

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for the Solid Waste activity is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	878	865	858	7
Revenue	81	83	83	(0)
<b>Net Cost of Service</b>	<b>797</b>	<b>783</b>	<b>776</b>	<b>7</b>
<b><u>EXPENDITURE</u></b>				
Operating Costs	668	644	671	(27)
Interest	34	45	25	20
Depreciation	30	31	31	0
Overheads	146	145	132	13
<b>Total Operating Expenditure</b>	<b>878</b>	<b>865</b>	<b>858</b>	<b>7</b>
Landfill Aftercare Expenditure	12	12	12	0
Principal Loan Repayments	39	42	38	4
Capital Expenditure	41	21	21	0
<b>Total Expenditure</b>	<b>970</b>	<b>939</b>	<b>928</b>	<b>11</b>
<b><u>FUNDED BY:</u></b>				
Charges for Services	81	83	83	0
<b>Revenue</b>	<b>81</b>	<b>83</b>	<b>83</b>	<b>0</b>
Targeted Rates	698	740	696	44
UAGC	19	19	19	0
Loan Funding - Capital	0	0	0	0
Transfer from Reserves	171	97	129	(32)
Other Funding	1	1	2	(1)
<b>Total Funding</b>	<b>970</b>	<b>939</b>	<b>928</b>	<b>11</b>

### 1.4 Other Projects

Project	Category	2020/21
Transfer Station Building upgrades	Replacements	\$20,800



# WATER SUPPLY

## 1.1 What We Do

The Water Supply activity encompasses the planning, provision, operation, maintenance and renewal of water treatment and reticulation systems, and all associated infrastructure.

Council operates three urban water supplies servicing the Stratford, Toko and Midhirst townships, with river fed sources for Stratford and Midhirst and a bore supply for Toko.

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
Water is safe to drink.	The extent to which the local authority's drinking water supply complies with:		Plant & reticulation performance records in water outlook. Includes water quality sampling programme records as well as any plant non-performances.
	<ul style="list-style-type: none"> <li>Part 4 of the drinking water standards (bacterial compliance criteria), and</li> </ul>	100% for all plants	
	<ul style="list-style-type: none"> <li>Part 5 of the drinking water standards (protozoal compliance criteria).</li> </ul>	100%	
	<p><b>Maintenance of the reticulation network</b> - The percentage of real water loss from the local authority's networked reticulation system (including a description of the methodology used to calculate this).</p>	<25%	Calculated annually as per NZWWA Water Loss Guidelines.
A reliable water supply is provided.	<p><b>Fault Response Times</b> – Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times are measured:</p>		Work order tracking/reporting through Council's Infrastructure asset management system.
	<ul style="list-style-type: none"> <li>Attendance for urgent call-outs: from the time that council receives notification to the time that service personnel reach the site.</li> </ul>	1 hour	
	<ul style="list-style-type: none"> <li>Resolution of urgent call-outs: from the time that council receives notification to the time the service personnel confirm resolution of the fault or interruption.</li> </ul>	8 hours	
A reliable water supply is provided.	<ul style="list-style-type: none"> <li>Attendance for non-urgent call-outs: from the time that council receives notification to the time that service personnel confirm resolution of the fault or interruption</li> </ul>	2 working days	Work order tracking/reporting through Council's Infrastructure asset management system. Affected property numbers provided via GIS/Asset Management System

## 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
A reliable water supply is provided.	<ul style="list-style-type: none"> <li>Resolution of non-urgent call-outs: from the time that council receives notification to the time the service personnel confirm resolution of the fault or interruption</li> </ul>	5 working days	
	Number of unplanned disruptions: <ul style="list-style-type: none"> <li>Minor * (between 5 and 50 connections affected)</li> </ul>	<5	Work order tracking/reporting through Council's Infrastructure asset management system. Affected property numbers provided via GIS/Asset Management System
	<ul style="list-style-type: none"> <li>Major * (more than 50 connections affected)</li> </ul>	<2	
Water has a pleasant taste and odour.	<b>Customer Satisfaction</b> - Total number of complaints received for: <ul style="list-style-type: none"> <li>Drinking water clarity</li> <li>Drinking water taste</li> <li>Drinking water odour</li> <li>Drinking water pressure or flow</li> <li>Continuity of supply</li> <li>Council's response to any of these issues</li> </ul> expressed per 1000 connections to council's networked reticulation system.	<32	Reporting against corporate CRM system.
Water has a pleasant taste and odour.	<b>Demand management</b> - The average consumption of drinking water per day per resident within the district (in litres).	<275	Calculated from production records ex SCADA/Water Outlook, deducting commercial users as per water meter records as well as any other non-residential use and losses (as per bench loss), divided by number of residential connections and average number of residents per property.
Water flow and pressure is appropriate for its intended use.	Water pressure at 50 properties within the water supply zone, including any that have complained about pressure and or flow meets council specifications (flow>10l/min & pressure>350kpa)	100%	Pressure and flow to be measured at a minimum of 50 properties per annum. Test results recorded by handheld device directly into asset management system against property's point of supply. Where test at tap inside property fails, test will be repeated at point of supply (toby/meter box) to isolate problems with private pipework from public network. Customer is advised if problem with internal plumbing.
Water supply meets fire fighting requirements.	Fire hydrants meet NZFS Code of Practice conditions regarding supply.	100%	Flow & pressure testing carried out by council contractor and or NZ Fire Service to NZ Fire Fighting Code of Practice standards.

### 1.3 Statement of Prospective Financial Performance

The detailed financial summary including inflation for the Water Supply activity is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
Operating Expenditure	1,941	2,104	1,904	200
Revenue	462	564	445	(119)
<b>Net Cost of Service</b>	<b>1,479</b>	<b>1,540</b>	<b>1,459</b>	<b>81</b>
<b>EXPENDITURE</b>				
Operating Costs	953	1,019	860	159
Interest	264	361	206	155
Depreciation	420	444	414	30
Overheads	304	280	424	(144)
<b>Total Operating Expenditure</b>	<b>1,941</b>	<b>2,104</b>	<b>1,904</b>	<b>200</b>
Principal Loan Repayments	328	358	339	19
Capital Expenditure	758	1,001	1,001	(0)
<b>Total Expenditure</b>	<b>3,027</b>	<b>3,463</b>	<b>3,244</b>	<b>219</b>
<b>FUNDED BY:</b>				
Charges for Water Usage	462	564	445	119
<b>Revenue</b>	<b>462</b>	<b>564</b>	<b>445</b>	<b>119</b>
Targeted Rates - Fixed Charge	1,477	1,535	1,453	82
Transfer from Reserves	328	568	339	229
Loan Funding - Capital	758	792	1,001	(209)
Other Funding	2	5	6	(1)
<b>Total Funding</b>	<b>3,027</b>	<b>3,463</b>	<b>3,244</b>	<b>219</b>

### 1.4 Other Projects

Project	Category	2020/21
Reticulation Riders	Level of Service	\$31,400
Water Metering	Level of Service	\$346,000
Pressure Reducing and Zone Valves	Level of Service	\$209,000
Hydrant renewals	Replacements	\$15,500
Lateral renewals	Replacements	\$32,100
Meter renewals	Replacements	\$52,400
General reticulation and infrastructure renewals on all 3 water schemes	Replacements	\$314,000

# COUNCIL CONTROLLED ORGANISATIONS

## Percy Thomson Trust

### 1.1 Background

The Local Government Act 2002 defines entities in which Council has more than a 50% shareholding, or the ability to appoint more than 50% of the directors, as Council Controlled Organisations. The Stratford District Council has one organisation that meets these criteria and is therefore a Council Controlled Organisation; the Percy Thomson Trust.

The Trust was established to fulfil the wishes and bequest of the late Percy Thomson to provide an art gallery, arboretum and herbarium. There are to be a minimum of six trustees and a maximum of seven on the trust and less than 50% of the trustees can come from elected representatives.

### 1.2 Performance Measures

Level of Service	Performance Measure	Target	How Measured
		Year 3 - 2020/21	
Delivery of art exhibitions	Deliver proposed art exhibitions which will include local, regional and at least 1 National:	Deliver proposed art exhibitions which will include local, regional and at least 1 National.	Art Gallery Records
	Number of visitors to the Gallery to be not less than 20,000 per year	>20,000	Door Count
	To operate to a "break-even" balance	Operate within "break-even" budget " <i>Break-even</i> " is defined by the Trust as a cash surplus only, excluding depreciation, and receiving external funding to make up any shortfall in cash and the gain on sale of investments/	Annual Report
Development and maintenance of arboretum	Develop and maintain the arboretum to the standards in the Facilities Management Contract.	Develop and maintain the arboretum to the standards in the Facilities Management Contract.	Council Records
Delivery of Herbarium	Explore alternative options to achieve this measure	Explore alternative options to achieve this measure	Dependent on option selected

# FINANCIAL STATEMENTS

Balancing the Budget

Significant Forecasting Assumptions

Prospective Statement of Comprehensive Revenue and Expenses

Prospective Statement of Financial Position

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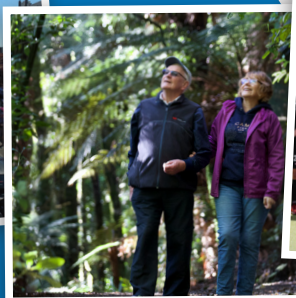
Capital Expenditure Programme

Depreciation and Amortisation Expense by Group of Activity

Prospective Accounting Policies

Funding Impact Statements

Fees and Charges 2020/21



# BALANCING THE BUDGET

## Introduction

In terms of the Local Government Act 2002, Council is balancing the budget over the period of the LTP due to the budgeted operating income exceeding budgeted operating expenditure. There are some areas of expenditure that Council has resolved not to fund, which are discussed further.

## Local Government Act 2002

The financial statements within this plan do contain a balanced budget as outlined in Section 100 of the Local Government Act 2002 (the Act) for the 2020/21 year. Council is required under the Act to generate sufficient revenue to cover operational costs including depreciation.

The financial summary including inflation is shown below.

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b>Funding:</b>				
Depreciation funded from reserves				
- Roading	1,398	1,422	1,482	(60)
- Buildings	91	104	88	16
Loan Proceeds for Capital Expenditure	3,198	13,956	14,566	(610)
Capital Expenditure funded from reserves	2,924	3,372	2,732	640
Operational Expenditure funded from reserves	(62)	6	96	(90)
<b>Less Expenditure</b>				
Total loan repayments	4,869	971	4,610	(3,639)
Net transfer to loan repayment reserve	0	0	0	0
Rates transferred to reserves	0	0	10	(10)
Interest transferred to reserves	146	262	125	137
Staff Gratuities	0	49	0	49
Landfill aftercare provision	12	12	12	1
Capital Expenditure	7,467	22,035	21,909	126
<b>Net Surplus/(Deficit) from Operations</b>	<b>4,822</b>	<b>4,432</b>	<b>7,894</b>	<b>(3,462)</b>

## Use of Reserves

Council is forecasting to record overall surpluses in each year of the LTP, however, in some activities, Council has resolved not to set revenue to fund all of the costs relating to that activity. In some cases Council has resolved to use reserves to fund some specific expenditure. This is particularly the case where Council actively uses the Reserves, built up by surpluses recorded from targeted rate activities, to fund the capital expenditure and in limited cases one off operating expenditure of those activities.

## Intergenerational Equity

Council considers the issue of intergenerational equity when funding depreciation in areas where it may not be fair to impose a cost for depreciation to this generation. Intergenerational equity requires today's ratepayers to meet the costs of utilising Council's assets and not expecting them to meet the full cost of long term assets that will benefit ratepayers in future generations.

Council has given careful consideration to the required funding for the provision and maintenance of certain assets throughout their useful life, and the equitable allocation of responsibility for this funding. Council does not consider it equitable for current ratepayers to fund the financing cost of interest and principal repayments on loans and at the same time fund depreciation for the eventual replacement of the asset.

## Funding of Depreciation

Council primarily uses the Depreciation Reserve to fund:

**Replacements/Renewals** – works to upgrade, refurbish, or replace existing facilities with facilities of equivalent capacity or performance capability.

**Capital expenditure** – expenditure used to create new assets or to increase the capacity of existing assets beyond their original design capacity or service potential.

Depreciation is calculated on a straight line basis on all applicable property, plant and equipment, excluding land. The depreciation rates are set for the assets to be written off, less their estimated residual values, over their useful lives. Council does not consider it prudent to fund full depreciation on assets that may or may not be replaced, and doubt exists as to the form of the possible replacement, as a result a portion of the depreciation is funded on those assets. Assets that have an alternative funding source also have not had depreciation funded in full.

The Assets are:

Assets	Rationale For Not Funding Depreciation
Library books	Not funded to the extent of book renewals
Civic Amenities	May not be replaced
Roading (part)	NZTA's portion of subsidy

Depreciation on some assets of Council are not fully funded. Those assets are the ones that Council elected not to replace at the end of their useful life; and those that Council expects to receive funding for by way of grants.



# SIGNIFICANT FORECASTING ASSUMPTIONS

## INTRODUCTION

In order to plan over the long-term, the Council must collect and analyse data showing those trends and likelihoods that will have a significant effect on life in the community, as well as demand for the Council's activities. Such analysis typically involves population, age profile and location movements and the likely state of the economy and environment. These are then fed into the Council long-term decision making process so that the Council can make informed investment decisions for the services it provides to the community.

Risk comes with any forecast because there are always multiple forces shaping our lives. To ensure that the Council's planning is robust, an assessment of risks is also made to identify the degree of uncertainty around any of the Council's assumptions.

Schedule 10 of the Local Government Act 2002 requires that the Council identifies the significant forecasting assumptions and risks underlying the information set out in the ten year Long Term Plan (LTP). Where there is a high level of uncertainty the Council is required to state the reason for that level of uncertainty and provide an estimate of the potential effects on the financial assumptions. The level of uncertainty is determined by reference to both the likelihood of occurrence and the financial materiality.

## STATEMENT OF FINANCIAL INFORMATION

The financial information contained within this document is prospective financial information in terms of Financial Reporting Standard (FRS) 42 and may not be appropriate for purposes other than described.

The financial information in this Plan is a forecast and has been prepared based on assumptions as to future events that Council reasonably expects to occur. The actual results achieved for each of the financial years are likely to vary from the information presented and such variations may be material.

The information has been prepared so that the public can participate in the decision making process as to the services Council provides for its community.

No actual results have been incorporated in this prospective financial information.

## SIGNIFICANT FORECASTING ASSUMPTIONS

In preparing the Long Term/Annual Plan it has been necessary to make a number of general assumptions for forecasting purposes. Forecasts are based on future events Council reasonably expects to occur and the responses Council reasonably expects to take. These are outlined below, along with some statements of fact that assist in helping understand how the forecasts are constructed.

The forecast financial information in this document has been prepared in accordance with the Council's current accounting policies.

## RISK MANAGEMENT STRATEGY

Risk Management is not limited to the management of financial uncertainty; it includes all sources of uncertainty that may impact upon Stratford District Council's ability to meet objectives, obligations and stakeholder expectations in relation to the community priorities. These anticipated outcomes are captured in relevant statutory obligations and further developed in the Long Term/Annual Plan.



Council's Risk Management strategy is to complete, implement and maintain risk plans for the principal asset systems, to:

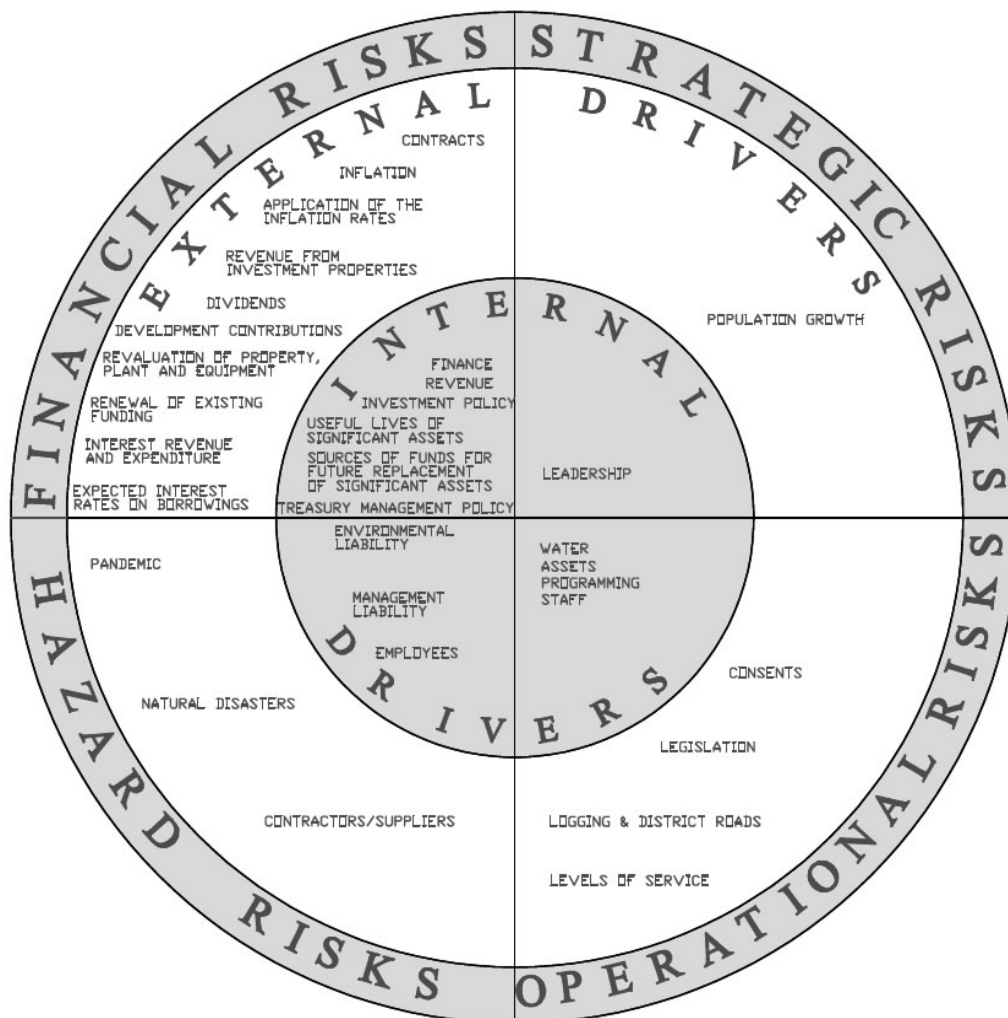
- Minimise the likelihood of non-achievement of critical business objectives and
- Ensure that the impact of system failure is minimised.

The risk management process identifies risk management strategies to minimise risks associated with the provision of Council services.

The risk management process is also designed to ensure that:

- All significant operational and organisational risks are understood and identified.
- The highest risks that should be addressed within a ten year planning horizon are identified.
- Risk reduction treatments which best meet business needs are applied.
- Responsibilities for managing risks are allocated to specific staff and reporting regimes are specified.

The risks facing Council and its operations can result from factors both external and internal to the organisation. The diagram below summarises the key risk areas and shows that some specific risks can have both external and internal drivers and therefore overlap the two areas. They can be categorised further into types of risk such as strategic, financial, operational and hazard.



# Prospective Statement of Comprehensive Revenue and Expenses

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b>Revenue</b>				
Rates Revenue other than for Metered Water Supply	12,345	13,052	12,876	(176)
Targeted Rates for Metered Water Supply	462	564	445	(119)
User Charges For Services	2,249	2,203	2,345	142
Subsidies and Grants	3,865	7,469	7,341	(128)
Finance Revenue	126	282	139	(143)
Development and Financial Contributions	0	0	0	0
Other Revenue - sale of land	4,360	0	3,816	3,816
Sundry Revenue	41	34	44	10
<b>Total Revenue</b>	<b>23,449</b>	<b>23,603</b>	<b>27,005</b>	<b>3,401</b>
<b>Expenses</b>				
Employee Benefit Expenses	3,573	3,582	4,157	(575)
Other Direct Operating Costs	9,818	9,707	9,478	229
Finance Costs	640	970	665	305
Depreciation and Amortisation	4,594	4,912	4,810	102
<b>Total Operating Expenses</b>	<b>18,626</b>	<b>19,172</b>	<b>19,111</b>	<b>60</b>
<b>NET SURPLUS/(DEFICIT) BEFORE TAX (see note below)</b>	<b>4,822</b>	<b>4432</b>	<b>7,894</b>	<b>3,462</b>
Income Tax Expense	0	0	0	0
<b>SURPLUS/(DEFICIT) AFTER TAX</b>	<b>4,822</b>	<b>4432</b>	<b>7,894</b>	<b>3,462</b>
<b>Surplus/Deficit attributable to:</b>				
Stratford District Council	<b>4,822</b>	<b>4432</b>	<b>7,894</b>	<b>3,462</b>
<b>OTHER COMPREHENSIVE REVENUE AND EXPENSE</b>				
Loss on sale of financial assets at fair value through other comprehensive revenue and expenses	0	0	0	0
Revaluation of financial assets at fair value through other comprehensive revenue and expenses	0	0	0	0
Staff Gratuities Expenditure	0	(49)	(48)	(1)
Gains/(Loss) on property revaluation	19,588	0	0	-
<b>Total Other Comprehensive Revenue and Expense</b>	<b>19,588</b>	<b>(49)</b>	<b>(48)</b>	<b>(1)</b>
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE</b>	<b>24,410</b>	<b>4,383</b>	<b>7,847</b>	<b>3,461</b>
<b>Total Comprehensive Revenue and Expense attributable to:</b>				
Stratford District Council	<b>24,410</b>	<b>4,383</b>	<b>7,847</b>	<b>3,461</b>

Note: The Net Surplus of \$7.894m will be applied to repay debt e.g. Council subdivision, and to fund capital expenditure (funded by grant revenue e.g. swimming pool, roading).

# Prospective Statement of Financial Position

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
<b>Current Assets</b>				
Cash and Cash Equivalents	4,862	4,088	3,981	(107)
Debtors and Other Receivables	2,137	1,092	1,026	(66)
<b>Total Current Assets</b>	<b>6,999</b>	<b>5,180</b>	<b>5,007</b>	<b>(173)</b>
<b>Non-Current Assets</b>				
Investment in Other Financial Assets	1,090	2,333	921	(1,412)
Investment in Percy Thomson Trust (CCO)	0	0	0	(0)
Property, Plant & Equipment	352,664	373,669	344,534	(29,135)
<b>Total Non-Current Assets</b>	<b>353,754</b>	<b>376,002</b>	<b>345,455</b>	<b>(30,547)</b>
<b>TOTAL ASSETS</b>	<b>360,753</b>	<b>381,183</b>	<b>350,462</b>	<b>(30,721)</b>
<b>Current Liabilities</b>				
Creditors and Other Payables	2,462	1,708	2,067	359
Provisions	11	12	11	(1)
Employee Benefit Liabilities	167	155	117	(38)
Borrowings	5,500	891	1,500	609
<b>Total Current Liabilities</b>	<b>8,140</b>	<b>2,765</b>	<b>3,695</b>	<b>929</b>
<b>Non-Current Liabilities</b>				
Borrowings	11,209	28,011	23,036	(4,975)
Provisions	40	23	26	3
Employee Benefit Liabilities	46	45	47	2
<b>Total Non-Current Liabilities</b>	<b>11,294</b>	<b>28,079</b>	<b>23,108</b>	<b>(4,971)</b>
<b>Equity</b>				
Accumulated comprehensive revenue and expense	178,244	183,744	181,362	(2,382)
Reserves/Special Funds	5,345	8,157	7,099	(1,058)
Asset Revaluation Reserves	157,729	158,438	135,197	(23,241)
<b>Total Equity</b>	<b>341,318</b>	<b>350,337</b>	<b>323,659</b>	<b>(26,680)</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>360,753</b>	<b>381,183</b>	<b>350,462</b>	<b>(30,721)</b>

## Prospective Statement of Changes in Net Assets/Equity

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b>NET ASSETS/EQUITY - OPENING BALANCES</b>				
Accumulated comprehensive revenue and expense	174,262	180,466	175,066	(5,400)
Reserves/Special Funds	4,505	7,051	5,549	(1,502)
Asset Revaluation Reserves	138,141	158,438	135,197	(23,241)
<b>TOTAL NET ASSETS/EQUITY - Opening Balance</b>	<b>316,908</b>	<b>345,955</b>	<b>315,812</b>	<b>(30,143)</b>
<b>CHANGES IN NET ASSETS/EQUITY</b>				
Accumulated comprehensive revenue and expense	3,982	3,278	6,296	3,018
Reserves/Special Funds	840	1,105	1,550	445
Asset Revaluation Reserves	19,588	0	0	0
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE</b>	<b>24,410</b>	<b>4,383</b>	<b>7,847</b>	<b>3,464</b>
<b>NET ASSETS/EQUITY - CLOSING BALANCES</b>				
Accumulated comprehensive revenue and expense	178,244	183,744	181,362	(2,382)
Reserves/Special Funds	5,345	8,157	7,099	(1,057)
Asset Revaluation Reserves	157,729	158,438	135,197	(23,241)
<b>TOTAL NET ASSETS/EQUITY - Closing Balance</b>	<b>341,318</b>	<b>350,337</b>	<b>323,659</b>	<b>(26,680)</b>

## Prospective Statement of Net Public Debt

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b>Opening Balance</b>	<b>18,300</b>	<b>15,837</b>	<b>14,500</b>	<b>(1,337)</b>
New Loans Raised	3,198	13,956	14,566	610
Annual Repayment	(4,789)	(891)	(4,530)	(3,639)
<b>Closing Balance</b>	<b>16,709</b>	<b>28,902</b>	<b>24,536</b>	<b>(4,366)</b>
<b>BORROWING HIGHLIGHTS</b>				
Interest Expense as a % of Rates Revenue	5.00%	7.12%	5.00%	2.13%
Debt as a % of Annual Operating Revenue	4.90%	8.25%	7.58%	0.67%

# Prospective Cash Flow Statement

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>				
<b>Cash was Provided From:</b>				
Rates	12,345	13,052	12,876	(176)
Water Supply Targeted Rate	462	564	445	(119)
NZTA Financial Assistance	3,741	3,698	3,661	(37)
Interest Revenue	126	282	139	(143)
Sundry Revenue	41	34	44	10
Grants and Donations	124	3,771	3,676	(96)
Other Revenue	2,249	2,203	2,345	142
<b>Cash from Operating Activities</b>	<b>19,089</b>	<b>23,603</b>	<b>23,184</b>	<b>(420)</b>
<b>Cash was Applied To:</b>				
Supply of Goods and Services	9,830	9,768	9,532	(236)
Payments to Employees	3,573	3,582	4,157	575
Interest Paid on Public Debt	640	970	665	(305)
<b>Cash applied to Operating Activities</b>	<b>14,043</b>	<b>14,320</b>	<b>14,355</b>	<b>35</b>
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>5,046</b>	<b>9,284</b>	<b>8,829</b>	<b>(455)</b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>				
<b>Cash was Provided From:</b>				
Sale of Investments	4,380	20	3,836	3,816
<b>Cash from Investing Activities</b>	<b>4,380</b>	<b>20</b>	<b>3,836</b>	<b>3,816</b>
<b>Cash was Applied To:</b>				
Purchase of Fixed Assets	7,467	22,035	21,909	-126
Purchase of Investments	0	0	0	0
<b>Cash applied to Investing Activities</b>	<b>7,467</b>	<b>22,035</b>	<b>21,909</b>	<b>(126)</b>
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>(3,087)</b>	<b>(22,015)</b>	<b>(18,073)</b>	<b>3,942</b>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES</u></b>				
<b>Cash was Provided From:</b>				
Loans Received	3,198	13,956	14,566	610
<b>Cash from Financing Activities</b>	<b>3,198</b>	<b>13,956</b>	<b>14,566</b>	<b>610</b>
<b>Cash was Applied To:</b>				
Repayment of Public Debt	4,789	891	4,530	3,639
<b>Cash applied to Financing Activities</b>	<b>4,789</b>	<b>891</b>	<b>4,530</b>	<b>3,639</b>
<b>NET CASH FROM FINANCING ACTIVITIES</b>	<b>(1,591)</b>	<b>13,065</b>	<b>10,036</b>	<b>(3,029)</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>367</b>	<b>334</b>	<b>792</b>	<b>458</b>
<b>TOTAL CASH RESOURCES AT 1 JULY</b>	<b>4,495</b>	<b>3,755</b>	<b>3,189</b>	<b>(566)</b>
<b>TOTAL CASH RESOURCES AT 30 JUNE</b>	<b>4,862</b>	<b>4,088</b>	<b>3,981</b>	<b>(107)</b>

# Prospective Statement of Movements in Reserves

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
<b><u>GENERAL RENEWALS RESERVE</u></b>				
Opening Balance	2,306	3,455	3,111	(344)
Interest Credited	65	138	78	(60)
Transfers In	1,001	1,163	1,101	(62)
Transfers Out	(448)	(456)	(373)	83
<b>Closing Balance</b>	<b>2,924</b>	<b>4,300</b>	<b>3,917</b>	<b>(383)</b>
<b><u>LOADING RENEWALS RESERVE</u></b>				
Opening Balance	421	639	700	61
Interest Credited	12	26	17	(9)
Transfers In	2,701	2,827	2,958	131
Transfers Out	(2,758)	(2,969)	(2,760)	209
<b>Closing Balance</b>	<b>376</b>	<b>522</b>	<b>915</b>	<b>392</b>
<b><u>CONTINGENCY RESERVE</u></b>				
Opening Balance	512	505	519	14
Interest Credited	14	20	13	(7)
Transfers In	0	0	0	0
Transfers Out	0	(20)	(13)	7
<b>Closing Balance</b>	<b>526</b>	<b>505</b>	<b>519</b>	<b>14</b>
<b><u>LOAN FINANCING RESERVE</u></b>				
Opening Balance	0	0	0	0
Interest Credited	0	0	0	0
Transfers In	4,789	891	4,530	3,639
Transfers Out	(4,789)	(891)	(4,530)	(3,639)
<b>Closing Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>ASSET SALES PROCEEDS RESERVE</u></b>				
Opening Balance	653	1,323	661	(662)
Interest Credited	18	53	17	(36)
Transfers In	20	20	20	0
Transfers Out	0	0	0	0
<b>Closing Balance</b>	<b>691</b>	<b>1,395</b>	<b>698</b>	<b>(698)</b>
<b><u>TURF REPLACEMENT RESERVE</u></b>				
Opening Balance	10	20	20	0
Interest Credited	0	0	1	1
Transfers In	10	10	10	0
Transfers Out	0	0	0	0
<b>Closing Balance</b>	<b>20</b>	<b>30</b>	<b>31</b>	<b>1</b>
<b><u>STAFF GRATUITIES RESERVE</u></b>				
Opening Balance	146	163	148	(15)
Interest Credited	4	7	4	(3)
Transfers In	0	(49)	0	49
Transfers Out	0	0	(48)	(48)
<b>Closing Balance</b>	<b>150</b>	<b>121</b>	<b>105</b>	<b>(16)</b>
<b><u>MAYOR'S RELIEF FUND RESERVE</u></b>				
Opening Balance	6	6	5	(1)
Interest Credited	0	0	0	(0)
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
<b>Closing Balance</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>(1)</b>

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
<b><u>ELSIE FRASER BEQUEST RESERVE</u></b>				
Opening Balance	51	14	40	26
Interest Credited	1	1	1	(0)
Transfers In	18	18	18	0
Transfers Out	(49)	(46)	(21)	25
<b>Closing Balance</b>	<b>22</b>	<b>(14)</b>	<b>38</b>	<b>51</b>
<b><u>RMA FINANCIAL CONTRIBUTIONS RESERVE</u></b>				
Opening Balance	449	483	531	48
Interest Credited	13	19	13	(6)
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
<b>Closing Balance</b>	<b>461</b>	<b>502</b>	<b>544</b>	<b>42</b>
<b><u>STORMWATER RESERVE</u></b>				
Opening Balance	203	159	336	177
Interest Credited	6	6	8	2
Transfers In	116	125	141	16
Transfers Out	(57)	(163)	(58)	105
<b>Closing Balance</b>	<b>269</b>	<b>126</b>	<b>427</b>	<b>300</b>
<b><u>WATER SUPPLY RESERVE</u></b>				
Opening Balance	(711)	40	(629)	(669)
Interest Credited	0	2	(16)	(18)
Transfers In	420	444	414	(30)
Transfers Out	0	(210)	0	210
<b>Closing Balance</b>	<b>(291)</b>	<b>276</b>	<b>(231)</b>	<b>(507)</b>
<b><u>SOLID WASTE RESERVE</u></b>				
Opening Balance	193	97	138	41
Interest Credited	5	4	3	(1)
Transfers In	30	31	31	(0)
Transfers Out	(91)	(56)	(71)	(15)
<b>Closing Balance</b>	<b>138</b>	<b>76</b>	<b>101</b>	<b>25</b>
<b><u>WASTE WATER RESERVE</u></b>				
Opening Balance	265	148	(31)	(179)
Interest Credited	7	6	(1)	(7)
Transfers In	309	357	300	(57)
Transfers Out	(528)	(202)	(238)	(36)
<b>Closing Balance</b>	<b>53</b>	<b>309</b>	<b>30</b>	<b>(279)</b>
<b>TOTAL PROJECTED RESERVES (excluding Asset Revaluation Reserves)</b>	<b>5,345</b>	<b>8,153</b>	<b>7,099</b>	<b>(1,059)</b>
<b><u>ASSET REVALUATION RESERVES</u></b>				
Opening Balance	138,141	158,438	135,197	(23,241)
Transfers In	19,588	0	0	0
Transfers Out	0	0	0	0
<b>Closing Balance</b>	<b>157,729</b>	<b>158,438</b>	<b>135,197</b>	<b>(23,241)</b>
<b>TOTAL PROJECTED RESERVES (including Asset Revaluation Reserves)</b>	<b>163,074</b>	<b>166,591</b>	<b>142,296</b>	<b>(24,300)</b>

# Prospective Capital Expenditure

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b>Roading</b>				
Level of Service Improvement	-	-	-	0
Replacements	3,199	3,359	3,107	252
<b>Stormwater</b>				
Level of Service Improvement	229	234	234	0
Replacements	57	58	58	(0)
<b>Water Supply</b>				
Level of Service Improvement	420	587	587	(0)
Replacements	338	414	414	(0)
<b>Solid Waste</b>				
Replacements	41	21	21	0
<b>Wastewater</b>				
Level of Service Improvement	1,038	485	485	0
Replacements	492	202	202	(0)
<b>Parks &amp; Reserves</b>				
Level of Service Improvement	201	680	680	0
Replacements	-	-	-	0
<b>Property</b>				
Meet Additional Demand	794	-	-	0
Level of Service Improvement	352	15,740	15,879	(139)
Replacements	28	143	101	42
<b>Administration</b>				
Replacements	280	113	141	(28)
<b>TOTAL PROJECTS (excl GST)</b>	<b>7,467</b>	<b>22,035</b>	<b>21,909</b>	<b>126</b>
<b>FUNDING</b>				
Loans	3,198	13,956	14,566	(610)
Reserves	4,145	4,308	3,668	640
Grants/Donations	124	3,771	3,676	96
Rates	0	0	0	0
Subsidies	0	0	0	0
<b>TOTAL (excl GST)</b>	<b>7,467</b>	<b>22,035</b>	<b>21,909</b>	<b>126</b>

# Depreciation and Amortisation Expense by Group of Activity

	2019/20 Annual Plan \$000	2020/21 Long Term Plan \$000	2020/21 Annual Plan \$000	Variance \$000
<b>Depreciation Allocated to each Group of Activities</b>				
Community Services	639	726	712	14
Democracy	286	335	303	32
Economy	78	106	88	18
Environmental Services	8	7	7	0
Roading	2,709	2,783	2,814	(31)
Stormwater Drainage	116	125	141	(16)
Wastewater (Sewerage)	309	357	300	57
Solid Waste	30	31	31	0
Water Supply	420	444	414	30
<b>TOTAL DEPRECIATION ALLOCATED TO EACH GROUP OF ACTIVITIES</b>	<b>4,594</b>	<b>4,912</b>	<b>4,810</b>	<b>102</b>



# Notes to the above Statements

	2019/20 Annual Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
<b>Note 1</b>				
Rates Revenue consists of:				
- Rates	12,345	13,052	12,876	176
- Targeted rates for metered water supply	462	564	445	119
<b>Total Rates Revenue</b>	<b>12,808</b>	<b>13,615</b>	<b>13,320</b>	<b>296</b>
<b>Note 2</b>				
Subsidies and Grants consists of:				
- Subsidies from NZTA for financial assistance	3,741	3,698	3,661	38
- Grants	124	3,771	3,676	96
<b>Total Subsidies and Grants Revenue</b>	<b>3,865</b>	<b>7,469</b>	<b>7,337</b>	<b>133</b>
<b>Note 3</b>				
	2019/20 Long Term Plan	2020/21 Long Term Plan	2020/21 Annual Plan	Variance
	\$000	\$000	\$000	\$000
<b>Investment in CCO's and other Entities</b>				
- Percy Thomson Trust	\$100	\$100	\$100	\$0
- Stratford Health Trust	\$10	\$10	\$10	\$0
- Stratford Community House Trust	\$10	\$10	\$10	\$0
<b>Total Investment in CCO's and other Entities</b>	<b>\$120</b>	<b>\$120</b>	<b>\$120</b>	<b>\$0</b>



# PROSPECTIVE ACCOUNTING POLICIES

## Reporting Entity

The prospective financial statements of the Stratford District Council are for the year ended 30 June 2021.

The Stratford District Council (Council) is a territorial local authority governed by the provisions of the Local Government Act 2002 (the Act) and is domiciled in New Zealand.

The financial statements in this annual plan are those of the Council as a separate legal entity and not of the Council group.

The primary objective of Council is to provide services or goods for the community for social benefit rather than making a financial return. Accordingly, having regard to the criteria set out in the Public Benefit Entity Internal Public Sector Accounting Standards (PBE IPSAS), as a defined public entity under the Public Audit Act 2001, the Council is audited by the Auditor – General and is classed as a Public Sector Benefit Entity (PBE) for financial reporting purposes. Council has designated itself as a Tier 2 entity.

The financial information contained within this document is in terms of FRS 42: Prospective Financial Information. It has been prepared to enable the public to participate in the decision making processes regarding the services to be provided by Council over the financial year 2020/21 and to provide a broad accountability mechanism of Council to the community.

The operations of Council have been divided into the following activities:

- Community Services
- Democracy
- Economy
- Environmental Management
- Civil Defence and Emergency Management
- Roading
- Stormwater
- Wastewater (Sewerage)
- Solid waste
- Water Supply

Council also advise caution that the information in these statements may not be appropriate for purposes other than those described.

The prospective financial statements *will be* authorised for issue by Council on 9 June 2020. The Mayor and Chief Executive that authorise the issue of the prospective financial statements by Council are responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures. No actual results have been incorporated in these prospective financial statements. It is not intended to update the prospective financial statements subsequent to presentation.

## Measurement Base

The measurement base adopted is that of historical cost, modified by the revaluation of certain assets.

# Accounting Policies

The following accounting policies which materially affect the measurement of results and financial position have been applied consistently to the year ended 30 June 2021, unless otherwise stated.

## 1.1 BASIS OF PREPARATION OF THE FINANCIAL STATEMENTS

The prospective financial statements have been prepared in accordance with the requirements of the Local Government Act 2002: Part 6, Section 93 and Part 1 of Schedule 10, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

These financial statements have been prepared in accordance with NZ GAAP. They comply with NZ PBE IPSAS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities. Council is a tier 2 reporting entity using the public sector Public Benefit Entity Accounting Standards, as it has expenses between \$2.0m and \$30.00m, and is not publicly accountable.

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$,000). The functional currency of Council is New Zealand dollars.

## 1.2 BUDGET FIGURES

The budget figures have been prepared in accordance with NZ GAAP and comply with NZ PBE IPSAS, and other applicable Financial Reporting Standards, using accounting policies that are consistent with those adopted in preparing these financial statements. Then as a tier 2 reporting entity Council uses the public sector Public Benefit Entity Accounting Standards.

Council has not presented group prospective financial statements because it believes that the parent prospective financial statements are more relevant to users. The main purpose of prospective financial statements is to provide users with information about the core services that the Council intends to provide ratepayers, the expected cost of those services and as a consequence how much Council requires by way of rates to fund the intended levels of service. The level of rates funding required is not affected by subsidiaries except to the extent that Council obtains distributions from, or further invests in, those subsidiaries. Such effects are included in the prospective financial statements of Council.

## 1.3 REVENUE

### **Revenue is measured at fair value:**

The specific accounting policies for significant revenue are:

### **Rates Revenue**

The following policies for rates have been applied:

- General rates, targeted rates (excluding water-by-meter), and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. The Council considers the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue.
- Rates arising from late payment penalties are recognised as revenue when rates become overdue
- Revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.
- Rate remissions are recognised as a reduction of rates revenue when the Council has received an application that satisfies its rates remission policy.
- Rates collected on behalf of the Taranaki Regional Council (TRC) are not recognised in the financial statements, as the Council is acting as an agent for the TRC.

### **Development and Financial Contributions**

Development and financial contributions are recognised as revenue when the Council provides, or is able to provide, the service for which the contribution was charged. Otherwise, development and financial contributions are recognised as liabilities until such time as the Council provides, or is able to provide, the service.

### **New Zealand Transport Agency roading subsidies**

The Council receives funding assistance from the New Zealand Transport Agency, which subsidises part of the costs of maintenance and capital expenditure on the local roading infrastructure. The subsidies are recognised as revenue upon entitlement, as conditions pertaining to eligible expenditure have been fulfilled.

### **Other grants received**

Other grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

### **Building and Resource Consent revenue**

Fees and charges for building and resource consent services are recognised on a percentage completion basis with reference to the recoverable costs incurred at balance date.

### **Entrance Fees**

Entrance fees are fees charged to users of the Council's local facilities, such as the pool. Revenue from entrance fees is recognised upon entry to such facilities.

### **Landfill Fees**

Fees for disposing of waste at the Council's landfill are recognised as waste is disposed by users.

### **Sales of Goods**

Revenue from the sale of goods is recognised when a product is sold to the customer.

### **Infringement Fees and Fines**

Infringement fees and fines mostly relate to traffic and parking infringements and are recognised when the infringement notice is issued. The Council recognises revenue at an amount based on the probability of collecting fines, which is estimated by considering the collection history of fines over the preceding 2 year period.

### **Vested or Donated Physical Assets**

For assets received for no or nominal consideration, the asset is recognised at its fair value when the Council obtains control of the asset. The fair value of the asset is recognised as revenue, unless there is a use or return condition attached to the asset.

For long-lived assets that must be used for a specific use (e.g. land must be used as a recreation reserve), the Council immediately recognises the fair value of the asset as revenue. A liability is recognised only if the Council expects it will need to return or pass the asset to another party.

### **Interest and Dividends**

Interest revenue is recognised using the effective interest method. Interest revenue on an impaired financial asset is recognised using the original effective interest rate.

Dividends are recognised when the right to receive payment has been established. When dividends are declared from pre-acquisition surpluses, the dividend is deducted from the cost of the investment.

#### 1.4 **BORROWING COSTS**

Borrowing costs are recognised as an expense in the period in which they are incurred.

#### 1.5 **GRANT EXPENDITURE**

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when approved by the Council and the approval has been communicated to the applicant. The Council's grants awarded have no substantive conditions attached.

#### 1.6 **INCOME TAX**

Income tax expense includes current tax and deferred tax.

Current tax is the amount of tax payable based on the taxable profit for the current year, and any adjustments to income tax payable in respect of prior years. Current tax is calculated using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable surplus.

Deferred tax is measured at tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which the entity expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Current and deferred tax is recognised against the profit or loss for the period, except to the extent that it relates to items recognised in other comprehensive revenue and expenses or directly in equity.

In general, local authorities are only subject to income tax on income derived from a council-controlled organisation and income derived as a port operator.

#### 1.7 **LEASES**

##### **Finance Leases**

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

##### **Operating Leases**

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

## 1.8 CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes cash on hand, deposits held with banks and other short term investments with maturities of three months or less, and bank overdrafts. Bank overdrafts are shown as a current liability in the statement of financial position.

## 1.9 DEBTORS AND OTHER RECEIVABLES

Debtors and other receivables are initially measured at fair value and subsequently measured at amortised cost, less any provision for impairment.

## 1.10 INVENTORIES

Inventories are held for distribution or for use in the provision of goods and services. The measurement of inventories held for commercial distribution, are measured at the lower of cost and net realisable value.

Council inventory is made up of land held for development and future resale.

When land held for development and future resale is transferred from investment property/property, plant, and equipment to inventory, the fair value of the land at the date of the transfer is its deemed cost.

## 1.11 NON-CURRENT ASSETS HELD FOR SALE

Non-current assets held for sale are classified as such if their carrying amount will be recovered principally through a sale transaction, not through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Non-current assets are not depreciated or amortised while they are classified as held for sale.

## 1.12 PROPERTY, PLANT AND EQUIPMENT

Items of a capital nature over \$2,000 are treated as property, plant and equipment. Property, plant and equipment are classified into two categories:

**Unrestricted** Council is able to sell these assets without restrictions.

**Restricted** The disposal of these assets is limited by legislation, or in the manner in which they were vested, or cannot be physically uplifted and sold.

In most instances, an item of property, plant or equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Property, plant and equipment classes of assets whose fair value can be measured reliably shall be carried at a revalued amount (except land under roads), being its fair value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations shall be made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the balance sheet date.

If there is no market-based evidence of fair value because of the specialised nature of the item of property, plant or equipment, Council will carry those classes of assets at its cost less any accumulated depreciation and any accumulated impairment losses value.

Property, plant and equipment are valued as follows:

<b><i>Class</i></b>	<b><i>Method of Valuation</i></b>
<i>Land</i>	<i>Fair Value</i>
<i>Buildings</i>	<i>Optimised Depreciated Replacement Cost</i>
<i>Roads, Bridges and Footpaths</i>	<i>Depreciated Replacement Cost</i>
<i>Water Supply reticulation</i>	<i>Optimised Depreciated Replacement Cost</i>
<i>Water Supply treatment</i>	<i>Optimised Depreciated Replacement Cost</i>
<i>Wastewater reticulation</i>	<i>Optimised Depreciated Replacement Cost</i>
<i>Wastewater treatment</i>	<i>Optimised Depreciated Replacement Cost</i>
<i>Stormwater system</i>	<i>Optimised Depreciated Replacement Cost</i>

### **Valuation**

Unless stated valuations are carried out or reviewed by independent qualified valuers and are carried out at least on three yearly cycles. Valuations will be undertaken more regularly if necessary to ensure no individual item of property, plant or equipment within a class has a carrying value that is materially different from its fair value.

Council's land and building assets were revalued by Telfer Young (Taranaki) Limited, independent valuers as at 1 January 2020 at fair value as determined from market-based evidence.

Council's infrastructure assets consisting of Stormwater, Waste Water and Water Supply were revalued by Infrastructure Associates, independent valuers, as at 1 July 2018 in accordance with Financial Report Standard (PBE IPSAS 17) and the New Zealand Infrastructure Asset Valuation and Depreciation Guidelines.

Roading assets have been revalued by the independent valuers Calibre Consulting Ltd, also as at 1 July 2018.

Roading Corridor Land is valued on the fair value of adjacent land. This assumes land in its bare state without the benefit of roading, water supply, sewer etc. The valuation takes into consideration the sale of vacant land in the area which is suitably adjusted to reflect an unimproved state.

Land under roads was valued based on fair value provided by previous valuations in 2016 of the Roothing Network. This valuation was carried out by Calibre Consultants Ltd. Council elected to use the fair value of Land under Roads as at 1 July 2016 as the deemed cost. Land under roads is no longer revalued.

### **Public Benefit Entity Revaluation**

Revaluation increases and decreases relating to individual assets within a class of assets are offset. Revaluation increases and decreases in respect of assets in different classes are not offset. Where the carrying amount of a class of assets is increased as a result of a revaluation, the net revaluation increase is credited to the revaluation reserve. The net revaluation increase shall be recognised in the Statement of Comprehensive Revenue and Expenses to the extent that it reverses a net revaluation decrease of the same class of assets previously recognised in the Statement of Comprehensive Revenue and Expense. A net revaluation decrease for a class of assets is recognised in the Statement of Comprehensive Revenue and Expense, except to the extent that it reverses a revaluation increase previously recognised in the revaluation reserve to the extent of any credit balance existing in the revaluation reserve in respect of the same class of asset.

### **Impairment**

The carrying amount of Council's non-financial assets, other than investment property are reviewed at each Statement of Financial Position date to determine whether there is any indication of impairment. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, Council estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where the future economic benefits of an asset are not primarily dependant on the asset's ability to generate net cash flows, and where Council, if deprived of the asset, replaces its remaining future economic benefits, value in use shall be determined as the depreciated replacement cost of the asset.

Where Council accounts for revaluations of property, plant and equipment on a class of asset basis, an impairment loss on a revalued asset is recognised directly against any revaluation reserve in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation reserve for that same class of asset.

Where Council accounts for revaluations of property, plant and equipment on a class of asset basis, a reversal of an impairment loss on a revalued asset is credited directly to the revaluation reserve. However, to the extent that an impairment loss on the same class of asset was previously recognised in the Statement of Comprehensive Revenue and Expense, a reversal of that impairment loss is also recognised in the Statement of Comprehensive Revenue and Expense.

### **Disposals**

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

### **Subsequent Costs**

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

### **Security**

Council do not have any Property, Plant and Equipment pledged as security.

The costs of day-to-day servicing of property, plant and equipment are recognised in the surplus or deficit as they are incurred.

### **Additions**

The cost of an item of property, plant and equipment is recognised as an asset only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and group and the cost of the item can be measured reliably.

Work in progress is recognised at cost less impairment and is not depreciated.

In most instances, an item of property, plant, and equipment is initially recognised at its cost. Where an asset is acquired through a non-exchange transaction, it is recognised at its fair value as at the date of acquisition.

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits for service potential associated with the item will flow to the Council and group and the cost of the item can be measured reliably.

The costs of day-to-day servicing of property, plant and equipment are recognised in the surplus or deficit as they are incurred.



### 1.13 DEPRECIATION

Depreciation is calculated on a straight line basis on all property, plant and equipment, excluding land, at rates that will write off the value of the assets, less their estimated residual values, over their useful lives.

The useful lives of the classes of assets have been estimated as follows:

	<u>Years</u>
Buildings	10-100
Plant	5-10
Motor Vehicles	5
Fixtures and Fittings	5-10
Office Equipment	4-10
Roading Base course	15-80
Roading Seal	2-16
Roading Culverts	20-80
Roading Sumps	80
Signs	10
Bridges (including Tunnels)	60-100
Footpaths	20-80
Streetlights	30
Stormwater	20-80
Water Supply Treatment	20-120
Water Supply Reticulation	20-120
Wastewater Treatment	40-80
Wastewater Reticulation	40-80
Street Beautification	10-100

### 1.14 INTANGIBLE ASSETS

Acquired software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

The carrying value of an intangible asset with a finite life is amortised on a straight line basis. The amortisation charge is recognised in the Statement of Comprehensive Revenue and Expense. The useful lives of intangible assets have been estimated as follows:

- Software 3-10 years.

### 1.15 BUSINESS UNIT

Business Unit gains or losses are recorded in the equity of the Stratford District Council.

### 1.16 GOODS AND SERVICES TAX (GST)

All items in the financial statements are exclusive of GST, with the exception of receivables and payables which are stated as GST inclusive. When GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cashflow in the Statement of Cashflows.

Commitments and contingencies are disclosed exclusive of GST.

## 1.17 COST OF SERVICE STATEMENTS

The Cost of Service Statements report the net cost of services for significant activities of Council, and are represented by the costs of providing the service less all revenue that can be allocated to these activities.

### **Cost Allocation**

The Cost of Service Statements reflect the full cost of significant activities, by including direct costs, internal transfers, depreciation and indirect costs (overheads) allocated on the 'step' method, based on hours of service supplied to each activity.

'Direct Costs' are those costs directly attributable to a significant activity.

'Indirect Costs' are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

## 1.18 FINANCIAL INSTRUMENTS

Council is party to financial instruments as part of its normal operations.

## 1.19 OTHER FINANCIAL ASSETS

### **Other Financial Assets**

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit

Purchases and sales of financial assets are recognised on trade-date, the date on which the Council and group commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Council and group have transferred substantially all the risks and rewards of ownership.

Financial assets are classified into the following categories for the purpose of measurement:

- fair value through surplus or deficit;
- loans and receivables;
- held-to-maturity investments; and
- fair value through other comprehensive revenue and expense.

The classification of a financial asset depends on the purpose for which the instrument was acquired.

### **Financial assets at fair value through surplus or deficit**

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of short-term profit-taking. Derivatives are also categorised as held for trading unless they are designated into a hedge accounting relationship for which hedge accounting is applied.

Financial assets acquired principally for the purpose of selling in the short-term or part of a portfolio classified as held for trading are classified as a current asset. The current/non-current classification of derivatives is explained in the derivatives accounting policy above

After initial recognition, financial assets in this category are measured at their fair values with gains or losses on re-measurement recognised in the surplus or deficit.

### **Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Loans to community organisations made at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar financial instrument. The loans are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of the expected future cash flows of the loan is recognised in the surplus or deficit as a grant.

#### **Held-to-maturity investments**

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities and there is the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

#### **Fair value through other comprehensive revenue and expense**

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of, or realise, the investment within 12 months of balance date. The Council and group includes in this category:

- investments that it intends to hold long-term but which may be realised before maturity; and
- shareholdings that it holds for strategic purposes.

These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit.

On de-recognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

### 1.20 **IMPAIRMENT OF FINANCIAL ASSETS**

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

#### **Loans and receivables, and held-to-maturity investments**

Impairment is established when there is evidence that the Council and group will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are considered indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate.

For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectible, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due). Impairment in term deposits, local authority stock, government bonds, and community loans, are recognised directly against the instrument's carrying amount.

#### **Financial assets at fair value through other Comprehensive Revenue and Expense**

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered objective evidence of impairment.

For debt investments, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, and default in payments are considered objective indicators that the asset is impaired.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Equity instrument impairment losses recognised in the surplus or deficit are not reversed through the surplus or deficit.

If in a subsequent period the fair value of a debt instrument increases and the increase can be objectively related to an event occurring after the impairment loss was recognised, the impairment loss is reversed in the surplus or deficit.

## 1.21 **PAYABLES**

Short-term creditors and other payables are recorded at their face value.

### **Borrowings**

Borrowings are initially recognised at their fair value plus transaction costs. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Council or group has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

### **Employee entitlements**

Provision is made in respect of Council's liability for annual leave, and retirement gratuities. Annual leave has been calculated on an actual entitlement basis at current rates of pay while the other provisions have been calculated on an actuarial basis.

### **Short-term employee entitlements**

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, and sick leave.

A liability and an expense are recognised for bonuses where the Council or group has a contractual obligation or where there is a past practice that has created a constructive obligation.

### **Long-term employee entitlements**

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

### **Presentation of employee entitlements**

Annual leave is classified as a current liability. Retirement gratuities expected to be settled within 12 months of balance date are classified as a current liability. All other employee entitlements are classified as a non-current liability.

## 1.22 PROVISIONS

Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

## 1.23 EQUITY

Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into the following components.

- accumulated funds;
- restricted reserves;
- property revaluation reserve; and
- fair value through other comprehensive revenue and expense reserve.

### **Restricted reserves**

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted reserves include those subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

### **Property revaluation reserve**

This reserve relates to the revaluation of property, plant, and equipment to fair value.

### **Fair value through other Comprehensive Revenue and Expense reserve**

This reserve comprises the cumulative net change in the fair value of assets classified as fair value through other comprehensive revenue and expense.

## 1.24 CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial statements Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors that are believed to be reasonable under the circumstances.

As operator of the urban and rural landfills in the district, Council has a legal obligation to provide ongoing maintenance and monitoring services at the landfill sites after closure.

To provide for the estimated cost of aftercare, a provision has been created, and a charge is made each year based on the estimated value of restoration works over the number of years Council is required to maintain these sites.

A number of assumptions and estimates are used when performing depreciated replacement cost valuations over infrastructural assets. These include:

- The physical condition of the asset. This is particularly so for those assets which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing physical inspections and condition modelling assessments of underground assets.

- Estimating any obsolescence or surplus capacity of any asset.
- The remaining useful life over which the asset will be depreciated. These estimates can be impacted by local conditions, for example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, Council could be over or underestimating the depreciation charge recognised in the Statement of Comprehensive Revenue and Expense. To minimise this risk useful lives are determined with reference to the NZ Infrastructural Asset Valuation and Depreciation guidelines published by the National Asset Management Steering Group. Asset inspections and condition modelling are also carried out regularly as part of Council's asset management planning activities.
- The replacement cost of an asset is based on recent construction contracts in the region for modern equivalent assets, from which unit rates are determined. Unit rates have been applied to components of the network based on size, material, depth and location.

#### 1.25 **ROUNDING ERRORS**

Some rounding errors may occur in the financial statements due to stating dollar amounts to the nearest \$1,000.

#### 1.26 **CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING POLICIES**

Management has exercised the following critical judgements in applying accounting policies for the year ended 30 June 2021:

##### **Classification of property**

The Council owns a number of properties held to provide housing to pensioners. The receipt of market-based rental from these properties is incidental to holding them. The properties are held for service delivery objectives as part of the Council's social housing policy. The properties are therefore accounted for as property, plant, and equipment rather than as investment property.

#### 1.27 **CHANGES IN ACCOUNTING POLICIES**

There have been no changes in accounting policies.



# FUNDING IMPACT STATEMENTS

## INTRODUCTION

This Statement sets out the information required by Schedule 10 of the Local Government Act 2002 (LGA). It details the rating mechanisms to be used to cover the estimated expenses for the years of the plan.

The Funding Impact Statement should be read in conjunction with Council's Revenue and Financing Policy.

Council proposed that the following revenue and financing sources be used to cover the estimated expenses of Council for the period of the plan:

*Important: All charges are GST inclusive, and funds raised are GST exclusive.*

## DEFINITION OF SEPARATELY USED OR INHABITED PARTS OF A RATING UNIT

A SUIP is a separately used or inhabited part of a rating unit and includes any part of a rating unit that is used or inhabited by any person. This definition applies to the application of the UAGC, the Solid Waste targeted rate and the Community Centre targeted rate.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental or other form of occupation on an occasional or long term. For the purpose of this definition, vacant land and vacant premises are separately used by the owner as a property available for separate sale, or provided by the owner for rental (or other form of occupation).

For a commercial rating unit (other than motels/hotels), this includes a building or part of a building that is, or is capable of being, separately tenanted, leased or subleased, and is not integral to the commercial operation. Motels/hotels are treated as one SUIP even if each accommodation unit may be capable of separate habitation.

For a residential rating unit, this includes a building or part of a building which is used, or is capable of being used, as an independent unit. An independent unit is any unit containing two of either (i) separate cooking and living facilities; (ii) separate entrance; and (iii) separate toilet or bathroom facilities.

Separate parts of buildings, after the first, that are uninhabitable and declared unsanitary under the Health Act 1956 or the Building Act 2004 are not SUIPs.

## EXAMPLES

## NO. OF SUIP'S per rating unit

Single Dwelling	1
Dwelling plus granny flat	2
Six flats	6
Corner dairy with integral dwelling attached	1
Dwelling with nail business within dwelling	1
Dwelling with hair salon in structure detached from main house	2
Three retail shops and one industrial building	4
Garden centre with separate café	2
Farm with 1 dwelling	1
Farm with 3 dwellings	3
Farm run-off	1
Farm with 1 dwelling plus a contracting business	2
Hotel/Motel with six rooms (one commercial business activity)	1

<b>EXAMPLES</b>	<b>NO. OF SUIP'S per rating unit</b>
Hotel/Motel with attached restaurant	2
Caravan park with six cabins (one commercial business activity)	1
Rest home with 10 self-contained residential units	11

**GENERAL RATE**

Council set a general rate under section 13 of the Local Government (Rating) Act 2002 (LGRA) calculated on the capital value of each rateable rating unit within the district.

The general rate is set with no differential.

The rate (in cents per dollar of capital value) for 2020/21 is 0.14869 cents, raising \$4,017,000.

General rates will be used to fund all activities that are not covered by the uniform annual general charge, targeted rates or other funding mechanisms outlined in the Revenue and Financing Policy.

**UNIFORM ANNUAL GENERAL CHARGE**

Council set a UAGC under section 15 of the LGRA in respect of every separately used or inhabited part of a rateable rating unit within the district.

The UAGC for 2020/21 is \$679 per SUIP, raising \$2,837,000.

**TARGETED RATE – ROADING**

Council set a targeted rate under section 16 of the LGRA in respect of roading and street services based on the capital value of each rating unit within the District.

The roading rate (in cents per dollar of capital value) under section 16 for 2020/21 is 0.11074 cents, raising \$2,992,000.

The roading rate will be used to fund roading and street services activities within the District.

**TARGETED RATE – SOLID WASTE**

Council set a targeted rate under section 16 of the LGRA for refuse collection on the basis of an amount per each separately used or inhabited part of a rating unit from which Council is prepared to collect a container of refuse, as part of its normal refuse disposal service, in the Stratford and Midhirst domestic collection area.

The solid waste rate under section 16 for 2020/21 is \$310, raising \$696,000.

The solid waste rate will be used to fund the urban domestic refuse collection activity.

**TARGETED RATE – WASTE WATER (SEWERAGE)**

Council set a targeted rate under section 16 of the LGRA for sewerage as a fixed amount per separately used or inhabited part of a rating unit which is connected to a public sewerage drain.

For all non-commercial properties the differential factor is 1 (base) and the amount is \$376 per SUIP.

Commercial properties are differentiated by use as follows:

Commercial base category (all commercial rating units not included in any other commercial category) and the differential factor is also 1 (base) and the amount is \$376 per SUIP

- Commercial 2 (commercial rating units used for an activity requiring 2 toilets) differential factor 150% of base and the amount is \$564 per SUIP.
- Commercial 3 (commercial rating units used for an activity requiring 3 toilets) differential factor 200% of base and the amount is \$752 per SUIP.



- Commercial 4 (commercial rating units used for an activity requiring 4 toilets) differential factor 225% of base and the amount is \$846 per SUIP.
- Commercial 5 (commercial rating units used for an activity requiring 5 toilets) differential factor 250% of base and the amount is \$940 per SUIP.
- Commercial 6 (commercial rating units used for an activity requiring 6 toilets) differential factor 275% of base and the amount is \$1,034 per SUIP.
- Commercial 7 (commercial rating units used for an activity requiring 7 toilets) differential factor 300% of base and the amount is \$1,128 per SUIP.
- Commercial Large (commercial rating units used for an activity requiring 8 or more toilets) differential factor 325% of base and the amount is \$1,222 per SUIP.

The wastewater system rate for 2020/21 is to raise \$881,000 and will be used to fund the waste water activity.

### **TARGETED RATES - WATER SUPPLY**

Council set a targeted rate under section 16 of the LGRA for water supply on the basis of an amount per rating unit to which water is supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area.

The water supply rate under section 16 for 2020/21 is \$573 per rating unit, raising \$1,453,000.

In addition, Council set a targeted rate for extraordinary water supply under section 19 of the LGRA on the basis of an amount per unit of water supplied in the Stratford Water Supply Area, the Midhirst Water Supply area, and the Toko Water Supply Area to any rating unit which has been fitted with a water meter.

The Stratford water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$431,539.

The Midhirst water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$10,465.

The Toko water supply rate under section 19 for 2020/21 is \$2.20 per cubic metre of supply in excess of 250 cubic metres per annum, raising \$2,610.

The water supply rates will be used to fund the water supply activities in the Stratford, Midhirst and Toko areas.

### **TARGETED RATES - COMMUNITY CENTRES**

Council sets targeted rates under section 16 of the LGRA for community centres on the basis of an amount per separately used or inhabited part of a rating unit in the listed community areas. This rate uses a fixed charge based on the location of the rating unit.

The community centre rates for 2020/21 are:

- A fixed charge of \$23.00 within the Wharehuia/Te Popo Community Centre area per SUIP collecting \$1,860.
- A fixed charge of \$13.80 within the Pembroke Road Community Centre area per SUIP collecting \$816.
- A fixed charge of \$34.50 within the Toko Community Centre area per SUIP collecting \$3,150.
- A fixed charge of \$17.25 within the Pukengahu Community Centre area per SUIP collecting \$630.
- A fixed charge of \$17.25 within the Midhirst Community Centre area per SUIP collecting \$3,810.
- A fixed charge of \$23.00 within the Ngaere Community Centre area per SUIP collecting \$2,020.
- A fixed charge of \$11.50 within the Makahu Community Centre area per SUIP collecting \$370.
- A fixed charge of \$30.00 within the Cardiff Community Centre area per SUIP collecting \$1,826.

The community centres rate will be used to fund the operating costs of the community centres and will raise \$14,482.

## PAYMENT DUE DATES AND PENALTIES

All rates, except those for metered water supply, will be payable in four equal instalments due on:

1 <sup>st</sup> Instalment:	26 August 2020
2 <sup>nd</sup> Instalment:	25 November 2020
3 <sup>rd</sup> Instalment:	24 February 2021
4 <sup>th</sup> Instalment:	26 May 2021

Pursuant to Sections 57 and 58 of the LGRA the following penalties on unpaid rates (excluding metered water rates) will be added:

- A charge of 10% on so much of any instalment that has been assessed after 1 July 2020 and which remains unpaid after the due date for that instalment. The penalty will be added on the following dates:
  - 1<sup>st</sup> Instalment 2 September 2020
  - 2<sup>nd</sup> Instalment 2 December 2020
  - 3<sup>rd</sup> Instalment 3 March 2021
  - 4<sup>th</sup> Instalment 2 June 2021
- A charge of 10% on so much of any rates assessed before 1 July 2020 which remain unpaid on 1 July 2020. The penalty will be added on 10 July 2020.
- A continuing additional penalty of 10% on so much of any rates assessed before 1 July 2020, to which a penalty has been added under the immediately preceding bullet point, and which remain unpaid six months after the previous penalty was added. The penalty will be added on 11 January 2021.
- Penalties imposed are exempt from GST.

### Payment Due Dates for Metered Water Supply

A charge of 10% on any amount outstanding which remains unpaid on the following dates will be added on the dates below:

<u>Period</u>	<u>Due Date</u>	<u>Penalty Date</u>
1 July to 30 September 2020	11 December 2020	18 December 2020
1 October to 31 December 2020	12 March 2021	19 March 2021
1 January to 31 March 2021	11 June 2021	18 June 2021
1 April to 30 June 2021	10 September 2021	17 September 2021

## EARLY PAYMENT

Sections 55 and 56 of the Local Government (Rating) Act 2002 empowers Council to allow for the early payment of rates.

- Council proposes to accept early payment of all rates assessed for the 2020/21 year, but no discount will be applied for early payment. (Section 55).
- Council proposes to accept early payment of all rates assessed for the 2021/22 and subsequent years, but no discount will be applied for early payment. These payments will be applied to general rates or individual targeted rates if requested by the ratepayer, otherwise they will be applied against future general rates. (Section 56).

## PAYMENT LOCATIONS – ALL RATES AND CHARGES

Payments can be made online by going to <https://www.stratford.govt.nz> and clicking on “Pay Online”.

Mail and electronic payments shall be deemed to be received at the Council Office on day of receipt. The Council accepts payments by cash, eftpos or credit card between the hours of 8.30 am to 4.30 pm, Monday to Friday, at the Council offices, Miranda Street, Stratford.

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For the Whole of Council

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	6,253	6,248	6,854
Targeted rates	6,555	6,636	6,467
Subsidies and grants for operating purposes	1,902	1,795	1,883
Fees and charges	2,249	2,169	2,345
Interest and dividends from investments	126	223	139
Local authorities fuel tax, fines, infringement fees, and other receipts	41	34	44
<b>Total operating funding (A)</b>	<b>\$17,126</b>	<b>\$17,105</b>	<b>\$17,730</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	13,392	13,111	13,631
Finance costs	640	644	665
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$14,032</b>	<b>\$13,755</b>	<b>\$14,296</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$3,095</b>	<b>\$3,350</b>	<b>\$3,434</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	1,963	1,964	5,454
Development and financial contributions	-	-	-
Increase (decrease) in debt	(1,591)	1,960	10,036
Gross proceeds from sale of assets	4,360	-	3,816
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$4,731</b>	<b>\$3,924</b>	<b>\$19,306</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	2,240	2,232	17,865
- replace existing assets	5,227	4,771	4,044
Increase (decrease) in reserves	358	271	831
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$7,825</b>	<b>\$7,274</b>	<b>\$22,740</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$3,094)</b>	<b>(\$3,350)</b>	<b>(\$3,434)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Funding Impact Statement - Note

The Funding Impact Statement is required under the Local Government Act 2002 Schedule and conforms to the Local Government (Financial Reporting) Regulations 2014.

Generally accepted accounting practice does not apply to the preparation of the Funding Impact Statement as stated in Section 111(2) of the Local Government Act.

### Reconciliation between the surplus in the Prospective Statement of Revenue and Expense and Surplus(Deficit) of operating funding in the Funding Impact Statement

	Long Term Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
Surplus of operating funding from Funding Impact Statement	3,094	\$3,350	3,434
Subsidies and grants for capital expenditure	1,963	1,964	5,454
Gross proceeds from sale of assets	4,360	-	3,816
Depreciation	(4,594)	(4,789)	(4,810)
<b>Net Surplus before taxation in Prospective Statement of Revenue and Expense</b>	<b>\$4,822</b>	<b>\$524</b>	<b>\$7,894</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Community Services

	Long Term Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	3,253	3,221	3,612
Targeted rates	14	14	14
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	541	527	491
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	5	12	13
<b>Total operating funding (A)</b>	<b>\$3,813</b>	<b>\$3,774</b>	<b>\$4,131</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	2,347	2,255	2,406
Finance costs	54	70	205
Internal charges & overheads applied	879	885	907
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$3,280</b>	<b>\$3,210</b>	<b>\$3,517</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$533</b>	<b>\$564</b>	<b>\$614</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	124	124	3,676
Development and financial contributions	-	-	-
Increase (decrease) in debt	225	245	12,477
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$349</b>	<b>\$369</b>	<b>\$16,152</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	446	469	16,503
- replace existing assets	25	3	11
Increase (decrease) in reserves	410	462	251
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$881</b>	<b>\$933</b>	<b>\$16,766</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$532)</b>	<b>(\$564)</b>	<b>(\$613)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Roading

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	(6)	(7)	(16)
Targeted rates	3,039	2,990	2,992
Subsidies and grants for operating purposes	1,902	1,795	1,833
Fees and Charges	330	288	496
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	2	5	5
<b>Total operating funding (A)</b>	<b>\$5,268</b>	<b>\$5,071</b>	<b>\$5,309</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	3,635	3,483	3,512
Finance costs	-	32	-
Internal charges & overheads applied	321	311	312
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$3,955</b>	<b>\$3,827</b>	<b>\$3,824</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$1,312</b>	<b>\$1,245</b>	<b>\$1,485</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	1,839	1,839	1,829
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	(29)	-
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$1,839</b>	<b>\$1,810</b>	<b>\$1,829</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	-	-	-
- replace existing assets	3,199	3,353	3,107
Increase (decrease) in reserves	(48)	(299)	207
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$3,150</b>	<b>\$3,055</b>	<b>\$3,313</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$1,312)</b>	<b>(\$1,245)</b>	<b>(\$1,485)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Water Supply

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	1,939	2,064	1,898
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	2	5	6
<b>Total operating funding (A)</b>	<b>\$1,941</b>	<b>\$2,068</b>	<b>\$1,904</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	953	1,032	860
Finance costs	264	337	206
Internal charges & overheads applied	304	274	424
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$1,521</b>	<b>\$1,643</b>	<b>\$1,490</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$420</b>	<b>\$425</b>	<b>\$414</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	431	625	662
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$431</b>	<b>\$625</b>	<b>\$662</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	420	420	587
- replace existing assets	338	538	414
Increase (decrease) in reserves	92	92	75
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$851</b>	<b>\$1,050</b>	<b>\$1,076</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$420)</b>	<b>(\$425)</b>	<b>(\$414)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Waste Water (Sewerage)

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates	878	873	881
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	71	71	73
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	1	3	3
<b>Total operating funding (A)</b>	<b>\$951</b>	<b>\$947</b>	<b>\$957</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	441	442	423
Finance costs	58	70	59
Internal charges & overheads applied	180	152	211
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$678</b>	<b>\$664</b>	<b>\$693</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$273</b>	<b>\$283</b>	<b>\$264</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	971	972	394
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$971</b>	<b>\$972</b>	<b>\$394</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	1,038	1,038	485
- replace existing assets	492	492	202
Increase (decrease) in reserves	(286)	(274)	(29)
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$1,244</b>	<b>\$1,255</b>	<b>\$658</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$273)</b>	<b>(\$283)</b>	<b>(\$264)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Stormwater

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	354	355	326
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	1	2	2
<b>Total operating funding (A)</b>	<b>\$354</b>	<b>\$357</b>	<b>\$328</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	105	115	61
Finance costs	25	28	18
Internal charges & overheads applied	108	95	107
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$238</b>	<b>\$238</b>	<b>\$187</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$116</b>	<b>\$119</b>	<b>\$141</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	199	151	207
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$199</b>	<b>\$151</b>	<b>\$207</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	229	228	234
- replace existing assets	57	57	58
Increase (decrease) in reserves	30	(15)	56
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$315</b>	<b>\$270</b>	<b>\$348</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$116)</b>	<b>(\$119)</b>	<b>(\$141)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Solid Waste

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	19	19	19
Targeted rates	698	709	696
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	81	81	83
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	1	2
<b>Total operating funding (A)</b>	<b>\$799</b>	<b>\$810</b>	<b>\$799</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	668	630	671
Finance costs	34	47	25
Internal charges & overheads applied	146	142	132
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$848</b>	<b>\$819</b>	<b>\$828</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>(\$49)</b>	<b>(\$9)</b>	<b>(\$29)</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(39)	(43)	(38)
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>(\$39)</b>	<b>(\$43)</b>	<b>(\$38)</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	-	-	-
- replace existing assets	52	52	32
Increase (decrease) in reserves	(141)	(104)	(99)
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>(\$89)</b>	<b>(\$52)</b>	<b>(\$66)</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>\$49</b>	<b>\$9</b>	<b>\$29</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Democracy

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	1,070	1,003	1,018
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	60	60	70
Internal charges and overheads recovered	1,220	1,343	1,130
Local authorities fuel tax, fines, infringement fees, and other receipts	4	11	9
<b>Total operating funding (A)</b>	<b>\$2,355</b>	<b>\$2,417</b>	<b>\$2,227</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	1,723	1,784	1,632
Finance costs	-	-	-
Internal charges & overheads applied	631	633	595
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$2,355</b>	<b>\$2,417</b>	<b>\$2,227</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	-	-	-
- replace existing assets	283	288	189
Increase (decrease) in reserves	(283)	(288)	(189)
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Economy

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	592	586	640
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	654	663	635
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	2	5	5
<b>Total operating funding (A)</b>	<b>\$1,248</b>	<b>\$1,254</b>	<b>\$1,279</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	687	636	726
Finance costs	206	108	151
Internal charges & overheads applied	295	303	344
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$1,188</b>	<b>\$1,048</b>	<b>\$1,221</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$60</b>	<b>\$206</b>	<b>\$59</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(3,518)	(101)	(3,746)
Gross proceeds from sale of assets	4,360	-	3,816
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$841</b>	<b>(\$101)</b>	<b>\$70</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	794	-	-
- improve the level of service	-	-	-
- replace existing assets	45	15	97
Increase (decrease) in reserves	63	90	31
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$902</b>	<b>\$105</b>	<b>\$128</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$60)</b>	<b>(\$206)</b>	<b>(\$59)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# STRATFORD DISTRICT COUNCIL FUNDING IMPACT STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

## For Environmental Services

	Annual Plan 2019/20 \$000	Long Term Plan 2020/21 \$000	Annual Plan 2020/21 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charges, rates penalties	982	1,082	1,255
Targeted rates	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees and Charges	497	464	484
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	4	11	12
<b>Total operating funding (A)</b>	<b>\$1,484</b>	<b>\$1,558</b>	<b>\$1,752</b>
<b>Applications of operating funding</b>			
Payment to staff and suppliers	778	891	905
Finance costs	-	1	2
Internal charges & overheads applied	698	657	837
Other operating funding applications	-	-	-
<b>Total applications of operating funding (B)</b>	<b>\$1,476</b>	<b>\$1,549</b>	<b>\$1,744</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>\$8</b>	<b>\$8</b>	<b>\$8</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	61	60	-
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
<b>Total sources of capital funding (C)</b>	<b>\$61</b>	<b>\$60</b>	<b>\$0</b>
<b>Applications of capital funding</b>			
Capital expenditure to:			
- meet additional demand	-	-	-
- improve the level of service	61	61	-
- replace existing assets	-	-	-
Increase (decrease) in reserves	8	7	8
Increase (decrease) in investments	-	-	-
<b>Total applications of capital funding (D)</b>	<b>\$69</b>	<b>\$68</b>	<b>\$8</b>
<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(\$8)</b>	<b>(\$8)</b>	<b>(\$8)</b>
<b>Funding balance ((A-B) + (C-D))</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# FEES AND CHARGES 2020/21

(Note: all prices include GST, if any)

## ABANDONED VEHICLES

Towage	At Cost	
Inspection	\$230.00	Fixed fee, includes inspection and administration
Storage of vehicle	At Cost	

## AERODROME

Strip Hire Fee	\$6.50	Per tonne
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## BUILDING

**Processing of a Building Consent** (Including the Project Information Memorandum through to the issue of a building consent, unless otherwise specified, inspections required following the issue of the consent are an additional fee.)

<b>Project Information Memorandum</b> (when requested separate from a Building Consent)	\$280.00	
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Fee for <b>ALL manual/hardcopy applications</b>	\$50.00	Fixed fee.
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(this fee will be charged on ALL Building applications not submitted via the [online portal](#))

<b>Provision of a Record of Title</b>	\$20.00	Fixed fee.
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### Building Consent data

- |             |          |            |
|-------------|----------|------------|
| • Per month | \$30.00  | Fixed fee. |
| • One year  | \$120.00 | Fixed fee. |

<u>Section 73</u> notification of building on land subject to natural hazards.	\$145.00	Fixed fee.
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<u>Section 77</u> certification of building on land over two or more allotments.	\$320.00	Fixed fee (includes LINZ fixed fee of \$176.00, pursuant to <u>Section 75</u> ).
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<b>New residential dwelling</b> (house/townhouse/apartment) <i>Includes flat-pack styles</i>	\$1,750.00	Base fee. Buildings with a value over \$20,000 will also be subject to:
<b>New buildings</b> – commercial/retail		• Building Research Association of NZ (BRANZ) <u>levy</u> .
<b>Cow sheds/milking sheds</b>		• Ministry of Business, Innovation and Employment levy.

<b>Relocated buildings</b>	\$820.00	Base fee. Buildings with a value over \$20,000 will also be subject to:
		• Building Research Association of NZ (BRANZ) <u>levy</u> .
		• Ministry of Business, Innovation and Employment levy.

<b>Residential or commercial alterations/ additions</b> ⇒ UNDER \$20,000 in value	\$820.00	Fixed fee.
<b>Residential or commercial alterations/ additions</b> ⇒ OVER \$20,000 in value	\$1,400.00	Base fee. Buildings with a value over \$20,000 will also be subject to: • Building Research Association of NZ (BRANZ) <u>levy</u> . • Ministry of Business, Innovation and Employment levy.
<b>Accessory buildings</b> – residential (garages/carports)	\$750.00	Base fee. Buildings with a value over \$20,000 will also be subject to: • Building Research Association of NZ (BRANZ) <u>levy</u> . • Ministry of Business, Innovation and Employment levy.
<b>Pole sheds</b> – residential or commercial	\$750.00	Base fee. Buildings with a value over \$20,000 will also be subject to: • Building Research Association of NZ (BRANZ) <u>levy</u> . • Ministry of Business, Innovation and Employment levy.
<b>Pole sheds</b> – residential or commercial – where the application is submitted under a <u>Producer Statement</u>	\$350.00	Base fee. Buildings with a value over \$20,000 will also be subject to: • Building Research Association of NZ (BRANZ) <u>levy</u> . • Ministry of Business, Innovation and Employment levy.
<b>Fireplaces:</b> Inbuilt/free-standing	\$450.00	Fixed fee, including administration and inspection/s.
Inbuilt/free-standing (dry or with wetback) – where the application is submitted under a <u>Producer Statement</u>	\$350.00	
<b>Insulation of exterior walls</b>	\$450.00	Fixed fee.
<b>Sewage and drainage</b>	\$450.00	Fixed fee, including administration and inspection/s.
<b>Tents/marquees</b> (established or in use for a minimum of 5 days)	\$350.00	Fixed fee.
<b>Amusement devices:</b> <u>Pursuant to the Amusement Devices Regulations 1978</u> Inspection fee for –		
• One device for first seven days (or part thereof).	\$11.50	Per device.
• Each additional device operated by the same owner for the first seven days (or part thereof).	\$2.30	Per device.
• Each further period of seven days (or part thereof).	\$1.15	Per device.
<b>Pool Inspections:</b> New pool (as a stand-alone Building Consent application)	\$300.00	Fixed fee.
Inspection (required 3-yearly)	\$130.00	Per inspection.
Re-inspection (if non-compliance identified)	\$95.00	Per inspection.
Spa pool exemption application	\$130.00	Per exemption (for the life of the pool).
<b>Inspections:</b> Inspections and re-inspections	\$95.00	Per inspection
Final inspection before issue of Code Compliance Certificate	\$245.00	

<b><u>Certificate of Acceptance</u></b>	\$1,500.00	Base fee. Buildings with a value over \$20,000 will also be subject to: <ul style="list-style-type: none"> <li>• Building Research Association of NZ (BRANZ) <u>levy</u>.</li> <li>• Ministry of Business, Innovation and Employment levy.</li> </ul>
<b>Notice to Fix - Dangerous/Insanitary Notification</b>	\$300.00	Fixed fee.
<b>Building Consent Amendment</b>	At cost	As per staff charge out rates
<b>Building Consent Extension, Exemption</b>	\$110.00	Fixed fee.
<b>Levies</b>		
Building Research Levy		As required by statute
MBIE (Formerly DBH) Levy – Certificates and Miscellaneous Notices		As required by statute
<b><u>Certificate of Public Use</u></b>		
• Altered Buildings	\$85.00	Fixed fee.
• New Buildings	\$145.00	Fixed fee.
<b><u>Compliance Schedules</u></b>		
New building (requiring Building Consent)	\$265.00	Base fee. A \$75 fee per <u>Specified System</u> also applies.
Existing building (may or may not require Building Consent)	\$550.00	Base fee. A \$75 fee per <u>Specified System</u> also applies.
Amendment to Compliance Schedule	\$120.00	Base fee. A \$75 fee per <u>Specified System</u> also applies.
<b><u>Building Warrant of Fitness (BWofF)</u></b>		
Site audit and findings report	\$125.00	Fixed fee.
<b><u>Independently Qualified Persons (IQP's)</u></b>		
Application	\$265.00	Fixed fee.
Renewal	\$145.00	Fixed fee.
Amendment	\$50.00	
<i>The following building works are exempt from all consent application and inspection fees required for the installation/construction of those works:</i>		
<ul style="list-style-type: none"> <li>• <i>Power generation where the generated power is for use only on the same property</i></li> <li>• <i>Solar hot water heating (the exemption includes all plumbing inspections)</i></li> <li>• <i>Plumbing and drainage systems allowing for the use of recycled water (the exemption includes all plumbing and drainage inspections)</i></li> </ul>		
<b>Street Damage</b>		
Inspection	\$170.00	Per inspection
Refundable Bond:		
• New Construction	\$2,500.00	
• Demolition/relocation of existing building	\$3,000.00	
Repairs of Street Damages	At cost	
<b>Vehicle Crossing</b>		
Refundable bond - new development on existing section with sub-standard crossing	\$1,000.00	

*Bonds held by Council do not accrue interest.*



## BYLAWS

All licences and certificates as required under Council bylaw*	\$230.00	
Call Out Fee (in breach of bylaw, charged to offender)	\$300.00	
Release of Impounded Stereo	\$150.00	
Release of Impounded Skateboard or Cycle	\$50.00	
Permit for Stands and Stalls in a Public Place (Bylaw 314) **	\$20.00	Per stand or stall per day with a minimum fee of \$60.00

\* Excludes licences under:

- the Tattoo and Beauty Parlour Bylaw, see Health Licences;
- Solid Waste, see Refuse (Solid Waste);
- Trade Waste, see Trade Waste;
- Water Supply Bylaw, see Water Supply Bylaw Charges.

\*Also excludes licenses under the Trade Waste

\*\* Excludes not for profit organisations and community groups. See Health Licences section for Mobile and Travelling Shops.

## CEMETERY

Plot purchase		
• Adult	\$2,200.00	
• Child (under 14 years)	\$1,500.00	
• Ashes plot	\$1,000.00	
• RSA plot	no charge	
• Memorial Wall	\$180.00	
Interments (includes grave digging)		
• Adult	\$1,500.00	
• Child (under 14 years)	\$1,100.00	
• Stillborn	\$550.00	
• Ashes	\$380.00	
Miscellaneous Charges		
• Conversion of Plot to Lawn Type	\$1,200.00	Maintenance and perpetuity Fee
• Bond for damage (Private Users)	\$300.00	Damage in excess of bond will be charged at cost

### Notes (Cemetery)

- Weekends/Public Holidays Fees are included in above charges.
- Administration and Permit Fees are included in above charges.
- Disinterment and Reinterment are the same as interment charges above.
- Extra Depth is included in above charges.
- Services Cemetery fees are the same as the adult interment charge above.
- Services Cemetery Purchase of Plot is free as per Stratford Borough Council decision at meeting on 16 July 1917.
- Memorial Wall Plaque - porcelain material, size 290mm x 240mm

## DOG AND ANIMAL CONTROL

### Registration Fees

	Discounted Fee if paid by the due date (per dog)	Standard Fee if paid on or after the due date (per dog)
Rural dog (for every dog up to and including first three dogs)	\$45.00	\$55.00
Rural dog (for every dog after first three dogs)	\$35.00	\$40.00
General Dog Owner	\$145.00	\$180.00
Good Dog Owner (refer Dog Control Policy)	\$115.00	\$145.00
Select Dog Owner (refer Dog Control Policy)	\$60.00	\$75.00

### Urban Multiple Dog Licence

- Application \$60.00
- Annual Renewal \$30.00

Micro chipping	At cost
Replacement Tag	\$5.00

### Impounding Fees

#### Dogs:

- Registered dog, 1<sup>st</sup> Impounding \$150.00
- Registered dog, subsequent Impounding \$250.00
- Unregistered dog \$300.00 Plus registration
- Unregistered dog under 3 months \$150.00 Plus registration
- After hours pound release fee \$60.00 Requires payment of all applicable fees (impounding, sustenance & after hours release) at iSite/pool/library during opening hours prior to release
- Sustenance fee per dog \$10.00 Per day
- Destruction At cost
- Re-housing fee \$50.00

#### Other animals:

- Stock, excluding sheep and goats \$50.00
- Sheep and goats \$15.00
- Sustenance fee per animal (all stock) \$10.00 Per day
- Advertising At cost
- Droving As per staff charge out rates or cost if provided by contractor
- Call Out Fee As per staff charge out rates
- Transporting of Stock At cost

### Notes

- *The criteria for these categories are given within the Stratford District Council Dog Control Policy.*
- *Any application to be a Select Dog Owner must be made before 30 April 2020.*
- *Infringements may be issued for all outstanding registrations after 1 October 2020.*

## HEALTH LICENCES

### Health Act Registrations and Annual Renewals

• Hairdressers	\$230.00	Annual fee
• Offensive Trade	\$400.00	Annual fee
• Funeral Directors	\$230.00	Annual fee
• Camping Ground	\$230.00	Annual fee
• Sale yards	\$230.00	Annual fee
• Complaint driven investigation	\$170.00	Per hour

### Food Act 2014

• Application for registration of a food control plan	\$460.00	Fixed fee (includes up to 2 hours processing time)
• Renewal of registration	\$315.00	Fixed fee (includes up to 1 hour processing time)
• Transfer of registration	\$400.00	
• Initial verification visit including follow up remedial action	\$400.00	Fixed fee
• Monitoring for food safety and suitability and subsequent verifications	\$170.00	Per hour
• Complaint driven investigation	\$170.00	Per hour
• Application for review of improvement notice	\$170.00	Per hour
• Application for second sites and other amendments	\$170.00	Per hour

### Mobile and Travelling Shop Bylaw

• Licence for mobile and travelling shop (Bylaw 304)**	\$530.00	Fixed fee
• Complaint driven investigation	\$170.00	Per hour

### Tattoo and Beauty Parlour Bylaw

• Application for registration of a High Risk Activity	\$375.00	Fixed fee (includes up to 1.5 hours processing time and annual inspection)
• Renewal of registration	\$250.00	Fixed fee (includes up to 1 hour processing time and annual inspection)
• Transfer of registration	\$375.00	Fixed fee
• Complaint driven investigation	\$170.00	Per hour

## HOUSING FOR THE ELDERLY

• Unit with neither conservatory, carport nor rear porch	\$125.00	Per week
• Unit with one of either conservatory, carport or rear porch	\$130.00	Per week
• Unit with two of either conservatory, carport or rear porch	\$135.00	Per week
• Unit with conservatory, carport and rear porch	\$140.00	Per week

## LAND INFORMATION MEMORANDUM

### Standard Application (Processed within 10 working days)

• residential	\$350.00
• commercial	\$500.00

### Urgent Application (Residential/Rural/Rural Residential Processed within two working days, Commercial within 5 working days )

• residential	\$600.00
• commercial	\$800.00

### Property File

• Electronic data (USB storage device)	\$20.00	Per property file
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When requesting Property information; the information included is based on a search of Council records only. There may be other information relating to the land which is unknown to the Council. Council records may not show illegal or unauthorised building works on the property. The applicant is solely responsible for ensuring that the land is suitable for a particular purpose.

## LIBRARY

### Fees

- Inter-loaning a Book (between libraries in NZ) \$10.00 Per item
- DVD Rental \$3.00 Per week
- Membership Card Replacement Fee \$6.00 Per card

### Overdue Fines

- Adult's Books \$0.30 Per day overdue
- Children's Books \$0.10 Per day overdue
- DVDs \$0.50 Per day overdue

*With a grace period of 3 days before fine for total overdue days is imposed*

Replacement books, DVDs

At cost

Laminating:

- A4 \$2.00 Per page
- A3 \$4.00 Per page

Scanning:

- Self Service No charge
- Staff assisted or to a borrowed library USB \$1.00 Per 10 pages or part thereof

Photocopying/Printouts/Facsimile

As per Photocopying, Printing & Facsimile charges

3D Printing

\$0.20 Per gram material, plus \$2.00 setup fee

Programmes & Events

As advertised

Kowhai Room Hire

\$5.00 Per hour

*The Kowhai Room hire fee will be waived for non profit community groups*

## PARKING

### Parking Infringement\*

Exceeding restricted parking time limit:

- Up to 30 minutes \$12.00
- 30 minutes to 1 hour \$15.00
- 1 hour to 2 hours \$21.00
- 2 hours to 4 hours \$30.00
- Over 4 hours \$42.00

### Parking Offences\*

- Parked on or within 6m of an intersection \$60.00
- Parked on or near a pedestrian crossing \$60.00
- Parked on broken yellow lines \$60.00
- Double parking \$60.00
- Inconsiderate parking \$60.00
- Parked on a clear way \$60.00
- Parked on a bus only lane \$60.00
- All other Parking Offences \$40.00

### Temporary "No Parking" Signs Application

- Fee \$15.00
- Refundable deposit \$20.00

\* These penalties have been set by Council as being the maximum allowable, pursuant to Schedule 2 of the Land Transport Act 1998.

## PHOTOCOPYING, PRINTING & FACSIMILE

### Photocopying & Printing

- A4 Black and White \$0.30 Per page
- A4 Black and White (double sided) \$0.40 Per page
- A4 Coloured \$0.50 Per page
- A4 Coloured (double sided) \$0.70 Per page
- A3 Black and White \$0.50 Per page
- A3 Black and White (double sided) \$1.00 Per page
- A3 Coloured \$1.00 Per page
- A3 Coloured (double sided) \$2.00 Per page

### Facsimile

- National, first page \$2.50
- National, each subsequent page \$0.50
- International, first page \$5.00
- International, each subsequent page \$1.50
- Received Faxes \$1.00 Per page

## PUBLICATIONS

- Annual Plan \$20.00
- Long Term Plan (LTP) \$40.00
- Annual Report \$20.00
- Bylaws \$20.00
- District Plan (excluding planning maps) \$70.00
- Planning Maps \$70.00

## REFUSE (SOLID WASTE)

### Bylaws

- Licensing - Application Fee for Commercial Waste Collectors and Waste Disposal Operators \$50.00
- Removal of Trade Refuse (Clause 13.4 of Bylaw) At cost
- Application Fee for Event Waste Management and Minimisation Plan (EWMMP) Approval \$100.00

### Replacement Receptacles

- Recycling crate \$40.00 Per crate
- Wheelaway bin \$128.00 Per bin

### Transfer Station

	Bag (50 ltr)	Car Boot	Car Other	Drum (200 ltr)	Small Trailer & Utes (no cage)	Tandem Trailer (no cage)	All Other (per m <sup>3</sup> )
Green Waste	NA	\$5.00	\$8.00	\$8.00	\$10.00	\$38.00	\$18.00
Recyclables	Free	Free	Free	Free	Free	Free	Free
Clean Construction & Demolition	NA	\$8.00	\$10.00	\$10.00	\$15.00	\$35.00	\$25.00
Scrap Metal	NA	\$15.00	\$20.00	\$20.00	\$25.00	\$50.00	\$50.00
General Refuse	\$3.00	\$15.00	\$20.00	\$20.00	\$25.00	\$85.00	\$50.00

*Refuse containing more than 25% demolition material (bricks, concrete etc) will be double standard rate. Council reserves the right to charge in proportion of the units above, i.e. ¼ car boot, ½ bag.*

## Miscellaneous

- Whiteware \$10.00 Per unit
- TV \$20.00 Per unit
- Stereo, Computer \$10.00 Per unit
- Car Tyres \$4.00 Per unit

## First Year Service Fee

Pro rata amount of applicable targeted rate equivalent.\*

\*A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.

## RESOURCE MANAGEMENT

### Subdivision Resource Consents (includes cross leases)

- Notified (full) \$4,000.00 Deposit with full cost recovery
- Notified (limited) \$1,200.00 Deposit with full cost recovery
- Controlled (Non Notified) other than boundary adjustments \$1,200.00 Fixed Fee
- Boundary adjustments (Non notified), no creation of new or additional title \$850.00 Fixed Fee
- Limited Discretionary (Non Notified) \$1,200.00 Fixed Fee
- Discretionary (Non Notified, including variations to consent) \$1,200.00 Fixed Fee
- Bond agreement under S222 \$350.00 Fixed Fee
- S224 Certificate (including survey plan approval)
  - No inspection for conditions \$230.00 Fixed Fee
  - Inspection for conditions \$400.00 Fixed Fee
- Certificate under Section 223 only no charge
- Road Access Certificate (Section 321 of Local Government Act) \$230.00 Fixed Fee
- Consultation with District Land Registrar \$145.00 Fixed Fee
- Reapproval of lapsed subdivision consent \$900.00 Fixed Fee
- Right of Way and Easements \$850.00 Fixed Fee
- Variation of Consent (Non-notified) \$900.00 Fixed Fee
- Variation of Consent (Notified) \$1,200.00 Deposit with full cost recovery

### Land Use Consents

- Notified (Full) \$4,000.00 Deposit with full cost recovery
- Notified (limited) \$1,200.00 Deposit with full cost recovery
- Controlled (Non Notified) - standard \$1,200.00 Fixed Fee
- Controlled (Non Notified) – relocated buildings \$900.00 Fixed Fee
- Limited Discretionary (Non Notified) \$1,200.00 Fixed Fee
- Discretionary (Non Notified) – standard /complex application \$1,200.00 Fixed Fee
- Discretionary (Non notified) for performance standard non-conformance, or signs \$900.00 Fixed Fee
- Non Complying (Non Notified) \$1,200.00 Fixed Fee
- Deemed Permitted/Boundary Activity \$500.00 Fixed Fee
- Fast Track Consents \$500.00 Fixed Fee in addition to controlled resource consent application
- Planning Compliance Certificate \$500.00 Fixed Fee
- Variation of Consent (Non-notified) \$900.00 Fixed Fee
- Variation of Consent (Notified) \$1,200.00 Deposit with full cost recovery

### Miscellaneous

- |  |            |   |
|--|------------|---|
| • Request for Plan Change  | \$4,000.00 | Deposit with full cost recovery   |
| • Request for Designation or Heritage Order or removal/variation of Designation                  | \$1,000.00 | Deposit with full cost recovery   |
| • Planning, Compliance, or similar Certificates  | \$250.00   | Fixed Fee   |
| • Monitoring of Resource Consent Conditions  | At cost    | As per staff charge out rates   |
| • Attendance to Noise Complaints (Charged to Offender)   | \$300.00   | Per call out  |
| • Joint Hearings with Other Authorities  | At cost    | As per staff charge out rates with deposit:<br>As required by either Taranaki Regional Council or Horizons Regional Council |
| • Seizure, impounding, transporting and storage pursuant to S.328 of the Resource Management Act | \$300.00   |   |

*The following activities are exempt from all consent application, processing and monitoring fees:*

- *The alteration, but not demolition, of any heritage structure listed in Appendix 6 of the Stratford District Plan*
- *Work to maintain or enhance indigenous fauna or flora in protected areas listed in Appendix 9 of the Stratford District Plan*

*Any costs incurred from third parties in relation to any of the above applications will be on-charged to the applicant at cost.*

*Bonds held by Council do not accrue interest.*

## ROADING

### Road Closure

- |  |          |                               |
|--|----------|-------------------------------|
| • Application, including   | \$520.00 |                               |
| – Traffic Management Plan  |          |                               |
| – Advertising (Up to \$200. Actual cost will be charged if it exceeds \$200) |          |                               |
| – Inspection   |          |                               |
| • Additional Inspection  | At cost  | As per staff charge out rates |
| • Emergency Road Closure over 4 hours  | At cost  |                               |

### Fallen Trees

- |  |         |  |
|--|---------|--|
| • Clearing of privately owned fallen trees on road reserve | At cost | Applies to costs greater than \$500.00 |
|--|---------|--|

### Temporary Obstruction Permit

- |                           |          |                               |
|---------------------------|----------|-------------------------------|
| • Application, including  | \$300.00 |                               |
| – Traffic Management Plan |          |                               |
| – Inspection              |          |                               |
| • Additional Inspection   | At cost  | As per staff charge out rates |

### Traffic Management Plan

- |   |          |  |
|---|----------|--|
| • Generic Traffic Management Plan       | \$500.00 |  |
| • Site Specific Traffic Management Plan | \$200.00 |  |

### Corridor Access Request (CAR)

CAR application for:

- |  |          |  |
|--|----------|--|
| • Excavation >10m <sup>2</sup> in any CAR in carriageway | \$400.00 |  |
| • Excavation <10m <sup>2</sup> in berm                   | \$80.00  |  |
| • CAR additional inspection                              | \$170.00 |  |

### Overweight Permit (set by statute, specified route)

- |   |         |                    |
|---|---------|--------------------|
| • Single or multiple trip overweight permit | \$20.91 | Plus disbursements |
| • Continuous overweight permit              | \$62.73 | Plus disbursements |
| • Renewal of a continuous overweight permit | \$10.45 | Plus disbursements |
| • Over dimension permit                     | \$32.20 | Plus disbursements |
| • HPMV permit                               | \$62.73 | Plus disbursements |
| • Specialist vehicle permit                 | \$62.73 | Plus disbursements |

*There is an additional fee of \$10.45 for overweight, HPMV or specialist vehicle permit applications if there are fewer than three working days available for processing.*

## Overweight Permits – District wide

- Generic Overweight Permit – valid for two years \$180.00  
*Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.*
- Individual Overweight Permit – single trip only \$120.00  
*Note: Issued when an area wide permit is required to cover Stratford District Council defined roads. Permit outlines roads to be used, bridges to be crossed, bridges which are prohibited.*
- Inspections (per hour) \$200.00

## Licence to Occupy (Berm or Unused legal road)

- Application fee \$260.00
- Rental 5.75% Of land value per annum

## Street Event

- Refundable bond for damages \$2,000.00
- Damages At cost

## Other

- Damage to Street Furniture At cost
- Application for Road Stopping (LGA, 2002) \$500.00
- Application for Petrochemical pipeline in the road reserve \$750.00
- Application for Stock Underpass \$200.00

## Vehicle Crossing

Vehicle Crossing Application fee \$205.00

*Bonds held by Council do not accrue interest.*

## SALE OF ALCOHOL

*Fee must be confirmed with the Liquor Licensing Inspector prior to lodging an application*

## On, Off and Club Licences Application Fees and Annual Fees:

Total risk rating of premises	Fees Category	Application fee	Annual fee
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1,035.00
26 plus	Very high	\$1,207.50	\$1,437.50

## Special licence fees

Class 1 1 large event (400 people) <u>or</u> more than 3 medium events (100 to 400 people) <u>or</u> more than 12 small events (fewer than 100 people)		\$575.00
Class 2 3 to 12 small events (fewer than 100 people) <u>or</u> 1 to 3 medium events (100 to 400 people)		\$207.00
Class 3 1 or 2 small events (fewer than 100 people)		\$63.25



**Manager's Certificates (new or renewal)** \$316.25  
*Fee set by regulation in accordance with the Sale and Supply of Alcohol (Fees) Regulations 2013*

**Other Fees**

- Temporary Authority \$296.70
- Temporary Licence \$296.70
- Extract from Register \$50.00
- Compliance Certificate (RMA/Building) \$50.00
- Website Advertising Fee \$50.00

**Gambling Consent Fee**

- Application Fee \$230.00

**SPORTS GROUNDS/PARKS AND RESERVES**

**Sportsgrounds – seasonal use**

- Cricket (per oval) \$420.00
- Rugby (per field Page Street) \$420.00
- Rugby (per field Victoria Park no 1 and no 2) \$770.00
- Rugby (per field Victoria Park no 3) \$420.00
- Football (per field) \$420.00
- Croquet (Victoria Park greens) \$420.00
- Netball (King Edward Park hard courts) \$770.00
- Tennis (King Edward Park hard courts) \$770.00
- Other codes (per field Victoria Park) \$770.00
- Other codes (per field elsewhere) \$420.00

**Sportsgrounds – casual use**

- Per field, per hour or part thereof (without lights) \$10.00
- Per field, per hour or part thereof (with lights) \$15.00

**Sportsgrounds/Parks and Reserves – other events**

- Major event (public event) per day or part thereof \$155.00
- Minor event (private event) per day or part thereof \$78.00
- Refundable bond for damage to grounds

Determined by Council Officer upon initial assessment of application.

**Page Street sports amenities building**

- Seasonal use \$420.00
- Casual use per day or part thereof \$26.00

**STAFF CHARGE OUT RATES**

**Charge out rates are as follows:**

- Management \$210.00 Per hour or part thereof
- Technical \$170.00 Per hour or part thereof
- Research (includes LGOIMA, Cemetery enquiries) \$170.00 First 30 minutes free
- Administration \$120.00 Per hour or part thereof
- Vehicle Charge (Mileage) \$0.77 Per km

**STORMWATER CONNECTION**

- Application Fee \$205.00
  - Connection Fee
- Property owner to engage suitably qualified contractor

## SWIMMING POOL COMPLEX

### Casual Use

#### Pool Entry

- Adult \$4.70 Per entry
- Child/Senior/Green Prescription \$3.70 Per entry
- Caregiver/Parent Supervising Child under 8 year of age free Per entry

Pool entry for swim lessons provided by external providers \$4.00 Per entry

#### Group Fitness/Aquarobics/Adult Lessons

- Adult \$8.00 Per session
- Child/Senior/Green Prescription \$6.50 Per session

### Concession (x 10) - Valid for 6 months

#### Pool Entry

- Adult \$43.00
- Child/Senior/Green Prescription \$35.00

Pool entry for swim lessons provided by external providers \$38.00

#### Group Fitness/Aquarobics/Adult Lessons

- Adult \$70.00
- Child/Senior/Green Prescription \$55.00

### Short Term Memberships

*Client decides on term and pays a lump sum up front. No cancellations. Membership can be suspended for a maximum of one month with medical certificate.*

Full membership	<u>3 month</u>	<u>6 Month</u>
• Adult	\$260.00	\$520.00
• Child/Senior/Green Prescription	\$208.00	\$416.00

Group Fitness/Aquarobics/Adult Lessons (up to 3 classes per week)	<u>3 month</u>	<u>6 Month</u>
• Adult	\$182.00	\$364.00
• Child/Senior/Green Prescription	\$145.60	\$291.20

#### Pool Entry

- Adult \$195.00 \$390.00
- Child/Senior/Green Prescription \$156.00 \$312.00

#### Pool entry for swim lessons provided by external providers

- 1 x lesson per week \$31.00\* \$62.00#
- 2 x lessons per week \$62.00\* \$124.00#
- 3 x lessons per week \$120.90~ \$241.80\*\*
- 4 x lessons per week \$161.20~ \$322.40\*\*
- Unlimited lessons per week \$201.50~ \$403.00\*\*

\* 1 School Term; # 2 School Terms; ~ 13 Weeks; \*\* 26 Weeks

## 12 Month Membership

Client decides on term and pays a lump sum up front. No cancellations. Membership can be suspended for a maximum of one month with medical certificate.

### Full membership

- Adult \$832.00
- Child/Senior/Green Prescription \$624.00

### Group Fitness/Aquarobics/Adult Lessons (up to 3 classes per week)

- Adult \$582.40
- Child/Senior/Green Prescription \$416.00

### Pool Entry

- Adult \$624.00
- Child/Senior/Green Prescription \$520.00

### Pool entry for swim lessons provided by external providers

- 1 x lesson per week \$100.00 40 weeks
- 2 x lessons per week \$200.00 40 weeks
- 3 x lessons per week \$390.00 47 weeks
- 4 x lessons per week \$520.00 47 weeks
- Unlimited lessons per week \$650.00 47 weeks

### Miscellaneous

- School Groups \$1.50 Per pupil
- Instructor Hire – school group \$30.00 Per hour
- Big Inflatable \$100.00 Per event (maximum 3 hours)
- Instructor \$60.00 Per hour
- Use of showers (only) \$3.00 Per entry

### Private Hire (includes entry fee)

- Pool Complex - exclusive use \$110.00 Per hour

### Party Hire (includes entry fee)

- Party Hire (non-exclusive use of facility for up to 20 children, includes one instructor) \$120.00 For 2 hour period
- Party Hire add-on, extra hour \$50.00 Per extra hour
- Party Hire add-on, extra children up to 20, includes additional instructor \$100.00 For 2 hour period
- Party Hire add-on, extra children, extra hour \$40.00 Per extra hour

Upon completion of party, standard entry fees apply for any children or adults wanting to stay on.

### Private Lessons (includes entry fee)

- Half an Hour lesson - One on one \$35.00 Per lesson
- One Hour lesson - One on one \$70.00 Per lesson
- Half an hour lesson - Two students to one instructor \$50.00 Per lesson
- One hour lesson - Two students to one instructor \$100.00 Per lesson

## TRADE WASTE

The compliance monitoring fee component is based on the number of sampling events specified in a discharger's trade waste consent multiplied by the charge specified.

### Annual License for Controlled Activity Consents

• Administration fee (includes up to 2 hours officer time)	\$201.60	
• Inspection fee (includes up to 1 hour officer time)	\$144.00	
• Total base fee* (administration and inspection)	\$346.50	
• Sampling event	\$239.40	Per event

### Annual License for Conditional Activity Consents

• Administration fee (includes up to 3 hours officer time)	\$302.40	
• Inspection fee (includes up to 1.5 hours officer time)	\$194.40	
• Total base fee* (administration and inspection)	\$496.80	
• Sampling event	\$239.40	Per event

### Consent Application for Temporary Discharge Consents

• Administration fee (includes up to 1.5 hours officer time)	\$151.20	
• Inspection fee (includes up to 1 hour officer time)	\$144.00	
• Total base fee* (administration and inspection)	\$295.20	

### Consent Application for Controlled Activity Consents

• Administration fee (includes up to 3 hours officer time)	\$302.40	
• Inspection fee (includes up to 3.5 hours officer time)	\$396.90	
• Total base fee* (administration and inspection)	\$698.40	
• Renewal fee (includes up to 1.5 hours officer time)	\$151.20	

### Consent Application for Conditional Activity Consent

• Administration fee (includes up to 5 hours officer time)	\$504.00	
• Inspection fee (includes up to 5.5 hours officer time)	\$597.60	
• Total base fee* (administration and inspection)	\$1102.50	
• Renewal fee (includes up to 3 hours officer time)	\$302.40	
• Technical charge for officer time above base fee (includes technical officers and monitoring officers)		As per staff charge out charges
• Manager/external technical charge for officer time	\$134.10	

### Non-compliance Re-inspection Fee

• Administration fee (includes up to 3 hours officer time)	\$302.40	
• Inspection fee (includes 1.5 hours officer time)	\$194.40	
• Total base fee* (administration and inspection)	\$496.80	
• Sampling event	\$239.40	Per event

### Other Charges

• Volume	\$0.97	Per m <sup>3</sup>
• Suspended solids (SS)	\$0.85	Per kg
• Biochemical Oxygen Demand (BOD)	\$2.22	Per kg
• Copper	\$210.43	Per kg
• Nickel	\$352.00	Per kg
• Zinc	\$70.02	Per kg

In addition to the base fees the discharger will be charged for the cost of treating their effluent (BOD, SS, volume and toxic pollutants) as per the scale of trade waste charges, and the cost of any laboratory expenses incurred in characterising the waste. If the discharge is made into the wet well at the wastewater treatment plant, a handling fee is also charged.

*\*Base fee: the base fee is non-refundable except in accordance with the refund criteria. It is set at a level to cover a straight forward application with no external inputs or other case-specific costs. This fee will cover the receipt and issue of the application and initial inspection, and includes the number of hours of technical input specified. In some cases the base fee will be exceeded. Matters that could cause the base fee to be exceeded include external or specialist inputs, amendments or additional information or application complexity. Any additional costs over and above the base fee will be invoiced to the applicant.*

## VENUE HIRE (OTHER)

### Centennial Rest Rooms

- |  |            |                          |
|--|------------|--------------------------|
| • Meeting Rooms without kitchen                              | \$16.00    | Per hour or part thereof |
| • Meeting Rooms with kitchen                                 | \$21.00    | Per hour or part thereof |
| • Refundable bond (when food and/or alcohol is to be served) | \$300.00   |                          |
| • Stratford Women's Club                                     | \$4,000.00 | Per annum                |

### War Memorial Centre

- |  |          |                          |
|--|----------|--------------------------|
| • Stadium  | \$24.00  | Per hour for 1-12 hours  |
|  | \$18.00  | Per hour for 12-24 hours |
|  | \$12.00  | Per hour for 24+ hours   |
| • Function Facility (with kitchen)                           | \$26.00  | Per hour for 1-12 hours  |
|  | \$19.00  | Per hour for 12-24 hours |
|  | \$13.00  | Per hour for 24+ hours   |
| • Function Facility (no kitchen)                             | \$18.00  | Per hour for 1-12 hours  |
|  | \$13.50  | Per hour for 12-24 hours |
|  | \$9.00   | Per hour for 24+ hours   |
| • TSB Chambers   | \$16.00  | Per hour for 1-12 hours  |
|  | \$12.00  | Per hour for 12-24 hours |
|  | \$8.00   | Per hour for 24+ hours   |
| • Projector  | \$15.00  | Per hire                 |
| • Piano  | \$15.00  | Per hire                 |
| • Refundable bond (when food and/or alcohol is to be served) | \$300.00 |                          |

*This includes hall-hirer insurance, if not already covered by insurance.*

## WASTEWATER

### Bulk Discharge

- |   |          |   |
|---|----------|---|
| • Tanker Load less than 2m <sup>3</sup>                 | \$100.00 | Use of bulk discharge point requires prior Council approval in writing. |
| • Tanker Load between 2m <sup>3</sup> - 4m <sup>3</sup> | \$200.00 |   |
| • Tanker Load between 4m <sup>3</sup> - 6m <sup>3</sup> | \$300.00 |   |
| • Tanker Load over 6m <sup>3</sup>                      | \$400.00 |   |
| • Dump Station Clean up Fee                             | At Cost  |   |

### New Wastewater Connection

- |   |            |  |
|---|------------|--|
| • Application fee                                 | \$205.00   | Property owner to engage suitably qualified contractor   |
| • Connection Fee                                  |            |  |
| • First Year Service Fee                          |            | Pro rata amount of applicable targeted rate equivalent.* |
| • Cost contribution in wastewater extension areas | \$3,000.00 |  |
| • Reconnection Fee                                | At cost    |  |

## WATER SUPPLY

Bulk Supply (Tanker Load)	\$5.00	Per cubic metre
---------------------------	--------	-----------------

### New Water Connection

- |                          |          |  |
|--------------------------|----------|--|
| • Application fee        | \$205.00 | Property owner to engage suitably qualified contractor   |
| • Connection Fee         |          |  |
| • Reconnection Fee       | At cost  | Pro rata amount of applicable targeted rate equivalent.* |
| • First Year Service Fee |          |  |

*\*A service charge will apply from the first month following connection with the same conditions that would apply to the owner as if they were a ratepayer for that year.*

**Water Supply Bylaw Charges**

- Costs incurred in remedying breach of Water Bylaw At cost
- Tampering/Interfering with Council equipment At cost
- Unauthorised water abstraction from Council supply At cost
- Correcting contamination of water supply At cost
- Repair of private water assets At cost
- Install backflow protection device At cost





**STRATFORD**  
DISTRICT COUNCIL

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Stratford  
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